



Great Yarmouth Refugee & Outreach Support Limited

A company limited by guarantee and registered charity

Company registration number 04620448

Charity number 1110281

FINANCIAL STATEMENTS

For the year ended

31st March 2023

43 North Quay

Great Yarmouth

Norfolk

NR30 1JE

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

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TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31st March 2023

The trustees, who are also directors for the purposes of company law. Have pleasure of presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

REFERENCE AND ADMINISTRATIVE DETAILS:

Registered charity name:	Great Yarmouth Refugee & Outreach Support Limited
Company registration number	04620448
Charity registration number	1110281
FCA registration number	760728
Principle and Registered Office:	43 North Quay Great Yarmouth Norfolk NR30 1JE

THE TRUSTEES

The Trustees and Directors serving the Charity and Company at the approval of the report were as follows:

Ms Jennifer Eaton (Chair)
Mr Tony Dailide (Vice Chair)
Ms Jennifer Newcombe (Treasurer)
Mr Olu Ogunnowo
Ms Anita Wojtowicz (Appointed 27 April 2023)
Ms Matilda Humphreys (Resigned June 2022)
Ms Sue Loades (Resigned 17 January 2023)
Ms Monika Rodwell (Resigned 18 July 2023)

Senior Management Team serving the Charity and Company at the approval of the report were as follows:

Ms Armine Nikoghosyan
Dr Louise Humphries

Bankers:

The Cooperative Bank
PO Box 250, Delf House, Southway, Skelmersdale WN8 6WT

Independent examiners:

Mr N J Fenn
Fenn & Co
The Office, 4a Allendale Road, Caister on Sea, Norfolk NR30 5ES

Trustees Annual Report

• GYROS Aims and Objectives

Purpose & Aims

Our purposes as set out in the objects contained within the company's Memorandum of Association are to:

Relieve poverty, hardship and distress, in particular but not exclusively for people seeking asylum, migrant workers and refugees in Norfolk and the surrounding districts by;

- *Providing support services to enable the said persons to live independently and participate more fully in society*
- *Advancing the education of the public about the issues of asylum seekers, refugees and people of diverse ethnic origin in order to promote rehabilitation and integration*

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. We monitor and review the outcomes of our work, looking at the success of each activity and the impact and public benefit our activities have on the people we are here to support.

Throughout the year we consult with service users (current, past and future) through an on-going service user survey and regular focus groups with clients and community conversations.

We are an organisation 'led by experience' in terms of our Governance, senior management, frontline staff and volunteers.

Who used and benefited from our services?

We support vulnerable people living in Norfolk, Suffolk parts of Cambridgeshire and Lincoln who have a migrant background. This may include asylum seekers, refugees and vulnerable EU nationals.

New clients tend to contact us at a point of crisis. During the initial meeting we undertake a holistic triage and needs assessment. This often results in identifying numerous other unmet needs. Staff develop a support plan for people which is reviewed and followed up. The top issues faced by our clients are:

- Immigration issues - 4575 contacts
- Benefit enquiries – 2579 contacts
- Safeguarding (including DA victims, exploitation, destitution) - 1626 contacts
- Housing (including homelessness) - 1137 contacts

Immigration continues to be the biggest enquiry clients contact us about. Immigration Advice also underpins all eligibility to life in the UK so that knowledge also underpins our general advice services. This year, safeguarding cases exceeded Housing, perhaps reflecting the cost-of-living crisis we are experiencing and more people experiencing destitution. The topline figures for this year are:

Advice service	People	Cases	Contacts
2022/23	2013	3215	15,346
2021/22	1193	2160	10,691

These numbers for Year 22/23 have increased significantly from the previous year reflecting the growing need amongst our migrant communities. The increase has been partly facilitated by new locations (Lincoln) and outreach (Watton, Thetford, factories) and new staff we have been able to recruit and fund.

The **nationalities** of our client group continue to change and likewise, our service adapt in response to that evolving need. Overall Portuguese (of which 50% originate from a former Portuguese colony including Guinea-Bissau, East Timor, Cape Verde, Sao Tome, Angola) now equal our Romanian client group. This is a significant change. Lithuanians are the next largest client group then Polish and Latvian. A significant number of clients identify as ethnically Roma – with Portuguese and Romanian nationality. We are also seeing a more diverse group of nationals through our work in Ipswich and Lincoln and with the opening up of contingency asylum accommodation in local hotels. Since February 2022 we also saw a growing number of Ukrainian nationals, in the UK through various routes, accessing services.

