



# u3a

## Saltburn District

### AGM & UPDATE

Friday 3rd May 2024

# Saltburn District u3a AGM



## AGENDA

1. Welcome
2. Apologies for absence
3. Approval of minutes from AGM 5<sup>th</sup> May 2023
4. Chair's Report on highlights of 2023/24
5. Treasurer's Report
6. Approval of examined accounts.
7. Approval of appointment of an Examiner for the accounts.
8. Election of committee
9. Motions – none submitted
10. Group Leaders' Report
11. Theatre Group Report
12. Any other business
13. 50/50 Draw

**Next update - Friday 7th June 2024, SCAR, doors open 9.45am – 10.15am Start**

# Saltburn District u3a AGM



## **2. Apologies for absence:**

**Ann Strong, Catherine Donovan, Andrew Watts, Gill Maughan ,  
Roger Elgood, Pat Ryan, Helen Pearson, Liz Read, Diane Goldby.**

## **3. Minutes of the 2023 AGM approval:**

- Proposed by:**
- Seconded by:**
  
- VOTE**

# CHAIRS REPORT

- MEMBERSHIP COMPARISON AT 31 MARCH 2024

	Total Membership 31 <sup>st</sup> March	
2019	885	+11
2020	916	+31
2021	670	-246
2022	818	+148
2023	800	-18
2024	795 (7 affiliate)	-5

As of midnight last night:

Current: 670 members – Quorum needed: 67

# CHAIRS REPORT - GROUPS

- **69 Groups**
- **57 Topics**
- **29 Venues across east Cleveland Area**
- **6 Outdoor groups**
- **1 in private home**

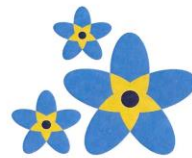
# **CHAIRS REPORT NOTABLE EVENTS OF 2023/24**

**6th May – King Charles Coronation – commemoration pebbles, workshops, bunting, tap dancing**

**21st September – National u3a week – Saltburn Library**

**30th September - Treasure Hunt - 19 teams took part.**

**10th October - Dementia Awareness – start of workshops and commitment to becoming dementia-friendly to help improve the lives of people affected by dementia. We have now held 3 sessions that were attended by a total of 104 SDu3a Members.**



Working to become  
**Dementia  
Friendly**  
2023



This is to certify that

## U3A Saltburn

Has committed to becoming more  
dementia-friendly to help improve the  
lives of people affected by dementia.

Chair of the Trustees

**26-09-2023**

Date

**Dementia Action**  
TEESSIDE





# Dementia Friends

u3a learn,  
laugh,  
live



# Dementia Friends

**SALTBURN U3A**  
**Round 3**  
Dementia Friend  
Redcar & Cleveland



**SALTBURN U3A**  
Redcar and Cleveland

**Dementia  
Action**  
TEESSIDE



# **CHAIRS REPORT NOTABLE EVENTS OF 2023/24**

**1st Dec - Christmas update meeting – Murder Mystery Play written by Ann Gillatt and acted out by members of the committee.**

**8th/9th March - Valley of Light –lanterns made by members for display by Stellar Projects in Saltburn Valley Gardens 23+ members attended two workshops to make lanterns of Saltburn landmarks. These were then on display in the Saltburn Valley Gardens.**

# Valley of Light





Photo by: Kate Greenwood



# UPDATE MEETINGS

- **Presentations by groups**
- **Desert Island Discs**
- **Book Swaps**
- **Fraud Workshops**
- **Speakers**
- **Update on u3a topics**
- **Theatre group**
- **Group News**
- **And much more.....**

## Saltburn District u3a learn, laugh, live

Spring 2024 Issue 47

Website: <http://u3asites.org.uk/saltburn>



SALTBURN-BY-THE-SEA BEACH

### INSIDE THIS ISSUE:

MESSAGE FROM THE CHAIR	2
GIFT AID	2
MONTHLY UPDATE"	3
AGM	4
MEMBERSHIP RENEWALS	5
50/50 DRAW	6
ACCESSIBILITY NEWS	7
GROUPS COORDINATOR UPDATE	8
THEATRE GROUP	9
LIGHT & FESTIVAL	10 & 11
U3A FESTIVAL	12

### Welcome to the 2024 Spring Newsletter

This is an important time of year for Saltburn District u3a, as it is Membership Renewal time in April and we hold our AGM in May (on Friday 3rd). You will find detailed information later in this Newsletter about both of these, including a list of all the dates and places when you can pay your 2024/25 membership fees. And it will still only cost you £10 per year!

