

**REGISTERED COMPANY NUMBER: 05399962 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1109876**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023**  
**FOR**  
**EDENBRIDGE HOLIDAY ACTIVITIES SCHEME**  
**LIMITED**

**EDENBRIDGE HOLIDAY ACTIVITIES SCHEME  
LIMITED**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

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	<b>Page</b>
<b>Report of the Trustees</b>	<b>1 to 3</b>
<b>Independent Examiner's Report</b>	<b>4</b>
<b>Statement of Financial Activities</b>	<b>5</b>
<b>Balance Sheet</b>	<b>6 to 7</b>
<b>Notes to the Financial Statements</b>	<b>8 to 13</b>

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**EDENBRIDGE HOLIDAY ACTIVITIES SCHEME  
LIMITED (REGISTERED NUMBER: 05399962)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

On 1 July 2005 the company took over the assets and activities of the Edenbridge Holiday Activities Scheme, a charity which was formed in December 1992.

The objectives of the charity are to support children aged between five and eighteen years from deprived and underprivileged homes in the interest of social welfare through the provision of activities or making grants of money for providing or paying for activities out of school hours.

**Significant activities**

During 2023 EHAS sponsored a full and varied programme of activities for families including carers. We also supported Edenbridge Primary School's Holiday and After School Clubs by sponsoring disadvantaged children to attend these clubs. In these difficult economic times the number children and families in need of our support has increased.

At the AGM on 16th May 2024 Mrs Sheila Henderson and Mr Peter Symes retire as Trustees. The charity's Secretary, Mrs Campbell Sim also retires. The Chairman and Trustees paid tribute to their many years of service for EHAS and the work which they have undertaken for the charity. Mrs Deborah Seth has expressed her willingness to become a Trustee and Chairman of the charity. Her appointment will be confirmed at the AGM. Mrs Virginia Best will continue as a Trustee.

**FINANCIAL REVIEW**

**Principal funding sources**

The trust is funded by grants, donations, and fundraising activities. Some annual awards are received.

**Investment policy and objectives**

Any surplus funds are held on bank deposit.

**Reserves policy**

The trustees have examined the charity's requirements for reserves in the light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should approximately equate to 12 months expenditure.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The organisation is a charitable company, limited by guarantee and incorporated on 21st March 2005. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

**EDENBRIDGE HOLIDAY ACTIVITIES SCHEME  
LIMITED (REGISTERED NUMBER: 05399962)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Recruitment and appointment of new trustees**

The directors of the company are also trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association, one third of the directors are required to retire by rotation at each Annual General Meeting. Accordingly Mrs Virginia Best, Mrs Sheila Henderson and Mr Peter Symes retire by rotation but only Mrs Virginia Best offers herself for re-election.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the trust, and are satisfied that systems are in place to mitigate exposure to the major risks. In particular the charity is obliged to comply with child protection legislation and all such procedures are adhered to. The EHAS Manager and all the Trustees have undertaken DBS checks and subscribe to the annual updates service .

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
05399962 (England and Wales)

**Registered Charity number**  
1109876

**Registered office**  
Bond's Cottage  
Broadwater Forest Lane  
Tunbridge Wells  
Kent  
TN3 9JP

**Trustees**  
Mrs Serena Barker  
Mrs Virginia Best  
Mrs Sheila Henderson (resigned 16.5.2024)  
Mr Peter Symes (resigned 16.5.2024)  
Mrs Chloe Way  
Dr Rosemary Addison (resigned 17.5.2023)  
Mrs Juliet Stirrat (resigned 17.5.2023)  
Mrs Deborah Seth (appointed 23.11.2023)

**Independent Examiner**  
S E Currie  
Currie Accountancy Services  
First Floor  
13a, High Street  
Edenbridge  
Kent  
TN8 5AB

**EDENBRIDGE HOLIDAY ACTIVITIES SCHEME  
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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

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This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 16th May 2024 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Virginia Best', is written over a horizontal line.

Mrs Virginia Best - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
EDENBRIDGE HOLIDAY ACTIVITIES SCHEME  
LIMITED (REGISTERED NUMBER: 05399962)**

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**Independent examiner's report to the trustees of Edenbridge Holiday Activities Scheme Limited ('the Company')**  
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st December 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S E Currie

Currie Accountancy Services  
First Floor  
13a, High Street  
Edenbridge  
Kent  
TN8 5AB

Date: ..... 16 / 5 / 2024 .....

**EDENBRIDGE HOLIDAY ACTIVITIES SCHEME  
LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	24,200	-	24,200	18,260
Other trading activities	3	3,338	-	3,338	1,626
Investment income	4	416	-	416	51
<b>Total</b>		<u>27,954</u>	<u>-</u>	<u>27,954</u>	<u>19,937</u>
 <b>EXPENDITURE ON</b>					
Raising funds	5	1,065	-	1,065	787
Charitable activities					
Camps and trips		4,727	-	4,727	4,880
Holiday clubs and activity play packs		20,763	-	20,763	25,595
After school activities		413	-	413	-
Other		330	-	330	-
<b>Total</b>		<u>27,298</u>	<u>-</u>	<u>27,298</u>	<u>31,262</u>
 <b>NET INCOME/(EXPENDITURE)</b>		<b>656</b>	<b>-</b>	<b>656</b>	<b>(11,325)</b>
 <b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		22,176	-	22,176	33,501
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>22,832</u></u>	<u><u>-</u></u>	<u><u>22,832</u></u>	<u><u>22,176</u></u>

