

Titchfield Community Association

(Limited by Guarantee)

Company Registration 5372712

Charity Registration 1109062



Report of the Committee of Management and Financial Statements

For the Year Ended

31 January 2022

Titchfield Community Association
(Limited by Guarantee)

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Titchfield Community Association

(Limited by Guarantee)

COMPANY INFORMATION

Registered Name	Titchfield Community Association
Legal Status	Charitable Company Limited by Guarantee
Charity Registration	1109062
Company Registration	5372712
Registered Office	Mill Street, Titchfield, Fareham, Hampshire, PO14 4AB
Telephone	01329 842 933
Email	manager@titchfieldcommunitycentre.org.uk
Website	www.titchfieldcommunitycentre.org.uk

COMMITTEE OF MANAGEMENT / COMPANY MEMBERS

Role	Name (Sub-Committee Member)	Date Appointed
President (Hon)	Mr D J L Gibbs (3) (5)	[26/07/05]
Treasurer	Dr P F Mills (2) (3) (6)	[03/09/07]
Chairman	Mrs A D Whyntie (1) (2) (3) (4)	[31/03/14]
Vice-Chairman	Ms S Jones (1) (6)	[17/08/12]

Other Elected Members [Date of Appointment as Director] :

Mr N P Girdler (4)	[31/07/17]	Mr M J Pearce	[04/07/14]
Mrs S J Knight (6)	[09/02/10]	Mrs T A Short	[26/07/05]
Mr K Moore (6)	[15/06/11]	Mrs P A Steel (1)	[26/07/05]

The Committee of Management and Officers are appointed, or re-appointed, annually at the Association's Annual General Meeting (AGM), held in March, by means of a vote of Members of the Association.

The Association's various sub-committees are elected annually at the first Management Committee meeting following the AGM. The Association also has a wholly-owned subsidiary company, TCA Enterprises Ltd, of which it is one of the two Directors. Membership of the sub-committees and of the TCA Enterprises Ltd Management Committee are indicated above as follows:

(1) House Management Sub-Committee	(4) Insurance Review Sub-Committee
(2) Charges Sub-Committee	(5) Health & Safety Sub-Committee
(3) Policy Sub-Committee	(6) Members of TCA Enterprises Ltd Management Committee

Titchfield Community Association

(Limited by Guarantee)

EXTERNAL PROFESSIONAL BODIES

Holding Trustees	Official Custodian for Charities	
Bankers	The Co-operative Bank Olympic House 6 Olympic Court Salford M5 2QP	
Solicitors	Warner Goodman LLP Portland Chambers 66 West Street FAREHAM Hampshire PO16 OJR	
Independent Examiner	JANICE MATTHEWS LLP Menzies LLP Centrum House 36 Station Road Egham TW20 9LF	
Insurers	Brokers Club Insure Ltd Romero House 8 Airport West Lancaster Way Yeadon, Leeds LS19 7ZA	Insurers Ecclesiastical Insurance Group Beaufort House Brunswick Road Gloucester GL1 1JZ
Assisted By	Hampshire County Council Mottisfont Court High Street Winchester Hampshire SO23 8DZ	Fareham Borough Council Civic Offices Civic Way Fareham PO16 7AZ

Report of the Committee of Management

Year Ended 31 January 2022

The Committee of Management has pleasure in submitting its report and the financial statements of Titchfield Community Association (TCA or the Company) for the year ended 31st January 2022.

SECTION 1 - CONSTITUTION AND GOVERNING DOCUMENT

TCA is incorporated as a company limited by guarantee, not having a share capital, and is a charity registered under the Charities Act 2011.

The Memorandum and Articles of Association require that TCA be managed by a Committee of Management (Management Committee) the members of which are directors and managing trustees respectively within the meaning of the Companies Act 2006 and the Charities Act 2011. TCA's registration details, Company Members, Committee Officers and members, Sub-Committee members and professional advisers are detailed on pages iii and iv.

Committee Members are appointed or re-appointed each year at the Company's Annual General Meeting by ballot of TCA's patrons and members of Affiliated Groups. Patrons are individuals over 18 years of age who have paid the appropriate TCA subscription or have been awarded Life Membership for exceptional service to the Association. Each Affiliate Group has one representative and, as such, that person is eligible for Membership and to be elected to the Management Committee.

The Company is operated through a Board of Directors, the Officers (Chairman, Vice-Chairman and Treasurer) of which have regular contact with the Centre Manager who is a paid employee. The Board meets not less than quarterly. Minor and routine operating decisions are made by the Officers and reported on at the next Board meeting. Major operating decisions are made by a simple majority of a quorate Board. Fundamental operating and constitutional matters are decided by a simple majority of a quorate General Meeting.

SECTION 2 – ORGANISATION

The Management Committee comprises Honorary Officers and the following: representatives of Affiliated Groups; Trading Subsidiary Management Committee; Fareham Borough Council; and Patrons of the Association. While the Management Committee retains overall responsibility for the Association, it delegates certain aspects of its day-to-day management to five sub-committees and to paid employees. All sub-committees and the Centre Manager report to the Management Committee as shown in the following organisation chart. The Management Committee meets at least four times each year. All decisions are made by a simple majority at a quorate committee meeting.

The **House Management Sub-Committee** is responsible for exercising management control over the maintenance of buildings and contents and services relating to them.

