

ENFIELD ASIAN WELFARE ASSOCIATION LIMITED

(Company Limited by Guarantee No:5397785)

(Registered Charity No:1109149)

ANNUAL REPORT

AND

ACCOUNTS

FOR THE YEAR ENDED

31ST MARCH 2021

ENFIELD ASIAN WELFARE ASSOCIATION LIMITED

(Company Limited by Guarantee No:5397785)

(Registered Charity No:1109149)

ACCOUNTS 31ST MARCH 2021

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ENFIELD ASIAN WELFARE ASSOCIATION LIMITED (EAWA)

(Company limited by Guarantee No: 5397785. Registered Charity No:1109149)

ANNUAL REPORT AND ACCOUNTS FOR YEAR ENDED 31ST MARCH 2021

Incorporation as a Company: Company Limited by Guarantee No.5397785 - Incorporated on 18.3.2005

Registered as Charity: Registered Charity No. 1109149 – Registered on 20.04.2005

Governing Document: Memorandum and Articles of Association

Mission Statement: To support, empower, and enrich the lives of Older Members in the Community.

Our Vision is: To be a trusted and valued First Choice Provider of Inclusive services that creates an inspiring, positive, impact in the community.

Directors and Trustees: The directors of the charitable company ("the Charity") are its Trustees for the purposes of the charity law, and throughout this report are referred to as Trustees. Those who served during the year were:

Mr. Naveed Ahmed (Chairman) (Joined 20/10/2010)

Mr. Richard Fernandes (Joined 30th June 2014)

Mr. Sudipta Ghosh (Joined 21st March 2017)

Miss. Katie Kierans (Resigned 15/07/2020)

Mr. Samit Kumar Biswas (Joined 23rd October 2019)

Company Secretary

and Chief Executive Officer: Miss Chetna Shah

Users Advisory Committee: Mrs. Kantaben Patel

Due to Covid-19 lockdown Mrs. Kumudben Shah

EAWA could not hold elections Mrs. Puspha Shah

Thus, continued from last year. Mrs. Taraben Darji (Sadly Deceased 13/04/2021)

Registered Office: Office No. 1, Alexandra Business Suites, 52 Alexandra Road, Ponders End, Enfield, Middlesex, EN3 7EH

Tel: 020 8443 1197 Tel/Fax: 020 8443 1188

Email: eawa.library@eawa.org.uk and info@eawa.org.uk

Website: www.eawa.org.uk

Day Centre Sites: Wheatsheaf Hall, Main Avenue, Bush Hill Park, Enfield, EN1 1DS from 20th July 2010

Bankers: Barclays Bank Plc, 20 The Town, Enfield, Middlesex, EN2 6LY

CAF Bank Limited, 25, Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Independent Examiner: Chappmans Associates Limited, Chartered Accountants and Registered Auditors, 3 Coombe Road, London, NW10 0EB

ENFIELD ASIAN WELFARE ASSOCIATION LIMITED

(Company limited by Guarantee No: 5397785. Registered Charity No:1109149)

Report of the Board of Trustees for the year ended 31st March 2021 (Incorporating the Directors Report)

The Trustees are pleased to present their report and financial statements for the year ended 31st March 2021. These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP"), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102") and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

Structure, governance and management Status

Enfield Asian Welfare Association ('EAWA') is a Company Limited by Guarantee not having a Share Capital. It is also registered as a Charity and is governed by its Memorandum and Articles of Association.

EAWA has an Executive Committee, known as the Board, of not less than 3 and is not subject to any maximum. One-third of the Board retires by rotation at each Annual General Meetings and is eligible for re-election. Directors who served during the year are stated in this report.

An advisory committee of five service users is elected each year, prior to the Annual General Meeting. They are able to put forward, for consideration by the Board, any matters that cannot be dealt with at usual management levels. Due to the Covid-19 lockdown, EAWA could not hold elections, thus the committee from last year remained in office.

