

# SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

England & Wales · Charity number 1109759

## Details

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**Other names**                      SWWOP

**Status**                              Registered

**Legal form**                       Charitable company

**Company number**               [05413661](#)

**Registered**                        2005-05-27

**Register**                           [View on the Charity Commission register](#)

## Contact

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**Address**                            61-63A The Wicker  
WMS House Wicker  
Sheffield  
South Yorkshire  
S3 8HT

**Phone**                              0114 253 6899

**Email**                               [info@swwop.org](mailto:info@swwop.org)

**Website**                           [www.swwop.org](http://www.swwop.org)

## Activities

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**Objects:** (1) TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE CAUSES AND PROSTITUTION AND THE PREVENTION THEREOF AND(2) TO PROMOTE THE BENEFIT OF WOMEN INHABITANTS OF THE CITY OF SHEFFIELD AND DISTRICTS (AND IN PARTICULAR THOSE WOMEN WHO WORK IN THE SEX INDUSTRY AND AS STREET PROSTITUTES (WORKING WOMEN) THROUGH EDUCATION AND TRAINING, THE RELIEF OF UNEMPLOYMENT AND THE PROMOTION AND PRESERVATION OF GOOD HEALTH AMONGST THE SAID WOMEN.

**Activities:** We provide specialist outreach service to an extremely socially isolated and vulnerable group of women - street sex workers. Our aim is to support our clients to look after themselves, access mainstream services and lead normal lives. A contribution to the provision of healthcare is fundamentally at the core of our work. We also support women whilst in Newhall prison and also upon their release.

## Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Other Charitable Purposes
- **Who:** Other Defined Groups

## Geography

- **Area of benefit:** CITY OF SHEFFIELD AND DISTRICTS.
- Sheffield City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£272,741	£291,594	-	-
2024-03-31	£302,159	£288,023	-	-
2023-03-31	£263,118	£162,719	-	-
2022-03-31	£175,991	£149,164	-	-
2021-03-31	£170,952	£154,954	-	-

## Trustees

Name	Role	Appointed
<b>Polly Foster</b>	Chair	2022-07-27
Anthony Bains		2020-07-01
Caroline Holly Gray		2024-06-17
Daniel Jennison		2024-06-04
Dr Daisy May Matthews		2026-01-05
Dr Louise Elizabeth Millington Dr		2022-08-17
Lotte Aweimrin		2019-04-15

**SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

England & Wales - Charity number 1109759

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# Accounts

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**SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT  
(SWWOP)**

**(A Company Limited by Guarantee, registered no. 05413661)**

**(Registered Charity registered number 1109759 )**

**FINANCIAL STATEMENTS**

**for the year ended 31 March 2025**

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# **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

## **Legal and administrative information**

### **Trustees**

Polly Foster	Chair
Lotte Aweimrin	Treasurer
Anthony Bains	
Louise Millington	
Daniel Jennison	
Caroline Gray	

### **Registered Charity number**

1109759

### **Company Ltd by Guarantee number**

05413661

### **Principal address & Registered Office**

WMS House  
61-63A The Wicker  
Sheffield  
S3 8HT

### **Independent examiner**

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatia  
CA7 2EL

### **Bank**

Royal Bank of Scotland plc  
Sheffield Broomhill Branch  
184 Whitham Road  
Broomhill  
Sheffield  
S10 2SS

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report**

The Trustees present their annual report and financial statements for the year ended 31 March 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities.

### **Structure, governance and management**

The charitable company is governed by its memorandum and articles of association incorporated 5 May 2005 and was entered on the Register of Charities effective from 27 May 2005.

Rosie Peers, SWWOP project manager, oversees the day-to-day management of SWWOP supported by a voluntary multi-agency management committee with representatives from Mental Health, Safeguarding Children and Adults at Risk, Substance Misuse, Sexual Health and Organisational Health and Safety.

The trustees who served during the year are listed on page 2 on the report.

New trustees are recruited to fill gaps in the management committee as required. Trustees are generally recruited from people who express an interest in the work of SWWOP. Prospective candidates send a CV and expression of interest, they will then be interviewed by a trustee and the project manager before being appointed.

### **Objectives and activities**

The objectives of SWWOP as a Charity are to offer support to women inhabitants of the City of Sheffield and districts who engage in sex work, mostly on the street, by the provision of advice and support with substance misuse, housing, access to physical and mental health services and assistance with benefits such as Universal Credit and PIP. The Charity aims to:

- a) break down the feelings of isolation and vulnerability of women working.
- b) provide street-based community work on an outreach van where the women work, providing information, advice and support around a broad range of issues.
- c) encourage take-up of health (physical, mental and sexual), social care and other local services.
- d) provide advice and support to women working in prostitution about substance misuse and harm reduction, including needle exchange services.
- e) provide dedicated housing support with close links to the council's housing teams.
- f) develop opportunities and resources for women to meet to give and receive support, improve self-esteem and lack of confidence and to take part in activities.
- g) provide an opportunity for women to explore choices available to them e.g., employment, education and training; to encourage and support an exit from street prostitution.
- h) to educate the public in the causes and effects of prostitution and the prevention thereof, and to undertake or contribute to research into such matters and/or publish the useful results of such research;

SWWOP is opposed to discrimination and oppression based on the grounds of race, gender, class, age, sexuality, disability and HIV status.

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report continued**

#### **Public benefit statement**

The Trustees of SWWOP take their responsibilities seriously and are confident that the organisation's activities meet the public benefit guidance of the Charity Commission.

#### **Review of Progress and Achievement**

The year 24/25 has seen continued growth in the charity. The project manager and the trustees have been working together to explore ways of making the charity increasingly self-sustainable. We are very pleased to have received funding to employ a Fundraising Officer for a year to take a lead in this area. We have also recruited 2 new trustees who have added a wealth of expertise in different areas to the board.

The office is open 5 days per week allowing the increasing number of extremely vulnerable clients, with complex difficulties, to simply drop in for help. This is particularly valuable as a way of preventing crises from escalating. The majority of clients have substance misuse issues and problems with addiction, many of them are homeless, and the majority live chaotic and dangerous lives.

There are currently 4 part time support and advocacy workers who provide general support to the women who access the service. SWWOP has also continued additional funding to employ a specialist housing worker and a specialist drug intervention worker alongside the support and advocacy workers.

Over this last year outreach has continued to be up to 5 evenings a week. Van shifts of 2 hours in length continue to work well as we have found that shorter but more frequent outreach sessions work better for the women on the beat. The van offers hot and cold drinks, food, toiletries, basic clothes (winter items, underwear), condoms and a needle exchange. The van continues to be a vital component of the service that SWWOP offers.

Our main funder is the National Lottery through the Reaching Communities Big Lottery Fund with an amount of £123,129 per annum. In November, we secured increased funding of £140,000 for an additional three years. This funds 5 members of staff also office costs, van costs and client related expenses.

We are very grateful to our core funders the Sheffield City Council Safer and Sustainable Communities Partnership totalling £57,800. The funding we receive from the Sheffield City Council enables us to continue delivering the much needed services to our clients and we thank them most sincerely for always supporting us.

Sheffield City Council has provided £44,160 to continue to fund a full time Drug Intervention worker. This post has proven to be a real asset to the team and provides a much needed link between the Sheffield drug service (Likewise) and SWWOP.

Sheffield City Council have provided £36,750 to cover the full-time wage for a Housing Support Worker plus an additional £7,350 to help with housing related costs for clients. Unfortunately, the funding for this post will not continue after the end of this tax year. The post was a vital link to the council's housing department for the clients and staff. The worker was also able to provide information and support to clients regarding their housing claims and other housing related issues.

In 24/25 Sheffield City Council have provided SWWOP with £10,648 to fund a GP service for a half day on a weekly basis. The GP is able to see women on a drop-in basis for a range of medical issues. The GP can also provide STI screening and referrals to specialist NHS services. This funding was granted for 2 years ending in March 2025 but has been extended for another year which is fantastic news.

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report continued**

#### **Review of Progress and Achievement continued**

The University of Sheffield provide SWWOP with £10,192 to host medical students for a variety of work placements that benefit the students by raising their awareness of health inequalities and the way services are accessed by our clients.

SWWOP was successful in their bid to the Rosa fund £21,600 for a Fundraiser Officer and the successful candidate was appointed in February. Rosa describe themselves as, "A grant-making charity that funds women's and girls' organisations working to make the UK a fairer, safer place."

We are now in the second year of a three year Lloyds Bank Foundation grant which has awarded SWWOP £25,000 per year. This unrestricted funding has provided us with the opportunity to cover costs in areas such as furniture for the office, short term staffing needs and supplies for the clients.

The J G Graves Charitable Trust provided £3,000 for food for the clients which enables SWWOP to provide much needed food parcels and meals in the office for the clients. In addition, Arnold Clark have donated £1,000 for food related expenditure.

The James Neil Trust Fund have provided SWWOP with £750 to pay for mobile phones to help keep our clients safe.

A £1,000 donation was received from The Sheffield 1000 charity, being unrestricted, this donation adds to our ability to make ad hoc purchases throughout the year as needed.

The Freshgate Trust Foundation donated £2,000 for toiletries which allows us to buy much needed essential for the women we support, many of whom are homeless or in insecure or temporary housing.

