



Chairman's report year end January 2022

We operate five vehicles, owning four and lease one from Worcestershire County Council. We have both paid staff and volunteers who offer between 10 – 28 hours per week to support our operation.

Year end 2022 has seen patronage levels returning to around 60% of pre Covid figures. Despite these challenges we have continued to offer affordable travel around our area of operation.

In total we provided approximately 13500 trips per year for the local community comprising transport for 2100 SEN adult trips, 7200 local bus trips and 4200 Dial A Ride journeys for those who could not get around via other means affordably for shopping, fellowship and social outings.

Glen Collins

Chairman

Charity number: 1110002
Company number: 05456793
(England and Wales)

Wyre Forest Dial-a-Ride
Report of the Trustees and Unaudited Financial Statements
For the year ended 31 March 2022



Wyre Forest Dial-a-Ride
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Wyre Forest Dial-a-Ride
Report of the Trustees
For the year ended 31 March 2022

The Trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the financial statements for the charitable company for the year ended 31 March 2022. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objective of the company is to provide a community transport service for such of the inhabitants of Wyre Forest and its neighbourhood who are in need of such a service because of age, sickness or disability (mental or physical), poverty, or because of a lack of availability of adequate and safe public passenger services.

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

FINANCIAL REVIEW

Reserves

There was a deficit of £10,953 in the year after administrative expenses of £87,944.

The balance of un-restricted funds to carry forward is £74,597.

This leaves the charity in a reasonably strong position going forward especially with the increasing pressure on funding from local authorities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is governed by the Memorandum and Articles of Association of Wyre Forest Dial-a-Ride, a company limited by guarantee under the Companies Act 2006.

Recruitment and appointment of trustees

No formal procedure is currently in place but is in the course of being established.

REFERENCE AND ADMINISTRATIVE INFORMATION

Name of Charity	Wyre Forest Dial-a-Ride
Charity registration number	1110002
Company registration number	05456793
Principal address	WFDC Depot Green Street Kidderminster Worcestershire DY10 1HA

Trustees

The trustees and officers serving during the year and since the year end were as follows:

Mr Glen Michael Collins
Mr Ian Redfern
Mr Jonathan Haley
Mr Lionel Slack
Mr Robert Graham Hartell

Wyre Forest Dial-a-Ride
Report of the Trustees Continued
For the year ended 31 March 2022

Independent examiners

Andrew E S Sherrey
Laburnum House
Adams Hill
Clent
Stourbridge
DY9 9PS

Approved by the Board of Trustees and signed on its behalf by



Mr Ian Redfern

22 December 2022



Wyre Forest Dial-a-Ride
Independent Examiners Report to the Trustees
For the year ended 31 March 2022

I report to the trustees on my examination of the accounts of the charitable company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity Trustees, who are also directors for the purposes of company law, are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Andrew E S Sherrey
Chartered Accountant
Andrew E S Sherrey
Laburnum House
Adams Hill
Clent
Stourbridge
DY9 9PS

22 December 2022

Wyre Forest Dial-a-Ride
Statement of Financial Activities (including Income and Expenditure Account)
For the year ended 31 March 2022

	Notes	Unrestricted funds £	2021 £
Income and endowments from:			
Donations and legacies	2	1,202	10,234
Other trading activities	3	109,721	145,929
Total		110,923	156,163
Expenditure on:			
Raising funds	4	(121,876)	(135,728)
Total		(121,876)	(135,728)
Net income/expenditure		(10,953)	20,435
Reconciliation of funds			
Total funds brought forward		85,550	65,115
Total funds carried forward		74,597	85,550

Wyre Forest Dial-a-Ride
Statement of Financial Position
As at 31 March 2022

	Notes	2022 £	2021 £
Fixed assets			
Tangible assets	8	14,857	19,809
		14,857	19,809
Current assets			
Debtors	9	6,365	10,117
Cash at bank and in hand		55,665	57,480
		62,030	67,597
Creditors: amounts falling due within one year	10	(2,290)	(1,856)
Net current assets		59,740	65,741
Total assets less current liabilities		74,597	85,550
Net assets		74,597	85,550
The funds of the charity			
Unrestricted income funds	11	74,597	85,550
Total funds		74,597	85,550

For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:



Mr Ian Redfern
Trustee

22 December 2022

Wyre Forest Dial-a-Ride
Notes to the Financial Statements
For the year ended 31 March 2022

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006.

