

FRIENDS OF ST PETER'S SCHOOL, HAMMERSMITH

Registered Charity Number: 1109226

TRUSTEES' ANNUAL REPORT AND RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31st JULY 2022

Friends of St Peter's School, Hammersmith

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| TRUSTEES | Charlotte Graham Georgia Kemp Jane Pilling Maria Parody Ales Louisa Byng | Resigned 9 February 2022 |
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| CHARITY NUMBER | 1109226 |
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| PRINCIPAL OFFICE | St Peter's C of E Primary School St Peter's Road London W6 9BA |
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| INDEPENDENT EXAMINERS | Alice Noyons Limited 30 Woodstock Road London W4 1UF |
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| BANKERS | HSBC Bank plc 281 Chiswick High Road London W4 4HJ |
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Friends of St Peter's School, Hammersmith

Trustees' Report

For the year ended 31st July 2022

The Trustees ("PTA committee") present the report and Receipts and Payments Accounts for the year ended 31st July 2022. The Trustees have adopted the provisions of the Charities Statement of Recommended Practice (FRS102).

Objectives and activities

The principal objects of the charity are to advance the education of pupils in the school in particular by:

- (1) Developing effective relationships between staff, parents and others associated with the school;
- (2) Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Public Benefit

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity

The trustees confirm that they have given due regard to public benefit guidance published by the Charity Commission.

Achievements and performance

The year saw a return to a more normal schedule, after the disruption of Covid lockdowns and restrictions. The PTA Committee was able to organise big in-person events again, namely the Christmas Fair and the Summer Fair.

The Christmas Fair raised a total of £6,554, comprised of £3,457 from the fair itself (after expenses); £1,077 from the raffle; £1,050 from the estate agent boards; and £970 from Christmas trees. The fair had to be split between two sites (Scott Hall and Church) due to Covid concerns which made the event more expensive and logistically challenging, but despite this was a huge success.

The Summer Fair raised a total of £6,962, comprised of £4,874 from the fair itself (after expenses); £1,233 from the raffle; and £855 from the estate agent boards. The fair was held in St. Peter's Square, inline with pre-Covid tradition. The weather cooperated and it was the highlight of the year's fundraising events.

Other fundraising events included the Bridge To Bridge Walk £2,221; two Movie Nights £1,135; and a Uniform Sale £625.

After parent consultation, the PTA Committee launched a JustGiving campaign to raise funds to buy Air Purifiers for every classroom. £5,890 was received in donations which was a significant contribution to the cost of £12,212 to purchase two units for each classroom, which were all in operation by the year end.

In addition to funding the air purifier deficit, funds raised provided a wealth of equipment and enrichment opportunities for the children, including but not limited to coaches for school trips, kitchen equipment, Art Week, educational software, and sports equipment.

Financial Review

Total receipts on unrestricted funds were £37,736, comprising of £11,380 in donations and £26,356 from fundraising events. Donations increased 111% from the prior year which was wholly attributable to the JustGiving campaign for the Air Purifiers. Receipts from fundraising events increased 103% from the prior year; this was as a result of Covid restrictions being lifted. In the prior year we were unable to hold any in-person fundraising events, so our ability to raise funds was significantly hampered.

A total of £34,730 was spent from unrestricted funds in the year. The largest expenditure was on the Air Purifiers £12,202; Christmas and Summer Fair expenses £4,367; coaches for school trips £3,481; kitchen equipment £3,000; Art Week £2,257; educational software £2,159; and staging for the Oliver Twist performance £1,312.

Friends of St Peter's School, Hammersmith

Trustees' Report

For the year ended 31st July 2022

A restricted donation of £12,000 was received from a very generous parent and then match-funded by the company she works for, giving a total of £24,000 in restricted funds. This has enabled the school to lease 70 iPads for the next three years, which commenced in March 2022. So far, £5,524 has been spent on iPads and staff training to maximise the potential benefit for the children.

The net result for the year was an excess of receipts over payments of £3,006 on unrestricted funds. Adding brought-forward balances at the beginning of the year, the balances carried forward at 31st July 2022 on unrestricted funds totalled £22,301 and restricted funds totalled £18,476, giving total funds of £40,776.

Reserves Policy

It is the target of the PTA Committee to maintain a balance on unrestricted funds in excess of £10,000 to meet any unexpected expenditure. This is particularly important given the nature of the last two years when the ability to raise funds was hindered (e.g. during Covid restrictions). The balance of £22,301 held on unrestricted funds at the year end exceeded this target.