The decision-making process

The Board meets monthly and approves major policy decisions. The Chief Executive is responsible to the Board and ensures that all the policies and procedures are in place. The Chief Executive makes the day-to-day decisions on an operational level and regularly liaises with the Chairman of the Board on Organizational and wider matters.

The Board members are recruited by advertising widely through Trustee Recruitment sites on the internet and via community connections. EAWA:

- Ensures that the recruited people meet the legal requirements to qualify as trustees.
- Arranges interviews and ensures that the skills meet with future needs.
- Provides inductions and induction packs. Visits are arranged to all EAWA's operational bases.
- Arranges training for the new Board members in line with their needs and gives information on 'the Roles and Responsibilities of Trustees.' Plus refers them to the Charity commission for further information.
- Ensures that the Trustees agree to a Code of Conduct.

Risk Management:

Premises

In April 2020, the rented day centre premise, Wheatsheaf Hall, was withdrawn from EAWA by the Enfield Council. The CEO conducted an extensive search to find an alternative premise in which to re-open the day care centre after the Covid-19 lock down, and once permitted by the Government, but could not find anything suitable. The Chairman approached Local MP's and eventually the Wheatsheaf Hall was reinstated. The Wheatsheaf Hall rent has increased by more than double under new management by the Enfield Council. The Wheatsheaf Hall is part of a regeneration programme: in 2023 it will be demolished. EAWA premises are at a risk as the Wheatsheaf Hall will be withdrawn in 2022. Thus, EAWA is continuing its search for a long-term permanent premise to house the day centre and office.

Personalisation during Lockdown We are grateful to the Enfield Council for their continued support for the payment of the unit cost per client during Covid-19 lockdown.

EAWA set up remote services for the clients: we delivered meals at clients' homes, provided zoom activities and telephone befriending etc. We reported directly to Enfield Council on these activities plus on the clients' health statuses and progress to safeguard their welfare. The risk of nil income in the Covid-19 Lock down, was averted and clients' needs were maintained due to this support of the Enfield Council.

However, during this time of Covid-19 lockdown, sadly many of EAWA's clients have passed away or went to a residential home. This means that our client base has reduced drastically, because no new clients could be taken on, as the Day care centre was required to be closed from 18th March 2020. The EAWA day centre was still closed at 31st March 2021.

EAWA will be actively marketing its services to ensure new clients are found so that they can join the day care centre, and that our service reaches our vulnerable community in need. We re-opened on 24th May 2021 under strict guidelines.

Contingencies

In year ended 31st March 2021, a budget could not be confirmed as we faced many uncertainties and variable overheads. For example, a lack of premises for the day care meant that EAWA could not predict the future hire cost of a new premise. In addition to this, the Covid-19 lock down affected our usual timelines and operations and it was unclear when we would be able to resume our services.

We will have to find new premises for the day care centre as reported under Premises and centralise the office at the same time. EAWA will need use its reserves to secure this. The move of the office reported last year was stalled because all staff were working from home under Covid-19 lockdown. This was still the case at year ended 31st March 2021. EAWA will be paying more for both the premise and the office overall when it moves.

Continuity

a) There were no continuity problems for most of the year in terms of finance during the Covid-19 lockdown. However, at the year ended 31st March 2021, EAWA did not have its usual hired premise to use as it was withdrawn. This meant that if EAWA day care centre was required to reopen, it had no place to provide services from. (See Premises). For the future EAWA needs to find new premises by 2022 as the Wheatsheaf Hall is due for demolition in 2023. This is critical for the EAWA services to continue.

b) During the Covid-19 Lock Down, there were no new clients referred to the day centre. As described under Personalisation, we now have very reduced numbers of clients compared to prior the Covid-19 lockdown.

EAWA will be liaising with Social Services for new day care referrals.

Marketing will also be key in making sure that people who need our services are able to find EAWA.

EAWA is confident that it will meet these challenges.

c) The EAWA day care centre was closed from 18th March 2020 to 23rd May 2021 and no new people could join the EAWA day care service. EAWA successfully set up a new model for existing clients to receive our services remotely. The initial 12-week closure lasted 14 months.

