



RCC PILOTAGE FOUNDATION

Registered number: 05424369

Charity number: 1109561

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30th SEPTEMBER 2022

RCC Pilotage Foundation

(A company limited by guarantee)

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RCC Pilotage Foundation

(A company limited by guarantee)

Reference and administrative details of the Foundation, its trustees and advisers for the year ended 30 September 2022

Trustees

N J Wollen DL, Chairman
A C F Fawcett, Treasurer
P M A Bryans
G A Harrison-Hall
J H Spinlove

Secretary

G W S Graham

Charity registered number

1109561

Company registered number

05424369

Registered office

c/o Kreston Reeves LLP, Springfield House, Springfield Road, Horsham, West Sussex RH12 2RG

Bankers

TSB Bank plc, 9 West Street, Bridport, Dorset, DT6 3QL

Independent examiner

Kreston Reeves LLP, Springfield House, Springfield Road, Horsham, West Sussex, RH12 2RG

Investment managers

Sarasin & Partners LLP, Juxon House, 100 St Paul's Churchyard, London EC3M 8BU

RCC Pilotage Foundation

(A company limited by guarantee)

Trustees' report

for the year ended 30 September 2022

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of the RCC Pilotage Foundation ('the Foundation') for the year ended 30 September 2022.

The Trustees confirm that the annual report and financial statements of the Foundation comply with the Charities Act 2011, the Companies Act 2006, the requirements of the Foundation's governing document, and the provisions of the Statement of Recommended Practice (SORP) (FRS 102) "Accounting and Reporting by Charities" effective 1 January 2019.

Structure, governance and management

The Foundation is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 30 September 2005 and is a registered charity number 1109561. The Trustees approved revised Articles of Association on 15 January 2020.

The management of the Foundation is the responsibility of the directors, who are also the Trustees and are appointed or approved by the Committee of the Royal Cruising Club.

Objectives and activities

The principal object of the Foundation is to advance the education of the public in the science and practice of navigation.

The Foundation achieves its objectives through the publication of a range of pilotage books and periodic revisions thereof, and also by the provision of navigational information on the Foundation's website. Some of the books published are not commercially viable and would not otherwise be produced, while most of the information available on the website is provided free of charge.

Public benefit

The Foundation operates for the public benefit under the charitable purpose as defined in the Charities Act 2011: "the advancement of education". The Trustees confirm that they have complied with their duty in Section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

The Pilotage Foundation continues to develop and enhance its portfolio of publications in pursuit of its objectives. During the year the new title *Germany and Denmark* as well as a new edition of *Norway* were published through Imray and there are a further nine new publications in research or production, including two new titles, which will be published in coming years. This is in addition to the range of publications that are available at no or minimal charge from the Foundation's website. The financial year to September 2022 saw a significant recovery in the sales of the Foundation's publications from which royalties are earned and also a substantial increase in expenditure on Project Costs reflecting the very considerable number of new titles and editions in research or production.

**Trustees' report
for the year ended 30 September 2022 (continued)**

Reserves policy

It is the policy of the Foundation to maintain a minimum reserve of £200,000, which is equivalent to approximately 2 years' expenditure.

Financial performance

The net loss for the year was £7,625 (2021 – net profit £2,961) before net realised and unrealised investment loss of £54,243 (2021 – gain £43,537). The reserves of the Foundation decreased at the end of the year by £61,868 (2021 – increase £46,498).

Trustees' responsibilities statement

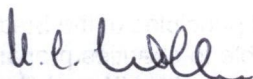
The Trustees, who are also directors of the Foundation for the purposes of company law, are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the Foundation and of the incoming resources and application of resources, including the income and expenditure, of the Foundation for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Foundation will continue in operation.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the Foundation and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Foundation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 15th January 2023 and signed on their behalf by:



N J Wollen DL, Chairman

RCC Pilotage Foundation

(A company limited by guarantee)

Independent examiner's report for the year ended 30 September 2022

Independent examiner's report to the Trustees of the RCC Pilotage Foundation ('the Foundation')

I report on the financial statements of the Foundation for the year ended 30 September 2022 which are set out on pages 6 to 14.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Responsibilities and basis of report

As the charity trustees of the foundation and also its directors for the purposes of company law you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the foundation are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your foundation's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) the accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

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**Independent examiner's report
for the year ended 30 September 2022 (continued)**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Kreston Reeves LLP

Dated:

25 January 2023

J Peach FCA

Kreston Reeves LLP

Chartered Accountants

Springfield House
Springfield Road
Horsham
West Sussex
RH12 2RG

RCC Pilotage Foundation

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Statement of financial activities incorporating income and expenditure account for the year ended 30 September 2022

