

RYEDALE COMMUNITY TRANSPORT CIO

Trustees' Annual Report for the period

11 November 2021 to 10 November 2022

The Trustees present their annual report together with the financial statement of the Charity for the year ended 31 March 2022.

The financial statements comply with the Charities Act 2011 and the Statement of Recommended Practice for Charities (FRS102) and with the charity's governing documents.

STATUS AND CHARITABLE OBJECT

Ryedale Community Transport converted to a Charitable Incorporated Organisation (CIO) on 11 November 2019. The Charity number 1109232 remains unchanged, having been registered as a charity since 26 April 2005 and is identified at Companies House as being registered externally with company reference CEO19517.

The Object of the Charitable Organisation is to provide a community transport service for such of the inhabitants of Ryedale, Selby, Scarborough & Whitby Districts of North Yorkshire and of the City of York, who are in need of such service due to age, sickness, or disability (mental or physical), poverty, or the lack of availability of adequate and safe public transport services.

Ryedale Community Transport provides various community transport options including: the Ryedale Volunteer Car Scheme, Wheelchair Accessible Travel, Minibus Travel, Wheels2Work (W2W) Moped Hire, Scheduled and non-scheduled local bus services, home to school transport, mini-bus driver awareness scheme (MiDAS) training and passenger assistant training scheme (PATs).

TRUSTEES

The Trustees are the directors of the charity and those in office during the period were:

Name	Appointed	Resigned
Philip Richardson MBE (Chair)	05/03/2019	
David Charles Yellen (Deputy Chair)	23/01/2019	
Barry John Whitaker (Treasurer - until AGM)	05/12/2018	08/03/2022
Anne Wilson	02/03/2021	
Elizabeth Ellen Webb	02/03/2021	
David Ward	02/03/2021	14/06/2022
Trustees appointed at the AGM		
Sandra Simpson (Treasurer - after AGM)	08/03/2022	
Sheila Miller	08/03/2022	

All trustees, who also form the management committee, give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in note 9 to the accounts.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Board of Trustees met regularly during the year with some joining remotely via video link due to Covid 19 restrictions or work commitments. This has again operated successfully with those in employment able to contribute their expertise in their limited free time.

The Board of Trustees continue to develop the broad aims agreed in the 2018 Business Plan. The development of the Ryedale Rover on-demand bus service together with the introduction of electric vehicles have caused us to re-examine some of our working procedures. We continue to interact with local NHS providers and have seen an increase in multiple journeys to medical facilities as the post-Covid tempo to clear outstanding appointments gathers pace.

The appointment of Lynne Hodgson as our new Chief Officer, following the retirement of Ken Gill, successfully occurred in April and a new Finance Officer and a Ryedale Rover co-ordinator joined her team.

The introduction of the on-demand Ryedale Rover and increased demands on our Fleet Coordinator to provide external MiDAS training together with the extra demand on the successful W2W programme have combined to form new challenges for our part-time staff. The need for continuity of knowledge and action on a day-to-day basis is recognised and is being addressed.



We were honoured to receive the Queen's Award for Voluntary Service in June. In October Volunteers and Staff attended a presentation ceremony at Scampston Hall to receive the Award from the Lord Lieutenant of North Yorkshire, Mrs Johanna Ropner.

Volunteers continue to donate valuable additional resources, both in the administration of the organisation and as volunteer drivers.

SERVICE OBJECTIVES AND ACTIVITIES

The Ryedale Car Scheme was established in 1989 and has steadily grown over the years to become one of the largest car schemes in North Yorkshire. It provides transport, through recruitment and support of volunteer drivers, for people who do not have access to other means of transport. Volunteers use their own vehicles and receive expenses of 45p per mile. The car scheme booking desk is funded from donations, grants from North Yorkshire County Council (NYCC) and income from contracts.

The Car Scheme continues to meet more than 90% of all requests for transport, although maintaining this level is not easy as many volunteer drivers have not returned or decided to completely retire following the Covid lockdown. Additionally, more people have registered for the scheme, often becoming aware of our activities after our support of the Covid vaccination programme.

The strategy for the Car Scheme is to continue to deliver high quality, affordable and often essential transport for those people who need personal door-to-door support to access health related and other personal appointments.

	31 Oct 2022	31 Mar 2022	31 Mar 2021	31 Mar 2020
Number of members	1,340	1,121	925	863
Number of volunteers	56	44	73	64
Total number of journeys		4,624	1,983	6,732
Eligible CAP Funding Journeys		943	497	858
Total Car Scheme Volunteer Miles		102,310	42,142	92,945

Fleet Travel. Under the Fleet Travel umbrella we provide several services. **Group Travel** provides minibus and wheelchair accessible vehicle (WAV) transport services for individuals, voluntary organisations and community groups at affordable rates. Ryedale Community Transport currently operates one wheelchair accessible low-floor bus, three accessible minibuses, five regular minibuses and five wheelchair accessible vehicles and one electric wheelchair accessible vehicle. These vehicles are available for hire with a driver or as self-drive.

The strategy for Fleet Travel is to deliver an affordable transport service that is self-funding by hiring out vehicles and providing local, on demand, transport services.

	31 Oct 2022	31 Mar 2022	31 Mar 2021	31 Mar 2020
Number of Volunteer Drivers	2	4	5	6
City of York Adult Services Hires				259
Total number of WAV Hires	487	757	504	492
Total number of Minibus Hires	46	69	33	222

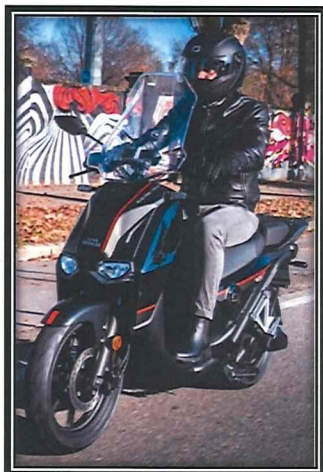
The Ryedale Rover on demand service is part of the evolving strategy of connecting residents living in villages with no, or limited, local bus services with the wider area. There is a great reluctance by many people to use the services offered because they must pay. They have a bus pass and believe that they should travel free of charge. This is particularly noticeable when offering to move people to join established bus routes where their bus pass can be used. More successful has been offering trips to local market towns on market day.

Ryedale Rover	01 Nov 2021 – 31 Oct 2022
Number of planned vehicle journeys	1,111
Number of vehicles journeys actually made	171
Number of vehicle journeys with 3 or more passengers	36
Number of passenger journeys made	353

Wheels2Work

Our Ryedale moped hire scheme, which was launched in July 2002, is locally managed and run according to the guidelines of the national W2W initiative. The scheme offers mopeds to those who struggle to commute to their place of employment, education, or training due to the lack of any other viable means of transport.