Transport

This year the transport was not used for 14 months due to the Covid-19 lockdown.

We reviewed the potential of purchasing a new Minibus with a Euro 6 engine. It was decided not to progress this due to the uncertainty about day care provision; the Minibus that EAWA owns, has a Disabled passenger exemption under the Mayor of London's rules for Emissions charges and finally there may be legislation favouring a move to Electric buses. It was decided to review for a purchase in line with new Emissions Legislation. One of our directors, has minibuses available in Enfield Borough, so EAWA will have access to additional transport if needed.

EAWA will wait for more concrete legislation to minimise the risk to EAWA, as any bus purchase needs to have longevity to be cost effective. We have set aside reserves for a minibus purchase, if needed, as all our clients need transport.

Investment:

The situation remains unchanged in that since the sale of the premises, in 2015, EAWA has a sound reserves position. Funds in the reserves have been invested in blocks of £85,000, into a few accounts, to safeguard them from any risks. The interest rates have been poor, due to the prevailing economic climate. EAWA had substantial funds in the Barclays Bank Account but could not transfer funds to be within the £85,000 limit due to Covid lock down issues.

Financial Review**Operational Fund**

The results for the Financial period are set out in the attached accounts. The EAWA day care profit was £50,407 (2020: £51,209). This profit was due to the closure of EAWA Day care and other services for from 18th March 2020 to 31st March 2021. EAWA provided remote services, like home meals, telephone befriending etc. EAWA did not have to pay for the usual overheads for example no Hall rent, no minibuses costs etc.

Other Designated Funds

The Board has resolved to transfer £50,000 from this year's unrestricted surplus to the designated Property fund.

Public Benefit Statement

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Objectives and Activities**Objects**

To alleviate isolation, we

1. Deliver appropriate facilities with qualified staff.
2. Deliver leisure activities and recreational pursuits.
3. Deliver educational activities that improve access to information and learning.
4. Deliver activities which promote health, well-being and improve quality of life.

Through the provision of our services, we seek to enhance the lives of elderly people/the local community and their carers/families within the London Borough of Enfield and surrounding Boroughs who have need for such facilities by reason of age, infirmity, disablement or social isolation.

Achievements and Performance**The Day care service has been designed to meet the EAWA charitable objectives.**

EAWA day care centre was closed from 18th March 2020 to 31st March 2021 due to the Covid-19 worldwide pandemic. However, EAWA still was able to concentrate on the prevention of deterioration in physical and mental health of its clients.

The main activities undertaken, towards achieving EAWA's objectives, were:

- ❖ Seated Yoga, Tai Chi, Chair Dance and Clapping therapy. Mini Videos of these were prepared by the Freelance Tutors. EAWA staff sent these video clips, over the phone to clients to follow and join in.
 - ❖ A Health based online workshops on Zoom
 - ❖ Yoga on Zoom
 - ❖ Social Interaction on Zoom
 - ❖ A hot Asian meal with a varied menu was delivered to those that requested it.
 - ❖ Wordsearch books were provided to those who needed them
 - ❖ Pedicure was provided, when it was safe, to clients who requested this.
 - ❖ Regular supportive phone calls were made to all clients who could accept them, by our care staff.
- This helped EAWA have an awareness of the progress of clients and to know if they needed any help. It also befriended the clients and enabled them to have regular conversations.

Seasonal activities:

Outings: were cancelled due to the Covid-19 pandemic.

Celebration of festivals: The Christmas Party, and Diwali/Eid parties were cancelled due to the Covid-19 pandemic. EAWA provided special Diwali/Eid Home delivered meals for clients and their carers instead.

For Christmas EAWA delivered One4all multi- store Gift Card vouchers with a value of £30 to all clients.

Staff/Freelancers and Volunteers were also given vouchers.

Other: An online Social Impact survey was conducted for the day care clients and carers. The responses will be used to produce a report. The positive need for a physical day centre was echoed widely.

