

**REGISTERED COMPANY NUMBER: 05425426 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1109567**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020  
FOR  
HELP2READ**

Civvals Limited  
50 Seymour Street  
London  
W1H 7JG

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FOR THE YEAR ENDED 31 DECEMBER 2020**

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2020 is the first year in which help2read's accounts are presented on a standalone basis. In other words these accounts no longer present the UK and South African help2read entities as a combined group. This follows the restructuring in early 2020 through which help2read in SA (help2read NPC) gained full autonomy from the UK. That said, to all intents and purposes the working relationship between the two organisations has changed very little. Help2read NPC is focused on bringing literacy to disadvantaged children in South Africa through traditional volunteering programmes, the literacy tutor initiative and holiday reading clubs. Help2Read in the UK is solely focused on raising money for these life changing initiatives.

2020 was an extremely difficult year for everyone around the world. South Africa was badly hit by Covid-19 with schools particularly impacted. This meant that it was difficult to provide the normal level of one-to-one support for learners. Nevertheless help2read were able to provide reading assistance in many other forms. In total they helped 4,082 learners in 35 disadvantaged schools in areas such as Alexandra, Diepsloot, Johannesburg, Khayelitsha, Mitchells Plain, Cape Town and Wemmershoek. Given the way in which the pandemic has compromised the delivery of basic education to the children of South Africa, the need for this sort of literacy support is greater than ever.

I am pleased to report that the team in South Africa has remained intact despite the difficult environment in which it has had to operate. Indeed they were able to use the time in lockdown to great effect, for instance by improving the quality of help2read's training materials. The team, ably led by Lynn Campbell, remain highly motivated and excited by the opportunities presented as society begins to open up again post-pandemic.

Despite being unable to host events in 2020 we have enjoyed another strong year in terms of fundraising and I would like to thank all our supporters in the UK. In particular, the Brenley Trust, Linklaters, the Waterloo Foundation, the Coles-Medlock Foundation, Allan and Nesta Ferguson, the Burgess Trust, the Childwick Trust, Goldman Sachs and the Promotion of English Trust. These together with many other organisations and numerous individuals have continued to provide invaluable support and we are hugely grateful to you all.



Simon Leefe

Chairman

6 October 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Public benefit**

The Charity's main objective and principal activity is the promotion of literacy in South Africa to children from disadvantaged backgrounds.

This work is carried out by help2read NPC in South Africa utilising funds raised by help2read in UK as well as locally.

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

Help2read provides funding to help2read NPC in South Africa (help2read NPC) which enables reading help and literacy skills training to South African primary school children using trained community volunteers and youth literacy tutors. Help2read NPC motivate the literate adult population to pass on their skills to the next generation. Help2read NPC also assist with the provision of a year-long professional development and work experience programme to township youth who are trained and deployed in township schools as literacy tutors.

Help2read's programme is premised on the fact that a child who cannot read cannot learn. The ability to read has a direct impact on the acquisition of language skills and is essential for academic achievement. Without the ability to read, children cannot progress to realise their potential. Help2read, by providing the necessary funding, empowers help2read NPC who can intervene at the earliest possible stage of reading activity, typically in Grades 2 to 4, to ensure that primary school children can benefit from their school education.

Our vision is that all children should leave primary school literate and enjoying reading. Literacy at the primary school level is the most cost-effective investment in the fight against poverty. Literacy leads to better health and nutrition, helps individuals be better citizens and, to earn a better income once they start work, creates a more fair society and strengthens democracy by encouraging civic partnership. It is also a long term investment because a literate learner will grow up to be a literate adult who will give their own children a jump start in life.

## **FINANCIAL REVIEW**

### **Principal funding sources**

The primary funding sources for help2read in the UK are from corporate trusts, foundations and individuals committed to supporting development in South Africa. These funds have supplemented fundraising efforts in South Africa and have been instrumental in supporting the programme's expansion in South Africa.

We are grateful for the continued commitment of our Trustees, our long-term donors and the new donors whose support has been instrumental in enabling us to reach so many children and communities in 2020.

### **Reserves policy**

During the period donations of £113,881 (2019: £119,331) including gift aid were received. After deducting all expenses the deficit for the year was £7,275 (2019: deficit £23,483). Monies remitted to South Africa amount to £89,865 (2019: £101,197) and these will be used to fund the ongoing educational programme in South Africa.

As at the year end there were cash resources of £24,355 (2019: £31,520) which the trustees consider sufficient to cover the running cost for 2021.

### **Going concern**

The directors are of the view that the charitable company has adequate resources to continue for the foreseeable future as a result of the continued support of its directors and regular supporters of the charitable company and considering the funds currently held. On that basis the assessment of the directors is that the charity is a going concern.