Significant changes this year saw our link to community groups in Lincoln develop into much more hands-on support as we were funded by The Mercers Company to help set up LEAN – Lincoln Embracing All Nations. GYROS provided support to get LEAN established in the City this includes running a monthly Immigration Surgery in Lincoln, facilitating a group of volunteer Community Connectors and recruiting staff in Lincoln.

In the summer of 2022 we reopened our community café in the central library in Great Yarmouth having closed it at the start of the Pandemic. It has been a slow start with many locals still reluctant to go out. It allowed us to restart our community activities with women's groups, conversation and pre-esol sessions available. Aware that the library in Great Yarmouth is moving we also started to look at future options for our activities in the town and have recently moved out of the library and into the Silver Darlings Café within the Time and Tide Museum.

Achievements & performance

We strive for the highest quality of service provision to our clients and partner agencies. To support this aim we are accredited by The Office of Immigration Services (OISC) for Immigration advice; the Financial Conduct Authority for money and debt advice and MATRIX for our Information, advice and guidance service.

We invest in staff CPD to improve formal qualifications they hold, for example new advice staff undertake a Level 2 in IAG, advisors start with Level 2 in Community Interpretation and develop up to full translator qualifications. Advisors working in Debt are qualified as Money and Debt Advisors through the IMA.

Through our research link with Cambridge University and other links through our funders we have been invited to contribute to regional and national conferences, and regularly contribute evidence to support academic and practitioner papers, articles and blogs. This helps to build our 'brand' but perhaps more importantly, helps to get our clients' voices heard by people who design policies and systems that many of our clients struggle to flourish through.

New office accommodation for staff was secured in August 2022 and has proved beneficial for staff, safety and productivity. We have secured new outreach venues across the wider area we support, often located alongside other service providers. Our service delivery and office space for staff remain up in the air as COVID restrictions came in and out.

• Financial Review

Restricted funds are funds that can only be used for a particular restricted purpose within the objects of the charity. Such restrictions arise when specified by the donor. Any funds restricted for the purpose of capital expenditure are transferred to the unrestricted funds when spent as the restriction has been discharged by the acquisition. Restricted funds are listed in Note 13 in a later section. We continue to be committed to securing funding from numerous sources in order to reduce the financial vulnerability of the organisation.

Unrestricted funds are funds that are available for use at the discretion of the trustees in accordance with the charitable objectives.

Principle Funding sources

The National Lottery Community Fund has been our core funder through the Community Pathways Partnership since August 2019. During this financial year that level of funding dropped off considerably as we used this long term funding to improve efficiency, reduce our core costs and diversify our income streams. This longer term, core funding gives us the strength of structure to secure other funding.

This year we have been dependent on many smaller funds which have allowed us to test new services and develop activities. The downside is the time needed to apply for multiple small funds and then report on them. Thus, towards the end of the year we applied for some large partnership funds including Justice Together Initiative (JTI).

Having reopened the café in summer of 2022 we haven't achieved the levels of surplus we saw pre-Pandemic and thus our Unrestricted Reserves haven't been topped up.

The need for client support (e.g. emergency Top Up for utilities, food) increased hugely this year as we came out of COVID and into 'the cost-of-living crisis'. Previously we funded this emergency client support through Reserves, this year we were also able to top this up with funding from The Household Support Fund.

We also opted to secure contracts with national providers which work on a payment by results model, cashflow for these services comes from the reserves. This gives us a small but steady income stream.

Reserves Policy

Our Reserves Policy remains between 3-6 months of operating costs. Reserves can be used as working capital for contracts in which we are paid retrospectively for services provided (e.g. We are Digital Contract), to help fund pilot or test and develop new services/ projects, to administer food, accommodation, fuel, clothing, to destitute clients in crisis through our 'Crisis Fund' and to wind up the charity if needed.

Our budgeted expenditure for 2023/24 is £30,000 per month so the Reserves at the end of this financial YE 2023 stand us at 2 months running costs. This drop in unrestricted reserves has arisen due to spending on improving staff office space, funding staff to travel to Lincoln to support new staff, bridging gaps in staff funding, supporting clients in crisis and the setting up of the community café after its closure during lockdown. Priority has now been given in re-building those reserves in the current financial year (YE 2024) through the new community café at the Time & Tide Museum, training and consultancy.