The fleet currently comprises 30 mopeds which are available to anyone aged 16 or over, who lives or works in the districts of Ryedale, Scarborough, Selby or the City of York. All clients must hold a valid provisional or full driving licence and a CBT (Compulsory Basic Training) certificate.



Many participants apply to the scheme independently, but job agencies and the Jobcentre also refer unemployed candidates to us. We are happy to assist in their quest to find a means to commute to a new job. We visit employers, colleges and attend job fairs to raise awareness and promote the scheme in all four districts.

Our strategy is to augment the fleet based on demand. While retaining older vehicles for as long as they remain financially feasible, we build a small reserve to fund our moped replacement programme.

The original W2W policy was exclusively to permit commuting to and from work. However, we now encourage carers to use our mopeds to make their house calls; this in turn eases the burden on the NHS by providing more people with the opportunity to enter the caring profession; an aspect which is obviously gaining in popularity as we see in the rising number of

carers amongst our clientele.

The scheme has been generously supported by on-going funding from Ryedale District Council. Furthermore, Anglo American Woodsmith Ltd. and NYCC have provided joint funding for the purchase of five electric mopeds.

Since the Covid19 pandemic we have experienced a rise in uptake and there is currently a waiting list. Our reaction is actively to seek further funding to expand the fleet in order to meet the increased demand.

	31 Oct 2022 (Year to date)	31 Mar 2022	31 Mar 2021	31 Mar 2020
Number of Mopeds	30	28	20	22
Total number of riders helped	40	33	17	13
Total miles travelled	91,840	88,939	43,170	57,743
Average % Hire Rate	89%	86%	55%	70%

NYCC Contracted Home to School and Special Needs Education services, as well as Scheduled Bus Routes, provide a regular income stream. These contracts provide an essential contribution to overheads and enable the resources of Ryedale Community Transport to be more resilient to change.

Driver and Passenger Assistant Training is delivered in house by the Fleet Coordinator. As a matter of good practise all the paid and voluntary minibus drivers undergo this assessment before they drive passengers for Ryedale Community Transport.

There has been an increase in demand for Minibus Awareness Training Scheme (MiDAS) and Passenger Assistant Training Scheme (PATS) training from external clients. The Fleet Coordinator delivers this training two days a week at the depot or at the clients place of business.

We have recently expanded this awareness training to include Car and MPV (vehicles able to carry up to 8 passengers). This gives drivers additional information to enable them to provide safe and comfortable transport for their passenger.

FINANCIAL RESULTS

The financial year for 2021/22 was another difficult year with social distancing still affecting some of the charity's services. However, the charity, has continued to operate with continued support from Ryedale District Council and North Yorkshire County Council. The first year of the Ryedale Rover project, a demand responsive bus service, involved a lot of route planning with routes starting to be trialled at the end of 2021. The Wheels to Work moped hire service flourished where other services like Group Travel struggled.

The charity received £74,562 in capital funding during the year. This funding enabled the charity to contribute to reducing its carbon emission by purchasing five electric Mopeds (£19,107) and an electric wheelchair accessible vehicle with charging point (£54,555). These vehicles are being trialled on Fleet and evaluated against their petrol /diesel counterparts for reliability and performance.



The Designated Fund as of 31st March 2022 is £46,740. In the year £31,700 was added to the fund from contract income with £16,995 being used to buy a new ford minibus, £4,000 for mopeds for the Wheels2Work scheme and £3,950 contribution to the purchase of the Electric WAV.

The Balance Sheet on 31 March 2021 shows total funds of £401,704, which include £238,137 in tangible fixed assets and a bank balance of £164,807. The funds are detailed further in note 21 to the accounts.

A breakdown on restricted funds, showing movements in the year by project and closing balances on 31 March 2022 is shown in note 17 to the accounts.

RISK ANALYSIS

Where appropriate, systems and procedures have been established to mitigate the risks the charity faces. A Critical Incident Plan has been established and is updated annually. Significant risks to funding and earned incomes have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorization of transactions and contracts. Procedures are in place to ensure compliance with health and safety for staff, volunteers, and customers. All procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

NATIONAL BUS STRATEGY AND LOCAL GOVERNMENT RESTRUCTURING

With the creation of the North Yorkshire Unitary Authority and the implementation of the National Bus Strategy, the main sources of our official local funding i.e., North Yorkshire County Council and Ryedale District Council, is going to change. We understand that in the short term our funding is secure but in the medium term we must wait-and-see what is decided. We have a good working relationship with North Yorkshire County Council, and they understand what we do and how we do it, so we are hopeful of a successful outcome of their deliberations.

FUTURE STRATEGY

Ryedale Community Transport CIO is the sole community transport organisation serving the Ryedale District. The charity provides a support system for smaller community transport providers and underpins the delivery of the North Yorkshire County Council transport strategy.

The Charity's Business Plan and a 4-year financial strategy matured in 2022. The Plan looked outwards to the community with the objective of becoming more sustainable, seeking new business, and experimenting with innovative ideas to help the community with mobility. Some aspects were curtailed due to the recent pandemic but some ideas e.g., the Ryedale Rover have come to fruition.

As we go forward into 2023 the Charity will develop a new Business Plan and financial strategy as we embrace the New Unitary Authority. With the next year expected to bring with it increasing prices and inflation it is even more imperative to recruit volunteer drivers not only for the volunteer car scheme but also to drive the fleet vehicles to enable us to deliver the Ryedale Rover on demand bus service and Group Travel at an affordable rate. With the Queen's Award for Voluntary Service taking pride of place we are planning a volunteer recruitment drive.

We continue to improve out-of-office access to our services and are developing a communication strategy that will reach across all generations to ensure that our customers have access to current, timely and accurate information.

RESERVES POLICY

The trustees consider that (unrestricted) cash reserves are required for the following reasons:

- To enable Ryedale Community Transport CIO to maintain essential core functions for a period of 12 months and have time to adjust in the event of a significant reduction in anticipated or budget income streams, or in the event of a major shift in the pattern of activities.
- To provide for unfunded staffing related costs and for unforeseen compliance costs arising from existing or new legislation and regulations.
- To provide funds of last resort in the events of unavoidable cost overruns on activities that cannot be met from restricted funds.
- To provide the ability to commission research and development work in the community, to pump-prime new projects and to maintain project continuity in the event of limited short-term funding gaps.
- To provide a source of working capital to fund additions and renewals to infrastructure and accommodation, and to provide the means of managing short term cash flow fluctuations.