The balance of £18,476 in the iPads restricted fund is retained towards meeting the cost of leasing iPads for the school for the three years commencing March 2022.

Structure, governance and management

There is not a formal method of appointment of members of the PTA Committee; any parent/guardian at the school can volunteer themselves to become a member of the PTA Committee. By virtue of being a parent/guardian, all are members of the PTA.

The members of the PTA Committee are responsible for raising funds and liaising with Miss Karen Frazer ("Head Teacher") on making decisions on how the funds of the PTA are spent, taking into account all areas of general concern and importance to the children, parents, staff and others associated with the school.

The PTA Committee held their Annual General Meeting on 9th February 2022. This was attended by all trustees and six individual parents/guardians. The PTA Committee, in partnership with the Head Teacher, aim to achieve greater parent/guardian involvement and participation going forward. An Events Committee was formed for the Summer Fair, with the goal of getting more parents/guardians involved in the organisation of fundraising events, without the obligation of becoming a member of the PTA Committee.

Administrative information

Friends of St Peter's School, Hammersmith is a registered charity, number 1109226.

The correspondence address is St Peter's C of E Primary School, 33 St Peter's Road, London W6 9BA.

The trustees throughout the period were:

Charlotte Graham
Georgia Kemp
Jane Pilling
Maria Parody Ales
Louisa Byng

Resigned 9 February 2022

Signed by one trustee on behalf of all the trustees:

| Signature | Print Name | Date of approval |
|---------------------|--------------|------------------|
| <i>Jane Pilling</i> | JANE PILLING | 22/05/23 |

Independent Examiner's Report to the Trustees of Friends of St Peter's School, Hammersmith

I report to the charity trustees of Friends of St Peter's School, Hammersmith on my examination of the accounts of the Charity ("the Trust") for the year ended 31st July 2022 (Charity number 1109226).

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Alice Noyons, ACA
For and on behalf of Alice Noyons Limited

30 Woodstock Road
London
W4 1UF

Date: 22/5/23

Friends of St Peter's School, Hammersmith
Receipts and payments accounts
For the year ended 31st July 2022

| | 2022 Unrestricted funds | 2022 Restricted funds | 2022 Total Funds £ | 2021 Total Funds £ |
|-----------------------------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|
| RECEIPTS AND PAYMENTS | | | | |
| Receipts: | | | | |
| Donations | 11,380 | 24,000 | 35,380 | 5,405 |
| Fundraising events | 26,356 | - | 26,356 | 12,982 |
| Total receipts | <u>37,736</u> | <u>24,000</u> | <u>61,736</u> | <u>18,387</u> |
| Payments | | | | |
| Fundraising costs | 6,315 | - | 6,315 | 970 |
| Charitable activities | 27,728 | 5,524 | 33,253 | 8,013 |
| Admin fees | 687 | - | 687 | 381 |
| Total payments | <u>34,730</u> | <u>5,524</u> | <u>40,255</u> | <u>9,364</u> |
| Net of receipts/(payments) | 3,006 | 18,476 | 21,481 | 9,023 |
| Cash funds last year end | 19,295 | - | 19,295 | 10,272 |
| Cash funds this year end | <u>22,301</u> | <u>18,476</u> | <u>40,776</u> | <u>19,295</u> |

Signed by one trustee on behalf of all the trustees:

| | | |
|---------------------|--------------|------------------|
| Signature | Print Name | Date of approval |
| <i>Jane Pilling</i> | JANE PILLING | 22/05/23 |

Friends of St Peter's School, Hammersmith
Statement of assets and liabilities as at 31st July 2022

| ASSETS AND LIABILITIES | Note | 2022 Unrestricted funds | 2022 Restricted funds | 2022 Total Funds £ | 2021 Total Funds £ |
|---|------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|
| Assets | | | | | |
| Cash funds | | 22,486 | 18,476 | 40,962 | 20,140 |
| Assets retained for the charity's own use | | 200 | - | 200 | - |
| Total assets | | <u>22,686</u> | <u>18,476</u> | <u>41,162</u> | <u>20,140</u> |
| Liabilities | | <u>385</u> | <u>-</u> | <u>385</u> | <u>845</u> |
| Net of assets/(liabilities) | | <u><u>22,301</u></u> | <u><u>18,476</u></u> | <u><u>40,776</u></u> | <u><u>19,295</u></u> |

Signed by one trustee on behalf of all the trustees:

| | | |
|---------------------|---------------------|------------------|
| Signature | Print Name | Date of approval |
| <u>Jane Pilling</u> | <u>JANE PILLING</u> | <u>22/05/23</u> |