

**REPORT OF THE DIRECTORS AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022
FOR
REGIONAL REFUGEE FORUM NORTH EAST**

THE REGIONAL REFUGEE FORUM NORTH EAST

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THE REGIONAL REFUGEE FORUM NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

The trustees present their report with the financial statements of the charity for the year ended 31 July 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the Association are the advancement of education and the relief of poverty, distress and sickness amongst Asylum Seekers and Refugees in the North East of England and to that end to provide a mechanism for hearing the voice of Asylum Seekers and Refugees by bringing together in council representatives of Refugee Communities working in the area of benefit.

The organisation enables its members to collate their expert knowledge and evidence about the distinct and unique barriers and inequality experienced by asylum seekers and refugees living in the region. It then empowers them to present the authentic, collective advocate voice directly to decision makers to inform the development of evidence-based Policy and Practice with the aim of promoting the settlement and integration of all asylum seekers and refugees living in the region.

We are the only regional organisation in the refugee supporting sector that advocates for improvement in policy and practice as a core aim of the organisation rather than as an add on.

Significant activities

1 August 2021 - 31 July 2022

Our objectives have been:

- a) That more refugees and asylum seekers living in the North East region have access to better services and support that help them achieve economic inclusion, better health and wellbeing, more resilient families, and greater safety within the neighbourhoods they live in;
- b) That those services deliver support that responds to the specific and additional needs and barriers that the community faces, so that they benefit from them on an equal basis to all local residents;
- c) That more members are able to advocate effectively for change, both in their own lives and those of the community they support;
- d) That our work will address systemic, root causes of the specific and additional needs and barriers faced by asylum seekers and refugees and identify what works best in policy and practice so they impact positively on the lives of the whole community of asylum seekers and refugees living in the region;
- e) Improvement in the quality of life of those living in the region who are awaiting a decision on their asylum case, or who have had their cases refused, whose lives are framed and impacted by UK asylum policy and government contracted services.

THE REGIONAL REFUGEE FORUM NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

OBJECTIVES AND ACTIVITIES

Public benefit

Our organisation delivers development, empowerment and advocacy support to the region's community of refugees and asylum seekers, who arrived in need of sanctuary. This direct beneficiary community is a community of experience rather than identity. It contains great diversity in terms of nationality, ethnicity, background and faith. However, they all share additional and specific needs arising from their experience of exile and status as asylum seekers and refugees, and face significant and multiple disadvantages, inequalities and social and economic exclusion. The organisation unites refugee communities from all continents: South America, Middle East, Africa, South East Asia and Eastern Europe, in collective action to gain a greater influence on Policy and Practice, in the interests of all refugees and asylum seekers in the North East region. Our work enables members to develop advocacy skills, build and widen networks and engage with a whole range of agencies and local and regional engagement platforms relating to economic inclusion, better health and wellbeing, and safety within the neighbourhoods they live in. By hearing the authentic voiced experience of the community, that reflects what is shared rather than what is personal and individual, policy makers and service providers can improve access routes and deliver support that responds to the specific and additional needs and barriers that this community faces, so that they benefit from those services and opportunities on an equal basis to all local residents.

We also support refugee-led community organisations and initiatives to access appropriate development and capacity building support and funding to enable them to provide a range of unique support actions and solutions to the multiple needs of their communities, particularly in the areas of health, community safety, education, training and employment.

Our founding aim is for the region's community of refugees and asylum seekers to strategically use their Collective Voice to influence policy and practice that are the systemic causes of the poverty, disadvantage and exclusion they experience in their daily lives. We deliver this Social Justice agenda through an empowering development practice that aims to be transformative on two levels: the first in that the change it effects in policy and practice will promote the opportunity of all Refugees and Asylum seekers to be full, equal and active citizens, participating in and contributing equally to the social, economic, political and cultural life of the region; the second is that by genuinely being part of the process through which those changes are brought about, our members gain the essential knowledge, skills, networks and confidence to be active agents in further change.

Overcoming marginalisation and exclusion within the region, and promoting the ability of the community of refugees to participate in and contribute to the social, cultural and economic wealth of the region on an equal basis, will be in the interest of the whole regional community.

The achievements of the charity have been recognised through several awards: 'Community Organisation of the Year' award at the Tees Valley BME Achievement Awards 2012 and 'Outstanding small/medium organisation' at the North East Voluntary & Community Sector Awards 2013.

Volunteers

The Charity's Board of Trustees are all themselves volunteers and dedicate many hours annually to their Governance and representational roles. Our Collective Action is lead by key volunteers from across the membership who constitute our issue based Working Groups. Other volunteers offer their specific skills for particular activities, such as IT work and video production. The success of the Charity depends on the degree of voluntary participation and contribution of the membership in the range of activities it organises.

