

# THE CHARTWELL CANCER TRUST

England & Wales · Charity number 1109784

## Details

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**Other names** CHARTWELL CANCER TRUST

**Status** Registered

**Legal form** Charitable company

**Company number** [05365990](#)

**Registered** 2005-05-31

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Highclere House  
180 Main Road  
Biggin Hill  
Westerham  
TN16 3BB

**Phone** 01959570322

**Email** [info@chartwellcancertrust.co.uk](mailto:info@chartwellcancertrust.co.uk)

**Website** [www.chartwellcancertrust.co.uk](http://www.chartwellcancertrust.co.uk)

## Activities

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**Objects:** THE RELIEF OF PERSONS SUFFERING FROM CANCER AND LEUKAEMIA BY PROVIDING FINANCIAL SUPPORT TO THE CHARTWELL UNIT SITUATED IN THE PRINCESS ROYAL UNIVERSITY HOSPITAL IN FARNBOROUGH, KENT OR SUCH OTHER HOSPITALS OR ORGANISATIONS AS THE TRUSTEES MAY DETERMINE, TO PURCHASE EQUIPMENT, AND BY ANY OTHER CHARITABLE MEANS WHICH THE TRUSTEES DETERMINE.

**Activities:** The relief of persons suffering from cancer and leukaemia by providing financial support to the Chartwell unit situated in The Princess Royal University Hospital in Farnborough, Kent or such other hospitals or organisations as the trustees may determine, to purchase equipment, and by any other charitable means which the trustees determine.

## Classification

- **How:** Makes Grants To Organisations
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

## Geography

- Throughout England

## Finances

| Period end | Income   | Expenditure | Assets   | Employees |
|------------|----------|-------------|----------|-----------|
| 2025-05-31 | £627,035 | £617,979    | £-22,634 | 15        |
| 2024-05-31 | £646,999 | £676,289    | £-31,690 | 17        |
| 2023-05-31 | £731,250 | £673,649    | £-2,400  | 20        |
| 2022-05-31 | £582,545 | £725,242    | £-60,001 | 18        |
| 2021-05-31 | £744,103 | £953,611    | £82,696  | 16        |

## Trustees

| Name                    | Role  | Appointed  |
|-------------------------|-------|------------|
| MICHAEL WILLIAM DOUGLAS | Chair |            |
| NATALIE JANE REILLY     |       | 2018-07-23 |
| RACHEL HELEN ROGAN      |       | 2020-07-17 |

**THE CHARTWELL CANCER TRUST**

England & Wales - Charity number 1109784

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# Accounts

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**Company Registration Number: 05365990**  
**Registered Charity Number: 1109784**

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Report and Financial Statements**  
**for the year ended 31 May 2025**

**Index**

|                                   | <b>Page</b> |
|-----------------------------------|-------------|
| Charity Information               | 1           |
| Independent Examiner's Report     | 2           |
| Trustees' Report                  | 3-5         |
| Statement of Financial Activities | 6           |
| Balance Sheet                     | 7-8         |
| Notes to the Accounts             | 9-16        |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Charity Information**

|                             |                                                                                   |
|-----------------------------|-----------------------------------------------------------------------------------|
| Company Registration Number | 05365990                                                                          |
| Registered Charity Number   | 1109784                                                                           |
| Trustees                    | M W Douglas<br>N Reilly<br>R Rogan                                                |
| Secretary                   | L D Adams                                                                         |
| Chief Executive             | M W Douglas                                                                       |
| Principal Office            | Highclere House<br>180 Main Road<br>Biggin Hill<br>Westerham<br>TN16 3BB          |
| Accountants                 | Affinia (Orpington)<br>Lynwood House<br>Crofton Road<br>Orpington<br>Kent BR6 8QE |
| Bankers                     | Barclays<br>Leicester<br>LE87 2BB                                                 |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Independent Examiner's Report to the Trustees of The Chartwell Cancer Trust (A Company Limited by Guarantee)**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 May 2025.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Andrew Meredith BA (Hons), FCCA**  
**Affinia (Orpington)**  
Lynwood House  
Crofton Road  
Orpington  
Kent  
BR6 8QE

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Trustees' Report for the year ended 31 May 2025**

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. They present their report along with the financial statements of the charity for the year ended 31 May 2025.

The accounts have been prepared in accordance with the accounting policies set out on pages 6 to 16 of the accounts and comply with the Charitable Company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)".

**Structure, governance and management**

The Charity is a company limited by guarantee of its members, incorporated on 16 February 2005, constituted under its memorandum and articles of association dated 16 February 2005 and is a registered charity, number 1109784.

The trustees are appointed by the charity at the Annual General Meeting. The memorandum and articles of association provide for a minimum of three trustees, with no maximum. At each Annual General Meeting, one third of the trustees are subject to retirement by rotation. The trustees to retire by rotation shall be those who have been longest in office. If the charity does not fill the vacancy of a retiring trustee at the meeting, the retiring trustee, if willing to act, will be deemed to have been reappointed.

**Risk management**

The charity's trustees have considered the major risks to which the charity is exposed and have reviewed those risks and established systems and procedures to manage those risks.

**Objectives for the public benefit and activities**

The objective of the charity is the relief of persons suffering from cancer and leukaemia by providing financial support to the Chartwell Unit situated in the Princess Royal University Hospital in Farnborough, Kent or such other hospitals or organisations as the trustees may determine, to purchase equipment, and by any other charitable means which the trustees determine.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives.

**Grant making policy**

The hospital identifies a staffing or vital equipment requirement and applies to the charity for funding. The charity reviews funds available and agrees upon a fixed time period during which the charity will fund the wages of members of staff.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Trustees' Report for the year ended 31 May 2025**  
**(continued)**

**Achievements and performance**

During the year, the trust has been actively fundraising and was successful in raising £626,918 through donations from patrons, social events, sponsored events and donations from the supporting public.

**Financial review and reserve policy**

As well as fulfilling its aims and objectives, the charity continued to support The Lily Pad Appeal funding a new paediatric oncology ward in the Integrated Paediatric Village in Croydon University Hospital.

The charity continues to focus on and expand its charity shops and also operates a local charity house clearance service.

Total income for the year amounted to £627,035 (2024: £646,999), a decrease in activities for generating funds which can be seen on page 6. This has restricted the charity's ability to pledge more funding in pursuit of its objectives and to extend its reach.

The charity continues to provide administrative support by way of donated services to The Chartwell Children's Cancer Trust CIO (Charity number: 1162907). During the year to 31 May 2025 that charity, with the support provided by The Chartwell Cancer Trust, raised through its activities a total of £190,549.

The charity has a target to achieve a reserve equal to 3 months running costs and the trustees aim to achieve this without compromising its ability to provide support and financial assistance in furtherance of the charitable objective. As at the balance sheet date, the charity fell short of its target and intends to allocate resources as efficiently as possible during the course of the coming years to build up sufficient reserves in line with this policy.

**Plans for the future**

The charity intends to continue with fundraising events and to increase the number of patrons of the charity in order to secure a level of regular ongoing income.

**Statement of trustees' responsibilities**

The trustees (who are also directors of The Chartwell Cancer Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small Companies' Exemptions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Approved by the Trustees on 18 February 2026 and signed on their behalf by:-



**Trustee**

**Company Registration Number: 05365990**

**Registered Charity Number: 1109784**

**THE CHARTWELL CANCER TRUST**  
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MAY 2025**  
(incorporating an Income and Expenditure Account)

|                                                             | Note | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>Funds<br>2025 | Total<br>Funds<br>2024 |
|-------------------------------------------------------------|------|-----------------------|---------------------|------------------------|------------------------|
|                                                             |      | £                     | £                   | £                      | £                      |
| <b>Incoming from:</b>                                       |      |                       |                     |                        |                        |
| Donations and legacies                                      |      | 275,673               | -                   | 275,673                | 125,287                |
| Grants receivable                                           |      | -                     | -                   | -                      | -                      |
| Activities for generating funds                             | 3    | 351,245               | -                   | 351,245                | 521,243                |
| Other income                                                |      | 117                   | -                   | 117                    | 469                    |
|                                                             |      | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Total incoming resources</b>                             |      | <b>627,035</b>        | <b>-</b>            | <b>627,035</b>         | <b>646,999</b>         |
|                                                             |      | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Expenditure on:</b>                                      |      |                       |                     |                        |                        |
| Costs of generating funds                                   | 4    | 520,043               | -                   | 520,043                | 524,266                |
| Charitable activities                                       | 5    | 96,175                | -                   | 96,175                 | 149,383                |
| Governance costs                                            | 4    | 1,761                 | -                   | 1,761                  | 2,640                  |
|                                                             |      | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Total resources expended</b>                             |      | <b>617,979</b>        | <b>-</b>            | <b>617,979</b>         | <b>676,289</b>         |
|                                                             |      | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Net incoming / (outgoing) resources before transfers</b> |      | 9,056                 | -                   | 9,056                  | (29,290)               |
| <b>Total funds brought forward</b>                          |      | (31,690)              | -                   | (31,690)               | (2,400)                |
|                                                             |      | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Total funds carried forward</b>                          | 11   | <b>£(22,634)</b>      | <b>-</b>            | <b>£(22,634)</b>       | <b>£(31,690)</b>       |
|                                                             |      | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**BALANCE SHEET AS AT 31 MAY 2025**

|                                              | <b>Note</b> | <b>2025</b> | <b>2024</b> |
|----------------------------------------------|-------------|-------------|-------------|
|                                              |             | <b>£</b>    | <b>£</b>    |
| <b>Fixed Assets</b>                          |             |             |             |
| Tangible assets                              | 6           | 3,526       | 5,287       |
| <b>Current Assets</b>                        |             |             |             |
| Debtors                                      | 7           | 37,391      | 47,874      |
| Cash at bank and in hand                     |             | 19,404      | 23,448      |
|                                              |             | <hr/>       | <hr/>       |
|                                              |             | 56,795      | 71,322      |
| <b>Liabilities</b>                           |             |             |             |
| Creditors falling due within one year        | 8           | (76,288)    | (91,632)    |
|                                              |             | <hr/>       | <hr/>       |
| <b>Net Current Assets</b>                    |             | (19,493)    | (20,310)    |
|                                              |             | <hr/>       | <hr/>       |
| <b>Total Assets Less Current Liabilities</b> |             | (15,967)    | (15,023)    |
| Creditors falling due after one year         | 9           | (6,667)     | (16,667)    |
| <b>Net Assets</b>                            |             | £(22,634)   | £(31,690)   |
|                                              |             | =====       | =====       |
| The funds of the charity:                    |             |             |             |
| Unrestricted income funds                    | 11          | (22,634)    | (31,690)    |
|                                              |             | <hr/>       | <hr/>       |
|                                              |             | £(22,634)   | £(31,690)   |
|                                              |             | =====       | =====       |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**BALANCE SHEET AS AT 31 MAY 2025**  
**(continued)**

For the financial year ended 31 May 2025 the company was entitled to exemption from audit under Section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to Section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the Trustees on 18 February 2026



M W Douglas

**Trustee**

**Company registration number 05365990**

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2025**

**1. Accounting policies**

**(a) Basis of preparation**

These accounts have been prepared in accordance with FRS 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS 102”), “Accounting and Reporting by Charities” the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charitable company is a Public Benefit Entity as defined by FRS 102.

The accounts have been prepared on the historical cost convention. The principal accounting policies adopted are set out below.

**(b) Going concern**

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future.

The trustees have received unsecured interest free loans from its trustees at the balance sheet date to allow the company to meet its liabilities. The trustees have evaluated the performance of the charity and have an expectation that the deficit is temporary and shall be reversed within 6 months. The trustees’ loans are the single biggest creditors and they have confirmed that they shall not seek repayment of the loans until such time that the charity has the resources to do so without impacting on the charity’s ability to meet its liabilities and obligations as they arise.

On this basis, the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

**(c) Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

**(d) Incoming resources**

All incoming resources are recognised once the charity has entitlement to the resources and it is certain that the resources will be received and the monetary value of the incoming resources can be measured with sufficient reliability.

**(e) Resources expended**

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2025**

**(f) Allocation of overhead and support costs**

Overhead and support costs have been allocated between charitable activity and governance on an 'apportionment' basis according to the nature of the costs involved.

**(g) Governance costs**

Governance costs are those associated with compliance with constitutional and statutory requirements and is allocated, along with other support costs, to charitable expenditure.

**(h) Taxation**

The company is a registered charity and as such its income is exempt from income tax and corporation tax under the provisions of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable objectives. The cost of irrecoverable VAT incurred has been included in the Statement of Financial Activities.

