

Charity registration number 1110135

Company registration number 05386816 (England and Wales)

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees and directors	H M Nazir OBE Q Hussain S Hussain M Yaqub Gulnawaz Khan
Director	
Secretary	H N Khan
Charity number	1110135
Company number	05386816
Registered office	Madina Masjid Trust 24 Wolseley Road Sheffield S8 0ZU
Independent examiner	Grant Wade BA ACA Wells Richardson Cannon House Rutland Road Sheffield South Yorkshire S3 8DP
Bankers	HSBC Bank plc 40 Fishergate Preston Lancashire PR1 2AD

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

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SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees present their annual report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the trust's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The trust's objects are:

- (i) to promote, by such means as are charitable, the advancement of the faith of Islam in accordance with the tenets and doctrines of the Hanfia (Bralvia) school of thought; and
- (ii) to relieve poverty, age and illness amongst the inhabitants of South Sheffield (the "area of benefit") (and in particular those inhabitants who are of the Muslim faith or who are in need by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances) through the provision of facilities in the interests of social welfare and for leisure time occupation with the object of improving the conditions of life of the said inhabitants.

During the year under review, the Charity's key objectives were:

- (i) to help the individual reform, purify and pursue his or her life in keeping with the Islamic methods, and in particular to help and guide the believers in Islam (in accordance with the Hanfia (Bralvia) school of thought);
- (ii) to provide proper facilities for congregational prayers for men, women and children through the establishment of a Mosque with specific facilities and services for Muslim women;
- (iii) to advance Islamic education by providing and maintaining a school for Islamic general education of Muslim children and providing facilities for education of Muslim adults (and in particular women);
- (iv) to advance the education of the public in Islamic studies, particularly, but without prejudice to the foregoing, by the provision of classes and workshops in Islamic history, law and art and provide an Islamic library;
- (v) to respond to emerging social and charitable needs affecting the local community in areas such as education and social welfare.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the trust should undertake. The Committee believes that by promoting the work of the Charity, it helps to advance public knowledge, understanding and appreciation of the Muslim faith.

Achievements and performance

Financial review

Financial management is the principal legal responsibility of Mr. Gulnawaz Khan, the Honorary Treasurer. The Joint Committee Treasurers, Mr Ibrar Khan and Mr Karamat Hussain, perform day-to-day book-keeping duties. The Charity operates a bank account with HSBC Bank Plc. Potential financial risks have been identified and reviewed by the Trustees and Committee. In recent years, the decrease of monies donated has been as a result of completion of the new Centre.

It is the policy of the trust that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to at least three month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the trust's current activities while consideration is given to ways in which additional funds may be raised. At 31 December 2022, the value of such reserves was £361,047 (2021: £348,360) which exceeds three months' normal expenditure.

The designated funds in the accounts represent the net book value of tangible fixed assets. These funds will be reduced over the useful economic life of the tangible fixed assets in line with depreciation.

The trustees have assessed the major risks to which the trust is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Structure, governance and management

The trust is a company limited by guarantee which was incorporated on 9 March 2005. It is governed by its Memorandum and Articles of Association dated 6 April 2005, as amended by a special resolution dated 14 June 2005. Each member of the company is required to contribute an amount not exceeding £10 should the company be wound up while they are a member, or within a year after they cease to be a member.

The charity operates from its premises at Wolseley Road, Sheffield, and is independent of any other or similarly named organisations.

The Charity operates a two-tier management structure. The Trustees are both charity trustees and company directors. In addition to having legal responsibilities within charity and company law, the Trustees have responsibilities to ensure the Charity works within its aims and principles to provide the best possible service for its users and for the local community. The Trustees also have responsibilities as an employer and delegate tasks in the day to day running of the Charity to the Committee.

The Committee consists of 10 members and includes a Chair, Vice-Chair, Minutes Secretary, Treasurer (book-keeper) and Education Manager who are all unpaid and elected by the members at each AGM and reports all its activities to the Trustees. Committee members serve until the next AGM following their election when they shall resign but may offer themselves for re-election. No Committee member serves for a period of more than three consecutive years.

The Committee, under the direction of the Trustees, undertakes the day-to-day management of the Charity's premises, such as security, caretaking and cleaning (provided no financial transaction above the value of £500 is undertaken by the Committee without the authorising signature of a nominated Trustee); and arranges for and supervises religious education. It reports to the Trustees on all matters relating to the Charity's activities including finance, staffing, education and future priorities and actions.

