

# MISSIONARY SISTERS OF ST COLUMBAN CHARITABLE TRUST

England & Wales · Charity number 1109103

## Details

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**Other names** COLUMBAN SISTER, MSSC

**Status** Registered

**Legal form** Trust

**Registered** 2005-04-18

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 6/8 Ridgdale Street  
London  
E3 2TW

**Phone** 02089836366

**Website** [www.columbansisters.org](http://www.columbansisters.org)

## Activities

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**Objects:** TO ADVANCE THE RELIGIOUS AND OTHER CHARITABLE WORK FOR THE TIME BEING CARRIED ON PROMOTED OR SUPPORTED BY THE SOCIETY AS THE TRUSTEES SHALL FROM TIME TO TIME WITH THE CONSENT OF THE CONGREGATIONAL LEADER THINK FIT PROVIDED THAT IF AT ANY TIME THE SOCIETY SHALL CEASE TO EXIST OR TO CARRY ON PROMOTE OR SUPPORT ANY CHARITABLE WORKS THE TRUST FUND AND THE INCOME THEREOF SHALL BE HELD FOR SUCH GENERAL CHARITABLE PURPOSES IN CONNECTION WITH THE ROMAN CATHOLIC RELIGION AS THE TRUSTEES SHALL IN THEIR DISCRETION THINK FIT

**Activities:** to advance the religious and other charitable work carried on by the members of the Congregation and to care for those members throughout their lives with the Congregation.

## Classification

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- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Religious Activities, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE NATIONAL AND OVERSEAS
- Burma
- Pakistan
- Peru
- Philippines
- City Of London
- City Of Westminster
- Hackney
- Tower Hamlets

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£94,757	£126,573	-	-
2023-12-31	£149,521	£137,879	-	-
2022-12-31	£129,294	£129,792	-	-
2021-12-31	£161,659	£170,542	-	-
2020-12-31	£100,564	£88,562	-	-

## Trustees

Name	Role	Appointed
<b>Sister Ursula Scullane</b>	Chair	2017-04-01
Sister Anne Marie Smith		2014-10-30
Sister Catherine Mary Midgley		2016-04-01
Sister Josephine Young-ok Hong		2023-09-14

**MISSIONARY SISTERS OF ST COLUMBAN CHARITABLE TRUST**

England & Wales - Charity number 1109103

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# Accounts

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**MISSIONARY SISTERS OF ST. COLUMBAN  
CHARITABLE TRUST**

Registered charity number in England & Wales: 1109103  
OSCR registered charity number: SC040753

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31st DECEMBER 2024**

**Missionary Sisters of St. Columban  
Charitable Trust**

**For the year ended 31st December 2024**

**Legal and Administrative Details**

<b>Trustees</b>	Sister Anne Carbon Sister Josephine Hong Sister Catherine Midgley Sister Anne Marie Smith Sister Ursula Scullane
<b>Area Bursar</b>	Sister Ursula Scullane
<b>Principal Address</b>	6-8 Ridgdale Street Bow London E3 2TW
<b>Telephone</b>	0208 980 3017
<b>Website</b>	<a href="http://www.columbansisters.org">www.columbansisters.org</a>
<b>Charity Registration No.</b>	1109103
<b>OSCR Registration No.</b>	SC040753
<b>Independent Examiner</b>	Moore Kingston Smith LLP Chartered Accountants 6th Floor 9 Appold Street London EC2A 2AP
<b>Principal Bankers</b>	Virgin Money Jubilee House Newcastle-upon-Tyne NE3 4PL
<b>Solicitors</b>	Pothecary Witham Weld 84 Eccleston Square London SW1V 1PX

**Missionary Sisters of St. Columban  
Charitable Trust  
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For the year ended 31st December 2024**

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**Missionary Sisters of St. Columban**  
**Charitable Trust**  
**Report of the Trustees**  
**For the year ended 31st December 2024**

The Trustees present the report and accounts of the Area of Britain and Northern Ireland of the Congregation of The Missionary Sisters of St. Columban Charitable Trust for the period 1st January 2024 to the 31st December 2024.

### **Introduction**

The Missionary Sisters of St. Columban is an international Roman Catholic religious congregation. Founded in Ireland in 1922 where its Central House is still located, it is divided into eight Areas, all of which are linked and as such are not financially independent.

The accounts accompanying this report are the accounts of the Charitable Trust in which the assets of the Area of Britain and Northern Ireland are held. The financial statements comply with current legislation, the Trust Deed, and the Statement of Recommended Practice "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 Charities SORP) published on 16 January 2014.

### **Mission**

The object of the area of Britain and Northern Ireland of The Missionary Sisters of St. Columban is to advance the religious and other charitable work carried on by the members of the Congregation and to care for those members throughout their lives with the Congregation.

- The Sisters devote their time and effort helping those most in need at the margins of society. They aim to help those of all faiths and none, regardless of gender, ethnicity, or nationality.
- Our prayer life is a very important aspect of our daily living. Sisters devote time each day to both private and community prayer and join with the wider Catholic community for celebration of Mass. They also participate in gatherings of other religious traditions. Each year they set aside six to eight days for a spiritual retreat as well as taking part in days of reflection organised by various religious organisations.
- We appreciate both financial and prayerful support for our Sisters working in healthcare, pastoral, social, and educational fields overseas especially in Pakistan, Myanmar and the Philippines, as well as support for our younger members preparing for overseas mission.
- As we are very aware of the need to care for the earth, we are making every effort to live in a sustainable way and to promote greater understanding of the current climate and ecological crisis and encourage appropriate action.

The Sisters confirm that they have complied with the duty in section 11 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

### **Governance, structure and management reporting**

#### **Governance**

In terms of Canon Law, the Congregation is governed at an international level by the Congregational Leadership Team, which consists of a Congregational Leader and three Councillors. They are elected every six years at a General Chapter.

The Area of Britain was previously governed by an Area Leader but, bearing in mind our small numbers, we looked at our leadership structure to see what would best facilitate our way of life, and have decided on a shared responsibility model.

**Missionary Sisters of St. Columban**  
**Charitable Trust**  
**Report of the Trustees (continued)**  
**For the year ended 31st December 2024**

In terms of Civil Law, the Charity is governed by a trust deed, dated 19th September, 2004 and is a Registered Charity — Charity Registration No. 1109103. As all trustees, as detailed within the legal and administrative details page, are members of the Congregation they have a detailed knowledge of the work of the charity and of its structure. Since our structure here is very simple, they are well acquainted with it.

As the Trust operates in Scotland, registration with the Office of Scottish Charity Regulator was granted in August 2009. Our charity number is SC040753.

The Trust also operates in Northern Ireland where we are listed as a 'Section 167 institution' and have registered our intent to be registered as a charity as soon as the NI legislation is in place.

The names of the trustees are set out as part of the reference and administrative details on page 1 of this report; brief bibliographical details on each of the trustees are given below.

- Sr. Anne Marie Smith joined the Congregation in 1978. A qualified teacher, she was missioned in Peru, Chile and Ireland.
- Sr. Catherine Midgley joined the Congregation in 1979. She is a qualified teacher who was missioned in Chile, Peru and China; she has also served on the Congregational Leadership Team.
- Sr. Ursula Scullane also a qualified teacher was missioned in Hong Kong and mainland China. She is now the Area Treasurer.
- Sr. Josephine Hong is an occupational therapist who was missioned in China and Korea. She is now a member of our Congregation Leadership Team.
- Sr. Anne Carbon, a qualified nurse, was missioned in Peru and Pakistan. She became Congregation Leader in 25 April 2023 and, by virtue of this role, is an ex-officio trustee.

### **Trustees' Responsibilities**

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Charity law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year, and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis.

**Missionary Sisters of St. Columban**  
**Charitable Trust**  
**Report of the Trustees (continued)**  
**For the year ended 31st December 2024**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. No payments have been made to the Trustees for their work as Trustees. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

No evidence of fraud was noticed during the year and there were no ongoing legal issues or litigation. During the year the trustees attended in person and via zoom, conferences and seminars on legal and financial matters related to their role as trustees of the charity. Updates from the Charities Commission is forwarded to all trustees.

### **Structure and management reporting**

The trustees meet, as required, to review everything with regard to the charity and its activities. When necessary, the trustees seek advice and support from the charity's professional advisors, including property consultants, solicitors and accountants and the Association of Provincial Bursars (associated with the Conference of Religious of England and Wales.)

In 2024 there were 7 Sisters in the Area of Britain. The Sisters engage in pastoral, social and other ministries. They have spent many years on our overseas missions; some are now in semiretirement. Our communities are situated in East London and Bangor, Co. Down, Northern Ireland. There is also one Sister in Scotland who has moved to a care home. The Sisters come together for at least two Assemblies each year to discuss matters relating to their life, living requirements, and their ministries. These meetings are planned for and organized by the group. Matters related to the day to day running of each community are regularly discussed within the community.

### **Property**

The houses in which the Sisters live in Bow (London) belong to the Charity; they have no other property in the United Kingdom; the property in Bangor Co. Down is a parish house.

### **Activities**

#### **1. Caring for the members of the Congregation**

As stated above under "Mission", the activities of the charity can be divided into two principal areas: caring for the members of the Congregation and the pastoral and social work of the Sisters.

The age profile of the Sisters is increasing as the members are growing older and there are no new members assigned to Britain. The age profile of the Congregation in the Area is as follows:

50 to 59 age group - 1  
70 to 79 age group - 3  
80 to 89 age group - 3

The Congregation provides care for its members, none of whom has any personal resources. The Sister in the care home in Scotland is visited regularly and is in frequent communication with the other communities. All the Sisters here have already devoted many years of service for the public benefit in caring for the poor and marginalised as missionaries overseas. The aim of the trustees is to enable all the sisters in the Area to continue with their individual ministries for as long as possible.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2024**

**2. Social and Pastoral Work**

In 2024 volunteer work continued and included new areas of ministry through the medium of zoom and online gatherings. Examples of voluntary work undertaken were:

- **Volunteering in the international office of the WCCM** (World Council for Christian Meditation) whose aim is to facilitate the living of Gospel values through the daily practice of prayerful silent meditation. There is a yearly programme of events to help achieve this aim and volunteers help organise these events, which are online and in person. General administration duties are also undertaken and the volunteer also leads the daily meditation one day a week in the centre.
- **Volunteering in Caritas Bakhita House** – a safe house for women who have been trafficked and/or are victims of modern slavery – supporting the women and offering Spanish and Chinese language interpretation as necessary. In person English lessons continued but some classes were also given over Skype.
- **Pastoral support of asylum seekers** at the two IRC (Immigration Removal Centres) at Heathrow through **the Jesuit Refugee Services (JRS)**. Once lockdown started all visits stopped and were slow to resume but phone calls and accompaniment to interviews were possible for those who had been temporarily released. Extra time was used for volunteer group updating and trainings.
- Two Sisters who have lived in both Hong Kong and mainland China support **the London Chinese Catholic community** whose numbers have increased with the recent influx of Hong Kong migrants. Though both mainland and Hong Kong migrants share the same ethnic background there are many cultural differences. The Sisters listen, try to be a sounding board, and so help to contribute to mutual understanding and integration into life in Britain.
- **Volunteer work at the local Bow Food Bank** where food and toiletries are provided for those in need and their families, many of whom lost jobs because of the pandemic. Help is provided in a way that ensures that the dignity of each person is recognised. Special attention is given to those who have no recourse to public funds and also to women living in a refuge/safe houses. The withdrawal of the universal credit top-up and the increase in food prices plus the cost of gas and electricity has seen numbers increase again. The Sisters work alongside a dedicated intercultural group of volunteers and provide Spanish and Chinese interpretation when required.
- **Parish activities**
  - ✚ During 2024 the Sisters in both London and Bangor (NI) helped with parish stewarding
  - ✚ One Sister supports the Parish Priest in planning for and taking decisions for the life and mission of the church and assists and cares for the church environment. In another parish, a Sister supports the different church activities, helping before and after all services.
  - ✚ Two Sisters are involved in faith formation for adults requesting full church membership or ongoing faith formation. This is done through group meetings or on line.
  - ✚ One Sister continued to contribute reflections and other content to the parish website.
  - ✚ Inter-church activities continued, contributing to mutual understanding and shared friendship; always very important but especially in Northern Ireland.
  - ✚ Two Sisters visited the housebound and nursing homes in their areas and also supported them by regular phone calls which helped those who needed a listening ear, had relatives in hospital whom they couldn't visit, or were suffering the effects of bereavement. Dropping off newsletters and the assurance of prayers was much appreciated.; support for bereaved families continues.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2024**



**A meditation session with WCCM**



**HOSPITALITY BOW FOODBANK**

**Missionary Sisters of St Columban international “Care for our Common Home” team**

One Sister from the UK is a member of the Missionary Sisters of St Columban international “Care for our Common Home” team. The team encourages prayer and action worldwide on this vital issue. This has included writing letters, making videos, social media posts and promoting participation in the “**Laudato Si Action Platform**” (a global Catholic Church initiative to mobilize the entire Catholic Church around this issue). A few examples of activities that have been undertaken in our Area include:

**“Pilgrimage for the Planet”**

For the second year running a Sister organised a walk along the Thames Path from the Cutty Sark to the Thames Barrier. Over 40 people took part. Along the way there were reflections, “Hearing Creation’s Song” (the beauty of creation), “Hearing Creation’s Cry (the damage we are doing to creation) and “Hearing Creation’s Call (what we are called to do at this time). Additionally this year, there was a reflection on what Hope is in the context of climate and nature collapse. The pilgrimage also included a visit to Greenwich Ecology Park and ended at the Thames Flood Barrier.



**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2024**

**“LAUDATO SI” PARISH COMMUNITY GARDENING GROUP**

A Sister continues to encourage the work of the gardening group which meets weekly. As well as gardening, participants reflect and pray on the teaching of “Laudato Si” the encyclical letter written by Pope Francis on care of the earth, our common home. The produce of the garden is shared free of charge with all who come to the Sunday Masses. Part of the garden is left wild following the example of St Francis of Assisi, flowers are planted to attract pollinators, there is a wormery that provides liquid compost and several kinds of vegetables are grown.



# Missionary Sisters of St. Columban Charitable Trust

## Report of the Trustees (continued) For the year ended 31st December 2024



### A parish pet blessing

For the second time a Sister organized a blessing of the pets of parishioners which was much appreciated near the date of the feast of St Francis of Assisi who is known as the patron saint of animals and ecology.

### Human Rights

All Sisters in the Area pay attention to **human rights issues** and to issues that affect the human dignity of individuals or groups. They are aware of and support the promotion of issues related to justice, peace and the integrity of creation.

### Administration

Some Sisters are also involved in the administration of the Congregation such as in leadership and finance. One Sister, a member of the Congregation Leadership Team, is on the Board of Directors of the Missionary Sisters of St Columban (International), a company limited by guarantee registered in the Republic of Ireland which oversees our charity work both in the UK and worldwide.

### The aims of the trustees in the area of the pastoral and social work of the Sisters

The Trustees support and advance the religious and charitable works of the Charity. They receive no financial reward for this work. The trustees enable and encourage Sisters to find and carry out meaningful pastoral and social work, especially with those in need, after noting the Sisters' ability, training and experience, and their health for tasks undertaken.

### The Protection of Children and Vulnerable Adults

The trustees recognise the absolute necessity of ensuring the protection and safety of all those whom the members of the charity serve. This means that all Sisters in Great Britain and Northern Ireland have obtained clearance from the relevant authorities: DBS (Disclosure and Barring Service - England & Wales), PVG (Protecting Vulnerable Groups – Scotland), Access NI (Northern Ireland). Since October 2023 Sr Catherine Midgley is the appointed trustee and lead responsible for safeguarding and has done the training for Safeguarding Leads. During the course of the year four Sisters did safeguarding training for trustees conducted by RLSS(Religious Life Safeguarding Service). A staff member of the Religious Life Safeguarding Service (RLSS) was invited to the community in May 2024 to discuss safeguarding best practice for a small community, and our safeguarding policy was updated.

### 3. Support of missionary work and ministry: grants and donations

Grants are decided on by the Congregational Leadership Team and the Congregational Treasurer. As there is no active fundraising in the Area of Britain donation amounts decreased. Donations received that are designated for specific ministries in mission areas, are sent to our own Sisters for the specified needs in Pakistan, the Philippines and Myanmar. These donations are very much appreciated by our Sisters who continue to reach out to those most in need in these countries as they share in the joys and struggles of the people around them and act as a bridge between different religions and cultures. We are also very grateful for the prayerful support of so many people in Britain and Ireland.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2024**

## **Achievements and Performance**

### **Care of the Members of the Congregation:**

The charity has and continues to assist in every way the members of the Congregation in their charitable and religious work. The Sisters were enabled to find or continue to work happily as volunteers in their chosen ministry.