**(i) Fixed assets**

Fixed assets are stated at cost or valuation less accumulated depreciation. Depreciation is provided on assets at rates calculated to write off the cost or valuation of each asset over its expected useful life. The charity has adopted the policy of writing assets off at 33.3% per annum on a reducing balance basis.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

**(j) Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2025**

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in income/(expenditure for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried in at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

**(k) Financial instruments**

The charitable company has elected to apply the provisions of Section 11 ‘Basic Financial Instruments’ and Section 12 ‘Other Financial Instruments Issues’ of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity’s balance sheet when it becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**(l) Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**(m) Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2025**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**(n) Derecognition of financial liabilities**

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

**(o) Critical accounting estimates and judgements**

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**2. Employees**

The average monthly number of persons (including directors) employed by the charity during the year was 16 (2024 – 17).

**3. Activities for generating funds**

|                     | <b>2025</b> | <b>2024</b> |
|---------------------|-------------|-------------|
|                     | <b>£</b>    | <b>£</b>    |
| CCT fundraisers     | 12,892      | 37,106      |
| Charity Shops       | 303,137     | 322,485     |
| LilyPad Fundraising | 1,686       | 37,304      |
| Supporter Events    | 15,527      | 30,635      |
| Other               | 18,003      | 93,713      |
|                     | <hr/>       | <hr/>       |
|                     | £351,245    | £521,243    |
|                     | <hr/> <hr/> | <hr/> <hr/> |

**THE CHARTWELL CANCER TRUST**  
(A Company Limited by Guarantee)

**Notes to the Accounts for the year ended 31 May 2025**

**4. Allocation of support costs and overheads**

The breakdown of support costs is shown in the table below. All costs have been directly allocated on an actual basis.

**Cost type**

|                                  | <b>Governance</b> | <b>Costs of<br/>Generating<br/>Funds</b> | <b>Total<br/>Allocated<br/>2025</b> | <b>2024</b>    |
|----------------------------------|-------------------|------------------------------------------|-------------------------------------|----------------|
|                                  | <b>£</b>          | <b>£</b>                                 | <b>£</b>                            | <b>£</b>       |
| Event costs                      | -                 | 977                                      | 977                                 | 15,638         |
| Printing, postage and stationery | -                 | 10,771                                   | 10,771                              | 8,210          |
| Event admin and marketing        | -                 | 17,901                                   | 17,901                              | 18,971         |
| Charity Shops                    | -                 | 115,012                                  | 115,012                             | 104,635        |
| Office rent                      | -                 | 13,152                                   | 13,152                              | 11,804         |
| Depreciation                     | 1,761             | -                                        | 1,761                               | 2,640          |
| Travel                           | -                 | 9,777                                    | 9,777                               | 8,488          |
| Salaries and wages               | -                 | 339,535                                  | 339,535                             | 343,884        |
| Insurance                        | -                 | 753                                      | 753                                 | 1,175          |
| Miscellaneous                    | -                 | 516                                      | 516                                 | 193            |
| Subscriptions                    | -                 | 2,798                                    | 2,798                               | 2,907          |
| Professional fees                | -                 | 283                                      | 283                                 | 116            |
| Bank Charges                     | -                 | 8,016                                    | 8,016                               | 7,054          |
| Finance Lease interest           | -                 | 552                                      | 552                                 | 1,191          |
| <b>Total</b>                     | <b>1,761</b>      | <b>520,043</b>                           | <b>521,804</b>                      | <b>526,906</b> |

**5. Charitable Activities**

|                                      | <b>2025</b>    |
|--------------------------------------|----------------|
|                                      | <b>£</b>       |
| Salaries Funding                     | 35,948         |
| CCCT                                 | 47,489         |
| Individual patient and other support | 12,738         |
|                                      | <b>£96,175</b> |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2025**

**6. Tangible fixed assets**

|                              | <b>Equipment<br/>£</b> |
|------------------------------|------------------------|
| <b>Cost</b>                  |                        |
| As at 01 June 2024           | 27,665                 |
| Additions                    | -                      |
| Disposals                    | -                      |
|                              | <hr/>                  |
| As at 31 May 2025            | £27,665                |
|                              | <hr/> <hr/>            |
| <b>Depreciation</b>          |                        |
| As at 01 June 2024           | 22,378                 |
| Depreciation charge for year | 1,761                  |
|                              | <hr/>                  |
| As at 31 May 2025            | £ 24,139               |
|                              | <hr/> <hr/>            |
| <b>Net Book Value-</b>       |                        |
| As at 31 May 2025            | £ 3,526                |
|                              | <hr/> <hr/>            |
| As at 31 May 2024            | £5,287                 |
|                              | <hr/> <hr/>            |

**7. Debtors: amounts falling due within one year**

|                                  | <b>2025<br/>£</b> | <b>2024<br/>£</b> |
|----------------------------------|-------------------|-------------------|
| Gift Aid claims due              | 30,275            | 40,162            |
| Prepayments                      | 7,058             | 7,210             |
| Debtors and accrued income       | -                 | 444               |
| Amounts due from related parties | 58                | 58                |
|                                  | <hr/>             | <hr/>             |
|                                  | £37,391           | £47,874           |
|                                  | <hr/> <hr/>       | <hr/> <hr/>       |

**THE CHARTWELL CANCER TRUST**  
(A Company Limited by Guarantee)

**Notes to the Accounts for the year ended 31 May 2025**

**8. Creditors: amounts falling due within one year**

|                 | <b>2025</b> | <b>2024</b> |
|-----------------|-------------|-------------|
|                 | <b>£</b>    | <b>£</b>    |
| Trade creditors | 7,807       | 54,843      |
| Deferred income | 2,816       | 1,243       |
| Bank loan       | 10,000      | 10,000      |
| Other creditors | 55,665      | 25,546      |
|                 | <hr/>       | <hr/>       |
|                 | £76,288     | £91,632     |
|                 | <hr/> <hr/> | <hr/> <hr/> |

**9. Creditors: amount falling due over one year**

|           | <b>2025</b> | <b>2024</b> |
|-----------|-------------|-------------|
|           | <b>£</b>    | <b>£</b>    |
| Bank loan | 6,667       | 16,667      |
|           | <hr/>       | <hr/>       |
|           | £6,667      | £16,667     |
|           | <hr/> <hr/> | <hr/> <hr/> |

**10. Trustee And Connected Party Transactions**

Trustees and committee members received no emoluments during the year (2024: £nil).

During the year, R Rogan a trustee of the charity, received a salary respect of her employment at the charity. Their salary is not in relation to her role or work as a trustee. There were no amounts outstanding at the year end (2024: £nil).

During the year, N Reilly a trustee of the charity, received payments in respect of services provided to the charity. The payment is not in relation to her role or work as a trustee. There were no amounts outstanding at the year end (2024: £nil).

During the year, E Reilly a close family member of a trustee, received payments of £nil (2024: £1,749) in respect of their employment as a charity shop worker for the charity.

At the balance sheet date, Chartwell Shops Limited owed the charity £58 (2024: £58), the balance is included in debtors due within one year. Chartwell Shops Limited is a related party by virtue of trustee, M W Douglas, having significant influence over both entities.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2025**

During the year, M Douglas a trustee of the charity, loaned £30,000 to the charity which was unsecured, interest free and with no fixed repayment terms. The balance outstanding at the year-end amounted to £50,000 (2024: £20,000). The loan was fully repaid in October 2025.

**11. Movement in funds**

|                    | <b>Balance at<br/>1 June 2024<br/>£</b> | <b>Incoming<br/>Resources<br/>£</b> | <b>Expenditure<br/>£</b> | <b>Balance at<br/>31 May 2025<br/>£</b> |
|--------------------|-----------------------------------------|-------------------------------------|--------------------------|-----------------------------------------|
| Unrestricted Funds | (31,690)                                | 627,034                             | 617,979                  | (22,634)                                |
| Restricted Funds   | -                                       | -                                   | -                        | -                                       |
|                    | <u>(31,690)</u>                         | <u>627,034</u>                      | <u>617,979</u>           | <u>(22,634)</u>                         |
|                    | =====                                   | =====                               | =====                    | =====                                   |

Unrestricted Funds are those available for use at the discretion of the trustees in the furtherance of the charity's objectives.

**12. Post balance sheet events**

In the period since the balance sheet date, the charity has received significant legacies from the estate of generous supporters which have not been recognised in these accounts as the charity was not in receipt of the funds nor was it able to quantify the amounts or timing in all cases. The Trustees therefore excluded these amounts until the funds had been received.

**THE CHARTWELL CANCER TRUST**

England & Wales - Charity number 1109784

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# Accounts

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**Company Registration Number: 05365990**  
**Registered Charity Number: 1109784**

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Report and Financial Statements**  
**for the year ended 31 May 2024**

**Index**

|                                   | <b>Page</b> |
|-----------------------------------|-------------|
| Charity Information               | 1           |
| Independent Examiner's Report     | 2           |
| Trustees' Report                  | 3-5         |
| Statement of Financial Activities | 6           |
| Balance Sheet                     | 7-8         |
| Notes to the Accounts             | 9-16        |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Charity Information**

|                             |                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------|
| Company Registration Number | 05365990                                                                            |
| Registered Charity Number   | 1109784                                                                             |
| Trustees                    | M W Douglas<br>N Reilly<br>R Rogan                                                  |
| Secretary                   | L D Adams                                                                           |
| Chief Executive             | M W Douglas                                                                         |
| Principal Office            | Room 1<br>Aileen McHugo Building<br>Westmore Green<br>Tatsfield<br>Kent<br>TN16 2AG |
| Accountants                 | Baxter & Co<br>Lynwood House<br>Crofton Road<br>Orpington<br>Kent BR6 8QE           |
| Bankers                     | Barclays<br>Leicester<br>LE87 2BB                                                   |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Independent Examiner's Report to the Trustees of The Chartwell Cancer Trust (A Company Limited by Guarantee)**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 May 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Andrew Meredith BA (Hons), FCCA**

**Baxter & Co**

**Chartered Accountants**

Lynwood House

Crofton Road

Orpington

Kent

BR6 8QE

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Trustees' Report for the year ended 31 May 2024**

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. They present their report along with the financial statements of the charity for the year ended 31 May 2024.

The accounts have been prepared in accordance with the accounting policies set out on pages 6 to 16 of the accounts and comply with the Charitable Company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)".

**Structure, governance and management**

The Charity is a company limited by guarantee of its members, incorporated on 16 February 2005, constituted under its memorandum and articles of association dated 16 February 2005 and is a registered charity, number 1109784.

The trustees are appointed by the charity at the Annual General Meeting. The memorandum and articles of association provide for a minimum of three trustees, with no maximum. At each Annual General Meeting, one third of the trustees are subject to retirement by rotation. The trustees to retire by rotation shall be those who have been longest in office. If the charity does not fill the vacancy of a retiring trustee at the meeting, the retiring trustee, if willing to act, will be deemed to have been reappointed.

**Risk management**

The charity's trustees have considered the major risks to which the charity is exposed and have reviewed those risks and established systems and procedures to manage those risks.

**Objectives for the public benefit and activities**

The objective of the charity is the relief of persons suffering from cancer and leukaemia by providing financial support to the Chartwell Unit situated in the Princess Royal University Hospital in Farnborough, Kent or such other hospitals or organisations as the trustees may determine, to purchase equipment, and by any other charitable means which the trustees determine.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives.

**Grant making policy**

The hospital identifies a staffing or vital equipment requirement and applies to the charity for funding. The charity reviews funds available and agrees upon a fixed time period during which the charity will fund the wages of members of staff.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Trustees' Report for the year ended 31 May 2024**  
**(continued)**

**Achievements and performance**

During the year, the trust has been actively fundraising and was successful in raising £629,462 through donations from patrons, social events, sponsored events and donations from the supporting public.

**Financial review and reserve policy**

As well as fulfilling its aims and objectives, the charity continued to support The Lily Pad Appeal funding a new paediatric oncology ward in the Integrated Paediatric Village in Croydon University Hospital.

The charity continues to focus on and expand its charity shops and also operates a local charity house clearance service.

Total income for the year amounted to £646,999 (2023: £731,250), a decrease in activities for generating funds which can be seen on page 6. This has restricted the charity's ability to pledge more funding in pursuit of its objectives and to extend its reach

The charity continues to provide administrative support by way of donated services to The Chartwell Children's Cancer Trust CIO (Charity number: 1162907). During the year to 31 May 2024 that charity, with the support provided by The Chartwell Cancer Trust, raised through its activities a total of £281,582.