THE REGIONAL REFUGEE FORUM NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

ACHIEVEMENT AND PERFORMANCE

Achievements 1 August 2021 - 31 July 2022

1. EMPOWERING RAS COMMUNITY ACTIVISM AND ADVOCACY

Our Community Advocacy Project (CAP) helps them turn someone's ideas to support their community into practical action. Since it began delivery in June 2019, has worked with over 100 community mobilisers, activists and advocates. They are active in 45 RCOs across the region, 17 of which emerged during the project. Participants were women and men from 33 countries of origin and now living in 11 of the region's 12 Local Authorities. We have delivered over 100 group learning sessions on issues prioritised by participants, over 500 one to one support sessions to develop and progress action plans, and 23 learning visits to organisations and projects that can help promote confidence that pathways do exist to realise visions. We have brokered links to local services and widened networks of influence and resources and we delivered training to support participants to develop their knowledge, confidence and advocacy skills to use their voices to make change for their communities.

We continued our collaboration with The Open University to co-ordinate delivery of their national project, 'Participatory Arts based Methods for Civic Engagement of Migrant Organizations' in the North East region. Activities culminated in a weekend of face to face workshops facilitated by experts in using Forum Theatre to explore social issues. Members unpacked their experiences of discriminatory treatment in shops, on public transport, in the street and in accessing higher education and explored how they could use their voice to challenge and change the outcomes.

We have commissioned an independent consultant to conduct an evaluation of the Community Advocacy Project as it draws to a close and to research with our members the question of 'What works in helping turn someone's ideas to help their community into action'.

2. INFLUENCING PRACTICE THAT WILL PROMOTE SETTLEMENT AND INTEGRATION OF RAS

a) Building the knowledge and skills of front line professionals

Our members delivered training to over 400 front line staff, including social workers, those with early intervention or step down roles, adult social care workers, GPs, nurses, mental health practitioners in primary care networks, crisis teams, post-graduate and undergraduate students, police and grant managers. Our training helps them gain insight into the distinct needs of RAS service users and builds empathetic understanding. Delivery has been both online and face to face.

Our sessions on the challenges to family resilience and parenting help workers gain greater insight and empathetic understanding into the impact of pre-arrival trauma and post-arrival stressors on the dynamics of RAS family life, and the specific challenges that newly arriving families face when they arrive overnight into a context of different laws, social norms and expectations around parenting in the UK. The sessions give them a clearer idea of what works in supporting these families.

Our sessions on the challenges RAS face that impact on health, mental health and healthy living help workers appreciate the challenges of looking after one's health in a system that differs in many ways from those known back home, both structurally and conceptually, whilst living in constant anxiety states. It highlights the risk of mental health deterioration after arrival in the UK and looks at some ways in which it can be avoided.

Feedback continues to be very positive. Trainees most often use the words 'transformative' and 'thought-provoking' in session evaluations. They report 'I've never heard first hand experiences like this before, so it was really eye-opening'; 'I didn't know how much I didn't know!'; 'I've gained new insights'; 'It opened my mind'.

THE REGIONAL REFUGEE FORUM NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

b) Promoting transfer of prior skills and career-based employment for new status refugees

We continued to develop the agenda and Chair quarterly meetings of the North East Migration Partnership's Move on & Economic Inclusion Subgroup. This is a multi-agency, multi-sector group focused on identifying and removing barriers faced by RAS at Move on and in achieving financial and economic inclusion.

Following on from our work in 2019 and 2021 promoting the development of sector skills based training for refugees with prior skills or an interest in Construction, when we lead a task group with the DWP Regional Partnership Manager, Refugee Employment Network, VCS agencies and local authorities, in May the first 4 week ESOL for Construction course began delivery by Gateshead College, followed by a 2 week Gateway to Construction training. The course is being repeated every few months. The DWP is now looking at further targeted training opportunities for refugees.

We supported the emergence of the North East Hong Kongers Club with the arrival of democracy campaigners from Hong Kong. As they have no recourse to public funds, so cannot be supported by Job Centres, we helped the club develop an online workshop with the National Careers Service so that new arrivals could find pathways back into their careers. The workshop was designed to help new arrivals understand the North East jobs market (including growth sectors and skills shortages), what skills and qualities employers value, transferable skills and how to use them in your job search and career planning, Job search and applying for jobs, how to gain new skills and translating qualifications gained. The workshop was then made available to all our member organisations and more widely for employment and employability agencies to organise with their clients.

c) Influencing dispersal and resettlement practice in the North East region

We contribute evidence and recommendations for the continuous improvement of Home Office Asylum Support contacts and Refugee Resettlement programmes and local services via our membership of the North East Migration Partnership's quarterly Asylum Stakeholder and Lead Officer Group. It is attended by the Home Office, its asylum support contractors, local authority migration leads, representatives from health and the 3 police forces. We are one of only two VCS organisations sitting on the group. We also contribute to the bimonthly multi-agency meetings focused on migration held each of the 12 local authority areas of the North East as part of the NEMP stakeholder arrangements.

We also use the opportunity to promote sharing of learning and good practice from other areas of the UK and new initiatives to tackle persisting problems experienced by RAS across the region. We are currently advocating for testing of a psychological self-help tool developed by the World Health Organisation for use in situations with high stress levels but limited access to services which is based on group work in own language, and has the potential to achieve the scale needed with minimal resources.

The 'Welcome to the UK' video guides to life in the UK made by our members in 10 languages are now being used in the New Arrivals Pathway rolling out across the region so that they reach newly arriving RAS. These guides provide vital information on parenting, the school system, looking after your health, and life & laws which our members wish they had known when they first arrived.

