

# FRIENDS OF RIPON GRAMMAR SCHOOL

England & Wales - Charity number 1109915

## Details

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**Other names** RIPON GRAMMAR SCHOOL PARENTS ASSOCIATION, RGSPA

**Status** Registered

**Legal form** Other

**Registered** 2005-06-08

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Ripon Grammar School  
Clotherholme Road  
Ripon  
North Yorkshire  
HG4 2DG

**Phone** 01765 602647

**Email** [friends@ripongrammar.com](mailto:friends@ripongrammar.com)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL IN PARTICULAR BY1. DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL;2. ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

**Activities:** The Parents Association raises funds for the Grammar School

## Classification

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- **How:** Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- **Area of benefit:** NOT DEFINED. IN PRACTICE RIPON, NORTH YORKSHIRE.
- North Yorkshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£27,929	£36,467	-	-
2024-08-31	£28,934	£41,001	-	-
2023-08-31	£34,194	£22,980	-	-
2022-08-31	£10,306	£6,572	-	-
2021-08-31	£3,320	£1,504	-	-

## Trustees

Name	Role	Appointed
<b>Ruth Curtis Chair</b>	Chair	2022-03-29
Diane Elizabeth Ostler		2026-02-04
Malcolm John Gardiner Treasurer		2023-11-01
Renuka Nadarajan		2026-02-04
Sarah Kay Lockhart Secretary		2026-02-04

**FRIENDS OF RIPON GRAMMAR SCHOOL**

England & Wales - Charity number 1109915

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# Accounts

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## **FRGS AGM 4.2.2026**

### **Report by the Chair of FRGS**

After the last AGM we held our inaugural Burns Night celebration at the end of January 2025, which was a sell out and a fabulous success raising £3,854 for the school. We were fortunate enough to have the school chef provide two of the three course supper, supported by Diane who provided cranachan and the quality of food was first class, commented on widely by a number of attendees. Noticeable thanks must go to parent Robbie Donaldson for his eloquent toast to the haggis and the band that were superb.

Regrettably, the subsequent scheduled Burns Night for January of this year was sadly cancelled due to insufficient numbers, with a lack of a sit-down traditional supper considered a major contributory factor. The support of the school's kitchen staff and chef are a necessity for this event to be run profitably and to be able to provide a three-course traditional supper and avoid the potential logistical impracticalities in asking a caterer to come and operate in a non-commercial kitchen providing multiple choices across a series of courses whilst catering for a range of allergens. This has been feedback to SLT within school.

Quiz night was a roaring success again held in May 2025. Our usual quiz master was on point, and we saw parents of old as well as new, alongside an increase in student numbers especially at KS4 & 5 with teams of their own competing. The curriculum and Headmasters rounds were particularly well fought over. Domino's and Gianni pizzas were provided and enjoyed by all. Excess of income over expenditure was £649 (46% of income), compared to the year prior of £681 but 43.1% of income.

FRGS supported the year 11 Prom in June 2025, which was a privilege setting the stage with a transformative black and gold inspired themed hall and entrance. Special thanks to parent Kirsty Voce, Creative Director of Pixiedust Weddings & Events for sponsoring the event with balloon arches, drapes and gold runway on the dancefloor. It was a pleasure working with her and her team and their time, effort and sponsorship of the event was invaluable.

Sports day went ahead in July 2025, and it was a great success. Particular thanks must go to Ele for taking the lead in sourcing stock for this event and both setting it up and overseeing the sales that afternoon with the support of other volunteers. Ele continues to work relentlessly ensuring all drinks/snacks stock is purchased with best value and is in place for all events.

Bingo night was deferred from October and Bollywood scheduled instead which was held in November 2025. This was well attended and supported by the school, raising £1,325. It was an evening that celebrated Indian culture and tradition with its cuisine and Bollywood dancing. Students of the school were included to showcase their singing and dancing talents. Particular thanks must go to Renu for on her vision for this event, organising dancers, entertainment and catering for this event.

FRGS supported the school concert at the Cathedral and the U6 reunion in the last week of term and this raised nearly £1000. Although the majority of our funds comes through FRGS organised events this demonstrates the impact that FRGS can have through supporting school-based events. FRGS has continued to support school-based events this past year ranging from celebration and awards evenings, musical concerts and drama productions.

Although FRGS has continued to support school-based events, those events that are organised by the school and where alcohol has been sold, have now seen school apply for their own temporary alcohol licence, most noticeably the Sports Presentation evening and U6 leavers reunion. This has removed some of the restriction



from FRGS on coming close to the number of licences we can apply for within a year. Noting FRGS can apply for up to 5 licences (up to 2 late applications) in a calendar year, with school being allowed up to 5 within the same period.

