

THE JEAN GROVE TRUST

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31st MARCH 2022

Registered Charity No. 1109593

REFERENCE AND ADMINISTRATIVE DETAILS

TRUSTEES

Professor Eamon Duffy - Chairman
Mr Alfred Thomas Grove
Dr Claerwen James
Mr Andrew Powell
Dr Deirdre Serjeantson
Ms Sophie Smiley
Mr Francis Spufford

ADVISORS

Independent Examiner: Ashleigh Bridges
1 Dalton Square
Cambridge CB4 1QJ

Bankers: National Westminster Bank
Berkeley Square and Mayfair Branch
1-4 Berkeley Square
London W1J 6BR

THE JEAN GROVE TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Oversight of the charity is in the hands of Trustees who met on four occasions during the year. Two meetings were held "in person" and two were held by video-conferencing to facilitate the attendance of all Trustees. Going forward it is likely that this format will be retained for the majority of meetings.

Policy is set and implemented by the Trustees.

New Trustees are provided with a trustee file, which includes a copy of the governing document, a copy of the latest annual return and a copy of CC3 'The Essential Trustee' published by the Charity Commission.

The Trustees are committed to developing a programme of trustee in-service training and can attend relevant training courses.

The Trustees regularly examine the major strategic, business and operational risks that the Charity faces and have taken any actions necessary to reduce these risks to an acceptable level.

OBJECTIVES AND ACTIVITIES

The objectives of the Charity are to advance the Roman Catholic Religion by advancing the pastoral and social work of the Ethiopian Catholic Church, and to advance the education of children in Ethiopia, regardless of ethnicity or religion, through the support of schools run by the Ethiopian Catholic Church.

The addition of the second objective, which was agreed in May 2016 with the consent of the Charity Commission, recognises that a significant proportion of donors are not members of the Catholic Church but recognise the value of, and wish to support, the educational work undertaken by the Church.

The Charity's current priority is to maintain and increase the support given to the four schools with which the Charity works:

- The Blessed G Michael School at Bahir Dar, run by the Daughters of the Charity of St Vincent de Paul.
- The Lord Jesus Catholic School, Zizencho, in the Eparchy (Diocese) of Emdiblr, run by the Bethany Sisters.
- The St Peter and Paul School in Zalambessa, in the Eparchy of Adigrat, run by the St Lucy Filippini Sisters.
- The Holy Saviour Kindergarten School in Dawhan, in the Eparchy of Adigrat, run by the Sisters of St Louis.

The Charity carries out internal reviews and when necessary will appoint professional advisors to carry out the charity's strategies.

The significant activity of the Charity during the year was to continue to find ways to increase the awareness of the Charity and therefore increase donations to support its objectives.

The long term strategy of the Charity is to maintain close personal links with the principals of the supported schools and the bishops of the respective Eparchies (the Eparchs) in order to ensure that the giving of grants continues to support the priority needs of the schools.

THE JEAN GROVE TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2022

ACHIEVEMENTS AND PERFORMANCE

How our Activities and Achievements deliver Public Benefit

The benefit that a small charity provides for the education of children in Ethiopia is substantial. Two thirds of children in that country are not able to attend school; in rural communities places have to be rationed and allocated to ensure that the benefits of education are spread as widely and effectively across the community. The Catholic Church In Ethiopia provides a high quality education in much smaller classes than can be offered by the Government schools which themselves are unable to cover all areas of the Country, and does not have any kindergarten programme. The pupil population is made up of approximately equal numbers of boys and girls, and the education is offered to children irrespective of religious background.

When conflict broke out in the Tigray region in late 2020, there were around 2000 pupils at the four schools supported by the Trust. The annual cost of educating a child varies from school to school, but around £100 is still enough to cover the cost of salaries, teaching materials, uniforms and food for a single student; inflation in Ethiopia remains high and the exchange rate of the Ethiopian Birr has continued to weaken against the pound, which increases the value of our donations. The charity is now providing full support to the equivalent of some 300 children; in reality, the number of children supported is much greater as the principals of the schools are able to allocate our funding according to individual needs. One of the aspects that makes support from the Jean Grove Trust particularly welcome is that our grants are given without conditions, and are available to cover operating expenditure, especially teachers' salaries. The schools have consistently told us that that is their greatest challenge.