It is also the time that many of our officers on the Committee will be stepping down and new faces will be taking on their roles. We are sure you would like to join us in thanking them for all their hard work and for their invaluable contributions to the quarterly Newsletter.

We also have to say our goodbyes and thanks to Hugh Melvin who has decided to withdraw from the Newsletter team, but we will no doubt still be calling on him when we need great photographs!

Inside you will find news on Groups, Update Meetings, Membership Information, and a look back at some of the events and news since our last issue in December 2023. Look for The Valley of Light, u3a Festival, 50/50 Prize Draw, and an important message from our Chair.

The newsletter team would love to hear from you via the website - your views on the new style of the newsletter are most welcome. After all, it is YOUR newsletter - so anything goes. We need your views to make this newsletter something you want to read as soon as it arrives in your email inbox.

*Howard Leake, Tricia Salt, Val Moore, Anne Menzies and Sarah Telfer*  
*Your Newsletter Team*



# NEWSLETTER

- **Excellent source of information**
- **Emailed quarterly to all members.**
- **Currently not on the website due to impending move to a new platform (siteworks).**
- **5 active members, Howard Leake, Anne Menzies, Val Moore, Trish Salt and Sarah Telfer. Hugh Melvin – Editor has now stepped down.**
- **Group leaders and members can submit articles for publication in the newsletter – deadline usually middle of prior month.**
- **Hard copies no longer available due to cost.**

# **THANK YOU!**

**40+ Members who give their time to help out with events and activities**

## **OUR COMMITTEE & KEYWORKERS**

**Plus all others who slip under the radar – a huge thank you too.**

### **DONATIONS**

**We are a non-profit organisation and as such need support like most charitable organisations do. Thank you to those who donate time and effort to help us raise money.**

# Saltburn District u3a AGM



## **4. Treasurer's Report – Paul Bradbury**

## **5. Approval of examined Accounts**

**Proposer:**

**Seconder:**

**All in favour:**

**All against:**

# **PROPOSAL**

**To continue using the services of Draycott and Kirk, Chartered Accountants, Guisborough**

**Proposer:**

**Seconder:**

**Those in favour**

**Those against**

## COMMITTEE

**Current committee:**

**\*Chair – Gaye Batiz – at 3 year tenure**

**\*Vice Chair – Ken Johnson - resigning**

**Treasurer – Paul Bradbury**

**Secretary (Admin) – Margo Davison-Wood**

**Secretary (Meetings) – Diane Goldby**

**\*Membership Secretary (Admin) – Louise Moore – at 6 year tenure**

**Membership Secretary (Finance) – Mary Maternaghan**

**\*Groups Co-Ordinator – Karin Slade – at 6 year tenure**

**Beacon/Facebook Officer – Elizabeth Read**

**IT - Ken Bladen**

**Communications/Website/Newsletter – Howard Leake (co-opted)**

**Theatre Group Treasurer – Paul Spight (co-opted)**



# COMMITTEE

## **2023 – 2024 LEAVING**

- **Ken Johnson – Vice Chair**
- **Louise Moore – Membership Secretary**
- **Karin Slade – Groups Co-Ordinator**
- **Deb & Graham Barwick – Accessibility Champions**

## **2025 REPLACEMENTS NEEDED:**

- **Membership Secretary – Finance – at 6 year tenure**

## COMMITTEE

- We will have to shuffle roles on the committee this year to cover roles.
- Committee Meeting 8<sup>th</sup> May to decide roles.
- New committee will be announced by email, newsletter and at the 7th June update meeting.
- We still have a vacancy for Accessibility Champion. This is a non-committee role.
- Any questions about the committee or other non-committee roles such as keyworkers can be answered by any one of the committee or put in an email to the Chair.