Chair of the Management Committee is Mr A Shaheen; Vice-Chair Mr T Mahmood; Secretary Mr Z Khan; Joint Committee Treasurers Mr Ibrar Khan and Mr Karamat Hussain; the Education Manager is Mr. A Razzaq.

The trustees, most of whom are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Haji Mohammad Nazir OBE	Director and trustee
Sabir Hussain	Director and trustee
Mohammed Yaqub	Director and trustee
Qurban Hussain	Director and trustee
Gulnawaz Khan	Director and Honorary Treasurer

When complete, the Trustees consist of:

- four "Guardian Trustees", being the first four subscribers to the Memorandum;
- a Company Secretary and an honorary Treasurer co-opted by the Guardian Trustees.

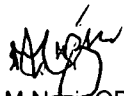
The Charity may increase or reduce the maximum number of trustees by passing an ordinary resolution, provided that the number is not reduced to below three. In addition, the members of the Charity must appoint four persons to be "secondary Guardian Trustees" for the Charity. Such persons will not be Trustees on appointment but any one of them is entitled to be appointed as Guardian Trustee on the death, retirement or removal of a Guardian Trustee.

New Trustees undergo orientation to brief them on their legal obligations under charity law, the content of the Declaration of Trust, the decision making process and recent financial performance of the Charity. All Trustees are required to sign a declaration of their willingness to act as Trustee before they can vote in any meetings.

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees' report was approved by the Board of Trustees.



H M Nazir OBE
Trustee

15 September 2023

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

I report to the trustees on my examination of the financial statements of Sheffield Islamic Centre Madina Masjid Trust (the trust) for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the trust (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the trust are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the trust's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

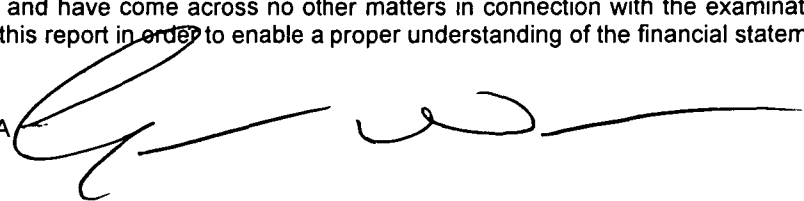
Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the trust as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Grant Wade BA ACA
Wells Richardson
Cannon House
Rutland Road
Sheffield
South Yorkshire
S3 8DP



Dated: 15 September 2023

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2022

		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Total 2021 £
Notes							
<u>Income and endowments from:</u>							
Donations and legacies	3	142,912	-	142,912	162,051	-	162,051
Other trading activities	4	18,750	-	18,750	12,700	-	12,700
Other income	5	-	-	-	47,304	-	47,304
Total income		161,662	-	161,662	222,055	-	222,055
<u>Expenditure on:</u>							
Charitable activities	6	155,189	-	155,189	148,206	-	148,206
Net incoming resources before transfers		6,473	-	6,473	73,849	-	73,849
Gross transfers between funds		6,214	(6,214)	-	(151,434)	151,434	-
Net income for the year/ Net movement in funds		12,687	(6,214)	6,473	(77,585)	151,434	73,849
Fund balances at 1 January 2022		348,360	5,043,374	5,391,734	425,945	4,891,940	5,317,885
Fund balances at 31 December 2022		361,047	5,037,160	5,398,207	348,360	5,043,374	5,391,734

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	11		5,037,160		5,043,374
Current assets					
Debtors	12	7,910		12,685	
Cash at bank and in hand		366,218		344,792	
		374,128		357,477	
Creditors: amounts falling due within one year	13	(13,081)		(9,117)	
Net current assets			361,047		348,360
Total assets less current liabilities			5,398,207		5,391,734
Income funds					
Designated funds			5,037,160		5,043,374
Unrestricted funds - general			361,047		348,360
			5,398,207		5,391,734

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 15 September 2023



H M Nazir OBE
Trustee

Company Registration No. 05386816

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

Sheffield Islamic Centre Madina Masjid Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is Madina Masjid Trust, 24 Wolseley Road, Sheffield, S8 0ZU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the trust's Memorandum and Articles of Association, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The trust is a Public Benefit Entity as defined by FRS 102.

The trust has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the trust. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the trust has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds are those funds set aside out of general funds by the trustees for a specific purpose over whose use and purpose the trustees have discretion

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the trust.

