

DORCHESTER TRUST FOR COUNSELLING & PSYCHOTHERAPY

Minutes of the **Annual General Meeting** of the Trust held on **Friday 6 August 2021**, online via *Zoom* at 14:00.



Due to the ongoing situation with COVID-19 this meeting was held using the online platform *Zoom*, hosted by Kate Hooper.

PRESENT:

✓ Mary Lister Ashby (MLA)	Chair	✓ Dave McRobbie (DM)	Acting Treasurer
✓ Elizabeth Gowers (EG)	Secretary	✓ David Lakins (DL)	Trustee

MLA welcomed **Elisabeth Edmondson (EE)** who has expressed a willingness to become a Trustee.

- 1. Apologies.** There were none; although Dave McRobbie's arrival was delayed.
- 2. Minutes of the last meeting** (Friday 17-Jul-20)

These had been circulated by e-mail and were signed as a correct record.

- 3. Matters arising from the minutes**

There were none.

- 4. New Trustees**

MLA was delighted to welcome Elisabeth Edmondson and asked her to introduce herself to the other Trustees. All the time MLA has known her she has valued EE's clear thinking which challenges you and makes you think, and she brings a wealth of experience to the role.

Proposer: Mary Lister Ashby | Secunder: Elizabeth Gowers | All in agreement

- 5. Officers required**

1. MLA is due to step down at this AGM, and as Elizabeth Gowers (Jul-18) and David Lakins (Oct-18) have both served 3 years they too have to have their appointments confirmed.
2. **Chair.** Mary Ashby is willing to continue for another 12 months. Proposer: David Lakin | Seconder: Elisabeth Edmondson | All in agreement
3. **Secretary.** Elizabeth Gowers is willing to continue. Proposer: David Lakin | Seconder: Elisabeth Edmondson | All in agreement
4. **Treasurer.** Dave McRobbie is willing to continue. David Lakin and the other Trustees will support him.
[Both MLA and DM have partners who are dealing with serious medical conditions at the moment.]

6. Treasurer's report

1. The audited accounts for the year ending 31 March 2021 had been circulated (*attached*). The balance is £21, 978.64 compared to £22,290,33 at 31-Mar-19. Financially the Trust is in a very healthy position.
2. Outgoings will be reduced under the new Trust, eg phone and broadband have been cancelled, rent paid to Colliton Street Psychotherapy Services discontinued, no more Clinical Managers' fees.
3. Funding for the low-cost financial support will be for 12 months.
4. The Keyworker Scheme [providing 6 free counselling sessions during the coronavirus pandemic] has stopped.
5. The website needs the facility for people to make donations online. (MLA)
6. DL commented on the balance between money secured in grants (£10,800) and money received from clients (£2175). The Trust will be heavily dependent on grants in the future. Kate Hooper has done an amazing job with the fund-raising.
7. MLA said that the hard copies of the final accounts will be signed by the Chair and the Treasurer.

Dave McRobbie joined the meeting at this point. MLA summarised what had been said.

The accounts were approved.

9. Any Other Business

There was none.

10 Date of the next meeting

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MLA suggested having three Trustee meetings per annum rather than

four; with the AGM still being held in July.

Friday 1 July 2022 | *Perhaps on Zoom*| 14:00

The meeting ended at 14:30

Future Dates
Friday 1 July 2022



DORCHESTER TRUST FOR COUNSELLING AND PSYCHOTHERAPY

1 COLLITON STREET

DORCHESTER

DORSET

ACCOUNTS FOR THE YEAR ENDED

31 MARCH 2021

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

2021

INCOME -

Client Contributions	2,175.00
Assessment Contributions	-
SCS Scheme Donations	1,020.00
Grants - Feasibility Study grant repaid	10,800.00
Other Donations and Sponsorship	9,793.00
Fund Raising Activities	255.90
Gift Aid Tax Refund	1,231.25
Contribution to General Expenses	49.42
Bank Interest Received	2.61
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	25,327.18

LESS EXPENDITURE -

Administrators Fees	5,144.00	3,783.00
Clinical Manager's Fee	1,762.50	2,960.00
Assessors Fees	-	595.00
Counsellor's Fees (SCS Scheme)	3,670.00	4,905.00
Counsellor's Fees (Key Workers - Covid 19)	10,710.00	-
Counsellor's Fees (New DTCP Clients)	1,006.00	-
Mentor Group Charges	-	1,350.00
Fund Raising Costs	129.00	-
Training, Supervision and Bursary	141.00	-
Room Hire	780.00	2,080.00
Telephone and Internet Charges	1,049.70	869.53
Trustee Insurance	134.50	134.50
CORE Licence	340.00	300.00
DTCP Brochure and Website	-	99.26
Printing and Stationery	3.85	158.91
Postage	23.40	34.02
Office Equipment	-	138.00
Bookkeeping Charges	353.00	382.00
Accountancy Charges	240.00	240.00
General Expenses	151.92	647.96
	<hr/>	<hr/>
	25,638.87	

(DEFICIT) FOR YEAR (311.69)

Accumulated Balance brought forward

22,290.33

Accumulated Balance carried forward

£21,978.64

Charity Number

DORCHESTER TRUST FOR COUNSELLING AND PSYCHOTHERAPY

BALANCE SHEET AS AT 31 MARCH 2021

2021

HSBC Plc - Current Account	16,451.09
Unentered Lodgements	-
HSBC Plc - Money Manager	5,699.50
Petty Cash	68.05
	<hr/>
	22,218.64
Accountancy Creditor	240.00
	<hr/>
	<u>£21,978.64</u>
Unreserved Funds	<u>£21,978.64</u>

Accountants' Report to the Trustees of Dorchester Trust for Counselling and Psych

In accordance with instructions given to us we have prepared the annexed accounts for the 31 March 2021 from the accounting records and information and explanations supplied to us.

We have not audited or otherwise attempted to verify the accuracy or completeness of such and, accordingly, express no opinion thereon.

These accounts have been prepared for the use of the management within the business and responsibility for any loss or damage to any other person acting or refraining from acting in any material in this document can be accepted on the part of Scott Vevers or any of its employees.

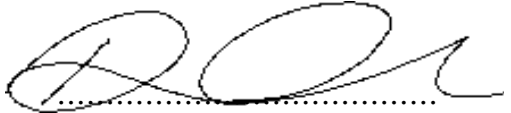
Scott Vevers Ltd
Chartered Accountants
65 East Street
Bridport
Dorset
DT6 3LB

26 July 2021

We, as Trustees, approve these accounts for the year ended 31 March 2021 and confirm that we have made available all relevant records and information for their preparation.

Mary L Ashby
Mrs Mary Ashby
Chair

26 July 2021


David McRobbie
Treasurer

2020

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190.00
2,575.00
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105.00
-
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or - 1109562

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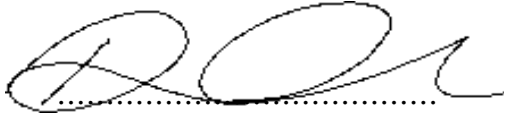
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