### **Social and Pastoral Work**

Again, this year our Sisters were active in many forms of social and pastoral work. In this way we constantly reach out to society in general, benefitting many people.

### **Risk Management**

The trustees looked at the various risks as detailed in the Charity Commission guidelines, not all of which are applicable to our situation. We are aware of risks and have taken note of them, such as care of our property, regular house maintenance, fire safety, adequate house insurance as well as banking and internet security.

### **GDPR**

The trustees take their legal responsibility seriously and discussed the provisions that are required for the implementation of the 2018 GDPR. We have registered as a Data Controller with the ICO and the registration is up to date. One Sister has done an online course in GDPR.

### **Future Plans**

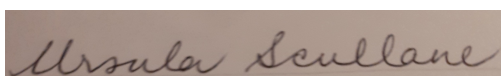
During the year the trustees took the decision to explore winding up the charity. Legal advice has been sought and a number of steps need to be taken before a wind up can be achieved. Progress has been made in this regard during 2025 and it remains the intention of the trustees to achieve the wind up of the charity in due course. In the meantime, the Charity's Trustees will continue with their present activities to meet the following objectives:

- To care for the Sisters and enable them to carry out their pastoral, social and caring ministries
- To comply with their duty to have due regard to public benefit guidance, as they have been doing
- To support the work of the Congregation in our overseas missions.

### **Reserves Policy**

At 31st December 2024 the Trust had reserves of £526,300 of which £493,080 is committed to tangible assets. The remaining free reserves held by the Trust as at 31st December 2024 were £33,220. The Sisters do not believe it appropriate to hold free reserves beyond the level of regular community needs required for the operation of each of the houses. The current level of reserves represents approximately 3 months' regular expenditure estimated at which the trustees think is an appropriate level. Funding from the congregation takes into account the level of reserves held by the charity at any point.

Approved by the trustees and signed on their behalf by:



**Sr Ursula Scullane**

Area Treasurer & Trustee

Date: 5th June 2025

**Missionary Sisters of St. Columban  
Charitable Trust  
Independent Examiner's Report  
For the year ended 31st December 2024**

I report to the trustees on my examination of the accounts of the Missionary Sisters of St Columban Charitable Trust for the year ended 31st December 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act') and the Charities and Trustee Investment (Scotland) Act 2005 (the Acts) and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in accordance with Regulation 11 of the 2006 Accounts Regulations and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act and Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 or Regulation 8 of the 2006 Accounts Regulations other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Moore Kingston Smith LLP*

**Adam Fullerton**  
(FCA, DChA)  
**For and on behalf of Moore Kingston Smith LLP**  
Chartered Accountants

6th Floor  
9 Appold Street  
London  
EC2A 2AP

Date: 6 June 2025

**Missionary Sisters of St. Columban  
Charitable Trust  
Statement of Financial Activities  
For the year ended 31st December 2024**

	Note	Unrestricted funds £	Total 2024 £	Total 2023 £
<b>Income from:</b>				
Donations and legacies	2	2,547	2,547	41,234
Charitable activities	3	92,030	92,030	108,187
Bank interest		180	180	100
<b>Total</b>		<u>94,757</u>	<u>94,757</u>	<u>149,521</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>126,573</u>	<u>126,573</u>	<u>137,879</u>
<b>Total</b>		<u>126,573</u>	<u>126,573</u>	<u>137,879</u>
<b>Net (expenditure)/income</b>		(31,816)	(31,816)	11,642
<b>Funds Brought Forward</b>		<u>558,116</u>	<u>558,116</u>	<u>546,474</u>
<b>Funds Carried Forward</b>	9	<u><u>526,300</u></u>	<u><u>526,300</u></u>	<u><u>558,116</u></u>

All activities derive from continuing operations.

All amounts for the current and preceding year were unrestricted.

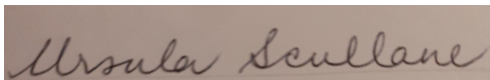
The notes on pages 12 to 15 form part of these financial statements.

**Missionary Sisters of St. Columban  
Charitable Trust  
Balance Sheet  
For the year ended 31st December 2024**

	Note	2024 £	2024 £	2023 £	2023 £
<b>Tangible Fixed Assets</b>	7		493,080		501,995
<b>Current Assets</b>					
Prepayments		1,092		1,678	
Cash at bank and in hand		<u>36,187</u>		<u>58,102</u>	
		<u>37,279</u>		<u>59,780</u>	
<b>Creditors: Amounts falling due within one year</b>					
Accrued expenses		<u>(4,059)</u>		<u>(3,659)</u>	
		<u>(4,059)</u>		<u>(3,659)</u>	
<b>Net Current Assets</b>			33,220		56,121
			<hr/>		<hr/>
<b>Total Assets less Current Liabilities</b>			<u><u>526,300</u></u>		<u><u>558,116</u></u>
Unrestricted Funds			<u>526,300</u>		<u>558,116</u>
<b>Total Funds</b>	9		<u><u>526,300</u></u>		<u><u>558,116</u></u>

The notes on pages 12 to 15 form part of these financial statements.

The financial statements were approved and authorised for issue by the trustees on and signed on its behalf by:



5th June 2025

**Sister Ursula Scullane**

Trustee

**Missionary Sisters of St. Columban  
Charitable Trust  
Notes to the Accounts  
For the year ended 31st December 2024**

**1 Accounting Policies**

Your attention is drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2016.

The Trust is a Public Benefit Entity as defined by FRS 102.

**Basis of Accounting**

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

The principle accounting policies adopted in the preparation of the financial statements are set out below.

**Going Concern Basis**

The Trustees have assessed whether the use of the going concern basis is appropriate. As explained in more detail on page 8 of the trustees' report, it is the trustees' intention to wind up the charity once necessary steps have been taken to enable them to do so, which may take some time. As a result of the intention to wind up the charity, the financial statements have been prepared on a basis other than that of a going concern. No adjustments have been required to be made to the financial statements as a result of them being prepared on a basis other than that of a going concern.

**Income**

Income is accounted for on a receivable basis and when the Trust is entitled to the funds, the amount can be reliably measured and it is probable.

**Expenditure**

Expenditure is included on an accruals basis and is directly attributed to functions. Support costs have been allocated to the activities which they support. Governance costs include those costs incurred in the governance of the charity and are primarily associated with constitutional compliance and statutory requirements.

# Missionary Sisters of St. Columban Charitable Trust

## Notes to the Accounts (continued)

### For the year ended 31st December 2024

#### 1 Accounting Policies (continued)

##### **Tangible fixed assets**

Assets costing more than £250 are capitalised in the accounts at their cost to the charity.

The charity has adopted a policy not to revalue its freehold properties and feels it is sufficient to disclose the property on a historical cost basis to give a true and fair view of its activities.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its expected useful life. The estimated life of motor vehicles and fixtures and fittings is considered to be five years, IT equipment three years and freehold buildings fifty years.

##### **Fund Accounting**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. Expenditure for those purposes is charged to those funds.

##### **Financial Instruments**

##### **Debtors and creditors**

Debtors and creditors receivable or payable within one year of the reporting date are carried at transaction price. Debtors and creditors that are receivable or payable in more than one year and not subject to a market rate of interest are measured at the present value of the expected future receipts or payment discounted at a market rate of interest.

Included within the financial statements are financial assets of £1,092 (2023: £1,678) and financial liabilities of £4,059 (2023: £3,659), measured at amortised cost.

##### **Critical accounting estimates and areas of judgement**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. There are no estimates that the Trustees consider would have a significant effect on the financial statements.

**Missionary Sisters of St. Columban  
Charitable Trust  
Notes to the Accounts (continued)  
For the year ended 31st December 2024**

<b>2 Donations</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Mission donations	2,547	4,035
Legacies	-	37,199
	<u>2,547</u>	<u>41,234</u>

<b>3 Charitable Activities</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Grants received	65,405	80,938
Retirement fund/Pensions	26,625	27,249
	<u>92,030</u>	<u>108,187</u>

**4 Summary of Resources Expended**

	<b>Direct Community 2024 £</b>	<b>Direct Community 2023 £</b>	<b>Support Costs 2024 £</b>	<b>Support Costs 2023 £</b>
Area administration	-	-	4,200	36,826
Bank charges	7	-	-	-
Books and magazines	1,166	1,413	-	-
Chapel	198	98	-	-
Charity contributions	7,568	3,307	-	-
Clothing	1,808	1,884	-	-
Fees	-	-	7,805	3,655
CareHome Fees (Highland Council)	11,035	13,174	-	-
Food	11,625	12,505	-	-
Furniture	958	-	-	-
Ministry	2,328	4,206	-	-
Household	1,900	2,810	-	-
Insurance	1,858	2,159	-	-
Repairs & maintenance	4,221	2,136	-	-
Medical	2,506	1,925	-	-
Personal needs	1,506	2,049	-	-
Post, stationery & phone	7,058	6,119	-	-
Recreation/vacation	2,108	3,277	-	-
Sabbatical expenses	14,375	4,311	-	-
Retreats/seminars	4,427	4,717	-	-
Travel	3,404	5,995	-	-
Utilities & council tax	7,320	6,324	-	-
Assemblies	-	-	6,393	3,697
Legal & professional	4,800	-	-	-
Governance costs (note 6)	-	-	5,110	5,187
Peru Project	1,974	-	-	-
	<u>94,150</u>	<u>78,409</u>	<u>23,508</u>	<u>49,365</u>

**Missionary Sisters of St. Columban  
Charitable Trust**  
**Notes to the Accounts (continued)**  
**For the year ended 31st December 2024**

<b>5 Charitable activities</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Direct community expenses (note 4)	94,150	78,409
Regional support costs (note 4)	23,508	49,365
Depreciation (note 7)	8,915	10,105
	<u>126,573</u>	<u>137,879</u>

<b>6 Governance costs</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Independent examination	5,110	3,660
Independent examination - prior year under accrual	-	1,527
	<u>5,110</u>	<u>5,187</u>

<b>7 Tangible Fixed Assets</b>	<b>Freehold Land and buildings</b>	<b>Fixtures and Fittings</b>	<b>Motor Vehicles</b>	<b>Total</b>
<b>Cost</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
At 1st January 2024	616,490	28,755	7,400	652,645
Additions	-	-	-	-
Disposals	-	-	-	-
	<u>616,490</u>	<u>28,755</u>	<u>7,400</u>	<u>652,645</u>
At 31st December 2024	<u>616,490</u>	<u>28,755</u>	<u>7,400</u>	<u>652,645</u>
<b>Depreciation</b>				
At 1st January 2024	120,429	24,424	5,797	150,650
Charge for the year	6,165	1,270	1,480	8,915
Eliminated on disposal	-	-	-	-
	<u>126,594</u>	<u>25,694</u>	<u>7,277</u>	<u>159,565</u>
At 31st December 2024	<u>126,594</u>	<u>25,694</u>	<u>7,277</u>	<u>159,565</u>
<b>Net Book Value</b>				
At 31st December 2024	<u>489,896</u>	<u>3,061</u>	<u>123</u>	<u>493,080</u>
At 31st December 2023	<u>496,061</u>	<u>4,332</u>	<u>1,602</u>	<u>501,995</u>

All the fixed assets are used for the purpose of the Trust.

**8 Trustees**

No Trustee received any remuneration or was reimbursed expenses incurred specifically for duties as a Trustee in this year or last, but Trustees are also members of the congregation and their living expenses are funded on terms equal to all other members of the congregation.

**9 Analysis of Net Assets between Funds**

	<b>Total 2024</b>	<b>Total 2023</b>
	<b>£</b>	<b>£</b>
Fixed assets	493,080	501,995
Current assets	37,279	59,780
Current liabilities	<u>(4,059)</u>	<u>(3,659)</u>
	<u>526,300</u>	<u>558,116</u>

**MISSIONARY SISTERS OF ST COLUMBAN CHARITABLE TRUST**

England & Wales - Charity number 1109103

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# Accounts

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**MISSIONARY SISTERS OF ST. COLUMBAN  
CHARITABLE TRUST**

Registered charity number in England & Wales: 1109103  
OSCR registered charity number: SC040753

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31st DECEMBER 2023**

**The Missionary Sisters of St. Columban  
Charitable Trust  
Legal and Administrative Details**

<b>Trustees</b>	Sister Anne Carbon (from April 25 2023) Sister Susanna Choi (to April 25 2023) Sister Josephine Hong (from Sept 2023) Sister Mary McGuinness Sister Catherine Midgley Sister Anne Marie Smith Sister Ursula Scullane
<b>Area Bursar</b>	Sister Ursula Scullane
<b>Principal Address</b>	6-8 Ridgdale Street Bow London E3 2TW
<b>Telephone</b>	0208 980 3017
<b>Website</b>	<a href="http://www.columbansisters.org">www.columbansisters.org</a>
<b>Charity Registration No.</b>	1109103
<b>OSCR Registration No.</b>	SC040753
<b>Independent Examiner</b>	Moore Kingston Smith LLP Chartered Accountants 6 <sup>th</sup> Floor 9 Appold Street London EC2A 2AP
<b>Principal Bankers</b>	Virgin Money Jubilee House Newcastle-upon-Tyne NE3 4PL
<b>Solicitors</b>	Pothecary Witham Weld 84 Eccleston Square London SW1V 1PX

**The Missionary Sisters of St. Columban  
Charitable Trust  
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For the year ended 31st December 2023**

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**Missionary Sisters of St. Columban**  
**Charitable Trust**  
**Report of the Trustees (continued)**  
**For the year ended 31st December 2023**

The Trustees present the report and accounts of the Area of Britain and Northern Ireland of the Congregation of The Missionary Sisters of St. Columban Charitable Trust for the period 1st January 2023 to the 31st December 2023.

**Introduction**

The Missionary Sisters of St. Columban is an international Roman Catholic religious congregation. Founded in Ireland in 1922 where its Central House is still located, it is divided into eight Areas, all of which are linked and as such are not financially independent.

The accounts accompanying this report are the accounts of the Charitable Trust in which the assets of the Area of Britain and Northern Ireland are held. The financial statements comply with current legislation, the Trust Deed, and the Statement of Recommended Practice "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 Charities SORP) published on 16 January 2014.

**Mission**

The object of the area of Britain and Northern Ireland of The Missionary Sisters of St. Columban is to advance the religious and other charitable work carried on by the members of the Congregation and to care for those members throughout their lives with the Congregation.

- The Sisters devote their time and effort helping those most in need at the margins of society. They aim to help those of all faiths and none, regardless of gender, ethnicity, or nationality.
- Our prayer life is a very important aspect of our daily living. Sisters devote time each day to both private and community prayer and join with the wider Catholic community for celebration of Mass. They also participate in gatherings of other religious traditions. Each year they set aside six to eight days for a spiritual retreat as well as taking part in days of reflection organised by various religious organisations.
- We appreciate both financial and prayerful support for our Sisters working in healthcare, pastoral, social, and educational fields overseas especially in Pakistan, Myanmar and the Philippines, as well as support for our younger members preparing for overseas mission.
- As we are very aware of the need to care for the earth, we are making every effort to live in a sustainable way and to promote greater understanding of the current climate and ecological crisis and encourage appropriate action.

The Sisters confirm that they have complied with the duty in section 11 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

**Governance, structure and management reporting**

**Governance**

In terms of Canon Law, the Congregation is governed at an international level by the Congregational Leadership Team, which consists of a Congregational Leader and three Councillors. They are elected every six years at a General Chapter.

The Area of Britain was previously governed by an Area Leader but, bearing in mind our small numbers, we looked at our leadership structure to see what would best facilitate our way of life, and have decided on a shared responsibility model.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2023**

In terms of Civil Law, the Charity is governed by a trust deed, dated 19th September, 2004 and is a Registered Charity — Charity Registration No. 1109103. As all trustees, as detailed within the legal and administrative details page, are members of the Congregation they have a detailed knowledge of the work of the charity and of its structure. Since our structure here is very simple, they are well acquainted with it.

As the Trust operates in Scotland, registration with the Office of Scottish Charity Regulator was granted in August 2009. Our charity number is SC040753.