THE REGIONAL REFUGEE FORUM NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

FINANCIAL REVIEW

Principal funding sources

Principal funding sources Funding for the organisation's programmes is derived from grant funding from charitable foundations, the grants being restricted funds.

Core costs for influencing policy and practice are provided by The Millfield House Foundation as one of their Strategic Partner organisation and by a grant from the Community Foundation serving Tyne & Wear and Northumberland.

Our empowerment of RAS community advocacy and action is funded by the National Lottery Community Fund, as is our work to strengthen the capabilities of our organisation.

We secured two new grants and one new commission in this financial year.

- £2,770 from Carnegie UK to facilitate the inclusion of refugee and asylum seeker residents' voices in the North of Tyne Combined Authority's exploration of residents' views on Wellbeing in the North of Tyne.
- £3,000 from the Community Foundation for Tyne & Wear and Northumberland to make a video to enhance understanding of the unique role of RCOs

We also recovered £1,900 (£618 in 2020-21) in direct costs associated with the delivery of upskilling workshops with University and professional workforce development programmes and engagement events with external agencies.

Reserves policy

We are mindful of challenges our organisation faces in terms of sustainability particularly in the current environment. Employment contracts relate directly to project funding secured and the tenancy on both our offices has been negotiated for short notice. Where we receive grant income for a year in advance we seek the best no risk investment routes in order to provide interest on our income as a source of adding to our reserves. Whenever possible we operate a reserves policy of maintaining reserves at 3 months full operational costs.

Financial position

Incoming resources in the year were £114,432 of this £109,765 related to project restricted activities.

There was a deficit of £16,081 in the year. At 31 July 2022 total reserves were £91,857 of which £57,146 represented unrestricted funds.

THE REGIONAL REFUGEE FORUM NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

FUTURE PLANS

1 August 2022 - 31 July 2023

The change we aim to make:

- a) For more refugees and asylum seekers living in the region have access to better services and support that help them achieve economic inclusion, better health and wellbeing, more resilient families, and greater safety within the neighbourhoods they live in;
- b) For those services to deliver support that responds to the specific and additional needs and barriers that the community faces, so that they benefit from them on an equal basis to all local residents;
- c) For more refugees and asylum seekers living across the region to be empowered to become community mobilisers and take the lead in civil society, so that they are able to advocate effectively for change, both in their own lives and those of the community they support;
- d) To increase practical and strategic support across the region for actions led by RAS that are aimed at promoting settlement and integration of the RAS community
- e) For good and emerging practice identified within the region and beyond to be shared across the region to promote transfer and scale up of what works;
- f) For Asylum Support contracts and support arrangements to be contract compliant and to continuously advocate for improvements to the quality of life for those living in the region who are awaiting a decision on their asylum case, or who have had their cases refused;
- g) For Refugee Integration to be systematically considered within Local Authority policy planning, to include those granted LTR in-country, to reflect our members' definition of what integration means and what it must involve for it to be successful, to include recommendations produced by our Working Groups, and to include an asset-based community development approach.

To achieve this change, we will deliver the following activities:

- 1 Support our members to develop their evidence base and engage their collective advocate voice at appropriate platforms or through effective engagement routes to influence decision makers;
- 2 Enable and facilitate the inclusion of the RAS voice within the region's migration stakeholder arrangements via the North East Migration Partnership and influence its work and that of Local Authorities;
- 3 Support the emergence of community mobilisers and self-organising initiatives within newly arriving communities and newly establishing community groups from the asylum and refugee community and promote their inclusion within the charity;
- 4 Empower RAS community mobilisers to gain the skills, knowledge and connections needed to turn their ideas to support their community into action
- 5 Support our members to develop and deliver online and face to face upskilling sessions to increase empathic understanding, knowledge and competencies of front line practitioners;
- 6 Promote access to and delivery of the Welcome to the UK guides to life in the UK to newly arriving RAS across the region
- 7 Contribute to lobbying and advocacy taking place at the national level relating to national asylum policy, refugee resettlement programmes, asylum and refugee support and settlement and integration strategies;
- 8 Co-ordinate and Chair the North East Migration Partnership's Move on & Economic Inclusion Subgroup to identify and drive forward practical actions that will close the transition gap at Move on, address barriers to employment, and promote pathways for prior skills, experience and qualifications to be transferred into the regional labour market;

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Regional Refugee Forum North East is a registered Charity and governed by a Constitution signed on 4th March 2003 and incorporating changes made at the EGM held on 20th March 2012.

THE REGIONAL REFUGEE FORUM NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The Committee, when complete, consists of at least three and not more than nine individuals serving as Trustees, all of whom must be members (but must not be paid employees) of the Association. The Committee is made up of up to seven members, each elected to serve for 3 years, and up to two members co opted by the Committee to hold office until the next AGM.

The membership of the organisation is determined by the Constitution as are the rules for electing its Trustees. Full Membership of the organisation is open to any refugee community organisation interested in promoting the objects whose application for membership has been approved by Trustees and ratified by the full membership at a general meeting. Trustees must belong to a member organisation. All member organisations may nominate representatives of any member organisation to stand for election to Committee. Each member organisation has 2 votes to exercise in an election. A third of the members of the Committee retire from office at the end of each AGM, but they may stand for re-election. Officers are elected by the Trustees at their first meeting following the AGM. Trustees can also appoint Advisers as they see fit. Advisers serve in a non-voting capacity.