The Local Area Committee gave £737.50 to fund winter packs for our clients. These consist of handwarmers, gloves, hats and scarves and are handed out in the office and on the outreach van.

In addition, SWWOP received very kind, individual donations amounting to £2,926 through Just Giving, Giving.com and other charitable giving methods.

We are very grateful for the funding we have received from all our donors.

Finally, other income received was from our NIC allowance and bank interest.

The Trustees would like to thank everyone who has in any way funded SWWOP during the year and thereby enabled SWWOP to deliver the very needed services they provide to a group of very vulnerable women in and around Sheffield.

As well as thanking anyone who has provided financial support to SWWOP, we would like to thank all the SWWOP workers and volunteers, who give their time and support to ensure we are able to provide support and services to our clients. Without you all, our donors, workers and volunteers, the work we want to deliver would not be possible.

## **Trustees' report continued**

### **Review of Progress and Achievement continued**

#### **Reserves Policy**

SWWOP is aiming towards maintaining 3 - 6 months of funds in reserve to provide sufficient funds to cover management, administration and support costs in the event of emergency through lack of funding from time to time.

#### **Trustees responsibilities for the financial statements**

Company and charity law requires the trustees to prepare financial statements for each financial period which show the state of affairs of the charity and of net income or expenditure of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.
- state whether applicable accounting standards of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustees to prepare financial statements. The Trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Trustees on 10 July 2025 and is signed on their behalf by:



Polly Foster  
Chair of Trustees

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Independent Examiner's report on the Accounts of SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT for the year ended 31 March 2025**

I report on the accounts of the company for the year ended 31 March 2025, which are set out on pages 8 to 12.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *C Williamson*

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

Date: 4 September 2025

## SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

### Statement of Financial Activities incorporating Income and Expenditure Account for the year ended 31 March 2025

	Notes	Unrestricted funds £	Restricted funds £	Total funds 2025 £	Total funds 2024 £
<b>Income from</b>	1				
Incoming resources from charitable activities:					
Grants and donations	3	15,869	243,188	259,057	284,742
Activities for generating funds:					
Other receipts		13,684	-	13,684	17,417
<b>Total Income</b>		<b>29,553</b>	<b>243,188</b>	<b>272,741</b>	<b>302,159</b>
<b>Expenditure on</b>					
Charitable activities					
Wages	6	-	212,696	212,696	175,551
Payroll service		-	1,271	1,271	1,059
Travel, training & conference		547	7,100	7,647	5,604
Premises		-	15,000	15,000	15,000
Insurance		-	1,135	1,135	1,169
Memberships, meetings, networking and supervision		-	1,834	1,834	1,612
Telephone, mobile & internet		-	1,136	1,136	983
Vehicle maintenance/tax/insurance, diesel		3,916	971	4,887	49,098
Equipment and IT		-	4,193	4,193	6,857
Printing, postage and stationery		-	4,373	4,373	3,128
Publicity		-	2,235	2,235	4,730
Outreach		-	10,677	10,677	5,021
Exit support		1,428	10,240	11,668	9,387
Health items		-	11,812	11,812	7,285
Newhall prison		-	519	519	1,054
Accountancy and independent examination		-	510	510	485
<b>Total expenditure</b>		<b>5,891</b>	<b>285,702</b>	<b>291,594</b>	<b>288,023</b>
<b>Net (outgoing)/incoming resources</b>		<b>23,662</b>	<b>(42,514)</b>	<b>(18,853)</b>	<b>14,136</b>
Total funds brought forward		105,827	101,935	207,764	193,627
<b>Total funds carried forward</b>	4	<b>129,489</b>	<b>59,421</b>	<b>188,910</b>	<b>207,764</b>

## SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

### Balance Sheet as at 31 March 2025

Company number: 05413661		2025	2024
	Notes	£	£
Fixed assets	2	-	-
<b>Current Assets</b>			
Balance at Bank		189,271	208,237
Cash in Hand		149	10
		<u>189,420</u>	<u>208,247</u>
<b>Creditors: amounts falling due within one year</b>			
Accruals	5	<u>(510)</u>	<u>(485)</u>
		(510)	(485)
<b>Net Current Assets</b>		<u>188,910</u>	<u>207,762</u>
<b>Net Assets</b>		<u><b>188,910</b></u>	<u><b>207,762</b></u>
<b>Represented By</b>			
<b>FUNDS</b>			
Unrestricted Funds		129,489	101,935
Restricted Funds	4	59,421	105,827
		<u><b>188,910</b></u>	<u><b>207,762</b></u>

For the year ending 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements are approved by the Trustees on 10 July 2025 and signed on its behalf by:



Lotte Aweimrin  
Treasurer

# SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

## Notes to the accounts

### for the year ended 31 March 2025

#### 1 Accounting Policies

##### (a) Basis of preparation

The Financial Statements have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (effective from January 2015 and updated with effect from January 2016) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Charity meets the definition of a public benefit entity as defined under FRS102.

##### (b) Income

Grants donations and Income from charitable trading activities are recognised in full in the Statement of Financial Activities in the year in which they are received.

##### (c) Restricted Funds

Restricted funds are used for specific purposes as laid down by the donor. Expenditure which meets the criteria is identified to the fund together with a fair allocation of management and support costs.

##### (d) Unrestricted Funds

Unrestricted Funds are other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

##### (e) Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of V.A.T. The company is not VAT registered.

Governance costs of the charity relate to the costs of running the charity such as the costs of meetings, professional costs and statutory compliance, and includes any costs which cannot be specifically identified to another expenditure classification. In the opinion of the trustees all support costs relate to charitable expenditure.

##### (f) Tangible Fixed Assets and Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its useful life. Van: 25% on cost

##### (g) Fund Accounting

Funds held by the charity are either restricted funds or unrestricted general funds. Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds that can only be used for a particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

#### 2 Tangible Fixed Assets

	Van £	Total £
<b>Cost</b>		
Brought Forward	21,140	21,140
Additions	-	-
Carried Forward	<u>21,140</u>	<u>21,140</u>
<b>Depreciation</b>		
Brought Forward	21,140	21,140
Charge for the year	-	-
Carried Forward	<u>21,140</u>	<u>21,140</u>
Net Book Value 31 March 2025	<u>-</u>	<u>-</u>
Net Book Value 31 March 2024	<u>-</u>	<u>-</u>

## SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

### Notes to the accounts

for the year ended 31 March 2025

3 Grants and donations	Unrestricted funds	Restricted funds	Total funds
Freshgate Trust		2,000	2,000
J G Graves Charitable Trust		3,000	3,000
Lloyds Bank Foundation		25,000	25,000
Reaching Communities Big Lottery Fund	-	70,000	70,000
ROSA	-	21,600	21,600
LAC Fund		738	738
Sheffield Primary Care Trust	-	19,000	19,000
Sheffield City Council Housing	-	36,750	36,750
Sheffield City Council- Safer & Sustainable Communities Partnership	-	57,800	57,800
Sheffield City Council - GP Services	-	7,300	7,300
Sheffield City Council - Toiletries	-		
Donations and gift aid	15,869	-	15,869
	<u>15,869</u>	<u>243,188</u>	<u>259,057</u>

### 4 Restricted Funds

	Opening balance at 01/04/24	Incoming resources	Outgoing expenditure	Closing Balance at 31/03/25
Freshgate Trust	-	2,000	(2,000)	-
J G Graves Charitable Trust	-	3,000	(3,000)	-
Lloyds Bank Foundation	-	25,000	(2,815)	22,185
Reaching Communities Big Lottery Fund	53,129	70,000	(120,247)	2,882
ROSA	-	21,600	-	21,600
Lack Fund	-	738	(738)	-
Sheffield Primary Care Trust	25,160	19,000	(39,864)	4,296
Sheffield City Council Housing	21,789	36,750	(50,081)	8,458
Sheffield City Council- Safer & Sustainable Communities Partnership	-	57,800	(57,800)	-
Sheffield City Council - GP Services	3,349	7,300	(10,649)	-
Trussel Trust	2,400	-	(2,400)	-
	<u>105,827</u>	<u>243,188</u>	<u>(289,594)</u>	<u>59,421</u>

## SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

### Notes to the accounts

for the year ended 31 March 2025

#### 5 Accruals

These are expenses that have been incurred but have not been billed or paid for during the accounting period. They are in respect of:

Independent Examination	£ 510
	<u>510</u>

#### 6 Staff costs and trustees remuneration

Gross salaries	£ 189,255
Employers national insurance	9,827
Pension	13,614
	<u>212,696</u>

An equivalent of 6 full-time employees were employed during the year.

No remuneration was paid to any trustees during the period.

**SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

England & Wales - Charity number 1109759

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# Accounts

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(SWWOP)**

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Lotte Aweimrin	Treasurer
Anthony Bains	
Louise Millington	

### **Registered Charity number**

1109759

### **Company Ltd by Guarantee number**

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61-63A The Wicker  
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S3 8HT

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Threapland  
Aspatria  
CA7 2EL

### **Bank**

Royal Bank of Scotland plc  
Sheffield Broomhill Branch  
184 Whitham Road  
Broomhill  
Sheffield  
S10 2SS

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

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- a) break down the feelings of isolation and vulnerability of women working.
- b) provide street-based community work on an outreach van where the women work, providing information, advice and support around a broad range of issues.
- c) encourage take-up of health (physical, mental and sexual), social care and other local services.
- d) provide advice and support to women working in prostitution about substance misuse and harm reduction, including needle exchange services.
- e) provide dedicated housing support with close links to the council's housing teams.
- f) develop opportunities and resources for women to meet to give and receive support, improve self-esteem and lack of confidence and to take part in activities.
- g) provide an opportunity for women to explore choices available to them e.g., employment, education and training; to encourage and support an exit from street prostitution.
- h) to educate the public in the causes and effects of prostitution and the prevention thereof, and to undertake or contribute to research into such matters and/or publish the useful results of such research;

SWWOP is opposed to discrimination and oppression based on the grounds of race, gender, class, age, sexuality, disability and HIV status.

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report continued**

#### **Public benefit statement**

The Trustees of SWWOP take their responsibilities seriously and are confident that the organisation's activities meet the public benefit guidance of the Charity Commission.

#### **Review of Progress and Achievement**

The year 23/24 has seen a lot of change for the charity. The appointment of Rosie Peers as Project Manager has brought with it a general update of policies and procedures. Rosie, with the support of the Trustees, is ensuring that all the policies are up to date and all employees and workers have appropriate contracts.

The office is open 5 days per week allowing the increasing number of extremely vulnerable clients, with complex difficulties, to simply drop in for help. This is particularly valuable as a way of preventing crises from escalating. The majority of clients have substance misuse issues and problems with addiction, many of them are homeless, and the majority live chaotic and dangerous lives.

There are currently 3 part time Crisis and Exit Support Workers who provide general support to the women who access the service. SWWOP has also secured additional funding to employ a specialist housing worker and a specialist drug intervention worker alongside the crisis and exit support workers.

Over this last year outreach has continued to be up to 5 evenings a week. Van shifts of 2 hours in length continue to work well as we have found that shorter but more frequent outreach sessions work better for the women on the beat. The van offers hot and cold drinks, food, toiletries, basic clothes (winter items, underwear), condoms and a needle exchange. The van continues to be a vital component of the service that SWWOP offers.

Our main funder is the National Lottery through the Reaching Communities Big Lottery Fund with an amount of £89320 per annum. In 2022 the Big Lottery also extended to us a one-off cost of living grant of £15596. This has enabled us to keep/recruit staff and keep our offices open for the additional hours necessary during the week to provide much needed services for our clients. For both our case workers and our client's safety, we are only able to allow access for our clients to our office when at least two staff members are on hand. In the next financial year, we will be applying once more to the Big Lottery Fund to hopefully secure funding for these roles for another 3 years.

We are very grateful to our core funders the Sheffield City Council Safer and Sustainable Communities Partnership totalling £57800 which pays for the Project Manager role and additional office and client support. The funding we receive from the Sheffield City Council enables us to continue delivering our much-needed services and we thank them most sincerely for always supporting us.

Sheffield Primary Care Trust has provided £55000 to fund a full time Drug Intervention worker. This post has already proved to be a real asset to the team and provides a much needed link between the Sheffield drug service (Likewise) and SWWOP.

Sheffield City Council have provided £42350 to cover the full time wage for a Housing Support Worker plus an additional £7350 to help with housing related costs for clients. This post is proving to be a vital link to the council's housing department for the clients and staff. The worker is also able to provide information and support to clients regarding their housing claims and other housing related issues.

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report continued**

#### **Review of Progress and Achievement continued**

South Yorkshire Police and Crime Commissioner provided £3488 which partially funds the paid Outreach workers, DBS checks, Volunteer bus & travel expenses, travel to prison visits, posters, leaflets and other informative literature for the clients.

In 2024 we also received £1022 from the Violence Reduction Unit for phones and personal alarms which helps us to provide women with a means of contact and a way of helping them feel safer when working on the street.

In 23/24 Sheffield City Council have provided SWWOP with £8000 to fund a GP service for a day a week on a fortnightly basis. The GP is able to see women on a drop in basis for a range of medical issues. The GP can also provide STI screening and referrals to specialist NHS services. This funding was granted for 2 years ending in March 2025.

Sheffield City Council have provided a one off payment of £1000 to assist with the purchase of toiletries for the clients of SWWOP, which means we are able to support women who often have no access to regular washing facilities.

In addition, SWWOP received very kind, individual donations amounting to £27783 through Just Giving, Giving.com and other charitable giving methods.

The University of Sheffield Medics Netball Team raised £3639 in support of SWWOP.

Homeless and Rootless at Christmas (HARC) is a local charity that supports homeless and vulnerable people in the week around Christmas and they have donated £1300.

We are very grateful for the funding we have received from all our donors.

Finally, other income received was from our NIC allowance and bank interest.

The Trustees would like to thank everyone who has in any way funded SWWOP during the year and thereby enabled SWWOP to deliver the very needed services they provide to a group of very vulnerable women in and around Sheffield.

As well as thanking anyone who has provided financial support to SWWOP, we would like to thank all the SWWOP workers and volunteers, who give their time and support to ensure we are able to provide support and services to our clients. Without you all, our donors, workers and volunteers, the work we want to deliver would not be possible.

## **Trustees' report continued**

### **Review of Progress and Achievement continued**

#### **Reserves Policy**

SWWOP is aiming towards maintaining 3 - 6 months of funds in reserve to provide sufficient funds to cover management, administration and support costs in the event of emergency through lack of funding from time to time.

#### **Trustees responsibilities for the financial statements**

Company and charity law requires the trustees to prepare financial statements for each financial period which show the state of affairs of the charity and of net income or expenditure of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.
- state whether applicable accounting standards of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustees to prepare financial statements. The Trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Trustees on 4 September 2024 and is signed on their behalf by:



Polly Foster  
Chair of Trustees

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Independent Examiner's report on the Accounts of SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT for the year ended 31 March 2024**

I report on the accounts of the company for the year ended 31 March 2024, which are set out on pages 8 to 12.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *C Williamson*

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

Date: 4 September 2024

## SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

### Statement of Financial Activities incorporating Income and Expenditure Account for the year ended 31 March 2024

	Notes	Unrestricted funds	Restricted funds	Total funds 2024	Total funds 2023
		£	£	£	£
<b>Income from</b>	1				
Incoming resources from charitable activities:					
Grants and donations	3	27,783	256,959	284,742	257,370
Activities for generating funds:					
Other receipts		17,417	-	17,417	5,748
<b>Total Income</b>		<b>45,200</b>	<b>256,959</b>	<b>302,159</b>	<b>263,118</b>
<b>Expenditure on</b>					
Charitable activities					
Wages	6	-	175,551	175,551	117,211
Payroll service		-	1,059	1,059	864
Travel, training & conference		729	4,875	5,604	2,924
Premises		-	15,000	15,000	19,600
Insurance		-	1,169	1,169	1,079
Memberships, meetings, networking and supervision		-	1,612	1,612	1,238
Telephone, mobile & internet		-	983	983	767
Vehicle maintenance/tax/insurance, diesel		-	49,098	49,098	3,543
Equipment and IT		2,286	4,571	6,857	3,228
Printing, postage and stationery		-	3,128	3,128	1,063
Publicity		-	4,730	4,730	1,899
Outreach		-	5,021	5,021	1,760
Exit support		535	8,852	9,387	5,381
Health items		-	7,285	7,285	1,339
Newhall prison		-	1,054	1,054	358
Accountancy and independent examination		-	485	485	465
<b>Total expenditure</b>		<b>3,550</b>	<b>284,473</b>	<b>288,023</b>	<b>162,719</b>
<b>Net (outgoing)/incoming resources</b>		<b>41,650</b>	<b>(27,514)</b>	<b>14,136</b>	<b>100,398</b>
Total funds brought forward		60,285	133,341	193,627	93,228
<b>Total funds carried forward</b>	4	<b>101,935</b>	<b>105,827</b>	<b>207,762</b>	<b>193,627</b>

# SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

## Balance Sheet as at 31 March 2024

Company number: 05413661		2024	2023
	Notes	£	£
Fixed assets	2	-	-
<b>Current Assets</b>			
Balance at Bank		208,237	193,956
Cash in Hand		10	135
		<u>208,247</u>	<u>194,091</u>
<b>Creditors: amounts falling due within one year</b>			
Accruals	5	<u>(485)</u>	<u>(465)</u>
		(485)	(465)
<b>Net Current Assets</b>		<u>207,762</u>	<u>193,626</u>
<b>Net Assets</b>		<u><b>207,762</b></u>	<u><b>193,626</b></u>
<b>Represented By FUNDS</b>			
Unrestricted Funds		101,935	60,285
Restricted Funds	4	<u>105,827</u>	<u>133,341</u>
		<u><b>207,762</b></u>	<u><b>193,626</b></u>

For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements are approved by the Trustees on 4 September 2024 and signed on its behalf by:



Lotte Aweimrin  
Treasurer

# SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

## Notes to the accounts

### for the year ended 31 March 2024

#### 1 Accounting Policies

##### (a) Basis of preparation

The Financial Statements have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (effective from January 2015 and updated with effect from January 2016) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Charity meets the definition of a public benefit entity as defined under FRS102.