• Future Plans

Immigration Services: In order to meet the growing need for Immigration Advice we are investing in a strong team of immigration advisors. We aim to grow the number of OISC qualified staff we have and to work with partners to share knowledge and capacity to provide a more joined up provision across the East of England. This will be funded through the successful JTI funding. For sustainability of this service, we will also launch a paid for Immigration Service for people who are able to pay.

Research partnerships with universities will help to further develop our **research services and expertise**. Building on the success with our link with Cambridge University through the ESRC funded 'UK in a Changing Europe' we have also developed relationships with other Universities as part of funded research partnerships. This feeds into our developing regional infrastructure organisation 'Migration Matters East' where we will build on these research links, support other small specialist frontline migrant organisations in the East and ensure we can provide robust information to help shape system design and policy.

Community activities and events are core to supporting migrants to build a sense of belonging – as well as building resilience to navigate through their new life in the UK.

Anti-racism is at the heart of our service design and going forward we would like to develop proactive activities within our communities to promote tolerance. We will achieve this through 'All for One and One for All' which two of our younger staff are working on.

Advice and advocacy will continue as a key activity although it is one of the most difficult services to fund. It is such an important way to bring people into the 'service' as new clients come and find us when they need a solution. This starts our journey of building trust with people.

LEAN based in Lincoln will develop into its own organisation, requiring more input and support from GYROS in the short term but will enable Lincoln to relatively quickly build a much needed GYROS-like service.

• Structure, Governance and Management

Governing document

The organisation was constituted in 1998, registered as a company limited by guarantee on 18 December 2002 and registered as a charity on 30 June 2005. The company was established under a Memorandum of Association which established the powers and objects of the charitable company and is governed under its Articles of Association.

Trustee Recruitment

The Directors of the Company are also Charity Trustees for the purposes of charity law.

All trustees give their time voluntarily and do not receive any benefits from the charity. Any expenses paid to Trustees are listed in Note 7 of the accounts.

Methods, policies and procedures are in place for the recruitment, appointment, induction and training of new trustees. Given the nature of our work we undertake with destitute people primarily with a migrant background we seek to ensure the views of our client group are reflected in the diversity of the Trustees.

Potential trustees are contacted by the manager and invited to meet with the Chair of Trustees, having completed an application form. They are then invited to attend a Board Meeting as an observer to assess

their suitability to become a Trustee. They may then be invited to another Board Meeting where both discuss their suitability, and a vote is taken by existing trustees.

Risk Management

A review of the major risks is traditionally undertaken annually. However, given the challenges of the year throughout the pandemic we have reviewed the Risk Register at Monthly Governance meetings.

Organisational Structure

The charity has a Management Committee comprising of 5 Trustees and Directors. These 5 members represent a range of professional skills and life experiences.

The Management Committee meets monthly together and with senior staff following a template agenda. These meetings alternative between full Trustee meetings on month and online Interim Trustee meeting the next month. Each year in December we have a Strategic Planning session ready for the next financial year.

A scheme of delegation is in place with senior management in terms of day-to-day delivery of services. There are also several key procedure documents in place covering financial procedures, Safeguarding, data protection, Health and Safety, equality and diversity, for example. This are reviewed by Trustees annually

Registered Office:
43 North Quay
Great Yarmouth
Norfolk
NR30 1JE

Signed by order of the Trustees

Jennifer Newcombe
Trustee & Treasurer



21 December 2023

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF GREAT YARMOUTH REFUGEE & OUTREACH SUPPORT LIMITED

I report on the accounts of the charity for the year ended 31 March 2023 set out on pages 10 to 22.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees (who are also the directors of Gt. Yarmouth Refugee & Outreach Support Ltd for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts (under section 145 of the Charities Act)
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.