The value of reserves required to meet these risks is estimated at £150,000.

FUNDING

Funding comes from two main sources: grants and contractual payments from statutory bodies and fees and charges to service users. A high proportion of funds have been received from statutory bodies, The National Lottery, Ryedale District Council and North Yorkshire County Council.

Trustees are appreciative of the funding received from statutory bodies and the confidence in Ryedale Community Transport that this implies. Nonetheless it is felt that Ryedale Community Transport should continue to seek to increase generated income, as well as the amount of funding it receives, from alternative sources such as Charitable Trusts and from individuals, groups, and firms locally, to help spread the financial risk.

The trustees want to thank Ryedale District Council, North Yorkshire County Council, The National Lottery, The Garfield Weston Foundation, The Wilfred Jackson Charitable Will Trust, Northern Trains Limited, Norton Town Council, and Anglo American Woodsmith Limited for the Grant Support during 2021/2022. The Trustees would also like to say a big thank you to our members and everyone who made a donation to the Charity in 2021/22. Your kind donations help to keep the charity and all its services running.

FUNDRAISING

During 2021/22 the Charity did not do any active fundraising due to the continued issues around social distancing. Funding was generated in the form of Grants and donations.

RESPONSIBILITIES OF THE TRUSTEES

Company Law requires Trustees to prepare financial statements for each financial year, which gives a true and fair view of the affairs of the charity and of the incoming resources and application of resources for that year. In preparing these accounts the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the 'going concern' basis, unless it is inappropriate to presume that the charity will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

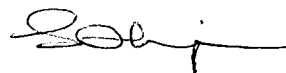
INDEPENDENT EXAMINERS

Hardcastle France were re-appointed as the charity's Independent Examiners at the Annual General Meeting on 8 March 2022.

Approved by the Board on 13 December 2022 and signed on its behalf:



Chair of Trustees – Philip Richardson MBE



Treasurer – Sandra Simpson

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

Charity Number 1109232

ACCOUNTS

Year ended 31 March 2022

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

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RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

STATUS AND CHARITABLE OBJECT

Ryedale Community Transport CIO (formerly Ryecat Ltd) is a registered charity and was established on 26 April 2005. On 11 November 2019 the charity converted from a Company Limited by guarantee to a Charitable Incorporated Organisation (CIO), reporting directly to the Charities Commission for England and Wales. The Charitable Incorporated Organisation was established by a Constitution adopted on the date of changeover.

The object of the Charitable Organisation is to provide a community transport service for such of the inhabitants of Ryedale, Scarborough & Whitby and Selby Districts of North Yorkshire and of the City of York, who are in need of such service because of age, sickness or disability (mental or physical), or poverty, or because of lack of availability of adequate and safe public transport services.

Ryedale Community Transport CIO provides various community transport options including: the Ryedale Volunteer Car Scheme, The Ryedale Rover on demand Dial & Ride service, Wheelchair Accessible Travel, Minibus Travel, Wheels2Work Moped Hire, Scheduled local bus services, home to school transport, MiDAS and Passenger Assistant training.

TRUSTEES

The Trustees are the directors of the charity and those in office during the period were as follows:-

<u>Name</u>	<u>Appointed</u>	<u>Resigned</u>
Philip Richardson MBE (Chair)	05/03/2019	
Barry Whitaker (Treasurer to March)	23/01/2019	08/03/2022
David Yellen (Deputy Chair from March)	23/01/2019	
Elizabeth Webb	02/03/2021	
Anne Wilson	02/03/2021	
Dave Ward	02/03/2021	14/06/2022
Trustees appointed at the AGM.		
Sandra Simpson (Treasurer from March)	08/03/2022	
Sheila Miller	08/03/2022	

As per the constitution every year, at the Annual General Meeting, one-third of the trustees shall retire from office. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. A charity trustee who has served for three consecutive terms may not be reappointed for a fourth consecutive term but may be reappointed after an interval of at least one year.

All trustees, who also form the management committee, give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in note 9 to the accounts.

On becoming a trustee, each trustee is given a comprehensive induction pack. This provides background information about the charity and includes a copy of the constitution and any amendments made to it; and a copy of the CIO's latest trustees' annual report and statement of accounts.

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

<i>Full name of the charity:</i>	Ryedale Community Transport CIO
<i>Registered charity number:</i>	1109232
<i>Registered company number:</i>	CE019517
<i>Registered office of the charity:</i>	2 Minster Court Hugden Way Norton Grove Industrial Estate Norton Malton YO17 9NJ
<i>Independent examiner:</i>	Hardcastle France 30 Yorkersgate Malton North Yorkshire YO17 7AW
<i>Bankers:</i>	Virgin Money 46 Coney Street York North Yorkshire YO1 9NQ CAF Bank Limited 25 Kings Hill Avenue West Malling Kent ME19 4JQ

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

INDEPENDENT EXAMINERS' REPORT TO THE
TRUSTEES OF RYEDALE COMMUNITY TRANSPORT CIO

I report to the charity trustees on my examination of the accounts of Ryedale Community Transport CIO for the year ended 31 March 2022, which are set out on pages 4-24.

Respective responsibilities of trustees and examiner

The charity trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- * Examine the accounts under section 145 of the 2011 Act;
- * To follow procedures laid down in the general directions given by the Charity Commission under section 145(5)b of the 2011 Act; and
- * To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- * Which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep proper accounting records in accordance with section 386 of the Companies act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- * to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Laura Dawson ACA, CTA, FMAAT
Hardcastle France
30 Yorkersgate
MALTON
YO17 7AW
Date: 13 December 2022

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

INCOME AND EXPENDITURE ACCOUNT
For the year ended 31st March 2022

		2022	2021
	<i><u>Note</u></i>	£	£
INCOME	3	514,464	391,916
ADMINISTRATIVE EXPENSES	4	466,621	405,901
		-----	-----
OPERATING SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE		47,843	(13,985)
INTEREST RECEIVABLE AND SIMILAR INCOME		13	33
		-----	-----
SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE ON ORDINARY ACTIVITIES BEFORE TAXATION		47,856	(13,952)
TAX ON SURPLUS INCOME	7	-	-
ORDINARY ACTIVITIES		-----	-----
SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE FOR THE FINANCIAL YEAR AFTER TAXATION AND RETAINED SURPLUS/(DEFICIT)		47,856	(13,952)
RETAINED FUNDS BROUGHT FORWARD	17	353,848	367,800
		-----	-----
RETAINED FUNDS CARRIED FORWARD	17	401,704	353,848
		=====	=====