The Trust also operates in Northern Ireland where we are listed as a 'Section 167 institution' and have registered our intent to be registered as a charity as soon as the NI legislation is in place.

The names of the trustees are set out as part of the reference and administrative details on page 1 of this report; brief bibliographical details on each of the trustees are given below.

- Sr. Mary McGuinness joined our Congregation in 1965. She is a qualified teacher, and Institutional Manager. Sister has served on our Leadership Team for six years; apart from that she has spent her missionary life in Chile and Peru. She was appointed Congregation Treasurer in 2012.
- Sr. Anne Marie Smith joined the Congregation in 1978. A qualified teacher, she was missioned in Peru, Chile and Ireland.
- Sr. Catherine Midgley joined the Congregation in 1979. She is a qualified teacher who was missioned in Chile, Peru and China; she has also served on the Congregational Leadership Team.
- Sr. Ursula Scullane also a qualified teacher was missioned in Hong Kong and mainland China. She is now the Area Treasurer.
- Sr Josephine Hong is an occupational therapist who was missioned in China and Korea. She is now a member of our Congregation Leadership Team.
- Sr. Susanna Choi is a qualified nurse missioned in Myanmar for many years. She was the Congregational Leader until April 25, 2023 and, by virtue of this role, was an ex-officio trustee.
- Sr Anne Carbon also a qualified nurse, was missioned in Peru and Pakistan. She became Congregation Leader in 25 April 2023 and, by virtue of this role, is an ex-officio trustee.

### **Trustees' Responsibilities**

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Charity law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year, and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2023**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. No payments have been made to the Trustees for their work as Trustees. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

No evidence of fraud was noticed during the year and there were no ongoing legal issues or litigation. During the year the trustees attended in person and via zoom, conferences and seminars on legal and financial matters related to their role as trustees of the charity. Updates from the Charities Commission is forwarded to all trustees.

**Structure and management reporting**

The trustees meet, as required, to review everything with regard to the charity and its activities. When necessary, the trustees seek advice and support from the charity's professional advisors, including property consultants, solicitors and accountants and the Association of Provincial Bursars (associated with the Conference of Religious of England and Wales.)

In 2023 there were 7 Sisters in the Area of Britain. The Sisters engage in pastoral, social and other ministries. They have spent many years on our overseas missions; some are now in semiretirement. Our communities are situated in East London and Bangor, Co. Down, Northern Ireland. There is also one Sister in Scotland who has recently moved to a care home. The Sisters come together for at least two Assemblies each year to discuss matters relating to their life, living requirements, and their ministries. These meetings are planned for and organized by the group. During 2023 thanks to the lifting of all covid restrictions, in-person assemblies took place. Matters related to the day to day running of each community are regularly discussed within the community.

**Property**

The houses in which the Sisters live in Bow (London) belong to the Charity; they have no other property in the United Kingdom; the property in Bangor Co. Down is a parish house.

**Activities**

**1. Caring for the members of the Congregation**

As stated above under "Mission", the activities of the charity can be divided into three principal areas: caring for the members of the Congregation, the pastoral and social work of the Sisters, and the support of overseas missionary work.

The age profile of the Sisters is increasing as the members are growing older and there are no new members assigned to Britain. The age profile of the Congregation in the Area is as follows:

50 to 59 age group - 1  
60 to 69 age group - 1  
70 to 79 age group - 2  
80 to 89 age group - 3

The Congregation provides care for its members, none of whom has any personal resources. The Sister in the care home in Scotland is visited regularly and is in frequent communication with the other communities. All the Sisters here have already devoted many years of service for the public benefit, in caring for the poor and marginalised as missionaries overseas. The aim of the trustees is to enable all the sisters in the Area to continue with their individual ministries for as long as possible.

**Missionary Sisters of St. Columban**  
**Charitable Trust**  
**Report of the Trustees (continued)**  
**For the year ended 31st December 2023**

**2. Social and Pastoral Work**

In 2023 all covid restrictions had been lifted and more active volunteering was possible. In some cases, volunteer work continued to include new areas of ministry through the medium of zoom and online gatherings. Examples of voluntary work undertaken were:

- **Volunteering in the international office of the WCCM** (World Council for Christian Meditation) whose aim is to facilitate the living of Gospel values through the daily practice of prayerful silent meditation. There is a yearly programme of events to help achieve this aim and volunteers help organise these events, which are online and in person. General administration duties are also undertaken and the volunteer also leads the daily meditation one day a week in the centre.
- **Volunteering in Caritas Bakhita House** – a safe house for women who have been trafficked and/or are victims of modern slavery – supporting the women and offering Spanish and Chinese language interpretation as necessary. As covid restrictions were lifted, in person English lessons resumed but some classes were also given over Skype.
- **Pastoral support of asylum seekers** at the two IRC (Immigration Removal Centres) at Heathrow through **the Jesuit Refugee Services (JRS)**. Once lockdown started all visits stopped and were slow to resume but phone calls and accompaniment to interviews were possible for those who had been temporarily released. Extra time was used for volunteer group updating and trainings.
- Two Sisters who have lived in both Hong Kong and mainland China support **the London Chinese Catholic community** whose numbers have increased with the recent influx of Hong Kong migrants. Though both mainland and Hong Kong migrants share the same ethnic background there are many cultural differences. With their Chinese language skills, the Sisters listen, try to be a sounding board, and so help to contribute to mutual understanding and integration into life in Britain.
- **Volunteer work at the local Bow Food Bank** where food and toiletries are provided for those in need and their families, many of whom lost jobs because of the pandemic. Help is provided in a way that ensures that the dignity of each person is recognised. Special attention is given to those who have no recourse to public funds and also to women living in a refuge/safe houses. The withdrawal of the universal credit top-up and the increase in food prices plus the cost of gas and electricity has seen numbers increase again. The Sisters work alongside a dedicated intercultural group of volunteers and provide Spanish and Chinese interpretation when required.
- **Parish activities**
  - ✚ During 2023 the Sisters in both London and Bangor (NI) helped with parish stewarding
  - ✚ One Sister supports the Parish Priest in planning for and taking decisions for the life and mission of the church and assists and cares for the church environment. In another parish, a Sister supports the different church activities, helping before and after all services.
  - ✚ Three Sisters are involved in faith formation for adults requesting full church membership or ongoing faith formation. This is done through group meetings or on line.
  - ✚ One Sister continued to contribute reflections and other content to the parish website.
  - ✚ Inter-church activities continued, contributing to mutual understanding and shared friendship; always very important but especially in Northern Ireland.
  - ✚ Two Sisters visited the housebound in their areas and also supported them by regular phone calls which helped those who needed a listening ear, had relatives in hospital whom they couldn't visit, or were suffering the effects of bereavement. Dropping off newsletters and the assurance of prayers was much appreciated.; support for bereaved families continues.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2023**



**A meditation session with WCCM**



**Missionary Sisters of St Columban international “Care for our Common Home” team**

One Sister from the UK is a member of the Missionary Sisters of St Columban international “Care for our Common Home” team. The team encourages prayer and action worldwide on this vital issue. This has included writing letters, making videos, social media posts and promoting participation in the “**Laudato Si Action Platform**” (a global Catholic Church initiative to mobilize the entire Catholic Church around this issue).

A few examples of activities that have been undertaken in our Area include:

**“Pilgrimage for the Planet”**

A Sister organised a walk along the Thames Path from the Cutty Sark to the Thames Barrier. Over 50 people took part. Along the way there were reflections, “Hearing Creation’s Song” (the beauty of creation), hearing Creation’s Cry (the damage we are doing to creation) and hearing Creation’s Call (what we are called to do at this time) and a visit to Greenwich Ecology Park.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2023**



**A parish pet blessing**

A Sister organized a blessing of the pets of parishioners which was much appreciated. It was the first time that such an event had been held and all agreed that this should become an annual event.

**“LAUDATO SI” PARISH COMMUNITY GARDENING GROUP**

A Sister continues to encourage the work of the gardening group which meets weekly. As well as gardening, participants reflect and pray on the teaching of “Laudato Si” the encyclical letter written by Pope Francis on care of the earth, our common home. The produce of the garden is shared free of charge with all who come to the Sunday Masses.



**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2023**

**Human Rights**

All Sisters in the Area pay attention to **human rights issues** and to issues that affect the human dignity of individuals or groups. They are aware of and support the promotion of issues related to justice, peace and the integrity of creation.

**Administration**

Some Sisters are also involved in the administration of the Congregation such as in leadership and finance. One Sister, a member of the Congregation Leadership Team, is on the Board of Directors of the Missionary Sisters of St Columban (International), a company limited by guarantee registered in the Republic of Ireland which oversees our charity work both in the UK and worldwide.

**The aims of the trustees in the area of the pastoral and social work of the Sisters**

The Trustees support and advance the religious and charitable works of the Charity. They receive no financial reward for this work. The trustees enable and encourage Sisters to find and carry out meaningful pastoral and social work especially with those in need after noting the Sisters' ability, training and experience, and their health for tasks undertaken.

**The Protection of Children and Vulnerable Adults**

The trustees recognise the absolute necessity of ensuring the protection and safety of all those whom the members of the charity serve. This means that all Sisters in Great Britain and Northern Ireland have obtained clearance from the relevant authorities: DBS (Disclosure and Barring Service - England & Wales), PVG (Protecting Vulnerable Groups – Scotland), Access NI (Northern Ireland). Since October 2023 Sr Catherine Midgley is the appointed trustee and lead responsible for safeguarding and will do the training for Safeguarding Leads. During the course of the year four Sisters did safeguarding training for trustees conducted by RLSS (Religious Life Safeguarding Service).

**3. Support of missionary work and ministry: grants and donations**

Grants are decided on by the Congregational Leadership Team and the Congregational Treasurer. As there is no active fundraising in the Area of Britain, donation amounts decreased. Donations received that are designated for specific ministries in mission areas, are sent to our own Sisters for the specified needs in Pakistan, the Philippines and Myanmar. These donations are very much appreciated by our Sisters who continue to reach out to those most in need in these countries as they share in the joys and struggles of the people around them and act as a bridge between different religions and cultures. We are also very grateful for the prayerful support of so many people in Britain and Ireland.

**Missionary Sisters of St. Columban**  
**Charitable Trust**  
**Report of the Trustees (continued)**  
**For the year ended 31st December 2023**

**Achievements and Performance**

**1. Care of the Members of the Congregation:**

The charity has and continues to assist in every way the members of the Congregation in their charitable and religious work. The Sisters were enabled to find or continue to work happily as volunteers in their chosen ministry.

**2. Social and Pastoral Work**

Again, this year our Sisters were active in many forms of social and pastoral work. In this way we constantly reach out to society in general, benefitting many people.

**3. Risk Management**

The trustees looked at the various risks as detailed in the Charity Commission guidelines, not all of which are applicable to our situation. We are aware of risks and have taken note of them, such as care of our property, regular house maintenance, fire safety, adequate house insurance as well as banking and internet security.

**4. GDPR**

The trustees take their legal responsibility seriously and discussed the provisions that are required for the implementation of the 2018 GDPR. We have registered as a Data Controller with the ICO and the registration is up to date. One Sister has done an online course in GDPR.

**Future Plans:**

The Charity's Trustees will continue with their present activities to meet the following objectives:

- To care for the Sisters and enable them to carry out their pastoral, social and caring ministries
- To comply with their duty to have due regard to public benefit guidance, as they have been doing
- To support the work of the Congregation in our overseas missions.

**Reserves Policy**

At 31st December 2023 the Trust had reserves of £558,116 of which £501,995 is committed to tangible assets. The remaining free reserves held by the Trust as at 31st December 2023 were £56,121. The Sisters do not believe it appropriate to hold free reserves beyond the level of regular community needs required for the operation of each of the houses. The current level of reserves represents approximately 3 months' regular expenditure estimated at which the trustees think is an appropriate level. Funding from the congregation takes into account the level of reserves held by the charity at any point.

Approved by the trustees and signed on their behalf by:

*Ursula Scullane*

**Sr Ursula Scullane**  
Area Treasurer & Trustee

Date: 07/08/2024

**Missionary Sisters of St. Columban  
Charitable Trust  
Independent Examiner's Report  
For the year ended 31st December 2023**

I report to the trustees on my examination of the accounts of the Missionary Sisters of St Columban Charitable Trust for the year ended 31st December 2023.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act') and the Charities and Trustee Investment (Scotland) Act 2005 (the Acts) and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in accordance with Regulation 11 of the 2006 Accounts Regulations and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act and Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 or Regulation 8 of the 2006 Accounts Regulations other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Moore Kingston Smith LLP*

**Adam Fullerton**

(FCA, DChA)

**For and on behalf of Moore Kingston Smith LLP**

Chartered Accountants

6th Floor  
9 Appold Street  
London  
EC2A 2AP

Date: 7 August 2024

**Missionary Sisters of St. Columban  
Charitable Trust  
Statement of Financial Activities  
For the year ended 31st December 2023**

	Note	Unrestricted funds £	Total 2023 £	Total 2022 As restated £
<b>Income from:</b>				
Donations and legacies	2	41,234	41,234	14,922
Charitable activities	3	108,187	108,187	104,681
Bank interest		<u>100</u>	<u>100</u>	<u>139</u>
<b>Total</b>		<u>149,521</u>	<u>149,521</u>	<u>119,742</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>137,879</u>	<u>137,879</u>	<u>129,818</u>
<b>Total</b>		<u>137,879</u>	<u>137,879</u>	<u>129,818</u>
<b>Net income/(expenditure)</b>		11,642	11,642	(10,076)
<b>Funds Brought Forward</b>		<u>546,474</u>	<u>546,474</u>	<u>556,550</u>
<b>Funds Carried Forward</b>	9	<u><u>558,116</u></u>	<u><u>558,116</u></u>	<u><u>546,474</u></u>

All activities derive from continuing operations.

All amounts for the current and preceding year were unrestricted.

The notes on pages 12 to 17 form part of these financial statements.

**Missionary Sisters of St. Columban  
Charitable Trust  
Balance Sheet  
For the year ended 31st December 2023**

	Note	2023 £	2023 £	2022 As restated £	2022 As restated £
<b>Tangible Fixed Assets</b>	7		501,995		512,100
<b>Current Assets</b>					
Prepayments		1,678		1,530	
Cash at bank and in hand		<u>58,102</u>		<u>37,024</u>	
		<u>59,780</u>		<u>38,554</u>	
<b>Creditors: Amounts falling due within one year</b>					
Amount due to Congregation		-		-	
Accrued expenses		<u>(3,659)</u>		<u>(4,180)</u>	
		<u>(3,659)</u>		<u>(4,180)</u>	
<b>Net Current Assets</b>			56,121		34,374
<b>Total Assets less Current Liabilities</b>			<u>558,116</u>		<u>546,474</u>
Unrestricted Funds			<u>558,116</u>		<u>546,474</u>
<b>Total Funds</b>	9		<u>558,116</u>		<u>546,474</u>

The notes on pages 12 to 17 form part of these financial statements.

The financial statements were approved and authorised for issue by the trustees on and signed on its behalf by:

*Ursula Scullane*      07/08/2024

**Sister Ursula Scullane**

Trustee

**Missionary Sisters of St. Columban  
Charitable Trust  
Notes to the Accounts  
For the year ended 31st December 2023**

**1 Accounting Policies**

Your attention is drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2016.

The Trust is a Public Benefit Entity as defined by FRS 102.

**Basis of Accounting**

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

The principle accounting policies adopted in the preparation of the financial statements are set out below.

**Going Concern Basis**

The Trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The Trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charitable entity's forecasts and projections and have taken account of pressures on donation and investment income. After making enquiries the Trustees have concluded that there is a reasonable expectation that the charitable entity has adequate resources to continue in operational existence for the foreseeable future. The charitable entity therefore continues to adopt the going concern basis in preparing its financial statements. There are no material uncertainties regarding going concern at the date of these

**Income**

Income is accounted for on a receivable basis and when the Trust is entitled to the funds, the amount can be reliably measured and it is probable.

**Expenditure**

Expenditure is included on an accruals basis and is directly attributed to functions. Support costs have been allocated to the activities which they support. Governance costs include those costs incurred in the governance of the charity and are primarily associated with constitutional compliance and statutory requirements.

**Missionary Sisters of St. Columban  
Charitable Trust  
Notes to the Accounts (continued)  
For the year ended 31st December 2023**

**1 Accounting Policies (continued)**

**Tangible fixed assets**

Assets costing more than £250 are capitalised in the accounts at their cost to the charity.