Areas to continue to drive forward are the reliability of electronic sum up machines with connectivity issues and ensuring the school has its own working payment device for entry into paid school events, so that it does not rely on us to support this. Ideas on recycling still require moving forwards and the marketing of FRGS needs to be taken to the next level with professional leaflets, and professional advertising/marketing of events, webpage uplift and elevating social media exposure. Portable promotional boards, with targeted fund-raising projects need to be prominent.

Other avenues to secure increase in funds need regular marketing such as Easy fundraising and the 200 Club. Ele runs the 200 club and does a wonderful job, but this requires additional marketing within the school and reminders in the Headmasters letters seeking support for future fund raising. Parents new to the school need to be particularly targeted for subscription.

We are fortunate enough that some parents kindly donate funds to support the school and the work of FRGS. A year 11 parent funded a red carpet for the year 11 prom at school, together with Grantley Hall donating their old red carpet. We also had a generous donation from the same family that funded the pre-dinner drinks at our last ball, that this year donated £500 towards catering costs for Bollywood.

Looking at eligibility of grants is another area that requires looking into to capitalise on all sources of potential income to support the school. Co-op funding is to be explored before July of 2026.

Parents also supported the school with purchasing tickets in our Christmas raffle that raised £2710, compared to its association with the last 1555 Ball of £2,628. Year 7 (1A) sold the most raffle tickets are looking forward to their treat of Domino's pizzas next week. The money raised from this will support the sourcing of a water drinking fountain that the school council is wanting for the student body. Particular thanks must go to Malcolm for organising the raffle, and to both Malcolm and Sylvia for counting all the raffle tickets, no small task, to find the winning form. The raffle was mainly supported by KS3 students and families and consideration is needed on how to further attract KS4 & KS5 students/families.

Regarding advertising, a note of thanks to Susy for overseeing the FRGS FB media posts and Ruth Savage for reporting on our news from feedback I give her. My close working relationship with admin teams at RGS, both Mrs Kinread and Mrs Drummond, facilitates great support to the FRGS assisting with communication and Bromcom announcements. Their support to the FRGS must be thanked and acknowledged.

The work of the site team, Scott who has sadly left, Andy, Steve, Matthew and Russ all play their part in supporting the work and infrastructure for setting up events and coming in to lock up afterwards. Their help is invaluable to the smooth running and success of events. Euan in IT and sound & light tech support is also critical to support events together with the help of school prefects. Their support on Burns Night and the U6 leavers reunion has been particularly vital.

Whilst the FRGS has continued to raise a super amount of funds for the school, it remains that school bids still need to stretch across a wider range of departments and this will continue to be marketed within school, with easy access to the bidding form on the school staff shared area.



This past year 2024-2025 FRGS has funded: £27,312

Jigsaw mats (Maths) £120; wellbeing suite (PE) £9K, IT equipment (whole school) £9.5k, long jump cover (PE) £1,015, new kiln (Art) £6k, glazes (Art) £677, textiles (DT) £1k.

2025-2026 FRGS has funded:

Drying rack (Art) £131, climbing frame reroute £749, yoga mats (health & well-being) £351 to date. I have been asked to approach Science department, librarian and SEND following discussions that took place at our last meeting about supporting these departments. In the interim, bids received from PE have been deferred for further consideration.

Through consultation I have updated our operational procedures guidance document with comprehensive health and safety and risk assessment documentation as reference for all.

Sylvia's vision and idea of the tuck shop has been a huge success with her bags of sweets regularly sold out. This has been a welcomed addition to refreshments options at events by both students and parents.

Diane has taken on the lead role of catering within the team, using her expertise in catering and liaising with bakers for events, whilst ensuring compliance with allergen disclosure. Diane made all the cupcakes and statement piece for the year 11 prom and these were stunning. Diane has also now been added as a signatory to the bank account, which will afford a greater degree of flexibility on actioning payments set up by the Treasurer. This will now facilitate Susy being removed as a signatory on the account.

Malcolm continues to do a wonderful job as Treasurer overseeing our accounts and providing detailed accounting, working closely with the school bursar to ensure things are kept up-to-date and timely. His forethought and professionalism are invaluable assets to the committee.