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

BALANCE SHEET
As at 31st March 2022

	<u>Note</u>	2022 £	2021 £
FIXED ASSETS			
Tangible assets	13	238,137	199,352
		-----	-----
Total fixed assets		238,137	199,352
		-----	-----
CURRENT ASSETS			
Stock		768	1,160
Debtors	14	49,583	55,476
Cash at bank and in hand	19	164,807	130,138
		-----	-----
Total current assets		215,158	186,774
LIABILITIES: Amounts falling due within one year			
	15	51,591	32,278
		-----	-----
Net current assets		163,567	154,496
		-----	-----
Total assets less current liabilities		401,704	353,848
Provision for liabilities		-	-
		-----	-----
Total net assets	21	401,704	353,848
		=====	=====
THE FUNDS OF THE CHARITY			
Unrestricted funds:			
Designated funds		46,740	39,985
General funds		166,350	167,969
		-----	-----
Total unrestricted funds		213,090	207,954
Restricted funds		188,614	145,894
		-----	-----
Total charity funds	17	401,704	353,848
		=====	=====

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

BALANCE SHEET (Continued)
As at 31st March 2022

For the year ending 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies act 2006 relating to small companies.

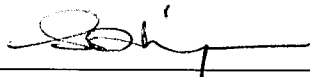
The members have not required the company to obtain an audit in accordance with section 476 of the Companies act 2006.

The director's acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 and Charity Act 2011 with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Approved by the Board on 13 December 2022 and signed on its behalf:



Chair of Trustees - Philip Richardson MBE



Treasurer - Sandra Simpson

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31st March 2022

	<i>Note</i>			2022	2021
		Designated Funds	Unrestricted Funds	Restricted Funds	Total
		£	£	£	£
Income and endowments from:					
Donations and legacies		-	85	21,557	21,642
Charitable activities		-	23,467	154,733	178,200
Fundraising activities		-	-	74,562	74,562
Other trading activities		-	240,060	-	240,060
Investment income		-	13	-	13
		-----	-----	-----	-----
Total income and endowments	3	-	263,625	250,852	514,477
		=====	=====	=====	=====
Expenditure on:					
Raising funds					
Costs of generating voluntary income		-	6,462	-	6,462
Charitable activities					
Ryedale Volunteer Car Scheme		-	-	49,020	49,020
The National Lottery		-	-	47,000	47,000
Ryedale Rover		-	-	8,112	8,112
Wheels to Work		-	-	61,083	61,083
Wheelchair Accessible Vehicles		-	-	25,960	25,960
Tucano Low Floor Minibus		-	-	11,160	11,160
Core Development & Governance		-	3,558	16,268	19,826
Fleet Travel		-	23,149	-	23,149
Covid Support Services		-	-	2,479	2,479
Other trading activities					
Contract costs		-	212,370	-	212,370
		-----	-----	-----	-----
Total Expenditure	4	-	245,539	221,082	466,621
		=====	=====	=====	=====
Net income/expenditure		-	18,086	29,770	47,856
Transfers between funds	12	6,755	(19,705)	12,950	-
Other recognised gains/losses		-	-	-	-
		-----	-----	-----	-----
Net movement in funds		6,755	(1,619)	42,720	47,856
Reconciliation of Funds					
Total funds brought forward		39,985	167,969	145,894	353,848
		-----	-----	-----	-----
Total funds carried forward		46,740	166,350	188,614	353,848
		=====	=====	=====	=====

Movements in funds are disclosed in Note 21 to the financial statements.

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

STATEMENT OF CASHFLOWS
For the year ended 31st March 2022

	<u>Note</u>	2022 £	2021 £
Net cash used in operating activities	20	147,040	118,343
Cashflows from investing activities			
Interest Income		13	33
Sale of tangible assets		7,543	3,875
Investments - closure of subsidiary		-	-
Net cash provided by investing activities		7,556	3,908
<u>Cashflows from financing activities</u>			
Purchase of tangible assets	13	119,927	94,712
Cash used in financing activities		119,927	94,712
Change in cash and cash equivalents in the year		34,669	27,539
Cash and cash equivalents brought forward	19	130,138	102,599
Cash and cash equivalents carried forward	19	164,807	130,138

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2022

1 BASIS OF PREPARATION

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) and with the Charities Act 2011.

Fund accounting

- * Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- * Designated funds are unrestricted funds earmarked by the Board of Trustees for particular purposes. In the case of RyedaleCT they are earmarked for Asset Replacement.
- * Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

2 ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

2.1 INCOME

Income represents resources received in the form of grants, donations and contractual payments to support and promote an effective voluntary sector, and to fund direct charitable activities. The following policies are applied to particular categories of income.

Recognition of income

All incoming resources are included in the Statement of Financial Activities (SoFA) when:

- * the charity becomes entitled to the resources;
- * it is more likely than not that the charity will receive the resources; and
- * the monetary value can be measured with sufficient reliability.

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2022

ACCOUNTING POLICIES Continued

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP.

Grants and donations

Grants and donations are recognised in the Statement of Financial Activities (SoFA) when the general income recognition criteria have been met. In the case of performance related grants, income is only recognised in the SoFA when the performance related conditions have been met.

Legacies

Legacies are recognised in the Statement of Financial Activities (SoFA) in the year of receipt.

Government grants

The charity has received government grants in the reporting period.

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation.

Contractual income

Contractual income is included in the Statement of Financial Activities (SoFA) once the goods or service have been provided.

Income from interest

Interest is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

Income from car scheme members

All monies received from Car Scheme members are voluntary donations and are recognised in Donations and Legacies.

Settlement of insurance claims

Insurance claims are included in the Statement of Financial Activities (SoFA) when the general income recognition criteria have been met and are included as an item of other income.

RYEDALE COMMUNITY TRANSPORT CIO
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NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2022

ACCOUNTING POLICIES *Continued*

2.2 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised in the period in which they are incurred, where there is a legal or constructive obligation committing the charity to pay out resources and the amount can be measured with reasonable certainty. The expenditure is allocated to the particular activity to which the cost relates. Expenditure that includes any VAT which cannot be fully recovered is reported as part of the expenditure to which it relates.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise those costs associated with meeting the constitutional and statutory requirements of the charity and include costs linked to the strategic management of the charity.

Support costs include central functions and are allocated on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis e.g. an agreed percentage based on use of resources as set out in Note 4.