Other EAWA work:

- a. **Quality Marks:** EAWA passed ISO9001: 2015 inspection on 10th August 2020. The report was very positive about EAWA management compliance and operations.
- b. The Automation of EAWA has been delayed due to the Covid-19 lockdown. Further meetings could not be held, and an Away Day had to be postponed in October 2020, wherein strategic actions would have been agreed. Our Vice Chairman, Sudipta Ghosh, is taking the lead on this task and will resume once the office and day centre are reopened.
- c. **Social Hub:** The Coordinator resumed in July 2020 and started an online Social Hub Model with Zoom sessions and telephone befriending. New marketing material was developed, and much marketing undertaken. This grew and by 31st March 2021, as good client base was established. The feedback from the clients has been positive in respect of services offered.
- d. **50's Plus Activity Club:** Physical meetings were discontinued from 18th March 2020 due to the Covid-19 pandemic. However, EAWA set up Zoom Yoga on Mondays from 11am to 12.30pm where Chandrika Bheda volunteered her time. Later in the year a Thursday Zoom Yoga session from 2pm to 3pm and Social Interaction for half an hour to 2.30pm, was set up.
- e. Seated ball games managed by the Tottenham Hotspur Foundation (THF) were discontinued due to the Pandemic. Volunteers were trained so we hope to provide this in the future.
- f. **EAWA Membership Club:** EAWA had to postpone our programme for year ended 31st March 2021, due to Covid-19. EAWA extended, for free, the Membership for all members for a whole year to 31st March 2021. EAWA had 94 members this year with some Day care client members included as well.
- g. EAWA attended the online Older Peoples partnership board meetings.
- h. The CEO made many funding applications during the Covid-19 lockdown for new projects using technology to work with older people, or to bring new innovative ideas, to the Enfield Borough Community of over 50 aged people. However, since EAWA was not in dire financial need of assistance, and although the project ideas passed to the second stage of review, EAWA did not get funded: other groups' priority rankings were higher. While EAWA was financially sound, and at time of National crisis, many groups were in crisis, so they urgently needed the funding instead.
We applied to:
 - 1) The Coop Community Fund for £13,034 for a Health and Wellbeing project.
 - 2) The Barclays Bank for £50k Bounce Back Loan - We were not eligible as we were not in financial difficulty in December 2019.
 - 3) Power to Change Community Organizations Recovery Scheme for grant of £47k. £30k for computers for elderly with monthly internet, 10k for staff and 7K for Wheatsheaf Refurbishments on 28th July 2020.
 - 4) National Lottery for £41k for computers for our day care clients: 49 units at £30k including monthly internet and £11k for 2 outreach staff on 14th August 2020.

5) Post Code Community Trust for under £20k for Health and Wellbeing for all age groups above 35 plus to 85 plus
On 18th August 2020

However, EAWA was awarded £5000 for the Enfield Council for a Discretionary Grant for Small Businesses including Charities. This was maximum discretionary amount.

- i. The EAWA Board held some zoom meetings in June and July 2020, to review the Acronym of EAWA and how it could be more inclusive. Instead of Enfield Asian Welfare Association, we decided on Empowering Adults with Well-being Activities. However, the Charity Commission would not allow this name change, so it was decided to be known as: "EAWA"
"Your Care, Our Priority"

The EAWA Team:

- j. The change from Physical services to Online ones, took time to implement and get engagement. The EAWA team had to get used to new ways of working, but the team became more proficient. Only the Social Hub Coordinator was furloughed until end of June 2020, otherwise all staff worked throughout the year. All day care staff undertook online training with Social Care TV, so that their skills were maintained and augmented. EAWA reported to the Enfield Council throughout the closure of the day care centre and in preparation for its reopening. Reports were produced as required and procedures for Infection control, Covid Risk Assessments, Transport Risk Assessments, Contingency planning etc were written and clients surveys undertaken as requested.
- k. A Deputy Day care Manager and Assistant to the CEO was also recruited to start in the year ending 31/03/2022
- l. We recognise that all staff/freelancers and volunteers are our assets who help deliver excellent services whether it is for the day-care centre or other services that we provide. The EAWA Board, who have met monthly on zoom, are all volunteers providing their skills and guidance to steer EAWA so that it was continuously improving. We thank everyone in the EAWA team.
- m. Everyone in EAWA was deeply shocked and saddened at the loss of our Senior Care Worker Guljar Hussain who succumbed to Covid after a long fight. Guljar was one of our earliest staff members and his professionalism, enthusiasm and work ethic was exemplary. He was sensitive, thoughtful and knew instinctively how to care. He improved the quality of life of many EAWA day care clients over the years. We offer our deepest condolences to his family and reassure them that he will not be forgotten