Susy has worked tirelessly overseeing the FRGS email account and ensuring all communication with parents is actioned in her usual professional manner. She has been a wonderful link between FRGS and the parent body in this capacity. Her input to the year 11 prom and sourcing all the banners and accessories with the support of Thomo making decorations turned the school hall into a marvel of delight. As Susy steps down and wishes to become a friend rather than a committee member, it must be stressed that it is in no small part that the success that FRGS has today is down to her passion, tenacity, hard work and desire to support the school over the past 4.5 years. She optimizes the friends and what it stands for.

Thomo must also be thanked for her continued efforts and work on Microsoft forms for events and overseeing temporary alcohol licences for FRGS events, tasks that require expertise and knowledge.

Helen has continued to give of her time and energy to support the FRGS and her and Jonathan's hospitality at the end of term in appreciation of the work of the FRSG was an unforgettable evening, enjoyed by everyone.

We have seen the retirement of James, a fun and friendly member of our team who always brings a smile to proceedings. Fond memories of James designing our lanyards, setting up the ball, sourcing the band, his love of dimmed lighting, his generosity of time and hospitality at Maunby House will be remembered by many.

We have seen a growing number of wider friends supporting the work of the committee this year and this has been very much appreciated. However, this remains one of our biggest challenges engaging the support from the wider school community to volunteer to help out at events, considering the size of the school.



To secure the sustainability and longevity of FRGS, as existing members children/grandchildren move into post 16 education and beyond, we require more KS3 parents to take on committee roles, allowing for a period of transition and shadowing of roles.

We also need to continue to ensure events organised are well attended by both parents, staff and governors so that fund raising for the school is seen as a priority by the larger community of RGS. This will ensure that we maximise profitability and fund raising for the school to support the school development fund.

The support of the Headmaster and the sharing of his strategic development and developing needs of the school enables us to be proactive in shaping the purpose of our larger fund-raising efforts, giving us clarity and direction on the impact that our fund raising has on the community of RGS.

Lastly as Chair, I wish to thank everyone for all their time, enthusiasm, commitment, energy and hard work over the past year and for their support in the Autumn term when I was dealing with a family bereavement. It continues to be a pleasure working with you all.

Ruth Curtis  
Chair of FRGS

## FRGS ANNUAL GENERAL MEETING

4 FEBRUARY 2026

### TREASURER'S REPORT

Below is a Summary of Receipts and Payments as at the end of the Financial Year ended 31 August 2025 compared with the previous year ended 31 August 2024.

	<u>2024/2025</u>		<u>2023/2024</u>
	£		£
<b>Balance brought forward - 1 Sept</b>	<b>16,741</b>		<b>28,808</b>
Total Receipts (Income)	27,929		28,934
Total Payments (Expenditure)	(36,467)		(41,001)
Excess Expenditure over Income	(8,538)	,	(12,067)
<b>Balance carried forward – 31 Aug</b>	<b>8,203</b>		<b>16,741</b>

#### **Represented by:**

Current Account	335	532
Deposit Account	6,642	15,034
200 Club	1,226	1,175
<b>Bank Balances at 31 Aug</b>	<b>8,203</b>	<b>16,741</b>

The income generated during the year ended 31 August 2025 came from the 1555 Ball in November, 2024, the 200 Club, Quiz Night, Bingo Night, Burns Night and the provision of refreshments at various school events.

During the year we were able to fund the provision of equipment for the school amounting to £27,312.

Malcolm Gardiner  
Treasurer



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Friends of Ripon Grammar School

On accounts for the year  
ended

31 August 2025

Charity no  
(if any)

1109915

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2025DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Jane Brine

Date: 13 April 2026

Name: Jane Brine

Relevant professional  
qualification(s) or body  
(if any):