Update from the Schools

The situation in Ethiopia changed dramatically in 2020, firstly due to the COVID-19 pandemic, and secondly due to the outbreak of civil war and wider ethnic conflict affecting the northern part of the country, especially the Tigray region, where two of our schools are located. In November 2020, the Ethiopian Government commenced military action against the Tigrayan People's Liberation Front (TPLF) and all communications were shut down with the region. There have been many reports of atrocities being committed, including widespread rape of women and murder of school age boys, and there are continuing concerns about famine in the area. In October we received a report via a contact in the Catholic Relief Services, involved in trying to get food aid into Tigray, who confirmed that the situation was very bad, distribution of food was extremely difficult, Adigrat was without water and banking systems etc were not operating. We were somewhat relieved to hear that the Bishop and the clergy were well and operating actively in these extremely difficult circumstances. Although the Government has subsequently decided to stop all hostilities in Tigray unless provoked, and it seems there have been some negotiations, it remains impossible to make direct contact with the people in the region.

Through the good offices of the Sisters of St Louis in Dublin, we have learned that the sisters running the **Holy Saviour Kindergarten School at Dawhan** all managed to get out of Tigray in January this year, following a very difficult time in which they ran short of food. Sr Maureen (principal) and Sr Naomi have returned to Nigeria, and Sr Perpetua is in Addis. Late last year the Government authorised schools to reopen, but conditions were not safe, and the banks are still closed, so the sisters took the decision not to do so. As a result, they have no knowledge of the current state of the school or the teachers. We have no information concerning the Religious Sisters Filippini, or the fate of the **St Peter and Paul school in Zalambessa**, which they run.

THE JEAN GROVE TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2022

ACHIEVEMENTS AND PERFORMANCE (continued)

The city of Bahir Dar, where we have long supported the **Blessed G Michael School** run by the Daughters of Charity, is the capital of the Amhara region of Ethiopia. The region has suffered both from the consequences of the conflict in Tigray, which has led to ethnic conflict between the Amhara people and the Tigrayans to the east, and from separate conflicts in the western part of the region between Amhara, Gumuz and Oromo peoples. Happily, the school and the banking system have continued to operate, and we have received confirmation from Bishop Lesanu-Christos that our annual donation has been received with great gratitude. Demand for places is increasing and some of the existing buildings are no longer fit for purpose, and the school has plans to build two new blocks. This project is beyond the current means of the Trust to support. We have however been able to respond to a request for a special payment to enable settlement of an unexpected demand for back-taxes from the regional government. Whilst the initial demand was for 8 years, the school were able to negotiate to reach agreement to settle with a payment of two years.

The region of Guraghe, in which the fourth of our schools, **The Lord Jesus Catholic School at Zizencho**, is situated, is over 600 miles from the areas in conflict and has been relatively unaffected. It has also been spared the worst of the COVID-19 epidemic. The school, which was established with a single kindergarten class, now goes up to grade 8, with new classrooms, a dining hall, a library and a laboratory, and numbers have increased to 547 children on site. 80% of the children come from poor families. The schooling is offered free of charge and remains extremely oversubscribed; places are awarded on a 'first come first served' basis. Malnutrition is general and the midday meal given by the school is much prized by its recipients. The Trust's annual donation covers over 50% of the entire cost of the school.

We received the usual annual report from the Bethany Sisters, who run the school, in September, at which point the sisters were preparing for the new school year. The cost of staff salaries continues to rise substantially, as the Government has been mandating substantial increases for teachers. The sisters write:

Thank-you very much for your valuable help. With your help only we are doing something for this poor community. Every year this area is improving. When we see this improvement we are remembering you also. Because with your good mind and help only we can run this school. We are presenting our heartfelt gratitude in the name of our students and their families.