##### (b) Income

Grants donations and Income from charitable trading activities are recognised in full in the Statement of Financial Activities in the year in which they are received.

##### (c) Restricted Funds

Restricted funds are used for specific purposes as laid down by the donor. Expenditure which meets the criteria is identified to the fund together with a fair allocation of management and support costs.

##### (d) Unrestricted Funds

Unrestricted Funds are other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

##### (e) Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of V.A.T. The company is not VAT registered.

Governance costs of the charity relate to the costs of running the charity such as the costs of meetings, professional costs and statutory compliance, and includes any costs which cannot be specifically identified to another expenditure classification. In the opinion of the trustees all support costs relate to charitable expenditure.

##### (f) Tangible Fixed Assets and Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its useful life. Van: 25% on cost

##### (g) Fund Accounting

Funds held by the charity are either restricted funds or unrestricted general funds. Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds that can only be used for a particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

#### 2 Tangible Fixed Assets

	Van £	Total £
<b>Cost</b>		
Brought Forward	21,140	21,140
Additions	-	-
Carried Forward	<u>21,140</u>	<u>21,140</u>
Depreciation		
Brought Forward	21,140	21,140
Charge for the year	-	-
Carried Forward	<u>21,140</u>	<u>21,140</u>
Net Book Value 31 March 2024	<u>-</u>	<u>-</u>
Net Book Value 31 March 2023	<u>-</u>	<u>-</u>

## SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

### Notes to the accounts

for the year ended 31 March 2024

<b>3 Grants and donations</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>
Reaching Communities Big Lottery Fund	-	89,320	89,320
South Yorkshire Police and Crime Commissioner	-	3,489	3,489
Sheffield Primary Care Trust	-	55,000	55,000
Sheffield City Council Housing	-	42,350	42,350
Sheffield City Council- Safer & Sustainable Communities Partnership	-	57,800	57,800
Sheffield City Council - GP Services	-	8,000	8,000
Sheffield City Council - Toiletries	-	1,000	1,000
Donations and gift aid	27,783	-	27,783
	<b>27,783</b>	<b>256,959</b>	<b>284,742</b>

### 4 Restricted Funds

	<b>Opening balance at 01/04/23</b>	<b>Incoming resources</b>	<b>Outgoing expenditure</b>	<b>Closing Balance at 31/03/24</b>
Reaching Communities Big Lottery Fund	52,986	89,320	(89,177)	53,129
Reaching Communities Big Lottery Fund - cost of living grant	6,796	-	(6,796)	-
Lack Fund	1,000	-	(1,000)	-
South Yorkshire Police and Crime Commissioner	4,934	3,489	(8,423)	-
Sheffield Primary Care Trust	4,750	55,000	(34,590)	25,160
Sheffield City Council Housing	55,475	42,350	(76,036)	21,789
Sheffield City Council- Safer & Sustainable Communities Partnership	-	57,800	(57,800)	-
Sheffield City Council - GP Services	-	8,000	(4,651)	3,349
Sheffield City Council - Toiletries	-	1,000	(1,000)	-
Trussel Trust	2,400	-	-	2,400
WM Morrisons	5,000	-	(5,000)	-
	<b>133,341</b>	<b>256,959</b>	<b>(284,473)</b>	<b>105,827</b>

## SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

### Notes to the accounts

for the year ended 31 March 2024

#### 5 Accruals

These are expenses that have been incurred but have not been billed or paid for during the accounting period. They are in respect of:

Independent Examination	£ 485
	<hr/> <b>485</b>

#### 6 Staff costs and trustees remuneration

Gross salaries	£ 158,026
Employers national insurance	7,239
Pension	10,286
	<hr/> <b>175,551</b>

An equivalent of 5.7 full-time employees were employed during the year.

No remuneration was paid to any trustees during the period.

**SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

England & Wales - Charity number 1109759

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# Accounts

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**SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT  
(SWWOP)**

**(A Company Limited by Guarantee, registered no. 05413661)**

**(Registered Charity registered number 1109759 )**

**FINANCIAL STATEMENTS**

**for the year ended 31 March 2023**

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# **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

## **Legal and administrative information**

### **Trustees**

Polly Foster	Acting Chair
Lotte Aweimrin	Treasurer
Lucy J Edwards	
Anthony Bains	
Louise Millington	
Tylor Price	

### **Registered Charity number**

1109759

### **Company Ltd by Guarantee number**

05413661

### **Principal address & Registered Office**

WMS House  
61-63A The Wicker  
Sheffield  
S3 8HT

### **Independent examiner**

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

### **Bank**

Royal Bank of Scotland plc  
Sheffield Broomhill Branch  
184 Whitham Road  
Broomhill  
Sheffield  
S10 2SS

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report**

The Trustees present their annual report and financial statements for the year ended 31 March 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities.

### **Structure, governance and management**

The charitable company is governed by its memorandum and articles of association incorporated 5 May 2005 and was entered on the Register of Charities effective from 27 May 2005.

Sali Harwood, the SWWOP manager, oversees the day-to-day management of SWWOP supported by a voluntary multi-agency management committee with representatives from Mental Health, Safeguarding Children and Adults at Risk, Substance Misuse, Sexual Health, Education and Organisational Consultancy

Sali Harwood announced her decision to retire to be effective from the end of September 2022 after 25 years of managing the project. Expressions of interest were sought internally to cover the role for 3 months while the role was put out to external recruitment and Rosie Peers was recruited to the role, she was then successful at the external interview and therefore, recruited to take over as Project Manager.

The trustees who served during the year are listed on page 2 on the report.

New trustees are recruited to fill gaps in the management committee as required. Trustees are generally recruited from people who express an interest in the work of SWWOP. An initial meeting occurs with the Manager to outline the roles and responsibilities and also the work of SWWOP. New trustees are invited to observe a trustee meeting and are voted on by the existing members.

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report continued**

#### **Objectives and activities**

The objectives of SWWOP as a Charity are to offer support to women inhabitants of the City of Sheffield and districts who engage in sex work, mostly on the street, by the provision of advice and support with substance misuse, housing, access to physical and mental health services and assistance with benefits such as Universal Credit and PIP. The Charity aims to:

- a) break down the feelings of isolation and vulnerability of women working.
- b) provide street-based community work on an outreach van where the women work, providing information, advice and support around a broad range of issues.
- c) encourage take-up of health (physical, mental and sexual), social care and other local services.
- d) provide advice and support to women working in prostitution about substance misuse and harm reduction, including needle exchange services.
- e) provide dedicated housing support with close links to the council's housing teams.
- f) develop opportunities and resources for women to meet to give and receive support, improve self-esteem and lack of confidence and to take part in activities.
- g) provide an opportunity for women to explore choices available to them e.g., employment, education and training; to encourage and support an exit from street prostitution.
- h) to educate the public in the causes and effects of prostitution and the prevention thereof, and to undertake or contribute to research into such matters and/or publish the useful results of such research;

SWWOP is opposed to discrimination and oppression based on the grounds of race, gender, class, age, sexuality, disability and HIV status.

#### **Public benefit statement**

The Trustees of SWWOP take their responsibilities seriously and are confident that the organisation's activities meet the public benefit guidance of the Charity Commission.

#### **Review of Progress and Achievement**

The year 22/23 has seen a lot of change for the charity. The appointment of Rosie Peers as Project Manager has brought with it a general update of policies and procedures. Rosie with the support of the Trustees has ensured that all the policies are up to date and all employees and workers have appropriate contracts.

The office is open 5 days per week allowing the increasing number of extremely vulnerable clients, with complex difficulties, to simply drop in for help. This is particularly valuable as a way of preventing crises from escalating. The majority of clients are substance misusers, many of them are homeless, and the majority live chaotic and dangerous lives.

There are currently 2 Crisis and Exit support workers who provide general support to the women who access the service. SWWOP has also secured additional funding to employ a specialist housing worker and a specialist drug intervention worker alongside the crisis and exit support workers.

Over this last year outreach has increased to up to 5 evenings a week. We have decreased the shifts from 3 to 2 hours as we have found that shorter but more frequent outreach sessions work better for the women on the beat. The van still offers hot and cold drinks, food, toiletries, basic clothes (winter items, underwear), condoms and a needle exchange. The van continues to be a vital component of the service that SWWOP offers.

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report continued**

#### **Review of Progress and Achievement continued**

Our main funder is the National Lottery through the Reaching Communities Big Lottery Fund with an amount of £89,320 per annum. In 2022 the Big Lottery also extended to us a one-off cost of living grant of £15596. This has enabled us to keep/recruit 2 full time and one part-time staff and keep our offices open for the additional hours necessary during the week to provide much needed services for our clients. For both our case workers and our client's safety, we are only able to allow access for our clients to our office when at least two staff members are on hand.

We are very grateful to our core funders the Sheffield City Council Safer and Sustainable Communities Partnership totalling £55,475 which pays for the Project Manager role and additional office and client support. The funding we receive from the Sheffield City Council enables us to continue delivering our much-needed services and we thank them most sincerely for always supporting us.

In March 2023 Sheffield City Council's Housing service provided SWWOP with £55800. As we received these funds so late in the financial year, we have made the decision to use them in the financial year 23 -24. This funding will allow us to increase our services and Trustees and the Project Manager are looking at what area this will be most beneficial.

