



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

SHERRARDWOOD SCHOOL PTA

On accounts for the year  
ended

31 August 2023

Charity no  
(if any)

1109538

Set out on pages

3 to 11

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2023.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

A Lednor

Date:

18 May 2024

Name:

AMY LEDNOR

Relevant professional  
qualification(s) or body  
(if any):

ACA ICAEW

Address:

SHAFFORD BARN, REDBURN ROAD,  
ST ALBANS, AL3 6LB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



**SHERRARDSWOOD  
SCHOOL**

Sherrardswood School PTA  
Accounts for year ended 31<sup>st</sup> August 2023

Charity Commission No: 1109538

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## **Sherrardswood School PTA**

Sherrardswood School  
Lockleys  
Welwyn  
Herts  
AL6 0BJ

Accounts for year ended 31<sup>st</sup> August 2023

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Executive Committee

Deborah Andrea (Chair) / Matt Reynolds (Treasurer) / Kathryn Bray-Stacey(Secretary) /  
Mia Advani/Gulnaz Ozdemir/Kim Botham (Events Co-ordinators)

Registered Charity No. 1109538





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## Information

Year ended 31 August 2023

Chairperson	Deborah Andrea
Secretary	Kathryn Bray-Stacey
Treasurer	Matt Reynolds
Event Co-ordinators	Mia Advani/Gulnaz Ozdemir/Kim Botham
Bankers	Lloyds Bank 49 Howardsgate Welwyn Garden City Herts AL8 6BA

## Declaration

I declare in my capacity of Charity Trustee that

1. The trustees have approved the information in this report including the accounts and,
2. I have been authorised to sign on their behalf.

.....  
Mrs D Andrea, Chairperson

Date: 19/5/24 .....



## Report of Trustees

The trustees have pleasure in presenting their Report for the year ended 31<sup>st</sup> August 2023.

## Charity Objectives

The objectives of the Association are to advance the education of pupils in the school in particular by:

1. Developing effective relationships between the staff, parents and others associated with the school.
2. Engaging in activities or providing facilities or equipment, which support the school and advance the education of the pupils.

## Achievements and Objectives

The Association has carried out its objectives to a satisfactory level.



**Receipts and Payments Statement**  
**For the year ended 31<sup>st</sup> August 2023**

<b>Income by Event</b>	<b>2022/2023</b>	<b>2021/2022</b>
	£	£
Fireworks	9,255	-
Family Fun Festival	8,375	8,234
Lucky Numbers	2,310	2,325
School Subscriptions	13,163	8,600
Uniform Sales	4,238	2,836
Refreshments at concerts and Sports Day	2,305	1,877
Quiz Night	531	-
Bags 2 School / Phil the Bag	156	150
Friday Treat Sales	1,944	-
Mothers/Fathers Day	1,518	1,445
Miscellaneous Income	-	127
<b>Total Event Income</b>	<b>43,795</b>	<b>25,594</b>

<b>Expenses by Event</b>	<b>2022/2023</b>	<b>2021/2022</b>
	£	£
Fireworks	5,810	1,845
Family Fun Festival	3,506	5,751
Lucky Numbers	2,500	1,870
Uniform Sales	157	-
Refreshments at Concerts and Sports Day	853	1,322
Quiz Night	848	-
Year 6 Prom Donation	300	350
Friday Treats Sales	732	300
Mothers / Fathers Day Gifts	1,013	1,278
Jubilee Coins/Coronation Coins	2,344	1,806

Executive Committee

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Registered Charity No. 1109538





	2022/2023	2021/2022
<b>Expenses by Event</b>		
	£	£
Easter/Christmas Presents/Ice Cream Treat	2,437	487
Licences and Subscription to Parentkind	140	116
Sundry Expenses	352	221
<b>Total Event Expenses</b>	<b>20,992</b>	<b>15,346</b>
<b>Events Gross Profit/(Loss) for the year</b>	<b>22,803</b>	<b>10,248</b>

<b>Other Income and Expenses</b>	2022/2023	2021/2022
Interest, Cancelled Cheques and Petty Cash	10	1
Cheque Query		-
<b>Total</b>	<b>10</b>	<b>1</b>

<b>Investment in School Projects</b>	2022/2023	2021/2022
Wingate Library	290	1,276
Sewing Machines	738	-
Prep playground Equipment	-	35,320
Breaktime Sports Equipment	250	1,465
<b>Total</b>	<b>1,278</b>	<b>38,061</b>
<b>Net Profit / (Loss)</b>	<b>21,535</b>	<b>(27,812)</b>



