

RYEDALE COMMUNITY TRANSPORT CIO

Trustees' Annual Report for the period 11 November 2023 to 10 November 2024

The Trustees present their annual report together with the financial statement of the Charity for year end 31 March 2024.

The financial statements comply with the Charities Act 2011 and the Statement of Recommended Practice for Charities (FRS102) and with the charity's governing documents.

STATUS AND CHARITABLE OBJECT

Ryedale Community Transport converted to a Charitable Incorporated Organisation (CIO) on 11 November 2019. The Charity number 1109232 remains unchanged, having been registered as a charity since 26 April 2005.

The Object of the Charitable Organisation is to provide a community transport service for such of the inhabitants of Ryedale, Selby, Scarborough & Whitby Districts of North Yorkshire and of the City of York, who need such service due to age, sickness, or disability (mental or physical), poverty, or the lack of availability of adequate and safe public transport services.

Ryedale Community Transport provides various community transport options including: the Ryedale Volunteer Car Scheme, Wheelchair Accessible Travel, Minibus Travel, Wheels2Work (W2W) Moped Hire, Scheduled and non-scheduled local bus services and home to school transport. It delivers courses, by means of our newly qualified trainer, designed for the mini-bus driver awareness scheme (MiDAS).

TRUSTEES

The Trustees are the directors of the charity and those in office during the period were:

Name	Appointed	Resigned
Philip Richardson MBE (Chair)	05/03/2019	
David Charles Yellen	23/01/2019	
Anne Wilson	02/03/2021	
Elizabeth Ellen Webb	02/03/2021	
Sandra Simpson (Treasurer)	08/03/2022	
Sheila Miller	08/03/2022	08/10/2024
John Cunningham	07/03/2023	

Shelia Miller resigned after reaching her 90th birthday having served for 15 years as a volunteer driver before being appointed as a Trustee in 2022. During this period she has championed the service of our car scheme amongst our community and within the many other charities she supports. In particular she has informed our local NHS services of our activities and capabilities.

All Trustees form the management committee, give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 9 to the accounts.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Board of Trustees met regularly during the year with some joining remotely via video link due to work commitments. This operates successfully with those in employment who contribute their expertise in their limited free time.

We were pleased to appoint Mark Harris as our new Chief Officer in January 2024. Mark joined us after a successful career in the military and subsequently various business appointments at Director and Chief Operating Officer level.

Mark arrived at a time of turbulence following the resignation of the previous Fleet Manager and Wheels2Work Manager. They have been successfully replaced by Barry Morgan and Frank Godber but unfortunately, we have recently been informed that our Finance Manager Kim Lees must resign on medical grounds.

Since his arrival Mark has implemented weekly management meetings, team briefings and updated working practices and policies which have ensured improved performance allowing staff to cover each other's desks during sickness and holiday absences. There is a renewed sense of purpose amongst all staff.

SERVICE OBJECTIVES AND ACTIVITIES

The Ryedale Car Scheme provides transport, through recruitment and support of volunteer drivers, for people who do not have access to other means of transport. Volunteers use their own vehicles and receive expenses of 45p per mile.

Volunteers provide the corner stone of our charity; they choose to volunteer for a variety of reasons. For some, it offers the chance to give something back to the community or make a difference to the people around them. For others it provides an opportunity to develop new skills or build on existing experience and knowledge. Regardless of the motivation, what unites them all is that they find it both challenging and rewarding.

The Car Scheme continues to meet more than 90% of all requests for transport, although maintaining this level can be challenging. It is proving difficult to find volunteer drivers. There have been over 3440 individual journeys in the past 12 months completed by 637 different scheme members. A total of over 122,000 miles.

The strategy for the Car Scheme is to continue to deliver high quality, affordable and often essential transport for those people who need personal door-to-door support to access health related and other personal appointments. The NHS transport service is failing and this is a worry for those elderly patients who need transport to get to their appointments. Over 47% of our car scheme journeys were used for NHS Secondary Care hospital appointments with a further 24% being used for Primary Care doctor/optician related visits.

Our scheme which operates for residents of Ryedale has proved so successful that we have been approached by North Yorkshire Council to run a pilot scheme in Whitby and The Coast area. This commenced in July 2024 for NHS Secondary Care appointments. The medical practices in the area, who signpost their patients to our service, are finding it a resounding success for the local community but its long-term success depends on local volunteers offering to drive their cars. We have forged a working relationship with other local charities within the Whitby Alliance Group to help us but they are also seeking volunteers.

Our Fleet

Ryedale Community Transport currently operates one wheelchair accessible low-floor bus, 4 accessible minibuses, 5 regular minibuses, 6 wheelchair accessible vehicles and 2 electric wheelchair accessible vehicle. These vehicles are available for hire with a driver or as self-drive. There is also a W2W van used to move mopeds.

Group Travel

This provides minibus and wheelchair accessible vehicle (WAV) transport services at affordable rates for voluntary organisations and community groups. An example of this is we transport clients weekly to and from the Strong and Steady community sessions on behalf of North Yorkshire Sports. There have been 519 separate hires to 24 different organisations.

Individual WAV Travel

23 passengers who need to travel in their own wheelchairs have made 143 journeys often to medical appointments but also to social occasions.

Ryedale Rover on-demand service

The Ryedale Rover on-demand trial service is part of the evolving strategy of connecting residents living in villages with no, or limited, local bus services with the wider area. It is being part funded by the National Lottery Community Fund.

One of the trial services proved so popular that it has now been established as a formal bus route by North Yorkshire Council connecting Helmsley and Malton twice weekly.