The Association offers an occasional bar as part of its ancillary services. This facility is managed by the Association's wholly-owned subsidiary company, TCA Enterprises Ltd, of which the Association is one of the two Directors. The **TCA Enterprises Ltd Management Committee** is staffed from Members of the Association.

The **Policy Sub-Committee** is responsible for reviewing Association policy and ensuring that it is adequately recorded, listed and regularly reviewed. All revisions/additions to Association policy require authorisation by the Management Committee.

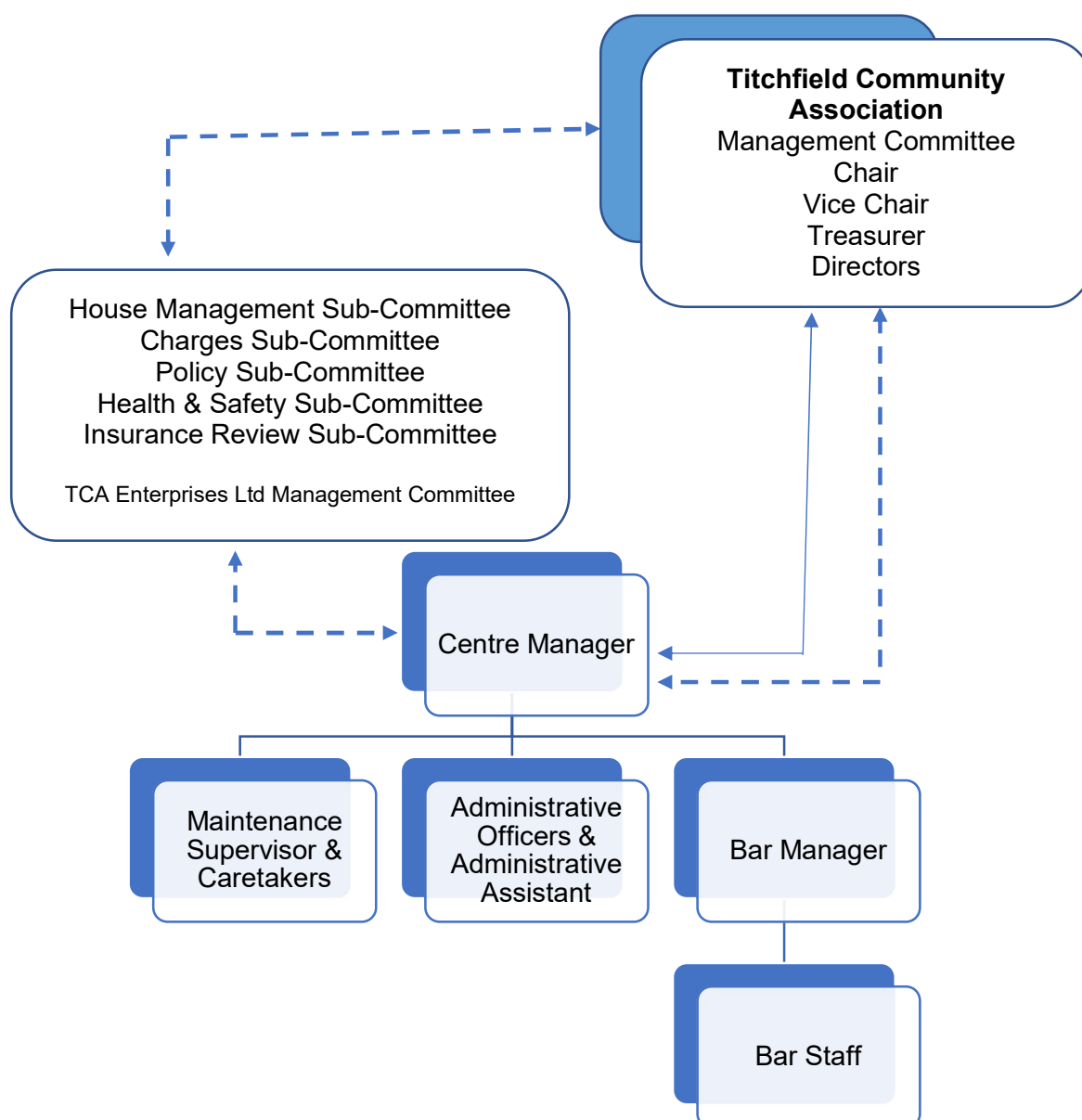
The **Charges Sub-Committee** is responsible for monitoring and evaluating the efficacy of the Association's charging policy. All revisions/additions to the Association's charging policy require authorisation by the Management Committee.

The **Insurance Review Sub-Committee** is responsible for ensuring the Association's employees, business, public liability and property are adequately protected by insurance.

The **Health & Safety Sub-Committee** is responsible for developing, reviewing, recording and implementing the Association's Health & Safety policy. It is also responsible for all aspects of risk assessment.

The Community Association benefits greatly from the efforts of the many **volunteers** whose services and support allow valuable funds to be used where most needed and hire rates to be set at levels affordable by all.

The Association employs one part-time Centre Manager, 2 part-time Administrative Officers, a part time Administrative Assistant, 2 part-time Caretakers, a Caretaker/Maintenance Supervisor, a part-time Bar Manager and a number of casual bar staff. The Centre Manager is employed to manage the Community Centre and to act as liaison between the various committees and the Management Committee. The Administrative Officers and Assistant, Caretakers and bar staff, report directly to the Centre Manager.