The charity has a deficit for the year of £29,290 (2023: £57,601). The charity has continued in its pledge to support the hospitals with which it works to support staff and patients. Its resources for the current year have been challenged by the timing of known legacies which would otherwise have resulted in a surplus for the year. On the 1 July 2024, the charity received a single legacy of £129,250 which had been expected at the year end. Since that date, further legacies have also been notified and are expected to be received in 2025 financial year, expected to be over £200,000.

The charity has a target to achieve a reserve equal to 3 months running costs and the trustees aim to achieve this without compromising its ability to provide support and financial assistance in furtherance of the charitable objective. As at the balance sheet date, the charity fell short of its target and intends to allocate resources as efficiently as possible during the course of the coming years to build up sufficient reserves in line with this policy.

**Plans for the future**

The charity intends to continue with fundraising events and to increase the number of patrons of the charity in order to secure a level of regular ongoing income.

**Statement of trustees' responsibilities**

The trustees (who are also directors of The Chartwell Cancer Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;

4

**Trustees' Report for the year ended 31 May 2024**  
**(continued)**

- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small Companies' Exemptions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Approved by the Trustees on 28 February 2025 and signed on their behalf by:-

M W Douglas

**Trustee**

**Company Registration Number: 05365990**

**Registered Charity Number: 1109784**

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MAY 2024**  
**(incorporating an Income and Expenditure Account)**

|                                                                 | Note | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>Funds<br>2024 | Total<br>Funds<br>2023 |
|-----------------------------------------------------------------|------|-----------------------|---------------------|------------------------|------------------------|
|                                                                 |      | £                     | £                   | £                      | £                      |
| <b>Incoming from:</b>                                           |      |                       |                     |                        |                        |
| Donations and legacies                                          |      | 125,287               | -                   | 125,287                | 206,963                |
| Grants receivable                                               |      | -                     | -                   | -                      | -                      |
| Activities for generating funds                                 | 3    | 521,243               | -                   | 521,243                | 562,803                |
| Other income                                                    |      | 469                   | -                   | 469                    | 607                    |
|                                                                 |      | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Total incoming resources</b>                                 |      | <b>646,999</b>        | <b>-</b>            | <b>646,999</b>         | <b>731,250</b>         |
|                                                                 |      | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Expenditure on:</b>                                          |      |                       |                     |                        |                        |
| Costs of generating funds                                       | 4    | 524,266               | -                   | 524,266                | 543,835                |
| Charitable activities                                           | 5    | 149,383               | -                   | 149,383                | 125,856                |
| Governance costs                                                | 4    | 2,640                 | -                   | 2,640                  | 3,958                  |
|                                                                 |      | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Total resources expended</b>                                 |      | <b>676,289</b>        | <b>-</b>            | <b>676,289</b>         | <b>673,649</b>         |
|                                                                 |      | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Net incoming / (outgoing) resources<br/>before transfers</b> |      | (29,290)              | -                   | (29,290)               | 57,601                 |
| <b>Total funds brought forward</b>                              |      | (2,400)               |                     | (2,400)                | (60,001)               |
|                                                                 |      | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Total funds carried forward</b>                              | 11   | <b>£(31,690)</b>      | <b>-</b>            | <b>£(31,690)</b>       | <b>£(2,400)</b>        |
|                                                                 |      | =====                 | =====               | =====                  | =====                  |

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**BALANCE SHEET AS AT 31 MAY 2024**

|                                              | <b>Note</b> | <b>2024</b> | <b>2023</b> |
|----------------------------------------------|-------------|-------------|-------------|
|                                              |             | <b>£</b>    | <b>£</b>    |
| <b>Fixed Assets</b>                          |             |             |             |
| Tangible assets                              | 6           | 5,287       | 7,927       |
| <b>Current Assets</b>                        |             |             |             |
| Debtors                                      | 7           | 47,874      | 11,048      |
| Cash at bank and in hand                     |             | 23,448      | 45,097      |
|                                              |             | <hr/>       | <hr/>       |
|                                              |             | 71,322      | 56,145      |
| <b>Liabilities</b>                           |             |             |             |
| Creditors falling due within one year        | 8           | (91,632)    | (39,805)    |
|                                              |             | <hr/>       | <hr/>       |
| <b>Net Current Assets</b>                    |             | (20,310)    | 16,340      |
|                                              |             | <hr/>       | <hr/>       |
| <b>Total Assets Less Current Liabilities</b> |             | (15,023)    | 24,267      |
| Creditors falling due after one year         | 9           | (16,667)    | (26,667)    |
| <b>Net Assets</b>                            |             | £(31,690)   | £(2,400)    |
|                                              |             | =====       | =====       |
| The funds of the charity:                    |             |             |             |
| Unrestricted income funds                    | 11          | (31,690)    | (2,400)     |
|                                              |             | <hr/>       | <hr/>       |
|                                              |             | £(31,690)   | £(2,400)    |
|                                              |             | =====       | =====       |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**BALANCE SHEET AS AT 31 MAY 2024**  
**(continued)**

For the financial year ended 31 May 2024 the company was entitled to exemption from audit under Section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to Section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the Trustees on

M W Douglas

**Trustee**

**Company registration number 05365990**

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2024**

**1. Accounting policies**

**(a) Basis of preparation**

These accounts have been prepared in accordance with FRS 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS 102”), “Accounting and Reporting by Charities” the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charitable company is a Public Benefit Entity as defined by FRS 102.

The accounts have been prepared on the historical cost convention. The principal accounting policies adopted are set out below.

**(b) Going concern**

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future.

The trustees have received unsecured interest free loans from its trustees at the balance sheet date to allow the company to meet its liabilities. The trustees have evaluated the performance of the charity and have an expectation that the deficit is temporary and shall be reversed within 6 months. The trustees’ loans are the single biggest creditors and they have confirmed that they shall not seek repayment of the loans until such time that the charity has the resources to do so without impacting on the charity’s ability to meet its liabilities and obligations as they arise. On the 1 July 2024, the charity received a single legacy of £129,250 which had been expected at the year end. Further legacies have also been notified and are expected to be received, expected to be over £200,000 by 31 May 2025.

On this basis, the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

**(c) Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

**(d) Incoming resources**

All incoming resources are recognised once the charity has entitlement to the resources and it is certain that the resources will be received and the monetary value of the incoming resources can be measured with sufficient reliability.

**(e) Resources expended**

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2024**

**(f) Allocation of overhead and support costs**

Overhead and support costs have been allocated between charitable activity and governance on an 'apportionment' basis according to the nature of the costs involved.

**(g) Governance costs**

Governance costs are those associated with compliance with constitutional and statutory requirements and is allocated, along with other support costs, to charitable expenditure.

**(h) Taxation**

The company is a registered charity and as such its income is exempt from income tax and corporation tax under the provisions of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable objectives. The cost of irrecoverable VAT incurred has been included in the Statement of Financial Activities.

**(i) Fixed assets**

Fixed assets are stated at cost or valuation less accumulated depreciation. Depreciation is provided on assets at rates calculated to write off the cost or valuation of each asset over its expected useful life. The charity has adopted the policy of writing assets off at 33.3% per annum on a reducing balance basis.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

**(j) Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2024**

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in income/(expenditure for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried in at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

**(k) Financial instruments**

The charitable company has elected to apply the provisions of Section 11 ‘Basic Financial Instruments’ and Section 12 ‘Other Financial Instruments Issues’ of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity’s balance sheet when it becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**(l) Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**(m) Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2024**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**(n) Derecognition of financial liabilities**

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

**(o) Critical accounting estimates and judgements**

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**2. Employees**

The average monthly number of persons (including directors) employed by the charity during the year was 17 (2023 – 20).

**3. Activities for generating funds**

|                     | <b>2024</b> | <b>2023</b> |
|---------------------|-------------|-------------|
|                     | <b>£</b>    | <b>£</b>    |
| CCT fundraisers     | 37,106      | 46,376      |
| Charity Shops       | 322,485     | 317,190     |
| LilyPad Fundraising | 37,304      | 55,192      |
| Supporter Events    | 30,635      | 74,701      |
| Other               | 93,713      | 69,344      |
|                     | <hr/>       | <hr/>       |
|                     | £521,243    | £562,803    |
|                     | =====       | =====       |

**THE CHARTWELL CANCER TRUST**  
(A Company Limited by Guarantee)

**Notes to the Accounts for the year ended 31 May 2024**

**4. Allocation of support costs and overheads**

The breakdown of support costs is shown in the table below. All costs have been directly allocated on an actual basis.

**Cost type**

|                                  | <b>Governance</b> | <b>Costs of<br/>Generating<br/>Funds</b> | <b>Total<br/>Allocated<br/>2024</b> | <b>2023</b>    |
|----------------------------------|-------------------|------------------------------------------|-------------------------------------|----------------|
|                                  | £                 | £                                        | £                                   | £              |
| Event costs                      | -                 | 15,638                                   | 15,638                              | 19,927         |
| Printing, postage and stationery | -                 | 8,210                                    | 8,210                               | 10,992         |
| Event admin and marketing        | -                 | 18,971                                   | 18,971                              | 41,661         |
| Charity Shops                    | -                 | 104,635                                  | 104,635                             | 102,992        |
| Office rent                      | -                 | 11,804                                   | 11,804                              | 20,330         |
| Depreciation                     | 2,640             | -                                        | 2,640                               | 3,958          |
| Travel                           | -                 | 8,488                                    | 8,488                               | 10,515         |
| Salaries and wages               | -                 | 343,884                                  | 343,884                             | 322,100        |
| Insurance                        | -                 | 1,175                                    | 1,175                               | 646            |
| Miscellaneous                    | -                 | 193                                      | 193                                 | 1,538          |
| Subscriptions                    | -                 | 2,907                                    | 2,907                               | 2,856          |
| Professional fees                | -                 | 116                                      | 116                                 | 124            |
| Bank Charges                     | -                 | 7,054                                    | 7,054                               | 9,101          |
| Finance Lease interest           | -                 | 1,191                                    | 1,191                               | 1,053          |
| <b>Total</b>                     | <b>2,640</b>      | <b>524,266</b>                           | <b>526,906</b>                      | <b>547,793</b> |
|                                  | =====             | =====                                    | =====                               | =====          |

**5. Charitable Activities**

|                                      | <b>2024</b>     |
|--------------------------------------|-----------------|
|                                      | £               |
| Salaries Funding                     | 110,547         |
| CCCT                                 | 18,425          |
| Equipment funding                    | 7,075           |
| Individual patient and other support | 13,336          |
|                                      | =====           |
|                                      | <b>£149,383</b> |
|                                      | =====           |

**THE CHARTWELL CANCER TRUST**  
(A Company Limited by Guarantee)

**Notes to the Accounts for the year ended 31 May 2024**

**6. Tangible fixed assets**

|                              | <b>Equipment<br/>£</b> |
|------------------------------|------------------------|
| <b>Cost</b>                  |                        |
| As at 01 June 2023           | 27,665                 |
| Additions                    | -                      |
| Disposals                    | -                      |
|                              | -----                  |
| As at 31 May 2024            | £27,665<br>=====       |
| <b>Depreciation</b>          |                        |
| As at 01 June 2023           | 19,738                 |
| Depreciation charge for year | 2,640                  |
|                              | -----                  |
| As at 31 May 2024            | £ 22,738<br>=====      |
| <b>Net Book Value</b>        |                        |
| As at 31 May 2024            | £ 5,287<br>=====       |
| As at 31 May 2023            | £7,927<br>=====        |

**7. Debtors: amounts falling due within one year**

|                                  | <b>2024<br/>£</b> | <b>2023<br/>£</b> |
|----------------------------------|-------------------|-------------------|
| Gift Aid claims due              | 40,162            | -                 |
| Prepayments                      | 7,210             | 10,990            |
| Debtors and accrued income       | 444               | -                 |
| Amounts due from related parties | 58                | 58                |
|                                  | -----             | -----             |
|                                  | £47,874<br>=====  | £11,048<br>=====  |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2024**

**8. Creditors: amounts falling due within one year**

|                 | <b>2024</b> | <b>2023</b> |
|-----------------|-------------|-------------|
|                 | <b>£</b>    | <b>£</b>    |
| Trade creditors | 54,843      | 19,138      |
| Deferred income | 1,243       | 1,633       |
| Bank loan       | 10,000      | 9,999       |
| Hire purchase   | -           | 2,881       |
| Other creditors | 25,546      | 6,154       |
|                 | <hr/>       | <hr/>       |
|                 | £91,632     | £39,805     |
|                 | =====       | =====       |

**9. Creditors: amount falling due over one year**

|           | <b>2024</b> | <b>2023</b> |
|-----------|-------------|-------------|
|           | <b>£</b>    | <b>£</b>    |
| Bank loan | 16,667      | 26,667      |
|           | <hr/>       | <hr/>       |
|           | £16,667     | £26,667     |
|           | =====       | =====       |

**10. Trustee And Connected Party Transactions**

Trustees and committee members received no emoluments during the year (2023: £nil).

