

HEADWAY NORTH WEST LONDON ANNUAL REPORT 2022 (for AGM 17/4/2023)

This is the annual report for the year ended 2022.

Overview of 2022

Most Covid restrictions were lifted but the various online Zoom meetings (including the women's group, football group, and young person's group) continued. Face to face Link meetings resumed and in May, Tracey Freeman, with Tracey and Alan Green, launched the very successful Communication Café on Wednesdays.

Financially the charity has continued to thrive with a number of large donations and some excellent fundraising activities carried out by our supporters.

Governance

The Board is made up of volunteer Trustees and oversees the provision of the service and the finances of the Charity, the employment of our staff member and ensures that all necessary filing with Headway UK, Companies House and the Charity Commission is completed. The Board met 7 times during 2022.

Board membership

Claire Angol continues to carry out vital bookkeeping work including preparing and sending out invoices and dealing with cheques, payments and financial queries. Claire also updates the website and assists with various events through the year.

David Bannon concentrates on fundraising. David has continued to use his contacts to speak to various companies and organisations in the local area and to persuade them to make donations to the Charity.

Pat Byrne, as well as being on the Board is a very experienced volunteer at the Link and has organised and participated in many events and also run the Link on many occasions. Pat brings firsthand knowledge of the service users and meetings to the Board.

Tracey Freeman has also been involved with HNWL for many years and has raised thousands of pounds through her fundraising work. Tracey set up

and runs the, very successful, Communication Café with Tracey Green and with assistance and contributions for the coffee in particular from Alan Green and from various volunteers.

Jaymini Katira continues to contribute and assist with Board work and decisions, and is keen to assist with fundraising in particular when we are able to return to more traditional methods after the pandemic. Jay also acts as a link between the Board and individual service users.

Siobhan Kelly has unfortunately not been able to attend meetings again through 2022 and is stepping down from the Board at this AGM.

Isang Obot manages HNWL's social media accounts including Twitter, Instagram and Linked In. She also provides 1:1 support to our Service Manager.

Camille Mason-Perez was voted onto the Board at the 2022 AGM. She is a regular volunteer at the Link and has also given talks at Headway North London meetings. She brings interesting and useful clinical and other input to the Board.

Henrietta Phillips chairs the meetings, is membership secretary and files the accounts and reports.

Margaret Anthony is not a Board member but has continued to provide her services voluntarily as treasurer drafting the charity's annual accounts. Margaret also attends most of our events and makes useful contributions and suggestions to the Board. She also regularly fundraises for the Charity.

Financial management

In 2022 the Charity made a surplus of £499.

Fundraising/donations

The fundraising undertaken in 2022 included:

- David Bannon continued to share information about the Charity with a number of sympathetic organisations – a number of whom made 4 figure donations to support our work
- The West London Harley Riders continue to support us and we received another generous donation of £500 from them

- A Golf Day organised by Ian Scott with Tracey Freeman and an art and wine night arranged by Jaymini Katira each raised significant sums
- HNWL also continues to benefit from ad hoc or monthly donations from supporters.

The Link and the Communication Café

Service Manager

Bakhtiar Hormoz continues to run or facilitate the online meetings through the week (with the assistance of the volunteers), and manages telephone and written enquires and referrals and offers support, signposting and advice to brain injury survivors and their families. He attends external meetings and events on behalf of the Charity and regularly speaks to external contacts. For example Bakhtiar (with Isang and Camille from the Board) attended and spoke at a Brain Tumour Conference in Hillingdon in May 2022.

The LINK

Bakhtiar ran the Link and the online meetings through 2022 with the assistance of longstanding volunteers Frances, Gladys, Pat, Tracey F, Tracey G, Bridget, Isabel and Rebecca, Bridget, Isabel and Rebecca, and also our newer volunteers: Camille, Olivia, Paige, Philip, Toby, Anjli – and Saachi, Katie and Gabrielle.

Communication Café

Tracey Freeman set this up with assistance from Tracey Green and Alan Green in May 2022. It takes place weekly at St Luke's Parish Hall in Pinner. Volunteers who assist with the Café are Margaret, Richard, Maria, Stephen, Susan, Abigail, Frances, Anita, Liz and Claire.