In August 2019 SWWOP was very privileged to secure funding of £7,320 over 3 years from St Martin-in-the-Field Charity. As with the previous financial year, due to the COVID pandemic and not being able to visit prisons, St Martin-in-the-Field Charity has very kindly allowed SWWOP to spend the funding on supporting with other costs as required to meet the needs of all the women affected. This donation has now been fully spent.

Sheffield Primary Care Trust has provided £9500 to fund a part time Drug Intervention worker. This post has already proved to be a real asset to the team and provides a much needed link between the Sheffield drug service and SWWOP.

South Yorkshire Police and Crime Commissioner provided £4934 on 31/03/23 which, going forward, will fund the paid Outreach workers, DBS checks, Volunteer bus & travel expenses, travel to prison visits, posters, leaflets and other informative literature for the clients.

We have also received a very kind addition donation of £1000 from '500 together', a Sheffield based fundraising group, who aims to help everyday causes and offer a helping hand to someone who really needs it.

Arnold Clark have provided £2000 which pays for any food for the outreach Van and can also be used for van fuel if needed. This money also funds any other miscellaneous van supplies that might be required.

Funding from WM Morrison Supermarkets of £5000 specifically for office refurbishments has meant that there are plans to improve the client's group room with additional seating and shelving. There will also be new filing cabinets and other office furniture to improve working conditions for staff. Due to the changes in management and recruitment of additional staff, the timeline for the improvements has been pushed back. The money does not have to be used in this financial year and there are also plans to improve the kitchen and the flooring throughout in the year 23/24.

The LACK funding pays £1000 towards the weekly food parcels that SWWOP provides to the client. The food is obtained from Fair Share and Lowedges Food Bank. This remains a vital part of the service that SWWOP offers to the women it serves.

Trussel Trust has provided SWWOP with £2400 to be used for training around domestic abuse. The Project manager is currently in discussion with Trussel Trust to see if this money could also be used for wider training opportunities for the team.

We very much appreciate the funding we have received from all our donors.

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report continued**

#### **Review of Progress and Achievement continued**

In addition, SWWOP received very kind, individual donations amounting to £15345 were gratefully received through Just Giving, Giving.com and other charitable giving methods. The Computer Technology firm Arm donated £5000 to be used for IT equipment which has transformed the ability of the staff to work in the office or remotely.

Finally, other income received was from our NIC allowance and bank interest.

The Trustees would like to thank everyone who has in any way funded SWWOP during the year and thereby enabled SWWOP to deliver the very needed services they provide to a group of very vulnerable women in and around Sheffield.

As well as thanking anyone who has provided financial support to SWWOP, we would like to thank all the SWWOP workers and volunteers, who give their time and support to ensure we are able to provide support and services to our clients. Without you all, our donors, workers and volunteers, the work we want to deliver would not be possible.

#### **Reserves Policy**

SWWOP is aiming towards maintaining 3 - 6 months of funds in reserve to provide sufficient funds to cover management, administration and support costs in the event of emergency through lack of funding from time to time.

#### **Trustees responsibilities for the financial statements**

Company and charity law requires the trustees to prepare financial statements for each financial period which show the state of affairs of the charity and of net income or expenditure of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.
- state whether applicable accounting standards of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustees to prepare financial statements. The Trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Trustees on 19 December 2023 and is signed on their behalf by:



Polly Foster  
Acting Chair of Trustees

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Independent Examiner's report on the Accounts of SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT for the year ended 31 March 2023**

I report on the accounts of the company for the year ended 31 March 2023, which are set out on pages 8 to 12.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: \_\_\_\_\_

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

Date: \_\_\_\_\_

## SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

### Statement of Financial Activities incorporating Income and Expenditure Account for the year ended 31 March 2023

	Notes	Unrestricted funds	Restricted funds	Total funds 2023	Total funds 2022
		£	£	£	£
<b>Income from</b>	1				
Incoming resources from charitable activities:					
Grants and donations	3	15,345	242,025	257,370	156,677
Activities for generating funds:					
Other receipts		5,748	-	5,748	19,314
<b>Total Income</b>		<b>21,093</b>	<b>242,025</b>	<b>263,118</b>	<b>175,991</b>
<b>Expenditure on</b>					
Charitable activities					
Wages	6	-	117,211	117,211	105,757
Payroll service		-	864	864	504
Travel, training & conference		1,700	1,224	2,924	2,604
Premises		-	19,600	19,600	18,368
Volunteer expenses		-	-	-	902
Insurance		-	1,079	1,079	1,013
Memberships, meetings, networking and supervision		816	422	1,238	316
Telephone, mobile & internet		331	436	767	949
Vehicle maintenance/tax/insurance, diesel		-	3,543	3,543	9,870
Equipment and IT		2,199	1,029	3,228	726
Printing, postage and stationery		110	953	1,063	372
Publicity		-	1,899	1,899	244
Outreach		702	1,058	1,760	485
Exit support		-	5,381	5,381	5,294
Health items		-	1,339	1,339	294
Newhall prison		-	358	358	425
Covid support costs		-	-	-	358
Other expenditure		-	-	-	243
Accountancy and independent examination		465	-	465	440
<b>Total expenditure</b>		<b>6,323</b>	<b>156,396</b>	<b>162,719</b>	<b>149,164</b>
<b>Net (outgoing)/incoming resources</b>		<b>14,770</b>	<b>85,629</b>	<b>100,399</b>	<b>26,826</b>
Total funds brought forward		45,515	47,712	93,228	66,401
<b>Total funds carried forward</b>	4	<b>60,285</b>	<b>133,341</b>	<b>193,626</b>	<b>93,228</b>

# SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

## Balance Sheet as at 31 March 2023

Company number: 05413661

	Notes	2023 £	2022 £
Fixed assets	2	-	-
<b>Current Assets</b>			
Balance at Bank		193,956	93,580
Cash in Hand		135	87
		<u>194,091</u>	<u>93,667</u>
<b>Creditors: amounts falling due within one year</b>			
Accruals	4 5	(465)	(440)
		<u>(465)</u>	<u>(440)</u>
<b>Net Current Assets</b>		<u>193,626</u>	<u>93,227</u>
<b>Net Assets</b>		<u><b>193,626</b></u>	<u><b>93,227</b></u>
<b>Represented By FUNDS</b>			
Unrestricted Funds		60,285	45,515
Restricted Funds	3	133,341	47,712
		<u><b>193,626</b></u>	<u><b>93,227</b></u>

For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements are approved by the Trustees on 19 December 2023 and signed on its behalf by:



Lotte Aweimrin  
Treasurer

# SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

## Notes to the accounts

### for the year ended 31 March 2023

#### 1 Accounting Policies

##### (a) Basis of preparation

The Financial Statements have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (effective from January 2015 and updated with effect from January 2016) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Charity meets the definition of a public benefit entity as defined under FRS102.

##### (b) Income

Grants donations and Income from charitable trading activities are recognised in full in the Statement of Financial Activities in the year in which they are received.

##### (c) Restricted Funds

Restricted funds are used for specific purposes as laid down by the donor. Expenditure which meets the criteria is identified to the fund together with a fair allocation of management and support costs.

##### (d) Unrestricted Funds

Unrestricted Funds are other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

##### (e) Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of V.A.T. The company is not VAT registered.

Governance costs of the charity relate to the costs of running the charity such as the costs of meetings, professional costs and statutory compliance, and includes any costs which cannot be specifically identified to another expenditure classification. In the opinion of the trustees all support costs relate to charitable expenditure.

##### (f) Tangible Fixed Assets and Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its useful life. Van: 25% on cost

##### (g) Fund Accounting

Funds held by the charity are either restricted funds or unrestricted general funds. Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds that can only be used for a particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

#### 2 Tangible Fixed Assets

	Van £	Total £
<b>Cost</b>		
Brought Forward	21,140	21,140
Additions	-	-
Carried Forward	<u>21,140</u>	<u>21,140</u>
Depreciation		
Brought Forward	21,140	21,140
Charge for the year	-	-
Carried Forward	<u>21,140</u>	<u>21,140</u>
Net Book Value 31 March 2023	<u>-</u>	<u>-</u>
Net Book Value 31 March 2022	<u>-</u>	<u>-</u>

## SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

### Notes to the accounts

for the year ended 31 March 2023

3 Grants and donations	Unrestricted funds	Restricted funds	Total funds
500 Together fund	-	1,000	1,000
Arnold Clarke	-	2,000	2,000
Reaching Communities Big Lottery Fund	-	89,320	89,320
Reaching Communities Big Lottery Fund - cost of living grant	-	15,596	15,596
Lack Fund	-	1,000	1,000
South Yorkshire Police and Crime Commissioner	-	4,934	4,934
Sheffield Primary Care Trust	-	9,500	9,500
Sheffield City Council Housing	-	55,475	55,475
Sheffield City Council- Safer & Sustainable Communities Partnership	-	55,800	55,800
Trussel Trust	-	2,400	2,400
WM Morrisons	-	5,000	5,000
Donations and gift aid	15,345	-	15,345
	<u>15,345</u>	<u>242,025</u>	<u>257,370</u>