INDEPENDENT EXAMINER'S STATEMENT

In connection to my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements:-

- To keep accounting records in accordance with section 130 of the Charities Act
- To prepare Accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
N. J. Fenn

22ND DECEMBER 2023

Name:

N. J. Fenn

Address:

The Office, 4a Allendale Road, Caister-On-Sea
Great Yarmouth, Norfolk NR30 5ES

Professional Qualification:

Association Of Chartered Certified Accountants

GREAT YARMOUTH REFUGEE & OUTREACH SUPPORT LIMITED

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2023

	Note	Unrestricted £	Restricted £	2023 Total £	Unrestricted £	Restricted £	2022 Total £
Income from:							
Donations and grants	2	24,887	387,856	412,743	15,521	228,352	243,873
Charitable activities	3A						
Training, research and other		19,575	580	20,155	25,482	–	25,482
Other trading activities – café takings		6,251	–	6,251	–	–	–
Investment Income		151	–	151	36	–	36
Total income		50,864	388,436	439,300	41,039	228,352	269,391
Expenditure on:							
Charitable activities	3B						
Providing settlement and integration support services for immigrants		36,168	294,989	331,157	9,328	238,166	247,494
Support costs		23,421	41,642	65,063	16,602	36,996	53,598
Total expenditure		59,589	336,631	396,220	25,930	275,162	301,092
Net income / (expenditure) for the year	4	(8,725)	51,805	43,080	15,109	(46,810)	(31,701)
Transfers between funds		(74,521)	74,521	–	724	(724)	–
Net movement in funds	13	(83,246)	126,326	43,080	15,833	(47,534)	(31,701)
Reconciliation of funds:							
Total funds brought forward		143,695	34,760	178,455	127,862	82,294	210,156
Total funds carried forward		60,449	161,086	221,535	143,695	34,760	178,455

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 13 to the financial statements.

GREAT YARMOUTH REFUGEE & OUTREACH SUPPORT LIMITED
Balance sheet

Company no. 04620448

As at 31 March 2023

	Note	£	2023 £	2022 £
Fixed assets:				
Tangible assets	9		13,325	12,215
Current assets:				
Debtors	10	73,313	25,452	
Cash at bank and in hand		167,590	223,209	
		<u>240,903</u>	<u>248,661</u>	
Liabilities:				
Creditors: amounts falling due within one year	11	32,693	82,421	
Net current assets / (liabilities)			<u>208,210</u>	<u>166,240</u>
Total assets less current liabilities			<u>221,535</u>	<u>178,455</u>
Total net assets / (liabilities)	12		<u>221,535</u>	<u>178,455</u>
The funds of the charity:	13			
Restricted income funds			161,086	34,760
Unrestricted income funds:				
Designated funds		-	-	
General funds		60,449	143,695	
Total unrestricted funds			<u>60,449</u>	<u>143,695</u>
Total charity funds			<u>221,535</u>	<u>178,455</u>

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ending 31 March 2023

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

Approved by the Trustees on 21/12/23 and signed on their behalf by

Jennifer Newcombe

NAME..... - Trustee

Jennifer Newcombe

1 Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

b) Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

c) Going concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

There are no key judgements that the charitable company has made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

d) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

e) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

1 Accounting policies (continued)**f) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:

- Costs of raising funds relate to the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose
- Expenditure on charitable activities includes the costs of provision of space and services undertaken to further the purposes of the charity and their associated support costs
- Other expenditure represents those items not falling into any other heading

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g) Operating leases

Rental charges are charged on a straight line basis over the term of the lease.

h) Tangible fixed assets

The cost of minor additions or those costing less than £250 are not capitalised. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

- Office Equipment 20% reducing balance
- Cafe Equipment 33% on cost

i) Pensions

Employer contributions to employees defined contribution pension schemes are charged to Statement of Financial Activities during the year.

2 Income from donations and grants

	Unrestricted £	Restricted £	2023 Total £	2022 Total £
Donations	998	1,000	1,998	5,666
Grants	23,889	386,856	410,745	238,207
	<u>24,887</u>	<u>387,856</u>	<u>412,743</u>	<u>243,873</u>

3A Income from charitable activities

	Unrestricted £	Restricted £	2023 Total £	2022 Total £
Training, research & Other income	19,575	580	20,155	25,482
Total income from charitable activities	<u>19,575</u>	<u>580</u>	<u>20,155</u>	<u>25,482</u>

GREAT YARMOUTH REFUGEE & OUTREACH SUPPORT LIMITED
Notes to the financial statements