Address: Bursar of Ripon Grammar School

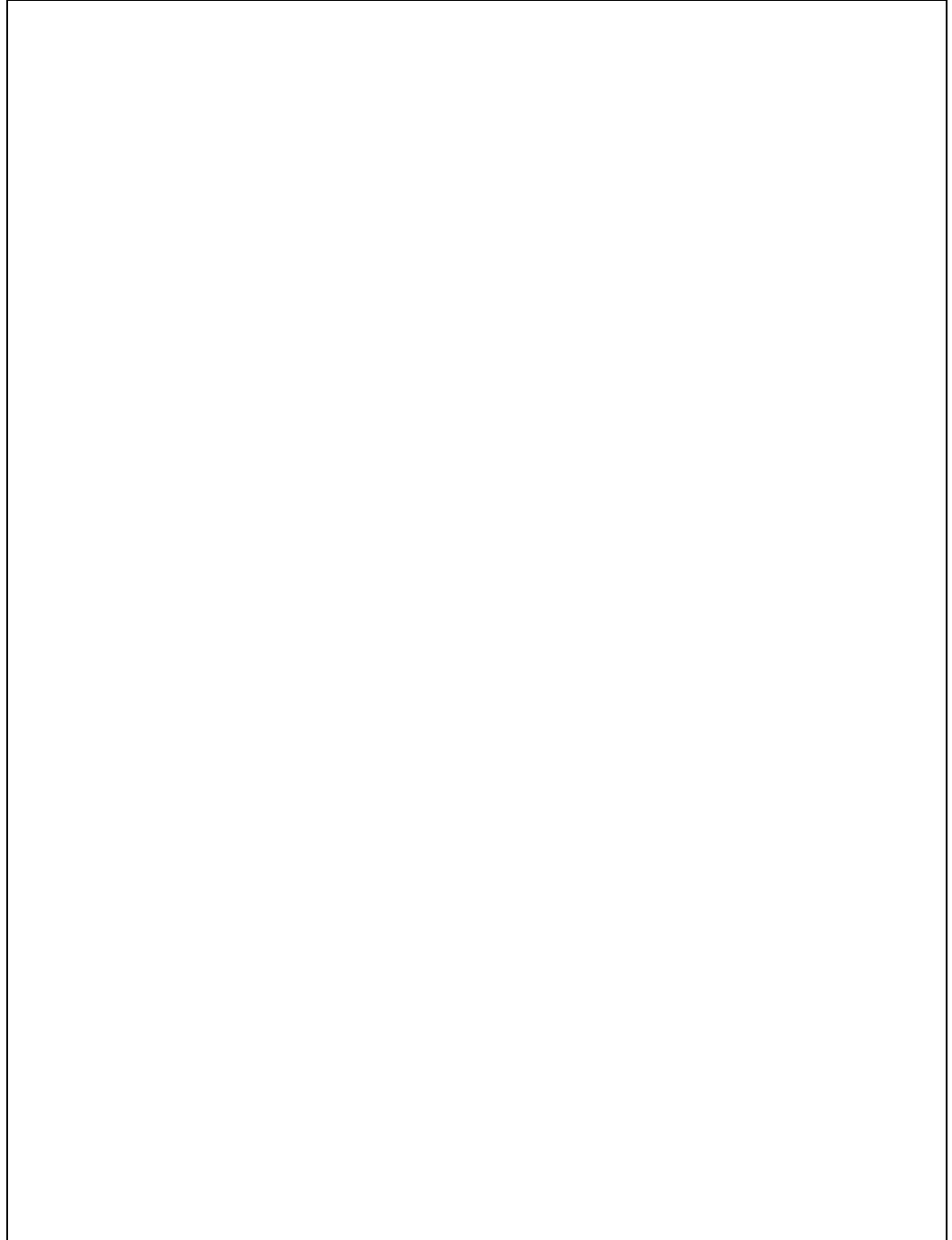
16 Clotherholme Road

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**FRIENDS OF RIPON GRAMMAR SCHOOL**

England & Wales - Charity number 1109915

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# Accounts

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## **FRGS AGM 22.1.25**

### **Report by the Chair of FRGS**

A very busy, successful and eventful year for FRGS continuing to go from strength to strength. 2024 has seen an embedding of good working practices reflected in the operating guidance document which continues to evolve. More recently I have been developing a risk assessment for events in consultation with Andy Hogg and Thomo/Helen and this will be completed shortly.

FRGS shares expertise and skills of all its members. As a committee we have welcomed Renu as a valued colleague into our close-knit team. We have continued to promote the success of FRGS and tried to encourage and engage new members to either join the committee or help with serving refreshments at school-based events. This continues to present our biggest challenge moving forwards for the year ahead to ensure the sustainability and longevity of FRGS. There needs to be a transition period for newer members to take on greater responsibility and ultimately shadow trustees with a view of taking on key roles when their children move into KS4 and KS5.

In the existing committee, new roles are being developed to share workload distribution. In the later part of the year Ele has taken on the role of clerk for the FRGS and has taken and written up minutes of meetings, this has been greatly appreciated by all. Sylvia had the idea and has kindly taken on the role of sourcing and bagging up tuck shop for events, which has been well received by students. Diane, one of the friends, has now kindly offered to take on responsibility for overseeing the baking aspects for FRGS, catering for school-based events which will be a big help moving forwards co-ordinating with our baking team. This although small (Diane, Ele, Agni and Victoria), provides great impact. I have started to recruit sixth form volunteers with the help of Terry Fell to help serve refreshments at school-based events, which will over time start to reduce pressure on numbers of FRGS needing to help as frequently. As we move forward there needs to be someone to take over co-ordinating staffing and organisation of school-based events, separate to leading FRGS organised events to distribute workload more evenly.