SECTION 3 – PRINCIPAL ACTIVITIES

The Company's principal activity is the maintenance and management of a Community Centre. It has a wholly-owned trading subsidiary which principally assumes responsibility for the 3 function bars on the Company's premises.

SECTION 4 – THE COMMITTEE OF MANAGEMENT

Membership of the Management Committee is as listed at page iii. Any changes to the Management Committee during the period covered by this report were as listed below:

Mrs T A Short resigned as a Director on 29 September 2021.

SECTION 5 – RESPONSIBILITIES OF THE COMMITTEE OF MANAGEMENT

The Management Committee is responsible for preparing the Annual Report of the company and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Management Committee to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Management Committee is required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charity SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Members of the Management Committee are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SECTION 6 – RELATED ORGANISATION

TCA Enterprises Ltd is the Company's wholly owned trading subsidiary (the Trading Company) that manages the bars activities on TCA's premises.

TCA is one of 2 shareholders and one of the two directors of the Trading Company. Charges for transactions between the two organisations are made at amounts that, in the opinion of the Management

Committee, equate to a fair market value. The Trading Company donates its corporation tax adjusted profits under the Gift Aid arrangements each year to the Company.

SECTION 7 – OBJECTS, POWERS AND POLICIES

OBJECTS

The objects for which the Charitable Company is established are:

- To promote the benefit of the inhabitants of Titchfield and district and that part of the Borough of Fareham, West of the A32 and Newgate Lane, together with the Electoral District of Curbridge without distinction of sex, sexual orientation, race or of political religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the objects of improving the conditions of life for the said inhabitants.
- To establish or secure the establishment of a Community Centre and to maintain and manage the same, or to co-operate with any local statutory authority in the maintenance and management of such a Centre, for activities promoted by the Company in furtherance of the above objects.
- To promote such other charitable purposes as may from time to time be determined and that in the attainment of the said objects the Company shall be non-party in politics and non-sectarian in religion.

POWERS

TCA is permitted, by its Memorandum and Articles of Association, to engage in any lawful activity as shall further its charitable objects and may invest money not immediately required for its objects in such investments, securities or property as it thinks fit.

POLICIES FOR FURTHERANCE OF OBJECTS

It is the policy of the Company to provide inexpensive facilities for all, further education classes and social and leisure activities for the benefit of the inhabitants of its area of benefit. The extensive facilities also permit the hire of rooms for private meetings or functions at very competitive prices.

The various rooms and facilities of the Community Centre are available for hire by any individual or organisation, subject to the Association's conditions of hire and completion of its hire agreement. Hire rates are set in accordance with the Association's Charging Policy, which is reviewed annually. Hire rates are also reviewed annually to ensure that the income generated is sufficient to meet all expenses incurred in providing the Community Centre, and to maintain a financial reserve against future uncertainties. The hire rates adopted for the year are listed at Appendix 1.

The major aspects of the Company's activities and policies are overseen by the Association's sub-committees, as listed previously. Regular sub-committees are governed by standing orders. These are reviewed annually by the Centre Manager and Chairman and as required by each sub-committee. All revisions to standing orders require the approval of the Management Committee.

Short-term sub-committees or working parties, formed for specific purposes, are governed by Terms of Reference approved by the Management Committee.

The Association's documented policy statements comprise: Charging Policy; Complaints Policy & Procedure; Document Control/Retention Policy; Equal Opportunities; Financial Controls; Financial Reserves; Health & Safety; Hire Agreement & Conditions of Hire; Major Contracts Review Policy; Oasis Youth Centre Safeguarding Policy for Young People; Policy for Enforcing No-Smoking Legislation; Children and Vulnerable Adults Safeguarding Policy; Policy for the Supply of Alcohol; Policy Implementation ~ Spot Checking; Policy Review Schedule; Standing Orders; Storage Policy; Training Policy; CCTV Policy and Wages Review Policy.

RESERVES

The Management Committee is mindful of the need to demonstrate sound operational and financial management and ensure that its activities are in keeping with current strategic objectives. The Community Association also recognises the need to secure the viability of the Association beyond the immediate future. To provide a reliable service over the longer term, it must be able to absorb setbacks and take advantage of change and opportunity. To provide for this, the Association has established and maintains a financial reserve against future uncertainties. The Association's policy is to have as target a reserve equal to at least six months running costs, together with the costs of redundancy, loans, funds held for user groups, and any similar liability. The Management Committee has set the reserve target at £95,000, net of loans, etcetera, for the year beginning 1 February 2022.

MANAGEMENT OF RISK

The Community Association is aware of its responsibility to effectively mitigate the major risks to which the Charitable Company is exposed and to ensure that its aims and objectives are not under threat. A review process exists and is regularly used to ensure that all significant risks are identified. The review covers governance, operational, financial and external risks and compliance with law and regulation. The system of continuous review is dealt with by a number of sub-committees, meeting on a regular basis, reporting back to the Management Committee. Where risks are identified the Management Committee seeks to take appropriate action and establish systems to mitigate the risks where necessary.