For the year ended 31 March 2023

3B Analysis of expenditure

	Providing settlement & integration support services for immigrants £	Support costs £	2023 Total £	2022 Total £
Staff costs (Note 5)	285,847	-	285,847	230,859
Subscription and database	6,031	-	6,031	1,368
Client support	13,750	-	13,750	4,736
Staff training and development	9,379	-	9,379	4,587
Staff travel and subsistence	16,019	-	16,019	5,719
Recruitment	132	-	132	223
Telephone and utilities	-	3,344	3,344	3,019
Print, postage and sundry	-	4,614	4,614	10,213
Rent and Insurance	-	17,994	17,994	6,358
Health and Safety	-	366	366	245
Office supplies	-	6,622	6,622	4,876
Depreciation	-	3,477	3,477	3,054
Accounting, admin support and independent examination Fees	-	28,645	28,645	25,833
Total expenditure on charitable activities	331,158	65,062	396,220	301,092
Support costs	65,062	(65,062)	-	-
Total expenditure 2023	396,220	-	396,220	301,092
Total expenditure 2022	407,075	-	407,075	

Of the total expenditure, £50,864 was unrestricted (2022: £25,930) and £336,631 was restricted (2022: £275,162).

Support costs are costs incurred to facilitate charitable activities of the charity.

GREAT YARMOUTH REFUGEE & OUTREACH SUPPORT LIMITED
Notes to the financial statements

For the year ended 31 March 2023

4 Net incoming resources for the year

This is stated after charging / crediting:

	2023 £	2022 £
Depreciation	3,477	3,054
Independent examination	1,500	1,900
	<u>4,977</u>	<u>4,954</u>

5 Analysis of staff costs, Trustee remuneration and expenses, and the cost of key management personnel

Staff costs were as follows:

	2023 £	2022 £
Salaries and wages	274,866	217,458
Social security costs	6,760	10,028
Employer's contribution to defined contribution pension schemes	4,221	3,374
	<u>285,847</u>	<u>230,859</u>

No employee earned more than £60,000 during the year (2021: nil).

The total employee benefits including pension contributions of the key management personnel were £70,875 (2022:£66,570)

6 Staff numbers

The average number of employees (head count based on number of staff employed) during the year was as follows:

	2023 No.	2022 No.
Number of apprenticeships	-	-
Number of Frontline Delivery Staff	10.0	10.0
Number of Café Staff	2.0	-
Number of administrative staff	2.0	2.0
Number of management staff	2.0	2.0
	<u>16.0</u>	<u>14.0</u>

GREAT YARMOUTH REFUGEE & OUTREACH SUPPORT LIMITED
Notes to the financial statements

For the year ended 31 March 2023

7 Related party transactions

Louise Humphires, the Chief Executive Officer, provided professional services for project management during the year of £3,129 (2022: £3,178).

Jenny Eaton (Trustee) was reimbursed expenses for Travel to Community Pathways Partnership meetings nil (2022: £132).

Elliott Clarke, son of the Jenny Eaton (Trustee), is an employee of the charity and was paid remuneration of £28,025 (2022: £24,288) during the period from April 2022 to March 2023.

There are no other related party transactions other than the above. There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

8 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

9 Tangible fixed assets

	Equipment £	Total £
Cost or valuation		
At the start of the year	41,027	41,027
Additions in year	4,587	4,587
At the end of the year	45,614	45,614
Depreciation		
At the start of the year	28,812	28,812
Charge for the year	3,477	3,477
At the end of the year	32,289	32,289
Net book value		
At the end of the year	13,325	13,325
At the start of the year	12,215	12,215

All of the above assets are used for charitable purposes.

10 Debtors

	2023 £	2022 £
Other debtors	507	23,502
Accrued income	72,805	1,950
	73,313	25,452

GREAT YARMOUTH REFUGEE & OUTREACH SUPPORT LIMITED
Notes to the financial statements

For the year ended 31 March 2023

11 Creditors: amounts falling due within one year

	2023 £	2022 £
Taxation and social security	–	833
Other creditors	835	587
Accruals	5,473	4,617
Deferred income	26,384	76,384
	<u>32,693</u>	<u>82,421</u>

12 Analysis of net assets between funds at the end of year

	General unrestricted £	Designated £	Restricted £	Total funds £
Tangible fixed assets	13,325	–	–	13,325
Net current assets	47,124	–	161,086	208,210
Net assets at the end of the year	<u>60,449</u>	<u>–</u>	<u>161,086</u>	<u>221,535</u>