We continue to seek innovative ways in which we can help reduce rural isolation and have continued to run our occasional shopper trips enabling our members resident in Ryedale to visit local towns. These prove particularly successful in providing cohesion for elderly friendship groups to meet. In the past 12 months 95 people have made 686 journeys.

The evolution of the Ryedale Rover on-demand bus service together with the introduction of electric vehicles have caused us to re-examine some of our working procedures and seek further ways that the opportunity provided by the Community Fund can help reduce rural isolation and increase community cohesion could be used.

NYC Contracts

Home to School and Special Education Needs services, as well as Scheduled Bus Routes, provide a regular income stream for the charity.

In April we were awarded 4 Home to School contracts together with 2 Scheduled Bus Route Contracts. They expire in April 2026 with two one-year options to extend until April 2028.

These together with our 2 Home to School contracts for Special Educational Needs pupils at Welburn Hall provide an essential contribution to overheads and enable the resources of Ryedale Community Transport to be more resilient to change.

Wheels2Work (W2W)

The W2W scheme offers the short-term hire of mopeds to those who struggle to commute to their place of employment, education, or training due to the lack of any other viable means of transport.

The fleet currently comprises 34 mopeds which are available to anyone aged 17 or over, who live in our operating area. 6 of them are new electric mopeds which have been kindly funded by North Yorkshire Council taking the total number of electric mopeds to 10.

We helped 37 people during the period and our new Manager remains in regular contact with our clients. In addition to supporting them with their use and maintenance of the mopeds he keeps a watchful eye for signs that they are having problems paying their monthly rent. In doing so he has managed to reduce the numbers of people getting into financial difficulty because of their moped hire.

Electric vehicles

We were awarded a grant from North Yorkshire Council for the purchase of a new electric vehicle and charging point. For this we are extremely grateful; it is far more efficient, has lower running costs and we can charge on site when not in use. It has been converted to allow for the carriage of those with limited mobility and we are examining new innovative ways that this vehicle could be used.

RISK ANALYSIS

Where appropriate, systems and procedures have been established to mitigate the risks the charity faces. A Critical Incident Plan is updated annually. Internal control risks are minimised by the implementation of procedures for authorisation of transactions and contracts. Procedures are in place to ensure compliance with health and safety for staff, volunteers, and customers. All procedures are reviewed annually to ensure that they continue to meet the needs of the charity.

FUTURE STRATEGY

Ryedale Community Transport CIO is the sole community transport organisation serving the former Ryedale District. As we look forward we see new opportunities to help others but also a number of challenges to ourselves.

Opportunities

We will continue to work closely with North Yorkshire Council in support of their transport strategy in particular sharing our expertise of managing local volunteer car schemes.

We will seek new ways to trial the use of the funding awarded by the National Lottery Community Fund in an attempt to increase the number of people and locations who will benefit from their grant.

We will continue to engage with NHS organisations to both inform them of the work we do but also assist them as they develop their regional transport strategy. We will continue prioritizing NHS appointments within our Car Scheme.

We will seek to strengthen our connections with charities that operate across North Yorkshire in order to support them, where possible, with transport solutions for their activities in our area.

We will continue to engage with our local community of charities through the Ryedale Charities Together forum, continue to manage their communal bus, and provide vehicles in support of their various charity activities.

Challenges

Our main challenges are the rising costs of staff employment, the difficulty of recruiting volunteers and the additional workload, particularly in relation to NHS appointments. Our Chief Officer has worked hard over the past year to redefine and restructure our staff roles but continuity of activity with part-time staff who have holidays and periods of sickness raises its own challenges.

Our paid drivers work on zero-hour contracts to fulfil the NYC school contracts and proposed legislation regarding these zero-hour contracts could well change the complete operating model for our charity. With the Car Scheme we rely on volunteers using their own cars, have no full-time paid drivers and ask our part-time drivers linked to contracts if they can help

when a member must be transferred in their wheelchair using a WAV. This is often not possible due to contract time requirements or driver availability.

The cost of mini-buses have greatly increased over recent years. We have been very fortunate to have received funding from NYC for some of our vehicles, both diesel and electric, but these cannot be used on NYC contracts. This year as some the of mini-buses used on contracts age we have started to lease vehicles to remain compliant with the contract terms regarding age and mileage. The long term cost feasibility of such a decision is being monitored.

The Trustees continue to examine all our activities to ensure that they are still compliant with current regulations, are still fit for purpose and whether the necessary manpower is available to complete them successfully and safely.

RESERVES POLICY

The Trustees consider that (unrestricted) cash reserves are required for the following reasons:

- To enable Ryedale Community Transport CIO to maintain essential core functions for a period of 12 months and have time to adjust in the event of a significant reduction in anticipated or budget income streams, or in the event of a major shift in the pattern of activities.
- To provide for unfunded staffing related costs and for unforeseen compliance costs arising from existing or new legislation and regulations.
- To provide funds of last resort in the events of unavoidable cost overruns on activities that cannot be met from restricted funds.
- To provide the ability to commission research and development work in the community, to pump-prime new projects and to maintain project continuity in the event of limited short-term funding gaps.
- To provide a source of working capital to fund additions and renewals to infrastructure and accommodation, and to provide the means of managing short term cash flow fluctuations.

The value of reserves required to meet these risks is estimated at £150,000.

FUNDING

Funding comes from two main sources: grants and contractual payments from statutory bodies and fees and charges to service users. A high proportion of funds have been received from statutory bodies, The National Lottery Community Fund and North Yorkshire County Council.