The charity has adopted a policy not to revalue its freehold properties and feels it is sufficient to disclose the property on a historical cost basis to give a true and fair view of its activities.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its expected useful life. The estimated life of motor vehicles and fixtures and fittings is considered to be five years, IT equipment three years and freehold buildings fifty years.

**Fund Accounting**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. Expenditure for those purposes is charged to those funds.

**Financial Instruments**

**Debtors and creditors**

Debtors and creditors receivable or payable within one year of the reporting date are carried at transaction price. Debtors and creditors that are receivable or payable in more than one year and not subject to a market rate of interest are measured at the present value of the expected future receipts or payment discounted at a market rate of interest.

Included within the financial statements are financial assets of £1,678 (2022: £1,530) and financial liabilities of £3,659 (2022: £4,180), measured at amortised cost.

**Critical accounting estimates and areas of judgement**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. There are no estimates that the Trustees consider would have a significant effect on the financial statements.

**Missionary Sisters of St. Columban  
Charitable Trust  
Notes to the Accounts (continued)  
For the year ended 31st December 2023**

	<b>2023</b>	<b>As restated 2022</b>
	<b>£</b>	<b>£</b>
<b>2 Donations</b>		
Mission donations	4,035	14,922
Legacies	37,199	-
	<u>41,234</u>	<u>14,922</u>
	<u><u>41,234</u></u>	<u><u>14,922</u></u>
<b>3 Charitable Activities</b>		
	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Grants received	80,938	80,000
Retirement fund/Pensions	27,249	24,681
	<u>108,187</u>	<u>104,681</u>
	<u><u>108,187</u></u>	<u><u>104,681</u></u>

**Missionary Sisters of St. Columban  
Charitable Trust**

**Notes to the Accounts (continued)  
For the year ended 31st December 2023**

**4 Summary of Resources Expended**

	Direct Community 2023 £	As restated Direct Community 2022 £	Support Costs 2023 £	As restated Support Costs 2022 £
Area administration	-	-	36,826	7,500
Bank charges	-	32	-	-
Books and magazines	1,413	2,282	-	-
Chapel	98	371	-	-
Charity contributions	3,307	4,527	-	-
Clothing	1,884	2,403	-	-
Fees	-	-	3,655	1,629
CareHome Fees (Highland Council)	13,174	-	-	-
Food	12,505	19,705	-	-
Furniture	-	2,236	-	-
Ministry	4,206	-	-	-
Household	2,810	2,708	-	-
Insurance	2,159	956	-	-
Repairs & maintenance	2,136	6,372	-	-
Medical	1,925	2,610	-	-
Personal needs	2,049	2,896	-	-
Post, stationery & phone	6,119	5,682	-	-
Recreation/vacation	3,277	3,954	-	-
Rent	-	4,400	-	-
Sabbatical expenses	4,311	-	-	-
Retreats/seminars	4,717	12,096	-	-
Travel	5,995	22,043	-	-
Utilities & council tax	6,324	8,617	-	-
Assemblies	-	-	3,697	2,672
Legal & professional	-	419	-	-
Governance costs (note 6)	-	-	5,187	3,180
	<u>78,409</u>	<u>104,309</u>	<u>49,365</u>	<u>14,981</u>

**5 Charitable activities**

	2023 £	2022 £
Direct community expenses (note 4)	78,409	104,309
Regional support costs (note 4)	49,365	14,981
Depreciation (note 7)	10,105	10,528
	<u>137,879</u>	<u>129,818</u>

**Missionary Sisters of St. Columban  
Charitable Trust**  
**Notes to the Accounts (continued)**  
**For the year ended 31st December 2023**

<b>6 Governance costs</b>		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Independent examination - current year		3,660	3,180
Independent examination - prior year under accrual		1,527	-
		<u>5,187</u>	<u>3,180</u>

<b>7 Tangible Fixed Assets</b>	<b>Freehold Land and buildings</b>	<b>Fixtures and Fittings</b>	<b>Motor Vehicles</b>	<b>Total</b>
<b>Cost</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
At 1st January 2023	616,490	28,755	7,400	652,645
Additions	-	-	-	-
Disposals	-	-	-	-
	<u>616,490</u>	<u>28,755</u>	<u>7,400</u>	<u>652,645</u>
At 31st December 2023				
<b>Depreciation</b>				
At 1st January 2023	114,264	21,964	4,317	140,545
Charge for the year	6,165	2,460	1,480	10,105
Eliminated on disposal	-	-	-	-
	<u>120,429</u>	<u>24,424</u>	<u>5,797</u>	<u>150,650</u>
At 31st December 2023				
<b>Net Book Value</b>				
At 31st December 2023	<u>496,061</u>	<u>4,331</u>	<u>1,603</u>	<u>501,995</u>
At 31st December 2022	<u>502,226</u>	<u>6,791</u>	<u>3,083</u>	<u>512,100</u>

All the fixed assets are used for the purpose of the Trust.

**8 Trustees**

No Trustee received any remuneration or was reimbursed expenses incurred specifically for duties as a Trustee in this year or last, but Trustees are also members of the congregation and their living expenses are funded on terms equal to all other members of the congregation.

The Trustees are considered to be the Key Management Personnel of the Charity.

<b>9 Analysis of Net Assets between Funds</b>		<b>Total</b>	<b>As restated</b>
		<b>2023</b>	<b>Total</b>
		<b>£</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Fixed assets		501,995	512,100
Current assets		59,780	38,554
Current liabilities		(3,659)	(4,180)
		<u>558,116</u>	<u>546,474</u>

**Missionary Sisters of St. Columban  
Charitable Trust**  
**Notes to the Accounts (continued)**  
**For the year ended 31st December 2023**

**10 Prior period adjustment**

	As previously reported £	Adjustment £	As restated £
Net assets and unrestricted funds at 31 December 2021	556,550	-	556,550
Deficit for year ended 31 December 2022	<u>(498)</u>	<u>(9,578)</u>	<u>(10,076)</u>
Net assets and unrestricted funds at 31 December 2022	<u><u>556,052</u></u>	<u><u>(9,578)</u></u>	<u><u>546,474</u></u>

The 2022 cash at bank and in hand was overstated by £9,578 in the 2022 financial statements and this has been adjusted as above. There was no impact on funds as at 31 December 2021.

**MISSIONARY SISTERS OF ST COLUMBAN CHARITABLE TRUST**

England & Wales - Charity number 1109103

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# Accounts

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**MISSIONARY SISTERS OF ST. COLUMBAN  
CHARITABLE TRUST**

**Registered charity number in England & Wales: 1109103  
OSCR registered charity number: SC040753**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31st DECEMBER 2022**

**The Missionary Sisters of St. Columban  
Charitable Trust  
Legal and Administrative Details**

<b>Trustees</b>	Sister Ursula Scullane Sister Susanna Choi Sister Anne Marie Smith Sister Mary McGuinness Sister Catherine Midgley
<b>Area Leader</b>	Sister Anne Marie Smith
<b>Area Bursar</b>	Sister Ursula Scullane
<b>Principal Address</b>	6-8 Ridgdale Street Bow London E3 2TW
<b>Telephone</b>	0208 980 3017
<b>Website</b>	<a href="http://www.columbansisters.org">www.columbansisters.org</a>
<b>Charity Registration No.</b>	1109103
<b>OSCR Registration No.</b>	SC040753
<b>Independent Examiner</b>	Luke Holt FCA Moore Kingston Smith LLP Chartered Accountants 6 <sup>th</sup> Floor 9 Appold Street London EC2A 2AP
<b>Principal Bankers</b>	Virgin Money 154-158 Kensington High Street London W8 7RL
<b>Solicitors</b>	Pothecary Witham Weld 84 Eccleston Square London SW1V 1PX

**The Missionary Sisters of St. Columban  
Charitable Trust  
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For the year ended 31st December 2022**

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**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2022**

The Trustees present the report and accounts of the Area of Britain and Northern Ireland of the Congregation of The Missionary Sisters of St. Columban Charitable Trust for the period 1st January 2022 to the 31st December 2022.

**Introduction**

The Missionary Sisters of St. Columban is an international Roman Catholic religious congregation. Founded in Ireland in 1922 where its Central House is still located, it is divided into eight Areas, all of which are linked and as such are not financially independent.

The accounts accompanying this report are the accounts of the Charitable Trust in which the assets of the Area of Britain and Northern Ireland are held. The financial statements comply with current legislation, the Trust Deed and the Statement of Recommended Practice "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 Charities SORP) published on 16 January 2014.

**Mission**

The object of the area of Britain and Northern Ireland of The Missionary Sisters of St. Columban is to advance the religious and other charitable work carried on by the members of the Congregation and to care for those members throughout their lives with the Congregation.

- The Sisters devote their time and effort helping those most in need at the margins of society. They aim to help those of all faiths and none, regardless of gender, ethnicity, or nationality.
- Our prayer life is a very important aspect of our daily living. Sisters devote time each day to both private and community prayer and join with the wider Catholic community for celebration of Mass. Each year they set aside six to eight days for a spiritual retreat as well as taking part in days of reflection organised by various religious organisations.
- We appreciate both financial and prayerful support for our Sisters working in healthcare, pastoral, social, and educational fields overseas especially in Pakistan, Myanmar and the Philippines, as well as support for our younger members preparing for overseas mission.
- As we are very aware of the need to care for the earth we are making every effort to live in a sustainable way and in 2022 installed solar panels in our London property.

The Sisters confirm that they have complied with the duty in section 11 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

**Governance, structure and management reporting**

**Governance**

In terms of Canon Law, the Congregation is governed at an international level by the Congregational Leadership Team, which consists of a Congregational Leader and three Councillors. They are elected every six years at a General Chapter.

The Area of Britain is governed by an Area Leader, who is elected by the members of the Area. She is chosen for her knowledge, understanding and experience of the needs of the Sisters and their ministries in the Area. She is in constant contact with the Sisters so is well aware of the progress, needs, or difficulties experienced by the Sisters.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2022**

In terms of Civil Law the Charity is governed by a trust deed, dated 19th September, 2004 and is a Registered Charity — Charity Registration No. 1109103. As all trustees, as detailed within the legal and administrative details page, are members of the Congregation they have a detailed knowledge of the work of the charity and of its structure. Since our structure here is very simple, they are well acquainted with it.

As the Trust operates in Scotland, registration with the Office of Scottish Charity Regulator was granted in August 2009. Our charity number is SC040753.

The Trust also operates in Northern Ireland where we are listed as a 'Section 167 institution' and have registered our intent to be registered as a charity as soon as the NI legislation is in place.

The names of the trustees are set out as part of the reference and administrative details on page 1 of this report; brief bibliographical details on each of the trustees are given below.

Sr. Mary McGuinness joined our Congregation in 1965. She is a qualified teacher, and Institutional Manageress. Sister has served on our Leadership Team for six years; apart from that she has spent her missionary life in Chile and Peru. She was appointed Congregation Treasurer in 2012.

Sr. Anne Marie Smith joined the Congregation in 1978. A qualified teacher, she was missioned in Peru, Chile and Ireland.

Sr. Catherine Midgley joined the Congregation in 1979. She is a qualified teacher who was missioned in Chile, Peru and China; she has also served on the Congregational Leadership Team.

Sr. Ursula Scullane also a qualified teacher was missioned in Hong Kong and mainland China. She is now the Area Treasurer.

Sr. Susanna Choi is a qualified nurse missioned in Myanmar for many years. She is now the Congregational Leader and, by virtue of this role, is an ex-officio trustee.

### **Trustees' Responsibilities**

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Charity law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year, and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. No payments have been made to the Trustees for their work as Trustees. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. No evidence of fraud was noticed during the year and there were no ongoing legal issues or litigation. During the year the trustees attended in person and via zoom, conferences and seminars on legal and financial matters related to their role as trustees of the charity and updates from the Charities Commission is forwarded to trustees.

**Missionary Sisters of St. Columban**  
**Charitable Trust**  
**Report of the Trustees (continued)**  
**For the year ended 31st December 2022**

**Structure and management reporting**

The trustees meet, as required, to review everything with regard to the charity and its activities. When necessary, the trustees seek advice and support from the charity's professional advisors, including property consultants, solicitors and accountants.

In 2022 there were 8 Sisters in the Area of Britain. The Sisters engage in pastoral, social and other ministries. They have spent many years on our overseas missions; some are now in semiretirement. Our communities are situated in East London and Bangor, Co. Down, Northern Ireland. There is also one Sister in Scotland who has recently moved to a care home. The Sisters come together for at least two Assemblies each year to discuss matters relating to the Sisters' life, living requirements, and their ministries. These meetings are planned for and organized by the Area Leader. During 2022 thanks to the lifting of covid restrictions assemblies took place. These were supplemented by zoom calls. Matters related to the day to day running of each community are regularly discussed within the community.

**Property**

The houses in which the Sisters live in Bow (London) belongs to the Charity; they have no other property in the United Kingdom. The Sisters in Co. Down live in a parish house.

**Activities**

**1. Caring for the members of the Congregation**

As stated above under "Mission", the activities of the charity can be divided into three principal areas: caring for the members of the Congregation, the pastoral and social work of the Sisters, and the support of overseas missionary work.

The age profile of the members of the Congregation is increasing as the existing members are growing older and there are no new members joining in Britain. The age profile of the Congregation in the British Area is as follows:

51 to 60 age group - 2 Sisters  
61 to 70 age group - 1 Sister  
71 to 80 age group - 4 Sisters  
Over 80 - 1 Sister

The Congregation provides care for its members, none of whom has any personal resources. All the Sisters here have already devoted many years of service for the public benefit, in caring for the poor and marginalised as missionaries overseas. The aim of the trustees is to enable all the sisters in the Area to continue with their individual ministries for as long as possible.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2022**

## **2. Social and Pastoral Work**

During 2022 some of the social and pastoral activities continued to be temporarily halted because of Covid restrictions. However, other ways of contributing were found, and in some cases, volunteer work was able to expand to include new areas of ministry through the medium of zoom and online gatherings. In all cases, contact has been maintained with the various organisations. Examples of voluntary work undertaken were:

- **Volunteering in the international office of the WCCM** (World Council for Christian Meditation) and facilitating meditation sessions.
- **Volunteering in Caritas Bakhita House** – a safe house for women who have been trafficked and are victims of modern slavery – supporting the women and offering Spanish, Korean and Chinese language interpretation as necessary. As covid restrictions were gradually lifted, in person English lessons resumed but some classes were given over Skype.
- **Pastoral support of asylum seekers** at the two IRC (Immigration Removal Centres) at Heathrow through **the Jesuit Refugee Services (JRS)**. Once lockdown started all visits stopped but phone calls and accompaniment to interviews were possible for those who had been temporarily released. Extra time was used for volunteer group updating and trainings.
- Two Sisters who have lived in both Hong Kong and mainland China support **the London Chinese Catholic community** whose numbers have increased with the recent influx of Hong Kong migrants. Though both mainland and Hong Kong migrants share the same ethnic background there are many cultural differences. With their Chinese language skills, the Sisters listen, try to be a sounding board, and so help to contribute to mutual understanding and integration into life in Britain.
- **Volunteer work at the local Bow Food Bank** where food and toiletries are provided for those in need and their families, many of whom lost jobs because of the pandemic. Help is provided in a way that ensures that the dignity of each person is recognised. The Sisters provide Spanish and Chinese interpretation when required. The withdrawal of the universal credit top-up and the increase in food prices plus the cost of gas and electricity has seen numbers increase again especially as wages have not increased.
- **Parish activities**
  - ✚ During 2022 the Sisters in both London and Bangor (NI) helped with **parish stewarding**
  - ✚ One Sister **supports the Parish Priest** in planning for and taking decisions for the life and mission of the church and assists and cares for the church environment. In another parish, a Sister supports the different church activities, helping before and after all services.
  - ✚ Three Sisters are involved in **faith formation for adults** requesting full church membership or ongoing faith formation. This is done through group meetings or on line.
  - ✚ One Sister continued to contribute reflections and other content to the **parish website**.
  - ✚ For the early part of the year, **visiting the housebound** continued to be replaced by regular phone calls which helped those who needed a listening ear, had relatives in hospital whom they couldn't visit, or were suffering the effects of bereavement. Dropping off newsletters and the assurance of prayers was much appreciated. Later in the year home visits were resumed which made a big difference to the housebound; support for bereaved families continues.
  - ✚ A few elderly people living alone were supplied with lunch boxes each week.
- **Counselling:** A Sister who is a qualified counsellor uses her skills both on-line and in face-to-face sessions to help single mothers with special needs children, as well as young people facing difficulties in life.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2022**



**CARE FOR THE EARTH**

**Laudato Si Movement**

Participation in the **Laudato Si Movement** which trains Catholics and people of all faiths and none in the teachings of the Catholic Church as regards care of God's Creation. This entails regular meetings of the UK Laudato Si Movement – raising awareness and promoting care of the earth in parishes and other groups. This past year it included promotion of the film "The Letter" - A Message for our Earth.