Analysis of net assets between funds at the start of year

	General unrestricted £	Designated £	Restricted £	Total funds £
Tangible fixed assets	12,215	–	–	12,215
Net current assets	131,480	–	34,760	166,240
Net assets at the end of the year	<u>143,695</u>	<u>–</u>	<u>34,760</u>	<u>178,455</u>

GREAT YARMOUTH REFUGEE & OUTREACH SUPPORT LIMITED
Notes to the financial statements

For the year ended 31 March 2023

13 Movements in funds

	At the start of the year £	Income & gains £	Expenditure & losses £	Transfers £	At the end of the year £
During the year					
Restricted funds:					
AMIF	350	-	-	-	350
ATJF	7,129	-	(7,112)	(17)	
ATJF 3	-	12,196	(11,749)	-	447
BBO TMP	(13,641)	40,497	(28,329)	1,473	-
Breckland	-	30,000	(19,636)	-	10,364
CPP National Lottery Community Fund	19,737	72,805	(169,274)	76,732	-
CRF (Community Renewal fund)	-	2,000	(2,000)	-	-
GYBC R&A	-	20,000	(3,880)	-	16,120
LEAN Dawber	-	1,000	(1,000)	-	-
LEAN Mercers	(1,744)	24,000	(22,333)	77	-
NCF - Dudgeon	-	10,000	-	-	10,000
NCF - Welcome	-	5,000	-	-	5,000
NTW	6,950	-	-	-	6,950
NCF HSF 2	-	5,000	(5,000)	-	-
NCF HSF (Crisis)	1,700	-	(1,700)	-	-
NCF KYN	-	13,670	(12,790)	-	880
NCF Maternity	-	10,000	(1,504)	-	8,496
NCF REND	-	5,000	(4,041)	(205)	754
NCF Seldom	5,000	276	(5,481)	205	-
NCF UKR FUND	-	10,000	(8,897)	-	1,103
PPT	2,440	-	(2,007)	(433)	-
RTS	-	580	(1,185)	605	-
SCONE	366	-	-	-	366
Santander BC4BF	(347)	100,000	(12,904)	-	86,749
Santander CoL	-	12,500	-	-	12,500
WREN	-	13,912	(10,905)	(2,000)	1,007
UKHSA	6,820	-	(4,904)	(1,916)	-
Total restricted funds	34,760	388,436	(336,631)	74,521	161,086
Unrestricted funds:					
<u>General funds</u>	<u>143,695</u>	<u>50,864</u>	<u>(59,589)</u>	<u>(74,521)</u>	<u>60,449</u>
Total unrestricted funds	143,695	50,864	(59,589)	(74,521)	60,449
Total funds	178,455	439,300	(396,220)	-	221,535

GREAT YARMOUTH REFUGEE & OUTREACH SUPPORT LIMITED
Notes to the financial statements

For the year ended 31 March 2023

13 Movements in funds (continued.....)

	At the start of the year £	Income & gains £	Expenditure & losses £	Transfers £	At the end of the year £
During previous year					
Restricted funds:					
Access to Justice	6,650	-	(6,650)	-	-
AMIF	350	-	-	-	350
ATJF	-	50,000	(42,871)	-	7,129
BBO TMP	-	3,202	(16,843)	-	(13,641)
COMF	-	10,080	(10,080)	-	-
CPP National Lottery Community Fund	35,887	102,770	(118,920)	-	19,737
Crisis Fund	(104)	-	-	104	-
Futures Pathway	-	1,950	(1,950)	-	-
Job Club 2	10,047	7,083	(16,302)	(828)	-
LEAN Mercers	-	-	(1,744)	-	(1,744)
NCF Covid-19	106	-	(106)	-	-
NTW	6,950	-	-	-	6,950
NCF HSF (Crisis)	-	6,000	(4,300)	-	1,700
NCF Seldom	-	5,000	-	-	5,000
PPT	2,440	-	-	-	2,440
Response & Adapt	15,876	-	(15,876)	-	-
SCONE	366	-	-	-	366
Santander BC4BF	-	-	(347)	-	(347)
TNL Covid	3,726	-	(3,726)	-	-
UKCF BAME	-	20,000	(20,000)	-	-
UKHSA	-	22,267	(15,447)	-	6,820
Total restricted funds	82,294	228,352	(275,162)	(724)	34,760
Unrestricted funds					
<u>General funds</u>	<u>127,862</u>	<u>41,039</u>	<u>(25,930)</u>	<u>724</u>	<u>143,695</u>
Total unrestricted funds	127,862	41,039	(25,930)	724	143,695
Total funds	210,156	269,391	(301,092)	-	178,455