Trustees are appreciative of the funding received from statutory bodies and the confidence in Ryedale Community Transport that this implies.

The Trustees wish to thank North Yorkshire County Council and The National Lottery, for their Grant Support during 2023/2024.

The Trustees would also like to thank our members and everyone who donated to the Charity. Their kind donations help to keep the charity and all its services running.

FUNDRAISING

The Charity did not do any active fundraising during 2023/24. Funding was generated in the form of Grants and donations.

RESPONSIBILITIES OF THE TRUSTEES

Company Law requires Trustees to prepare financial statements for each financial year, which gives a true and fair view of the affairs of the charity and of the incoming resources and application of resources for that year. In preparing these accounts Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the 'going concern' basis, unless it is inappropriate to presume that the charity will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

INDEPENDENT EXAMINERS

Hardcastle France were re-appointed as the charity's Independent Examiners at the Annual General Meeting on 12 March 2023.

Approved by the Board on 17 December 2024 and signed on its behalf:



Chair of Trustees – Philip Richardson MBE



Treasurer – Sandra Simpson

RYEDALE COMMUNITY TRANSPORT CIO

(Charitable Incorporated Organisation)

ACCOUNTS

Year ended 31 March 2024

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

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RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

STATUS AND CHARITABLE OBJECT

Ryedale Community Transport CIO (formerly Ryecat Ltd) is a registered charity and was established on 26 April 2005. On 11 November 2019 the charity converted from a Company Limited by guarantee to a Charitable Incorporated Organisation (CIO), reporting directly to the Charities Commission for England and Wales. The Charitable Incorporated Organisation was established by a Constitution adopted on the date of changeover.

The object of the Charitable Organisation is to provide a community transport service for such of the inhabitants of Ryedale, Scarborough & Whitby and Selby Districts of North Yorkshire and of the City of York, who are in need of such service because of age, sickness or disability (mental or physical), or poverty, or because of lack of availability of adequate and safe public transport services.

Ryedale Community Transport CIO provides various community transport options including: the Ryedale Volunteer Car Scheme, The Ryedale Rover on demand Dial & Ride service, Wheelchair Accessible Travel, Minibus Travel, Wheels2Work Moped Hire, Scheduled local bus services, home to school transport, MiDAS and Passenger Assistant training.

TRUSTEES

The Trustees are the directors of the charity and those in office during the period were as follows:-

Name	Appointed	Resigned
Philip Richardson MBE (Chair)	05/03/2019	
David Yellen (Deputy Chair)	23/01/2019	
Sandra Simpson (Treasurer)	08/03/2022	
Elizabeth Webb	02/03/2021	
Anne Wilson	02/03/2021	
Sheila Miller	08/03/2022	
John Cunningham	07/03/2023	

Trustees appointed at the AGM

As per the constitution every year, at the Annual General Meeting, one-third of the trustees shall retire from office. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. A charity trustee who has served for three consecutive terms may not be reappointed for a fourth consecutive term but may be reappointed after an interval of at least one year.

All trustees, who also form the management committee, give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in note 9 to the accounts.

On becoming a trustee, each trustee is given a comprehensive induction pack. This provides background information about the charity and includes a copy of the constitution and any amendments made to it; and a copy of the CIO's latest trustees' annual report and statement of accounts.

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

<i>Full name of the charity:</i>	Ryedale Community Transport CIO
<i>Registered charity number:</i>	1109232
<i>Registered company number:</i>	CE019517
<i>Registered office of the charity:</i>	2 Minster Court Hugden Way Norton Grove Industrial Estate Norton Malton YO17 9NJ
<i>Independent examiner:</i>	Hardcastle France 30 Yorkersgate Malton North Yorkshire YO17 7AW
<i>Bankers:</i>	Virgin Money 46 Coney Street York North Yorkshire YO1 9NQ CAF Bank Limited 25 Kings Hill Avenue West Malling Kent ME19 4JQ

**RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)**

**INDEPENDENT EXAMINERS' REPORT TO THE
TRUSTEES OF RYEDALE COMMUNITY TRANSPORT CIO**

I report to the charity trustees on my examination of the accounts of Ryedale Community Transport CIO for the year ended 31 March 2024, which are set out on pages 4-24.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the



Laura Dawson ACA, CTA, FMAAT
Hardcastle France
30 Yorkersgate
MALTON
YO17 7AW
Date: 27th January 2025

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

INCOME AND EXPENDITURE ACCOUNT
For the year ended 31st March 2024

	<u>Note</u>	2024	2023
		£	£
INCOME	3	568,372	520,829
ADMINISTRATIVE EXPENSES	4	570,971	511,542
		-----	-----
OPERATING SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE		(2,599)	9,287
INTEREST RECEIVABLE AND SIMILAR INCOME		2,149	725
		-----	-----
SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE ON ORDINARY ACTIVITIES BEFORE TAXATION		(450)	10,012
TAX ON SURPLUS INCOME	7	-	-
ORDINARY ACTIVITIES		-----	-----
SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE FOR THE FINANCIAL YEAR AFTER TAXATION AND RETAINED SURPLUS/(DEFICIT)		(450)	10,012
RETAINED FUNDS BROUGHT FORWARD	17	411,716	401,704
		-----	-----
RETAINED FUNDS CARRIED FORWARD	17	411,266	411,716
		=====	=====