SECTION 8 - REVIEW OF ACTIVITIES AND DEVELOPMENTS

As we describe in Section 2, the Association's activities are managed by a number of sub-committees under the Management Committee. These, with support and guidance from the staff in the office, provide the powerhouse of the Association but particularly are the reason why this truly is a Community Association. The representation and contribution from a wide cross-section of Community Centre users demonstrate that we support a diverse range of activities in delivering a service sensitive to our users' needs. However, we do rely on participation and feedback from user groups to maintain this, and we are striving to encourage a greater participation in this to provide better management oversight of our operations.

The Committee is pleased to report that the Association has survived well from the pandemic, albeit the country was in and out of lockdown until 16 July 2021, which coincided with less activity at the Centre due to the summer holidays. Further restrictions were brought in in December 2021 following the spread of the Omicron variant of coronavirus.

Quite a period of adjustment has been required for some groups as their organisers and members have dropped off the radar, not least because they are getting older, or are squeezed for finances. Oaklands announced their closure as the main organisers can no longer 'cope' due to age and illness. Numbers for the longstanding evening Titchfield Bridge Club have dropped dramatically. TCA Promotions and TACT have not been able to hold events or their annual show respectively due to illness and restrictions. However, in better news, the Lunch Club celebrated 50 years in existence with a tea party for members and helpers on 25 August. Credit to Ken Moore for keeping it all together and to his many volunteers. Although some groups have folded, new ones have emerged to take their place and the Barleycorn, Main Hall and Garage are now very popular for family celebrations. The annual Art Show made a comeback in November 2021 and was a huge success and the Committee were again able to donate the tremendous sum of £6000 to the Association. Our thanks go to the Committee and to our staff who helped make the event go so smoothly.

Pauline Steel's Dances restarted and are flourishing, and as a result they raised £3161 for the Association.

The Hire Charges have been increased by 5% in line with inflation. The Centre still suffers with the problem of being an old building in regard to electrical, plumbing and defects, but this is being ably managed by our Manager and Maintenance/Caretaking team. The Barleycorn was renovated in Summer 2020 using grants of £9000 and local tradesmen and a new main boiler was installed using a grant of £10,000 from Veolia.

Further redecoration and room improvement projects are planned with a 3 year Project Plan and Business Plan in place. Overall, despite the many setbacks of the pandemic, the future still looks very bright for the Community Centre, its members and visitors. We look forward to increased usage, activities and members, and participation by the village.

SECTION 9 – REVIEW OF FINANCIAL POSITION AND TRANSACTIONS

The Management Committee considers the financial position of TCA to be satisfactory. The Association's net assets of £125,065, recorded at 31 January 2022, are adequate to meet its obligations and support its aspirations. TCA recorded a surplus of £13,376 in the year to 31 January 2022. This was a very good outcome, given the exceptional circumstances arising from the pandemic and the continuation of the refurbishment programme. The bars were closed for much of the year, with TCA Enterprises Limited recording a small loss of £982.

SECTION 10 – PEOPLE

Despite 2 bouts of Covid, our Manager, **Mary-Kate Smith**, has continued to work extremely hard to do all the things we require from her! She has been tremendously supported by our Administrative Officers, **Sue Keenan** and **Claire McGrath**, and our caretakers **Steve 'Soapy' Watson**, who is also Maintenance Supervisor, and **Rod Steel** and **Steve Schomberg**. Our Administrative Assistant, **Michelle Woodman**, has been absent with a major illness, but we are pleased to report that she is recovering well and will be back on reduced hours very soon. We are pleased to welcome **Helen Osborn** as our new Administrative and Bookings Assistant. We said goodbye to Caretakers **Rob Kay** and **Graham Eland** and we thank them for all their hard work and dedication. Rob leaves behind several legacies of artwork, including the mural in the Main Hall.

The Centre office activities vary considerably during the year and, as well as managing our front desk, user bookings and paying the bills. The office staff also act as first point of contact for Fareham Borough and Hampshire County Councils and, accordingly, all the necessary licensing and regulatory administration which appears to grow year on year. They have also had to cope with the additional duties imposed by the coronavirus restrictions, as have all the staff. My thanks go to the entire team.

The Chairman is supported by **Vice-Chair, Sandi Jones** and **Treasurer, Peter Mills**, and together we constitute the Executive of the Association. The Chairman wishes to record her thanks to Sandi and Peter for their support to her. **Sandi** and **The Chairman** chair the Promotions and House Management committees respectively, and my thanks go to **Julian Gibbs** for his work and guidance in the role as **President of the Association**.

We are most grateful for the support received from Fareham Borough and Hampshire County Councils and particularly to a number of the Borough Council's officers who have always been ready to provide immediate advice and help on request. These are often thanked in Management Meetings through **Cllr. Tiffany Harper**, our Borough Councillor representative, but an additional mention in the Annual Report is entirely appropriate.

Our Trustees continue to give their support, time and attention to the management and running of the Centre and sincere thanks are due to them. Our various sub-committees continue to ensure that the Association's business is smoothly managed.

Titchfield can rightly be proud of its Community Centre and Association, but it is the people who make it what it is and long may it continue.

SECTION 11 – PUBLIC BENEFIT

Having due regard for the Charity Commission's published guidance on Public Benefit, the Association's Management Committee considered the objects of the Association and assessed how well these were met in terms of Public Benefit. The Management Committee concluded that it fully met its responsibilities with regard to providing Public Benefit which could be demonstrated as follows.