Employment costs have been allocated on the basis of time spent. Other costs have been allocated wherever possible on an actual basis, otherwise in proportion to relevant staff hours.

Redundancy

The charity made one redundancy payment during the reporting period, which is charged to the Statement of Financial Activities (SoFA).

Pension

The charity operates a defined contribution scheme. Contributions payable for the year are charged to the Statement of Financial Activities (SoFA).

Operating leases

Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred over the term of the lease.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation, resulting from a past event, that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

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NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2022

ACCOUNTING POLICIES Continued

2.3 ASSETS

Tangible fixed assets

Fixed assets (excluding investments) are stated at a cost less accumulated depreciation. Costs of minor additions are not capitalised. Depreciation is provided at the following annual rates in order to write off the cost of each asset over its estimated useful life: -

	<u>Rate</u>	<u>Method</u>
Petrol Mopeds	33.33%	Straight line basis
Electric Mopeds	25%	Straight line basis
Vehicles	25%	Straight line basis
Tucano bus & electric vehicle	14.29%	Straight line basis
Computers & office equipment	25%	Straight line basis
Fixtures & fittings	25%	Straight line basis

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Stock

Stock is valued at the lower of cost and net realisable value.

Debtors

Trade and other debtors have been measured on initial recognition at settlement amount after any trade discounts. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

Deferred income

Deferred income is income that is subject to performance-related conditions received in advance of the services required by that condition. Deferred income is released to income in the reporting period in which the performance related or other conditions are met.

RYEDALE COMMUNITY TRANSPORT CIO
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NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2022

3 INCOME

	Unrestricted	Restricted	2022	2021
	funds	funds	Total	Total
	£	£	£	£
<u>Donations & Legacies</u>				
Donations - Other	85	1,159	1,244	668
Donations - Ryedale Volunteer Car Scheme	-	14,564	14,564	12,664
Donations - Vehicles & Fixed Assets	-	5,740	5,740	6,523
Donations - Covid Support Services	-	94	94	1,718
	<u>85</u>	<u>21,557</u>	<u>21,642</u>	<u>21,573</u>
<u>Charitable Activities</u>				
Ryedale Volunteer Car Scheme	-	21,807	21,807	22,225
Ryedale Rover	-	15,063	15,063	-
Fleet Travel	21,670	-	21,670	8,253
Wheels to Work	-	54,595	54,595	42,918
Core Development & Governance	1,797	16,268	18,065	23,618
Wheelchair Accessible Vehicles	-	-	-	595
The National Lottery Fund	-	47,000	47,000	32,500
Covid Support Funding	-	-	-	22,336
	<u>23,467</u>	<u>154,733</u>	<u>178,200</u>	<u>152,445</u>
<u>Raising Funds</u>				
Electric Mopeds	-	19,107	19,107	-
Electric Wheelchair Accessible Vehicle	-	55,455	55,455	-
Low Floor Replacement Fund	-	-	-	2,500
	<u>-</u>	<u>74,562</u>	<u>74,562</u>	<u>2,500</u>
<u>Other trading activities</u>				
Contracts	240,060	-	240,060	215,398
	<u>240,060</u>	<u>-</u>	<u>240,060</u>	<u>215,398</u>
<u>Income from investments</u>				
Interest received	13	-	13	33
	<u>13</u>	<u>-</u>	<u>13</u>	<u>33</u>
TOTAL INCOME	<u>263,625</u>	<u>250,852</u>	<u>514,477</u>	<u>391,949</u>

4 ANALYSIS OF EXPENDITURE & SUPPORT COSTS

	Basis of Allocation	Ryedale Volunteer Car Scheme	Wheels to Work	Core Development/ Governance	Wheelchair Accessible Vehicles	Low Floor Minibus	Covid Costs	Contracts	Ryedale Rover	Fleet Travel	Cost of Generating Funds	Total 2022	Total 2021
		£	£	£	£	£	£	£	£	£	£	£	£
<u>Costs directly allocated to activities</u>													
Staff costs	Direct	20,412	14,653	-	-	-	1,251	102,718	28,901	7,010	-	174,945	147,553
Redundancy	Direct	-	-	648	-	-	-	-	-	-	-	648	-
Staff training	Direct	-	-	-	-	-	-	1,785	-	-	-	1,785	850
Staff expenses	Direct	-	-	-	-	-	-	1,165	84	-	-	1,249	508
Volunteer expenses & private miles	Direct	10,541	-	-	-	-	590	1,502	124	157	-	12,914	6,660
Room Hire/AGM Expenses	Direct	-	-	-	-	-	-	-	-	-	-	-	-
Telephones	Direct	449	106	-	-	-	-	146	231	-	-	932	596
Postage, printing, and publicity	Direct	98	-	53	-	-	-	-	4,893	72	-	5,116	1,313
Fundraising Costs/Expenses	Direct	-	-	-	-	-	-	-	-	-	-	-	-
Bank Charges	Direct	-	-	185	-	-	-	-	-	-	-	185	69
Misc & disbursements	Direct	36	-	-	-	-	-	-	-	-	-	36	142
Provision for Bad Debts	Direct	-	-	-	-	-	-	-	-	-	-	-	48
MIDAS equipment & materials	Direct	-	-	-	-	-	-	282	-	-	-	282	40
Vehicle Insurance	Direct	-	10,793	-	-	-	-	9,416	1,950	2,925	-	25,084	22,337
Motoring costs	Direct	369	13,551	-	555	-	109	37,155	2,285	7,093	-	61,117	41,763
Vehicle Hire/Lease	Direct	-	-	-	-	-	-	-	-	-	-	-	158
Covid-19 - PPE/Cleaning	Direct	-	-	-	-	-	529	-	-	-	-	529	6,017
Depreciation	Direct	-	11,294	2,672	25,405	11,160	-	30,398	-	-	-	80,929	71,628
<u>Support Costs allocated to activities</u>													
Management & admin staff	Staff Time	11,200	2,800	14,040	-	-	-	14,000	10,728	3,920	4,234	60,922	60,613
Premises	Usage	2,658	3,543	1,005	-	-	-	6,201	2,658	886	1,005	17,956	18,130
Staff & trustee expenses	Usage	83	112	29	-	-	-	197	84	28	28	561	332
Volunteer expenses	Usage	-	-	-	-	-	-	-	-	-	-	-	-
Training (staff, trustees & volunteers)	Usage	21	28	8	-	-	-	49	21	7	8	142	1,595
Telephones, internet	Usage	324	432	121	-	-	-	756	324	107	122	2,186	1,810
Postage, stationery, printing, publicity and office costs	Usage	1,817	2,423	686	-	-	-	4,240	1,818	606	686	12,276	11,438
Insurance	Usage	203	271	70	-	-	-	475	203	68	70	1,360	2,770
Accountancy and Professional Services	Usage	665	886	261	-	-	-	1,551	665	222	261	4,511	8,665
Other professional & consultant's fees	Usage	-	-	-	-	-	-	-	-	-	-	-	370
Card Charges	Usage	22	29	7	-	-	-	51	22	8	7	146	148
Misc & disbursements	Usage	122	162	41	-	-	-	283	121	40	41	810	348
Total Expenditure		<u>49,020</u>	<u>61,083</u>	<u>19,826</u>	<u>25,960</u>	<u>11,160</u>	<u>2,479</u>	<u>212,370</u>	<u>55,112</u>	<u>23,149</u>	<u>6,462</u>	<u>466,621</u>	<u>405,901</u>
<u>Basis of allocation</u>													