	Note	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Income from:			
Donations		2,880	-
Charitable activities:			
Imray royalties		38,082	26,922
Bloomsbury royalties		4,882	3,981
Investments		14,815	15,615
Direct sales and other income		878	1,072
Total income		61,537	47,590
Expenditure on:			
Raising funds:			
Investment management fees		4,009	4,065
Charitable activities:			
Project costs	2	31,950	14,601
Authors' supplement payment		1,400	2,100
Support and governance costs	3	31,803	23,863
Total expenditure		69,162	44,629
Net (loss)/income before investment gains		(7,625)	2,961
Realised gains on disposal of investments		1,497	-
Unrealised (loss)/gains on revaluation of investments		(55,740)	43,537
Net movement of funds after investment gains		(61,868)	46,498
Reconciliation of funds:			
Total funds brought forward		601,224	554,726
Total funds carried forward		539,356	601,224

All activities relate to continuing operations.

The notes on pages 9 to 14 form part of these financial statements.

RCC Pilotage Foundation

(A company limited by guarantee)

Balance sheet

at 30 September 2022

Companies House number: 05424369


	Note	£	2022 £	£	2021 £
Fixed assets					
Investments	6		515,967		574,313
Current assets					
Prepayments		960		960	
Cash at bank and in hand		<u>31,142</u>		<u>34,598</u>	
		32,102		35,558	
Creditors: amounts falling due within one year	7	<u>(8,713)</u>		<u>(8,647)</u>	
Net current assets			<u>23,389</u>		<u>26,911</u>
Net assets			<u>539,356</u>		<u>601,224</u>
Charity Funds					
Unrestricted funds	8		<u>539,356</u>		<u>601,224</u>
Total funds			<u>539,356</u>		<u>601,224</u>

The company's financial statements have been prepared in accordance with the provisions applicable to Companies subject to the small companies' regime.

The Trustees consider that the Foundation is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Foundation to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved by the Trustees on 15th January 2023 and signed on their behalf, by:


N J Wollen DL, Chairman


A C F Fawcett FCA, Treasurer

The notes on pages 9 to 14 form part of these financial statements.

RCC Pilotage Foundation

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Cash flow statement for the year ended 30 September 2022

	2022 £	2021 £
Net movement of funds as reported in the Statement of Financial Activities	(61,868)	46,498
Adjustments for:		
Realised gains on investments	(1,497)	-
Unrealised loss/(gains) on investments	55,740	(43,537)
Decrease/(increase) in debtors and prepayments	-	960
Increase/(decrease) in creditors	66	112
Net cash (used)/generated in operating activities	(7,559)	4,033
Cashflows from investing activities:		
Investment management fees	4,103	3,961
Cash (used)/generated during the period	(3,456)	7,994
Cash at 1 October 2021	34,598	26,604
Cash at 30 September 2022	31,142	34,598
(Decrease)/increase in cash during the period	(3,456)	7,994

RCC Pilotage Foundation

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Notes to the financial statements for the year ended 30 September 2022

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Statement of Recommended Practice (SORP) (FRS102) (effective 1 January 2019) and the Companies Act 2006.

RCC Pilotage Foundation meets the definition of a public benefit entity under FRS 102. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value.

The financial statements are presented in sterling and rounded to the nearest £1.

1.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Foundation.

1.3 Income

All income is recognised once the Foundation has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified under headings that aggregate all costs related to a category.

Charitable activities and Governance costs are costs incurred on the Foundation's educational operations, including support costs and costs relating to the governance of the Foundation apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

1.5 Pension

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

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Notes to the financial statements for the year ended 30 September 2022

1.6 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at market value at the balance sheet date. Fair value in this case is the market rate recognised on the stock exchange. Investment gains and losses, whether realised or unrealised, are shown on the Statement of financial activities incorporating income and expenditure account.

1.7 Financial instruments

The Foundation only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.8 General information

RCC Pilotage Foundation is a charitable company limited by guarantee incorporated in England and Wales, registration number 05424369, and is a registered charity number 1109561. The registered office is c/o Kreston Reeves LLP, Springfield House, Springfield Road, Horsham, West Sussex RH12 2RG.

2 Project costs

	2022 £	2021 £
Norway	5,333	-
Baltic	4,000	-
Pacific Crossing Guide	3,334	-
Atlantic France	2,701	-
Germany & Denmark	2,701	-
Balearic Islands	2,667	-
Channel Islands, Cherbourg Peninsula & North Brittany	2,666	-
North Africa	2,666	-
Atlantic Spain & Portugal	2,334	-
South Biscay	2,000	-
Natural Navigation	1,000	-
Atlantic Islands	417	6,334
Imray Explore	-	5,000
Mediterranean Spain	-	2,424
Southern California Channel Islands	-	500
Other	131	343
Total project costs	31,950	14,601

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Notes to the financial statements for the year ended 30 September 2022

3. Support and governance costs

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Salary costs	15,000	15,000
Pension costs	502	450
Travel and subsistence	3,645	675
Office expenses	3,834	1,841
Marketing costs	2,667	1,938
IT costs	605	2,369
Conference	3,960	-
Governance – independent examiner fees	1,590	1,590
	<u>31,803</u>	<u>23,863</u>

4. Trustees' remuneration and expenses

During the year, one (2021 – one) Trustee received remuneration of £350 (2021 – £350). Five (2021 - 5) Trustees received reimbursement of expenses for travel and subsistence, amounting to £2,063 in the current year (2021 - £915).