[Home - The Letter \(theletterfilm.org\)](http://theletterfilm.org)

A Sister organized two screenings of the film in our local parish and helped others organize in other parishes.

**Laudato Si parish gardening group**

A Sister set up a Laudato Si parish community gardening group in the grounds of the local parish which gives parishioners a chance to work in a garden, learn new skills and reflect on the teachings of Laudato Si (Catholic Church letter from Pope Francis about care of the Earth, our Common Home)





# **Missionary Sisters of St. Columban Charitable Trust**

## **Report of the Trustees (continued) For the year ended 31st December 2022**

### **Human Rights**

All Sisters in the Area pay attention to **human rights issues** and to issues that affect the human dignity of individuals or groups. They are aware of and support the promotion of issues related to justice, peace and the integrity of creation.

### **Administration**

Some Sisters are also involved in the administration of the Congregation such as in leadership and finance. One Sister is on the Board of Directors of the Missionary Sisters of St Columban (International), a company limited by guarantee registered in the Republic of Ireland which oversees our charity work both in the UK and worldwide.

### **The aims of the trustees in the area of the pastoral and social work of the Sisters**

The Trustees support and advance the religious and charitable works of the Charity. They receive no financial reward for this work. The trustees enable and encourage Sisters to find and carry out meaningful pastoral and social work especially with those in need after noting the Sisters' ability, training and experience, and their health for tasks undertaken.

### **The Protection of Children and Vulnerable Adults**

The trustees recognise the absolute necessity of ensuring the protection and safety of all those whom the members of the charity serve. This means that all Sisters in Great Britain and Northern Ireland have obtained clearance from the relevant authorities: DBS (Disclosure and Barring Service - England & Wales), PVG (Protecting Vulnerable Groups – Scotland), Access NI (Northern Ireland).

- The National Catholic Safeguarding Commission and the Catholic Safeguarding Advisory Service have been replaced by the Catholic Safeguarding Standards Agency (CSSA) and the Religious Life Safeguarding Service (RLSS). The Trustees resident in England have been attending the monthly online meetings organised by the Conference of Religious and will avail of the training programmes when offered. The Sisters in the Area are kept informed about the content of these meetings. Sr Anne Marie Smith continues as the appointed trustee responsible for safeguarding and will take part in the training programme for Safeguarding Leads.

### **3. Support of missionary work and ministry: grants and donations**

Grants are decided on by the Congregational Leadership Team and the Congregational Treasurer. During 2022 as there was no active fundraising in the Area of Britain donation amounts decreased. Donations received that are designated for specific ministries in mission areas, are sent to our own Sisters for the specified needs in Pakistan, the Philippines and Myanmar.

In Myanmar, for example, in addition to the pandemic, the military coup of February 2021 increased distress and poverty and also the numbers of internally displaced people in the country. Donations received were used to support people with basic food and medicine, reaching out to those most in need including street children and leprosy patients. The Sisters continued to empower women as they shared in the joys and struggles of the people around them and acted as a bridge between different religions and cultures.

Climate change affecting weather patterns and the subsequent increase in natural disasters brought increasing hardships to the peoples of the Philippines and Pakistan. The Sisters are grateful for the donations received and the prayerful support.

**Missionary Sisters of St. Columban**  
**Charitable Trust**  
**Report of the Trustees (continued)**  
**For the year ended 31st December 2022**

**Achievements and Performance**

**1. Care of the Members of the Congregation:**

The charity has and continues to assist in every way the members of the Congregation in their charitable and religious work. The Sisters were enabled to find or continue to work happily as volunteers in their chosen ministry.

**2. Social and Pastoral Work**

Again, this year our Sisters were active in many forms of social and pastoral work. In this way we constantly reach out to society in general, benefitting many deserving people.

**3. Risk Management**

The trustees looked at the various risks as detailed in the Charity Commission guidelines, not all of which are applicable to our situation. We are aware of risks and have taken note of them, such as care of our property, regular house maintenance, and adequate house insurance.

**4. GDPR**

The trustees take their legal responsibility seriously and discussed the provisions that are required for the implementation of the 2018 GDPR. We have registered as a Data Controller with the ICO and the registration is up to date.

**Future Plans:**

The Charity's Trustees will continue with their present activities to meet the following objectives:

- To care for the Sisters and enable them to carry out their pastoral, social and caring ministries
- To comply with their duty to have due regard to public benefit guidance, as they have been doing
- To support the work of the Congregation in our overseas missions.


**Reserves Policy**

At 31st December 2022 the Trust had reserves of £556,052 of which £512,100 is committed to tangible assets. The remaining free reserves held by the Trust as at 31st December 2022 were £43,952. The Sisters do not believe it appropriate to hold free reserves beyond the level of regular community needs required for the operation of each of the houses. The current level of reserves represents approximately 3 months' regular expenditure estimated at which the trustees think is an appropriate level. Funding from the congregation takes into account the level of reserves held by the charity at any point.

Approved by the trustees and signed on their behalf by:



**Sr Ursula Scullane**  
Area Treasurer & Trustee

Date: 

**Missionary Sisters of St. Columban  
Charitable Trust  
Independent Examiner's Report  
For the year ended 31st December 2022**

I report to the trustees on my examination of the accounts of the Missionary Sisters of St Columban Charitable Trust for the year ended 31st December 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act') and the Charities and Trustee Investment (Scotland) Act 2005 (the Acts) and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in accordance with Regulation 11 of the 2006 Accounts Regulations and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act and Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 or Regulation 8 of the 2006 Accounts Regulations other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Moore Kingston Smith LLP*

**Luke Holt**

(FCA, ICAEW)

**For and on behalf of Moore Kingston Smith LLP**

Chartered Accountants

6th Floor  
9 Appold Street  
London  
EC2A 2AP

Date: 4 July 2023

**Missionary Sisters of St. Columban  
Charitable Trust  
Statement of Financial Activities  
For the year ended 31st December 2022**

	Note	Unrestricted funds £	Total 2022 £	Total 2021 £
<b>Income from:</b>				
Donations and legacies	2	24,474	24,474	79,570
Charitable activities	3	104,681	104,681	82,007
Bank interest		139	139	82
<b>Total</b>		<u>129,294</u>	<u>129,294</u>	<u>161,659</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>129,792</u>	<u>129,792</u>	<u>170,542</u>
<b>Total</b>		<u>129,792</u>	<u>129,792</u>	<u>170,542</u>
<b>Net income/(expenditure)</b>		(498)	(498)	(8,883)
<b>Funds Brought Forward</b>		<u>556,550</u>	<u>556,550</u>	<u>565,433</u>
<b>Funds Carried Forward</b>	9	<u><u>556,052</u></u>	<u><u>556,052</u></u>	<u><u>556,550</u></u>

All activities derive from continuing operations.

All amounts for the current and preceding year were unrestricted.

The notes on pages 12 to 16 form part of these financial statements.

**Missionary Sisters of St. Columban  
Charitable Trust  
Balance Sheet  
For the year ended 31st December 2022**

	Note	2022 £	2022 £	2021 £	2021 £
<b>Tangible Fixed Assets</b>	7		512,100		516,278
<b>Current Assets</b>					
Prepayments		1,530		1,036	
Cash at bank and in hand		<u>46,602</u>		<u>43,416</u>	
		<u>48,132</u>		<u>44,452</u>	
<b>Creditors: Amounts falling due within one year</b>					
Amount due to Congregation		-		-	
Accrued expenses		<u>(4,180)</u>		<u>(4,180)</u>	
		<u>(4,180)</u>		<u>(4,180)</u>	
<b>Net Current Assets</b>			43,952		40,272
			<hr/>		<hr/>
<b>Total Assets less Current Liabilities</b>			<u>556,052</u>		<u>556,550</u>
			<hr/>		<hr/>
Unrestricted Funds			<u>556,052</u>		<u>556,550</u>
<b>Total Funds</b>	9		<u>556,052</u>		<u>556,550</u>

The notes on pages 12 to 16 form part of these financial statements.

The financial statements were approved and authorised for issue by the trustees on and signed on its behalf by:


17<sup>th</sup> June, 2023.  
 Sister Ursula Scullane Trustee

# **Missionary Sisters of St. Columban Charitable Trust**

## **Notes to the Accounts**

### **For the year ended 31st December 2022**

#### **1 Accounting Policies**

Your attention is drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2016.

The Trust is a Public Benefit Entity as defined by FRS 102.

#### **Basis of Accounting**

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

The principle accounting policies adopted in the preparation of the financial statements are set out below.

#### **Going Concern Basis**

The Trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The Trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charitable entity's forecasts and projections and have taken account of pressures on donation and investment income. After making enquiries the Trustees have concluded that there is a reasonable expectation that the charitable entity has adequate resources to continue in operational existence for the foreseeable future. The charitable entity therefore continues to adopt the going concern basis in preparing its financial statements. There are no material uncertainties regarding going concern at the date of these

#### **Income**

Income is accounted for on a receivable basis and when the Trust is entitled to the funds, the amount can be reliably measured and it is probable.

#### **Expenditure**

Expenditure is included on an accruals basis and is directly attributed to functions. Support costs have been allocated to the activities which they support. Governance costs include those costs incurred in the governance of the charity and are primarily associated with constitutional compliance and statutory requirements.

**Missionary Sisters of St. Columban  
Charitable Trust  
Notes to the Accounts (continued)  
For the year ended 31st December 2022**

**1 Accounting Policies (continued)**

**Tangible fixed assets**

Assets costing more than

The charity has adopted a policy not to revalue its freehold properties and feels it is sufficient to disclose the property on a historical cost basis to give a true and fair view of its activities.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its expected useful life. The estimated life of motor vehicles and fixtures and fittings is considered to be five years, IT equipment three years and freehold buildings fifty years.

**Fund Accounting**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. Expenditure for those purposes is charged to those funds.

**Financial Instruments**

**Debtors and creditors**

Debtors and creditors receivable or payable within one year of the reporting date are carried at transaction price. Debtors and creditors that are receivable or payable in more than one year and not subject to a market rate of interest are measured at the present value of the expected future receipts or payment discounted at a market rate of interest.

Included within the financial statements are financial assets of £1,530 (2021: £1,036) and financial liabilities of £4,180 (2021: £4,180), measured at amortised cost.

**Critical accounting estimates and areas of judgement**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. There are no estimates that the Trustees consider would have a significant effect on the financial statements.

**Missionary Sisters of St. Columban  
Charitable Trust  
Notes to the Accounts (continued)  
For the year ended 31st December 2022**

<b>2 Donations</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Mission donations	24,474	19,320
Legacies	-	60,250
	<u>24,474</u>	<u>79,570</u>
<b>3 Charitable Activities</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Grants received	80,000	63,000
Retirement fund/Pensions	24,681	19,007
	<u>104,681</u>	<u>82,007</u>

**Missionary Sisters of St. Columban  
Charitable Trust**  
**Notes to the Accounts (continued)**  
**For the year ended 31st December 2022**

**4 Summary of Resources Expended**

	Direct Community 2022 £	Direct Community 2021 £	Support Costs 2022 £	Support Costs 2021 £
Area administration			7,500	61,400
Bank charges	32	3		
Books and magazines	2,282	1,822		
Chapel	371	411		
Charity contributions	4,527	5,596		
Clothing	2,403	2,013		
Fees			1,629	1,564
Food	19,679	18,566		
Furniture	2,236	2,362		
Household	2,708	3,428		
Insurance	956	1,758		
Repairs & maintenance	6,372	4,270		
Medical	2,610	3,775		
Personal needs	2,896	2,474		
Post, stationery & phone	5,682	4,381		
Recreation/vacation	3,954	4,030		
Rent	4,400	10,100		
Retreats/seminars	12,096	7,569		
Travel	22,043	6,697		
Utilities & council tax	8,617	8,098		
Assemblies			2,672	5,765
Legal & professional	419	2,040		
Governance costs (note 6)		-	3,180	2,640
	<u>104,283</u>	<u>89,393</u>	<u>14,981</u>	<u>71,369</u>

**5 Charitable activities**

	2022 £	2021 £
Direct community expenses (note 4)	104,283	89,393
Regional support costs (note 4)	14,981	71,369
Depreciation (note 7)	10,528	9,780
	<u>129,792</u>	<u>170,542</u>

**Missionary Sisters of St. Columban  
Charitable Trust  
Notes to the Accounts (continued)  
For the year ended 31st December 2022**

<b>6 Governance costs</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Independent examination	3,180	2,640
	<u>3,180</u>	<u>2,640</u>

<b>7 Tangible Fixed Assets</b>	<b>Freehold Land and buildings</b>	<b>Fixtures and Fittings</b>	<b>Motor Vehicles</b>	<b>Total</b>
<b>Cost</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
At 1st January 2022	616,490	22,405	7,400	646,295
Additions	-	6,350	-	6,350
Disposals	-	-	-	-
	<u>616,490</u>	<u>28,755</u>	<u>7,400</u>	<u>652,645</u>
<b>Depreciation</b>				
At 1st January 2022	108,099	19,081	2,837	130,017
Charge for the year	6,165	2,883	1,480	10,528
Eliminated on disposal	-	-	-	-
	<u>114,264</u>	<u>21,964</u>	<u>4,317</u>	<u>140,545</u>
<b>Net Book Value</b>				
At 31st December 2022	<u>502,226</u>	<u>6,791</u>	<u>3,083</u>	<u>512,100</u>
At 31st December 2021	<u>508,391</u>	<u>3,324</u>	<u>4,563</u>	<u>516,278</u>

All the fixed assets are used for the purpose of the Trust.

**8 Trustees**

No Trustee received any remuneration or was reimbursed expenses incurred specifically for duties as a Trustee in this year or last, but Trustees are also members of the congregation and their living expenses are funded on terms equal to all other members of the congregation.

The Trustees are considered to be the Key Management Personnel of the Charity.

**9 Analysis of Net Assets between Funds**

	<b>Total 2022</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>
Fixed assets	512,100	516,278
Current assets	48,132	44,452
Current liabilities	(4,180)	(4,180)
	<u>556,052</u>	<u>556,550</u>

**MISSIONARY SISTERS OF ST COLUMBAN CHARITABLE TRUST**

England & Wales - Charity number 1109103

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# Accounts

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**MISSIONARY SISTERS OF ST. COLUMBAN  
CHARITABLE TRUST**

Registered charity number in England & Wales: 1109103  
OSCR registered charity number: SC040753

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31ST DECEMBER 2021**

**The Missionary Sisters of St. Columban  
Charitable Trust  
Legal and Administrative Details**

<b>Trustees</b>	Sister Ursula Scullane Sister Susanna Choi Sister Anne Marie Smith Sister Mary McGuinness Sister Catherine Midgley
<b>Area Leader</b>	Sister Catherine Mary Midgley
<b>Area Bursar</b>	Sister Ursula Scullane
<b>Principal Address</b>	6/8 Ridgdale Street Bow London E3 2TW
<b>Telephone</b>	0208 980 3017
<b>Website</b>	<a href="http://www.columbansisters.org">www.columbansisters.org</a>
<b>Charity Registration No.</b>	1109103
<b>OSCR Registration No.</b>	SC040753
<b>Independent Examiner</b>	Luke Holt FCA Moore Kingston Smith LLP Chartered Accountants 6th Floor 9 Appold Street EC2A 2AP
<b>Principal Bankers</b>	Clydesdale Bank plc 154-158 Kensington High Street London W8 7RL
<b>Solicitors</b>	Pothecary Witham Weld 70 George's Square London SW1V 3RD

**Missionary Sisters of St. Columban  
Charitable Trust  
Independent Examiner's Report  
For the year ended 31st December 2021**

<b>Section</b>	<b>Page Number</b>
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**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2021**

The Trustees present the report and accounts of the Area of Britain and Northern Ireland of the Congregation of The Missionary Sisters of St. Columban Charitable Trust for the period 1st January 2021 to the 31st December 2021.