During the year, R Rogan a trustee of the charity, received a salary respect of her employment at the charity. Their salary is not in relation to her role or work as a trustee. There were no amounts outstanding at the year end (2023: £nil).

During the year, N Reilly a trustee of the charity, received payments in respect of services provided to the charity. The payment is not in relation to her role or work as a trustee. There were no amounts outstanding at the year end (2023: £nil).

During the year, E Reilly a close family member of a trustee, received payments of £1,749 (2023: £2,649) in respect of their employment as a charity shop worker for the charity.

At the balance sheet date, Chartwell Shops Limited owed the charity £58 (2023: £58), the balance is included in debtors due within one year. Chartwell Shops Limited is a related party by virtue of trustee, M W Douglas, having significant influence over both entities.

**THE CHARTWELL CANCER TRUST**  
(A Company Limited by Guarantee)

**Notes to the Accounts for the year ended 31 May 2024**

During the year, M Douglas a trustee of the charity, loaned £40,000 to the charity which was unsecured, interest free and with no fixed repayment terms. The balance outstanding at the year end amounted to £20,000 (2023: £nil). The loan was fully repaid in July 2024.

**11. Movement in funds**

|                    | <b>Balance at<br/>1 June 2023<br/>£</b> | <b>Incoming<br/>Resources<br/>£</b> | <b>Expenditure<br/>£</b> | <b>Balance at<br/>31 May 2024<br/>£</b> |
|--------------------|-----------------------------------------|-------------------------------------|--------------------------|-----------------------------------------|
| Unrestricted Funds | (2,400)                                 | 646,999                             | 676,289                  | (31,690)                                |
| Restricted Funds   | -                                       | -                                   | -                        | -                                       |
|                    | <hr/>                                   | <hr/>                               | <hr/>                    | <hr/>                                   |
|                    | (2,400)                                 | 646,999                             | 676,289                  | (31,690)                                |
|                    | =====                                   | =====                               | =====                    | =====                                   |

Unrestricted Funds are those available for use at the discretion of the trustees in the furtherance of the charity's objectives.

**12. Post balance sheet events**

In the period since the balance sheet date, the charity has received significant legacies from the estate of generous supporters which have not been recognised in these accounts as the charity was not in receipt of the funds nor was it able to quantify the amounts or timing in all cases. The Trustees therefore excluded these amounts until the funds had been received.

**THE CHARTWELL CANCER TRUST**

England & Wales - Charity number 1109784

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# Accounts

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**Company Registration Number: 05365990**  
**Registered Charity Number: 1109784**

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Report and Financial Statements**  
**for the year ended 31 May 2023**

**Index**

|                                   | <b>Page</b> |
|-----------------------------------|-------------|
| Charity Information               | 1           |
| Independent Examiner's Report     | 2           |
| Trustees' Report                  | 3-5         |
| Statement of Financial Activities | 6           |
| Balance Sheet                     | 7-8         |
| Notes to the Accounts             | 9-16        |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Charity Information**

|                             |                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------|
| Company Registration Number | 05365990                                                                            |
| Registered Charity Number   | 1109784                                                                             |
| Trustees                    | M W Douglas<br>V J Beech<br>N Reilly<br>R Rogan                                     |
| Secretary                   | L D Adams                                                                           |
| Chief Executive             | M W Douglas                                                                         |
| Principal Office            | Room 1<br>Aileen McHugo Building<br>Westmore Green<br>Tatsfield<br>Kent<br>TN16 2AG |
| Accountants                 | Baxter & Co<br>Lynwood House<br>Crofton Road<br>Orpington<br>Kent BR6 8QE           |
| Bankers                     | Barclays<br>Leicester<br>LE87 2BB                                                   |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Independent Examiner's Report to the Trustees of The Chartwell Cancer Trust (A Company Limited by Guarantee)**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 May 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Andrew Meredith BA (Hons), FCCA**  
**Baxter & Co**  
**Chartered Certified Accountants**  
Lynwood House  
Crofton Road  
Orpington  
Kent  
BR6 8QE

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Trustees' Report for the year ended 31 May 2023**

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. They present their report along with the financial statements of the charity for the year ended 31 May 2023.

The accounts have been prepared in accordance with the accounting policies set out on pages 6 to 16 of the accounts and comply with the Charitable Company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)".

**Structure, governance and management**

The Charity is a company limited by guarantee of its members, incorporated on 16 February 2005, constituted under its memorandum and articles of association dated 16 February 2005 and is a registered charity, number 1109784.

The trustees are appointed by the charity at the Annual General Meeting. The memorandum and articles of association provide for a minimum of three trustees, with no maximum. At each Annual General Meeting, one third of the trustees are subject to retirement by rotation. The trustees to retire by rotation shall be those who have been longest in office. If the charity does not fill the vacancy of a retiring trustee at the meeting, the retiring trustee, if willing to act, will be deemed to have been reappointed.

**Risk management**

The charity's trustees have considered the major risks to which the charity is exposed and have reviewed those risks and established systems and procedures to manage those risks.

**Objectives for the public benefit and activities**

The objective of the charity is the relief of persons suffering from cancer and leukaemia by providing financial support to the Chartwell Unit situated in the Princess Royal University Hospital in Farnborough, Kent or such other hospitals or organisations as the trustees may determine, to purchase equipment, and by any other charitable means which the trustees determine.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives.

**Grant making policy**

The hospital identifies a staffing or vital equipment requirement and applies to the charity for funding. The charity reviews funds available and agrees upon a fixed time period during which the charity will fund the wages of members of staff.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Trustees' Report for the year ended 31 May 2023**  
**(continued)**

**Achievements and performance**

During the year, the trust has been actively fundraising and was successful in raising £731,250 through donations from patrons, social events, sponsored events and donations from the supporting public.

**Financial review and reserve policy**

As well as fulfilling its aims and objectives, the charity continued to support The Lily Pad Appeal funding a new paediatric oncology ward in the Integrated Paediatric Village in Croydon University Hospital.

The charity continues to focus on and expand its charity shops and also operates a local charity house clearance service.

Total income for the year amounted to £731,250 (2022: £582,545), a significant increase in activities for generating funds which can be seen on page 6. This has enabled the charity's ability to pledge more funding in pursuit of its objectives and to extend its reach.

The charity continues to provide administrative support by way of donated services to The Chartwell Children's Cancer Trust CIO (Charity number: 1162907). During the year to 31 May 2023 that charity, with the support provided by The Chartwell Cancer Trust, raised through its activities a total of £325,050.

The charity has a target to achieve a reserve equal to 3 months running costs and the trustees aim to achieve this without compromising its ability to provide support and financial assistance in furtherance of the charitable objective. As at the balance sheet date, the charity fell short of its target and intends to allocate resources as efficiently as possible during the course of the coming years to build up sufficient reserves in line with this policy.

**Plans for the future**

The charity intends to continue with fundraising events and to increase the number of patrons of the charity in order to secure a level of regular ongoing income.

**Statement of trustees' responsibilities**

The trustees (who are also directors of The Chartwell Cancer Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Trustees' Report for the year ended 31 May 2023**  
**(continued)**

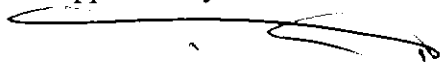
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small Companies' Exemptions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Approved by the Trustees on                      September 2023 and signed on their behalf by:-



M W Douglas

Trustee

**Company Registration Number: 05365990**

**Registered Charity Number: 1109784**

**THE CHARTWELL CANCER TRUST**  
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MAY 2023**  
(incorporating an Income and Expenditure Account)

|                                                                 | Note      | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>Funds<br>2023 | Total<br>Funds<br>2022 |
|-----------------------------------------------------------------|-----------|-----------------------|---------------------|------------------------|------------------------|
|                                                                 |           | £                     | £                   | £                      | £                      |
| <b>Incoming from:</b>                                           |           |                       |                     |                        |                        |
| Donations and legacies                                          |           | 167,840               | -                   | 167,840                | 206,963                |
| Grants receivable                                               |           | -                     | -                   | -                      | 15,000                 |
| Activities for generating funds                                 | 3         | 562,803               | -                   | 562,803                | 360,028                |
| Other income                                                    |           | 607                   | -                   | 607                    | 554                    |
|                                                                 |           | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Total incoming resources</b>                                 |           | <b>731,250</b>        | <b>-</b>            | <b>731,250</b>         | <b>582,545</b>         |
|                                                                 |           | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Expenditure on:</b>                                          |           |                       |                     |                        |                        |
| Costs of generating funds                                       | 4         | 543,835               | -                   | 543,835                | 458,357                |
| Charitable activities                                           | 5         | 125,856               | -                   | 125,856                | 260,935                |
| Governance costs                                                | 4         | 3,958                 | -                   | 3,958                  | 5,950                  |
|                                                                 |           | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Total resources expended</b>                                 |           | <b>673,649</b>        | <b>-</b>            | <b>673,649</b>         | <b>725,242</b>         |
|                                                                 |           | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Net incoming / (outgoing) resources<br/>before transfers</b> |           | <b>57,601</b>         | <b>-</b>            | <b>57,601</b>          | <b>(142,697)</b>       |
| <b>Total funds brought forward</b>                              |           | <b>(60,001)</b>       |                     | <b>(60,001)</b>        | <b>82,696</b>          |
|                                                                 |           | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Total funds carried forward</b>                              | <b>11</b> | <b>£(2,400)</b>       | <b>-</b>            | <b>£(2,400)</b>        | <b>£(60,001)</b>       |
|                                                                 |           | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**BALANCE SHEET AS AT 31 MAY 2023**

|                                              | Note | 2023            | 2022             |
|----------------------------------------------|------|-----------------|------------------|
|                                              |      | £               | £                |
| <b>Fixed Assets</b>                          |      |                 |                  |
| Tangible assets                              | 6    | 7,927           | 11,885           |
| <b>Current Assets</b>                        |      |                 |                  |
| Debtors                                      | 7    | 11,048          | 55,384           |
| Cash at bank and in hand                     |      | 45,097          | 16,816           |
|                                              |      | <u>56,145</u>   | <u>72,200</u>    |
| <b>Liabilities</b>                           |      |                 |                  |
| Creditors falling due within one year        | 8    | (39,805)        | (34,538)         |
| <b>Net Current Assets</b>                    |      | <u>16,340</u>   | <u>37,662</u>    |
| <b>Total Assets Less Current Liabilities</b> |      | <u>24,267</u>   | <u>49,547</u>    |
| Creditors falling due after one year         | 9    | (26,667)        | (109,548)        |
| <b>Net Assets</b>                            |      | <u>£(2,400)</u> | <u>£(60,001)</u> |
| The funds of the charity:                    |      |                 |                  |
| Unrestricted income funds                    | 11   | (2,400)         | (60,001)         |
|                                              |      | <u>£(2,400)</u> | <u>£(60,001)</u> |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

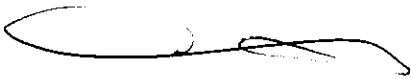
**BALANCE SHEET AS AT 31 MAY 2023**  
**(continued)**

For the financial year ended 31 May 2023 the company was entitled to exemption from audit under Section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to Section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the Trustees on



M W Douglas

Trustee

Company registration number 05365990

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2023**

**1. Accounting policies**

**(a) Basis of preparation**

These accounts have been prepared in accordance with FRS 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS 102”), “Accounting and Reporting by Charities” the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charitable company is a Public Benefit Entity as defined by FRS 102.

The accounts have been prepared on the historical cost convention. The principal accounting policies adopted are set out below.

**(b) Going concern**

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future.

The trustees have received unsecured interest free loans from its trustees at the balance sheet date to allow the company to meet its liabilities. The trustees have evaluated the performance of the charity and have an expectation that the deficit is temporary and shall be reversed within 6 months. The trustees’ loans are the single biggest creditors and they have confirmed that they shall not seek repayment of the loans until such time that the charity has the resources to do so without impacting on the charity’s ability to meet its liabilities and obligations as they arise.

On this basis, the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

**(c) Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

**(d) Incoming resources**

All incoming resources are recognised once the charity has entitlement to the resources and it is certain that the resources will be received and the monetary value of the incoming resources can be measured with sufficient reliability.