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The organisation is a charitable company limited by guarantee, incorporated on 15 April 2005 and registered as a charity on 20 May 2005. The company was established under a Memorandum of Association, which established the objects and powers for the charitable company and is governed under its Articles of Association.

**Recruitment and appointment of new trustees**

The Directors of the company are also Charity Trustees for the purpose of charity law and under the company's Articles are known as Members of the Management Committee. Under the requirements of the memorandum and Articles of Association, the members of the Management Committee may appoint a person who is willing to act to be a director.

**Induction and training of new trustees**

There is no formal induction process. However, literature is made available to new trustees explaining the responsibilities and duties of a trustee. All of the trustees have considerable experience either as trustees of other charities or as company directors.

**Related parties**

The charitable company formalised its disposal of its founding share in help2read NPC in South Africa during January 2020.

Although no longer formally connected via ownership, day-to-day operations between the two entities have changed little and help2read's main objective continues to be to raise money for the exclusive use of help2read NPC with the latter's principal activity being the promotion of literacy to children with disadvantaged backgrounds

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

05425426 (England and Wales)

**Registered Charity number**

1109567

**Registered office**

Oak Farm Cottage  
Mill Street  
Gislingham  
Suffolk  
IP23 8JT

**Trustees**

Alexander Moss  
Simon Leefe  
Richard Lockwood  
Bruce Cleaver  
Nicholas Stadlen

**Company Secretary**

Simon Leefe

**Independent Examiner**

Mark Tullett  
Civvals Limited  
50 Seymour Street  
London  
W1H 7JG

HELP2READ

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

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This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 6 October 2021 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Simon Leefe'.

Simon Leefe - Trustee

**Independent examiner's report to the trustees of Help2Read ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Mark Tullett*

Mark Tullett  
Civvals Limited  
50 Seymour Street  
London  
W1H 7JG

6 October 2021

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020

		Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
	Notes				
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		110,881	3,000	113,881	119,331
<b>EXPENDITURE ON</b>					
Raising funds	2	31,291	-	31,291	41,617
<b>Charitable activities</b>					
Grants for child literacy in South Africa		79,266	10,599	89,865	101,197
<b>Total</b>		110,557	10,599	121,156	142,814
<b>NET INCOME/(EXPENDITURE)</b>		324	(7,599)	(7,275)	(23,483)
<b>Transfers between funds</b>	7	(7,599)	7,599	-	-
<b>Net movement in funds</b>		(7,275)	-	(7,275)	(23,483)
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		26,155	2,500	28,655	52,138
<b>TOTAL FUNDS CARRIED FORWARD</b>		18,880	2,500	21,380	28,655



BALANCE SHEET  
31 DECEMBER 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>CURRENT ASSETS</b>					
Cash at bank		21,855	2,500	24,355	31,520
<b>CREDITORS</b>					
Amounts falling due within one year	6	(2,975)	-	(2,975)	(2,865)
<b>NET CURRENT ASSETS</b>		<u>18,880</u>	<u>2,500</u>	<u>21,380</u>	<u>28,655</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		18,880	2,500	21,380	28,655
<b>NET ASSETS</b>		<u>18,880</u>	<u>2,500</u>	<u>21,380</u>	<u>28,655</u>
<b>FUNDS</b>	7				
Unrestricted funds				18,880	26,155
Restricted funds				<u>2,500</u>	<u>2,500</u>
<b>TOTAL FUNDS</b>				<u>21,380</u>	<u>28,655</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 6 October 2021 and were signed on its behalf by:

  
Alexander Moss - Trustee

  
Simon Leefe - Trustee

The notes form part of these financial statements

## 1. ACCOUNTING POLICIES

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in Sterling (£)

The charity constitutes a public benefit as defined by FRS 102

The directors are of the view that the charitable company has adequate resources to continue for the foreseeable future as a result of the continued support of its directors and regular supporters of the charitable company and considering the funds currently held. On that basis the assessment of the directors is that the charity is a going concern.

### **Preparation of consolidated financial statements**

The financial statements contain information about Help2Read as an individual company and do not contain consolidated financial information as the parent of a group. The charity is exempt under Section 399(2A) of the Companies Act 2006 from the requirements to prepare consolidated financial statements.

The wholly owned subsidiary left the group during January 2020.

### **Legal status of charity**

The charitable company is limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £10.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

### **Charitable activities**

This relates to grants given to help2read NPC in South Africa which carries out the work stated in the objectives of the charity, namely the promotion of literacy in South Africa to children from disadvantaged backgrounds.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment                      - 33% on cost

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

**1. ACCOUNTING POLICIES - continued****Fund accounting****Unrestricted funds**

These can be used in accordance with the charitable objectives at the discretion of the trustees.

**Restricted funds**

These can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**-Tuition for Malawi**

Relates to amount payable for tuition fees in respect of children in Malawi.