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

BALANCE SHEET
As at 31st March 2024

	<u>Note</u>	2024 £	2023 £
FIXED ASSETS			
Tangible assets	13	224,868	217,801
		-----	-----
Total fixed assets		224,868	217,801
		-----	-----
CURRENT ASSETS			
Stock		701	701
Debtors	14	56,619	61,528
Cash at bank and in hand	19	167,928	240,569
		-----	-----
Total current assets		225,248	302,798
LIABILITIES: Amounts falling due within one year	15	38,850	108,883
		-----	-----
Net current assets		186,398	193,915
		-----	-----
Total assets less current liabilities		411,266	411,716
Provision for liabilities		-	-
		-----	-----
Total net assets	21	411,266	411,716
		=====	=====
THE FUNDS OF THE CHARITY			
Unrestricted funds:			
Designated funds		73,170	74,420
General funds		138,969	140,716
		-----	-----
Total unrestricted funds		212,139	215,136
Restricted funds		199,127	196,580
		-----	-----
Total charity funds	17	411,266	411,716
		=====	=====

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

BALANCE SHEET (Continued)
As at 31st March 2024

For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies act 2006.

The director's acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 and Charity Act 2011 with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Approved by the Board on 27th January 2025 and signed on its behalf:



Chair of Trustees - Philip Richardson MBE



Treasurer - Sandra Simpson

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31st March 2024

				2024	2023
	<u>Note</u>	Designated Funds	Unrestricted Funds	Restricted Funds	Total
		£	£	£	£
Income and endowments from:					
Donations and legacies		-	-	17,984	17,984
Charitable activities		-	33,703	161,853	195,556
Fundraising activities		-	-	57,871	57,871
Other trading activities		-	296,961	-	296,961
Investment income		-	2,149	-	2,149
Total income and endowments	3	-	332,813	237,708	570,521
Expenditure on:					
Raising funds					
Costs of generating voluntary income		-	6,000	-	6,000
Charitable activities					
Ryedale Volunteer Car Scheme		-	-	57,011	57,011
The National Lottery		-	-	37,000	37,000
Ryedale Rover		-	-	14,310	14,310
Wheels to Work		-	-	75,741	75,741
Wheelchair Accessible Vehicles		-	-	22,799	22,799
Tucano Low Floor Minibus		-	-	11,160	11,160
Core Development & Governance		-	-	17,140	17,140
Fleet Travel		-	42,511	-	42,511
Other trading activities					
Contract costs		-	287,299	-	287,299
Total Expenditure	4	-	335,810	235,161	570,971
Net income/expenditure		-	(2,997)	2,547	(450)
Transfers between funds	12	(1,250)	1,250	-	-
Other recognised gains/losses		-	-	-	-
Net movement in funds		(1,250)	(1,747)	2,547	(450)
Reconciliation of Funds					
Total funds brought forward		74,420	140,716	196,580	411,716
Total funds carried forward		73,170	138,969	199,127	411,266

Movements in funds are disclosed in Note 21 to the financial statements.

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

STATEMENT OF CASHFLOWS
For the year ended 31st March 2024

	<u>Note</u>	2024 £	2023 £
		<u>-----</u>	<u>-----</u>
Net cash used in operating activities	20	12,116	142,493
		<u>-----</u>	<u>-----</u>
Cashflows from investing activities			
Interest Income		2,149	725
Sale of tangible assets		833	-
Investments - closure of subsidiary		-	-
		<u>-----</u>	<u>-----</u>
Net cash provided by investing activities		2,982	725
		<u>-----</u>	<u>-----</u>
Cashflows from financing activities			
Purchase of tangible assets	13	87,739	67,456
		<u>-----</u>	<u>-----</u>
Cash used in financing activities		87,739	67,456
		<u>-----</u>	<u>-----</u>
Change in cash and cash equivalents in the year		(72,641)	75,762
Cash and cash equivalents brought forward	19	240,569	164,807
		<u>-----</u>	<u>-----</u>
Cash and cash equivalents carried forward	19	167,928	240,569
		<u>=====</u>	<u>=====</u>

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2024

1 BASIS OF PREPARATION

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) and with the Charities Act 2011.

Fund accounting

- * Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- * Designated funds are unrestricted funds earmarked by the Board of Trustees for particular purposes. In the case of RyedaleCT they are earmarked for Asset Replacement.
- * Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

2 ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

2.1 INCOME

Income represents resources received in the form of grants, donations and contractual payments to support and promote an effective voluntary sector, and to fund direct charitable activities. The following policies are applied to particular categories of income.

Recognition of income

All incoming resources are included in the Statement of Financial Activities (SoFA) when:

- * the charity becomes entitled to the resources;
- * it is more likely than not that the charity will receive the resources; and
- * the monetary value can be measured with sufficient reliability.

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2024

ACCOUNTING POLICIES Continued

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP.

Grants and donations

Grants and donations are recognised in the Statement of Financial Activities (SoFA) when the general income recognition criteria have been met. In the case of performance related grants, income is only recognised in the SoFA when the performance related conditions have been met.

Legacies

Legacies are recognised in the Statement of Financial Activities (SoFA) in the year of receipt.

Government grants

The charity has received government grants in the reporting period.

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation.

Contractual income

Contractual income is included in the Statement of Financial Activities (SoFA) once the goods or service have been provided.

Income from interest

Interest is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

Income from car scheme members

All monies received from Car Scheme members are voluntary donations and are recognised in Donations and Legacies.

Settlement of insurance claims

Insurance claims are included in the Statement of Financial Activities (SoFA) when the general income recognition criteria have been met and are included as an item of other income.