1.4 Income

Income is recognised when the trust is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the trust has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the trust has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are capitalised if they cost more than £200 and can be used for more than one year. They are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	0%
Leasehold land and buildings	0%
Fixtures and fittings	20% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

In accordance with Financial Reporting Standard 102 land is not depreciated. Buildings have been included at cost when acquired during the year. The carrying values of tangible fixed assets previously valued when capitalised have been retained at their book amount as a deemed cost on transition to SORP FRS 102. No depreciation is provided on freehold or leasehold land and buildings. It is the policy of the Trustees to maintain its properties in such a condition that their value is not impaired by the passage of time. The residual value is similar to its carrying value and depreciation, therefore, would not be material. The trustees perform annual impairment reviews in order to ensure that the carrying value is not more than the recoverable amount.

Although this accounting policy is in accordance with applicable accounting standards, it is a departure from the general requirement of the Companies Act 2006 for all fixed assets to be depreciated. In the opinion of the trustees compliance with the standard is not necessary for the financial statements to give a true and fair view. Depreciation or amortisation is only one of many factors reflected in the valuation and the amount of this which might otherwise have been charged cannot be separately identified or quantified.

1.7 Impairment of fixed assets

At each reporting end date, the trust reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the trust's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Donations and gifts	142,912	162,051
Donations and gifts		
Collection donations	8,894	3,051
Collection Mosque	134,018	159,000
	142,912	162,051

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

4 Other trading activities

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Letting and licensing arrangements	18,750	12,700

5 Other income

	Total Unrestricted funds general 2022 £	2021 £
Bank charges refund	-	47,304

6 Charitable activities

	Charitable Expenditure 2022 £	Charitable Expenditure 2021 £
Staff costs	29,645	39,584
Depreciation and impairment	6,214	7,016
Telephone	1,892	1,794
Insurance	18,508	17,908
Water rates	6,381	3,752
Consultancy fees	10,800	10,690
Printing, postage and stationery	862	1,486
Bank charges	729	918
Light and heat	48,217	34,074
Health and safety	3,847	5,437
Repairs and renewals	10,656	16,013
Leasing of office equipment	1,419	1,102
Marketing, publicity and education	3,551	1,354
Islamic books	463	1,377
Cleaning	8,211	4,797
Legal and professional fees	3,074	(656)
	154,469	146,646
Share of governance costs (see note 7)	720	1,560
	155,189	148,206

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

7 Support costs

	Support costs £	Governance costs £	2022 £	2021 £
Legal and professional	-	720	720	1,560
	-	720	720	1,560
Analysed between Charitable activities	-	720	720	1,560

Governance costs includes payments to the independent examiner of £720 (2021- £1,560).

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the trust during the year.

9 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	2	3
Employment costs	2022 £	2021 £
Wages and salaries	29,554	39,584
Other pension costs	91	-
	29,645	39,584

There were no employees whose annual remuneration was more than £60,000.

10 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

11 Tangible fixed assets

	Freehold land and buildings	Leasehold land and buildings	Fixtures and fittings	Total
	£	£	£	£
Cost				
At 1 January 2022	4,504,690	519,531	298,981	5,323,202
At 31 December 2022	4,504,690	519,531	298,981	5,323,202
Depreciation and impairment				
At 1 January 2022	-	-	279,828	279,828
Depreciation charged in the year	-	-	6,214	6,214
At 31 December 2022	-	-	286,042	286,042
Carrying amount				
At 31 December 2022	4,504,690	519,531	12,939	5,037,160
At 31 December 2021	4,504,690	519,531	19,153	5,043,374

12 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Other debtors	3,600	8,800
Prepayments and accrued income	4,310	3,885
	7,910	12,685

13 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	561	1,272
Accruals and deferred income	12,520	7,845
	13,081	9,117

14 Retirement benefit schemes

Defined contribution schemes

The trust operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £91 (2021 - £-).

SHEFFIELD ISLAMIC CENTRE MADINA MASJID TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

15 Analysis of net assets between funds

	Unrestricted funds 2022 £	Designated funds 2022 £	Total Unrestricted funds 2022 £	Designated funds 2021 £	Total 2021 £
Fund balances at 31 December 2022 are represented by:					
Tangible assets	-	5,037,160	5,037,160	-	5,043,374
Current assets/(liabilities)	361,047	-	361,047	348,360	-
	<u>361,047</u>	<u>5,037,160</u>	<u>5,398,207</u>	<u>348,360</u>	<u>5,391,734</u>

16 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).