**Significant judgements and sources of estimation uncertainty**

In preparing the annual financial statements, directors are required to make judgements, estimates and assumptions that affect the amounts represented in the annual financial statements and related disclosures. Use of available information and application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the annual financial statements. Significant judgements include:

The useful lives and residual values of various fixed assets.

Allocations of costs to relevant activities undertaken.

**2. RAISING FUNDS****Raising donations and legacies**

	<b>2020</b>	2019
	<b>£</b>	£
Support costs	<b><u>31,291</u></b>	<u>41,617</u>

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

**Trustees' expenses****Trustees' expenses**

Trustees' expenses paid during year £nil (2019: £nil).

**4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	40,831	78,500	119,331
<b>EXPENDITURE ON</b>			
Raising funds	41,617	-	41,617
<b>Charitable activities</b>			
Grants for child literacy in South Africa	22,697	78,500	101,197
<b>Total</b>	<u>64,314</u>	<u>78,500</u>	<u>142,814</u>

**4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>NET INCOME/(EXPENDITURE)</b>	(23,483)	-	(23,483)
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	49,638	2,500	52,138
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>26,155</u>	<u>2,500</u>	<u>28,655</u>

**5. TANGIBLE FIXED ASSETS**

	Computer equipment £
<b>COST</b>	
At 1 January 2020 and 31 December 2020	<u>1,192</u>
<b>DEPRECIATION</b>	
At 1 January 2020 and 31 December 2020	<u>1,192</u>
<b>NET BOOK VALUE</b>	
At 31 December 2020	<u>-</u>
At 31 December 2019	<u>-</u>

**6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2020 £	2019 £
Accrued expenses	<u>2,975</u>	<u>2,865</u>

**7. MOVEMENT IN FUNDS**

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
<b>Unrestricted funds</b>				
General fund	26,155	324	(7,599)	18,880
<b>Restricted funds</b>				
Tuition in Malawi	2,500	-	-	2,500
Literacy Tutors Programme	-	(7,599)	7,599	-
	<u>2,500</u>	<u>(7,599)</u>	<u>7,599</u>	<u>2,500</u>
<b>TOTAL FUNDS</b>	<u>28,655</u>	<u>(7,275)</u>	<u>-</u>	<u>21,380</u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020

7. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	110,881	(110,557)	324
<b>Restricted funds</b>			
Literacy Tutors Programme	3,000	(10,599)	(7,599)
<b>TOTAL FUNDS</b>	<b>113,881</b>	<b>(121,156)</b>	<b>(7,275)</b>

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
<b>Unrestricted funds</b>			
General fund	49,638	(23,483)	26,155
<b>Restricted funds</b>			
Tuition in Malawi	2,500	-	2,500
<b>TOTAL FUNDS</b>	<b>52,138</b>	<b>(23,483)</b>	<b>28,655</b>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	40,831	(64,314)	(23,483)
<b>Restricted funds</b>			
Literacy Tutors Programme	78,500	(78,500)	-
<b>TOTAL FUNDS</b>	<b>119,331</b>	<b>(142,814)</b>	<b>(23,483)</b>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020

7. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
<b>Unrestricted funds</b>				
General fund	49,638	(23,159)	(7,599)	18,880
<b>Restricted funds</b>				
Tuition in Malawi	2,500	-	-	2,500
Literacy Tutors Programme	-	(7,599)	7,599	-
	<u>2,500</u>	<u>(7,599)</u>	<u>7,599</u>	<u>2,500</u>
<b>TOTAL FUNDS</b>	<u>52,138</u>	<u>(30,758)</u>	<u>-</u>	<u>21,380</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	151,712	(174,871)	(23,159)
<b>Restricted funds</b>			
Literacy Tutors Programme	81,500	(89,099)	(7,599)
	<u>233,212</u>	<u>(263,970)</u>	<u>(30,758)</u>
<b>TOTAL FUNDS</b>	<u>233,212</u>	<u>(263,970)</u>	<u>(30,758)</u>

8. RELATED PARTY DISCLOSURES

The charitable company has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose related party transactions with wholly owned subsidiaries within the group.

During January 2020 the wholly owned subsidiary formally left the group.

There were no related party transactions for the year ended 31 December 2020.

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020 £	2019 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	<b>113,881</b>	119,331
<b>Total incoming resources</b>	<b>113,881</b>	119,331
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Grants for child literacy in South Africa	<b>89,865</b>	101,197
<b>Support costs</b>		
<b>Management</b>		
Fundraising	<b>30,717</b>	40,305
Sundries	<b>475</b>	925
Bank charges	<b>60</b>	60
	<b>31,252</b>	41,290
<b>Other</b>		
Telephone and internet	-	168
Printing, post and stationery	<b>39</b>	159
	<b>39</b>	327
<b>Total resources expended</b>	<b>121,156</b>	142,814
<b>Net expenditure</b>	<b>(7,275)</b>	(23,483)