**(e) Resources expended**

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2023**

**(f) Allocation of overhead and support costs**

Overhead and support costs have been allocated between charitable activity and governance on an 'apportionment' basis according to the nature of the costs involved.

**(g) Governance costs**

Governance costs are those associated with compliance with constitutional and statutory requirements and is allocated, along with other support costs, to charitable expenditure.

**(h) Taxation**

The company is a registered charity and as such its income is exempt from income tax and corporation tax under the provisions of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable objectives. The cost of irrecoverable VAT incurred has been included in the Statement of Financial Activities.

**(i) Fixed assets**

Fixed assets are stated at cost or valuation less accumulated depreciation. Depreciation is provided on assets at rates calculated to write off the cost or valuation of each asset over its expected useful life. The charity has adopted the policy of writing assets off at 33.3% per annum on a reducing balance basis.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

**(j) Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2023**

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in income/(expenditure for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried in at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

**(k) Financial instruments**

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when it becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**(l) Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**(m) Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2023**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**(n) Derecognition of financial liabilities**

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

**(o) Critical accounting estimates and judgements**

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**2. Employees**

The average monthly number of persons (including directors) employed by the charity during the year was 20 (2022 - 18).

**3. Activities for generating funds**

|                     | <b>2023</b>     | <b>2022</b>     |
|---------------------|-----------------|-----------------|
|                     | <b>£</b>        | <b>£</b>        |
| CCT fundraisers     | 46,376          | 22,871          |
| Charity Shops       | 317,190         | 201,844         |
| LilyPad Fundraising | 55,192          | 80,016          |
| Supporter Events    | 74,701          | 39,919          |
| Other               | 69,344          | 15,378          |
|                     | <hr/>           | <hr/>           |
|                     | <b>£562,803</b> | <b>£360,028</b> |
|                     | <hr/>           | <hr/>           |

**THE CHARTWELL CANCER TRUST**  
(A Company Limited by Guarantee)

**Notes to the Accounts for the year ended 31 May 2023**

**4. Allocation of support costs and overheads**

The breakdown of support costs is shown in the table below. All costs have been directly allocated on an actual basis.

**Cost type**

|                                  | <b>Governance</b> | <b>Costs of<br/>Generating<br/>Funds</b> | <b>Total<br/>Allocated<br/>2023</b> | <b>2022</b>    |
|----------------------------------|-------------------|------------------------------------------|-------------------------------------|----------------|
|                                  | <b>£</b>          | <b>£</b>                                 | <b>£</b>                            | <b>£</b>       |
| Event costs                      | -                 | 19,927                                   | 19,927                              | 16,077         |
| Printing, postage and stationery | -                 | 10,992                                   | 10,992                              | 9,061          |
| Event admin and marketing        | -                 | 41,661                                   | 41,661                              | 84,323         |
| Accountancy                      | -                 | -                                        | -                                   | 13             |
| Charity Shops                    | -                 | 102,992                                  | 102,992                             | 75,037         |
| Office rent                      | -                 | 20,330                                   | 20,330                              | 3,338          |
| Depreciation                     | 3,958             | -                                        | 3,958                               | 5,937          |
| Travel                           | -                 | 10,515                                   | 10,515                              | 10,402         |
| Salaries and wages               | -                 | 322,100                                  | 322,100                             | 244,759        |
| Insurance                        | -                 | 646                                      | 646                                 | 1,011          |
| Miscellaneous                    | -                 | 1,538                                    | 1,538                               | 2,665          |
| Subscriptions                    | -                 | 2,856                                    | 2,856                               | 2,182          |
| Professional fees                | -                 | 124                                      | 124                                 | 213            |
| Bank Charges                     | -                 | 9,101                                    | 9,101                               | 8,892          |
| Finance Lease interest           | -                 | 1,053                                    | 1,053                               | 397            |
| <b>Total</b>                     | <b>3,958</b>      | <b>543,835</b>                           | <b>547,793</b>                      | <b>464,307</b> |

**5. Charitable Activities**

|                                      | <b>2023</b>     |
|--------------------------------------|-----------------|
|                                      | <b>£</b>        |
| Salaries Funding                     | 85,252          |
| CCCT                                 | 7,523           |
| KCL Lab Research                     | 12,500          |
| PBHO Programme                       | 3,082           |
| Equipment funding                    | 6,815           |
| Individual patient and other support | 10,684          |
|                                      | <b>£125,856</b> |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2023**

**6. Tangible fixed assets**

|                              | <b>Equipment<br/>£</b> |
|------------------------------|------------------------|
| <b>Cost</b>                  |                        |
| As at 01 June 2022           | 27,665                 |
| Additions                    | -                      |
| Disposals                    | -                      |
|                              | <hr/>                  |
| As at 31 May 2023            | £27,665                |
|                              | <hr/> <hr/>            |
| <b>Depreciation</b>          |                        |
| As at 01 June 2022           | 15,780                 |
| Depreciation charge for year | 3,958                  |
|                              | <hr/>                  |
| As at 31 May 2023            | £ 19,738               |
|                              | <hr/> <hr/>            |
| <b>Net Book Value</b>        |                        |
| As at 31 May 2023            | £ 7,927                |
|                              | <hr/> <hr/>            |
| As at 31 May 2022            | £11,885                |
|                              | <hr/> <hr/>            |

**7. Debtors: amounts falling due within one year**

|                                            | <b>2023<br/>£</b> | <b>2022<br/>£</b> |
|--------------------------------------------|-------------------|-------------------|
| Gift Aid claims due                        | -                 | 38,061            |
| Prepayments                                | 10,990            | 14,779            |
| Debtors and accrued income                 | -                 | 200               |
| Rent deposit and other amounts recoverable | -                 | 2,344             |
| Amounts due from related parties           | 58                | -                 |
|                                            | <hr/>             | <hr/>             |
|                                            | £11,048           | £55,384           |
|                                            | <hr/> <hr/>       | <hr/> <hr/>       |

**THE CHARTWELL CANCER TRUST**  
(A Company Limited by Guarantee)

**Notes to the Accounts for the year ended 31 May 2023**

**8. Creditors: amounts falling due within one year**

|                 | <b>2023</b>    | <b>2022</b>    |
|-----------------|----------------|----------------|
|                 | <b>£</b>       | <b>£</b>       |
| Trade creditors | 19,138         | 13,743         |
| Deferred income | 1,633          | 903            |
| Bank loan       | 9,999          | 9,999          |
| Hire purchase   | 2,881          | 5,762          |
| Other creditors | 6,154          | 4,131          |
|                 | <hr/>          | <hr/>          |
|                 | <b>£39,805</b> | <b>£34,538</b> |
|                 | <hr/> <hr/>    | <hr/> <hr/>    |

**9. Creditors: amount falling due over one year**

|                 | <b>2023</b>    | <b>2022</b>     |
|-----------------|----------------|-----------------|
|                 | <b>£</b>       | <b>£</b>        |
| Bank loan       | 26,667         | 36,667          |
| Hire purchase   | -              | 2,881           |
| Other creditors | -              | 70,000          |
|                 | <hr/>          | <hr/>           |
|                 | <b>£26,667</b> | <b>£109,548</b> |
|                 | <hr/> <hr/>    | <hr/> <hr/>     |

**10. Trustee And Connected Party Transactions**

Trustees and committee members received no emoluments during the year (2022: £nil).

During the year, R Rogan a trustee of the charity, received a salary respect of her employment at the charity. Their salary is not in relation to her role or work as a trustee. There were no amounts outstanding at the year end (2022: £nil).

During the year, N Reilly a trustee of the charity, received payments in respect of services provided to the charity. The payment is not in relation to her role or work as a trustee. There were no amounts outstanding at the year end (2022: £nil).

During the year, E Reilly a close family member of a trustee, received payments of £2,649 in respect of their employment as a charity shop worker for the charity.

At the balance sheet date, Chartwell Shops Limited owed the charity £58 (2022: £nil), the balance is included in debtors due within one year. Chartwell Shops Limited is a related party by virtue of trustee, M W Douglas, having significant influence over both entities.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2023**

**11. Movement in funds**

|                    | Balance at<br>01 June 2022<br>£ | Incoming<br>Resources<br>£ | Expenditure<br>£ | Balance at<br>31 May 2023<br>£ |
|--------------------|---------------------------------|----------------------------|------------------|--------------------------------|
| Unrestricted Funds | (60,001)                        | 731,250                    | 673,649          | (2,400)                        |
| Restricted Funds   | -                               | -                          | -                | -                              |
|                    | <u>(60,001)</u>                 | <u>731,250</u>             | <u>673,649</u>   | <u>(2,400)</u>                 |

Unrestricted Funds are those available for use at the discretion of the trustees in the furtherance of the charity's objectives.

**12. Post balance sheet events**

In the period since the balance sheet date, the charity has received significant legacies from the estate of generous supporters which have not been recognised in these accounts as the charity was not in receipt of the funds nor was it able to quantify the amounts or timing in all cases. The Trustees therefore excluded these amounts until the funds had been received.

**THE CHARTWELL CANCER TRUST**

England & Wales - Charity number 1109784

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# Accounts

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**Company Registration Number: 05365990**  
**Registered Charity Number: 1109784**

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Report and Financial Statements**  
**for the period ended 31 May 2022**

**Index**

|                                   | <b>Page</b> |
|-----------------------------------|-------------|
| Charity Information               | 1           |
| Independent Examiner's Report     | 2           |
| Trustees' Report                  | 3-5         |
| Statement of Financial Activities | 6           |
| Balance Sheet                     | 7-8         |
| Notes to the Accounts             | 9-16        |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Charity Information**

|                             |                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------|
| Company Registration Number | 05365990                                                                            |
| Registered Charity Number   | 1109784                                                                             |
| Trustees                    | M W Douglas<br>V J Beech<br>N Reilly<br>R Rogan                                     |
| Secretary                   | L D Adams                                                                           |
| Chief Executive             | M W Douglas                                                                         |
| Principal Office            | Room 1<br>Aileen McHugo Building<br>Westmore Green<br>Tatsfield<br>Kent<br>TN16 2AG |
| Accountants                 | Baxter & Co<br>Lynwood House<br>Crofton Road<br>Orpington<br>Kent BR6 8QE           |
| Bankers                     | Barclays<br>Leicester<br>LE87 2BB                                                   |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Independent Examiner's Report to the Trustees of The Chartwell Cancer Trust (A Company Limited by Guarantee)**

I report to the charity trustees on my examination of the accounts of the Company for the period ended 31 May 2022.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

**Andrew Meredith BA (Hons), FCCA**  
**Baxter & Co**  
**Chartered Certified Accountants**  
Lynwood House  
Crofton Road  
Orpington  
Kent  
BR6 8QE

**23 February 2023**

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Trustees' Report for the period ended 31 May 2022**

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. They present their report along with the financial statements of the charity for the period ended 31 May 2022.

The accounts have been prepared in accordance with the accounting policies set out on pages 6 to 16 of the accounts and comply with the Charitable Company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)"

**Structure, governance and management**

The Charity is a company limited by guarantee of its members, incorporated on 16 February 2005, constituted under its memorandum and articles of association dated 16 February 2005 and is a registered charity, number 1109784.

The trustees are appointed by the charity at the Annual General Meeting. The memorandum and articles of association provide for a minimum of three trustees, with no maximum. At each Annual General Meeting, one third of the trustees are subject to retirement by rotation. The trustees to retire by rotation shall be those who have been longest in office. If the charity does not fill the vacancy of a retiring trustee at the meeting, the retiring trustee, if willing to act, will be deemed to have been reappointed.

**Risk management**

The charity's trustees have considered the major risks to which the charity is exposed and have reviewed those risks and established systems and procedures to manage those risks.

**Objectives for the public benefit and activities**

The objective of the charity is the relief of persons suffering from cancer and leukaemia by providing financial support to the Chartwell Unit situated in the Princess Royal University Hospital in Farnborough, Kent or such other hospitals or organisations as the trustees may determine, to purchase equipment, and by any other charitable means which the trustees determine.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Trustees' Report for the period ended 31 May 2022**  
**(continued)**

**Grant making policy**

The hospital identifies a staffing or vital equipment requirement and applies to the charity for funding. The charity reviews funds available and agrees upon a fixed time period during which the charity will fund the wages of members of staff.

**Achievements and performance**

During the year, the trust has been actively fundraising and was successful in raising £602,545 through donations from patrons, social events, sponsored events and donations from the supporting public.