Transfers

Transfers for overspend on BBO TMP, CPP, Lean Mercers, NCF Seldom and RTS represent these funds being funded by general funds. Transfer from UKHSA was to CPP to cover venue hire costs shared with CPP. Other transfers represent items that have been capitalised and project management fees & Contribution to overheads from the different funded projects.

Purposes of restricted funds

Access To Justice Foundation Community Justice Fund (Wave 1) and ATJF (Wave 2) provided additional funding for additional legal advisor time, capacity building within the team and time to collate and share information that can help improve access to justice in our local area for our vulnerable migrant communities. Through this time it has brought GYROS into useful partnerships for 'everyday law' that have continued to develop after the end of the funding. Wave 2 received Sept 21-Apr 22 enables us to provide our immigration service.

AMIF funding for the Ubagari4women project ended in December 2019 but in June-July 2020 we underwent a full EU audit. As a result, we have 360 euros of disallowed expenditure thus this funding sits in the fund.

ATJF3 - A further grant from the ACCESS To Justice Fund to support our Immigration Advice service

13 Movements in funds (continued.....)

BBO project On Track is managed by the lead partner The Matthew Project and supports young people in Norfolk who are not in education, employment, or training (NEET) or at Risk of NEET in school (RONIS). It is co funded by The National Lottery Community Fund and the European Social Fund. During the pandemic we lost frontline staff to other roles and could not recruit so we had a break from frontline delivery. Indeed, new frontline staff were only appointed in November 2021. This programme ends June 2023.

Breckland – Funding to offer our multi-lingual advice across the Breckland region of Norfolk. In partnership with ACCESS we set up new Drop In session in Watton and Thetford.

CRF (Community Renewal Fund) – Working in partnership with East Coast College we offered into work support to people from within the Culturally and Linguistically Diverse communities in Great Yarmouth.

People who were out of work were identified and supported with practical issues such as CVs, job search and signposted to college courses.

COMF Contained Outbreak Management Fund is a Norfolk County Council fund to support specific activities around COVID. Two tranches of funding were received.

CPP is the four-year Community Pathway Partnership funded by The National Lottery Community Fund. In partnership with Keystone Development Trust in Thetford and ACCESS in Kings Lynn it funds our core service and operation. Embedded within the programme design is research and monitoring and evaluation so we can better tell our story and disseminate information that can help shape and transform systems to better meet the needs of our communities.

Crisis Fund is an internal fund that we use as emergency support for clients. We fund through donations and, when the café was operating, surpluses from café activities. Often our clients do not meet criteria for crisis funding, so we use this for one-off essentials, emergency accommodation, travel to renew ID which gives us time to unpick people's status.

Futures Pathway was a grant to support the recruitment of a new staff member aged 50years+. This enabled us to recruit and upskill a new staff member in addition to our planned recruitment.

GYBC R&A – This funding enabled us to support Ukrainian refugees living in Great Yarmouth (on various visas routes) with general advice and support including pre-ESOL and ESOL embedded learning.

Job Club is funded by Great Yarmouth Borough Council to help local residents get into work or to get into better paid, less precarious work. We achieve this through 121 support for CVs, application forms, interviews, maintain a vacancies forum and deliver ESOL embedded learning. Due to an underspend as a result of COVID restrictions we extended this delivery to March 2022.

LEAN Dawber – The Dawber funding supported the launch of LEAN in Lincoln through a formal, and well attended event on 7th November 2022.

LEAN is a newly formed community group in Lincoln – Lincoln Embracing All Nations. Working with the Islamic Association of Lincoln and Lincoln City Council we received a grant to fund GYROS to support the set up of LEAN into a constituted group delivering activities like those of GYROS in Lincoln. Mercers Company funded this initial activity.