## Statements of Assets and Liabilities

	as at 31 <sup>st</sup> August 2023 £	as at 31 <sup>st</sup> August 2022 £
<b>Assets</b>		
Stocks in Hand	100	100
Cash at bank and in hand		
- Lucky Numbers	9,982	9,582
- at Bank	25,264	4,129
- Petty Cash	-	-
School Subscriptions owed	-	-
<b>Total Assets</b>	<b><u>35,346</u></b>	<b><u>13,811</u></b>
<b>Total Liabilities</b>	<b>-</b>	<b>-</b>
<b>Net Assets</b>	<b><u>35,346</u></b>	<b><u>13,811</u></b>

## Capital and Reserves

Equity	489	489
Prior year retained earnings	13,322	41,134
Profit / (Loss) for the year	21,535	(27,812)
<b>Total Shareholders Funds</b>	<b><u>35,346</u></b>	<b><u>13,811</u></b>





SHERRARDSWOOD  
SCHOOL

Sherrardswood School PTA  
Accounts for year ended 31<sup>st</sup> August 2023

Charity Commission No: 1109538

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### Accounting Convention

The Financial Statements are prepared on a Receipts and Payments basis.

### Committed Expenditure

We will continue to work closely with the Schools' Senior Leadership Team and the Governors to develop plans for future projects.

### Total Liabilities

There were no material liabilities to be accounted for in the year.

### Declaration

I declare in my capacity as Treasurer that the accounts presented in this report are a true reflection of the activities undertaken by Sherrardswood PTA.

.....  
Mr Matt Reynolds, Treasurer

Date ..... 20 / 5 / 24 .....

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#### Executive Committee

Deborah Andrea (Chair) / Matt Reynolds (Treasurer) / Kathryn Bray-Stacey (Secretary) /  
Mia Advani/Gulnaz Ozdemir/Kim Botham (Events Co-ordinators)

Registered Charity No. 1109538

# Sherrardswood School PTA



**Registered Charity No: 1109538**

**Annual General Meeting 8<sup>th</sup> May 2024**

## **Report from the Chair**

### **Introduction**

It is a requirement of our Constitution and the Charity Commission that an Annual General Meeting is held once a year to formally review the events of the past year, present the accounts for ratification and outline ideas and plans for the year ahead. This AGM is open to all staff and parents and has been advertised in the School Newsletter.

### **The Committee**

The previous committee saw some committee members changes after the last changeover. Current Committee Members are as follows: -

Debbie Andrea	Chair
Matt Reynolds	Treasurer
Kathryn Bray-Stacey	Secretary
Mia Advani	Events Co-Ordinating Team

The current committee members are registered with the Charity Commission.

We also have Kim Botham and Naz Ozdemir on the Events Committee.

### **Events Held during the Year**

We had a successful turnout to our 3rd Family Fun Day in September and this will now be a permanent fixture in our calendar. We were very lucky to be Sponsored by Odessey Gym and Spa and they provided invaluable assistance throughout the Festival. Funfair games stalls were a success again.

The Fireworks Display returned again in November which had an amazing turnout to the point we had to stop selling tickets(again!!)! We changed Display as there was an issue with the 2022 and we had great feedback this time around! It was amazing to see so much support and excitement for this event once more.

We also provided every student with a Coronation Coin, Easter Egg and Christmas selection box during the year. An Ice Cream Van comes to the school during the last week of term also to give everyone a final treat! We had planned to take part in the School Coronation Picnic with a Pimms Bar but the weather had other ideas!

### **Planned Upcoming Events**

- ★ Prep Disco 21<sup>st</sup> May 2024
- ★ Family Fun Festival 21<sup>st</sup> September 2024
- ★ Fireworks 3<sup>rd</sup> November 2024

### **Proposed / Suggested Events**

We are always happy to receive ideas and suggestions for events to run/host.

### **Projects Funded (in the period of this report)**

- Laser Cutting Machine
- Multi-Level Stackable Staging

### **Projects to Fund**

We are continuing discussions with Mrs. Wright and Mr. Capuano regarding projects that could be funded (or partly funded) by the PTA.

### **Current Bank Balances**

We currently hold funds of £34,300 with a significant sum due from School Invoice Donations. We await this figure to be confirmed.

### **Parentkind**

Our PTA remains a member of Parentkind. We pay an annual subscription to this organisation that links up school PTAs and provides guidance and information which helps with planning events, fund raising ideas and also provides us with insurance cover for our events.

Further information can be found at: <https://www.parentkind.org.uk/>

### **Special Acknowledgements**

We would once again like to say big thank you to Liz & Brian Hedges for managing the secondhand uniform sales, this is an excellent example of 'reuse' and provides parents and the PTA with a great service - it is also a significant fund raiser.

Thank you too to the PTA Team for efforts throughout the year running Gift Sales, Tuck Shops and so on.



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Deborah Andrea, Chair of Sherrardswood School PTA