Only one member of any member organisation can serve as a Trustee at any one time. Trustees do not serve on the Committee as representatives of their member organisation, but are elected to serve the interests of the whole membership. Trustees bring with them the experience of serving a member organisation. They are elected on the basis of their individual skills, expertise and commitment to service and support the aims of the organisation and interests of the whole community of refugees and asylum seekers in the region.

Trustees dedicate their time and expertise voluntarily to the organisation.

Organisational structure

The Trustees are tasked with overseeing the development and implementation of the organisation's Annual Plan, ensuring that it is rooted in the needs and priorities of the membership. Trustees carry responsibility for ensuring that the organisation is run according to its Constitution, adopted policies and procedures, legal requirements and within its financial means and the agreements made with our funders.

Trustees held 3 governance meetings and an AGM in this reporting year.

During the reporting period the Trustees employed 3 staff. The Chief Executive Officer (who is the senior staff member), the Project Manager and the Support Officer. The CEO has responsibility for day-to-day management of staff, activities and expenditure according to grant agreements. The CEO produces written reports which detail work in progress towards targets and refer a range of issues to the Trustees for consideration and decisions, which are presented to the Chair and Trustees. Trustees are responsible for final decisions relating to contracts, funding, recruitment, and employment issues.

Induction and training of new trustees

Trustees elected at the AGM attend an Induction Day with those continuing to serve and outgoing trustees to provide an opportunity to visit the objectives, values and principles of the organisation and consider its strengths and the opportunities and challenges faced. Senior staff provide a briefing on the Annual Plan and budget.

Training suitable to meet the needs identified by Trustees can be organised at any time throughout the year.

THE REGIONAL REFUGEE FORUM NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

Community sector relations:

The Organisation is related to refugee-led community organisations (RCOs) (some of which are registered charities) active across the North East region through their membership of the organisation or through their participation in our activities. Trustees are elected by the membership from the membership, and therefore our Trustees are all also members of member organisations. We also maintain communications with non-refugee new migrant community groups, particularly from Eastern Europe.

Voluntary sector relations:

The charity recognises itself as part of a very active voluntary and community sector dedicated to supporting the settlement and integration of refugees and asylum seekers in the North East region. It has historic and continued special relations with the North of England refugee service, where the RRF first began as a project. At a national level we contribute to national advocacy and campaigning. Where appropriate to pursue our objectives, we create regional campaign alliances with interested bodies.

Public Sector relations:

We work to develop constructive and collaborative direct engagement processes with public sector bodies who have a role in developing policy and in commissioning and delivering local services. Our willingness to proactively enter into on-going, open conversation as to potential issues impacting on asylum seekers and refugees, focusing on solutions rather than 'blame', has been identified as a significant positive for improving access to services.

We also work closely with the North East Migration Partnership, established in December 2014 under an enabling grant from the Home Office. Led by Middlesbrough Council, the Partnership is a local authority led collaboration of organisations across the statutory and voluntary sector and includes input from the private sector contractors who deliver the asylum support contracts. They come together to provide strategic direction and insight on asylum and refugee related issues. The Partnership also seeks to provide policy and integration support and guidance on wider migration issues. We are one of 2 VCS members of its Asylum & Migration Stakeholder Group and we are a member of all 12 local authority Multi-agency meetings. We also Chair and Co-ordinate its Move On & Economic Inclusion Subgroup.

We maintain close working relations with key public sector agencies, including the the Home Office, DWP, Jobcentre Plus, Public Health, NHS, the region's three police forces and the Universities of Durham, Teeside and Sunderland.

We also engage with Home Office contractors The Mears Group, who deliver the AASC (asylum seeker accommodation) contract in the North East, and with Migrant Help who deliver the AIRE contract. Our aim is to support the highest standards of contract delivery through brokering relations and enabling the consumer voice to inform service delivery.

THE REGIONAL REFUGEE FORUM NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

We have a range of customised Employment and Health & Safety policies and procedures created by professional Employment Law and Health & Safety specialists to ensure the organisation operates according to legislation and quality management standards.

The senior staff member is responsible for the overall day to day financial management. We outsource additional accounting functions for production of quarterly management accounts which are reported to the Treasurer and Trustees so that they can ensure the organisation remains within its financial capacity, and enables forward planning. Our Annual Accounts are independently examined by Read Milburn & Co.