**Introduction**

The Missionary Sisters of St. Columban is an international Roman Catholic religious congregation. Founded in Ireland in 1922 where its Central House is still located, it is divided into eight Areas, all of which are linked and as such are not financially independent.

The accounts accompanying this report are the accounts of the charitable trust in which the assets of the Area of Britain and Northern Ireland are held. The financial statements comply with current legislation, the Trust Deed and the Statement of Recommended Practice "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 Charities SORP) published on 16 January 2014.

**Mission**

The object of the area of Britain and Northern Ireland of The Missionary Sisters of St. Columban is to advance the religious and other charitable work carried on by the members of the Congregation and to care for those members throughout their lives with the Congregation.

- The Sisters devote their time and effort helping those most in need at the margins of society. They aim to help those of all faiths and none, regardless of gender, ethnicity, or nationality.
- Our prayer life is a very important aspect of our daily living. Sisters devote time each day to both private and community prayer and join with the wider Catholic community for celebration of Mass. Each year they set aside six to eight days for a spiritual retreat as well as taking part in days of reflection organised by various religious organisations.
- We appreciate both financial and prayerful support for our Sisters working in healthcare, pastoral, social, and educational fields overseas especially in Pakistan, Myanmar and the Philippines, as well as support for our younger members preparing for overseas mission.

The Sisters confirm that they have complied with the duty in section 11 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

**Governance, structure and management reporting**

**Governance**

In terms of Canon Law, the Congregation is governed at an international level by the Congregational Leadership Team, which consists of a Congregational Leader and three Councillors. They are elected every six years at a General Chapter.

The Area of Britain is governed by an Area Leader, who is elected by the members of the Area. She is chosen for her knowledge, understanding and experience of the needs of the Sisters and their ministries in the Area. She is in constant contact with the Sisters so is well aware of the progress, needs, or difficulties experienced by the Sisters.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2021**

In terms of Civil Law the Charity is governed by a trust deed, dated 19th September, 2004 and is a Registered Charity — Charity Registration No. 1109103. As all trustees, as detailed within the legal and administrative details page, are members of the Congregation they have a detailed knowledge of the work of the charity and of its structure. Since our structure here is very simple, they are well acquainted with it.

As the Trust operates in Scotland, registration with the Office of Scottish Charity Regulator was granted in August 2009. Our charity number is SC040753.

The Trust also operates in Northern Ireland where we are listed as a 'Section 167 institution' and have registered our intent to be registered as a charity as soon as the NI legislation is in place.

The names of the trustees are set out as part of the reference and administrative details on page 1 of this report; brief bibliographical details on each of the trustees are given below.

Sr. Mary McGuinness joined our Congregation in 1965. She is a qualified teacher, and Institutional Manageress. Sister has served on our Leadership Team for six years; apart from that she has spent her missionary life in Chile and Peru. She was appointed Congregation Treasurer in 2012.

Sr. Anne Marie Smith joined the Congregation in 1978. A qualified teacher, she was missioned in Peru, Chile and Ireland.

Sr. Catherine Midgley joined the Congregation in 1979. She is a qualified teacher who 'was missioned in Chile, Peru and China; she has also served on the Congregational Leadership Team.

Sr. Ursula Scullane also a qualified teacher was missioned in Hong Kong and mainland China. She is now the Area Treasurer.

Sr. Susanna Choi is a qualified nurse missioned in Myanmar for many years. She is now the Congregational Leader and, by virtue of this role, is an ex-officio trustee.

### **Trustees' Responsibilities**

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Charity law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year, and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. No payments have been made to the Trustees for their work as Trustees. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. Apart from the sum of £5.84 illegally taken from one account and refunded by the bank, no evidence of fraud was noticed during the year and there were no ongoing legal issues or litigation. During the year the trustees attended in person and via zoom, conferences and seminars on legal and financial matters related to their role as trustees of the charity.

**Missionary Sisters of St. Columban**  
**Charitable Trust**  
**Report of the Trustees (continued)**  
**For the year ended 31st December 2021**

**Structure and management reporting**

The trustees meet, as required, to review everything with regard to the charity and its activities. When necessary, the trustees seek advice and support from the charity's professional advisors, including property consultants, solicitors and accountants.

In 2021 there were 8 Sisters in the Area of Britain. The Sisters engage in pastoral, social and other ministries. They have spent many years on our overseas missions; some are now in semiretirement. Our communities are situated in East London and Bangor, Co. Down, Northern Ireland. There is also one Sister in Scotland (in Fortrose near Inverness). All the Sisters come together for at least two Assemblies each year to discuss matters relating to the Sisters' life, living requirements, and their ministries. These meetings are planned for and organized by the Area Leader. During 2021 thanks to the lifting of covid restrictions two assemblies took place. These were supplemented by regular zoom calls. Matters related to the day to day running of each community are regularly discussed within the community.

**Property**

The houses/building in which the Sisters live in Bow (London) belongs to the Charity; they have no other property in the United Kingdom. The Sister in Fortrose lives in a rented house and the Sisters in Co. Down live in a parish house.

**Activities**

**1. Caring for the members of the Congregation**

As stated above under "Mission", the activities of the charity can be divided into three principal areas: caring for the members of the Congregation, the pastoral and social work of the Sisters, and the support of overseas missionary work.

The age profile of the members of the Congregation is increasing as the existing members are growing older and there are no new members joining in Britain. The age profile of the Congregation in the British Area is as follows:

51 to 60 age group - 2 Sisters  
61 to 70 age group - 1 Sister  
71 to 80 age group - 4 Sisters  
Over 80 - 1 Sister

The Congregation provides care for its members, none of whom has any personal resources. All the Sisters here have already devoted many years of service for the public benefit, in caring for the poor and marginalised as missionaries overseas; all but one are involved in ministries. The aim of the trustees is to enable all the sisters in the Area to continue with their individual ministries for as long as possible.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2021**

## **2. Social and Pastoral Work**

During 2021 many of the social and pastoral activities continued to be temporarily halted because of Covid restrictions. However, similar to 2020, other ways of contributing were found, and in some cases, volunteer work was able to expand to include new areas of ministry through the medium of zoom and online gatherings. In all cases, contact has been maintained with the various organisations. Examples of voluntary work undertaken were:

- **Volunteering in the international office of the WCCM** (World Council for Christian Meditation) and facilitating meditation sessions.
- **Volunteering in Caritas Bakhita House** – a safe house for women who have been trafficked and are victims of modern slavery – supporting the women and offering Spanish language interpretation as necessary. In person English lessons were halted for part of the year but classes were given over Skype.
- **Volunteering with Hibiscus Initiatives in Yarl's Wood IRC (Immigration Removal Centre).**  
Due to the restrictions of the coronavirus pandemic, in person visits were not possible during 2021. However, contact was maintained with Hibiscus Initiatives and, when requested, occasional Chinese language phone calls were made to Chinese women in detention.
- **Pastoral support of asylum seekers** at the two IRC (Immigration Removal Centres) at Heathrow through **the Jesuit Refugee Services (JRS)**. Once lockdown started all visits stopped but regular phone calls were possible to those who had been temporarily released and extra time was used for volunteer group updating and training.
- Two Sisters who have lived in both Hong Kong and mainland China support **the London Chinese Catholic community** whose numbers have increased with the recent influx of Hong Kong migrants. Though both mainland and Hong Kong migrants share the same ethnic background there are many cultural differences. With their Chinese language skills, the Sisters listen, try to be a sounding board, and so help to contribute to mutual understanding and integration into life in Britain.
- **Volunteer work at the local Bow Food Bank** where food and toiletries are provided for those in need and their families, many of whom lost jobs because of the pandemic. Help is provided in a way that ensures that the dignity of each person is recognised. The Sisters provide Spanish and Chinese interpretation when required. The withdrawal of the universal credit top-up and the increase in food prices has seen numbers increase again.
- **Parish activities**
  - ✚ Churches reopened in 2020 but restrictions were still in place in 2021. During 2021 the Sisters in both London and Bangor (NI) helped with **parish stewarding**, registering those who arrived in church, ensuring social distancing in seating, and helping with sanitising pews after each service.
  - ✚ A Sister **supports the Parish Priest** in planning for and taking decisions for the life and mission of the church and assists and cares for the church environment.
  - ✚ Three Sisters are involved in **faith formation for adults** requesting full church membership or ongoing faith formation. This is done through group meetings or on line.
  - ✚ One Sister continued to contribute reflections and other content to the **parish website**.
  - ✚ For the early part of the year, **visiting the housebound** continued to be replaced by regular phone calls which helped those who needed a listening ear, had relatives in hospital whom they couldn't visit, or were suffering the effects of bereavement. Dropping off newsletters and the assurance of prayers was much appreciated. Later in the year home visits were resumed which made a big difference to the housebound; support for bereaved families continues.
  - ✚ A few elderly people living alone are supplied with lunch boxes each week.
- **Counselling:** A Sister who is a qualified counsellor uses her skills both on-line and in face-to-face sessions to help single mothers with special needs children, as well as young people facing difficulties in life.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2021**



- **Care of the Earth**

Our Congregation, responding to the “Cry of the Earth and the Cry of the Poor”, as Pope Francis has written about in his very important encyclical “Laudato Si”, has made this a priority by appointing a special team to raise awareness on all matters related to the Care of the Earth (our common home), our climate and ecological emergency, and what actions we need to take.

One Sister who is a member of this team did the ‘Laudato Si Animators Course’ organised by the Laudato Si Movement to train people in the teachings of the Catholic Church as regards care of God’s creation. She then set up a Laudato Si parish community gardening groups in the grounds of the local parish church which gives people a chance to work in a garden, learn new skills, and reflect on the teachings of Laudato Si and the care of the earth. In addition, she helped plan a week-long parish prayer and reflection on the Care of Creation with invited speakers.



This Sister was part of a prayerful presence at the COP26 Climate meeting in Glasgow in November 2021. And, as a member of the Missionary Sisters of St Columban international ‘Laudato Si’ animating team, has organised and coordinated reflections of our members worldwide on this issue.



## Missionary Sisters of St. Columban Charitable Trust

### Report of the Trustees (continued) For the year ended 31st December 2021

- **Art work for Care of the Earth**



Another Sister who has also completed the Laudato Si Animators' course, uses her artistic skills to increase awareness of the beauty of the earth and our need to appreciate and care for it as illustrated in the painting on the previous page and in this painting showing Saint Columban and his connection to nature.

These and other drawings were a springboard for discussion and sharing in the neighbourhood.

All Sisters in the Area pay attention to **human rights issues** and to issues that affect the human dignity of individuals or groups. They are aware of and support the promotion of issues related to justice, peace and the integrity of creation.

- **Administration** Some Sisters are also involved in the administration of the Congregation such as in leadership and finance. One Sister is on the Board of Directors of the Missionary Sisters of St Columban (International), a company limited by guarantee registered in the Republic of Ireland which oversees our charity work both in the UK and worldwide.

### The aims of the trustees in the area of the pastoral and social work of the Sisters

- The Trustees support and advance the religious and charitable works of the Charity. They receive no financial reward for this work. The trustees enable and encourage Sisters to find and carry out meaningful pastoral and social work especially with those in need., after noting the Sisters' ability, training and experience, and their health for tasks undertaken.

### The Protection of Children and Vulnerable Adults

The trustees recognise the absolute necessity of ensuring the protection and safety of all those whom the members of the charity serve. This means that all but one Sister (who is in the process of registering) in Great Britain and Northern Ireland have obtained clearance from the relevant authorities: DBS (Disclosure and Barring Service - England & Wales), PVG (Protecting Vulnerable Groups – Scotland), Access NI (Northern Ireland).

The National Catholic Safeguarding Commission and the Catholic Safeguarding Advisory Service have been replaced by the Catholic Safeguarding Standards Agency (CSSA) and the Religious Life Safeguarding Service (RLLS). It is hoped that these new agencies which is under the responsibility of an independent management board, will be fully operational by the end of June 2022. The Trustees resident in England have been attending the monthly online meetings organised by the Conference of Religious. The Sisters in the Area are kept informed about the content of these meetings. Sr Anne Marie Smith continues as the appointed trustee responsible for safeguarding.

### 3. Support of missionary work and ministry: grants and donations

Grants are decided on by the Congregational Leadership Team and the Congregational Treasurer. During 2021 as there was no active fundraising in the Area of Britain donation amounts decreased. Donations received that are designated for specific ministries in mission areas, are sent to our own Sisters for the specified needs in Pakistan, the Philippines and Myanmar.

In Myanmar, for example, in addition to the pandemic, the military coup of February 2021 increased distress and poverty and also the numbers of internally displaced people in the country. Donations received were used to support people with basic food and medicine, reaching out to those most in need including street children and leprosy patients. The Sisters continued to empower women as they shared in the joys and struggles of the people around them and acted as a bridge between different religions and cultures.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2021**

**Achievements and Performance**

**1. Care of the Members of the Congregation:**

The charity has and continues to assist in every way the members of the Congregation in their charitable and religious work. All the Sisters were enabled to find or continue to work happily as volunteers in their chosen ministry.

**2. Social and Pastoral Work**

Again, this year our Sisters were active in many forms of social and pastoral work while making allowances and adapting because of the Corona virus restrictions. In this way we constantly reach out to society in general, benefitting many deserving people.

**3. Risk Management**

The trustees looked at the various risks as detailed in the Charity Commission guidelines, not all of which are applicable to our situation. We are aware of risks and have taken note of them, such as care of our property, regular house maintenance, and adequate house insurance.

**4. GDPR**

The trustees take their legal responsibility seriously and discussed the provisions that are required for the implementation of the 2018 GDPR. We have registered as a Data Controller with the ICO and the registration is up to date.

**Future Plans:**

The Charity's Trustees will continue with their present activities to meet the following objectives:

- To care for the Sisters and enable them to carry out their pastoral, social and caring ministries
- To comply with their duty to have due regard to public benefit guidance, as they have been doing
- To support the work of the Congregation in our overseas missions.

**Reserves Policy**

At 31st December 2021 the Trust had reserves of £556,550 of which £516,278 is committed to tangible assets. The remaining free reserves held by the Trust as at 31st December 2021 were £40,272. The Sisters do not believe it appropriate to hold free reserves beyond the level of regular community needs required for the operation of each of the houses. The current level of reserves represents approximately 3 months' regular expenditure estimated at which the trustees think is an appropriate level. Funding from the congregation takes into account the level of reserves held by the charity at any point.

Approved by the trustees and signed on their behalf by:



**Sr Ursula Scullane**

Area Treasurer & Trustee

Date: 2/07/2022

**Missionary Sisters of St. Columban  
Charitable Trust  
Independent Examiner's Report  
For the year ended 31st December 2021**

I report to the trustees on my examination of the accounts of the Missionary Sisters of St Columban Charitable Trust for the year ended 31st December 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act') and the Charities and Trustee Investment (Scotland) Act 2005 (the Acts) and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in accordance with Regulation 11 of the 2006 Accounts Regulations and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act and Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 or Regulation 8 of the 2006 Accounts Regulations other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Moore Kingston Smith LLP*

**Luke Holt**

(FCA, ICAEW)

**For and on behalf of Moore Kingston Smith LLP**

Chartered Accountants

6th Floor  
9 Appold Street  
London  
EC2A 2AP

Date: 02 July 2022

**Missionary Sisters of St. Columban  
Charitable Trust  
Statement of Financial Activities  
For the year ended 31st December 2021**

	Note	Unrestricted funds £	Total 2021 £	Total 2020 £
<b>Income from:</b>				
Donations and legacies	2	79,570	79,570	11,339
Charitable activities	3	82,007	82,007	89,225
Bank interest		82	82	-
<b>Total</b>		<u>161,659</u>	<u>161,659</u>	<u>100,564</u>
<b>Expenditure on:</b>				
Charitable activities	6	<u>170,542</u>	<u>170,542</u>	<u>88,562</u>
<b>Total</b>		<u>170,542</u>	<u>170,542</u>	<u>88,562</u>
<b>Net income/(expenditure)</b>		(8,883)	(8,883)	12,002
<b>Funds Brought Forward</b>		<u>565,433</u>	<u>565,433</u>	<u>553,431</u>
<b>Funds Carried Forward</b>	11	<u><u>556,550</u></u>	<u><u>556,550</u></u>	<u><u>565,433</u></u>

All activities derive from continuing operations.

All amounts for the current and preceding year were unrestricted.

The notes on pages 13 to 17 form part of these financial statements.

