

C Zielinski AIPFM
East Lodge Drum
Drumoak
Banchory
AB31 5AN

zielinski@mail.ru

28th February 2022

Dear Management Committee,

Fanshawe Community Association

I have pleasure enclosing your independently examined accounts.

I am pleased to report the books and records have again been very well maintained by Lin.

As soon as the accounts are approved at your AGM, I will submit the Annual Return to the Charity Commission.

Wishing you a successful AGM.

Yours sincerely,

Chris Zielinski

FANSHAWE COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31st DECEMBER 2021

Registered charity number: 1109105

Independent examiner:

C Zielinski AIPFM
East Lodge Drum
Drumoak
Banchory
AB31 5AN

FANSHAWE COMMUNITY ASSOCIATION

LEGAL AND ADMINISTRATIVE STRUCTURE

Management Committee

Chair: Peter Bailey

Secretary: Elsie Carter

Treasurer: Linda Harvey

Member: Frank Longhurst
Kenneth Morun
Gillian Ellis
Mandy Spires
Shirley Bath
Carole Farrell
Claire Keech
Cynthia Roberts
Phillip Hopkins

Independent Examiner: C Zielinski AIPFM
East Lodge Drum
Drumoak
Banchory
AB31 5AN

Bankers: Nat West
Chadwell Heath
27 High Road
Chadwell Heath
RM6 6QD

Registered address: Fanshawe Community Complex
Barnmead Road
Dagenham, Essex
RM9 5DX

STATEMENT OF RESPONSIBILITIES OF THE COMMITTEE

As the charity's trustees, you are responsible for the preparation of financial statements for each financial year which gives a true and fair view of the charity's incoming resources and application of resources for the year then ended. In preparing those financial statements you are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgments and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. You are also responsible for safeguarding the assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Committee on: _____

Chair: _____

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF FANSHAWE COMMUNITY ASSOCIATION
FOR THE YEAR ENDED 31st DECEMBER 2021

I report on the financial statements of the Association for the year ended 31st December 2021 which are set out on pages 3 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year -under section 144(2) of the Charities Act 2011- and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Charities Act 2011).
- Follow the procedures laid down in the General Directions given by the Charity Commission -under section 145(5)(b) of the Charities Act 2011-.
- State whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- Which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements to ensure that:
 - Proper accounting records are kept (in accordance with section 130 of the Charities Act 2011); and
 - Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Charities Act 2011; or
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C Zielinski AIPFM
East Lodge Drum
Drumoak
Banchory
AB31 5AN

28th February 2022

FANSHAWE COMMUNITY ASSOCIATION
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31st DECEMBER 2021

| | 2021 | 2020 |
|--|-----------------------|-----------------------|
| | £ | £ |
| Opening balances 1st January | <u>138,758</u> | <u>115,839</u> |
| <u>Add: Receipts</u> | | |
| • Hall hire - User groups | 19,650 | 17,968 |
| • One offs | 5,421 | 2,510 |
| • Deposits | 630 | 390 |
| LBBB Elections | 300 | 300 |
| Government grants (Covid) | 26,271 | 27,950 |
| Parcel drop box | 649 | - |
| TOTAL RECEIPTS | <u>52,921</u> | <u>49,118</u> |
| <u>Less: Payments</u> | | |
| Cleaning services | 11,337 | 9,262 |
| Janitorial supplies and hygiene | 1,602 | 1,442 |
| Paint and maintenance | 123 | 695 |
| Garden Equipment and Maintenance | 989 | 1,545 |
| Insurance | 273 | - |
| Water rates | 336 | 2,943 |
| Stationery and postage | 134 | 197 |
| Independent Examination | 625 | 600 |
| Telephone and Internet | 1,295 | 1,406 |
| Deposits returned | - | 580 |
| Volunteer expenses | 4,138 | 3,576 |
| Fixtures and fittings | 837 | 1,828 |
| Refreshments | 726 | 714 |
| Outside building | - | 710 |
| Solicitor's fee | - | 406 |
| Miscellaneous | 157 | 295 |
| TOTAL PAYMENTS | <u>22,572</u> | <u>26,199</u> |
| Closing balances 31st December | <u>169,107</u> | <u>138,758</u> |

FANSHAWE COMMUNITY ASSOCIATION
STATEMENT OF ASSETS AND LIABILITIES
AT 31st DECEMBER 2021

| | 2021 | 2020 |
|--|-----------------------|-----------------------|
| | £ | £ |
| <u>MONETARY ASSETS</u> | | |
| Cash at bank and in hand | 169,107 | 138,758 |
| Debtors | 529 | 110 |
| | 169,636 | 138,868 |
| <u>OTHER ASSETS</u> | | |
| The Charity owns a computer and other small items of office equipment (note 2) | 100 | 100 |
| TOTAL ASSETS | <u>169,736</u> | <u>138,968</u> |
| <u>Less: Current Liabilities</u> | | |
| Independent examiner's fee | 625 | 625 |
| Total liabilities | 625 | 625 |
| NET ASSETS | <u>169,111</u> | <u>138,343</u> |
| Represented by: | | |
| Unrestricted funds | 169,111 | 138,343 |

Approved by Committee _____

Date _____

FANSHAWE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st DECEMBER 2021

1) Accounting policies

The accounts are prepared under the historical cost convention, using the receipts and payments basis to comply with the Charities Act smaller charity regulations.

2) Fixed Assets

Equipment purchases have been charged to the Receipts and Payments account in the year of acquisition. The value in the statement of assets is estimated by taking the cost of purchased items and depreciating 25% annually.