### 4 Restricted Funds

	Opening balance at 01/04/22	Incoming resources	Outgoing expenditure	Closing Balance at 31/03/23
500 Together fund	-	1,000	(1,000)	-
Arnold Clarke	-	2,000	(2,000)	-
Reaching Communities Big Lottery Fund	45,442	89,320	(81,776)	52,986
Reaching Communities Big Lottery Fund - cost of living grant	-	15,596	(8,800)	6,796
Lack Fund	-	1,000	-	1,000
South Yorkshire Police and Crime Commissioner	-	4,934	-	4,934
Sheffield Primary Care Trust	-	9,500	(4,750)	4,750
Sheffield City Council Housing	-	55,800	(55,800)	-
Sheffield City Council- Safer & Sustainable Communities Partnership	-	55,475	-	55,475
St Martin in the Field	2,270	-	(2,270)	-
Trussel Trust	-	2,400	-	2,400
WM Morrisons	-	5,000	-	5,000
	<u>47,712</u>	<u>242,025</u>	<u>(156,396)</u>	<u>133,341</u>

## SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

### Notes to the accounts

for the year ended 31 March 2023

#### 5 Accruals

These are expenses that have been incurred but have not been billed or paid for during the accounting period. They are in respect of:

Independent Examination	£ 465
	<hr/> <b>465</b>

#### 6 Staff costs and trustees remuneration

Gross salaries	£ 106,650
Employers national insurance	3,501
Pension	7,060
	<hr/> <b>117,211</b>

An equivalent of four full-time employees were employed during the year.

No remuneration was paid to any trustees during the period.

**SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

England & Wales - Charity number 1109759

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# Accounts

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**SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT  
(SWWOP)**

**(A Company Limited by Guarantee, registered no. 05413661)**

**(Registered Charity registered number 1109759 )**

**FINANCIAL STATEMENTS**

**for the year ended 31 March 2022**

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# **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

## **Legal and administrative information**

### **Trustees**

Catherine Lee

Chair

Lotte Aweimrin

Treasurer

Lucy J Edwards

Anthony Bains

### **Company Secretary**

Sali Harwood

### **Registered Charity number**

1109759

### **Company Ltd by Guarantee number**

05413661

### **Principal address & Registered Office**

WMS House

61-63A The Wicker

Sheffield

S3 8HT

### **Independent examiner**

Craig Williamson

White Rose Accounting for Charities

The Ghyll

Threapland

Aspatria

CA7 2EL

### **Bank**

Royal Bank of Scotland plc

Sheffield Broomhill Branch

184 Whitham Road

Broomhill

Sheffield

S10 2SS

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report**

The Trustees present their annual report and financial statements for the year ended 31 March 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities.

### **Structure, governance and management**

The charitable company is governed by its memorandum and articles of association incorporated 5 May 2005 and was entered on the Register of Charities effective from 27 May 2005.

SWWOP is managed/supported by a multi-agency management committee with representatives from Mental Health, Safeguarding Children and Adults at Risk, Substance Misuse, Sexual Health, Education and Organisational Consultancy work.

SWWOP is managed by a voluntary management committee with day to day management by Sali Harwood the manager.

The trustees who served during the year are listed on page 2 on the report.

New trustees are recruited to fill gaps in the management committee as required. Trustees are generally recruited from people who express an interest in the work of SWWOP. An initial meeting occurs with the Manager to outline the roles and responsibilities and also the work of SWWOP. New trustees are invited to observe a trustee meeting and are voted on by the existing members.

### **Objectives and activities**

The Projects objects are:

- a) to educate the public in the causes and effects of prostitution and the prevention thereof, and to undertake or contribute to research into such matters and/or publish the useful results of such research;
- b) to provide education to women working in prostitution about health;
- c) to provide street-based community work providing information, advice and support around a broad range of issues;
- d) to develop opportunities and resources for women to meet together to give and receive support, improve self esteem and lack of confidence and to take part in activities;
- e) an opportunity for women to explore choices available to them e.g. employment, education and training;
- f) to break down the feelings of isolation and vulnerability of women working;
- g) to encourage take-up of health, social and other local services;

SWWOP is opposed to discrimination and oppression based on the grounds of race, gender, class, age, sexuality, disability and HIV status.

The objects of the SWWOP as a Charity are to promote the benefit of women inhabitants of the City of Sheffield and districts and in particular those women who work in the sex industry and as prostitutes {"working women"}, by the provision of education and training and the promotion and preservation of good health amongst the said women and by raising public awareness in the causes and prevention of prostitution.

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report continued**

#### **Public benefit statement**

The Trustees of SWWOP take their responsibilities seriously and are confident that the organisation's activities meet the public benefit guidance of the Charity Commission.

#### **Review of Progress and Achievement**

This is the fourth year in which we have been able to open our offices full time for five days per week, allowing the increasing number of extremely vulnerable clients, with complex difficulties, to simply drop in for help. This is particularly valuable as a way of preventing crisis' from escalating.

The majority of clients are substance misusers, many of them are homeless, and the majority live chaotic and dangerous lives. During COVID, our clients have continued to work on the street as usual and the number of clients/punters has not dropped.

Despite having to change our activities due to COVID, we have been able to carry out our outreach work with safety measures put in place for both SWWOP workers and our clients.

We have also been able to continue the delivery of food parcels to those with accommodation and have liaised with the Council and Homeless charities to trace women to offer accommodation to those who needed it.

In December 2020 the Big Lottery extended to us a one-off payment grant, due to COVID, for 6 months for £39,850 ending May 2021. This very generous grant has been a lifeline during the pandemic, where fundraising has been particularly difficult.

During this time we applied once again to the Big Lottery and we were very fortunate to receive a further 3 years funding of £89,320 per annum starting September 2021. This has enabled us to keep/recruit 2 full time and one part-time staff and keep our offices open for the additional hours necessary during the week to provide much needed services for our clients. For both our case workers and our client's safety, we are only able to allow access for our clients to our office when at least two staff members are on hand.

We are very grateful to our core funders the Sheffield City Council Safer and Sustainable Communities Partnership totalling £55,800. The funding we receive from the Sheffield City Council enables us to continue delivering our much-needed services and we thank them most sincerely for always supporting us.

In August 2019 SWWOP was very privileged to secure funding of £7,320 over 3 years from St.Martin's in the Fields Charity. The funding is intended to enable our case workers to meet any of our clients leaving prison and help them with their rehabilitation.

As for the previous financial year, due to the COVID pandemic and not being able to visit prisons, St.Martin's in the Fields Charity has very kindly allowed SWWOP to spend the funding on supporting with other costs as required to meet the needs of all the women affected. This funding is due to end August 2022.

We have also received a very kind donation from '500 together', a Sheffield based fundraising group, who aims to help everyday causes and offer a helping hand to someone who really needs it. We very much appreciate the funding received.

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report continued**

#### **Review of Progress and Achievement continued**

In addition SWWOP received donations from ARM totalling £7,466 and a payment of £15,288 from the University of Sheffield to cover the cost of their placement students, who did placements at SWWOP in 2020 and 2021 under the guidance of the SWWOP Manager, Sali Harwood.

Other very kind, individual donations amounting to £2,591 were gratefully received through Just Giving, Giving.com and other charitable giving methods, as well as £1,000 from Paul Grant Charitable Trust.

Finally, other income received was from our NIC allowance and bank interest.

The Trustees would like to thank everyone who has in any way funded SWWOP during the year and thereby enabled SWWOP to deliver the very needed services they provide to a group of very vulnerable women in and around Sheffield.

As well as thanking anyone who has provided financial support to SWWOP, we would like to thank all the SWWOP workers and volunteers, who give their time and support to ensure we are able to provide support and services to our clients. Without you all, our donors, workers and volunteers, the work we want to deliver would not be possible.

#### **Reserves Policy**

SWWOP is aiming towards maintaining 3 - 6 months of funds in reserve to provide sufficient funds to cover management, administration and support costs in the event of emergency through lack of funding from time to time.