To conclude:

EAWA has continued provision of its services in the best way it can, during the Covid-19 Pandemic. In this time EAWA has lost many day care clients who have sadly passed away naturally from old age. We convey our condolences to their families. The strict protocols of Covid-19 meant we could not reach out to them in the usual manner.

There are many new people who need day care, and again, we were not allowed to open to assist them. We will rectify this the next year in 2022 when the Covid-19 pandemic is under more control.

EAWA day care has been fully supported by Enfield Council. We are very thankful to them for this.

Plans for the Future

Primarily EAWA will need to secure centralised premises to ensure longevity, to rebuild its client base, so that the day care service is fully utilised. EAWA is also creating new services for the isolated 50plus: we will actively progress this development.

Reporting Accountants

A resolution to reappoint Chapman's Associates Limited, Chartered Accountants and Registered Auditors, as Independent Examiners will be proposed at the Annual General Meeting.

The Board wishes to express its thanks to Miss Chetna Shah and all the staff for their dedicated and loyal service. They also wish to thank the elected Users Advisory Committee for their guidance throughout the period.

Approved by the Board of Directors on 15th Oct 2021

And signed on their behalf by  Naveed Ahmed, Chair

Company No:5397785

**ENFIELD ASIAN WELFARE ASSOCIATION LIMITED (EAWA)
ACCOUNTS 31ST MARCH 2021**

Independent Examiner's Report to the Trustees of Enfield Asian Welfare Association Limited

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021, which are set out on pages 10 to 17.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's report

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Praful Patel FCA
CHAPMANS ASSOCIATES LIMITED

T/a Chapmans
3 Coombe Road
London

NW10 OEB

Date 19/10/21

Company No:5397785

ENFIELD ASIAN WELFARE ASSOCIATION LIMITED (EAWA)

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST MARCH 2021

	Note	Unrestricted funds		Restricted fund	Total £	2020 £
		Operational £	Designated	£		
INCOMING RESOURCES						
Project related income	3	5000		0	5000	12,867
Spot Contracts and service users contributions		194041			194041	259,153
Donations and miscellaneous income		1666			1666	6,811
Investment income - Bank interest		2528			2528	3,864
Profit on sale of fixed assets		0			0	0
Total incoming resources		203235	0	0	203235	282,695
RESOURCES EXPENDED						
Direct cost of service provision	4	79914		0	79914	153,092
Cost of administration	4	72063		0	72063	74,637
Governance costs	4	850			850	3,760
Finance Costs	4	0			0	0
Total resources expended		152827	0	0	152827	231,489
NET INCOME FOR THE PERIOD		50407	0	0	50407	51,206
Fund balance at 1st April 2020		31294	460000	0	491294	440,088
Transfer between funds	11	-50000	50000	0	0	0
Fund balances at 31st March 2021	9	31701	510000	0	541701	491,294

The accompanying accounting policies and notes form an integral part of these financial statements.

The statement of Financial Activities incorporates an income and expenditure account.