The notes form part of these financial statements

**EDENBRIDGE HOLIDAY ACTIVITIES SCHEME  
LIMITED (REGISTERED NUMBER: 05399962)**

**BALANCE SHEET  
31ST DECEMBER 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>CURRENT ASSETS</b>					
Cash at bank and in hand		24,218	-	24,218	22,842
<b>CREDITORS</b>					
Amounts falling due within one year	9	(1,386)	-	(1,386)	(666)
<b>NET CURRENT ASSETS</b>		<u>22,832</u>	<u>-</u>	<u>22,832</u>	<u>22,176</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>22,832</u>	<u>-</u>	<u>22,832</u>	<u>22,176</u>
<b>NET ASSETS</b>		<u>22,832</u>	<u>-</u>	<u>22,832</u>	<u>22,176</u>
<b>FUNDS</b>	10				
Unrestricted funds				<u>22,832</u>	<u>22,176</u>
<b>TOTAL FUNDS</b>				<u>22,832</u>	<u>22,176</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements



**EDENBRIDGE HOLIDAY ACTIVITIES SCHEME  
LIMITED (REGISTERED NUMBER: 05399962)**

**BALANCE SHEET - continued  
31ST DECEMBER 2023**

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These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 16th May 2024 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Virginia Best', followed by a period.

Mrs Virginia Best - Trustee

The notes form part of these financial statements

**EDENBRIDGE HOLIDAY ACTIVITIES SCHEME  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

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**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Financial reporting standard 102 - reduced disclosure exemptions**

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**EDENBRIDGE HOLIDAY ACTIVITIES SCHEME  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

**2. DONATIONS AND LEGACIES**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Donations	<b>23,950</b>	<b>17,760</b>
Grants	<b>250</b>	<b>500</b>
	<b><u>24,200</u></b>	<b><u>18,260</u></b>

**3. OTHER TRADING ACTIVITIES**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Fundraising events	<b><u>3,338</u></b>	<b><u>1,626</u></b>

**4. INVESTMENT INCOME**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Deposit account interest	<b><u>416</u></b>	<b><u>51</u></b>

**5. RAISING FUNDS**

<b>Raising donations and legacies</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Fundraising costs	<b>1,065</b>	<b>774</b>
Support costs	<b>-</b>	<b>13</b>
	<b><u>1,065</u></b>	<b><u>787</u></b>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

No trustees remuneration or other benefits were paid for the years ended 31st December 2023 or 2022. No trustee or other person related to the charity had a personal interest in any contract or transaction entered into by the charity during the year.

**EDENBRIDGE HOLIDAY ACTIVITIES SCHEME  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

**6. TRUSTEES' REMUNERATION AND BENEFITS - continued**

**Trustees' expenses**

There is a £50 float held on an imprest system for small items of expenditure incurred by staff and trustees. During the year Virginia Best was reimbursed £NIL (2022 Nil. No other Trustees were reimbursed for expenditure incurred on behalf of the charity.

**7. STAFF COSTS**

	2023	2022
	£	£
Wages and salaries	4,471	5,481
	<u>4,471</u>	<u>5,481</u>

The average monthly number of employees during the year was as follows:

	2023	2022
	1	1
Administration	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	18,260	-	18,260
Other trading activities	1,626	-	1,626
Investment income	51	-	51
<b>Total</b>	<u>19,937</u>	<u>-</u>	<u>19,937</u>
<b>EXPENDITURE ON</b>			
Raising funds	787	-	787
<b>Charitable activities</b>			
Camps and trips	4,880	-	4,880
Holiday clubs and activity play packs	25,595	-	25,595
<b>Total</b>	<u>31,262</u>	<u>-</u>	<u>31,262</u>
<b>NET INCOME/(EXPENDITURE)</b>	(11,325)	-	(11,325)

**EDENBRIDGE HOLIDAY ACTIVITIES SCHEME  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	33,501	-	33,501
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>22,176</u>	<u>-</u>	<u>22,176</u>

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Social security and other taxes	66	336
Accrued expenses	<u>1,320</u>	<u>330</u>
	<u>1,386</u>	<u>666</u>

**10. MOVEMENT IN FUNDS**

	At 1.1.23 £	Net movement in funds £	At 31.12.23 £
<b>Unrestricted funds</b>			
General fund	22,176	656	22,832
<b>TOTAL FUNDS</b>	<u>22,176</u>	<u>656</u>	<u>22,832</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	27,954	(27,298)	656
<b>TOTAL FUNDS</b>	<u>27,954</u>	<u>(27,298)</u>	<u>656</u>

**EDENBRIDGE HOLIDAY ACTIVITIES SCHEME  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

**10. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
<b>Unrestricted funds</b>			
General fund	33,501	(11,325)	22,176
<b>TOTAL FUNDS</b>	<u>33,501</u>	<u>(11,325)</u>	<u>22,176</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	19,937	(31,262)	(11,325)
<b>TOTAL FUNDS</b>	<u>19,937</u>	<u>(31,262)</u>	<u>(11,325)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.22 £	Net movement in funds £	At 31.12.23 £
<b>Unrestricted funds</b>			
General fund	33,501	(10,669)	22,832
<b>TOTAL FUNDS</b>	<u>33,501</u>	<u>(10,669)</u>	<u>22,832</u>

**EDENBRIDGE HOLIDAY ACTIVITIES SCHEME  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

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**10. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	47,891	(58,560)	(10,669)
<b>TOTAL FUNDS</b>	<u>47,891</u>	<u>(58,560)</u>	<u>(10,669)</u>

**11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st December 2023.