We need to continue trying to attract new parents to the school to join FRGS and need to consider the wider benefits socially to entice people to join. The work of FRGS is widely reported in the school's monthly newsletter, school's FB, FRGS FB and school Bromcom. We have managed to increase numbers of parents following FRGS on FB and need to continue growing these numbers. However, considering the size of the school it is a relatively small proportion of people who attend organised events. Nonetheless, we have still managed to secure a phenomenal amount of fund raising for the school this year which is highlighted in the Treasurers report.

We have continued to support school-based events ranging from new intake and open evenings, celebration and awards evenings, musical concerts and drama productions. Sadly, the cancellation of sports day in July due to weather impacted on a key fund-raising opportunity and the scheduling of sports day and the reserve date a week apart this year, will hopefully see this take place.

We have continued to run the ball, 3 years in succession now, and although for November 2024 numbers were lower than the previous year we still managed to secure 9.5K, which purchased 6 interactive screens for English and Humanities. This was largely due to a huge increase in money raised from Heads & Tails and the Auction particularly. Particular thanks must go to James with the star auction prize he kindly offered at Maunby Hall, which I am certain will be a great success and to Thomo for securing the football hospitality package once again. The silent auction trialled for the first time was also highly successful and there was a great uptake for this. Thank you to everyone for prizes sourced. The raffle was well supported especially by



KS3 students and year 7 (1B winning the pizza prize for selling the most raffle tickets) but consideration is needed on how to further attract KS4 & KS5 students. All the work from the entire committee that went into this event must be acknowledged and commended. Feedback from those not attending, that had in previous years, was that it unfortunately clashed with other events and it wasn't because they didn't want to come. Scheduling of the ball (so it also doesn't clash with the Fresh Dance in London competition which it did this year) must be carefully considered.

Bingo night saw an increase in numbers and raised nearly 1K and was warmly received by parents, especially those in year 7 new to the school but there was also representation from the older year groups. Quiz night was also very well attended and saw an increase in profits. To see profits maximised providing our own food like we did for bingo night will see funds increase.

I have developed a good working relationship with the school chef who has agreed to work with FRGS with regards to supporting our catering needs. His help cooking all of the sausages for bingo night was invaluable and allowing us to use the warmers to keep the food warm for service. For Burns Night scheduled for Sat 25<sup>th</sup> 2025 he has sourced all of the food and worked with me to provide a 3-course menu that provides choice, whilst catering for allergies of our guests. He is preparing, cooking the food and running service on the night. He has also agreed to cook a variety of pizzas for quiz night which will massively increase our profits and reduce overheads if we do not use Domino's for 2025. His support for FRGS and fund raising for the school must be thanked.

Our inaugural Burns is scheduled for 25<sup>th</sup> January and this will be a new event for this committee and numbers are 74 seated to date. It promises to be a fun filled event. Everyone's contribution behind the scenes with organising this event must be thanked.

With organising of all these events, a huge amount of work goes on behind the scenes. Our Microsoft forms that Thomo oversees putting together allows us to capture information for FRGS organised events. Susy's work on overseeing the FRGS email account and being the contact with parent's enquiries is a massive task and allows us to collate information for events. Particular thanks must be acknowledged for this role for the ball and its inherent complexities. Ele's work on organising the bar and stock for school organised events has made tracking and an inventory much easier, so that stock is not wasted and the correct amount is purchase at the best value for money.

We now have two working Sum Up machines which has made a big difference to all events, and most noticeably at the ball and events with large numbers of attendees such as the leavers event held in June.

Highlights of our success for the year end 2024 (31<sup>st</sup> Aug): 28K has been given to school: £4587 for weights. 8.4K that was previously ring fenced for the geo classroom, 13K for IT screens, £59 for a new sump up machine for school use and 2K towards staging that could be used for whole school events and performances.

Post year end for the accounts, 9K that was ring fenced from the first ball was transferred to school as work is starting on the infrastructure of the Health & Fitness Suite, 9.5K has been transferred towards phase 2 of the IT development, £1,015 for a long jump pit cover for PE, £120 for jigsaw mats to support the Maths department and 6K has been given to fund the new kiln for the Art department. We have ring fenced 1K for the climbing wall to be re-routed next year at the same time as the annual health and safety inspection so that it is most cost effective. We continue to attract bids from across the school and the bidding form is readily available for staff on the shared area.