Tracey Green, a professional speech and language therapist has provided a huge amount of support and guidance to attendees at the Communication Café and also organised the very entertaining song at the Christmas dinner, featuring many of our members.

Activities and events

The Christmas party in December was very well attended as always. Thanks to Tracey, Pat and Tracey and various others for organizing it so well as always.

Headway North London – merger

The Board have continued to discuss the merger with Headway North London's representatives and it is likely to be concluded by the end of 2023. In addition Bakhtiar and Camille have attended some of their meetings and Claire has included some of their information on our website.

Conclusion

This has been another successful year - thanks to the great efforts of the people mentioned in the report - with The Link running weekly but in addition the Communication Café opening and being an immediate success.

We are also grateful to the London Boroughs of Harrow and Brent for their continued support.

Thank you for your support.

HPhillips

Henrietta Phillips, Chair

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Unaudited Financial Statements

31 December 2022

HARDCASTLE BURTON

Chartered accountants
36 Dene Road
Northwood
Middlesex
HA6 2DA

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Financial Statements

Year ended 31 December 2022

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Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 December 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2022.

Reference and administrative details

Registered charity name	Headway North West London (A Company Limited by Guarantee)
Charity registration number	1110088
Company registration number	05283025
Principal office and registered office	Grove House 55 Lowlands Road Harrow Middx HA1 3AP

The trustees

H Phillips
C Angol
D Bannon
T Freeman
J Katira
S Kelly
C Mason-Perez (Appointed 24 May 2022)
I Obot

Independent examiner	Mr C J Hayfield FCA, DChA Hardcastle Burton 36 Dene Road Northwood Middlesex HA6 2DA
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Structure, governance and management

The Company is run and managed by its trustees.

Objectives and activities

The charity's objective is to provide relief to persons resident in North West London, and their spouses, relatives or carers, who have suffered from head injury, through the provision of information, facilities and services.

Headway North West London, provides a social rehabilitation service known as THE LINK and volunteer led support groups to affected persons of brain injury in the boroughs of Hillingdon, Harrow and Brent.

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2022

Objectives and activities *(continued)*

Activities in 2022

During the year the charity continued to provide support and services to service users and their family members. In particular face to face meetings, including the Thursday day service, were resumed in full from April 2022. A golf day and an art and wine evening were held in October 2022. The Christmas meal was held in early in December 2022 and was very well attended.

Supporters

The West London Harley Riders attended the Christmas meal and again presented a cheque for £500. A number of corporate sponsors with local connections to the charity made significant donations this year. The charity also has a number of individual supporters who provide monthly donations as well as donations made, for example, in commemoration of special birthdays. Thompsons Solicitors have continued to provide office space free of charge. Funds are also raised through annual membership fees. Volunteers of the charity started a communications cafe in Pinner in May 2022 which has been successful in adding another activity for members on a Wednesday. Fundraising events were held when appropriate, including an online bingo event and a raffle at the Christmas meal. Some of our supporters undertook sponsored events on behalf of the charity.

Achievements and performance

The Link

Mr B Hormoz, the Service Manager, has continued to maintain a full service throughout the pandemic using remote video conferencing and holding face to face meetings for service users and their families when safe and appropriate to do so. He has worked with a fantastic small but reliable group of volunteers.

Communication

The Service Manager sends out e-mails regularly detailing recent and future events and providing other relevant information to the membership and other supporters. The charity also has a Facebook page and Isang Obot, one of the Trustees, has recently set up and manages Twitter, Instagram and Linked In accounts for the charity. The charity hopes to reinvigorate links with local hospitals and statutory services as face to face meetings and visits become viable.