# Saltburn District u3a AGM



## 8. Election/re-election of Committee

STANDING FOR ELECTION		
NAME	PROPOSER	SECONDER
DEBORAH BARWICK	Karen Looms	Julie Hodgson
ANN STRONG	Elizabeth Tilstone	Ann Maddison

# Saltburn District u3a AGM



**9. Motions – none submitted**

**10. Group Co-Ordinator's Report – Karin Slade**

**11. Theatre Group – Barbara Spight**

# Saltburn District u3a AGM



**12. Any other business**

**13. 1<sup>st</sup> 50/50 Draw**

**Next update meeting: June 7<sup>th</sup> – Desert Island Discs**



# **Saltburn District u3a AGM**



## **Close of meeting**

**ON BEHALF OF SDU3A COMMITTEE**

**Thank you for your attendance and participation.**

**Date of next AGM: Friday 2nd May 2024**

**SALTBURN DISTRICT U3A**

Registered charity number 1109691

**FINANCIAL ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2024**

**DRAYCOTT & KIRK**  
**CHARTERED ACCOUNTANTS**  
Cleveland House  
92 Westgate  
Guisborough  
Cleveland  
TS14 6AP

**SALTBURN DISTRICT U3A**

**SUPPORT GROUP INFORMATION**  
**YEAR ENDED 31 MARCH 2024**

<b>Committee</b>	Gaye Batiz (Chair) Margo Davidson-Wood (Secretary) Diane Goldby (Secretary) Paul Bradbury (Treasurer) Kenneth Johnson (Vice Chair) Louise Moore Elizabeth Read Karin Slade Howard Leake Kenneth Bladen Paul Spight Mary Maternaghan
<b>Address</b>	2 Westfield Road Marske by the Sea Redcar TS11 6EH
<b>Bankers</b>	Nat West 5 High Street East Redcar TS10 3JR
<b>Accountants</b>	Draycott & Kirk LLP Cleveland House 92 Westgate Guisborough Cleveland TS14 6AP

SALTBURN DISTRICT U3A  
TRUSTEES ANNUAL REPORT FOR THE PERIOD  
1ST APRIL 2023 TO 31ST MARCH 2024

**Names of Charity trustees who manage the charity**

Gaye Batiz (Chair)  
Margo Davidson-Wood (Secretary)  
Diane Goldby (Secretary)  
Paul Bradbury (Treasurer)  
Kenneth Johnson (Vice Chair)  
Louise Moore  
Elizabeth Read  
Karin Slade  
Howard Leake  
Kenneth Bladen  
Paul Spight  
Mary Maternaghan

**Structure, governance and management**

Governing document:	Constitution
Constitution of the charity:	Associated within the Third Age Trust.
Trustee selection methods:	Election by members at the AGM.

**Objectives**

- 1) To advance the education of the public and in particular the education of people no longer in fulltime gainful employment who are in their Third Ages (being the period of time after the first age of childhood dependence and the second age of full time employment and/or parental responsibility) residing in Saltburn and its surrounding locality;
- 2) The provision of facilities for leisure time and recreational activities with the object of improving the conditions of life for the above persons in the interests of their social welfare.

**Summary of the main activities undertaken for the public benefit in relation to these objectives**

During the year 64 specific activities of interest in a range of educational, recreational and leisure activities, including zoom meetings have been offered to members.  
The Trustees have had regard to CC/CCNI's guidance on Public Benefit.

**Achievements and performance**

The number of members averaged 780.  
Careful management of the finances has ensured the sustainability of the charity for the coming year.

**Reserves policy**

The trustees consider an amount in reserve representing six months running costs is advisable and that an amount is retained in excursions to allow for the purchase of tickets in advance.

**Review of financial position at the year end.**

The Trustees consider the financial position at the year end to be good and that the charity should be able to operate normally in the following year.