Staff are aware of the work of FRGS and this is marketed by the Headmaster on a regular basis, which we are thankful for. His support in sharing knowledge of the strategic development and developing needs of the school has allowed us to be proactive in shaping the purpose of our fund-raising efforts, giving us clarity and direction on the impact that our fund raising has on the community of RGS.

The 200 Club run by Ele also brings in significant income each year and Ele must be thanked for all her work in running this and overseeing registration and payment of members. It requires repeated marketing to new and existing parents to see numbers continue to rise.

Jane Brine as the new bursar has been supportive in checking our books required with an income over 25K and this will be required again this year for the end of year accounts. She is keen to promote parents and staff signing up to easyfundraising and has been very helpful with allowing FRGS to avoid paying tax on bills to further increase our profits.

Helen has been an integral link to raise questions with Jonathan on behalf of the committee and this has been incredibly helpful. We must also thank Jonathan as Headmaster, Claire Kinread, the site team especially Scott, Ruth Savage in RGS marketing, Michael Barker, Euan in IT, Theo Kendrick for sound tech and Terry Fell for all their continued support for the varied ways that they support the work of FRGS.

I would like to thank Malcom in his role of Treasurer, working conscientiously to provide up-to-date accounts at each meeting, overseeing payments quickly, providing floats, paying into the bank and ensuring the charity commission is kept up-to-date. Malcolm has established a good working relationship with Jane Brine (bursar) and this is key when requiring her help when generating over 25K.

Lastly, my sincere thanks to Susy for her continued support, loyalty and commitment as Vice Chair to FRGS. She works tirelessly to drive forward making FRGS a thriving committee and is at the heart of the committee.

The year ahead requires our numbers to grow to provide essential support to the effective working of the committee, as we are currently a team of 8 with 3 elected officers. There has been an open vacancy for a secretary since our last AGM which has not been filled. Moving forwards with Susy's resignation as a trustee we need to ensure that 3 trustees remain moving forwards into 2025.

As Chair, I would personally like to sincerely thank all the officers, committee members and extended friends for their time, enthusiasm, passion, commitment, energy and hard work this past year. It has been a pleasure working with you all.

Ruth Curtis  
Chair of FRGS

**FRIENDS OF RIPON GRAMMAR SCHOOL**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 AUGUST 2024**

	<u>2023/2024</u>	<u>2022/202</u>
	£	£
<b>Balance b/fwd - 1 September</b>	<b>28,808</b>	17,594
Total Receipts (Income)	<b>28,934</b>	34,194
Total Payments (Expenditure)	<b>(41,001)</b>	(22,980)
Excess Income over Expenditure	<b>(12,067)</b>	11,214
<b>Balance c/fwd - 31 August</b>	<b>16,741</b>	28,808
<b>Represented by:</b>		
Current Account	<b>532</b>	2,900
Deposit Account	<b>15,034</b>	21,946
200 Club	<b>1,175</b>	3,962
<b>Bank Balances - 31 August</b>	<b>16,741</b>	28,808

The income generated during the year ended 31 August 2024 came from the 1555 Ball held in November 2023, the 200 Club, Bingo Night, Quiz Night and the provision of refreshments at various school events.

During the year ended 31 August 2024 the following amounts were paid over to the school for equipment:-

Weights for Fitness Suite	£
Geography Classroom	4,587
IT Screens	8,400
SumUp Card Machine	13,000
Staging	59
Total	<u>2,000</u>
	<u>28,046</u>





Section A

Independent Examiner's Report

Report to the trustees/  
members of

FRIENDS OF RIPON GRAMMAR SCHOOL

On accounts for the year  
ended

31 AUGUST 2024

Charity no  
(if any)

1109915

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 AUGUST 2024

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Jane Brine

Date:

13-6-25

Name:

JANE BRINE

Relevant professional  
qualification(s) or body  
(if any):

Address:

BURSAR OF RIPON GRAMMAR SCHOOL

16 CLOTHERHOLME ROAD

RIPON HG4 2DG

**FRIENDS OF RIPON GRAMMAR SCHOOL**

England & Wales - Charity number 1109915

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# Accounts

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## **FRGS AGM**

**24.1.24**

### **Report by the Chair**

Building upon the success of the previous year, 2023 has proved to be another busy and highly successful year for FRGS.

The marketing and communication of FRGS work has been further embedded through the use of Bromcom, the school's newsletter and website, in addition to social media through Facebook. While many parents subscribe to school FB, we need to build our numbers specifically for FRGS on Facebook to engage as many as possible in following our updates.