Financial review

The income from the charity's main funding source, the weekly day service 'The Link', has picked up in 2022 as full services resumed with the weekly meetings. Continued efforts at fundraising led to a surplus for the year of £499 (2021: £10,113). Adequate reserves have been maintained throughout the year and the charity is in a good position to maintain its charitable activities in 2023. Reserves stand at £37,974, (2021: £37,475). The charity's reserves policy is to maintain enough reserves to cover six months of operational expenses.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2022

The trustees' annual report was approved on 15 February 2023 and signed on behalf of the board of trustees by:

HPhillips

H Phillips
Trustee

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Headway North West London (A Company Limited by Guarantee)

Year ended 31 December 2022

I report to the trustees on my examination of the financial statements of Headway North West London (A Company Limited by Guarantee) ('the charity') for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Headway North West London (A Company Limited by Guarantee) *(continued)*

Year ended 31 December 2022

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr C J Hayfield FCA, DChA
Hardcastle Burton
Independent Examiner

36 Dene Road
Northwood
Middlesex
HA6 2DA

15 February 2023

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 December 2022

		2022		2021
		Unrestricted	Total funds	Total funds
	Note	funds	£	£
		£	£	£
Income and endowments				
Donations and legacies	5	30,941	30,941	34,178
Total income		30,941	30,941	34,178
Expenditure				
Expenditure on charitable activities	6,7	30,442	30,442	24,065
Total expenditure		30,442	30,442	24,065
Net income and net movement in funds		499	499	10,113
Reconciliation of funds				
Total funds brought forward		37,475	37,475	27,362
Total funds carried forward		37,974	37,974	37,475

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 8 to 10 form part of these financial statements.

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Statement of Financial Position

31 December 2022

	Note	2022 £	2021 £
Current assets			
Debtors	10	1,500	–
Cash at bank and in hand		36,474	37,475
		<u>37,974</u>	<u>37,475</u>
Net current assets		<u>37,974</u>	<u>37,475</u>
Total assets less current liabilities		<u>37,974</u>	<u>37,475</u>
Funds of the charity			
Unrestricted funds		37,974	37,475
Total charity funds	11	<u>37,974</u>	<u>37,475</u>

For the year ending 31 December 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 15 February 2023, and are signed on behalf of the board by:

H Phillips
Trustee

The notes on pages 8 to 10 form part of these financial statements.

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 December 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Grove House, 55 Lowlands Road, Harrow, Middx, HA1 3AP.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

- legacy income is recognised when receipt is probable and entitlement is established.

- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be recovered, and is classified under headings of the statement of financial activities to which it relates:

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

3. Accounting policies *(continued)*

Resources expended *(continued)*

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

4. Limited by guarantee

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Donations				
Donations	18,514	18,514	23,771	23,771
The Link	12,427	12,427	10,407	10,407
	<u>30,941</u>	<u>30,941</u>	<u>34,178</u>	<u>34,178</u>

6. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Headway activities	<u>30,442</u>	<u>30,442</u>	<u>24,065</u>	<u>24,065</u>

7. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Total funds 2022 £	Total fund 2021 £
Headway activities	<u>30,442</u>	<u>30,442</u>	<u>24,065</u>

8. Staff costs

The average head count of employees during the year was 1 (2021: 1).

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

9. Trustee remuneration and expenses

No remuneration was paid to trustees during the year. No expenses were paid to trustees during the year.

10. Debtors

	2022 £	2021 £
Trade debtors	<u>1,500</u>	<u>—</u>

11. Analysis of charitable funds

Unrestricted funds

	At 1 January 2022	Income	Expenditure	At 31 December 2022
	£	£	£	£
General funds	<u>37,475</u>	<u>30,941</u>	<u>(30,442)</u>	<u>37,974</u>

	At 1 January 2021	Income	Expenditure	At 31 December 2021
	£	£	£	£
General funds	<u>27,362</u>	<u>34,178</u>	<u>(24,065)</u>	<u>37,475</u>

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Unaudited Financial Statements

31 December 2022

HARDCASTLE BURTON

Chartered accountants
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Northwood
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HA6 2DA

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Financial Statements

Year ended 31 December 2022

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Company Limited by Guarantee

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Year ended 31 December 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2022.