Wyre Forest Dial-a-Ride meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Tangible fixed assets

Tangible fixed assets are stated at cost or valuation less depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Motor Vehicles	25% Reducing balance
Fixtures and Fittings	25% Reducing balance

2. Income from donations and legacies

	2022 £	2021 £
Unrestricted funds		
Donations received	1,202	10,234
	<u>1,202</u>	<u>10,234</u>

3. Income earned from other activities

	2022 £	2021 £
Unrestricted funds		
Bus operating services	109,721	145,929
	<u>109,721</u>	<u>145,929</u>

4. Expenditure on other trading activities

	2022 £	2021 £
Unrestricted funds		
Bus operating services	34,192	31,332
Support costs	87,684	104,396
	<u>121,876</u>	<u>135,728</u>

Wyre Forest Dial-a-Ride
Notes to the Financial Statements Continued
For the year ended 31 March 2022

5. Analysis of support costs

	2022	2021
	£	£
Management	87,684	104,396

6. Staff costs and emoluments

	2022	2021
Administration	2	2
Drivers and assistants	4	4
	<u>6</u>	<u>6</u>

7. Comparative for the Statement of Financial Activities

The comparative year values on the Statement of Financial Activities are for unrestricted funds.

8. Tangible fixed assets

Cost or valuation	Fixtures and Fittings £	Fixtures and Fittings £	Total £
At 01 April 2021	85,642	8,383	94,025
At 31 March 2022	<u>85,642</u>	<u>8,383</u>	<u>94,025</u>
Depreciation			
At 01 April 2021	66,950	7,266	74,216
Charge for year	4,673	279	4,952
At 31 March 2022	<u>71,623</u>	<u>7,545</u>	<u>79,168</u>
Net book values			
At 31 March 2022	<u>14,019</u>	<u>838</u>	<u>14,857</u>
At 31 March 2021	<u>18,692</u>	<u>1,117</u>	<u>19,809</u>

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Wyre Forest Dial-a-Ride
Notes to the Financial Statements Continued
For the year ended 31 March 2022

9. Debtors

	2022	2021
	£	£
Amounts due within one year:		
Prepayments and accrued income	6,365	10,117
	<u>6,365</u>	<u>10,117</u>

10. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	567	748
Accruals and deferred income	1,723	1,108
	<u>2,290</u>	<u>1,856</u>

11. Movement in funds

Unrestricted Funds

	Balance at 01/04/2021	Incoming resources	Outgoing resources	Balance at 31/03/2022
	£	£	£	£
<i>General</i>				
General	85,550	110,923	(121,876)	74,597
	<u>85,550</u>	<u>110,923</u>	<u>(121,876)</u>	<u>74,597</u>

Unrestricted Funds - Previous year

	Balance at 01/04/2020	Incoming resources	Outgoing resources	Balance at 31/03/2021
	£	£	£	£
<i>General</i>				
General	65,115	156,163	(135,728)	85,550
	<u>65,115</u>	<u>156,163</u>	<u>(135,728)</u>	<u>85,550</u>

Purpose of unrestricted Funds

General

The purpose of Wyre Forest Dial a Ride is to provide a community transport service for such of the inhabitants of Wyre Forest and its neighbourhood who are in need of such service.

Wyre Forest Dial-a-Ride
Notes to the Financial Statements Continued
For the year ended 31 March 2022

12. Analysis of net assets between funds

	Tangible fixed assets	Net current assets / (liabilities)	Net Assets
	£	£	£
Unrestricted funds			
<i>General</i>			
General	14,857	59,740	74,597
	14,857	59,740	74,597

Previous year

	Tangible fixed assets	Net current assets / (liabilities)	Net Assets
	£	£	£
Unrestricted funds			
<i>General</i>			
General	19,809	65,741	85,550
	19,809	65,741	85,550

Wyre Forest Dial-a-Ride
Detailed Statement of Financial Activities
For the year ended 31 March 2022

	2022 £	2021 £
INCOME AND ENDOWMENT		
Donations and legacies		
Donations	1,202	10,234
	1,202	10,234
Other trading activities		
Memberships	1,234	659
Bus fares	34,294	25,686
Worcestershire C C - Grant	9,059	8,793
Worcestershire C C - Contract	61,571	70,406
Fuel rebate	3,329	3,591
Bank interest	6	16
JRS Grant	228	20,399
Other Covid grants received	-	16,379
	109,721	145,929
Total incoming resources	110,923	156,163
EXPENDITURE		
Other trading activities		
Fuel	(13,169)	(8,836)
Service & repairs	(5,572)	(8,530)
Vehicle insurance	(9,278)	(7,256)
Vehicle depreciation	(4,673)	(6,230)
Bus lease	(1,500)	(480)
	(34,192)	(31,332)
SUPPORT COSTS		
Management		
Wages	(75,248)	(89,165)
Training costs	(1,700)	(2,005)
Health & safety	(266)	(2,078)
Rent	(2,472)	(2,472)
Accountancy fees	(1,100)	(1,050)
Printing, stationery, postage etc.	(2,390)	(3,309)
Telephone	(1,547)	(1,209)
Bank charges & interest	(54)	-
Office equipment depreciation	(279)	(372)
Legal Services	(13)	(336)
WCTP	(2,400)	(2,400)
Repairs	(215)	-
	(87,684)	(104,396)
Total resources expended	(121,876)	(135,728)
Net Expenditure	(10,953)	20,435