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2024

ACCOUNTING POLICIES Continued

2.2 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised in the period in which they are incurred, where there is a legal or constructive obligation committing the charity to pay out resources and the amount can be measured with reasonable certainty. The expenditure is allocated to the particular activity to which the cost relates. Expenditure that includes any VAT which cannot be fully recovered is reported as part of the expenditure to which it relates.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise those costs associated with meeting the constitutional and statutory requirements of the charity and include costs linked to the strategic management of the charity.

of the resources. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis e.g. an agreed percentage based on use of resources as set out in Note 4.

Employment costs have been allocated on the basis of time spent. Other costs have been allocated wherever possible on an actual basis, otherwise in proportion to relevant staff hours.

Redundancy

The charity made no redundancy payments during the reporting period.

Pension

The charity operates a defined contribution scheme. Contributions payable for the year are charged to the Statement of Financial Activities (SoFA).

Operating leases

Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred over the term of the lease.

Creditors and provisions

from a past event, that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2024

ACCOUNTING POLICIES Continued

2 ASSETS

Tangible fixed assets

Fixed assets (excluding investments) are stated at a cost less accumulated depreciation. Costs of minor additions are not capitalised. Depreciation is provided at the following annual rates in order to write off the cost of each asset over its estimated useful life: -

	<u>Rate</u>	<u>Method</u>
Petrol Mopeds	33.33%	Straight line basis
Electric Mopeds	25%	Straight line basis
Vehicles	25%	Straight line basis
Tucano bus & electric vehicle	14.29%	Straight line basis
Computers & office equipment	25%	Straight line basis
Fixtures & fittings	25%	Straight line basis

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Stock

Stock is valued at the lower of cost and net realisable value.

Debtors

Trade and other debtors have been measured on initial recognition at settlement amount after any trade discounts. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

Deferred income

Deferred income is income that is subject to performance-related conditions received in advance of the services required by that condition. Deferred income is released to income in the reporting period in which the performance related or other conditions are met.

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2024

3 INCOME

	Unrestricted	Restricted	2024	2023
	funds	funds	Total	Total
	£	£	£	£
<u>Donations & Legacies</u>				
Donations - Other	-	571	571	3
Donations - Ryedale Volunteer Car Scheme	-	17,413	17,413	20,164
Donations - Vehicles & Fixed Assets	-	-	-	2,280
	-----	-----	-----	-----
	-	17,984	17,984	22,447
	=====	=====	=====	=====
<u>Charitable Activities</u>				
Ryedale Volunteer Car Scheme	-	32,442	32,442	36,699
Ryedale Rover	-	15,848	15,848	10,269
Fleet Travel	33,595	-	33,595	39,943
Wheels to Work	-	59,423	59,423	64,522
Core Development & Governance	108	17,140	17,248	17,933
The National Lottery Fund	-	37,000	37,000	42,000
	-----	-----	-----	-----
	33,703	161,853	195,556	211,366
	=====	=====	=====	=====
<u>Raising Funds</u>				
Electric Mopeds	-	-	-	18,032
Grants for New Bus	-	50,513	50,513	-
Grant for Website	-	2,500	2,500	-
WAV for Charities Together	-	4,858	4,858	30,195
	-----	-----	-----	-----
	-	57,871	57,871	48,227
	=====	=====	=====	=====
<u>Other trading activities</u>				
Contracts	296,128	-	296,128	238,789
Sale of Assets	833	-	833	-
	-----	-----	-----	-----
	296,961	-	296,961	238,789
	=====	=====	=====	=====
<u>Income from investments</u>				
Interest received	2,149	-	2,149	725
	-----	-----	-----	-----
	2,149	-	2,149	725
	=====	=====	=====	=====
TOTAL INCOME	332,813	237,708	570,521	521,554
	=====	=====	=====	=====

4 ANALYSIS OF EXPENDITURE & SUPPORT COSTS

	Basis of Allocation	Ryedale Volunteer Scheme	Wheels to Work	Core Development/ Governance	Charities Together Vehicle	Low Floor Minibus	Wheelchair Accessible Vehicles	Contracts	Ryedale Rover	Fleet Travel	Cost of Generating Funds	Total 2024	Total 2023
		£	£	£	£	£	£	£	£	£	£	£	£
Costs directly allocated to activities													
Staff costs	Direct	24,268	18,627	-	1,237	-	-	145,260	26,630	10,214	-	226,236	192,259
Staff training	Direct	-	-	-	-	-	-	-	-	-	-	-	350
Staff expenses	Direct	90	-	-	-	-	-	603	-	-	-	-	465
Volunteer expenses & private miles	Direct	12,358	-	-	-	-	-	-	-	1,266	-	13,624	13,988
Room Hire/AGM Expenses	Direct	-	-	-	-	-	-	-	-	-	-	-	-
Telephones	Direct	-	116	-	-	-	-	114	273	-	-	503	615
Postage, printing, and publicity	Direct	1,099	182	-	-	-	-	930	469	337	185	3,202	3,707
Fundraising Costs/Expenses	Direct	-	-	-	-	-	-	-	-	-	-	-	-
Bank Charges	Direct	-	-	-	-	-	-	-	-	-	-	-	-
Misc & disbursements	Direct	-	-	-	-	-	-	82	-	-	33	33	217
Provision for Bad Debts	Direct	-	300	-	-	-	-	-	-	280	453	815	146
MIDAS equipment & materials	Direct	-	-	-	-	-	-	167	-	-	-	300	-
Vehicle Insurance	Direct	-	16,678	-	-	-	-	9,358	992	7,548	-	34,576	24,664
Motoring costs	Direct	-	14,555	-	4,093	-	-	56,488	3,749	15,278	-	94,163	81,221
Depreciation	Direct	-	15,455	-	7,549	11,160	9,920	36,322	-	-	266	80,672	87,219
Support Costs allocated to activities													
Management & admin staff	Staff Time	12,484	5,353	14,391	-	-	-	17,836	12,484	5,351	2,500	70,399	59,111
Premises	Usage	2,718	1,811	906	-	-	-	8,153	2,718	905	906	18,117	17,856
Staff & trustee expenses	Usage	108	72	36	-	-	-	323	108	34	36	717	443
Volunteer expenses	Usage	-	-	-	-	-	-	-	-	-	-	-	-
Training (staff, trustees & volunteers)	Usage	170	113	57	-	-	-	511	170	57	57	1,135	339
Telephones, internet	Usage	388	259	129	-	-	-	1,164	388	130	129	2,587	5,179
Postage, stationery, printing, publicity and office cost	Usage	2,239	1,493	746	-	-	-	6,717	2,239	747	746	14,927	15,602
Insurance	Usage	280	187	93	-	-	-	840	280	94	93	1,867	1,641
Accountancy and Professional Services	Usage	665	444	222	-	-	-	1,996	665	222	222	4,436	4,750
Card Charges	Usage	2	1	1	-	-	-	8	3	1	1	17	199
Misc & disbursements	Usage	142	95	559	-	-	-	427	142	47	373	1,785	1,305
Total Expenditure		57,011	75,741	17,140	12,879	11,160	9,920	287,299	51,310	42,511	6,000	570,971	511,542
Basis of allocation													