Management and Administrative staff costs have been apportioned on the basis of staff time spent on an activity. All other support costs have been apportioned using an agreed percentage based on the usage of resources.

RYEDALE COMMUNITY TRANSPORT CIO
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NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2022

5 ANALYSIS OF RECEIPTS OF GRANTS

		2022	2021
		£	£
Analysis of Revenue grant receipts:			
<u>Funding Body</u>	<u>Description</u>		
Ryedale District Council	Core funding of the charity via a voluntary sector agreement.	46,480	42,251
Ryedale District Council	Grant to fund the cost of a feasibility study on an Electric town bus service.	-	5,000
North Yorkshire County Council	Car Scheme/Dial&Ride funding based on number of passenger journeys undertaken in the previous year.	13,233	13,232
North Yorkshire County Council	Car Scheme funding on capped medical journey costs	2,426	3,475
North Yorkshire County Council	Stronger Communities 6 months funding for One Stop project with Ryedale Charities Together in Pickering	3,032	-
The National Lottery	The Ryedale Rover demand responsive transport project commenced in March 2021. This project is lottery funded for 5 years	47,000	-
HMRC	Government kickstart Funding. Funded new administrative post for six months	7,325	-
Malton & Norton Pride Awards	Charity of the Year Award 2020	-	1,017
Kirkbymoorside Town Council	Small grant to support charity and its services.	-	1,300
Norton Town Council	Small grant to support charity and its services.	-	700
		<u>119,496</u>	<u>66,975</u>

Analysis of Covid grant receipts:

<u>Funding Body</u>	<u>Description</u>		
The National Lottery/Government	Covid funding to support charity's continued operations during pandemic	-	32,500
Two Ridings Foundation	Covid funding for PPE, specialist equipment for making fleet vehicles covid safe.	-	10,000
HMRC furlough Scheme	Covid funding for staff on furlough during first lockdown	-	7,036
Ryedale District Council	Covid funding to support the cost of increased cleaning regime during pandemic	-	4,000
NYCC Councillors	Covid grants to support running of services during covid lockdown and the free covid vaccination service	-	1,000
Helmsley Town Council	Covid grant to support running of free covid vaccination service	-	300
		<u>-</u>	<u>54,836</u>

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NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2022

5 ANALYSIS OF RECEIPTS OF GRANTS *Continued*

		2022	2021
Analysis of Capital grant receipts:		£	£
<u>Funding Body</u>	<u>Description</u>		
Ryedale District Council	Contribution towards the purchase of the new Tucano Low Floor Minibus.	-	1,000
Ryedale District Council	Contribution towards the purchase of an Electric charging point	1,000	-
Garfield Weston Foundation	Contribution towards the purchase of an electric 8 seater wheelchair accessible vehicle	30,000	-
Northern Trains Limited	Customer & Community Investment Fund - Contribution towards the purchase of an electric 8 seater wheelchair accessible vehicle	11,455	-
Wilfred Jackson Charitable Will Trust	Contribution towards the purchase of an electric 8 seater wheelchair accessible vehicle	6,000	-
HMRC	OLEV funding for the purchase of an electric 8 seater wheelchair accessible vehicle	6,000	-
Norton Town Council	Contribution towards the purchase of an electric 8 seater wheelchair accessible vehicle	1,000	-
North Yorkshire County Council	Contribution towards the purchase of 2 Laptops for remote working.	-	1,000
North Yorkshire County Council	50% funding toward the purchase of 5 Electric Mopeds	6,923	-
Anglo American Woodsmith Limited	50% funding toward the purchase of 5 Electric Mopeds	6,923	-
HMRC	OLEV funding for the purchase of 5 Electric Mopeds	5,261	-
		<u>74,562</u>	<u>2,000</u>

6 NET INCOMING RESOURCES FOR THE YEAR

	2022	2021
	£	£
This is stated after charging: -		
Depreciation	80,929	71,628
Operating lease - equipment	1,624	1,675
Independent examiner's fees	2,534	2,346
Professional Fees	1,977	6,689
(Profit) on disposal of fixed assets	<u>(7,330)</u>	<u>(1,542)</u>

7 TAXATION

The company is accepted as a charity for tax purposes and is exempt from tax on its income or gains to the extent that they are applied for charitable purposes.

RYEDALE COMMUNITY TRANSPORT CIO
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NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2022

8 PAID EMPLOYEES

	2022	2021
	£	£
Staff costs were as follows:		
Salaries and wages	226,124	199,907
Social security costs	4,638	3,502
Pension (defined contribution pension plan)	5,105	4,757
	<u>235,867</u>	<u>208,166</u>
Redundancy	648	-
	<u>236,515</u>	<u>208,166</u>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

The average number of employees during the year was as follows:

	2022	2021
	Number	Number
Manager	1	1
Management and administrative support	5	4
Wheels to work	1	1
Car Scheme	2	2
Contracts & Group travel	15	14
	<u>24</u>	<u>22</u>

9 TRANSACTIONS WITH TRUSTEES

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2021 - £nil). No charity trustee received payment for professional or other services supplied to the charity (2021 - £nil). No charity trustee received reimbursement for travel expenses incurred in the year (2021 - £nil).

During the year 2 members of the board of trustees (2021 - 1) were actively involved as volunteer drivers on the Car Scheme. Volunteer drivers receive reimbursement at 45p per mile from the car scheme members for their journeys.