**Financial review and reserve policy**

As well as fulfilling its aims and objectives, the charity has agreed to support The Lily Pad Appeal funding a new paediatric oncology ward in the Integrated Paediatric Village in Croydon University Hospital.

The charity continues to focus on and expand its charity shops and also operates a local charity house clearance service.

Total income for the year amounted to £602,545 (2021: £886,605), a decrease in activities for generating funds which can be seen on page 6. This has restricted the charity's ability to pledge more funding in pursuit of its objectives and to extend its reach. This amount includes £25,364 of restricted funds received under the Coronavirus Job Retention Scheme which has been used to fund staff salaries during the national restrictions imposed in response to the COVID-19 pandemic. COVID had a detrimental impact on the charities shops which saw a noticeable downturn, with one shop closed in the year. A new shop in Peckham opened in the year and revenue from sale of donated goods in the shops has increased.

The charity has a target to achieve a reserve equal to 3 months running costs and the trustees aim to achieve this without compromising its ability to provide support and financial assistance in furtherance of the charitable objective. As at the balance sheet date, the charity fell short of its target and intends to allocate resources as possible during the course of the coming years to build up sufficient reserves in line with this policy.

At the 31 May 2022, the charity was in a net deficit position in the sum of £60,000. During the year, the charity had continued to raise funds for The Lily Pad Appeal and had pledged to raise £750,000 as a contribution to ensure that the project could go ahead. At the time of the funding being required and paid in February 2022, the charity's fundraising efforts fell short by £70,000. The trustees collectively agreed that the charity should honour its pledge and, with the support of a trustee and patron by way of loans totalling £70,000, this was achieved. Consequently, despite the charity's best efforts, it had not raised sufficient funds by the year end to meet the entire deficit or repay the loans advanced to it. The trustees acknowledge that whilst the charity is showing a deficit at the date of this report, this was necessary to meet the specific pledge relating to The Lily Pad Appeal and in no way harmed or reflected on the position of the charity's wider activities. The loans advanced were unsecured, interest free and not repayable on demand, with an expectation that these would only be repaid when the charity was able to do so, having discharged all of its other liabilities as they fall due.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Trustees' Report for the period ended 31 May 2022**  
**(continued)**

Since the date of this report, the charity has achieved a surplus as expected and has been able to fully repay its loans. The charity has continued to be able to meet its liabilities as they fall due. The charity has continued to monitor its costs, however, the temporary timing difference arising from when funds were needed and when funds were raised have been fully reversed.

**Plans for the future**

The charity intends to continue with fundraising events and to increase the number of patrons of the charity in order to secure a level of regular ongoing income.

**Statement of trustees' responsibilities**

The trustees (who are also directors of The Chartwell Cancer Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small Companies' Exemptions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Approved by the Trustees on 23 February 2023 and signed on their behalf by:-

M W Douglas

Trustee

Company Registration Number: 05365990

Registered Charity Number: 1109784

**THE CHARTWELL CANCER TRUST**  
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE PERIOD ENDED 31 MAY 2022**  
(incorporating an Income and Expenditure Account)

|                                                                 | Note      | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>Funds<br>2022 | Total<br>Funds<br>2021 |
|-----------------------------------------------------------------|-----------|-----------------------|---------------------|------------------------|------------------------|
|                                                                 |           | £                     | £                   | £                      | £                      |
| <b>Incoming from:</b>                                           |           |                       |                     |                        |                        |
| Donations and legacies                                          |           | 181,599               | 25,364              | 206,963                | 399,400                |
| Grants receivable                                               |           | 15,000                | -                   | 15,000                 | 142,502                |
| Activities for generating funds                                 | 3         | 360,028               | -                   | 360,028                | 344,515                |
| Other income                                                    |           | 554                   | -                   | 554                    | 188                    |
|                                                                 |           | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Total incoming resources</b>                                 |           | <b>557,181</b>        | <b>25,364</b>       | <b>582,545</b>         | <b>886,605</b>         |
|                                                                 |           | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Expenditure on:</b>                                          |           |                       |                     |                        |                        |
| Costs of generating funds                                       | 4         | 432,993               | 25,364              | 458,357                | 441,820                |
| Charitable activities                                           | 5         | 260,935               | -                   | 260,935                | 508,214                |
| Governance costs                                                | 4         | 5,950                 | -                   | 5,950                  | 3,577                  |
|                                                                 |           | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Total resources expended</b>                                 |           | <b>699,878</b>        | <b>25,364</b>       | <b>725,242</b>         | <b>953,611</b>         |
|                                                                 |           | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Net incoming / (outgoing) resources<br/>before transfers</b> |           | <b>(142,697)</b>      | <b>-</b>            | <b>(142,697)</b>       | <b>(67,006)</b>        |
| <b>Total funds brought forward</b>                              |           | <b>82,696</b>         |                     | <b>82,696</b>          | <b>149,702</b>         |
|                                                                 |           | <hr/>                 | <hr/>               | <hr/>                  | <hr/>                  |
| <b>Total funds carried forward</b>                              | <b>11</b> | <b>£(60,001)</b>      | <b>-</b>            | <b>£(60,001)</b>       | <b>£82,696</b>         |
|                                                                 |           | <hr/> <hr/>           | <hr/> <hr/>         | <hr/> <hr/>            | <hr/> <hr/>            |

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**BALANCE SHEET AS AT 31 MAY 2022**

|                                              | <b>Note</b> | <b>2022</b>       | <b>2021</b>    |
|----------------------------------------------|-------------|-------------------|----------------|
|                                              |             | <b>£</b>          | <b>£</b>       |
| <b>Fixed Assets</b>                          |             |                   |                |
| Tangible assets                              | 6           | 11,885            | 17,822         |
| <b>Current Assets</b>                        |             |                   |                |
| Debtors                                      | 7           | 55,384            | 38,083         |
| Cash at bank and in hand                     |             | 16,816            | 97,938         |
|                                              |             | <u>72,200</u>     | <u>136,021</u> |
| <b>Liabilities</b>                           |             |                   |                |
| Creditors falling due within one year        | 8           | (34,538)          | (15,838)       |
| <b>Net Current Assets</b>                    |             | <u>37,662</u>     | <u>120,183</u> |
| <b>Total Assets Less Current Liabilities</b> |             | <u>49,547</u>     | <u>138,005</u> |
| Creditors falling due after one year         | 9           | (109,548)         | (55,309)       |
| <b>Net Assets</b>                            |             | <u>£ (60,001)</u> | <u>£82,696</u> |
| The funds of the charity:                    |             |                   |                |
| Unrestricted income funds                    | 11          | (60,001)          | 82,696         |
|                                              |             | <u>£ (60,001)</u> | <u>£82,696</u> |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

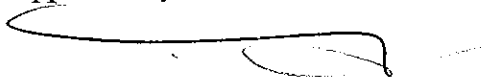
**BALANCE SHEET AS AT 31 MAY 2022**  
**(continued)**

For the financial period ended 31 May 2022 the company was entitled to exemption from audit under Section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to Section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the Trustees on 23 February 2023



M W Douglas

Trustee

Company registration number 05365990

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the period ended 31 May 2022**

**1. Accounting policies**

**(a) Basis of preparation**

These accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charitable company is a Public Benefit Entity as defined by FRS 102.

The accounts have been prepared on the historical cost convention. The principal accounting policies adopted are set out below.

**(b) Going concern**

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future.

The trustees have received unsecured interest free loans from its trustees at the balance sheet date to allow the company to meet its liabilities. The trustees have evaluated the performance of the charity and have an expectation that the deficit is temporary and shall be reversed within 6 months. The trustees' loans are the single biggest creditors and they have confirmed that they shall not seek repayment of the loans until such time that the charity has the resources to do so without impacting on the charity's ability to meet its liabilities and obligations as they arise.

On this basis, the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

**(c) Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

**(d) Incoming resources**

All incoming resources are recognised once the charity has entitlement to the resources and it is certain that the resources will be received and the monetary value of the incoming resources can be measured with sufficient reliability.

Government grants are recognised in line with the terms of the grant. The income is only recognised when the terms of the grant have been met. During the period, the charity received a Government grant through the Job Retention Scheme. The funds are restricted for the payment of salaries and have therefore been recognised as restricted in the SOFA. The charity complied with the terms of the scheme and recognised the income in full.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the period ended 31 May 2022**

**(e) Resources expended**

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

**(f) Allocation of overhead and support costs**

Overhead and support costs have been allocated between charitable activity and governance on an 'apportionment' basis according to the nature of the costs involved.

**(g) Governance costs**

Governance costs are those associated with compliance with constitutional and statutory requirements and is allocated, along with other support costs, to charitable expenditure.

**(h) Taxation**

The company is a registered charity and as such its income is exempt from income tax and corporation tax under the provisions of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable objectives. The cost of irrecoverable VAT incurred has been included in the Statement of Financial Activities.

**(i) Fixed assets**

Fixed assets are stated at cost or valuation less accumulated depreciation. Depreciation is provided on assets at rates calculated to write off the cost or valuation of each asset over its expected useful life. The charity has adopted the policy of writing assets off at 33.3% per annum on a reducing balance basis.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

**(j) Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2022**

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in income/(expenditure for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried in at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

**(k) Financial instruments**

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when it becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**(l) Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**(m) Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the period ended 31 May 2022**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**(n) Derecognition of financial liabilities**

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

**(o) Critical accounting estimates and judgements**

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**2. Employees**

The average monthly number of persons (including directors) employed by the charity during the year was 18 (2021 - 16).

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the period ended 31 May 2022**

**3. Activities for generating funds**

|                     | <b>2022</b>     | <b>2021</b>     |
|---------------------|-----------------|-----------------|
|                     | <b>£</b>        | <b>£</b>        |
| CCT fundraisers     | 22,871          | 23,943          |
| Charity Shops       | 201,844         | 235,244         |
| LilyPad Fundraising | 80,016          | 59,285          |
| Supporter Events    | 39,919          | -               |
| Other               | 15,378          | 26,043          |
|                     | <hr/>           | <hr/>           |
|                     | <b>£360,028</b> | <b>£344,515</b> |
|                     | <hr/>           | <hr/>           |

**4. Allocation of support costs and overheads**

The breakdown of support costs is shown in the table below. All costs have been directly allocated on an actual basis.

**Cost type**

|                                  | <b>Governance</b> | <b>Costs of<br/>Generating<br/>Funds</b> | <b>Total<br/>Allocated<br/>2022</b> | <b>2021</b>    |
|----------------------------------|-------------------|------------------------------------------|-------------------------------------|----------------|
|                                  | <b>£</b>          | <b>£</b>                                 | <b>£</b>                            | <b>£</b>       |
| Event costs                      | -                 | 16,077                                   | 16,077                              | 10,207         |
| Printing, postage and stationery | -                 | 9,061                                    | 9,061                               | 9,921          |
| Event admin and marketing        | -                 | 84,323                                   | 84,323                              | 47,075         |
| Accountancy                      | 13                | -                                        | 13                                  | 13             |
| Charity Shops                    | -                 | 75,037                                   | 75,037                              | 112,359        |
| Office rent                      | -                 | 3,338                                    | 3,338                               | 1,750          |
| Depreciation                     | 5,937             | -                                        | 5,937                               | 3,564          |
| Travel                           | -                 | 10,402                                   | 10,402                              | 1,740          |
| Salaries and wages               | -                 | 244,759                                  | 244,759                             | 231,866        |
| Insurance                        | -                 | 1,011                                    | 1,011                               | 1,441          |
| Miscellaneous                    | -                 | 2,665                                    | 2,665                               | 18,015         |
| Subscriptions                    | -                 | 2,182                                    | 2,182                               | 2,252          |
| Professional fees                | -                 | 213                                      | 213                                 | 3,096          |
| Bank Charges                     | -                 | 8,892                                    | 8,892                               | 1,711          |
| Finance Lease interest           | -                 | 397                                      | 397                                 | 387            |
|                                  | <hr/>             | <hr/>                                    | <hr/>                               | <hr/>          |
| Total                            | <b>5,950</b>      | <b>458,357</b>                           | <b>464,307</b>                      | <b>445,397</b> |
|                                  | <hr/>             | <hr/>                                    | <hr/>                               | <hr/>          |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the period ended 31 May 2022**

|                                      |                  |
|--------------------------------------|------------------|
| <b>5. Charitable Activities</b>      | <b>2022</b>      |
|                                      | <b>£</b>         |
| Salaries Funding                     | 21,100           |
| CCCT                                 | 13,036           |
| LilyPad Donations                    | 205,000          |
| PBHO Programme                       | 7,936            |
| Equipment funding                    | 10,843           |
| Individual patient and other support | 3,020            |
|                                      | <hr/>            |
|                                      | £260,935         |
|                                      | <hr/> <hr/>      |
| <br><b>6. Tangible fixed assets</b>  |                  |
|                                      | <b>Equipment</b> |
|                                      | <b>£</b>         |
| <b>Cost</b>                          |                  |
| As at 01 June 2021                   | 27,665           |
| Additions                            | -                |
| Disposals                            | -                |
|                                      | <hr/>            |
| As at 31 May 2022                    | £27,665          |
|                                      | <hr/> <hr/>      |
| <b>Depreciation</b>                  |                  |
| As at 01 June 2021                   | 9,843            |
| Depreciation charge for year         | 5,937            |
|                                      | <hr/>            |
| As at 31 May 2022                    | £ 15,780         |
|                                      | <hr/> <hr/>      |
| <b>Net Book Value</b>                |                  |
| As at 31 May 2022                    | £ 11,885         |
|                                      | <hr/> <hr/>      |
| As at 01 June 2021                   | £17,822          |
|                                      | <hr/> <hr/>      |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the period ended 31 May 2022**