We have continued to support school-based events ranging from new intake and open evenings, celebration evenings, musical concerts and drama productions. In addition to this we held our first ever Quiz Night in April with outside catering from Domino's pizzas which was an excellent social evening for all, and in the July we supported Sports Day again with selling refreshments to both parents and students, as this was the first time parents had been invited in for this event in recent years.

We held our first Family Bingo Night in October and raised £905 and feedback received from this was excellent. This was the first time we have catered for an event ourselves and this was a great success. Special thanks to Helen for overseeing and leading the catering side of this event. We will likely repeat this event again at the same time next year, marketed as a social event for families new to the school.

The renamed 1555 Ball in November took on a new fund-raising project, under the guidance of the Head, with the focus of raising funds to support the development of IT for Academia. Although numbers were slightly down from the previous year, 203 attendees were a mixture from those that attended the previous year and new parents. With sponsorship and support from Reef Hound, a parent band, and pre-dinner drinks sponsorship from NGC Networks of £1,1250, the school's telecommunications company, helped keep overheads to a minimum. We were supported once again by local businesses and this facilitated the gift tree and auction prizes. Through ticket sales; heads & tails £1090 net profit minus £200 prize money; auction of £1455.00; gift tree net profit of £602.01 and raffle net profit of £3,080.34 coupled with an additional £2000 from the 200 Club, FRGS donated £13,000 towards IT improvements in school, specifically contributing to the new interactive screens in the Science block and in the meeting room. Sincere thanks to Helen Tabor for sponsoring photography on the evening and funds raised from this will be added to the overall figure raised.

With the added incentive of the winning form and tutor selling the most raffle tickets being treated to Domino's pizzas one lunchtime, this generated an increase in raffle ticket sales this year. This was warmly received by students especially in KS3, with year 7 (1D) winning the prize and this is worthwhile repeating next year as an incentive for ticket sales, noting that the raffle saw an increase in profits compared to last year.

From funds previously raised, £8,400 that was ring fenced for geography classroom refurbishment this has now been transferred to school for this project. £5,030.00 has also been spent on weights so far with £9,000 left to complete the Health & Fitness Suite that will start to take shape later this year when the area earmarked for this can start being converted.



FRGS have received 2 bids this year from school one from DT for an extra-curricular jewellery workshop for £320.38 and 3 plastic all weather outdoor benches of £1797, the latter of which the Old Riponians funded.

The financial priority for electronic payment from the previous year has recently been established with an operational, fully functioning and most importantly reliable Sum Up machine alongside QR scanning, which has revolutionised supporting events with now a range of payment options. Our intention is to now extend this provision to have two electronic payment devices available at events to avoid people queuing. As a school we still need to actively encourage parents to sign up to easyfundraising and further increase our 200 club numbers.

We are indebted to our group of bakers, who are incredibly generous with their time and demonstrate such creativity in what they bake for events. Our cohort of bakers has steadily grown this year, so we are now in a position of not having to buy additional baked goods taking away from our profit margins. Their support is not to be underestimated in helping raise funds for school.

We have developed on-line booking forms for FRGS events, for ease of collating information for catering purposes and using school kitchens for preparing food has maximised profits.

To manage stock levels, ensure best value and be able to accurately calculate profits for refreshments sales at events we now have a new system in place whereby one person, Ele Hartas, oversees all the purchasing of drinks and alcohol and invoices school based on stock that has been used at each event. Ele now oversees the purchase of all drinks for the bar for licenced events. We also have a residual stock of water, juice, tea and coffee, deemed best practice so that we always have some stock readily available. We have purchased 2 urns for ease of use and these will provide longevity for event usage.

The FRGS storage area was in desperate need of updating and moving to a better area. We have now secured an area for all of our equipment etc and awaiting the key code lock to be fitted to the door. This has made a huge impact on the ease of supporting school-based events.

The development of a FRGS guidance document written by the Chair with input from Trustees has been circulated to committee members for consultation and provides guidance outlining our operational roles and responsibilities as a committee. This will hopefully prove a helpful resource for everyone, especially anyone new joining FRGS or the committee. This document will be reviewed annually or otherwise when required as the committee evolves or officers change.

In terms of officers, we have seen the resignation of Catherine O'Hare as Treasurer and from the committee and the election of Malcolm Gardiner as Treasurer from October 2023.

Trustees have been updated on the Charity Commission and from December state the Chair, Vice and Treasurer. All trustees have access now electronically to the bank account, and work as a team in authorising payments. With the implementation of a new Excel spreadsheet implemented by the Treasurer for recording our accounts, trustees meet/communicate regularly to work with the Treasurer to assist in keeping this data updated.

