



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Gloucestershire Guild of Craftsmen

1109160

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/01/2023

Period end date  
31/12/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Members subscriptions	10,954	-	-	10,954	9,017
Donations	760	-	-	760	49
Workshops	2,130	-	-	2,130	-
Grant	1,000	-	-	1,000	-
Rodmarton income	6,391	-	-	6,391	-
Rodmarton ticket sales	23,508	-	-	23,508	-
90th Exhibition	5,000	-	-	5,000	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>49,743</b>	<b>-</b>	<b>-</b>	<b>49,743</b>	<b>9,066</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>49,743</b>	<b>-</b>	<b>-</b>	<b>49,743</b>	<b>9,066</b>
<b>A3 Payments</b>					
Rent	86	-	-	86	600
Marketing & publicity	13,437	-	-	13,437	5,050
Website & IT equipment	70	-	-	70	1,249
Accountancy	300	-	-	300	250
Subcontractor	2,866	-	-	2,866	-
Rodmarton costs	33,098	-	-	33,098	-
Workshop expenses	2,500	-	-	2,500	-
Travel	372	-	-	372	-
Other	1,952	-	-	1,952	139
90th Exhibition costs	1,614	-	-	1,614	-
Donations	-	-	-	-	1,000
<b>Sub total</b>	<b>56,296</b>	<b>-</b>	<b>-</b>	<b>56,296</b>	<b>8,288</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>56,296</b>	<b>-</b>	<b>-</b>	<b>56,296</b>	<b>8,288</b>
<b>Net of receipts/(payments)</b>	<b>- 6,553</b>	<b>-</b>	<b>-</b>	<b>- 6,553</b>	<b>778</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>69,356</b>	<b>-</b>	<b>-</b>	<b>69,356</b>	<b>56,326</b>
Received from subsidiary - Gift Aid	-	-	-	-	12,252
<b>Cash funds this year end</b>	<b>62,803</b>	<b>-</b>	<b>-</b>	<b>62,803</b>	<b>69,356</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	12,073	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	12,073	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Amounts owed by Gloucestershire Guild Limited	50,730	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Accountancy	Unrestricted	300	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CATHERINE J. FOX	16.10.24





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1st January 2023  
Period end date

To 31st December 2023

Charity name: Gloucestershire Guild of Craftsmen

Charity registration number: 1109160

## Objectives and Activities

SORP reference

Summary of the purposes of the charity as set out in its governing document

Para 1.17

To promote any charitable purpose which will encourage the exercise and maintain the standards of crafts both ancient and modern, preserve and improve craftsmanship. To advance public education in crafts and craftsmanship.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

Para 1.17 and 1.19

This is achieved through exhibitions, workshops and demonstrations organised through our gallery at 18 Rotunda Terrace, Cheltenham and at external events.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit

Para 1.18

The trustees plan, manage and guide the activities of the charity to achieve the objectives set out in the constitution of The Gloucestershire Guild of Craftsmen date April 2018

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit demonstrated by a successful Festival at Rodmaton Manor which included education lectures and workshops and training in crafts for the general public

## Additional information (optional)

You may choose to include further statements where relevant about:

SORP reference

Not applicable

Policy on grant making

Para 1.38

Not applicable

Policy on social investment including program related investment

Para 1.38

Contribution made by volunteers	Para 1.38	The charity is self supporting from the time and expertise donated by it's members. However the charity has a volunteer Chair person and Treasurer who contribute time and administrative assistance .
Other		Not applicable

## re-Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Individual members of the public have developed craft skills in workshops run by the charity. In particular a successful festival at Rodmarton Manor further widened the public knowledge and education, making them further aware of historic and contemporary craft skills. During the events and exhibitions, the general public fully participated in training and workshops managed by the charity members. The Charity has made a commitment to a shop lease, in Cheltenham, to support the efforts of it's trading subsidiary. This has required investment from the charity with support from the members both in time and financial payments of commission on sales. The long term plan is to provide a strong stable source of income to the charity to further it's objectives. The number of members and their subscriptions grew marginally. The high standards of qualification for membership continue to mean an increase in members will be slow and sustainable.

