

Unique Ways

Charity number 1109413

A company limited by guarantee number 05098716

Annual Report and Financial Statements

for the year ended 31 March 2021



Annual Report and Financial Statements for the year ended 31 March 2021

Contents	Page
Trustees' report	2 to 6
Examiner's report	7
Statement of financial activities	8
Balance sheet	9
Notes to the accounts	10 to 18

Prepared by West Yorkshire Community Accounting Service

Unique Ways

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Oliver Wilby	Chair
Vikki Darby	Vice-Chair
Nicholas Wigmore	Treasurer
Emma Poyser-Buxton	
Marcus Thompson	
Alison Fielden	
Rachel Hollingworth	

Charity number 1109413 Registered in England and Wales

Company number 05098716 Registered in England and Wales

Registered and principal address

Hanson Lane Enterprise Centre
Hanson Lane
Halifax
HX1 5PG

Bankers

Cooperative Bank
PO Box 250
Delf House
Southway
Skelmersdale

Barclays Bank PLC
1 Churchill Place
London
E14 5HP

Independent examiner

Helen Galvin FCCA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 8 April 2004. It is governed by a memorandum and articles of association, dated 8 April 2004, amended by special resolutions dated 4 April 2005, 11 July 2011 and 29 October 2014. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM. One third of trustees must retire at each AGM, those longest in office retiring first and the choice between any of equal service being made by drawing lots. A retiring trustee who is eligible under Article 3.3 may be reappointed.

Unique Ways

Trustees' report (continued) for the year ended 31 March 2021

Objectives and activities

The charity's objects

To provide relief and support to children with disabilities and/or special educational needs, their parents and carers by working in partnership with all agencies providing services and support to said persons with the object of improving services, promoting positive access, social inclusion, protection and wellbeing of such persons.

The charity's main activities

The main activities of Unique Ways fall broadly under the banner of services and activities that have a benefit to and improve outcomes for families of disabled children and young people.

This is principally achieved through the delivery of a range of projects, representing the views of families with statutory agencies and creating services that are based upon needs identified by families of disabled children and young people.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular to work together with the families and carers of disabled children and young people to create positive change in their daily lives.

Achievements and performance

I have pleasure in presenting my third Chairs' Report since becoming Chair in 2018.

The financial year 2020-2021 has been extremely difficult for our charity, as it has been for the majority of smaller local third sector organisations.

As Unique Ways have traditionally provided face to face support for our parent carer members during three periods of lockdown we were unable to offer any in-person support. Although we moved to a virtual model where possible as our parent carer members had their children/young people with them at home, combining home schooling with 100% care responsibilities was very difficult for them to be able to participate virtually.

I would like to take this opportunity to thank our CEO and the staff who continued to offer outstanding support to the families of Calderdale, and to our front line staff for their understanding during a period of furlough in which we had to adapt to the reduced demand with schools being closed.

I would further like to thank Helen Norris and Amanda Rorrison who left us this year for their service to the charity and wish them all the best in their new ventures.

We have had quite a few changes to the team, with Nicola Hanson joining us as the Membership Officer in April and Skye Barrett joining as the Self Advocacy Practitioner, also in April. Also joining us were Jill Greenwood, Sleep Practitioner and Leah Webster as Education Practitioner. The feedback we have received from parent carers regarding the new team members has been exemplarily, with them going the extra mile to ensure our members receive the best possible support. Martin Reynolds, Office Co-ordinator and Heidi Coney, Family Voice Calderdale Co-ordinator are still established members of the team. At some points during the year, it was a case of Martin, Heidi and Shona manning the entire functions of the charity, I must therefore commend them for their fortitude and dedication.

I am extremely grateful of the assistance provided to me by the Chief Executive, Shona Walsh and I know Shona values the team's continued efforts in supporting our members in the best way possible through the staff team.