Company No:5397785
ENFIELD ASIAN WELFARE ASSOCIATION LIMITED (EAWA)
BALANCE SHEET AS AT 31ST MARCH 2021

	Note	Unrestricted funds		Restricted	Total	2020
		Operational	Designated	fund		Total
		£	£	£	£	£
FIXED ASSETS						
Tangible fixed assets	6	5012		0	5012	9,882
<hr/>						
CURRENT ASSETS						
Debtors and payments in advance	7	22908			22908	31,989
Cash at bank and in hand	7	72547	460000	0	532547	467,238
<hr/>						
Total current assets		95455	460000	0	555455	499,227
Creditors: amounts falling due within one year	8	18767	0	0	18767	17,815
<hr/>						
Net Current Assets		76689	460000	0	536689	481,412
<hr/>						
Creditors: amounts falling due after one year	8a	0			0	0
<hr/>						
TOTAL NET ASSETS	£	81701	460000	0	541701	491,294
<hr/>						
Represented by:						
Funds	9	81701	460000	0	541701	542,500
<hr/>						

The accompanying accounting policies and notes form an integral part of these financial statements.

The trustees' statements required by the Companies Act 2006 are shown on the following page which form part of this balance sheet.

Company No:5397785

ENFIELD ASIAN WELFARE ASSOCIATION LIMITED (EAWA)
BALANCE SHEET AS AT 31ST MARCH 2021 (continued)

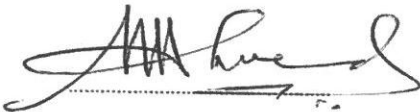
Trustees' statement required by Section 249B(4) for the year ended 31st March 2021

In approving these financial statements as trustees of the company we hereby confirm:

- (a) that for the year ended 31st March 2021 the company was entitled to exemption conferred by Section 477 of the Companies Act 2006;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31st March 2021 and
- (c) that we acknowledge our responsibilities for:
 - (1) ensuring that the company keeps proper accounting records which comply with Section 386 and 387 of the Companies Act 2006 and
 - (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year ended on that date in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board on 15th Oct 2021 ,
and signed on its behalf by



Naveed Ahmed
Director

pages 13-16 form an integral part of these financial statements.

Company No:5397785

ENFIELD ASIAN WELFARE ASSOCIATION LIMITED (EAWA)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

Note 1 Company status

The company is limited by guarantee. All members of the Association undertake Association in the event of being wound up, while they are members, or within one year of ceasing to be a member. Such amounts not to exceed £10.

Note 2 General notes

Accounting policies

A Basis of accounting

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)) and the and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

B Depreciation

Furniture & Equipment: Depreciation has been provided on Furniture and Equipment at 20% per annum on a straight line basis.

C Incoming resources

Grants, donations and members contributions have been accounted for on basis of actual receipts

Income from spot contracts has been accounted for on a receivable basis.

Income from bank deposits is accounted for on basis of actual receipts.

D Resources expended

Direct cost of service provision consists of all expenditure for the running of the day centre including rent, transport, telephone, staff costs, cost of activities, meals, etc. It also includes part of the cost of administration relating to service provision.

Administration costs include cost of running the office, staff, telephone, etc after reallocation to direct cost of service.

Governance costs represents the cost of company secretary, Board expenses and accountancy fees and cost of Away Day for Trustees and Staff.

E VAT

The Association is not registered for VAT. Accordingly all expenditure includes the relevant VAT.

Company No:5397785

ENFIELD ASIAN WELFARE ASSOCIATION LIMITED (EAWA)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

F Fund accounting

The Association has various types of funds for which it is responsible, and which requires separate disclosures. These are as follows:

Restricted Funds These are earmarked by the donors for specific purposes within the overall objects of the Association and will be used in accordance therewith.

Unrestricted Funds Funds which are expendable at the discretion of the Board in furtherance of the objects of the Association.

Designated Funds The Board may at its discretion set aside unrestricted funds for specific purposes.