**Missionary Sisters of St. Columban  
Charitable Trust  
Balance Sheet  
For the year ended 31st December 2021**

	Note	2021 £	2021 £	2020 £	2020 £
<b>Tangible Fixed Assets</b>	8		516,278		526,058
<b>Current Assets</b>					
Prepayments		1,036		981	
Cash at bank and in hand		<u>43,416</u>		<u>42,334</u>	
		<u>44,452</u>		<u>43,315</u>	
<b>Creditors: Amounts falling due within one year</b>					
Amount due to Congregation		-		-	
Accrued expenses		<u>(4,180)</u>		<u>(3,940)</u>	
		<u>(4,180)</u>		<u>(3,940)</u>	
<b>Net Current Assets</b>			40,272		39,375
			<u>556,550</u>		<u>565,433</u>
<b>Total Assets less Current Liabilities</b>			<u>556,550</u>		<u>565,433</u>
Unrestricted Funds			<u>556,550</u>		<u>565,433</u>
<b>Total Funds</b>	10		<u>556,550</u>		<u>565,433</u>

The notes on pages 13 to 17 form part of these financial statements.

The financial statements were approved and authorised for issue by the trustees on  
and signed on its behalf by:

2/07/2022

*Ursula Scullane*

**Sister Ursula Scullane**

Trustee

# Missionary Sisters of St. Columban Charitable Trust

## Notes to the Accounts

### For the year ended 31st December 2021

#### 1 Accounting Policies

Your attention is drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2016.

The Trust is a Public Benefit Entity as defined by FRS 102.

#### **Basis of Accounting**

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

The principle accounting policies adopted in the preparation of the financial statements are set out below.

#### **Going Concern Basis**

The Trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The Trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charitable entity's forecasts and projections and have taken account of pressures on donation and investment income. After making enquiries the Trustees have concluded that there is a reasonable expectation that the charitable entity has adequate resources to continue in operational existence for the foreseeable future. When making this judgement the trustees have also considered the impact of COVID-19 on the charitable entity's finances, and the potential ongoing effect of COVID-19 in the future. The Trustees have concluded that this does not affect their expectation that the charitable entity is a going concern for the foreseeable future. The charitable entity therefore continues to adopt the going concern basis in preparing its financial statements. There are no material uncertainties regarding going concern at the date of these financial statements.

#### **Income**

Income is accounted for on a receivable basis and when the Trust is entitled to the funds, the amount can be reliably measured and it is probable.

#### **Expenditure**

Expenditure is included on an accruals basis and is directly attributed to functions. Support costs have been allocated to the activities which they support. Governance costs include those costs incurred in the governance of the charity and are primarily associated with constitutional compliance and statutory requirements.

**Missionary Sisters of St. Columban  
Charitable Trust**  
**Notes to the Accounts (continued)**  
**For the year ended 31st December 2021**

**1 Accounting Policies (continued)**

**Tangible fixed assets**

Assets costing more than £250 are capitalised in the accounts at their cost to the charity.

The charity has adopted a policy not to revalue its freehold properties and feels it is sufficient to disclose the property on a historical cost basis to give a true and fair view of its activities.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its expected useful life. The estimated life of motor vehicles and fixtures and fittings is considered to be five years, IT equipment three years and freehold buildings fifty years.

**Fund Accounting**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. Expenditure for those purposes is charged to those funds.

**Financial Instruments**

**Debtors and creditors**

Debtors and creditors receivable or payable within one year of the reporting date are carried at transaction price. Debtors and creditors that are receivable or payable in more than one year and not subject to a market rate of interest are measured at the present value of the expected future receipts or payment discounted at a market rate of interest.

Included within the financial statements are financial assets of £1,036 (2020: £981) and financial liabilities of £4,180 (2020: £3,940), measured at amortised cost.

**Critical accounting estimates and areas of judgement**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. There are no estimates that the Trustees consider would have a significant effect on the financial statements.

**Missionary Sisters of St. Columban  
Charitable Trust**  
**Notes to the Accounts (continued)**  
**For the year ended 31st December 2021**

<b>2 Donations</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Mission donations	19,320	11,339
Legacies	60,250	-
	<u>79,570</u>	<u>11,339</u>
	<u><u>79,570</u></u>	<u><u>11,339</u></u>
 <b>3 Charitable Activities</b>	 <b>2021</b>	 <b>2020</b>
	<b>£</b>	<b>£</b>
Grants received	63,000	70,000
Retirement fund/Pensions	19,007	19,225
	<u>82,007</u>	<u>89,225</u>
	<u><u>82,007</u></u>	<u><u>89,225</u></u>

**Missionary Sisters of St. Columban  
Charitable Trust**  
**Notes to the Accounts (continued)**  
**For the year ended 31st December 2021**

**4 Summary of Resources Expended**

	<b>Direct Community 2021 £</b>	<b>Direct Community 2020 £</b>	<b>Support Costs 2021 £</b>	<b>Support Costs 2020 £</b>
Area administration			61,400	2,000
Bank charges	3	5		
Books and magazines	1,822	2,269		
Chapel	411	410		
Charity contributions	5,596	3,576		
Clothing	2,013	1,924		
Fees			1,564	390
Food	18,566	17,281		
Furniture	2,362	2,977		
Household	3,428	5,092		
Insurance	1,758	1,804		
Repairs & maintenance	4,270	6,327		
Medical	3,775	2,501		
Personal needs	2,474	1,945		
Post, stationery & phone	4,381	4,706		
Recreation/vacation	4,030	1,004		
Rent	10,100	6,600		
Retreats/seminars	7,569	3,513		
Travel	6,697	2,356		
Utilities & council tax	8,098	8,216		
Assemblies			5,765	-
Legal & professional	2,040	1,139		
Governance costs (note 6)		-	2,640	2,940
	<u>89,393</u>	<u>73,645</u>	<u>71,369</u>	<u>5,330</u>

**5 Charitable activities**

	<b>2021 £</b>	<b>2020 £</b>
Direct community expenses (note 4)	89,393	73,645
Regional support costs (note 4)	71,369	5,330
Depreciation (note 7)	9,780	9,587
	<u>170,542</u>	<u>88,562</u>

**Missionary Sisters of St. Columban  
Charitable Trust**  
**Notes to the Accounts (continued)**  
**For the year ended 31st December 2021**

<b>6</b>	<b>Governance costs</b>		<b>2021</b>	<b>2020</b>
			£	£
	Independent examination		<u>2,640</u>	<u>2,940</u>
			<u>2,640</u>	<u>2,940</u>
<b>7</b>	<b>Tangible Fixed Assets</b>	<b>Freehold Land and buildings</b>	<b>Fixtures and Fittings</b>	<b>Motor Vehicles</b>
	<b>Cost</b>	£	£	£
	At 1st January 2021	616,490	22,405	7,400
	Additions	-	-	-
	Disposals	-	-	-
	At 31st December 2021	<u>616,490</u>	<u>22,405</u>	<u>7,400</u>
	<b>Depreciation</b>			
	At 1st January 2021	101,934	16,946	1,357
	Charge for the year	6,165	2,135	1,480
	Eliminated on disposal	-	-	-
	At 31st December 2021	<u>108,099</u>	<u>19,081</u>	<u>2,837</u>
	<b>Net Book Value</b>			
	At 31st December 2021	<u>508,391</u>	<u>3,324</u>	<u>4,563</u>
	At 31st December 2020	<u>514,556</u>	<u>5,459</u>	<u>6,043</u>

All the fixed assets are used for the purpose of the Trust.

- 8 Trustees**  
No Trustee received any remuneration or was reimbursed expenses incurred specifically for duties as a Trustee in this year or last, but Trustees are also members of the congregation and their living expenses are funded on terms equal to all other members of the congregation.

The Trustees are considered to be the Key Management Personnel of the Charity.

<b>9</b>	<b>Analysis of Net Assets between Funds</b>		<b>Total</b>	<b>Total</b>
			<b>2021</b>	<b>2020</b>
			£	£
	Fixed assets		516,278	526,058
	Current assets		44,452	43,315
	Current liabilities		<u>(4,180)</u>	<u>(3,940)</u>
			<u>556,550</u>	<u>565,433</u>

**MISSIONARY SISTERS OF ST COLUMBAN CHARITABLE TRUST**

England & Wales - Charity number 1109103

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# Accounts

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**MISSIONARY SISTERS OF ST. COLUMBAN  
CHARITABLE TRUST**

Registered charity number in England & Wales: 1109103  
OSCR registered charity number: SC040753

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31ST DECEMBER 2020**

**The Missionary Sisters of St. Columban  
Charitable Trust  
Legal and Administrative Details**

<b>Trustees</b>	Sister Ursula Scullane Sister Susanna Choi Sister Anne Marie Smith Sister Mary McGuinness Sister Catherine Midgley
<b>Area Leader</b>	Sister Catherine Midgley
<b>Area Bursar</b>	Sister Ursula Scullane
<b>Principal Address</b>	6/8 Ridgdale Street Bow London E3 2TW
<b>Telephone</b>	0208 980 3017
<b>Website</b>	<a href="http://www.columbansisters.org">www.columbansisters.org</a>
<b>Charity Registration No.</b>	1109103
<b>OSCR Registration No.</b>	5C040753
<b>Independent Examiner</b>	Luke Holt FCA Moore Kingston Smith LLP Chartered Accountants Devonshire House 60 Goswell Road London EC1M 7AD
<b>Principal Bankers</b>	Clydesdale Bank plc 154-158 Kensington High Street London W8 7RL
<b>Solicitors</b>	Pothecary Witham Weld 84 Eccleston Square London SW1V 1PX

**The Missionary Sisters of St. Columban  
Charitable Trust  
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For the year ended 31st December 2020**

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**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2020**

The Trustees present the report and accounts of the Area of Britain and Northern Ireland of the Congregation of The Missionary Sisters of St. Columban Charitable Trust for the period 1st January 2020 to the 31st December 2020.

**Introduction**

The Missionary Sisters of St. Columban is an international Roman Catholic religious congregation. Founded in Ireland in 1922 where its Central House is still located, it is divided into eight Areas, all of which are linked and as such are not financially independent.

The accounts accompanying this report are the accounts of the charitable trust in which the assets of the Area of Britain and Northern Ireland are held. The financial statements comply with current legislation, the Trust Deed and the Statement of Recommended Practice "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 Charities SORP) published on 16 January 2014.

**Mission**

The object of the area of Britain and Northern Ireland of The Missionary Sisters of St. Columban is to advance the religious and other charitable work carried on by the members of the Congregation and to care for those members throughout their lives with the Congregation.

- The Sisters devote their time and effort helping those most in need at the margins of society. They aim to help those of all faiths and none, regardless of gender, ethnicity, or nationality.
- Our prayer life is a very important aspect of our daily living. Sisters devote time each day to both private and community prayer and join with the wider community in the parishes where they live for celebration of the Eucharist. Each year they set aside six to eight days for a spiritual retreat as well as taking part in days of reflection organised by various religious organisations.
- We appreciate both financial and prayerful support for
  - a) our Sisters working in healthcare, pastoral, social and education fields overseas, especially in Pakistan, the Philippines, Mexico and Myanmar.
  - b) the preparation of younger members for overseas mission.

The Sisters confirm that they have complied with the duty in section 11 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

**Governance, structure and management reporting**

**Governance**

In terms of Canon Law, the Congregation is governed at an international level by the Congregational Leadership Team, which consists of a Congregational Leader and three Councillors. They are elected every six years at a General Chapter.

The Area of Britain is governed by an Area Leader, who is elected by the members of the Area. She is chosen for her knowledge, understanding and experience of the needs of the Sisters and their ministries in the Area. She is in constant contact with the Sisters so is well aware of the progress, needs, or difficulties experienced by the Sisters.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2020**

In terms of Civil Law the charity is governed by a trust deed, dated 19th September, 2004 and is a Registered Charity — Charity Registration No. 1109103. As all trustees, as detailed within the legal and administrative details page, are members of the Congregation they have a detailed knowledge of the work of the charity and of its structure. Since our structure here is very simple they are well acquainted with it.

As the Trust operates in Scotland, registration with the Office of Scottish Charity Regulator was granted in August 2009. Our charity number is SC040753.

The names of the trustees are set out as part of the reference and administrative details on page 1 of this report; brief bibliographical details on each of the trustees are given below.

Sr. Mary McGuinness joined our Congregation in 1965. She is a qualified teacher, and Institutional Manageress. Sister has served on our Leadership Team for six years; apart from that she has spent her missionary life in Chile and Peru. She was appointed Congregation Treasurer in 2012.

Sr. Anne Marie Smith joined the Congregation in 1978. A qualified teacher, she was missioned in Peru, Chile and Ireland.

Sr. Catherine Midgley joined the Congregation in 1979. She is a qualified teacher who was missioned in Chile, Peru and China; she has also served on the Congregational Leadership Team.

Sr. Ursula Scullane also a qualified teacher was missioned in Hong Kong and mainland China. She is now the Area Treasurer.

Sr. Susanna Choi is a qualified nurse missioned in Myanmar for many years. She is now the Congregational Leader and, by virtue of this role, is an ex-officio trustee.

#### **Trustees' Responsibilities**

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Charity law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year, and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. No payments have been made to the trustees for their work as trustees. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. No evidence of fraud was noticed during the year and there were no ongoing legal issues or litigation. During the year the trustees attended zoom conferences and seminars on legal and financial matters related to their role as trustees of the charity.

**Missionary Sisters of St. Columban**  
**Charitable Trust**  
**Report of the Trustees (continued)**  
**For the year ended 31st December 2020**

**Structure and management reporting**

The trustees meet, as required, to review everything with regard to the charity and its activities. When necessary, the trustees seek advice and support from the charity's professional advisors, including property consultants, solicitors and accountants.

In 2020 there were 7 Sisters in the Area of Britain. The Sisters engage in pastoral, social and other ministries. They have spent many years on our overseas missions; some are now in semi-retirement. Our communities are situated in East London and Bangor, Co. Down, Northern Ireland. There is also one Sister in Scotland (in Fortrose near Inverness). All the Sisters come together for at least two Assemblies each year to discuss matters relating to the Sister's life, living requirements, and their ministries. These meetings are planned for and organized by the Area Leader. During 2020 meetings were held over zoom and supplemented by telephone calls. Matters related to the day to day running of each community are regularly discussed within the community.

**Property**

The houses/building in which the Sisters live in Bow (London) belongs to the charity, and they have no other property in the United Kingdom. The Sister in Fortrose lives in a rented house and the Sisters in Co. Down live in a parish house.

**Activities**

**1. Caring for the members of the Congregation**

As stated above under "Mission", the activities of the charity can be divided into three principal areas: caring for the members of the Congregation, the pastoral and social work of the Sisters, and the support of overseas missionary work.

The age profile of the members of the Congregation is increasing as the existing members are growing older and there are no new members joining in Britain. The age profile of the Congregation in the British Area is as follows:

51 to 60 age group - 1 Sister  
61 to 70 age group - 1 Sister  
71 to 80 age group - 4 Sisters  
Over 80 - 1 Sister

The Congregation provides care for its members, none of whom has any personal resources. All the Sisters here have already devoted many years of service for the public benefit, in caring for the poor and marginalised as missionaries overseas, and in Britain since they retired. At present all but one are involved in ministries. The aim of the trustees is to enable all the sisters in the Area to continue with their individual ministries for as long as possible.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2020**

**2. Social and Pastoral Work**

**During 2020 many of the social and pastoral activities were temporarily halted because of Covid restrictions. However, in most cases other ways of contributing were found, and in some cases, volunteer work was able to expand to include new areas of ministry through the medium of zoom and online gatherings. In all cases, contact has been maintained with the various organisations. Examples of voluntary work undertaken were:**

- **Volunteering in the international office of the WCCM** (World Council for Christian Meditation) and facilitation meditation sessions.
- **Teaching English in Caritas Bakhita House** – a safe house for women who have been trafficked and are victims of modern slavery – supporting the women and offering language interpretation as necessary.



- **Volunteering with Hibiscus Initiatives** in Yarl's Wood Detention Centre.

One Sister who can speak Chinese does weekly welfare one to one visits as part of the 'Chinese Buddy Programme' to support the Chinese women who mostly have no or very little English. She also participates in some group activities and celebrations (see photo). This all continued until lockdown but contact has been maintained with Hibiscus, and some translation of documents has been done.