The community we serve and volunteers who participate in our work are exceptional in that many are not entitled to work, receive support on a no-cash basis only, or have no recourse to any public funds. They therefore have no cash to purchase travel tickets to participate in activities or to purchase childcare. Consequently we have a high level of petty cash transactions to refund out of pocket expenses. We have a robust petty cash recording and accounting system to manage this.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1109815

Principal address

A5 Design Works, William Street
Felling, Gateshead
Tyne and Wear
NE10 0JP

Trustees

Name	Office	Resigned	Re-appointed
Elham Ahmed	Chair to 6 April 2022	15 July 2022	
Ramatoulie Saidykhan	Chair from 6 April 2022	15 July 2022	15 July 2022
Alice Mupaya Masuku	Treasurer	15 July 2022	15 July 2022
Nishanthini Mayurathan	Secretary	15 July 2022	15 July 2022
Latifa Shomari		15 July 2022	
Nida Muzaffar			15 July 2022
Larry Amadi-Emina		15 July 2022	15 July 2022
Printha Muthukumar		15 July 2022	15 July 2022
Degu Tariku			15 July 2022
Jeffreys Muguti			15 July 2022

Senior staff

Georgina Fletcher Chief executive officer

Independent Examiner

Read, Milburn & Co
71 Howard Street
North Shields
Tyne and Wear
NE30 1AF

THE REGIONAL REFUGEE FORUM NORTH EAST

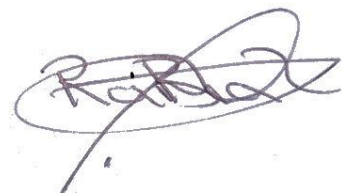
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

TSB Bank plc
St Mary's Place
Newcastle upon Tyne
NE1 7PR

Approved by order of the board of trustees on 20 March 2023 and signed on its behalf by:

A handwritten signature in purple ink, appearing to read 'R Saidykhan', with a large, stylized flourish extending from the end.

R Saidykhan - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE REGIONAL REFUGEE FORUM NORTH EAST

Independent examiner's report to the trustees of The Regional Refugee Forum North East

I report to the charity trustees on my examination of the accounts of The Regional Refugee Forum North East (the Trust) for the year ended 31 July 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

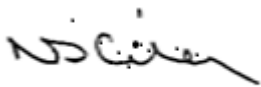
I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nick Liley FCA

Read, Milburn & Co
North Shields

20 April 2023

THE REGIONAL REFUGEE FORUM NORTH EAST

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	2				
Grant income		280	109,115	109,395	165,531
Other income		<u>4,387</u>	<u>650</u>	<u>5,037</u>	<u>4,036</u>
Total		<u>4,667</u>	<u>109,765</u>	<u>114,432</u>	<u>169,567</u>
EXPENDITURE ON					
Charitable activities	3				
Salaries and NIC		284	94,119	94,403	106,195
General running expenses		1,295	11,376	12,671	22,508
Training staff and volunteers		-	2,520	2,520	2,868
Participant travel and childcare expenses		145	6,823	6,968	5,778
Activity expenses		40	13,320	13,360	6,149
Staff travel		<u>-</u>	<u>591</u>	<u>591</u>	<u>-</u>
Total		<u>1,764</u>	<u>128,749</u>	<u>130,513</u>	<u>143,498</u>
NET INCOME/(EXPENDITURE)		2,903	(18,984)	(16,081)	26,069
Transfers between funds	13	<u>1,331</u>	<u>(1,331)</u>	<u>-</u>	<u>-</u>
Net movement in funds		4,234	(20,315)	(16,081)	26,069
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>52,912</u>	<u>55,026</u>	<u>107,938</u>	<u>81,869</u>
TOTAL FUNDS CARRIED FORWARD		<u>57,146</u>	<u>34,711</u>	<u>91,857</u>	<u>107,938</u>

The notes form part of these financial statements

THE REGIONAL REFUGEE FORUM NORTH EAST

BALANCE SHEET 31 JULY 2022

	Notes	2022 £	2021 £
CURRENT ASSETS			
Debtors	9	2,423	5,500
Cash at bank and in hand		<u>130,701</u>	<u>197,685</u>
		133,124	203,185
CREDITORS			
Amounts falling due within one year	10	(41,267)	(95,247)
		<u>91,857</u>	<u>107,938</u>
NET CURRENT ASSETS			
		<u>91,857</u>	<u>107,938</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>91,857</u>	<u>107,938</u>
NET ASSETS			
		<u>91,857</u>	<u>107,938</u>
FUNDS	13		
Unrestricted funds		57,146	52,912
Restricted funds		<u>34,711</u>	<u>55,026</u>
TOTAL FUNDS		<u>91,857</u>	<u>107,938</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 20 March 2023 and were signed on its behalf by:



R Saidykhan - Trustee



A Mupaya - Trustee

The notes form part of these financial statements

THE REGIONAL REFUGEE FORUM NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost
Computer equipment	- 33% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

THE REGIONAL REFUGEE FORUM NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 JULY 2022

2. INCOME FROM CHARITABLE ACTIVITIES

	2022 Grant income £	2021 Total activities £
Millfield House Foundation	42,000	45,500
National Lottery Community Fund	47,987	94,066
Community Foundation serving Tyne & Wear and Northumberland	7,167	10,000
NE Migration Partnership	4,048	-
Middlesbrough Council	-	7,075
Open University	5,423	8,890
Carnegie UK	<u>2,770</u>	<u>-</u>
	<u>109,395</u>	<u>165,531</u>

3. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 4) £	Totals £
Salaries and NIC	90,676	3,727	94,403
General running expenses	-	12,671	12,671
Training staff and volunteers	2,520	-	2,520
Participant travel and childcare expenses	6,968	-	6,968
Activity expenses	13,360	-	13,360
Staff travel	<u>591</u>	<u>-</u>	<u>591</u>
	<u>114,115</u>	<u>16,398</u>	<u>130,513</u>

4. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Salaries and NIC	3,727	-	3,727
General running expenses	<u>10,640</u>	<u>2,031</u>	<u>12,671</u>
	<u>14,367</u>	<u>2,031</u>	<u>16,398</u>

THE REGIONAL REFUGEE FORUM NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 JULY 2022

4. SUPPORT COSTS - continued

Support costs, included in the above, are as follows:

			2022	2021
	Salaries and NIC	General running expenses	Total activities	Total activities
	£	£	£	£
Finance officer's salary	3,727	-	3,727	3,618
Rent and utilities	-	3,853	3,853	5,220
Insurance	-	499	499	558
Telephone and internet charges	-	2,929	2,929	2,318
Stationery and postage	-	400	400	410
Cleaning and office sundries	-	-	-	500
Repairs and equipment	-	1,479	1,479	-
IT and software support	-	1,323	1,323	2,084
Professional charges	-	157	157	9,888
Accountancy and payroll charges	-	2,031	2,031	1,746
	<u>3,727</u>	<u>12,671</u>	<u>16,398</u>	<u>26,342</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2022 nor for the year ended 31 July 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 July 2022 nor for the year ended 31 July 2021.

6. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	83,764	94,098
Social security costs	8,238	9,172
Other pension costs	<u>2,401</u>	<u>2,709</u>
	<u>94,403</u>	<u>105,979</u>

The charity's key management personnel comprise the Trustees and the Chief Executive Officer. The total employee benefits of the key management personnel were £52,451 (2021 - £50,762).

THE REGIONAL REFUGEE FORUM NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 JULY 2022

6. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	2022	2021
Project	2	2
Finance	<u>1</u>	<u>1</u>
	<u>3</u>	<u>3</u>

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Grant income	-	165,531	165,531
Other income	<u>4,036</u>	<u>-</u>	<u>4,036</u>
Total	<u>4,036</u>	<u>165,531</u>	<u>169,567</u>
EXPENDITURE ON			
Charitable activities			
Salaries and NIC	144	106,051	106,195
General running expenses	69	22,439	22,508
Training staff and volunteers	-	2,868	2,868
Participant travel and childcare expenses	-	5,778	5,778
Activity expenses	<u>57</u>	<u>6,092</u>	<u>6,149</u>
Total	<u>270</u>	<u>143,228</u>	<u>143,498</u>
NET INCOME	3,766	22,303	26,069
Transfers between funds	<u>6,123</u>	<u>(6,123)</u>	<u>-</u>
Net movement in funds	9,889	16,180	26,069
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>43,023</u>	<u>38,846</u>	<u>81,869</u>
TOTAL FUNDS CARRIED FORWARD	<u>52,912</u>	<u>55,026</u>	<u>107,938</u>

THE REGIONAL REFUGEE FORUM NORTH EAST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2022**

8. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 August 2021 and 31 July 2022	<u>1,819</u>	<u>9,983</u>	<u>11,802</u>
DEPRECIATION			
At 1 August 2021 and 31 July 2022	<u>1,819</u>	<u>9,983</u>	<u>11,802</u>
NET BOOK VALUE			
At 31 July 2022	<u>-</u>	<u>-</u>	<u>-</u>
At 31 July 2021	<u>-</u>	<u>-</u>	<u>-</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Other debtors	-	3,047
Prepayments	<u>2,423</u>	<u>2,453</u>
	<u>2,423</u>	<u>5,500</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Inter fund loan (see note 11)	-	3,047
Taxation and social security	1,231	-
Other creditors	<u>40,036</u>	<u>92,200</u>
	<u>41,267</u>	<u>95,247</u>

11. LOANS

An analysis of the maturity of loans is given below:

	2022 £	2021 £
Amounts falling due within one year on demand:		
Bank overdrafts	<u>-</u>	<u>3,047</u>

THE REGIONAL REFUGEE FORUM NORTH EAST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2022**

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
Current assets	59,913	73,211	133,124	203,185
Current liabilities	<u>(2,767)</u>	<u>(38,500)</u>	<u>(41,267)</u>	<u>(95,247)</u>
	<u>57,146</u>	<u>34,711</u>	<u>91,857</u>	<u>107,938</u>

THE REGIONAL REFUGEE FORUM NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 JULY 2022