Management and Administrative staff costs have been apportioned on the basis of staff time spent on an activity. All other support costs have been apportioned using an agreed percentage based on the usage of resources.

RYEDALE COMMUNITY TRANSPORT CIO
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NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2024

5 ANALYSIS OF RECEIPTS OF GRANTS

		2024	2023
Analysis of Revenue grant receipts:		£	£
<u>Funding Body</u>	<u>Description</u>		
Ryedale District Council	Core funding of the charity via a voluntary sector agreement.	56,300	51,130
North Yorkshire County Council	Car Scheme/Dial&Ride funding based on number of passenger journeys undertaken in the previous year.	13,233	21,589
North Yorkshire Council	Car Scheme funding on capped medical journey costs	8,314	4,067
North Yorkshire Council	50% contribution to run the Ryedale Rover	1,500	5,000
North Yorkshire Council	Website Development	2,500	-
The National Lottery	The Ryedale Rover demand responsive transport project commenced in March 2021. This project is lottery funded for 5 years	37,000	42,000
Duke of York Community Initiative	Contribution to the Car Scheme	-	775
NYCC Business & Environmental Services	Small Grant for Car Scheme - Marketing	-	1,500
		118,847	126,061

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2024

5 ANALYSIS OF RECEIPTS OF GRANTS *Continued*

		2024	2023
Analysis of Capital grant receipts:		£	£
<u>Funding Body</u>	<u>Description</u>		
North Yorkshire County Council	Contuibution towards a new WAV for Charities together	4,858	30,196
North Yorkshire council	Contribution towards the purchase of a new Minibus	45,513	-
Bernard Sunley Trust	Contribution towards the purchase of a new Minibus	5,000	-
North Yorkshire County Council	Community Transport Grant towards developing website	-	-
Anglo American Woodsmith Limited	100% funding toward the purchase of 5 Electric Mopeds	-	18,032
		<u>55,371</u>	<u>48,228</u>

6 NET INCOMING RESOURCES FOR THE YEAR

	2024	2023
	£	£
This is stated after charging: -		
Depreciation	80,672	87,218
Operating lease - equipment	2,513	1,524
Independent examiner's fees	2,600	2,600
Professional Fees	-	-
(Profit) on disposal of fixed assets	(833)	573
	<u>=====</u>	<u>=====</u>

7 TAXATION

The company is accepted as a charity for tax purposes and is exempt from tax on its income or gains to the extent that they are applied for charitable purposes.

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2024

8 PAID EMPLOYEES

	2024	2023
	£	£
Staff costs were as follows:		
Salaries and wages	279,796	234,981
Social security costs	8,813	9,261
Pension (defined contribution pension plan)	8,026	7,128
	296,635	251,370
Redundancy	-	-
	296,635	251,370

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

The average number of employees during the year was as follows:

	2024	2023
	Number	Number
Manager	1	1
Management and administrative support	5	5
Wheels to work	1	1
Car Scheme	2	2
Contracts & Group travel	17	15
	26	24

9 TRANSACTIONS WITH TRUSTEES

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2023 - £nil). No charity trustee received payment for professional or other services supplied to the charity (2023 - £nil). No charity trustee received reimbursement for travel expenses incurred in the year (2023 - £nil).

During the year 2 members of the board of trustees (2023 - 3) were actively involved as volunteer drivers on the Car Scheme. Volunteer drivers receive reimbursement at 45p per mile from the car scheme members for their journeys.

RYEDALE COMMUNITY TRANSPORT CIO
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NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2024

10 DEFINED CONTRIBUTION PENSION SCHEME

The company operates defined contribution pension schemes on behalf of its employees. The assets of the scheme are held separately from those of the company in independently administered funds. The total charge included in the accounts amounts to £8,026 (2023 - £7,128). At the balance sheet date there were owing contributions of £369 (2023 - £240).

Pension expenses relating to staff allocated to a particular activity have been allocated directly to that activity. Pension expenses relating to management and administration support costs have been allocated using an agreed percentage based on the usage of resources.