NCF HSF – Norfolk Community Foundation Household Support Fund provided funding for us to support destitute households in Great Yarmouth with vouchers for groceries and utilities. The grocery funding was easy to distribute through supermarket vouchers, the utility funding was much harder as most clients live in shared or multi occupancy housing and didn't have direct access to the utility account.

For the year ended 31 March 2023

13 Movements in funds (continued.....)

NCF Dudgeon – The Dudgeon Fund supports the wellbeing of young people from within our communities in Norfolk.

It part-funds a Community Youth worker who offers a Drop In and 121 support for young people.

NCF Welcome – The Norfolk Welcome Fund helped us to support asylum seekers recently placed in 'contingency accommodation' in Great Yarmouth.

Their arrival was at short notice so little infrastructure was in place to provide appropriate support. Through the fund we engaged with the newcomers, offered support sessions, pre-ESOL, a warm welcome and volunteering opportunities including in our community café where people could come and cook food from their country of origin.

NTW: borough wide partnership delivery

NCF HSF 2 – The Household Support Fund was for vouchers for households in Great Yarmouth up to £50.

Through it we were able to contribute to utility bills, warm clothing, energy reducing items to help people cope with the cost of living

NCF KYN – This round of 'Know your Neighbourhood' funding through Norfolk Community Foundation was a pilot project to promote volunteer within our communities.

NCF Maternity – Funding through Norfolk Community Foundation to support people accessing maternity services through the James Paget Hospital.

We offered drop in sessions to new parents, updated our advice and guidance information for people from different cultures.

We also offered 121 support to people who were struggling to understand SMP/ MA; eligibility to services, navigating the maternity process and the importance of attending ante and postnatal sessions.

NCF REND – Through Norfolk Community Foundation we were commissioned to undertake research within migrant communities in Norfolk.

NCF – Seldom Heard is a piece of research around why migrant communities, in particular Roma and refugees struggle to access Mental Health Services. There were several delays in the start of this project so no spending in this financial year. The final report is due December 2022.

NCF UKR FUND – The Ukrainian Support funding through Norfolk Community Foundation enabled us to start working with Ukrainians new to the area, and their host families. This dove-tailed into funding from GYBC which meant we could continue the support and activities.

PPT – Funding from Peoples Postcode Trust had started before COVID and with our community café closed for two years we used the carry over funding to help reopen the café in summer 2022.

For the year ended 31 March 2023

13 Movements in funds (continued.....)

Respond and Adapt as an invitation only funding cover support our on-going activity. It allowed us to invest in a new client database. It also funded wellbeing activity for staff, being experience led many struggled working at home and growing complexity of casework. We introduced several activities (Staff Book Club, buddy system) and developed a Pastoral Supervision process. This funding also linked us into inspiring networks and training opportunities, some of these connections are now on-going.

RTS – Right to Succeed is a youth programme in Great Yarmouth. GYROS were commissioned to consult with migrant communities in Yarmouth.

SCONE funding is outstanding from previous year to undertake health research. We are holding it to run an additional piece of health related research in the future.

Santander funding focuses on digital and financial inclusion.

Santander CoL – The Santander Foundation offered us a ‘cost of living’ uplift grant to help support us with the additional costs of running the charity.

TNL Covid funding from DCMS provided short term funding for additional multi-lingual advisor and caseworker time which helped us deal with growing complexity of client casework. It also funded changes to our office which allowed us to be Covid compliant meaning staff could work from the office (as many had struggled working from home). The funding also helped us buy H&S equipment to restart face to face delivery with clients.

UKCF BAME – UK Community Foundation funded activity around Migration Matters East including the website and supporting activities with other migration organisations.

WREN – UThrough St Giles’ funded from the Tampon Tax we were one of the Great Yarmouth partners to deliver a women’s empowerment programme.
It included upskilling volunteers in an IAG qualification with four people moving into employment with us.

UK HSA formerly Public Health England, the UK Health Security Agency contracted GYROS along with 4 other migrant specialist organisations in the UK to look at how communication to, from and within migrant communities can be improved. It concluded with a report submitted to various government departments.

14 Legal status of the charity

Great Yarmouth Refugee & Outreach Support is a company limited by guarantee (and has obtained registered charity status) governed by its memorandum and articles of association. The liability of each member in the event of winding up is limited to £10.