**7. Debtors: amounts falling due within one year**

|                                            | <b>2022</b>    | <b>2021</b>    |
|--------------------------------------------|----------------|----------------|
|                                            | <b>£</b>       | <b>£</b>       |
| Gift Aid claims due                        | 38,061         | 22,809         |
| Prepayments                                | 14,779         | 510            |
| Debtors and accrued income                 | 200            | 9,764          |
| Rent deposit and other amounts recoverable | 2,344          | 5,000          |
|                                            | <hr/>          | <hr/>          |
|                                            | <b>£55,384</b> | <b>£38,083</b> |
|                                            | <hr/> <hr/>    | <hr/> <hr/>    |

**8. Creditors: amounts falling due within one year**

|                 | <b>2022</b>    | <b>2021</b>    |
|-----------------|----------------|----------------|
|                 | <b>£</b>       | <b>£</b>       |
| Trade creditors | 13,743         | 4,579          |
| Deferred income | 903            | 2,164          |
| Bank loan       | 9,999          | 3,333          |
| Hire purchase   | 5,762          | 5,762          |
| Other creditors | 4,131          | -              |
|                 | <hr/>          | <hr/>          |
|                 | <b>£34,538</b> | <b>£15,838</b> |
|                 | <hr/> <hr/>    | <hr/> <hr/>    |

**9. Creditors: amount falling due over one year**

|                 | <b>2022</b>     | <b>2021</b>    |
|-----------------|-----------------|----------------|
|                 | <b>£</b>        | <b>£</b>       |
| Bank loan       | 36,667          | 46,667         |
| Hire purchase   | 2,881           | 8,642          |
| Other creditors | 70,000          | -              |
|                 | <hr/>           | <hr/>          |
|                 | <b>£109,548</b> | <b>£55,309</b> |
|                 | <hr/> <hr/>     | <hr/> <hr/>    |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the period ended 31 May 2022**

**10. Trustee And Connected Party Transactions**

Trustees and committee members received no emoluments during the year (2021: £nil).

During the year, M Douglas a trustee of the charity, loaned £70,000 to the charity which was unsecured, interest free and with no fixed repayment terms. The balance outstanding at the year end amounted to £70,000 (2021: £nil). The loan was fully repaid in July 2022.

During the year, R Rogan a trustee of the charity, received a salary respect of her employment at the charity. Their salary is not in relation to her role or work as a trustee. There were no amounts outstanding at the year end (2021: £nil).

During the year, N Reilly a trustee of the charity, received payments in respect of services provided to the charity. The payment is not in relation to her role or work as a trustee. There were no amounts outstanding at the year end (2021: £nil).

During the year, E Reilly a close family member of a trustee, received payments of £3,295 in respect of their employment as a charity shop worker for the charity.

During the year, M Rogan a close family member of a trustee, received payments of £803 in respect of their employment as a charity shop worker for the charity.

**11. Movement in funds**

|                   | <b>Balance at<br/>01 June 2021<br/>£</b> | <b>Incoming<br/>Resources<br/>£</b> | <b>Expenditure<br/>£</b> | <b>Balance at<br/>31 May 2022<br/>£</b> |
|-------------------|------------------------------------------|-------------------------------------|--------------------------|-----------------------------------------|
| Unrestricted Fund | 82,696                                   | 557,181                             | 699,878                  | (60,001)                                |
| Restricted Fund   | -                                        | 25,364                              | 25,364                   | -                                       |
|                   | <u>82,696</u>                            | <u>582,545</u>                      | <u>725,242</u>           | <u>(60,001)</u>                         |

Unrestricted Funds are those available for use at the discretion of the trustees in the furtherance of the charity's objectives.

**THE CHARTWELL CANCER TRUST**

England & Wales - Charity number 1109784

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# Accounts

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**Company Registration Number: 05365990**  
**Registered Charity Number: 1109784**

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Report and Financial Statements**  
**for the period ended 31 May 2021**

**Index**

|                                   | <b>Page</b> |
|-----------------------------------|-------------|
| Charity Information               | 1           |
| Independent Examiner's Report     | 2           |
| Trustees' Report                  | 3-5         |
| Statement of Financial Activities | 6           |
| Balance Sheet                     | 7-8         |
| Notes to the Accounts             | 9-16        |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Charity Information**

|                             |                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------|
| Company Registration Number | 05365990                                                                            |
| Registered Charity Number   | 1109784                                                                             |
| Trustees                    | M W Douglas<br>V J Beech<br>N Reilly<br>R Rogan                                     |
| Secretary                   | L D Adams                                                                           |
| Chief Executive             | M W Douglas                                                                         |
| Principal Office            | Room 1<br>Aileen McHugo Building<br>Westmore Green<br>Tatsfield<br>Kent<br>TN16 2AG |
| Accountants                 | Baxter & Co<br>Lynwood House<br>Crofton Road<br>Orpington<br>Kent BR6 8QE           |
| Bankers                     | Barclays<br>Leicester<br>LE87 2BB                                                   |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Independent Examiner's Report to the Trustees of The Chartwell Cancer Trust (A Company Limited by Guarantee)**

I report to the charity trustees on my examination of the accounts of the Company for the period ended 31 May 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



**Andrew Meredith BA (Hons), FCCA**  
**Baxter & Co**  
**Chartered Certified Accountants**  
Lynwood House  
Crofton Road  
Orpington  
Kent  
BR68QE

**21 February 2022**

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Trustees' Report for the period ended 31 May 2021**

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. They present their report along with the financial statements of the charity for the period ended 31 May 2021.

The accounts have been prepared in accordance with the accounting policies set out on pages 6 to 14 of the accounts and comply with the Charitable Company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)"

**Structure, governance and management**

The Charity is a company limited by guarantee of its members, incorporated on 16 February 2005, constituted under its memorandum and articles of association dated 16 February 2005 and is a registered charity, number 1109784.

The trustees are appointed by the charity at the Annual General Meeting. The memorandum and articles of association provide for a minimum of three trustees, with no maximum. At each Annual General Meeting, one third of the trustees are subject to retirement by rotation. The trustees to retire by rotation shall be those who have been longest in office. If the charity does not fill the vacancy of a retiring trustee at the meeting, the retiring trustee, if willing to act, will be deemed to have been reappointed.

**Risk management**

The charity's trustees have considered the major risks to which the charity is exposed and have reviewed those risks and established systems and procedures to manage those risks.

**Objectives for the public benefit and activities**

The objective of the charity is the relief of persons suffering from cancer and leukaemia by providing financial support to the Chartwell Unit situated in the Princess Royal University Hospital in Farnborough, Kent or such other hospitals or organisations as the trustees may determine, to purchase equipment, and by any other charitable means which the trustees determine.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Trustees' Report for the period ended 31 May 2021**  
**(continued)**

**Grant making policy**

The hospital identifies a staffing or vital equipment requirement and applies to the charity for funding. The charity reviews funds available and agrees upon a fixed time period during which the charity will find the wages of members of staff.

**Achievements and performance**

During the year, the trust has been actively fundraising and was successful in raising £886,605 through donations from patrons, social events, sponsored events and donations from the supporting public.

**Financial review and reserve policy**

As well as fulfilling its aims and objectives, the charity has agreed to support The Lily Pad Appeal funding a new paediatric oncology ward in the Integrated Paediatric Village in Croydon University Hospital.

The charity continues to focus on and expand its charity shops and also operates a local charity house clearance service.

The charity has been successful in increasing its reach during the year which has resulted in a phenomenal response and pledges of support. Total income for the year amounted to £886,605 (2020: £988,728), a decrease in activities for generating funds which can be seen on page 6. This has restricted the charity's ability to pledge more funding in pursuit of its objectives and to extend its reach. This amount includes £123,952 of restricted funds received under the Coronavirus Job Retention Scheme which has been used to fund staff salaries during the national restrictions imposed in response to the COVID-19 pandemic.

The charity targets a reserve equal to 3 months running costs and the trustees aim to achieve this without compromising its ability to provide support and financial assistance in furtherance of the charitable objective.

**Plans for the future**

The charity intends to continue with fundraising events and to increase the number of patrons of the charity in order to secure a level of regular ongoing income.

**Statement of trustees' responsibilities**

The trustees (who are also directors of The Chartwell Cancer Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Trustees' Report for the period ended 31 May 2021**  
**(continued)**

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small Companies' Exemptions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Approved by the Trustees on 21 February 2022 and signed on their behalf by:-



M W Douglas  
Trustee

**Company Registration Number: 05365990**  
**Registered Charity Number: 1109784**

**THE CHARTWELL CANCER TRUST**  
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE PERIOD ENDED 31 MAY 2021**  
(incorporating an Income and Expenditure Account)

|                                                                 | <b>Note</b> | <b>Unrestricted<br/>Funds</b> | <b>Restricted<br/>Funds</b> | <b>Total<br/>Funds<br/>2021</b> | <b>Total<br/>Funds<br/>2020</b> |
|-----------------------------------------------------------------|-------------|-------------------------------|-----------------------------|---------------------------------|---------------------------------|
|                                                                 |             | <b>£</b>                      | <b>£</b>                    | <b>£</b>                        | <b>£</b>                        |
| <b>Incoming from:</b>                                           |             |                               |                             |                                 |                                 |
| Donations and legacies                                          |             | 275,448                       | 123,952                     | 399,400                         | 402,046                         |
| Grants receivable                                               |             | 142,502                       | -                           | 142,502                         | -                               |
| Activities for generating funds                                 | 3           | 344,515                       | -                           | 344,515                         | 586,333                         |
| Other income                                                    |             | 188                           | -                           | 188                             | 349                             |
|                                                                 |             | <hr/>                         | <hr/>                       | <hr/>                           | <hr/>                           |
| <b>Total incoming resources</b>                                 |             | <b>762,653</b>                | <b>123,952</b>              | <b>886,605</b>                  | <b>988,728</b>                  |
|                                                                 |             | <hr/>                         | <hr/>                       | <hr/>                           | <hr/>                           |
| <b>Expenditure on:</b>                                          |             |                               |                             |                                 |                                 |
| Costs of generating funds                                       | 4           | 317,868                       | 123,952                     | 441,820                         | 711,537                         |
| Charitable activities                                           | 5           | 508,214                       | -                           | 508,214                         | 329,454                         |
| Governance costs                                                | 4           | 3,577                         | -                           | 3,577                           | 2,167                           |
|                                                                 |             | <hr/>                         | <hr/>                       | <hr/>                           | <hr/>                           |
| <b>Total resources expended</b>                                 |             | <b>829,659</b>                | <b>123,952</b>              | <b>953,611</b>                  | <b>1,043,158</b>                |
|                                                                 |             | <hr/>                         | <hr/>                       | <hr/>                           | <hr/>                           |
| <b>Net incoming / (outgoing) resources<br/>before transfers</b> |             | <b>(67,006)</b>               | <b>-</b>                    | <b>(67,006)</b>                 | <b>(54,430)</b>                 |
| <b>Total funds brought forward</b>                              |             | <b>149,702</b>                | <b>-</b>                    | <b>149,702</b>                  | <b>204,132</b>                  |
|                                                                 |             | <hr/>                         | <hr/>                       | <hr/>                           | <hr/>                           |
| <b>Total funds carried forward</b>                              | 11          | <b>£82,696</b>                | <b>-</b>                    | <b>£82,696</b>                  | <b>£149,702</b>                 |
|                                                                 |             | <hr/>                         | <hr/>                       | <hr/>                           | <hr/>                           |

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**BALANCE SHEET AS AT 31 MAY 2021**

|                                              | <b>Note</b> | <b>2021</b>    | <b>2020</b>     |
|----------------------------------------------|-------------|----------------|-----------------|
|                                              |             | <b>£</b>       | <b>£</b>        |
| <b>Fixed Assets</b>                          |             |                |                 |
| Tangible assets                              | 6           | 17,822         | 20              |
| <b>Current Assets</b>                        |             |                |                 |
| Debtors                                      | 7           | 38,083         | 24,752          |
| Cash at bank and in hand                     |             | 97,938         | 129,309         |
|                                              |             | <u>136,021</u> | <u>154,061</u>  |
| <b>Liabilities</b>                           |             |                |                 |
| Creditors falling due within one year        | 8           | (15,838)       | (4,379)         |
| <b>Net Current Assets</b>                    |             | <u>120,183</u> | <u>149,682</u>  |
| <b>Total Assets Less Current Liabilities</b> |             | <u>138,005</u> | <u>149,702</u>  |
| Creditors falling due after one year         | 9           | (55,309)       | -               |
| <b>Net Assets</b>                            |             | <u>£82,696</u> | <u>£149,702</u> |
| The funds of the charity:                    |             |                |                 |
| Unrestricted income funds                    | 11          | 82,696         | 149,702         |
|                                              |             | <u>£82,696</u> | <u>£149,702</u> |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

For the financial period ended 31 May 2021 the company was entitled to exemption from audit under Section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to Section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the Trustees on 21 February 2022

M W Douglas

Trustee

Company registration number 05365990

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the period ended 31 May 2021**

**1. Accounting policies**

**(a) Basis of preparation**

These accounts have been prepared in accordance with FRS 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS 102”), “Accounting and Reporting by Charities” the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charitable company is a Public Benefit Entity as defined by FRS 102.