11 RELATED PARTY TRANSACTIONS

There are no related party transactions.

12 TRANSFERS BETWEEN FUNDS

	2024 £	2023 £
Restricted Funds	-	-
Designated Fund	(1,250)	27,680
Unrestricted Funds	1,250	(27,680)
	-----	-----
	-	-
	=====	=====

13 TANGIBLE FIXED ASSETS

	Motor Vehicles £	Mopeds £	Computers & Equipment £	Fixtures & Fittings £	Total £
<u>COST</u>					
As at 1st April 2023	494,054	68,601	9,643	13,268	585,566
Additions - Purchased	78,715	8,558	466	-	87,739
Disposals	(20,675)				(20,675)
At 31st March 2024	552,094	77,159	10,109	13,268	652,630
	-----	-----	-----	-----	-----
<u>DEPRECIATION</u>					
As at 1st April 2023	310,800	37,785	7,957	11,223	367,765
Charge for year	63,283	15,455	1,145	789	80,672
Eliminated on disposal	(20,675)				(20,675)
At 31st March 2024	353,408	53,240	9,102	12,012	427,762
	-----	-----	-----	-----	-----
<u>NET BOOK VALUE</u>					
As at 31st March 2024	198,686	23,919	1,007	1,256	224,868
	=====	=====	=====	=====	=====
As at 31st March 2023	183,254	30,816	1,686	2,045	217,801
	=====	=====	=====	=====	=====

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2024

14 DEBTORS

	2024	2023
	£	£
Debtors:		
Trade Debtors	32,025	43,385
Prepayments	8,145	10,162
VAT Liability	16,449	3,493
Other debtors	-	4,488
	=====	=====
	56,619	61,528
	=====	=====

15 CREDITORS: Amounts falling due within one year

	2024	2023
	£	£
Creditors:		
Trade Creditors	9,610	4,791
Accruals and deferred income	4,807	80,761
W2W Bonds	5,398	7,594
PAYE & NIC	5,600	5,785
Other creditors	13,435	9,952
	=====	=====
	38,850	108,883
	=====	=====

16 DEFERRED INCOME

Deferred income is income that has been invoiced/received in the financial reporting period but the services or performance-related conditions have not yet been met. Deferred income is released to income in the reporting period in which the performance related or other conditions are met.

	2024	2023
	£	£
Balance at the start of the reporting period	69,013	21,000
Amount added in current period	72	50,513
Amounts released in current period	(69,013)	(2,500)
	=====	=====
Balance at the end of the reporting period	72	69,013
	=====	=====

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2024

17 MOVEMENTS IN CHARITY FUNDS

Analysis of movement in funds - current year

	1 April <u>2023</u> £	<u>Incoming</u> £	<u>Outgoing</u> £	<u>Transfers</u> £	<u>Gains/</u> <u>(Losses)</u> £	31 March <u>2024</u> £
<u>Restricted funds</u>						
Ryedale Volunteer Car Scheme	1,720	52,926	57,011	-	(4,085)	(2,365)
Ryedale Rover	11,120	15,848	14,310	-	1,538	12,658
Wheels to Work	49,057	59,423	75,741	-	(16,318)	32,739
Core Development & Governance	-	17,140	17,140	-	-	-
Wheelchair Accessible Vehicles	58,360	50,513	9,920	-	40,593	98,953
Tucano Low Floor Minibus	49,273	-	11,160	-	(11,160)	38,113
Charities Together	27,050	4,858	12,879	-	(8,021)	19,029
The National Lottery	-	37,000	37,000	-	-	-
Total restricted funds	196,580	237,708	235,161	-	2,547	199,127
<u>Unrestricted funds</u>						
Designated funds	74,420	-	-	(1,250)	(1,250)	73,170
General funds	140,716	332,813	335,810	1,250	(1,747)	138,969
Total unrestricted funds	215,136	332,813	335,810	-	(2,997)	212,139
Total funds	411,716	570,521	570,971	-	(450)	411,266

Analysis of movement in funds - previous year

	1 April <u>2022</u> £	<u>Incoming</u> £	<u>Outgoing</u> £	<u>Transfers</u> £	<u>Gains/</u> <u>(Losses)</u> £	31 March <u>2023</u> £
<u>Restricted funds</u>						
Ryedale Volunteer Car Scheme	3,472	56,863	58,615	-	(1,752)	1,720
Ryedale Rover	8,110	10,272	7,262	-	3,010	11,120
Wheels to Work	34,788	84,834	70,564	-	14,269	49,057
Core Development & Governance	-	17,896	17,896	-	-	-
Wheelchair Accessible Vehicles	81,811	30,195	26,596	-	3,599	85,410
Tucano Low Floor Minibus	60,433	-	11,160	-	(11,160)	49,273
The National Lottery	-	42,000	42,000	-	-	-
Total restricted funds	188,614	242,059	234,093	-	7,967	196,581
<u>Unrestricted funds</u>						
Designated funds	46,740	-	-	27,680	27,680	74,420
General funds	166,350	279,495	277,449	(27,680)	(25,634)	140,716
Total unrestricted funds	213,090	279,495	277,449	0	2,046	215,136
Total funds	401,704	521,554	511,542	-	10,012	411,716

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2024

17 MOVEMENTS IN CHARITY FUNDS *continued*

Restricted Funds

Ryedale Volunteer Car Scheme - set up to provide transport, through recruitment and support of volunteer drivers, for people who do not have access to other means of transport. Funding is received from the North Yorkshire Council with additional income received through NHS contracts, other grant funding and voluntary donations. Costs recovered from voluntary and statutory organisations making use of the service are also credited to the fund.