FINANCIAL REVIEW

The total income received by the Trust increased modestly to £30,861 (2021: £28,747). This is due to receipt of a legacy of £5,000, and an increase in income from the Christmas fair and the sale of Christmas cards etc.

Fundraising activities have continued to be severely constrained due to the restrictions in place in response to the global pandemic. As a result, and excluding the impact of legacies, the income raised from donations has fallen from £35,192 in 2020, to £28,026 in 2021 and £24,661 in 2022. Most of this arises from a fall in 'one-off' donations. Regular donations are a little lower than in the previous year and now stand at around £22,200 per annum including gift aid (2021: £22,300); the Trustees have been immensely grateful to the regular supporters who have mostly been happy to continue their support.

THE JEAN GROVE TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2022

FINANCIAL REVIEW (continued)

It is a core principle of the Trust that grants are only made where we have direct contact with the recipient schools and the responsible bishops, so that we can be assured that the funds are reaching the intended beneficiaries. Sadly, the current conflict within Ethiopia means that these conditions cannot be achieved at the present time. We have concluded that we cannot provide further support to these schools until conditions improve. However, in recognition that there will be exceptional needs when the schools are able to begin operations again, we have decided to hold one full year's grant for each school in reserves to be used as supplementary support when the schools re-open. Thereafter the Trust's income will be distributed to the two schools which continue to operate.

As a result, we have been able to increase our annual grants this year to Bahir Dar and Zizencho to £12,000 each, and also to respond to the 'one-off' request from Bahir Dar to meet a retrospective tax claim. Grants paid out were £29,000 (2021: £26,025). As a result, there was a small surplus of income over expenditure amounting to £1,252 which has been taken to reserves. £18,000 is held in reserves for Zalambessa and Dawhan schools in accordance with the policy set out above, leaving 'free' reserves at just over £14,000.

Because of the uncertainty in timing of distribution of funds held in reserve to Ethiopia we decided to make some longer-term investments in line with the policy set out in the following section. These investments were not made until after the year end.

PLANS FOR FUTURE PERIODS

1. To increase awareness of the Charity to donors and to undertake further fundraising activities.
2. To continue to monitor the existing projects and to increase awareness of the Charity in the area of benefit and increase grant giving.
3. Maintain and strengthen links with schools and other funding bodies and individuals.

POLICIES AND RISK MANAGEMENT

Grant Making Policy

The policy of the Charity is to sustain and, where possible, grow regular annual support to schools to cover the costs of education, on the understanding that regular progress reports are received. These awards are considered each year at a full meeting of the Trustees. Applications for other 'one off' grants made under the policies of the Charity are assessed and recommendations considered at a full meeting of the Trustees. Follow up action is taken by the Treasurer.

THE JEAN GROVE TRUST**TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2022****POLICIES AND RISK MANAGEMENT (continued)****Reserves Policy**

The Trustees' policy is to maintain sufficient reserves to cover two years' committed expenditure, after allowing for regular committed income. Unrestricted reserves at 31st March 2022, amounted to £32,258 (2021: £31,006), which figure is artificially high as a result of the Trustees' decision not to send funds to Zalambessa or Dawhan, until satisfactory communications are re-established and needs can be assessed. The reserves figure includes provision of £18,000 intended for these two schools, to meet exceptional needs when they are able to resume operations. The Trustees are aware that it will be necessary to further reduce grants in future years if fund-raising remains constrained.

Investment Policy

As a grant-giving charity the aim of the Trust in normal times is to disburse its funds in the year of receipt, not to hold them. At the same time, being aware of the reliance that the supported schools have on their annual grant, the Trustees wish to ensure that, in the event of a reduction in donor support, any consequential reductions in grants can be 'smoothed' in order to assist the schools to adapt. The reserves policy seeks to provide a cushion to enable grants to be sustained for a two-year period. Based on current grant commitments and regular payments (at the time of drafting of this policy) a 'normal' level of reserves would be about £28,000.