Unique Ways

Trustees' report (continued) for the year ended 31 March 2021

Achievements and performance (continued)

In terms of our core 'ordinary lives' service offer:-

Sleep Practitioner : Service continued virtually throughout the year, with in person support returning in July 2021

Education (EHCP's) : Service continued virtually throughout the year, with in person support returning in July 2021

Education (General) : Service continued virtually throughout the year, with in person support returning in July 2021

Self-Advocacy (forms, etc.) : Service re-introduced from April 2021 with in person support from July 2021.

Peer support sessions : Face to face sessions resumed from July 2021.

Training courses : Two virtual training courses were held during the year with face to face training due to resume in November 2021.

Membership

At the end of 2020 we had a membership of 1,094 and as of March 2021, our membership has risen considerably again, having a database of 1,300 members.

Annual Survey – response rate

We are mindful that when our Annual Survey went live (April 2020) our parent carer members were at home with the children/young people and we were in the very early days of the pandemic, we therefore expected a low response rate. Although the number of participants taking part in our annual survey has reduced (163 in 2020) we had 127 responses for 2021 but 86 fully completed therefore our completion rate has improved from 58% to 68%.

Annual Survey – Satisfaction rate

We always ask the question of our membership "how likely are you to recommend Unique Ways?" and I'm delighted to say we have maintained the same satisfaction rate for this - 98%.

Finally, I would like to end with a quote from a parent carer member from our annual survey 2021

"I think personally that you have done an excellent job in delivering services and support to parent under these exceptionally difficult circumstances".

Oliver Wilby, Chair Board of Trustees

Financial review

The net income for the year after transfers and the actuarial loss deduction was £91,915, including net income of £30,742 on unrestricted funds and net income of £61,173 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £75,735.

To ensure the financial viability of the fund and its ability to meet its ongoing commitments we will aim towards maintaining, on average, sufficient reserves to cover approximately three months' expenditure which we have calculated as £50,000 and the long term pension liability of £19,749.

Although our free reserves are above our reserves policy, the additional free reserves will be used to support the charities core costs in the immediate future and to ensure continuation of our core services while we await the outcome of some future funding.

Unique Ways

Trustees' report (continued) for the year ended 31 March 2021

Coronavirus impact statement

As the coronavirus pandemic initially impacted on the majority of our face to face services, we were able to access the government furlough scheme, which enabled us to reduce our staffing costs in the first six months of 20/21 by approximately £13,000. As we move to continue to offer our services virtually, one post has been reduced from 20 to 15 hrs/week due to reduced workload.

We have also

- Received £10k from the Local Authority Discretionary Grant; this is not restricted and can be used for core costs;
- A carry forward figure for year 2021/2022 of £68,670, most of which will be un-restricted;
- Received £88,000 from the NLCF (Extend Ordinary Lives Project - core salaries).
- Produced a budget for current year.

We are awaiting responses from the following bids:

- £21,000 from The Morrison's Foundation (Self-Advocacy Role)
- £5,000 The True Colours Trust (Self-Advocacy Project)
- £5,000 Learning Disability England (Self-Advocacy Project)
- £25,000 Disabled People Emergency Fund
- We are also submitting bids to The Fore's Raft Foundation, George A Moore Foundation and the Locala Community Fund.

The Board has assessed the financial position and we are satisfied that the current levels of unrestricted funds, alongside income from the Local Authority and National Lottery place us in a financially viable position.

We anticipate further income from the bids listed above. Furthermore, the Board is satisfied that the organisation has not suffered a financial loss as a result of coronavirus.

In light of this, the Board have concluded that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

Unique Ways

Trustees' report (continued) for the year ended 31 March 2021

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on Nov 17, 2021

Signed: **Oliver Wilby** (Trustee)

Name: **Oliver Wilby**

Unique Ways

Independent examiner's report to the trustees of Unique Ways

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2021, which are set out on pages 8 to 18.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: H. R Galvin
H. R Galvin (Nov.17, 2021 12:06 GMT).....

Name: Helen Galvin FCCA

Date: Nov 17, 2021.....