Ryedale Rover - is a project to build a demand responsive bus service in Ryedale support those areas that receive little or no public transport services. It is supported by the National Lottery Community Fund with additional income received through passenger fares and donations. The Lottery funding started in March 2021 and is due to run for five years.

Wheels to Work - is a fund to develop and operate a scheme of hiring mopeds to people who are experiencing difficulty with access to work, training, volunteering or college, because of the lack of suitable public or private transport. The scheme is supported by North Yorkshire Council, other grant funding and hire charges from users.

Core development and governance - North Yorkshire Council continues to support Ryedale Community Transport via its Voluntary Sector Agreement which provides a grant towards core funding of the organisation. The largest proportion of this supports the delivery of the Wheels to Work moped loan scheme for Ryedale. The balance of the grant supports the development and core administration of the other services provided by Ryedale Community Transport for the benefit of Ryedale residents.

Wheelchair Accessible Vehicles - is a fund to develop a small fleet of wheelchair accessible vehicles (these vehicles are larger than cars but smaller than a minibus) in order to provide a demand responsive transport service and self drive accessible transport service to local groups and residents of Ryedale. Six vehicles are on fleet, including one all electric 8 seater bus. They were all purchased with Funding and donations. The present balance represents the future depreciation charge due on the vehicles.

Tucano Low Floor - represents funding that paid for the Low Floor minibus. The present balance represents the future depreciation charge due on the vehicle.

Capital Grant Funding - is where a grant is received for the specific purpose of purchasing or assisting to purchase a vehicle. The income received is deemed to be restricted, however, once the vehicle has been purchased and there are no restrictions on its use the vehicle and balance on the fund is transferred to unrestricted general funds.

The National Lottery - The current Lottery funding is from the Community Fund and is a grant for five years supporting the running costs of a new demand responsive bus service called the Ryedale Rover.

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2024

17 MOVEMENTS IN CHARITY FUNDS *continued*

Unrestricted Funds

Designated fund - The replacement of vehicles and computer equipment is essential for the continuation of Ryedale Community Transport's operations, so a proportion of the charity's general reserves has been earmarked for the replacement of assets.

General fund - This is the 'free reserves' after allowing for the designated fund. The operations carried out under the general fund are fleet operations. This comprises of Home to School Contracts, Scheduled Bus Services, MiDAS training, Fleet Travel and Self drive hire. All carried out using RyedaleCTs fleet of Minibuses and Wheelchairs Accessible Cars.

18 ANNUAL COMMITMENTS UNDER OPERATING LEASES

As at 31 March 2024 the company had two annual operating lease commitments (per year) which expire as follows:

	2024	2023
	£	£
Two - five years	2,121	288
Under two years	-	1,142
	<u>2,121</u>	<u>1,430</u>
	<u>=====</u>	<u>=====</u>

19 CASH AT BANK AND IN HAND

	2024	2023
	£	£
Short term deposits	19,458	55,982
Cash at bank and on hand	148,470	184,587
	<u>167,928</u>	<u>240,569</u>
	<u>=====</u>	<u>=====</u>

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2024

20 RECONCILIATION OF NET CASH

	2024 £	2023 £
Net movement in funds	(450)	10,012
Add back depreciation charge	80,672	87,219
Deduct profit on sale of tangible assets	(833)	573
Deduct interest income shown	(2,149)	(725)
Decrease (increase) in stock	-	67
Decrease (increase) in Debtors	4,909	(11,945)
Increase (decrease) in creditors	(70,033)	57,292
Net cash used in operating activities	<u>12,116</u>	<u>142,493</u>

21 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>Designated funds</u> £	<u>General funds</u> £	<u>Restricted funds</u> £	<u>Total</u> £
Tangible fixed assets	-	44,384	180,484	224,868
Investments	-	-	-	-
Current assets	73,170	126,690	25,388	225,248
Current liabilities		(32,033)	(6,745)	(38,778)
Deferred Income	-	(72)		(72)
	<u>73,170</u>	<u>138,969</u>	<u>199,127</u>	<u>411,266</u>

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

INCOME AND EXPENDITURE ACCOUNT
For the year ended 31st March 2024

	2024	2023
	£	£
<u>Income</u>		
Donations and legacies	17,984	22,447
Revenue grants	118,847	126,061
Capital grants	55,371	48,228
Fees and other earned income	375,337	324,667
Interest receivable	2,149	725
Profit on sale of fixed assets	833	(573)
	<hr/>	<hr/>
	570,521	521,554
	<hr/>	<hr/>
<u>Expenses</u>		
Salaries, national insurance & pension contributions	296,635	251,370
Premises	18,117	17,856
Staff and trustee expenses	1,410	908
Training (staff, trustees and volunteers)	1,135	689
Volunteer expenses	13,624	13,988
Telephone, fax and internet	3,090	5,794
Postage, stationery, printing, publicity and office costs	18,296	19,575
Insurance	36,443	26,305
Accountancy and professional fees	4,436	4,750
Other fees and miscellaneous disbursements	2,600	1,451
Bank/card charges	50	416
Bad debt provision	300	-
Vehicle operating costs	94,163	81,221
Depreciation	80,672	87,219
	<hr/>	<hr/>
	570,971	511,542
	<hr/>	<hr/>
NET SURPLUS/(DEFICIT) FOR THE YEAR	(450)	10,012
	<hr/>	<hr/>