#### **Trustees responsibilities for the financial statements**

Company and charity law requires the trustees to prepare financial statements for each financial period which show the state of affairs of the charity and of net income or expenditure of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.
- state whether applicable accounting standards of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustees to prepare financial statements. The Trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Trustees on \_\_\_\_\_ and is signed on their behalf by:

Sali Harwood  
Company Secretary

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Independent Examiner's report on the Accounts of SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT for the year ended 31 March 2022**

I report on the accounts of the company for the year ended 31 March 2022, which are set out on pages 7 to 10.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: \_\_\_\_\_

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

Date: \_\_\_\_\_

## SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

### Statement of Financial Activities incorporating Income and Expenditure Account for the year ended 31 March 2022

	Notes	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
		£	£	£	£
<b>Income from</b>	1				
Incoming resources from charitable activities:					
Grants and donations	3	11,557	145,120	156,677	166,806
Activities for generating funds:					
Other receipts		19,314	-	19,314	4,146
<b>Total Income</b>		<b>30,871</b>	<b>145,120</b>	<b>175,991</b>	<b>170,952</b>
<b>Expenditure on</b>					
Charitable activities					
Wages	6	-	105,757	105,757	109,420
Payroll service		41	463	504	462
Travel, training & conference		1,345	1,259	2,604	1,856
Premises		6,598	11,770	18,368	17,300
Volunteer expenses		902	-	902	965
Insurance		1,013	-	1,013	1,004
Memberships, meetings, networking and supervision		129	187	316	259
Telephone, mobile & internet		240	709	949	1,486
Vehicle maintenance/tax/insurance, diesel		6,703	3,167	9,870	6,152
Equipment and IT		485	241	726	4,292
Printing, postage and stationery		24	348	372	688
Publicity		238	6	244	191
Outreach		199	286	485	256
Exit support		326	4,968	5,294	2,687
Health items		-	294	294	198
Newhall prison		266	159	425	924
Covid support costs		188	170	358	1,029
Depreciation		-	-	-	5,285
Other expenditure		197	46	243	75
Accountancy and independent examination		-	440	440	425
<b>Total expenditure</b>		<b>18,894</b>	<b>130,271</b>	<b>149,164</b>	<b>154,955</b>
<b>Net (outgoing)/incoming resources</b>		<b>11,977</b>	14,849	<b>26,827</b>	<b>15,996</b>
Total funds brought forward		33,538	32,863	66,401	50,404
<b>Total funds carried forward</b>	4	<b>45,515</b>	<b>47,712</b>	<b>93,227</b>	<b>66,401</b>

# SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

## Balance Sheet as at 31 March 2022

Company number: 05413661		2022	2021
	Notes	£	£
Fixed assets	2	-	-
<b>Current Assets</b>			
Balance at Bank		93,580	66,752
Cash in Hand		86	74
		<u>93,667</u>	<u>66,826</u>
<b>Creditors: amounts falling due within one year</b>			
Accruals	4 5	(440)	(425)
		<u>(440)</u>	<u>(425)</u>
<b>Net Current Assets</b>		<u>93,227</u>	<u>66,401</u>
<b>Net Assets</b>		<u><b>93,227</b></u>	<u><b>66,401</b></u>
<b>Represented By FUNDS</b>			
Unrestricted Funds		45,515	33,538
Restricted Funds	3	47,712	32,863
		<u>93,227</u>	<u>66,401</u>

For the year ending 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements are approved by the Trustees on \_\_\_\_\_ and signed on its behalf by:

Lotte Aweimrin  
Treasurer

# SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

## Notes to the accounts

### for the year ended 31 March 2022

#### 1 Accounting Policies

##### (a) Basis of preparation

The Financial Statements have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (effective from January 2015 and updated with effect from January 2016) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Charity meets the definition of a public benefit entity as defined under FRS102.

##### (b) Income

Grants donations and Income from charitable trading activities are recognised in full in the Statement of Financial Activities in the year in which they are received.

##### (c) Restricted Funds

Restricted funds are used for specific purposes as laid down by the donor. Expenditure which meets the criteria is identified to the fund together with a fair allocation of management and support costs.

##### (d) Unrestricted Funds

Unrestricted Funds are other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

##### (e) Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of V.A.T. The company is not VAT registered.

Governance costs of the charity relate to the costs of running the charity such as the costs of meetings, professional costs and statutory compliance, and includes any costs which cannot be specifically identified to another expenditure classification. In the opinion of the trustees all support costs relate to charitable expenditure.

##### (f) Tangible Fixed Assets and Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its useful life. Van: 25% on cost

##### (g) Fund Accounting

Funds held by the charity are either restricted funds or unrestricted general funds. Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds that can only be used for a particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

#### 2 Tangible Fixed Assets

	Van £	Total £
<b>Cost</b>		
Brought Forward	21,140	21,140
Additions	-	-
Carried Forward	<u>21,140</u>	<u>21,140</u>
Depreciation		
Brought Forward	21,140	21,140
Charge for the year	-	-
Carried Forward	<u>21,140</u>	<u>21,140</u>
Net Book Value 31 March 2022	<u>-</u>	<u>-</u>
Net Book Value 31 March 2021	<u>-</u>	<u>-</u>

## SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

### Notes to the accounts

for the year ended 31 March 2022

<b>3 Grants and donations</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>
Reaching Communities Big Lottery Fund	-	89,320	89,320
Sheffield City Council- Safer & Sustainable Communities Partnership	-	55,800	55,800
Donations and gift aid	11,557	-	11,557
	<u>11,557</u>	<u>145,120</u>	<u>156,677</u>

### 4 Restricted Funds

	<b>Opening balance at 01/04/21</b>	<b>Incoming resources</b>	<b>Outgoing expenditure</b>	<b>Closing Balance at 31/03/22</b>
Reaching Communities Big Lottery Fund	14,535	-	(14,535)	-
	-	89,320	(43,878)	45,442
Sheffield City Council- Safer & Sustainable Communities Partnership	12,432	55,800	(68,232)	-
St Martin in the Field	5,896	-	(3,626)	2,270
	<u>32,863</u>	<u>145,120</u>	<u>(130,271)</u>	<u>47,712</u>

### 5 Accruals

These are expenses that have been incurred but have not been billed or paid for during the accounting period. They are in respect of:

Independent Examination	£
	440
	<u>440</u>

### 6 Staff costs and trustees remuneration

Gross salaries	£
	93,487
Employers national insurance	4,874
Pension	7,396
	<u>105,757</u>

An equivalent of four full-time employees were employed during the year.

No remuneration was paid to any trustees during the period.

**SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

England & Wales - Charity number 1109759

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# Accounts

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**SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT  
(SWWOP)**

**(A Company Limited by Guarantee, registered no. 05413661)**

**(Registered Charity registered number 1109759 )**

**FINANCIAL STATEMENTS**

**for the year ended 31 March 2021**

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# **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

## **Legal and administrative information**

### **Trustees**

Catherine Lee	Chair
Lotte Aweimrin	Treasurer
Ann Lucas	
Lucy J Edwards	
Andrew Martin	
Simon Nolan	
Anthony Bains	

### **Company Secretary**

Sali Harwood

### **Registered Charity number**

1109759

### **Company Ltd by Guarantee number**

05413661

### **Principal address & Registered Office**

WMS House  
61-63A The Wicker  
Sheffield  
S3 8HT

### **Independent examiner**

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

### **Bank**

Royal Bank of Scotland plc  
Sheffield Broomhill Branch  
184 Whitham Road  
Broomhill  
Sheffield  
S10 2SS

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report**

The Trustees present their annual report and financial statements for the year ended 31 March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities.

### **Structure, governance and management**

The charitable company is governed by its memorandum and articles of association incorporated 5 May 2005 and was entered on the Register of Charities effective from 27 May 2005.

SWWOP is managed/supported by a multi-agency management committee with representatives from Mental Health, Safeguarding Children and Adults at Risk, Substance Misuse, Sexual Health, Education and Organisational Consultancy work.

SWWOP is managed by a voluntary management committee with day to day management by Sali Harwood the manager.

The trustees who served during the year are listed on page 2 on the report.

New trustees are recruited to fill gaps in the management committee as required. Trustees are generally recruited from people who express an interest in the work of SWWOP. An initial meeting occurs with the Manager to outline the roles and responsibilities and also the work of SWWOP. New trustees are invited to observe a trustee meeting and are voted on by the existing members.

### **Objectives and activities**

The Projects objects are:

- a) to educate the public in the causes and effects of prostitution and the prevention thereof, and to undertake or contribute to research into such matters and/or publish the useful results of such research;
- b) to provide education to women working in prostitution about health;
- c) to provide street-based community work providing information, advice and support around a broad range of issues;
- d) to develop opportunities and resources for women to meet together to give and receive support, improve self esteem and lack of confidence and to take part in activities;
- e) an opportunity for women to explore choices available to them e.g. employment, education and training;
- f) to break down the feelings of isolation and vulnerability of women working;
- g) to encourage take-up of health, social and other local services;

SWWOP is opposed to discrimination and oppression based on the grounds of race, gender, class, age, sexuality, disability and HIV status.

The objects of the SWWOP as a Charity are to promote the benefit of women inhabitants of the City of Sheffield and districts and in particular those women who work in the sex industry and as prostitutes {"working women"}, by the provision of education and training and the promotion and preservation of good health amongst the said women and by raising public awareness in the causes and prevention of prostitution.

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report continued**

#### **Public benefit statement**

The Trustees of SWWOP take their responsibilities seriously and are confident that the organisation's activities meet the public benefit guidance of the Charity Commission.

#### **Review of Progress and Achievement**

This is the third year in which we have pursued a policy of opening our offices for five days per week, allowing the increasing number of extremely vulnerable clients, with complex difficulties, to simply drop in for help. This is particularly valuable as a way of preventing crisis's from escalating.

Due to lockdown we had to drastically change our activities. The majority of our clients are substance misusers, many of them are homeless, and the majority live chaotic and dangerous lives. They continued to work on the street as usual and the number of clients/punters did not drop.

By April 2020 SWWOP had to temporarily halt outreach via the van and all face to face, one to one and group sessions while we undertook a full risk assessment for both workers and clients. In the short term, the more stable clients were issued with mobile phones so they could have telephone support and we began to deliver food parcels to those with accommodation. We liaised with the Council and Homeless charities to trace women to offer accommodation to those who needed it.