Having said that, there are situations in which the Trust may find itself holding funds for a longer term. This might for instance arise because:

1. Instability in Ethiopia means that grants cannot be sent to beneficiaries, or the situation makes it impossible to be assured that they are applied for the intended purposes.
2. 'One-off' fund raising activities or legacies received are designated to be used to support the Trust's work on a longer-term basis.

In these circumstances there is a risk that the value of funds held in reserve is eroded by low interest rates, or high rates of inflation. Accordingly, the Trustees may decide to invest the surplus funds of the Charity to mitigate these risks. In order to guide these decisions, the Trustees have agreed to adopt the following investment policy:

THE JEAN GROVE TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2022

POLICIES AND RISK MANAGEMENT (continued)

The Jean Grove Trust - Investment Policy

Investment powers

The Trustees' powers to invest are governed by the Charities Act, and the current guidance from the Charity Commission (England and Wales). Nothing in the original Trust Deed further constrains these powers.

Investment objectives

- To protect the real value of the Trusts reserves in order to sustain the real value of the grants made in Ethiopia.
- To achieve this over an investment horizon of no longer than three to five years
- To avoid unnecessary risk of capital loss.

Making investment decisions

In setting these objectives, the Trustees recognise that the size of the Charity and the funds available mean that it will not usually be feasible to seek professional investment advice. Accordingly, they will follow the following principles in making investment decisions:

- Ensure appropriate diversification of the Trust's reserves across different institutions, having regard to the size of funds available.
- Use bank deposits in preference to investment funds where they enable investment objectives to be achieved.
- Use diversified investment funds, designed to meet the needs of smaller charities.
- Have due regard to the ethical investment policies of those institutions and funds.

The Trust will not invest in any organization or institution, which could be seen as creating a conflict of interest for any of the Trustees.

Monitoring performance

The performance of investments will be monitored at regular Trustees' meetings, through the Treasurer's report.

Risks faced by the Charity

The Trustees have identified two significant risks faced by the Charity. These are:

- That the money sent to the schools is diverted or not used for its intended purpose. This is mitigated by Trustee visits, by the financial reports that the schools send, and by communication at the time of transfer that the money has been safely received.
- That the Trust fails to raise enough money to cover annual commitments. The reserve policy is designed to mitigate against this.

The Trustees are confident that the Charity has the resources available to it to continue as a going concern. The Trust has no employees and no remuneration is paid to members or Trustees for their work.

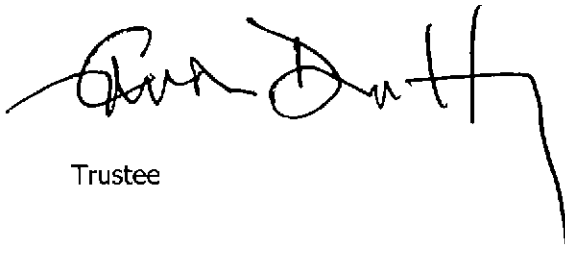
THE JEAN GROVE TRUST**TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2022****STATEMENT OF TRUSTEES' RESPONSIBILITIES**

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements;
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue to operate.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ensure that the financial statements comply with relevant legislation and the trust deed. They are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'Alan Duff', with a long horizontal line extending from the end of the signature.

Trustee

Date 10th October 2022

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE JEAN GROVE TRUST**

I report on the accounts of the Jean Grove Trust for the year ended 31st March 2022, which comprise the statement of financial activities, the balance sheet and related notes. The accounts have been prepared under the historical cost convention.

This report is made to the Trustees, as a body, in accordance with the terms of my engagement. My work has been undertaken so that I might carry out an Independent Examination of the financial statements in accordance with the General Directions given by the Charity Commissioners. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees, as a body, for my work or for this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 145 of the Charities Act 2011 (the Act) does not apply and that an Independent Examination is needed. It is my responsibility to examine the accounts (under section 145 (1) (a) of the Act); to follow procedures specified in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the Act, whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.


INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of accounts to be reached.

 10th October 2022

Ashleigh Bridges
1 Dalton Square
Cambridge
CB4 1QJ

THE JEAN GROVE TRUST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2022

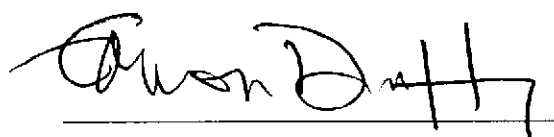
	Notes	Unrestricted 2022 £	2021 £
INCOME FROM			
Grants and Donations	2	29,661	28,026
Investments		3	11
Other Trading Activities		1,197	710
Other Income	5		
Total Income		30,861	28,747
RESOURCES EXPENDED			
Raising Funds		440	280
Charitable Activities	3	29,169	26,188
Total Expenditure		29,609	26,468
Net Income and Net Movement in Funds		1,252	2,279
Funds Brought Forward		31,006	28,727
Funds Carried Forward		£32,258	£31,006

None of the Charity's activities were acquired or discontinued during the above two financial years.


THE JEAN GROVE TRUST
BALANCE SHEET AT 31st MARCH 2022

	Notes	2022 £	2021 £
CURRENT ASSETS			
Cash at Bank and in Hand	5	32,258	31,006
Debtors	5		
TOTAL NET ASSETS		<u>£32,258</u>	<u>£31,006</u>
INCOME FUND			
Unrestricted General Fund		32,258	31,006
TOTAL FUNDS		<u>£32,258</u>	<u>£31,006</u>

Approved by the Board of Trustees on 10th October 2022 and signed on its behalf by:



 Trustee



 Trustee

THE JEAN GROVE TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2022

1. ACCOUNTING POLICIES

(a) Basis of Accounting

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. They have been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) issued in July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102 July 2015) and the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS 102.

The Trustees consider that there are no uncertainties about the Charity's ability to continue as a going concern.

(b) Income

All income is recognised once the charity has entitlement to the income, It is probable that the income will be received and the amount of the income receivable can be measured reliably. Donations are recognised when received. Other income is recognised when received.

(c) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

(d) Grants

Grants payable are charged in the year in which the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Gift Aid is accounted for when received.

(e) Cashflow Statement

The Charity has taken the exemption available under the SORP and has not produced a cash flow statement.

(f) Fund Accounting

The unrestricted funds may be used by the Charity in furtherance of its charitable objectives at the discretion of the Trustees.

(g) Value Added Tax

The Charity is not registered for VAT and accordingly where applicable, all expenditure incurred is inclusive of VAT.

THE JEAN GROVE TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2022

2. GRANTS AND DONATIONS

	2022	2021
	£	£
Donors	25,031	22,363
Gift Aid Recovered	4,630	5,663
	<u>£29,661</u>	<u>£28,026</u>

3. CHARITABLE ACTIVITIES

Grants to Organisations

Blessed Ghebre Michael Catholic School – Bahir Dar	17,000	10,450
The Lord Jesus Catholic School Zizencho, Emdibir	12,000	10,450
Holy Saviour School, Dahwan	-	5,125
St Peter and Paul School, Zalembessa	-	-
	<u>29,000</u>	<u>26,025</u>

Support Costs

Sundry Costs	120	114
Bank Charges	49	49
TOTAL CHARITABLE ACTIVITIES	<u>£29,169</u>	<u>£26,188</u>

4. GOVERNANCE COSTS

The Charity incurred no Governance Costs, as the Independent Examination was undertaken gratuitously.

5. CURRENT ASSETS

	2022	2021
	£	£
Cash in bank and at hand:		
Reserve Account	30,880	28,571
Current Account	1,262	2,307
Cash in hand	116	128
Other current assets:		
Debtors	-	-
	<u>32,258</u>	<u>£31,006</u>