Note 3 Incoming Resources

Project related income

Total incoming resources for the year

Note 4 Charitable Expenditure

Cost of Service provision at day centre

Rent and property cost

Staff costs

Transport of service users

Luncheon costs

Insurance(*Including Trustee insurance)

Cost of activities

Miscellaneous expenses

Depreciation of Fixed Assets

Note 4 Cost of administration

Rent of office

Staff costs

Printing stationery and telephone

Consultancy fees

Miscellaneous expenses

Governance costs

Fees for Reporting Accountants

Awayday/AGM Expenses

Total outgoing resources for the year

	Unrestricted fund £	Restricted fund £	Total £	2020 Total £
Project related income	5000	0	5000	12,867
Total incoming resources for the year	5000	0	5000	12,867
	Unrestricted fund £	Restricted fund £	Total £	Total £
Rent and property cost	0	0	0	13,477
Staff costs	55747	0	55747	81,896
Transport of service users	1650	0	1650	7,732
Luncheon costs	9766	0	9766	17,923
Insurance(*Including Trustee insurance)	1346	0	1346	1,319
Cost of activities	4022	0	4022	22,779
Miscellaneous expenses	2514	0	2514	1,229
Depreciation of Fixed Assets	4870	0	4870	6,737
	79914	0	79914	153,092
Rent of office	5340	0	5340	5,340
Staff costs	61669	0	61669	58,956
Printing stationery and telephone	3049	0	3049	4,139
Consultancy fees	3190		3190	2,585
Miscellaneous expenses	-1185		-1185	3,617
	72063	0	72063	74,637
Fees for Reporting Accountants	1200		1200	1,213
Awayday/AGM Expenses	-350		-350	2,547
	850	0	850	3,760
Total outgoing resources for the year	152827	0	152827	231,489

Note 5 Employee remuneration	Unrestricted	Restricted	Total	2020
	fund £	fund £	£	Total £
Salaries and wages	108446	0	108446	137,248
Staff travel, training, recruitment	567	0	567	210
Staff pension contributions	2877		2877	2,980
	111890	0	111890	140,438

The average number of persons employed, excluding Directors, during the year was 12
No Director/Trustee of the Association received any remuneration in respect of their services.

Key Employee remuneration (Basic, NICer, Pension): CEO Chetna Shah **46493** 46,493

Note 6 Tangible fixed assets

	Unrestricted		Restricted	2020 Total £	2020 Total £
	fund £	fund £	fund £		
	Mini Bus	Furniture & Equipment	Furniture & Equipment		
Cost					
At 1st April 2020	23741	21551	0	45292	45,095
Additions during the year	0	0	0	0	197
Assets written off	0	-5009	0	-5009	0
At 31st March 2021	23741	16542	0	40283	45,292
Depreciation					
At 1st April 2020	14246	21164	0	35410	28,673
Charge for the period	4749	121	0	4870	6,737
Assets written off		-5009	0	30262	0
At 31st March 2021	18995	16276	0	35271	35,410
Net book amount 31st March 2021	4746	266	0	5012	9,882

Restricted Assets have been transferred to unrestricted assets as the trustees are of the opinion that the grant given was to be solely used for charitable purposes

Note 7 Debtors

Fees receivable	20506		20506	29,558
Prepayments	2402		2402	2,431
	<u>22908</u>	0	<u>22908</u>	<u>31,989</u>

Note 7 Cash at Bank and in hand

Barclays Bank - Current Account	100,295.91	100296	54,076
CAF - Gold account	78,049.00	78049	77,645
Julian Hodge	85,111.49	85111	78,525
Barclays Deposit	22,404.21	22404	22,390
Cambridge & Counties Bank	85,614.48	85614	80,231
Northern Rock	74,999.97	75000	75,000
Hampshire Trust bank	85,706.18	85706	78,958
Petty Cash	202.25	202	202
PayPal	164	164	211
	532547	0	532547
			467,238

Note 8 Creditors: Amounts falling due within one year

Trade	13321	0	13322	9,740
Pension Fund (Provision for old scheme)	3828		3828	5,502
HMRC	1617		1617	2,573
	18766	0	18767	17,815

Note 9 FUNDS

	Unrestricted		Restricted	TOTAL	2,020 Total £
	Operational	Designated			
	£	£	£	£	
Balance 1st April 2020	31294	460000	0	491294	440,088
Income for the year	203235		0	203235	282,695
Transfer to/from designated funds	-50000	50000			
Expenditure for the year	-152827		0	-152827	-231,489
Transfers between reserves	0	0	0	0	0
Balance 31st March 2020	31701	510000	0	541701	491,294