The trustees declare they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature



Full Name

Gaye Batiz

Position

Chair

Dated

3/5/2024

## Independent Examiner's Report to the Trustees of Saltburn District U3a

I report on the accounts of the charity for the year ended 31 March 2024 which are set out on pages 4 to 6

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



C N Mason

Chartered Certified Accountant

Draycott & Kirk LLP  
Cleveland House  
92 Westgate  
Guisborough  
Cleveland  
TS14 6AP

Date

8/5/24



**SALTBURN DISTRICT U3A**

**Receipts and payments account for the Year ended 31 March 2024**

	<u>Note</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>Funds</u>	<u>2023</u>
<b><u>Incoming Resources</u></b>					
				-	1,190
Group income		28,510		28,510	24,319
Membership		7,908		7,908	7,675
Theatre Group	3		28,817	28,817	33,575
Third Age Matters Contributions		126		126	120
Coffee Morning				-	692
Gift Aid		924		924	616
Coffee mornings		1,694		1,694	1,125
Items for sale		245		245	9
Excursions		305		305	
Donations		50	140	190	3,445
Interest received		145		145	67
<b><u>Total Incoming Resources</u></b>		<b>39,906</b>	<b>28,957</b>	<b>68,863</b>	<b>72,833</b>
<b><u>Expenditure</u></b>					
<b><u>Direct charitable expenditure</u></b>					
Room Hire		31,471		31,471	28,437
Theatre Group	3		29,244	29,244	33,098
Third Age Matters Contributions		166		166	353
Stationery		89		89	321
Membership Subs to the Third Age Trust		3,160		3,160	3,325
Beacon Subs to the Third Age Trust		800		800	815
Sundry		25		25	158
Examiners fees		240		240	240
Travel		347		347	43
Licences		87		87	-
Zoom Subscriptions		140		140	237
Group activities		1,151	143	1,294	1,078
Equipment		358	1,799	2,157	300
General printing		153	658	811	230
<b><u>Total Expenditure</u></b>		<b>38,187</b>	<b>31,844</b>	<b>70,031</b>	<b>68,635</b>
<b>Net Incoming/Outgoing Resources</b>		<b>1,719</b>	<b>(2,887)</b>	<b>(1,168)</b>	<b>4,198</b>
<b>Transfers between funds</b>				-	-
<b>Total funds brought forward</b>		<b>30,350</b>	<b>9,116</b>	<b>39,466</b>	<b>35,268</b>
<b>Total funds carried forward</b>		<b>32,069</b>	<b>6,229</b>	<b>38,298</b>	<b>39,466</b>

**SALTBURN DISTRICT U3A**  
**STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST MARCH 2024**

	This year unrestricted	This year restricted	This year Total
	£	£	£
<b>Cash Funds</b>			
Cash at bank	32,069	6,229	38,298
Cash in hand		-	
	<u>32,069</u>	<u>6,229</u>	<u>38,298</u>

<b>Other monetary assets</b>	Subscriptions for 24/25 received early	£
		138
		<u>138</u>

<b>Investment assets</b>		£
		nil

<b>Assets retained for the Charity's own use</b>	Computer etc.
--	---------------

**Liabilities**

Independent examination	240
	<u>240</u>

The annual report and accounts were approved by the Trustees on

Date 8/5/24

Signed Gaye Batiz

Full name ..... Gaye Batiz

## SALTBURN DISTRICT U3A

### Notes to the Accounts for the period ended 31st March 2024

#### **1 Accounting Policies**

The financial statements have been prepared under the historical cost convention, and are in accordance with the Charities act and Charities Accounting Statement Of Recommended Practice (SORP).

- a. All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement.
- b. All expenditure is accounted for including VAT when incurred.
- c. Transfers are made from restricted funds to unrestricted funds when grants are approved.
- d. Reserves policy: The trustees have considered the level of reserves needed in order to maintain the ongoing activities of the charity. The directors consider that an amount representing six months running costs are advisable.

#### **2 Grants Receivable**

	<u>2024</u>	<u>2023</u>
	£	£
Grant for Ukele Group		840
Grant for U3a 40th anniversary event		350
	<u>-</u>	<u>1,190</u>

#### **3 Theatre Group**

Included in the Theatre Group income is £3,756 paid in advance for shows not attended before the year end. Included in Theatre Group expenditure is £2,751 costs already incurred on those shows.

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Registered charity number 1109691

**FINANCIAL ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2024**

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	<u>-</u>	<u>1,190</u>

#### **3 Theatre Group**

Included in the Theatre Group income is £3,756 paid in advance for shows not attended before the year end. Included in Theatre Group expenditure is £2,751 costs already incurred on those shows.