- **Pastoral support of asylum seekers** and refugees at the two IRC (Immigration Removal Centres) at Heathrow through the Jesuit Refugee Service (JRS), helping with translation and talking with the detainees in the Welfare Office. Once lockdown started all visits stopped but regular phone calls were possible and extra time was used for volunteer group updating and training.
- **Volunteer work at the local Bow Food Bank** where food is provided for those in need and their families, many of whom have lost their work due to the pandemic and have no other income. Help is provided in a way that ensures the dignity of each person is recognised. When, for some months, we could no longer help at the centre, we helped with clerical work including each month writing thank you notes to people who had made donations during the previous month.
- **Visiting the housebound** was replaced by regular phone calls which helped those who need a listening ear, had relatives in hospital whom they couldn't visit, or were suffering the effects of bereavement. Dropping off parish newsletters was much appreciated as was the assurance of prayers.
- **Other parish work went on line**  
One Sister was involved with a series of zoom meetings between the parish priest and the person responsible for catechetics in the archdiocese of Westminster. This resulted in the preparation and delivery an eight-week programme for ongoing faith formation also on zoom, involving PowerPoint presentations and talks.
- **Safe reopening of churches after lockdown**  
Sisters also helped with the safe reopening of the parish church after lockdown. This included attending meetings prior to reopening to discuss the risks involved and then stewarding at parish church services – ensuring all parishioners are registered as they arrive (to assist the government's Track and Trace), and that the correct social distance is maintained as they are seated or move around the church. The Sisters also help sanitize the pews afterwards.
- **Care of the Earth**  
Our Congregation, responding to the "Cry of the Earth and the Cry of the Poor", as Pope Francis has written about in his very important encyclical "Laudato Si", has made this a priority by appointing a special team to raise awareness on all matters related to the Care of the Earth, our Common Home as Pope Francis calls it, and our climate and ecological emergency.

**Missionary Sisters of St. Columban  
Charitable Trust  
Report of the Trustees (continued)  
For the year ended 31st December 2020**

One Sister is a member of this team and took advantage of the time of lockdown to do an online 'Laudato Si Animators Course' organised by the Global Catholic Climate Movement (GCCM) to train people in the teachings of the Catholic Church as regards care of God's creation. She has become involved with many groups and networks seeking to raise awareness and take action as regards care for the earth and climate and ecological issues. These groups include GCCM Laudato Si Animators UK, Catholics for Christian Climate Action and the Catholic Climate and Ecological Emergency Network.

- **In Northern Ireland** the Sisters arrived as the first lockdown began but did their best, given the circumstances, to reach out to the neighbours and the parishioners.
- **Safe opening of churches after lockdown**  
As soon as the church opened again, they very quickly got involved in the local parish beginning with helping with stewarding for Sunday services, allocating seats and sanitising the church afterwards.
- **Care of the elderly**  
They also befriended and supported the elderly through telephone conversions and, in some cases, provided cooked meals.
- **Parish website**  
One Sister contributes reflections and other content to the parish website which is much appreciated.
- **Online preparation for Baptism**  
One Sister conducted individual online preparation for adult baptisms.
- **Art work for Care of the Earth**  
Another Sister used her artistic skills to increase awareness of the beauty of the earth and our need to appreciate and care for it.

All Sisters in the Area pay attention to **human rights issues** and to issues that affect the human dignity of individuals or groups. They are aware of and support the promotion of issues related to justice, peace and the integrity of creation.



**The aims of the trustees in this area include:**

- Enabling and encouraging Sisters to find and carry out meaningful pastoral and social work, especially with those in need within the community, after noting the Sisters' ability, training and experience and their health for the tasks undertaken.
- Where possible, ensuring that Sisters are remunerated by way of a stipend, for the pastoral work they undertake.

**Volunteers:**

The Sisters advance the religious and charitable works of the charity. They receive no financial reward for this work. Some Sisters are also involved in the administration of the Congregation.

**Safeguarding:**

The trustees recognise the absolute necessity of ensuring the protection and safety of all those whom the members of the charity serve. This means that all but one Sister (who is in the process of registering) in Great Britain and Northern Ireland have obtained clearance from the relevant authorities: DBS (Disclosure and Barring Service - England & Wales), PVG (Protecting Vulnerable Groups - Scotland), Access NI (Northern Ireland) .

**Missionary Sisters of St. Columban  
Charitable Trust**  
**Report of the Trustees (continued)**  
**For the year ended 31st December 2020**

The National Catholic Safeguarding Commission and the Catholic Safeguarding Advisory Service have been replaced by the Catholic Safeguarding Standards Agency (England and Wales). It is hoped that this new agency will be fully operational by the end of June 2021. The Area leader and Safeguarding Lead have been attending the monthly online meetings organised by the Conference of Religious. The Sisters in the Area are kept informed about the content of these meetings. The Trustees have appointed Sr Anne Marie Smith as the trustee responsible for safeguarding.

**3. Support of missionary work and ministry: grants and donations**

Grants are decided on by the Congregational Leadership Team and the Congregational Treasurer. During 2020 as there was no active fundraising in the Area of Britain donation amounts decreased. Donations received that are designated for specific ministries in mission areas, are sent directly to our own Sisters for the specified needs in Myanmar, Pakistan, the Philippines and Mexico.

**Achievements and Performance**

**1. Care of the Members of the Congregation:**

The charity has and continues to assist in every way the members of the Congregation in their charitable and religious work. All the Sisters were enabled to find or continue to work happily as volunteers in their chosen ministry.

**2. Social and Pastoral Work**

Again this year our Sisters were active in many forms of social and pastoral work while making allowances and adapting because of the Corona virus restrictions. In this way we constantly reach out to society in general, benefitting many deserving people.

**3. Risk Management**

The trustees looked at the various risks as detailed in the Charity Commission guidelines, not all of which are applicable to our situation. We are aware of risks and have taken note of them, such as care of our property, regular house maintenance, and adequate house insurance.

**4. GDPR**

The trustees take their legal responsibility seriously and discussed the provisions that are required for the implementation of the 2018 GDPR. We have registered as a Data Controller with the ICO and the registration is up to date.

**Future Plans:**

The Charity's Trustees will continue with their present activities to meet the following objectives:

- To care for the Sisters and enable them to carry out their pastoral, social and caring ministries
- To comply with their duty to have due regard to public benefit guidance, as they have been doing
- To support the work of the Congregation in our overseas missions.

**Reserves Policy**

At 31st December 2020 the Trust had reserves of £565,433 of which £526,058 is committed to tangible assets. The remaining free reserves held by the Trust as at 31st December 2020 were £39,375. The Sisters do not believe it appropriate to hold free reserves beyond the level of regular community needs required for the operation of each of the houses. The current level of reserves represents approximately 3 months' regular expenditure estimated at which the trustees think is an appropriate level. Funding from the congregation takes into account the level of reserves held by the charity at any point.

Approved by the trustees and signed on their behalf by:



**Sr Ursula Scullane**  
Area Treasurer & Trustee

Date: 25/4/2021

**Missionary Sisters of St. Columban  
Charitable Trust  
Independent Examiner's Report  
For the year ended 31st December 2020**

I report to the trustees on my examination of the accounts of the Missionary Sisters of St Columban Charitable Trust for the year ended 31st December 2020.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act') and the Charities and Trustee Investment (Scotland) Act 2005 (the Acts) and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in accordance with Regulation 11 of the 2006 Accounts Regulations and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act and Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 or Regulation 8 of the 2006 Accounts Regulations other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Moore Kingston Smith LLP*

**Luke Holt**

(FCA, ICAEW)

**For and on behalf of Moore Kingston Smith LLP**

Chartered Accountants

Devonshire House  
60 Goswell Road  
London  
EC1M 7AD

Date: 29 April 2021

**Missionary Sisters of St. Columban  
Charitable Trust  
Statement of Financial Activities  
For the year ended 31st December 2020**

	Note	Unrestricted funds £	Total 2020 £	Total 2019 £
<b>Income from:</b>				
Donations and legacies	2	11,339	11,339	5,428
Charitable activities	3	89,225	89,225	48,324
<b>Total</b>		<u>100,564</u>	<u>100,564</u>	<u>53,752</u>
<b>Expenditure on:</b>				
Charitable activities	6	<u>88,562</u>	<u>88,562</u>	<u>92,687</u>
<b>Total</b>		<u>88,562</u>	<u>88,562</u>	<u>92,687</u>
<b>Net income/(expenditure)</b>		12,002	12,004	(38,933)
<b>Funds Brought Forward</b>		<u>553,431</u>	<u>553,431</u>	<u>592,364</u>
<b>Funds Carried Forward</b>	11	<u><u>565,433</u></u>	<u><u>565,435</u></u>	<u><u>553,431</u></u>

All activities derive from continuing operations.

All amounts for the current and preceding year were unrestricted.

The notes on pages 13 to 17 form part of these financial statements.

**Missionary Sisters of St. Columban  
Charitable Trust  
Balance Sheet  
For the year ended 31st December 2020**

	Note	2020 £	2020 £	2019 £	2019 £
<b>Tangible Fixed Assets</b>	8		526,058		527,738
<b>Current Assets</b>					
Prepayments		981		1,068	
Cash at bank and in hand		<u>42,334</u>		<u>28,505</u>	
		<u>43,315</u>		<u>29,573</u>	
<b>Creditors: Amounts falling due within one year</b>					
Accrued expenses		<u>(3,940)</u>		<u>(3,880)</u>	
		<u>(3,940)</u>		<u>(3,880)</u>	
<b>Net Current Assets</b>			39,375		25,693
<b>Total Assets less Current Liabilities</b>			<u><u>565,433</u></u>		<u><u>553,431</u></u>
Unrestricted Funds			<u>565,433</u>		<u>553,431</u>
<b>Total Funds</b>	10		<u><u>565,433</u></u>		<u><u>553,431</u></u>

The notes on pages 10 to 14 form part of these financial statements.

The financial statements were approved and authorised for issue by the trustees on and signed on its behalf by:

*Ursula Scullane* 25/4/2021  
Sister Ursula Scullane Trustee

**Missionary Sisters of St. Columban  
Charitable Trust  
Notes to the Accounts  
For the year ended 31st December 2020**

**1 Accounting Policies**

Your attention is drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2016.

The Trust is a Public Benefit Entity as defined by FRS 102.

**Basis of Accounting**

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

The principle accounting policies adopted in the preparation of the financial statements are set out below.

**Going Concern Basis**

The Trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The Trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charitable entity's forecasts and projections and have taken account of pressures on donation and investment income. After making enquiries the Trustees have concluded that there is a reasonable expectation that the charitable entity has adequate resources to continue in operational existence for the foreseeable future. When making this judgement the trustees have also considered the impact of COVID-19 on the charitable entity's finances, and the potential ongoing effect of COVID-19 in the future. The Trustees have concluded that this does not affect their expectation that the charitable entity is a going concern for the foreseeable future. The charitable entity therefore continues to adopt the going concern basis in preparing its financial statements. There are no material uncertainties regarding going concern at the date of these financial statements.

**Income**

Income is accounted for on a receivable basis and when the Trust is entitled to the funds, the amount can be reliably measured and it is probable.

**Expenditure**

Expenditure is included on an accruals basis and is directly attributed to functions. Support costs have been allocated to the activities which they support. Governance costs include those costs incurred in the governance of the charity and are primarily associated with constitutional compliance and statutory requirements.

**Missionary Sisters of St. Columban  
Charitable Trust  
Notes to the Accounts (continued)  
For the year ended 31st December 2020**

**1 Accounting Policies (continued)**

**Tangible fixed assets**

Assets costing more than £250 are capitalised in the accounts at their cost to the charity.

The charity has adopted a policy not to revalue its freehold properties and feels it is sufficient to disclose the property on a historical cost basis to give a true and fair view of its activities.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its expected useful life. The estimated life of motor vehicles and fixtures and fittings is considered to be five years, IT equipment three years and freehold buildings fifty years.

**Fund Accounting**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. Expenditure for those purposes is charged to those funds.

**Financial Instruments**

**Debtors and creditors**

Debtors and creditors receivable or payable within one year of the reporting date are carried at transaction price. Debtors and creditors that are receivable or payable in more than one year and not subject to a market rate of interest are measured at the present value of the expected future receipts or payment discounted at a market rate of interest.

Included within the financial statements are financial assets of £981 (2019: £1,068) and financial liabilities of £3,940 (2019: £3,880), measured at amortised cost.

**Critical accounting estimates and areas of judgement**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. There are no estimates that the Trustees consider would have a significant effect on the financial statements.

**Missionary Sisters of St. Columban  
Charitable Trust  
Notes to the Accounts (continued)  
For the year ended 31st December 2020**

<b>2 Donations</b>	<b>2020</b>	<b>2019</b>
	£	£
Mission donations	<u>11,339</u>	<u>5,428</u>
<b>3 Charitable Activities</b>	<b>2020</b>	<b>2019</b>
	£	£
Grants received	70,000	40,901
Retirement fund/Pensions	<u>19,225</u>	<u>7,423</u>
	<u>89,225</u>	<u>48,324</u>

**Missionary Sisters of St. Columban  
Charitable Trust**  
**Notes to the Accounts (continued)**  
**For the year ended 31st December 2020**

**5 Summary of Resources Expended**

	<b>Direct Community 2020 £</b>	<b>Direct Community 2019 £</b>	<b>Support Costs 2020 £</b>	<b>Support Costs 2019 £</b>
Area administration			2,000	5,075
Bank charges	5	-		
Books and magazines	2,269	1,061		
Chapel	410	407		
Charity contributions	3,576	4,548		
Clothing	1,924	1,932		
Fees			390	1,227
Food	17,281	13,077		
Furniture	2,977	1,815		
Household	5,092	1,780		
Insurance	1,804	1,507		
Repairs & maintenance	6,327	5,292		
Medical	2,501	1,376		
Personal needs	1,945	1,743		
Post, stationery & phone	4,706	4,345		
Recreation/vacation	1,004	4,178		
Rent	6,600	7,200		
Retreats/seminars	3,513	6,937		
Travel	2,356	3,672		
Utilities & council tax	8,216	8,956		
Assemblies			-	4,391
Legal & professional	1,139	1,159		
Governance costs (note 8)		-	2,940	2,879
	<u>73,645</u>	<u>70,984</u>	<u>5,330</u>	<u>13,572</u>

**6 Charitable activities**

	<b>2020 £</b>	<b>2019 £</b>
Direct community expenses (note 5)	73,645	70,984
Regional support costs (note 5)	5,330	13,572
Depreciation (note 9)	9,587	8,131
	<u>88,562</u>	<u>92,687</u>

**Missionary Sisters of St. Columban  
Charitable Trust  
Notes to the Accounts (continued)  
For the year ended 31st December 2020**

<b>7 Governance costs</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Independent examination	<u>2,940</u>	<u>2,879</u>
	<u><u>2,940</u></u>	<u><u>2,879</u></u>

<b>8 Tangible Fixed Assets</b>	<b>Freehold Land and buildings</b>	<b>Fixtures and Fittings</b>	<b>Motor Vehicles</b>	<b>Total</b>
<b>Cost</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
At 1st January 2020	616,490	21,898	-	638,388
Additions	-	507	7,400	7,907
Disposals	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31st December 2020	<u>616,490</u>	<u>22,405</u>	<u>7,400</u>	<u>646,295</u>
<b>Depreciation</b>				
At 1st January 2020	95,769	14,881	-	110,650
Charge for the year	6,165	2,065	1,357	9,587
Eliminated on disposal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31st December 2020	<u>101,934</u>	<u>16,946</u>	<u>1,357</u>	<u>120,237</u>
<b>Net Book Value</b>				
At 31st December 2020	<u><u>514,556</u></u>	<u><u>5,459</u></u>	<u><u>6,043</u></u>	<u><u>526,058</u></u>
At 31st December 2019	<u><u>520,721</u></u>	<u><u>7,017</u></u>	<u><u>-</u></u>	<u><u>527,738</u></u>

All the fixed assets are used for the purpose of the Trust.

**9 Trustees**

No Trustee received any remuneration or was reimbursed expenses incurred specifically for duties as a Trustee in this year or last, but Trustees are also members of the congregation and their living expenses are funded on terms equal to all other members of the congregation.

The Trustees are considered to be the Key Management Personnel of the Charity.

**10 Analysis of Net Assets between Funds**

	<b>Total 2020</b>	<b>Total 2019</b>
	<b>£</b>	<b>£</b>
Fixed assets	526,058	527,738
Current assets	43,315	29,573
Current liabilities	<u>(3,940)</u>	<u>(3,880)</u>
	<u><u>565,433</u></u>	<u><u>553,431</u></u>