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Unique Ways

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Grants and donations	(2)	13,055	222,543	235,598	198,805
Other income		3,347	-	3,347	3,447
Bank interest		5	-	5	11
Fundraising income		1,069	-	1,069	3,775
Gift aid received		310	-	310	538
Total income		17,786	222,543	240,329	206,576
Expenditure on:					
Salaries, NIC and pensions	(3 & 4)	3,388	93,585	96,973	135,527
Payroll, HR and pension recovery plan charges		375	875	1,250	2,292
Other staffing costs		-	6	6	-
Staff training		-	-	-	3,657
Consultancy fees		1,896	3,360	5,256	6,318
Rent and rates		1	15,841	15,842	15,840
Utilities		-	2,265	2,265	4,517
Cleaning and renewals		-	405	405	2,096
Insurance		-	775	775	698
Other general running costs		-	1,428	1,428	1,444
Accountancy and independent examination		-	1,440	1,440	1,450
Photocopying		-	1,312	1,312	2,015
Postage and telephones		546	3,994	4,540	5,634
Promotion and publicity		-	4,242	4,242	3,406
Resources		-	-	-	535
Room hire		-	-	-	587
Stationery and office materials		2,374	5,940	8,314	5,263
Subscriptions		-	753	753	823
Travel and subsistence		-	-	-	1,676
Governance		694	140	834	1,114
Other operational costs		-	-	-	368
Activities and events		-	55	55	3,170
Fundraising expenditure		15	-	15	2,225
Depreciation		3,180	-	3,180	3,206
Grant repayment		-	2,546	2,546	-
Total expenditure		12,469	138,962	151,431	203,861
Net income		5,317	83,581	88,898	2,715
Transfers between funds		22,408	(22,408)	-	-
Actuarial loss on defined benefit pension scheme		3,017	-	3,017	782
Net movement in funds		30,742	61,173	91,915	3,497
Fund balances brought forward		37,888	32,093	69,981	66,484
Fund balances carried forward	(5)	68,630	93,266	161,896	69,981

All incoming resources and resources expended derive from continuing activities.

Unique Ways
Balance sheet
as at 31 March 2021

		2021	2021	2021	2020
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(6)	12,644	-	12,644	11,630
Total fixed assets		<u>12,644</u>	<u>-</u>	<u>12,644</u>	<u>11,630</u>
Current assets					
Debtors and prepayments	(7)	30,326	-	30,326	33,339
Cash at bank and in hand	(8)	78,222	102,662	180,884	119,754
Total current assets		<u>108,548</u>	<u>102,662</u>	<u>211,210</u>	<u>153,093</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(9)	32,813	2,546	35,359	12,500
Deferred income		-	6,850	6,850	56,095
Total current liabilities		<u>32,813</u>	<u>9,396</u>	<u>42,209</u>	<u>68,595</u>
Net current assets		<u>75,735</u>	<u>93,266</u>	<u>169,001</u>	<u>84,498</u>
Total assets less current liabilities		<u>88,379</u>	<u>93,266</u>	<u>181,645</u>	<u>96,128</u>
Creditors: amounts falling due after one year		<u>19,749</u>	<u>-</u>	<u>19,749</u>	<u>26,147</u>
Net assets		<u>68,630</u>	<u>93,266</u>	<u>161,896</u>	<u>69,981</u>
Funds					
Unrestricted funds		68,630	-	68,630	37,888
Restricted funds		-	93,266	93,266	32,093
Total funds		<u>68,630</u>	<u>93,266</u>	<u>161,896</u>	<u>69,981</u>

For the year ending 31 March 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on Nov 17, 2021

Signed: Oliver Wilby
Oliver Wilby (Nov 17, 2021 11:32 GMT) (Trustee)

Name: Oliver Wilby

Unique Ways

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Fixtures, fittings and equipment over 5 years

Pensions

The charity operates a multi-employer defined benefit scheme for the benefit of its employees (see note 4).