One of the primary objectives of the Association is to establish and maintain a Community Centre for the benefit of the local community. To this end, the Association leases two large buildings from Fareham Borough Council. The buildings comprise 11 individual rooms and communal service areas all of which are maintained by the Community Association in good order. These rooms are available for use by any member of the public as individuals, or as groups. And while it is necessary to charge for these rooms in order to raise sufficient funds to maintain the Community Centre, the Association ensures that all rooms are available at the lowest possible hourly rates; rooms are available from £5.30 per hour and are therefore accessible to all, regardless of personal financial circumstances. In certain instances, the Management Committee waives all fees. Some groups are granted discounts of up to 80%, where the Management Committee consider the objectives of the group are in accordance with those of the Association and where hire fees at the normal rate could leave the group disadvantaged. Examples of such groups are the Titchfield Lunch Club, who provide a weekly lunch for the elderly, the Friends of Oaklands, who provide a weekly club for those suffering with enduring mental illness, the local Scout groups and the Oasis youth group established as a result of local action groups working with the police to help give local young people a focus.

The main objective of the Association is to promote the benefit of the local inhabitants, and to improve their conditions of life, by associating them with the local authorities and other organisations to advance education and provide facilities in the interest of social welfare for recreation and leisure-time occupation. It can be seen from Appendix 2 that the programme offered by the Association is comprehensive and varied and fully meets this objective. Many of the groups have been meeting at the Community Centre for a great number of years demonstrating that there is an ongoing need for the services they provide. And although no reports are provided at Appendix 2, both the local authority, local training groups and the NHS regularly use the facilities for public consultations and other public services. It is estimated that over 3,000 people attend the Community Centre each week, including 48 regular groups.



A D Whyntie

Chairman

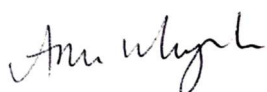
22 March 2022

ACCOUNTS

For the Year to 31 January 2022

FINANCES

The following financial statements show the current state of the Association's finances which the Committee of Management considers to be sound.



A D Whyntie

Chairman

Date: 22 March 2022



P F Mills

Treasurer

Date: 22 March 2022

TITCHFIELD COMMUNITY CENTRE (Limited by Guarantee)

INCOME AND EXPENDITURE ACCOUNT INCORPORATING A STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JANUARY 2022

		2022	2021
<u>Unrestricted Funds</u>			
	Notes	£	£
Income from:			
Donations and Services	7	84,320	91,677
Charitable activities			
Hiring of facilities		101,485	64,005
Members' subscriptions		-	417
Other trading activities			
Commercial trading operations:			
TCA Enterprises Limited	8		
Gift aid donation		-	-
Investments			
Bank interest		87	245
Total		<u>185,892</u>	<u>156,344</u>
Expenditure on:			
Charitable activities			
Operation of a community centre:			
Rent of premises		3,630	3,630
Electricity		6,575	5,702
Gas		3,652	2,747
Water		4,089	2,310
Refuse disposal		425	524
Insurances and security		3,962	3,113
Caretaking and cleaning		42,871	38,321
Staff salaries and pensions		51,467	54,101
Maintenance and refurbishment		24,665	22,869
Maintenance of flat		1,669	1,926
VAT non-recoverable		5,930	3,949
Depreciation		1,716	981
Stationery, printing and publicity		752	907
Telephone		1,130	993
Licences and subscriptions		804	54
Advertising		568	110
Support costs	9	18,611	18,735
Total		<u>172,516</u>	<u>160,972</u>
Net income/(expenditure) / Net movement in funds		13,376	(4,628)
Reconciliation of funds:			
Total funds brought forward		111,689	116,317
Total funds carried forward		<u>125,065</u>	<u>111,689</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

TITCHFIELD COMMUNITY CENTRE (Limited by Guarantee)

BALANCE SHEET AS AT 31 JANUARY 2022

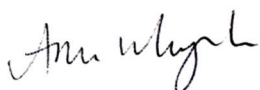
		2022		2021	
	Notes	£	£	£	£
Fixed assets:					
Tangible fixed assets	3		4,246		4,041
Investment in subsidiary	3		<u>1</u>		<u>1</u>
			4,247		4,042
Current assets:					
Debtors	4	9,522		8,071	
Cash at bank					
- Deposit accounts		121,568		118,666	
- Current accounts		9,149		3,514	
Cash in hand		<u>1,350</u>		<u>1,350</u>	
		141,589		131,601	
Creditors: Amounts falling due within one year	5	<u>(20,771)</u>		<u>(23,954)</u>	
			120,818		107,647
Total net assets			<u>125,065</u>		<u>111,689</u>
The funds of the charity:					
Unrestricted funds	6		<u>125,065</u>		<u>111,689</u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ('the Act') and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

These financial statements were approved and authorised by the members of the committee and were signed on its behalf by:



Mrs A D Whyntie

Chairman

Company Registration Number 5372712

Date: 22 March 2022

TITCHFIELD COMMUNITY CENTRE (Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

Titchfield Community Association is a public benefit entity, and company limited by guarantee, incorporated and domiciled in the United Kingdom.

Note 1 LEGAL STATUS AND OBJECTIVES OF TITCHFIELD COMMUNITY ASSOCIATION

Titchfield Community Association (TCA) is a company limited by guarantee and not having a share capital. It is run by a Committee of Management (the Committee), the members of which are directors and charity trustees respectively within the meaning of the Companies Act 2006 and the Charities Act 2011. Its members are the members of the Committee who have consented to act as company directors and have not resigned or been retired by rotation.