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10 DEFINED CONTRIBUTION PENSION SCHEME

The company operates defined contribution pension schemes on behalf of its employees. The assets of the scheme are held separately from those of the company in independently administered funds. The total charge included in the accounts amounts to £5,105 (2021 - £4,757). At the balance sheet date there were owing contributions of £281 (2021 - £854).

Pension expenses relating to staff allocated to a particular activity have been allocated directly to that activity. Pension expenses relating to management and administration support costs have been allocated using an agreed percentage based on the usage of resources.

11 RELATED PARTY TRANSACTIONS

There are no related party transactions.

12 TRANSFERS BETWEEN FUNDS

	2022	2021
	£	£
Restricted Funds	12,950	(4,844)
Designated Fund	6,755	30,852
Unrestricted Funds	(19,705)	(26,008)
	-----	-----
	-	-
	=====	=====

13 TANGIBLE FIXED ASSETS

	Motor Vehicles	Mopeds	Computers & Equipment	Fixtures & Fittings	Total
	£	£	£	£	£
<u>COST</u>					
As at 1st April 2021	402,819	28,905	9,230	11,060	452,014
Additions - Purchased	83,895	32,654	1,938	1,440	119,927
Disposals	(46,850)	(5,456)	(425)		(52,731)
	-----	-----	-----	-----	-----
At 31st March 2022	439,864	56,103	10,743	12,500	519,210
	-----	-----	-----	-----	-----
<u>DEPRECIATION</u>					
As at 1st April 2021	216,731	25,002	5,085	5,844	252,662
Charge for year	68,931	6,919	2,254	2,825	80,929
Eliminated on disposal	(46,850)	(5,367)	(301)		(52,518)
	-----	-----	-----	-----	-----
At 31st March 2022	238,812	26,554	7,038	8,669	281,073
	-----	-----	-----	-----	-----
<u>NET BOOK VALUE</u>					
As at 31st March 2022	201,052	29,549	3,705	3,831	238,137
	=====	=====	=====	=====	=====
As at 31st March 2021	186,088	3,903	4,145	5,216	199,352
	=====	=====	=====	=====	=====

RYEDALE COMMUNITY TRANSPORT CIO
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NOTES TO THE FINANCIAL STATEMENTS
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14 DEBTORS

	2022	2021
	£	£
Debtors:		
Trade Debtors	30,372	34,744
Prepayments	12,779	13,008
VAT Liability	2,601	6,357
Other debtors	3,831	1,367
	<u>49,583</u>	<u>55,476</u>

15 CREDITORS: Amounts falling due within one year

	2022	2021
	£	£
Creditors:		
Trade Creditors	5,121	5,543
Accruals and deferred income	27,501	12,940
W2W Bonds	6,416	2,300
PAYE & NIC	4,274	3,653
Other creditors	8,279	7,842
	<u>51,591</u>	<u>32,278</u>

16 DEFERRED INCOME

Deferred income is income that has been invoiced/received in the financial reporting period but the services or performance-related conditions have not yet been met. Deferred income is released to income in the reporting period in which the performance related or other conditions are met.

	2022	2021
	£	£
Balance at the start of the reporting period	7,136	5,602
Amount added in current period	21,000	7,136
Amounts released in current period	(7,136)	(5,602)
Balance at the end of the reporting period	<u>21,000</u>	<u>7,136</u>

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NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2022

17 MOVEMENTS IN CHARITY FUNDS

Analysis of movement in funds - current year

	1 April 2021	Incoming	Outgoing	Transfers	Gains/ (Losses)	31 March 2022
	£	£	£	£	£	£
<u>Restricted funds</u>						
Ryedale Volunteer Car Scheme	16,121	36,371	49,020	-	(12,649)	3,472
Ryedale Rover	-	16,222	8,112	-	8,110	8,110
Wheels to Work	16,919	74,952	61,083	4,000	17,869	34,788
Core Development & Governance	-	16,268	16,268	-	-	-
Wheelchair Accessible Vehicles	38,876	59,945	25,960	8,950	42,935	81,811
Tucano Low Floor Minibus	71,593	-	11,160	-	(11,160)	60,433
The National Lottery	-	47,000	47,000	-	-	-
Covid-19 Support	2,385	94	2,479	-	(2,385)	-
Total restricted funds	145,894	250,852	221,082	12,950	42,720	188,614
<u>Unrestricted funds</u>						
Designated funds	39,985	-	-	6,755	6,755	46,740
General funds	167,969	263,625	245,539	(19,705)	(1,619)	166,350
Total unrestricted funds	207,954	263,625	245,539	(12,950)	5,136	213,090
Total funds	353,848	514,477	466,621	-	47,856	401,704

Analysis of movement in funds - previous year

	1 April 2020	Incoming	Outgoing	Transfers	Gains/ (Losses)	31 March 2021
	£	£	£	£	£	£
<u>Restricted funds</u>						
Ryedale Volunteer Car Scheme	21,362	34,889	40,130	-	(5,241)	16,121
Wheels to Work	20,681	42,918	48,769	2,089	(3,762)	16,919
Core Development & Governance	-	21,901	21,901	-	-	-
Wheelchair Accessible Vehicles	68,177	595	27,563	(2,333)	(29,301)	38,876
Tucano Low Floor Minibus	73,011	9,023	6,841	(3,600)	(1,418)	71,593
Capital Grant Funding	-	1,000	-	(1,000)	-	-
The National Lottery	-	32,500	32,500	-	-	-
Covid-19 Support	-	24,054	21,669	-	2,385	2,385
Total restricted funds	183,231	166,880	199,373	- 4,844 -	37,337	145,894
<u>Unrestricted funds</u>						
Designated funds	9,133	-	-	30,852	30,852	39,985
General funds	175,436	225,069	206,528	(26,008)	(7,467)	167,969
Total unrestricted funds	184,569	225,069	206,528	4,844	23,385	207,954
Total funds	367,800	391,949	405,901	-	(13,952)	353,848

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NOTES TO THE FINANCIAL STATEMENTS
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17 MOVEMENTS IN CHARITY FUNDS *continued*

Restricted Funds

Ryedale Volunteer Car Scheme - set up to provide transport, through recruitment and support of volunteer drivers, for people who do not have access to other means of transport. Funding is received from the North Yorkshire County Council with additional income received through NHS contracts, other grant funding and voluntary donations. Costs recovered from voluntary and statutory organisations making use of the service are also credited to the fund.

Ryedale Rover - is a project to build a demand responsive bus service in Ryedale support those areas that receive little or no public transport services. It is supported by the National Lottery Community Fund with additional income received through passenger fares and donations. The Lottery funding started in March 2021 and is due to run for five years.