Unique Ways

Notes to the accounts continued for the year ended 31 March 2021

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Grants and donations

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Calderdale Metropolitan Borough Council	10,000	93,027	103,027	66,906
Department for Education	-	15,000	15,000	15,650
National Lottery Community Fund	-	88,041	88,041	111,951
Health Education England	-	16,667	16,667	-
HM Revenue and Customs	-	9,808	9,808	-
Donations	3,055	-	3,055	4,298
	<u>13,055</u>	<u>222,543</u>	<u>235,598</u>	<u>198,805</u>

3 Staff costs and numbers

	2021 £	2020 £
Gross salaries	86,136	122,081
Termination payment	3,388	-
Social security costs	6,278	8,634
Employment allowance	(4,000)	(3,000)
Pensions	5,171	7,812
	<u>96,973</u>	<u>135,527</u>

The average number employees during the year was 4.6, being an average of 3.2 full time equivalent (2020: 6.8, 5). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2021 £	2020 £
Costs of the scheme to the charity for the year	5,171	7,812
Amount of any contributions outstanding at the year end	-	-
Amount of any contributions prepaid at the year end	-	-

Unique Ways

Notes to the accounts

for the year ended 31 March 2021

4 Pension

The company participates in the scheme, a multi-employer scheme which provides benefits to some 37 non-associated employers. The scheme is a defined benefit scheme in the UK.

It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2019. This valuation showed assets of £79m, liabilities of £93.9m and a deficit of £14.9m. To eliminate this funding shortfall, the Trustee asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2021 to 30 September 2027: £1,530,000 per annum

(payable monthly and increasing by 3.0% each year on 1st April)

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the scheme liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

Unique Ways
Notes to the accounts
for the year ended 31 March 2021

4 Pension (continued)

Present values of provision

	31/03/2021 (£s)	31/03/2020 (£s)	31/03/2019 (£s)
Present value of provision	23,130	29,540	33,616

Reconciliation of opening and closing provisions

	Year ending 31 March 2021 (£s)	Year ending 31 March 2020 (£s)
Provision at start of period	29,540	33,616
Unwinding of the discount factor (interest expense)	719	503
Deficit contribution paid	(3,393)	(3,294)
Remeasurements - impact of any change in assumptions	1,152	(1,285)
Remeasurements - amendments to the contribution schedule	(4,888)	-
Provision at end of period	23,130	29,540

Income and expenditure impact

	Year ending 31 March 2021 (£s)	Year ending 31 March 2020 (£s)
Interest expense	719	503
Remeasurements - impact of any change in assumptions	1,152	(1,285)
Remeasurements - amendments to the contribution schedule	(4,888)	-

Unique Ways

Notes to the accounts

for the year ended 31 March 2021

4 Pension (continued)

Assumptions

	31 March 2021	31 March 2020	31 March 2019
	(£s)	(£s)	(£s)
	% per annum	% per annum	% per annum
Rate of discount	0.98	2.58	1.58

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

Additional information

The following schedule details the deficit contributions agreed between the company and the scheme at each year end period:

Deficit contributions schedule

Year ending	31/03/2021	31/03/2020	31/03/2019
	(£s)	(£s)	(£s)
Year 1	3,381	3,393	3,294
Year 2	3,482	3,495	3,393
Year 3	3,586	3,600	3,495
Year 4	3,694	3,708	3,600
Year 5	3,805	3,819	3,708
Year 6	3,919	3,934	3,819
Year 7	2,018	4,052	3,934
Year 8	-	4,173	4,052
Year 9	-	2,866	4,173
Year 10	-	-	2,866

The company must recognise a liability measured as the present value of the contributions payable that arise from the deficit recovery agreement and the resulting expense in the income and expenditure account i.e. the unwinding of the discount rate as a finance cost in the period in which it arises.

It is these contributions that have been used to derive the company's balance sheet liability.

The liability of £23,130 is shown as a creditor in the accounts and is split between due within one year (£3,381) and more than one year (£19,749).