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Charity registration number	1110088
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The trustees

H Phillips
C Angol
D Bannon
T Freeman
J Katira
S Kelly
C Mason-Perez (Appointed 24 May 2022)
I Obot

Independent examiner	Mr C J Hayfield FCA, DChA Hardcastle Burton 36 Dene Road Northwood Middlesex HA6 2DA
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Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2022

Objectives and activities *(continued)*

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Supporters

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Achievements and performance

The Link

Mr B Hormoz, the Service Manager, has continued to maintain a full service throughout the pandemic using remote video conferencing and holding face to face meetings for service users and their families when safe and appropriate to do so. He has worked with a fantastic small but reliable group of volunteers.

Communication

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Financial review

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Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2022

The trustees' annual report was approved on 15 February 2023 and signed on behalf of the board of trustees by:

HPhillips

H Phillips
Trustee

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Headway North West London (A Company Limited by Guarantee)

Year ended 31 December 2022

I report to the trustees on my examination of the financial statements of Headway North West London (A Company Limited by Guarantee) ('the charity') for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Headway North West London (A Company Limited by Guarantee) *(continued)*

Year ended 31 December 2022

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr C J Hayfield FCA, DChA
Hardcastle Burton
Independent Examiner

36 Dene Road
Northwood
Middlesex
HA6 2DA

15 February 2023

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 December 2022

		2022		2021
		Unrestricted	Total funds	Total funds
	Note	funds	£	£
		£	£	£
Income and endowments				
Donations and legacies	5	30,941	30,941	34,178
Total income		30,941	30,941	34,178
Expenditure				
Expenditure on charitable activities	6,7	30,442	30,442	24,065
Total expenditure		30,442	30,442	24,065
Net income and net movement in funds		499	499	10,113
Reconciliation of funds				
Total funds brought forward		37,475	37,475	27,362
Total funds carried forward		37,974	37,974	37,475

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 8 to 10 form part of these financial statements.

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Statement of Financial Position

31 December 2022

	Note	2022 £	2021 £
Current assets			
Debtors	10	1,500	–
Cash at bank and in hand		36,474	37,475
		<u>37,974</u>	<u>37,475</u>
Net current assets		<u>37,974</u>	<u>37,475</u>
Total assets less current liabilities		<u>37,974</u>	<u>37,475</u>
Funds of the charity			
Unrestricted funds		37,974	37,475
Total charity funds	11	<u>37,974</u>	<u>37,475</u>

For the year ending 31 December 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 15 February 2023, and are signed on behalf of the board by:

H Phillips
Trustee

The notes on pages 8 to 10 form part of these financial statements.

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 December 2022

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2. Statement of compliance

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3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

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- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be recovered, and is classified under headings of the statement of financial activities to which it relates:

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

3. Accounting policies *(continued)*

Resources expended *(continued)*

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

4. Limited by guarantee

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Donations				
Donations	18,514	18,514	23,771	23,771
The Link	12,427	12,427	10,407	10,407
	<u>30,941</u>	<u>30,941</u>	<u>34,178</u>	<u>34,178</u>

6. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Headway activities	<u>30,442</u>	<u>30,442</u>	<u>24,065</u>	<u>24,065</u>

7. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Total funds 2022 £	Total fund 2021 £
Headway activities	<u>30,442</u>	<u>30,442</u>	<u>24,065</u>

8. Staff costs

The average head count of employees during the year was 1 (2021: 1).

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

Headway North West London (A Company Limited by Guarantee)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

9. Trustee remuneration and expenses

No remuneration was paid to trustees during the year. No expenses were paid to trustees during the year.

10. Debtors

	2022 £	2021 £
Trade debtors	<u>1,500</u>	<u>—</u>

11. Analysis of charitable funds

Unrestricted funds

	At 1 January 2022	Income	Expenditure	At 31 December 2022
	£	£	£	£
General funds	<u>37,475</u>	<u>30,941</u>	<u>(30,442)</u>	<u>37,974</u>

	At 1 January 2021	Income	Expenditure	At 31 December 2021
	£	£	£	£
General funds	<u>27,362</u>	<u>34,178</u>	<u>(24,065)</u>	<u>37,475</u>