The objects of TCA are to encourage and provide facilities for promoting social welfare and recreation for the inhabitants of Titchfield and its area of benefit principally through the maintenance and management of a community centre.

Individual users of the Centre's facilities are known as patrons. Patrons are required to pay an annual subscription and are entitled to attend and vote at general meetings.

Note 2 ACCOUNTING POLICIES

(a) Accounting policies and standards

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), the Companies Act 2006 and the Charities Act 2011.

Titchfield Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

(b) Basis of financial statements

The comparative figures cover the period from 1 February 2020 to 31 January 2021.

The financial statements of Titchfield Community Association include the assets and liabilities under the control of the Committee.

The accounting records of Affiliated Groups renting rooms or facilities at the community centre are not included in the financial statements.

(c) Income

The turnover shown in the Income and Expenditure account represents amounts receivable for goods and services provided during the year in the normal course of business, net of trade discounts, VAT and other sales and related taxes. All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

(d) Financial instruments

The Association only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

Note 2 ACCOUNTING POLICIES (cont.)

(e) Tangible fixed assets and depreciation

Individual fixed assets costing £1,000 or more are capitalised at cost. Tangible fixed assets, comprising fixtures, fittings and equipment, are depreciated over their useful economic lives to the Association using the following straight line rates:

Fittings	15% p.a.
Furniture, computers and equipment	25% p.a.
Minor electrical equipment	50% p.a.

(f) Value added tax

The Association is considered to be subject to the effect of VAT partial exemption and input tax is restricted as required.

(g) Taxation

TCA is a registered charity and, in the opinion of the Committee, is exempt from Corporation Tax on surpluses on financial activities in accordance with section 505 of the Income and Corporation Taxes Act 1988 and section 256 of the Taxation of Chargeable Gains Act 1992.

(h) Designated funds

Designated funds are created by internal decision of the Committee for setting aside the Association's unrestricted resources for particular purposes.

(i) Group accounts

In the opinion of the directors, the company and its subsidiary undertakings comprise a small group. The company has, therefore, taken advantage of the exemption provided by Section 398 of the Companies Act 2006 not to prepare group accounts.

(j) Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Depreciation and Residual Values

The Directors have reviewed the asset lives and associated residual values of all fixed asset classes and have concluded that asset lives and residual values are appropriate.

(k) Going concern

The Government's response to the Covid-19 global pandemic for the business environment has been rapid and wide ranging. Despite this, the Trustees still consider there to be sufficient resources for the Association to continue to as a going concern for at least 12 months from the date these accounts are authorised for approval. For this reason, the Trustees continue to adopt the going concern basis of accounting in preparing these annual financial statements.

At 31 January 2022, the reserves of the Charity amounted to £125,065. The Trustees will continue to review their position regarding the level of reserves in the forthcoming year, and it is an on-going part of their strategic plan to ensure that there is a high level of reserves in case of unforeseen circumstances relating to the

(l) Investment income

Investment income is recognised on a receivable basis.

(m) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

(n) Support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These costs have been allocated to expenditure on charitable activities.

(o) Cash at bank and in hand

Cash at bank and in hand comprises cash and short term highly liquid investments with a short maturity of three months or less.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

Note 3 FIXED ASSETS

(a) Tangible fixed assets	2022	2021
	£	£
Cost brought forward at 1 February 2021	94,349	92,696
Additions	1,931	1,653
At 31 January 2022	<u>96,280</u>	<u>94,349</u>
Depreciation brought forward at 1 February 2021	90,318	89,337
Charge for year	1,716	981
At 31 January 2022	<u>92,034</u>	<u>90,318</u>
Net book value at 31 January 2022	<u>4,246</u>	<u>4,041</u>
Net book value at 31 January 2021	<u>4,041</u>	<u>3,359</u>

(b) Investment in subsidiary

The Company has a wholly owned subsidiary TCA Enterprises Limited incorporated in England and Wales, registration number 05452271.

	2022	2021
	£	£
Fixed asset investment (One ordinary share of £1)	<u>1</u>	<u>1</u>

Note 4 DEBTORS

	2022	2021
	£	£
Trade debtors	987	10
Amount owed by subsidiary undertaking	6,079	5,614
Prepayments	<u>2,456</u>	<u>2,447</u>
	<u>9,522</u>	<u>8,071</u>

Note 5 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Amounts received in advance from customers	8,134	6,560
Oasis Youth Club	4,431	10,808
Other creditors	4,962	3,288
Accruals	<u>3,244</u>	<u>3,298</u>
	<u>20,771</u>	<u>23,954</u>

Note 6 UNRESTRICTED FUNDS

	General Funds	Designated Funds	Total Funds
	£	£	£
Balance at 1 February 2021	109,902	1,787	111,689
Incoming resources	185,892	-	185,892
Outgoing resources	(172,516)	-	(172,516)
Balance at 31 January 2022	<u>123,278</u>	<u>1,787</u>	<u>125,065</u>

Analysis of net assets between funds:

	General Funds	Designated Funds	Total Funds
	£	£	£
Fixed assets	4,246	-	4,246
Fixed asset investment	1	-	1
Net current assets	<u>119,031</u>	<u>1,787</u>	<u>120,818</u>
	<u>123,278</u>	<u>1,787</u>	<u>125,065</u>

A designated fund has been established for refurbishment works at the Centre.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2022**

Note 7 VOLUNTARY AND SERVICE INCOME

	2022	2021
	£	£
Donations from Tea Dances	1,882	836
Donation from Come Dancing	1,280	-
Art show	5,995	264
TACT	-	2,478
Veolia Grant	11,000	-
Legacy from Sepha Wood	5,000	-
Furlough Grants	23,686	22,157
Government Grants	33,611	54,526
FBC & HCC Grants	-	8,953
Donations from Hirers	320	908
Services	1,005	1,114
Sundries	541	441
	84,320	91,677

Note 8 INCOME FROM COMMERCIAL TRADING OPERATIONS

TCA Enterprises Limited operates the trading activities of the Company. A summary of its trading activities is shown below.

Profit and loss account	2022	2021
	£	£
Turnover	6,475	2,686
Cost of sales	(2,670)	(1,301)
Gross profit	3,805	1,385
Administrative expenses	(4,787)	(3,380)
Operating profit	(982)	(1,995)
Gift Aid Donation to Titchfield Community Association	-	-
Net profit before tax	(982)	(1,995)

Note 9 SUPPORT COSTS

	2022	2021
	£	£
<i>Operation of the community centre</i>		
Independent examiners' fees	1,684	1,848
Peninsula Consultancy	1,467	1,381
Legal fees/Website	26	13
Salary cost	10,000	9,500
Computer consumables, renewals and software	1,526	1,433
Coffee Machine	1,852	897
Miscellaneous	2,056	3,663
	18,611	18,735

Note 10 EMPLOYEE COSTS

	2022	2021
	£	£
Salaries	60,558	62,884
Wages	25,082	26,000
Social security	111	798
	85,751	89,682

No employee received emoluments of more than £50,000 per annum.

The average number of employees during the year is as follows:

	2022	2021
Management and Administration	11	11
Other	2	1
	13	12

No members of the Committee, nor any person connected with them, has received or is due to receive any remuneration or reimbursement of expenses for the year, either directly or indirectly from the Charity's funds.

TITCHFIELD COMMUNITY CENTRE (Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

Note 11 OPERATING LEASES

At the end of the financial year the Company had future minimum lease payments under non-cancellable operating leases as follows:

	Land & Buildings	Other	Total
	£	£	£
Amounts due within one year	<u>4,800</u>	<u>-</u>	<u>4,800</u>

The Community Centre is a leasehold property on a 30 year lease from Fareham Borough Council. The current lease was renewed on 1 April 1991 for a further term of 30 years. The annual rent is reviewed every 5 years. The lease is being renegotiated. In the event of the Company winding up, the rental commitment is limited to the extent of the Company's net assets at that time.

Note 12 RELATED PARTY TRANSACTIONS

At 31 January 2022, TCA Enterprises Limited owed Titchfield Community Association £6,079 (2021 - £5,614).

Since TCA Enterprises Limited has no bank account, all the transactions of the subsidiary are recorded by the Company as agent for TCA Enterprises Limited.

Note 13 CONTINGENT LIABILITY

Under a VAT group registration arrangement, the Association is contingently responsible for the VAT liability of TCA Enterprises Limited in the event of non-payment. TCA Enterprises Limited is similarly liable for VAT payable by the Association.

TITCHFIELD COMMUNITY CENTRE (Limited by Guarantee)

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

REPORT TO THE MEMBERS OF TITCHFIELD COMMUNITY ASSOCIATION ON THE ACCOUNTS FOR THE YEAR ENDED 31 JANUARY 2022

I report to the Trustees on my examination of the accounts of Titchfield Community Association ('the Association') for the year ended 31 January 2022.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity trustees as a body, for my work or this report.

Janice Matthews FCA

Independent examiner

MENZIES LLP

Chartered Accountants

11-Apr-2022

Dated

DocuSigned by:

Janice Matthews

634F24DE92A4471...

Centrum House
36 Station Road
Egham
TW20 9LF

APPENDIX 1

HIRE CHARGES FOR THE YEAR ENDED 31 JANUARY 2022

Standard Hire Rates

ACCOMMODATION		MON to FRI		SAT		SUN		
		Min	£ per hr	Min	£ per hr		£ per hr	
HALL SUITE		3	£35.00	6	£ 35.50	6	£ 36.50	
MILL or GARAGE SUITE		3	£29.00	6	£ 29.50	6	£ 31.50	BAR £60 (4 hrs)
		MON to FRI		SAT		SUN		
		Min	9am - 6pm	6-12pm	Min	Fm 1pm	Min	
		Hrs	£ per hr	£ per hr	Hrs	£ per hr	Hrs	
HAVEN & BARLEYCORN GARAGE & MAIN HALL	- 50	2	£18.25	£22.40	3*	£22.50	3*	£26.00
	51 - 100	2	£20.30	£27.50	3*	£28.00	3*	£30.00
	101 - 150	2	£24.35	£32.10				
	151 plus	2	£28.90	£38.25				
								Weekend single room hire till 6 pm
								Christening - £25.50 per hour Wake - £20 per hour Bar + £60
DOREEN & OASIS		2	£7.55	£9.55	Hire rates did not increase this year due to Covid-19 pandemic			
MEON, MALT, SCOUT, CM, DELME		2	£12.85	£18.25				