Unique Ways

Notes to the accounts continued for the year ended 31 March 2021

5 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Elland Round Table	1,000	-	-	-	1,000
Awards for All	331	-	-	-	331
National Lottery	21,984	-	21,984	-	-
National Lottery Fund Coronavirus	-	88,041	62,271	(20,770)	5,000
Greggs Foundation	1,964	-	-	-	1,964
Morrison's Foundation	1,963	-	-	-	1,963
Postcode Community Trust	3,762	-	-	-	3,762
CMBC - ASD Support	-	56,095	508	-	55,587
CMBC - Core Grant	-	20,661	13,812	(1,638)	5,211
CMBC - IS from CMBC/CCG	-	11,271	11,271	-	-
CMBC - CPC Strategic Influence	-	5,000	5,000	-	-
Health Education England	-	16,667	30	-	16,637
HMRC JRS	-	9,808	9,808	-	-
DFE	1,089	15,000	14,278	-	1,811
	<u>32,093</u>	<u>222,543</u>	<u>138,962</u>	<u>(22,408)</u>	<u>93,266</u>

Fund name	Purpose of restriction
Elland Round Table	For promotional materials.
Awards for All	To purchase capital equipment.
National Lottery	For the 'Ordinary Lives' project and for 'building capabilities'.
National Lottery Fund Coronavirus	For continuation of 'Ordinary Lives' Project. A transfer of £2,556 was for the purchase of equipment, which is for the general use of the charity and a transfer of £18,214 was for the prepayment for 2021/2022 period agreed by the funder.
Greggs Foundation	For the sensory toy library.
Morrison's Foundation	For the sensory toy library.
Postcode Community Trust	For the sensory toy library.
CMBC - ASD Support	To support Parents and Carers with children and young people on the Neurodevelopmental Pathway.
CMBC - Core Grant	To deliver agreed objectives as per the partnership agreement. The transfer was made from this fund for the purchase of equipment, which is for the general use of the charity.
CMBC - IS from CMBC/CCG	To increase independent supporters capacity.
CMBC - CPC Strategic Influence	For the delivery of courses and towards strategic influence.
Health Education England	Education for Early Years Professionals in supporting Neurodiversity.
HMRC JRS	Towards furloughed staff due to the coronavirus.
DFE	Towards the parent carer participation programme.

Unique Ways

Notes to the accounts continued for the year ended 31 March 2021

6 Tangible assets

	Fixtures, fittings and equipment	Total
<u>Cost</u>	£	£
At 1 April 2020	18,279	18,279
Additions	4,194	4,194
At 31 March 2021	<u>22,473</u>	<u>22,473</u>
 <u>Depreciation</u>		
At 1 April 2020	6,649	6,649
Charge for year	<u>3,180</u>	<u>3,180</u>
At 31 March 2021	<u>9,829</u>	<u>9,829</u>
 <u>Net book value</u>		
At 31 March 2021	<u>12,644</u>	<u>12,644</u>
 At 31 March 2020	<u>11,630</u>	<u>11,630</u>

7 Debtors and prepayments

	2021	2020
	£	£
Debtors	11,088	30,645
Prepayments	<u>19,238</u>	<u>2,694</u>
	<u>30,326</u>	<u>33,339</u>

8 Cash at bank and in hand

	2021	2020
	£	£
Cash in bank	179,470	119,384
Cash in hand	<u>1,414</u>	<u>370</u>
	<u>180,884</u>	<u>119,754</u>

9 Creditors and accruals

	2021	2020
	£	£
Creditors	33,699	9,604
Accruals	<u>1,660</u>	<u>2,896</u>
	<u>35,359</u>	<u>12,500</u>

Unique Ways

Notes to the accounts continued for the year ended 31 March 2021

10 Related party transactions

Trustee expenses

During the year no trustees were paid any expenses (previous year: 1 trustees and £66 in respect of travel).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits received by the Chief Officer were £41,814 (previous year: £41,836).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

Other transactions with trustees or related parties

2021
£

Name of trustee or related party	Relationship to charity	Description of transaction
Janine Wigmore	Wife of Nicholas Wigmore (Trustee)	Facilitator fees