13. MOVEMENT IN FUNDS

	At 1/8/21 £	Net movement in funds £	Transfers between funds £	At 31/7/22 £
Unrestricted funds				
General fund	52,912	2,903	1,331	57,146
Restricted funds				
Millfield House Foundation-Strategic Partners	4,578	3,245	438	8,261
Jill Franklin Trust-RCO Development Community Foundation serving Tyne and Wear and Northumberland-Working Group Objectives	1,000	-	-	1,000
Empowering Community Organisers-National Lottery Community Fund	864	(312)	(552)	-
Building Capabilities-National Lottery Community Fund	41,050	(22,280)	(434)	18,336
Community Foundation for Tyne and Wear and Northumberland-Train the Trainers	1,317	-	-	1,317
Open University-Arts based method for Civil Engagement	3,717	(3,420)	-	297
North East Migration Partnership-NEMP Video Commission	-	1	(1)	-
Millfield House Foundation-Future Planning	-	(230)	230	-
North East Migration Partnership-'Welcome to the UK' project, the design and printing of promotional materials	2,500	-	-	2,500
Carnegie UK-participation in the Wellbeing in the North of Tyne Research	-	(1)	1	-
The Daphne & Martin Cookson and Sara Alexandra Bernstone Funds at the Community Foundation for Tyne & Wear and Northumberland-Promotional Film on the work of refugee led community action	-	1,013	(1,013)	-
	-	3,000	-	3,000
	<u>55,026</u>	<u>(18,984)</u>	<u>(1,331)</u>	<u>34,711</u>
TOTAL FUNDS	<u>107,938</u>	<u>(16,081)</u>	<u>-</u>	<u>91,857</u>

THE REGIONAL REFUGEE FORUM NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 JULY 2022

13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	4,667	(1,764)	2,903
Restricted funds			
Millfield House Foundation-Strategic Partners	42,000	(38,755)	3,245
Community Foundation serving Tyne and Wear and Northumberland-Working Group Objectives	4,167	(4,479)	(312)
Empowering Community Organisers-National Lottery Community Fund	47,987	(70,267)	(22,280)
Community Foundation for Tyne and Wear and Northumberland-Train the Trainers	-	(3,420)	(3,420)
Open University-Arts based method for Civil Engagement	5,423	(5,422)	1
North East Migration Partnership-NEMP Video Commission	2,795	(3,025)	(230)
North East Migration Partnership-'Welcome to the UK' project, the design and printing of promotional materials	1,623	(1,624)	(1)
Carnegie UK-participation in the Wellbeing in the North of Tyne Research	2,770	(1,757)	1,013
The Daphne & Martin Cookson and Sara Alexandra Bernstone Funds at the Community Foundation for Tyne & Wear and Northumberland-Promotional Film on the work of refugee led community action	3,000	-	3,000
	<u>109,765</u>	<u>(128,749)</u>	<u>(18,984)</u>
TOTAL FUNDS	<u>114,432</u>	<u>(130,513)</u>	<u>(16,081)</u>

THE REGIONAL REFUGEE FORUM NORTH EAST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2022**

13. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/8/20 £	Net movement in funds £	Transfers between funds £	At 31/7/21 £
Unrestricted funds				
General fund	43,023	3,766	6,123	52,912
Restricted funds				
Northern Rock				
Foundation-Communications	292	-	(292)	-
Tyne & Wear Community				
Foundation-Social Media Pilot	1,045	-	(1,045)	-
Millfield House Foundation-Strategic				
Partners	6,326	(1,946)	198	4,578
Upskilling Delivery-Health Working				
Group	476	-	(476)	-
Jill Franklin Trust-RCO Development	1,000	-	-	1,000
Community Foundation serving Tyne				
and Wear and				
Northumberland-Working Group				
Objectives	139	177	548	864
Better Health Outcomes for				
RAS-Awards For All	3,949	-	(3,949)	-
Empowering Community				
Organisers-National Lottery				
Community Fund	17,057	24,117	(124)	41,050
Building Capabilities-National Lottery				
Community Fund	2,577	(1,260)	-	1,317
Community Foundation for Tyne and				
Wear and Northumberland-Train the				
Trainers	5,985	(2,268)	-	3,717
North East Migration				
Partnership-NEMP Video Commission	-	983	(983)	-
Millfield House Foundation-Future				
Planning	-	2,500	-	2,500
	<u>38,846</u>	<u>22,303</u>	<u>(6,123)</u>	<u>55,026</u>
TOTAL FUNDS	<u>81,869</u>	<u>26,069</u>	<u>-</u>	<u>107,938</u>

THE REGIONAL REFUGEE FORUM NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 JULY 2022

13. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	4,036	(270)	3,766
Restricted funds			
Millfield House Foundation-Strategic Partners	42,000	(43,946)	(1,946)
Community Foundation serving Tyne and Wear and Northumberland-Working Group Objectives	10,000	(9,823)	177
Empowering Community Organisers-National Lottery Community Fund	94,066	(69,949)	24,117
Building Capabilities-National Lottery Community Fund	-	(1,260)	(1,260)
Community Foundation for Tyne and Wear and Northumberland-Train the Trainers	-	(2,268)	(2,268)
Open University-Arts based method for Civil Engagement	8,890	(8,890)	-
North East Migration Partnership-NEMP Video Commission	6,400	(5,417)	983
Middlesbrough Council-NEMP Video Flyers	675	(675)	-
Millfield House Foundation-Future Planning	<u>3,500</u>	<u>(1,000)</u>	<u>2,500</u>
	<u>165,531</u>	<u>(143,228)</u>	<u>22,303</u>
TOTAL FUNDS	<u>169,567</u>	<u>(143,498)</u>	<u>26,069</u>

THE REGIONAL REFUGEE FORUM NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 JULY 2022

13. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/8/20 £	Net movement in funds £	Transfers between funds £	At 31/7/22 £
Unrestricted funds				
General fund	43,023	6,669	7,454	57,146
Restricted funds				
Millfield House Foundation-Strategic Partners	6,326	1,299	636	8,261
Jill Franklin Trust-RCO Development Community Foundation serving Tyne and Wear and	1,000	-	-	1,000
Northumberland-Working Group Objectives	139	(135)	(4)	-
Empowering Community Organisers-National Lottery Community Fund	17,057	1,837	(558)	18,336
Building Capabilities-National Lottery Community Fund	2,577	(1,260)	-	1,317
Community Foundation for Tyne and Wear and Northumberland-Train the Trainers	5,985	(5,688)	-	297
Open University-Arts based method for Civil Engagement	-	1	(1)	-
North East Migration Partnership-NEMP Video Commission	-	753	(753)	-
Millfield House Foundation-Future Planning	-	2,500	-	2,500
North East Migration Partnership-'Welcome to the UK' project, the design and printing of promotional materials	-	(1)	1	-
Carnegie UK-participation in the Wellbeing in the North of Tyne Research	-	1,013	(1,013)	-
The Daphne & Martin Cookson and Sara Alexandra Bernstone Funds at the Community Foundation for Tyne & Wear and				
Northumberland-Promotional Film on the work of refugee led community action	-	3,000	-	3,000
	<u>33,084</u>	<u>3,319</u>	<u>(1,692)</u>	<u>34,711</u>
TOTAL FUNDS	<u>81,869</u>	<u>9,988</u>	<u>-</u>	<u>91,857</u>

THE REGIONAL REFUGEE FORUM NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 JULY 2022

13. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	8,703	(2,034)	6,669
Restricted funds			
Millfield House Foundation-Strategic Partners	84,000	(82,701)	1,299
Community Foundation serving Tyne and Wear and Northumberland-Working Group Objectives	14,167	(14,302)	(135)
Empowering Community Organisers-National Lottery Community Fund	142,053	(140,216)	1,837
Building Capabilities-National Lottery Community Fund	-	(1,260)	(1,260)
Community Foundation for Tyne and Wear and Northumberland-Train the Trainers	-	(5,688)	(5,688)
Open University-Arts based method for Civil Engagement	14,313	(14,312)	1
North East Migration Partnership-NEMP Video Commission	9,195	(8,442)	753
Millfield House Foundation-Future Planning	3,500	(1,000)	2,500
North East Migration Partnership-'Welcome to the UK' project, the design and printing of promotional materials	1,623	(1,624)	(1)
Carnegie UK-participation in the Wellbeing in the North of Tyne Research	2,770	(1,757)	1,013
The Daphne & Martin Cookson and Sara Alexandra Bernstone Funds at the Community Foundation for Tyne & Wear and Northumberland-Promotional Film on the work of refugee led community action	3,000	-	3,000
	<u>274,621</u>	<u>(271,302)</u>	<u>3,319</u>
TOTAL FUNDS	<u>283,999</u>	<u>(274,011)</u>	<u>9,988</u>

THE REGIONAL REFUGEE FORUM NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 JULY 2022

13. MOVEMENT IN FUNDS - continued

The restricted funds comprise grants received from funders for a specific purpose or project and can be expended only in the way already agreed to by the charity.

Transfers between funds

The transfers are of any remaining balances on the completion of the relevant project.

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 July 2022.

THE REGIONAL REFUGEE FORUM NORTH EAST

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Charitable activities		
Millfield House Foundation	42,000	45,500
National Lottery Community Fund	47,987	94,066
Community Foundation serving Tyne & Wear and Northumberland	7,167	10,000
NE Migration Partnership	4,048	-
Middlesbrough Council	-	7,075
Open University	5,423	8,890
Carnegie UK	<u>2,770</u>	<u>-</u>
	109,395	165,531
Other income		
Other income	<u>5,037</u>	<u>4,036</u>
Total incoming resources	114,432	169,567
EXPENDITURE		
Charitable activities		
Wages	80,037	90,480
Social security	8,238	9,172
Pensions	2,401	2,709
Staff travel	591	-
Participants costs	6,968	5,778
Training	2,520	2,868
Research costs	2,400	-
Working groups	6,412	6,149
Professional fees	<u>4,548</u>	<u>-</u>
	114,115	117,156
Support costs		
Management		
Finance officer's salary	3,727	3,618
Rent and utilities	3,853	5,220
Insurance	499	558
Telephone and internet charges	2,929	2,318
Stationery and postage	400	410
Cleaning and office sundries	-	500
Carried forward	11,408	12,624

This page does not form part of the statutory financial statements

THE REGIONAL REFUGEE FORUM NORTH EAST

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2022

	2022 £	2021 £
Management		
Brought forward	11,408	12,624
Repairs and equipment	1,479	-
IT and software support	1,323	2,084
Professional charges	<u>157</u>	<u>9,888</u>
	14,367	24,596
Governance costs		
Accountancy and payroll charges	<u>2,031</u>	<u>1,746</u>
Total resources expended	<u>130,513</u>	<u>143,498</u>
Net (expenditure)/income	<u><u>(16,081)</u></u>	<u><u>26,069</u></u>

This page does not form part of the statutory financial statements