Our Secretary, Thomo Quinn has been key in providing the committee with detailed factual minutes of meetings and we must thank her for all hard work with these. Sadly because of other commitments Thomo is standing down from her role as Secretary from the AGM but will still be an active and highly valued member of the committee, with a wealth of experience to draw upon from her previously held roles. This creates an opening on the committee to be filled at some point in the future.



I would also like to place on record my sincere thanks to Susy for her continued support and commitment as Vice Chair to FRGS. She works tirelessly to drive forward making FRGS a thriving committee and her particular work on overseeing the FRGS email account and liaising with parents with booking tickets for the 1555 ball was a mammoth task and must be thanked.

Reinforcing my comments from last year FRGS is extremely lucky to have the commitment of its core committee, Helen, James, Sylvia and Ele and with the assistance at events of Lindsey, Kelly and Emily when available and not forgetting our devoted bakers, Agni, Ele, Renu, Di and Victoria.

The year ahead requires our numbers to grow to provide essential support to the effective working of the committee, as we are currently a team of 8 with 3 elected officers. We aspire to see these numbers grow and also for more volunteers to help with serving refreshments when time allows at organised school events. Attracting more helpers is a working progress, but the invaluable help offered by those who already give of their time is not to be under-estimated and the contribution they make in supporting the school in raising much needed financial support.

As Chair, I would personally like to sincerely thank all the officers, committee members and helpers for their time, enthusiasm, passion, commitment, energy and hard work this past year.

We must also thank Ele for her fabulous work with the 200 Club, Jonathan as Head and Derek within the Old Riponians network for all their continued support. The site team, Ruth Savage and Claire in reception but also not be forgotten as their help in supporting our efforts allow us to function with success.

Exciting events for the year ahead include on Saturday 24<sup>th</sup> February our first Family Social Night with Music quiz, disco and karaoke. A proportion of the funds raised will go towards Alan Kowicka's in year 11 neurorehabilitation fund raising campaign.

We are looking at a potential date of Sat 11<sup>th</sup> May for a repeat Quiz Night at school but with our own catering of pizzas, to maximise profits.

The 1555 Ball for November 2024, will focus on fund raising for IT again to extend the fund-raising project into phase 2 of replacing interactive screens in Maths classrooms. We have a minimum contract of 150 instead of 200 for 2024 which will alleviate pressure on ticket sales.

We also have a Burns Night booked for January 25<sup>th</sup> 2025 on the night of Burns itself, as a new initiative for the current committee.

These provide a flavour of initiatives that the committee are driving forward and we welcome interest from anyone interested in getting involved in whatever capacity they are able to.

Ruth Curtis

Chair of FRGS

**FRIENDS OF RIPON GRAMMAR SCHOOL**  
**RECEIPTS & PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 AUGUST 2023**  
**Balances brought forward at 1 September 2022**

	£	£
Current Account		6,387
200 Club Account		6,800
Deposit Account		4,201
		<u>17,388</u>

**Receipts**

Ball Ticket Sales - 2022	11,246	
Other Ball Income -2022	10,777	
Ball Ticket Sales -2023	1,540	
Parentpay	753	
Easy Fundraising	422	
Interest Received	28	
Prizegiving	131	
Drama Night	941	
Cathedral Service	211	
Sports Day	245	
Quiz	681	
Upper 6 Leavers	346	
Year 7 Starters	51	
Christmas Concert	220	
Easter Concert	207	
Junior Recital	48	
Info. Night	17	
Primary Open Night	94	
Sale of Hoodies	185	
200 Club Receipts	3,070	31,213
		<u>48,601</u>

**Payments**

Ball Expenses - 2022	10,391	
Ball Expenses - 2023	520	
Parentkind Subscription	140	
Bids for Equipment - RGS	6,848	
FRGS Equipment	250	
200 Club Prizes	1,555	
200 Club Expenses	89	19,793
		<u>19,793</u>

**Balances carried forward at 31 August 2023**

Current Account	2,900	
200 Club Account	3,962	
Deposit Account	21,946	
		<u>28,808</u>

**TO THE TRUSTEES OF FRIENDS OF RIPON GRAMMAR SCHOOL**  
**CHARITY NUMBER 1109915**

I confirm that I, working in a totally independent capacity, have carried out an examination of the accounts for the year ended 31 August 2023 and that I am satisfied they represent a true and fair record of the transactions for the year.

Signed -----

Jane Brine Bursar of Ripon Grammar School

Date \_\_\_\_\_