This year is the last year of the 3-year grant from the Big Lottery of £70,000 per annum. The funding, which ended on 30<sup>th</sup> November 2020, has enabled SWWOP to be open for the additional hours necessary to provide an extended service. (For everyone's safety, we can only provide an open service with at least two staff members on hand.) The Big Lottery agreed to extend funding for an additional 6 months, granting SWWOP a one-off payment of £39,850 from 1<sup>st</sup> December 2020 to 31<sup>st</sup> May 2021. We are extremely grateful for the continued support from the Big Lottery especially during the pandemic, where fundraising has been difficult. SWWOP has applied for further funding from the Big Lottery for financial year 2021/22.

We have again this year received monies totaling £55,800 from the Sheffield City Council Safer & Sustainable Communities Partnership. They are one of our core funders, who without we would not be able to provide our much-needed services. We thank them most sincerely for always supporting us.

We also received confirmation of funding from the South Yorkshire Police & Crime Commissioners Sheffield Community Safety Partnership Fund totaling £23,500. This funding has enabled us to fund an essential part-time exit worker, as well as other expenses. Again, we thank the PCC most sincerely for supporting us.

In August 2019, SWWOP was very fortunate to secure funding of £7,320 over 3 years from St. Martin's in the Field. The funding enables our workers to meet any of our clients leaving prison and help them with their rehabilitation and we thank them most sincerely for this funding. Due to the COVID pandemic and not being able to visit prisons, St Martin's in the Field have very kindly allowed SWWOP to use the funding to assist with other costs as required to meet the needs of all the women affected.

SWWOP received donations from Arm totaling £5,148 and a payment of £6,536 from the University of Sheffield to cover the cost of their 6 students, who did placements at SWWOP under the guidance of the SWWOP Manager, Sali Harwood. Other very kind, individual donations amounting to £2,216 were gratefully received through Just Giving and charitable giving sites. Finally, other income received was from our NIC allowance and bank interest.

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Trustees' report continued**

#### **Review of Progress and Achievement continued**

We would like to thank everyone, who has funded the charity during the year and thereby enabled SWWOP to deliver the very needed services they do for a group of very vulnerable women in and around Sheffield.

We would also like to thank all the SWWOP workers and volunteers, who give their time and support to enable the charity to provide the much-needed services. It is very much appreciated.

#### **Reserves Policy**

SWWOP is aiming towards maintaining 3 - 6 months of funds in reserve to provide sufficient funds to cover management, administration and support costs in the event of emergency through lack of funding from time to time.

#### **Trustees responsibilities for the financial statements**

Company and charity law requires the trustees to prepare financial statements for each financial period which show the state of affairs of the charity and of net income or expenditure of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.
- state whether applicable accounting standards of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustees to prepare financial statements. The Trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Trustees on \_\_\_\_\_ and is signed on their behalf by:

Sali Harwood  
Company Secretary

## **SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT**

### **Independent Examiner's report on the Accounts of SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT for the year ended 31 March 2021**

I report on the accounts of the company for the year ended 31 March 2021, which are set out on pages 7 to 10.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: \_\_\_\_\_

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

Date: \_\_\_\_\_

## SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

### Statement of Financial Activities incorporating Income and Expenditure Account for the year ended 31 March 2021

	Notes	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
		£	£	£	£
<b>Income from</b>	1				
Incoming resources from charitable activities:					
Grants and donations	3	13,900	152,906	166,806	162,223
Activities for generating funds:					
Other receipts		4,146	-	4,146	3,399
<b>Total Income</b>		<b>18,046</b>	<b>152,906</b>	<b>170,952</b>	<b>165,622</b>
<b>Expenditure on</b>					
Charitable activities					
Wages	6	-	109,420	109,420	115,898
Payroll service		-	462	462	425
Travel, training & conference		-	1,856	1,856	2,095
Premises		-	17,300	17,300	18,000
Office equipment		1,682	1,190	2,872	-
Volunteer expenses		66	899	965	952
Insurance		-	1,004	1,004	985
Memberships, meetings, networking and supervision		-	259	259	246
Telephone, mobile & internet		-	1,486	1,486	1,442
Vehicle maintenance/tax/insurance, diesel		433	5,719	6,152	3,271
Equipment and IT		-	1,420	1,420	875
Printing, postage and stationery		200	488	688	479
Publicity		-	191	191	192
Outreach		-	256	256	181
Exit support		79	2,608	2,687	4,141
Health items		-	198	198	2,335
Newhall prison		-	924	924	1,165
Covid support costs		-	1,029	1,029	-
Sauna work		-	-	-	13
Depreciation		5,285	-	5,285	5,285
Other expenditure		21	54	75	301
Accountancy and independent examination		-	425	425	425
<b>Total expenditure</b>		<b>7,766</b>	<b>147,189</b>	<b>154,954</b>	<b>158,705</b>
<b>Net (outgoing)/incoming resources</b>		<b>10,280</b>	<b>5,717</b>	<b>15,998</b>	<b>6,916</b>
Total funds brought forward		23,258	27,146	50,404	43,489
<b>Total funds carried forward</b>	4	<b>33,538</b>	<b>32,863</b>	<b>66,401</b>	<b>50,404</b>

# SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

## Balance Sheet as at 31 March 2021

Company number: 05413661		2021	2020
	Notes	£	£
Fixed assets	2	-	5,285
<b>Current Assets</b>			
Balance at Bank		66,752	45,480
Cash in Hand		74	65
		<u>66,826</u>	<u>45,545</u>
<b>Creditors: amounts falling due within one year</b>			
Accruals	4 5	(425)	(425)
		<u>(425)</u>	<u>(425)</u>
<b>Net Current Assets</b>		<u>66,401</u>	<u>45,120</u>
<b>Net Assets</b>		<u><b>66,401</b></u>	<u><b>50,405</b></u>
<b>Represented By</b>			
<b>FUNDS</b>			
Unrestricted Funds		33,538	17,973
Unrestricted Funds: Fixed assets		-	5,285
Restricted Funds	3	32,863	27,146
		<u><b>66,401</b></u>	<u><b>50,404</b></u>

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements are approved by the Trustees on \_\_\_\_\_ and signed on its behalf by:

Lotte Aweimrin  
Treasurer

# SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

## Notes to the accounts

### for the year ended 31 March 2021

#### 1 Accounting Policies

##### (a) Basis of preparation

The Financial Statements have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (effective from January 2015 and updated with effect from January 2016) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Charity meets the definition of a public benefit entity as defined under FRS102.

##### (b) Income

Grants donations and Income from charitable trading activities are recognised in full in the Statement of Financial Activities in the year in which they are received.

##### (c) Restricted Funds

Restricted funds are used for specific purposes as laid down by the donor. Expenditure which meets the criteria is identified to the fund together with a fair allocation of management and support costs.

##### (d) Unrestricted Funds

Unrestricted Funds are other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

##### (e) Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of V.A.T. The company is not VAT registered.

Governance costs of the charity relate to the costs of running the charity such as the costs of meetings, professional costs and statutory compliance, and includes any costs which cannot be specifically identified to another expenditure classification. In the opinion of the trustees all support costs relate to charitable expenditure.

##### (f) Tangible Fixed Assets and Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its useful life. Van: 25% on cost

##### (g) Fund Accounting

Funds held by the charity are either restricted funds or unrestricted general funds. Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds that can only be used for a particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

#### 2 Tangible Fixed Assets

	Van £	Total £
<b>Cost</b>		
Brought Forward	21,140	21,140
Additions	-	-
Carried Forward	<u>21,140</u>	<u>21,140</u>
Depreciation		
Brought Forward	15,855	10,570
Charge for the year	5,285	5,285
Carried Forward	<u>21,140</u>	<u>15,855</u>
Net Book Value 31 March 2021	<u>-</u>	<u>5,285</u>
Net Book Value 31 March 2020	<u>5,285</u>	<u>10,570</u>

## SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

### Notes to the accounts

for the year ended 31 March 2021

3 Grants and donations	Unrestricted funds	Restricted funds	Total funds
Reaching Communities Big Lottery Fund	-	73,606	73,606
Sheffield City Council- Safer & Sustainable Communities Partnership	-	55,800	55,800
South Yorkshire Police & Crime Commissioner	-	23,500	23,500
Donations and gift aid	13,900	-	13,900
	<u>13,900</u>	<u>152,906</u>	<u>166,806</u>

### 4 Restricted Funds

	Opening balance at 01/04/20	Incoming resources	Outgoing expenditure	Closing Balance at 31/03/21
Evan Cornish Foundation	-			-
Reaching Communities Big Lottery Fund	20,125	73,606	(79,196)	14,535
Sheffield City Council- Safer & Sustainable Communities Partnership	-	55,800	(43,368)	12,432
South Yorkshire Police & Crime Commissioner	-	23,500	(23,500)	-
St Martin in the Field	7,021		(1,125)	5,896
	<u>27,146</u>	<u>152,906</u>	<u>(147,189)</u>	<u>32,863</u>

### 5 Accruals

These are expenses that have been incurred but have not been billed or paid for during the accounting period. They are in respect of:

Independent Examination	£ 425
	<u>425</u>

### 6 Staff costs and trustees remuneration

Gross salaries	£ 94,765
Employers national insurance	4,725
Pension	9,930
	<u>109,420</u>

An equivalent of four full-time employees were employed during the year.

No remuneration was paid to any trustees during the period.