5. Staff costs

Staff costs were as follows:

	2022 £	2021 £
Salaries and pensions	<u>15,502</u>	<u>15,450</u>

	2022	2021
The number of persons employed by the Foundation during the year:	1	1

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Notes to the financial statements for the year ended 30 September 2022

6. Fixed asset investments

	Listed securities £	Cash deposits £	Total £
Market value			
At 1 October 2021	549,313	25,000	574,313
Investment management fees paid	(4,103)	-	(4,103)
Additions	-	10,000	10,000
Disposals	(10,000)	-	(10,000)
Realised gains	1,497	-	1,497
Unrealised losses	(55,740)	-	(55,740)
At 30 September 2022	<u>480,967</u>	<u>35,000</u>	<u>515,967</u>
	<u>480,967</u>	<u>35,000</u>	<u>515,967</u>

The historical cost of the investment securities was £447,586

No transfers were made during the year.

Investments at market value comprise:

	UK £	Overseas £	2022 £
Listed investments	203,930	277,037	480,967
Cash deposits	<u>35,000</u>	<u>-</u>	<u>35,000</u>
Total market value	<u>238,930</u>	<u>277,037</u>	<u>515,967</u>

	Listed securities £	Cash deposits £	Total £
Prior year			
Market value			
At 1 October 2020	509,737	25,000	534,737
Investment management fees paid	(3,961)	-	(3,961)
Realised and unrealised gains	<u>43,537</u>	<u>-</u>	<u>43,537</u>
At 30 September 2021	<u>549,313</u>	<u>25,000</u>	<u>574,313</u>

The historical cost of the investment securities was £456,089

No transfers were made during the year.

Investments at market value comprise:

	UK £	Overseas £	2021 £
Listed investments	202,696	346,617	549,313
Cash deposits	<u>25,000</u>	<u>-</u>	<u>25,000</u>
Total market value	<u>227,696</u>	<u>346,617</u>	<u>574,313</u>

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Notes to the financial statements for the year ended 30 September 2022

7. Creditors: Amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	587	257
Other creditors	3,976	3,493
Accruals	3,464	2,739
Deferred income	686	2,158
	<u>8,713</u>	<u>8,647</u>

Deferred income represents income received in advance for royalties receivable on the sale of books in future periods.

8. Statement of funds – Current year

	Brought forward £	Income £	Expenditure £	Net losses £	Carried forward £
Unrestricted funds					
General funds	601,224	61,537	(69,162)	(54,243)	539,356
	<u>601,224</u>	<u>61,537</u>	<u>(69,162)</u>	<u>(54,243)</u>	<u>539,356</u>

Summary of funds

	Brought Forward £	Income £	Expenditure £	Net losses £	Carried Forward £
General funds	<u>601,224</u>	<u>61,537</u>	<u>(69,162)</u>	<u>(54,243)</u>	<u>539,356</u>

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Notes to the financial statements for the year ended 30 September 2022

8. Statement of funds – Prior year

	Brought forward £	Income £	Expenditure £	Gains £	Carried forward £
Unrestricted funds					
General funds	554,726	47,590	(44,629)	43,537	601,224
	<u>554,726</u>	<u>47,590</u>	<u>(44,629)</u>	<u>43,537</u>	<u>601,224</u>

Summary of funds

	Brought Forward £	Income £	Expenditure £	Gains £	Carried Forward £
General funds	<u>554,726</u>	<u>47,590</u>	<u>(44,629)</u>	<u>43,537</u>	<u>601,224</u>

9. Related party transactions

During the year, fees amounting to £350 were paid to Mr N Wollen (Chairman) for work in respect of The Baltic Sea and Approaches Pilot (2021 – £350). These fees were set on an arm's length basis.

10. Financial instruments

	2021 £	2021 £
Financial assets measured at amortised cost	<u>960</u>	<u>960</u>
Financial liabilities measured at amortised cost	<u>4,563</u>	<u>3,750</u>

Financial assets measured at amortised cost comprise prepayments.

Financial liabilities measured at amortised cost comprise other creditors and other taxation and social security as detailed in note 7.