The accounts have been prepared on the historical cost convention. The principal accounting policies adopted are set out below.

**(b) Going concern**

At the time of approving the accounts, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees' continue to adopt the going concern basis of accounting in preparing the accounts.

**(c) Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

**(d) Incoming resources**

All incoming resources are recognised once the charity has entitlement to the resources and it is certain that the resources will be received and the monetary value of the incoming resources can be measured with sufficient reliability.

Government grants are recognised in line with the terms of the grant. The income is only recognised when the terms of the grant have been met. During the period, the charity received a Government grant through the Job Retention Scheme. The funds are restricted for the payment of salaries and have therefore been recognised as restricted in the SOFA. The charity complied with the terms of the scheme and recognised the income in full.

**(e) Resources expended**

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

**(f) Allocation of overhead and support costs**

Overhead and support costs have been allocated between charitable activity and governance on an ‘apportionment’ basis according to the nature of the costs involved.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the year ended 31 May 2021**

**(g) Governance costs**

Governance costs are those associated with compliance with constitutional and statutory requirements and is allocated, along with other support costs, to charitable expenditure.

**(h) Taxation**

The company is a registered charity and as such its income is exempt from income tax and corporation tax under the provisions of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable objectives. The cost of irrecoverable VAT incurred has been included in the Statement of Financial Activities.

**(i) Fixed assets**

Fixed assets are stated at cost or valuation less accumulated depreciation. Depreciation is provided on assets at rates calculated to write off the cost or valuation of each asset over its expected useful life. The charity has adopted the policy of writing assets off at 33.3% per annum on a reducing balance basis.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

**(j) Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in income/(expenditure) for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried in at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the period ended 31 May 2021**

**(k) Financial instruments**

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when it becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**(l) Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**(m) Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**(n) Derecognition of financial liabilities**

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

**(o) Critical accounting estimates and judgements**

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the period ended 31 May 2021**

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**2. Employees**

The average monthly number of persons (including directors) employed by the charity during the year was 16 (2020- 13).

**3. Activities for generating funds**

|                               | <b>2021</b>     | <b>2020</b>     |
|-------------------------------|-----------------|-----------------|
|                               | <b>£</b>        | <b>£</b>        |
| Marathons                     | 3,126           | -               |
| 10k Run                       | 100             | 4,465           |
| House of Commons              | -               | 1,600           |
| Sky Dive                      | -               | 15,676          |
| Stock Hill                    | 8,305           | -               |
| Other                         | 26,043          | 34,570          |
| Captain Tom                   | 1,916           | 4,576           |
| Posh Bingo                    | -               | 12,145          |
| Festival of Flight            | -               | 15,474          |
| Charity Shop & House of Hygge | 233,939         | 274,415         |
| Christmas                     | 8,821           | -               |
| Recycling scheme              | 1,305           | -               |
| Wing Walk                     | -               | 5,003           |
| Croydon 5k Walk               | -               | 38,193          |
| LilyPad Fundraising           | 59,285          | 18,621          |
| LilyPad Mistletoe Ball        | -               | 9,335           |
| Carry on Camping              | -               | 2,869           |
| Croydon Council Wards         | -               | 2,500           |
| Day Lewis Golf Day            | -               | 9,610           |
| Barclays Walk                 | -               | 18,794          |
| LilyPad Bell Ball             | -               | 13,635          |
| LilyPad Natwest               | -               | 8,313           |
| Pudding Club                  | -               | 3,605           |
| Natterbox                     | -               | 8,919           |
| Diam Gala                     | 1,675           | 15,133          |
| Gatsby Gala                   | -               | 11,901          |
| O2 Climb                      | -               | 7,591           |
| Post Path                     | -               | 4,173           |
| Mud Monsters                  | -               | 4,165           |
| Sunrise Challenge             | -               | 3,034           |
| Merchandise                   | -               | 38,018          |
|                               | <hr/>           | <hr/>           |
|                               | <b>£344,515</b> | <b>£586,333</b> |
|                               | <hr/>           | <hr/>           |

**THE CHARTWELL CANCER TRUST**  
(A Company Limited by Guarantee)

**Notes to the Accounts for the period ended 31 May 2021**

**4. Allocation of support costs and overheads**

The breakdown of support costs is shown in the table below. All costs have been directly allocated on an actual basis.

| <b>Cost type</b>                 | <b>Governance</b> | <b>Costs of<br/>Generating<br/>Funds</b> | <b>Total<br/>Allocated<br/>2021</b> | <b>2020</b>     |
|----------------------------------|-------------------|------------------------------------------|-------------------------------------|-----------------|
|                                  | <b>£</b>          | <b>£</b>                                 | <b>£</b>                            | <b>£</b>        |
| Event costs                      |                   |                                          |                                     |                 |
| - Festival of Flight             | -                 | -                                        | -                                   | 6,100           |
| - House of Commons               | -                 | 560                                      | 560                                 | 14,985          |
| - Charity Gala                   | -                 | 799                                      | 799                                 | 9,250           |
| - 10k Run                        | -                 | 2,566                                    | 2,566                               | 2,100           |
| - Sky Dive                       | -                 | 650                                      | 650                                 | 4,840           |
| - Other                          | -                 | -                                        | -                                   | 2,827           |
| - Dragon Boat race               | -                 | -                                        | -                                   | 720             |
| - LilyPad Appeal                 | -                 | 5,632                                    | 5,632                               | 117,246         |
| - Positive Path                  | -                 | -                                        | -                                   | 2,764           |
| Printing, postage and stationery | -                 | 9,921                                    | 9,921                               | 11,157          |
| Telephone costs                  | -                 | -                                        | -                                   | 751             |
| Event admin and marketing        | -                 | 47,075                                   | 47,075                              | 141,879         |
| Accountancy                      | 13                | -                                        | 13                                  | 13              |
| Charity Shop & House of Hygge    | -                 | 90,790                                   | 90,790                              | 256,832         |
| Office rent                      | -                 | 23,319                                   | 23,319                              | 1,750           |
| Depreciation                     | 3,564             | -                                        | 3,564                               | 1,403           |
| Travel                           | -                 | 1,740                                    | 1,740                               | 4,258           |
| Salaries and wages               | -                 | 231,866                                  | 231,866                             | 117,007         |
| Insurance                        | -                 | 1,441                                    | 1,441                               | 463             |
| Miscellaneous                    | -                 | 18,015                                   | 18,015                              | 14,706          |
| Subscriptions                    | -                 | 2,252                                    | 2,252                               | 1,725           |
| Professional fees                | -                 | 3,096                                    | 3,096                               | 928             |
| Bank Charges                     | -                 | 1,711                                    | 1,711                               | -               |
| Finance Lease interest           | -                 | 387                                      | 387                                 | -               |
| <b>Total</b>                     | <b>3,577</b>      | <b>441,820</b>                           | <b>445,397</b>                      | <b>£713,704</b> |

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the period ended 31 May 2021**

|                                      |             |
|--------------------------------------|-------------|
| <b>5. Charitable Activities</b>      | <b>2021</b> |
|                                      | <b>£</b>    |
| Salaries Funding                     | 37,485      |
| CCCT                                 | 34,640      |
| LilyPad Donations                    | 390,000     |
| King's College Hospital              | 43,000      |
| Equipment funding                    | 2,376       |
| Individual patient and other support | 713         |
|                                      | <hr/>       |
|                                      | £508,214    |
|                                      | <hr/> <hr/> |

**6. Tangible fixed assets**

|                              |                  |
|------------------------------|------------------|
|                              | <b>Equipment</b> |
|                              | <b>£</b>         |
| <b>Cost</b>                  |                  |
| As at 01 June 2020           | 6,299            |
| Additions                    | 21,366           |
| Disposals                    | -                |
|                              | <hr/>            |
| As at 31 May 2021            | £27,665          |
|                              | <hr/> <hr/>      |
| <b>Depreciation</b>          |                  |
| As at 01 June 2020           | 6,279            |
| Depreciation charge for year | 3,564            |
|                              | <hr/>            |
| As at 31 May 2021            | £ 9,843          |
|                              | <hr/> <hr/>      |
| <b>Net Book Value</b>        |                  |
| As at 31 May 2021            | £ 17,822         |
|                              | <hr/> <hr/>      |
| As at 01 June 2020           | £20              |
|                              | <hr/> <hr/>      |

**THE CHARTWELL CANCER TRUST**  
(A Company Limited by Guarantee)

**Notes to the Accounts for the period ended 31 May 2021**

**7. Debtors: amounts falling due within one year**

|                                            | <b>2021</b>    | <b>2020</b>    |
|--------------------------------------------|----------------|----------------|
|                                            | <b>£</b>       | <b>£</b>       |
| Gift Aid claims due                        | 22,809         | 722            |
| Prepayments                                | 510            | 5,466          |
| Debtors and accrued income                 | 9,764          | 13,564         |
| Rent deposit and other amounts recoverable | 5,000          | 5,000          |
|                                            | <u>£38,083</u> | <u>£24,752</u> |

**8. Creditors: amounts falling due within one year**

|                 | <b>2021</b>    | <b>2020</b>   |
|-----------------|----------------|---------------|
|                 | <b>£</b>       | <b>£</b>      |
| Trade creditors | 4,579          | 1,861         |
| Deferred income | 2,164          | 2,518         |
| Bank loan       | 3,333          | -             |
| Hire purchase   | 5,762          | -             |
|                 | <u>£15,838</u> | <u>£4,379</u> |

**9. Creditors: amount falling due over one year**

|               | <b>2021</b>    | <b>2020</b> |
|---------------|----------------|-------------|
|               | <b>£</b>       | <b>£</b>    |
| Bank loan     | 46,667         | -           |
| Hire purchase | 8,642          | -           |
|               | <u>£55,309</u> | <u>-</u>    |

**10. Trustee And Connected Party Transactions**

Trustees and committee members receive no emoluments during the year (2020: £nil).

There were no related party transactions during the period.

**THE CHARTWELL CANCER TRUST**  
**(A Company Limited by Guarantee)**

**Notes to the Accounts for the period ended 31 May 2021**

**11. Movement in funds**

|                   | <b>Balance at<br/>01 June 2020<br/>£</b> | <b>Incoming<br/>Resources<br/>£</b> | <b>Expenditure<br/>£</b> | <b>Balance at<br/>31 May 2021<br/>£</b> |
|-------------------|------------------------------------------|-------------------------------------|--------------------------|-----------------------------------------|
| Unrestricted Fund | 149,702                                  | 762,653                             | 829,659                  | 82,696                                  |
| Restricted Fund   | -                                        | 123,952                             | 123,952                  | -                                       |
|                   | <u>149,702</u>                           | <u>886,605</u>                      | <u>953,611</u>           | <u>82,696</u>                           |

Unrestricted Funds are those available for use at the discretion of the trustees in the furtherance of the charity's objectives.