41

11 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

Within one year

In the second to fifth years inclusive

Photocopier	Phone System
£	£
784	748
-	936
<u>784</u>	<u>1,684</u>

Unique Ways

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
Income						
Grants and donations	13,055	5,268	222,543	193,537	235,598	198,805
Other income	3,347	2,264	-	1,183	3,347	3,447
Bank interest	5	11	-	-	5	11
Fundraising income	1,069	3,775	-	-	1,069	3,775
Gift aid received	310	538	-	-	310	538
Total income	17,786	11,856	222,543	194,720	240,329	206,576
Expenditure						
Salaries, NIC and pensions	3,388	(2,045)	93,585	137,572	96,973	135,527
Payroll, HR and pension charges	375	1,817	875	475	1,250	2,292
Other staffing costs	-	-	6	-	6	-
Staff training	-	50	-	3,607	-	3,657
Consultancy fees	1,896	-	3,360	6,318	5,256	6,318
Rent and rates	1	-	15,841	15,840	15,842	15,840
Utilities	-	481	2,265	4,036	2,265	4,517
Cleaning and renewals	-	-	405	2,096	405	2,096
Insurance	-	-	775	698	775	698
Other general running costs	-	142	1,428	1,302	1,428	1,444
Accountancy and independent exam	-	82	1,440	1,368	1,440	1,450
Photocopying	-	-	1,312	2,015	1,312	2,015
Postage and telephones	546	-	3,994	5,634	4,540	5,634
Promotion and publicity	-	90	4,242	3,316	4,242	3,406
Resources	-	-	-	535	-	535
Room hire	-	26	-	561	-	587
Stationery and office materials	2,374	146	5,940	5,117	8,314	5,263
Subscriptions	-	427	753	396	753	823
Travel and subsistence	-	154	-	1,522	-	1,676
Governance	694	614	140	500	834	1,114
Other operational costs	-	368	-	-	-	368
Activities and events	-	596	55	2,574	55	3,170
Fundraising expenditure	15	2,225	-	-	15	2,225
Depreciation	3,180	3,206	-	-	3,180	3,206
Grant repayment	-	-	2,546	-	2,546	-
Total expenditure	12,469	8,379	138,962	195,482	151,431	203,861
Net income / (expenditure)	5,317	3,477	83,581	(762)	88,898	2,715
Transfers between funds	22,408	-	(22,408)	-	-	-
Actuarial loss on pension scheme	3,017	782	-	-	3,017	782
Net movement in funds	30,742	4,259	61,173	(762)	91,915	3,497
Fund balances brought forward	37,888	33,629	32,093	32,855	69,981	66,484
Fund balances carried forward	68,630	37,888	93,266	32,093	161,896	69,981


Unique Ways Accounts 31 March 2021 (00000002)

Final Audit Report

2021-11-17

Created:	2021-11-17
By:	Martin Reynolds (martin.reynolds@uniqueways.org.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAKBkR3ou3hCxxwJhDRV9tfZm7SauKadEfb

"Unique Ways Accounts 31 March 2021 (00000002)" History

 Document created by Martin Reynolds (martin.reynolds@uniqueways.org.uk)

2021-11-17 - 11:18:42 AM GMT- IP address: 81.130.228.221

 Document emailed to Oliver Wilby (olliewilby@gmail.com) for signature


2021-11-17 - 11:23:22 AM GMT

 Email viewed by Oliver Wilby (olliewilby@gmail.com)

2021-11-17 - 11:31:44 AM GMT- IP address: 172.224.224.81

 Document e-signed by Oliver Wilby (olliewilby@gmail.com)

Signature Date: 2021-11-17 - 11:32:37 AM GMT - Time Source: server- IP address: 95.144.100.213

 Document emailed to H. R Galvin (helen.galvin@wycas.org.uk) for signature

2021-11-17 - 11:32:39 AM GMT

 Email viewed by H. R Galvin (helen.galvin@wycas.org.uk)

2021-11-17 - 12:03:13 PM GMT- IP address: 109.155.54.89

 Document e-signed by H. R Galvin (helen.galvin@wycas.org.uk)

Signature Date: 2021-11-17 - 12:06:25 PM GMT - Time Source: server- IP address: 109.155.54.89

 Agreement completed.

2021-11-17 - 12:06:25 PM GMT