### Additional information (optional)

You may choose to include further statements where relevant about:

**Not applicable**

Achievements against objectives set

Para 1.41

**Not applicable**

Performance of fundraising activities against objectives set

Para 1.41

**Not applicable**

Investment performance against objectives

Para 1.41

**Not applicable**

Other



## Financial Review

Review of the charity's financial position at the end of the period

Para 1.21 **The charity has submitted form CC16a detailing the Receipts and payments accounts. This covers the period from 1st January 2023 to 31st December 2023.**

**The charity is in a positive cash position.**

**During this period the Charity has made a commitment to a shop lease, in Cheltenham, to support the efforts of it's trading subsidiary. The long term plan is to provide a strong stable source of income to the charity to further it's objectives.**

**During the year there was an large increase in turnover attributable to the Rodmarton Festival, held in September at Rodmarton Manor.**

Statement explaining the policy for holding reserves stating why they are held

Para 1.22 **The charity maintains a positive bank balance with specific funds to to cover potential loss from a future planned event.**

Amount of reserves held

Para 1.22 **As of 31st December 2023 the reserves were £62,803**

Reasons for holding zero reserves

Para 1.22 **Not applicable**

Details of fund materially in deficit

Para 1.24 **Not applicable**

Explanation of any uncertainties about the charity continuing as a going concern

Para 1.23 **There are no uncertainties.**

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)

**The principal sources of funding are;  
Guild members annual subscriptions and fees  
Cultural Event fees and income  
Grants and bequests received**

Para 1.47

**Not applicable**

Investment policy and objectives including any social investment policy adopted

Para 1.46

**Not applicable**

A description of the principal risks facing the charity

Para 1.46

**Not applicable**

Other





## Structure, Governance and Management

Description of charity's trusts:

Type of governing document (trust deed, royal charter)	Para 1.25	<b>The charity is governed by the Constitution of the Gloucestershire Guild of Craftsmen, adopted April 2018</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>An Association Registered charity number 110916</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The selection of trustees and length of service, is described in the charity's constitution document. The process requires a nomination from the membership and appointment at the Annual General Meeting</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

**Not applicable**

Policies and procedures adopted for the induction and training of trustees

Para 1.51

**Not applicable**

The charity's organisational structure and any wider network with which the charity works

Para 1.51

**Not applicable**

Relationship with any related parties

Para 1.51

**Not applicable**

Other

## Reference and Administrative details

Charity name	Gloucestershire Guild of Craftsmen
Other name the charity uses	Gloucestershire Guild
Registered charity number	1109160
Charity's principal address	18 Rotunda Terrace, Montpellier, Cheltenham, GL50 1SW

☐

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Val Wiggins	Chair	12 August 2024	
2	Cate Fox	Secretary		
3	Sarah Beadsmore			

- |    |                  |                |
|----|------------------|----------------|
| 4  | Harriet St Leger |                |
| 5  | Tim Blades       |                |
| 6  | Jessie James     |                |
| 7  | Liz Lippiatt     |                |
| 8  | Adrian Bates     |                |
| 9  | Louise Pocock    | 6 June 2024    |
| 10 | Kevin Stamper    | 6 June 2024    |
| 11 | Kathryn Clarke   | 12 August 2024 |

Corporate trustees – names of the directors at the date the report was approved

None

Name of trustees holding title to property belonging to the charity

Trustee name

Dates acted if not for whole year

No property held by the charity

#### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity

None

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects

Not Applicable

Details of arrangements for safe custody and segregation of such assets from the charity's own assets

Not Applicable

#### Additional information (optional)

##### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None	Not applicable	Not applicable

##### Name of chief executive or names of senior staff members (Optional information)

None

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

## Other optional information

None

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

CATHERINE JEAN FOX

Position (eg  
Secretary, Chair, etc)

Secretary

Date 16. 10. 2024.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Gloucestershire Guild of Craftsmen

On accounts for the year  
ended

31 December 2023

Charity no  
(if any)

1109160

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*Jenny Frost*

Date: 11/10/2024

Name:

Mrs J D Frost

Relevant professional  
qualification(s) or body  
(if any):

ACA

Address:

7 Links View, Cirencester, Gloucestershire, GL7 2NF