Wheels to Work - is a fund to develop and operate a scheme of hiring mopeds to people who are experiencing difficulty with access to work, training, volunteering or college, because of the lack of suitable public or private transport. The scheme is supported by Ryedale District Council, North Yorkshire County Council, other grant funding and hire charges from users.

Core development and governance - Ryedale District Council continues to support Ryedale Community Transport via its Voluntary Sector Agreement which provides a grant towards core funding of the organisation. The largest proportion of this supports the delivery of the Wheels to Work moped loan scheme for Ryedale. The balance of the grant supports the development and core administration of the other services provided by Ryedale Community Transport for the benefit of Ryedale residents.

Wheelchair Accessible Vehicles - is a fund to develop a small fleet of wheelchair accessible vehicles (these vehicles are larger than cars but smaller than a minibus) in order to provide a demand responsive transport service and self drive accessible transport service to local groups and residents of Ryedale. Six vehicles are on fleet, including one all electric 8 seater bus. They were all purchased with Funding and donations. The present balance represents the future depreciation charge due on the vehicles.

Tucano Low Floor - represents funding that paid for the Low Floor minibus. The present balance represents the future depreciation charge due on the vehicle.

Capital Grant Funding - is where a grant is received for the specific purpose of purchasing or assisting to purchase a vehicle. The income received is deemed to be restricted, however, once the vehicle has been purchased and there are no restrictions on its use the vehicle and balance on the fund is transferred to unrestricted general funds.

The National Lottery - The current Lottery funding is from the Community Fund and is a grant for five years supporting the running costs of a new demand responsive bus service called the Ryedale Rover.

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NOTES TO THE FINANCIAL STATEMENTS
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17 MOVEMENTS IN CHARITY FUNDS *continued*

Covid-19 Support - This fund was set up to provide clean and safe transport throughout the covid-19 pandemic, through installation of screens in fleet vehicles, deep cleaning of vehicles and provision of PPE to all staff and volunteers. Funding was received from grants and donations. Further donations received to support the provision of free transport to covid vaccination appointments for people who needed transport. All funds for this project have now been fully spent.

Unrestricted Funds

Designated fund - The replacement of vehicles and computer equipment is essential for the continuation of Ryedale Community Transport's operations, so a proportion of the charity's general reserves has been earmarked for the replacement of assets.

General fund - This is the 'free reserves' after allowing for the designated fund. The operations carried out under the general fund are fleet operations. This comprises of Home to School Contracts, Scheduled Bus Services, MiDAS training, Fleet Travel and Self drive hire. All carried out using RyedaleCT's fleet of Minibuses and Wheelchairs Accessible Cars.

18 ANNUAL COMMITMENTS UNDER OPERATING LEASES

As at 31 March 2022 the company had two annual operating lease commitments (per year) which expire as follows:

	2022	2021
	£	£
Two - five years	740	1,142
Under two years	402	14,128
	<u>1,142</u>	<u>15,270</u>

19 CASH AT BANK AND IN HAND

	2022	2021
	£	£
Short term deposits	47,690	48,507
Cash at bank and on hand	117,117	81,631
	<u>164,807</u>	<u>130,138</u>

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st March 2022

20 RECONCILIATION OF NET CASH

	2022 £	2021 £
Net movement in funds	47,856	(13,952)
Add back depreciation charge	80,929	71,628
Deduct profit on sale of tangible assets	(7,330)	(1,542)
Deduct interest income shown	(13)	(33)
Decrease (increase) in stock	392	(209)
Decrease (increase) in Debtors	5,893	63,133
Increase (decrease) in creditors	19,313	(682)
Net cash used in operating activities	<u>147,040</u>	<u>118,343</u>

21 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>Designated funds</u> £	<u>General funds</u> £	<u>Restricted funds</u> £	<u>Total</u> £
Tangible fixed assets	-	63,794	174,343	238,137
Investments	-	-	-	-
Current assets	46,740	124,884	43,533	215,157
Current liabilities		(22,329)	(8,262)	(30,591)
Deferred Income	-	-	(21,000)	(21,000)
	<u>46,740</u>	<u>166,349</u>	<u>188,614</u>	<u>401,703</u>

The General Cash Reserves for 2021/22 are £101,540 of which £83,865 are Cash at bank.

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

INCOME AND EXPENDITURE ACCOUNT
For the year ended 31st March 2022

	2022	2021
	£	£
<u>Income</u>		
Donations and legacies	21,642	21,573
Revenue grants	119,496	68,275
Covid grants	-	54,836
Capital grants	74,562	2,000
Fees and other earned income	291,434	243,690
Interest receivable	13	33
Profit on sale of fixed assets	7,330	1,542
	-----	-----
	514,477	391,949
	-----	-----
<u>Expenses</u>		
Salaries, national insurance & pension contributions	235,867	208,166
Redundancy costs	648	-
Premises	17,956	18,130
Staff and trustee expenses	1,810	840
Training (staff, trustees and volunteers)	1,927	2,445
Volunteer expenses	12,914	6,660
Covid - PPE/cleaning costs	529	6,017
Telephone, fax and internet	3,118	2,406
Postage, stationery, printing, publicity and office costs	17,674	12,791
Insurance	26,444	25,107
Accountancy and professional fees	4,511	9,035
Other fees and miscellaneous disbursements	846	490
Bank/card charges	331	217
Bad debt provision	-	48
Vehicle operating costs	61,117	41,763
Vehicle hire/lease	-	158
Depreciation	80,929	71,628
	-----	-----
	466,621	405,901
	-----	-----
NET SURPLUS/(DEFICIT) FOR THE YEAR	47,856	(13,952)
	=====	=====

RYEDALE COMMUNITY TRANSPORT CIO
(Charitable Incorporated Organisation)

INDEPENDENT EXAMINERS' REPORT TO THE
TRUSTEES OF RYEDALE COMMUNITY TRANSPORT CIO

I report to the charity trustees on my examination of the accounts of Ryedale Community Transport CIO for the year ended 31 March 2022, which are set out on pages 4-24.

Respective responsibilities of trustees and examiner

The charity trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- * Examine the accounts under section 145 of the 2011 Act;
- * To follow procedures laid down in the general directions given by the Charity Commission under section 145(5)b of the 2011 Act; and
- * To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- * Which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep proper accounting records in accordance with section 386 of the Companies act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- * to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Laura Dawson ACA, CTA, FMAAT
Hardcastle France
30 Yorkersgate
MALTON
YO17 7AW
Date: 13 December 2022