Designated funds are set aside for:

		£	£
Redundancy Fund	40000	40,000	40,000
MiniBus Fund	20000	20,000	20,000
Property fund	250,000	250,000	200,000
Contingency Reserve (note 11 iv)	200,000	200,000	200,000
	510,000	0	510,000
			460,000

Note 10 Analysis of net assets between funds

Fund balances at 31st March 2021 are represented by:

	FUNDS				2020 TOTAL £
	Unrestricted	Designated	Restricted	TOTAL	
	£	£	£	£	
Tangible fixed assets	5,012		0	5,012	9,882
Current assets	45,455	510,000	0	555,455	499,227
Current liabilities	-18,767		0	-18,767	-17,815
	31,701	510,000	0	541,701	491,294

Note 11 Other information

- (i) The Association has no material commitments not provided for in the accounts.
- (ii) The Association has not given any guarantees to third parties that could be called on at the year end.
- (iii) Transfers from restricted to unrestricted reserves are agreed with the funder once all undertakings have been fulfilled and used for other charitable activities
- (iv) The contingency reserve represents funds set aside to enable the charity to continue operations in the event of the charity's income ceasing
- (v) Designated redundancy fund has been created in the event of present & future redundancies



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Enfield Asian Welfare Association

ENFIELD ASIAN WELFARE ASSOCIATION LIMITED

Acknowledgements for Year Ended 31st March 2021

London Borough of Enfield: Adult Social Care Teams, Brokerage, plus Commissioning Managers

Bindi Nagra: Director of Adult Social Care

Property/Hall Hire Teams

EAWA staff and freelancers

Chetna Shah: CEO

Nayana Abeywickrema: Day Care Manager

Emmanuel Benedetti: Accounts

Ooma Jukhoop: Administrator/Accounts

Chhaya Taylor: The EAWA Social Hub

Guljar Hussain: Senior Care Support Worker (now sadly deceased)

Shobhana Patel: Senior Care Support Worker

Rashida Miah: Care Support Worker

Naina Chokshi: Care Support Worker

Dhiraj Patel: Care Support Worker and Bank Driver

Harish Chauhan: Care Support Worker/Bank Driver

Asma Ali: Bank Care Support Worker

Chandrika Bheda: Remote Zoom Yoga and other online activities

Gillian Diamond: Indian Head Massage and Reflexology

Ann Wilkinson: Indian Head Massage

Nigar Sultana: Flower arranging and Pedicure

Murali Ramchandani: Yoga /Event raffles

Joanna Barnes: Tai Chi/Qi Gong

Anthony Stadlen: Tai Chi/Qi Gong

Candy Fernandes: Chair Dance

Alpesh Kavya Kitchens for Home meals and delivery Plus Madhuben Shah: Caterers

Volunteers: Management Board

Naveed Ahmed: Chairman

Sudipta Ghosh: Vice Chairman

Richard Fernandes: Finance Director

Samit Kumar Biswas: Director

Katie Kierans: (Resigned 15/07/2020)

Other:

Chapman's Associates Limited: Praful Patel

Co-op & Charity Walk for Peace

for funding the EAWA Social Hub Project

Isoqar for ISO9001:2015 Inspections

Other Volunteers:

Colin Baines: Website Development

Avinash Shah: Daily Helper

Raksha Patel: Over 50's Activity Club/Membership Club

Akshai Shah: Computer Expert

Rahul Mulherkar: Risk Management

MPs Bambos Charalambous and Kate Osamor

Affiliated to Enfield Over 50's Forum

Enfield Voluntary Action

Age UK Enfield

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ENFIELD ASIAN WELFARE ASSOCIATION

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Website: www.eawa.org.uk



Registered Charity No.: 1109149
Company Limited by Guarantee No.: 5397785

Certificate Number 7957
ISO 9001