Regular Hire Rates

ACCOMMODATION		MON to FRI		SAT		SUN		
		Min	£ per hr	Min	£ per hr		£ per hr	
HALL SUITE		3	29.50	6	£ 30.50	6	£ 31.50	
MILL or GARAGE SUITE		3	24.50	6	£ 25.50	6	£ 26.50	BAR £60 (4 hrs)
		MON to FRI		SAT		SUN		
		Min	9am - 6pm	6-12pm	Min	Fm 1pm	Min	
		Hrs	£ per hr	£ per hr	Hrs	£ per hr	Hrs	
HAVEN & BARLEYCORN GARAGE & MAIN HALL	-50	2	£ 14.85	£ 19.00	3	£ 22.50	3	£ 26.00
	51 -100	2	£ 16.90	£ 23.15	3	£ 28.00	3	£ 30.00
	101 - 150	2	£ 19.95	£ 26.70				
	151 plus	2	£ 24.00	£ 31.30				
								Weekend single room hire till 6 pm
DOREEN & OASIS		2	£ 6.40	£ 7.65				Corkage Per Adult £1
MEON, MALT, SCOUT, CTTEE, DELME		2	£ 10.60	£ 14.95				

Affiliated Hire Rates

ACCOMMODATION		MON to FRI		SAT		SUN		
		Min	£ per hr	Min	£ per hr		£ per hr	
ANY SUITE		3	24.50	3	£ 25.50	3	£ 26.50	
								BAR £60 (4 hrs)
		MON to FRI		SAT		SUN		
		Min	9am - 6pm	6-12pm	Min	Fm 1pm	Min	
		Hrs	£ per hr	£ per hr	Hrs	£ per hr	Hrs	
HAVEN & BARLEYCORN GARAGE & MAIN HALL	- 50	2	£ 11.60	£ 15.10	3*	£ 22.50	3	£ 26.00
	51 - 100	2	£ 13.75	£ 18.05	3*	£ 28.00	3	£ 30.00
	101 - 150	2	£ 15.90	£ 21.10				
	151 plus	2	£ 18.95	£ 25.20				
								Weekend single room hire till 6 pm
								Corkage Per Adult £1
DOREEN & OASIS		2	£ 5.30	£ 6.50				
MEON, MALT, SCOUT, CTTEE, DELME		2	£ 8.45	£ 11.75				

APPENDIX 2

GROUP REPORTS

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1ST TITCHFIELD SEA SCOUTS

No. in group	51	No. of meetings (in a normal year)	40
Objectives	We are a group offering membership of The Scout Association in the UK. Our members are aged 6 to 10 years. As members of the TSA we follow their National Programme to Young People enabling them to learn “skills for life”, through adventurous activities and badge work.		
Review of 2021	One of our Beavers recently achieved their Bronze Chief Scouts Award which is only awarded to those young people who have completed quite extensive badge work including achieving something which they find personally difficult to do. This is called “The Personal Challenge Badge”. As a group I am proud of the fact that we managed to keep running throughout the pandemic.		
Plan for 2022	To continue to grow our membership and have more young people complete the highest level awards. Also to continue to participate in our outdoor programme which includes: sailing, camping, climbing, canoeing and kayaking.		

83 PILATES

No. in group	5 to 12	No. of meetings (in a normal year)	Weekly (excl summer holidays and Christmas)
Objectives	These Pilates sessions are aimed at strengthening the body with emphasis on core strength to improve general fitness and wellbeing. It can help increase overall flexibility, strength and balance and increase range of motion through the joints.		
Review of 2021	The class numbers have increased from 7 overall to 11 overall. We are a friendly group encouraging a welcoming atmosphere.		
Plan for 2022	We aim to increase our membership to a 20 people each week.		

BRITISH OKINAWAN KARATE BUGEIKAI (BOKB)

This group has discontinued

CJ DANCING

No. in group	20-40	No. of meetings (in a normal year)	Approx. 80
Objectives	To teach Ballroom and Latin American dancing to children and adults in a friendly and social environment within the local community.		
Review of 2021	The group have held two Medal Tests with a 100% pass rate and 85% of the group results being graded with Honours. The group have also held several Social Dances this year and 3 major dance competitions across the UK.		
Plan for 2022	To keep increasing the interest and numbers of people in Ballroom Dancing.		

COME DANCING

No. in group	50-70	No. of meetings (in a normal year)	13
Objectives	To raise money for the Community Centre and give people a good Saturday night with live music. Linked with Tea Dance group		
Review of 2021	Once the restrictions were lifted, we were delighted to be able to meet up again at the Community Centre.		
Plan for 2022	To continue holding our normal Saturday evening dances and have fun doing so.		

COTTON ON SEWING WORKSHOPS

No. in group	12	No. of meetings (in a normal year)	1 per week for 48 weeks of the year
Objectives	Bring along your sewing projects and sewing machine and receive guidance throughout and improve your sewing skills at the same time. Encouraging members to not just sew all the projects but to go further develop their skills and make sustainable choices. Also trying to develop a community group and to start to do some charity work to benefit the local area and further afield.		
Review of 2021	Due to coronavirus, the group wasn't able to meet again face to face until middle of May (although we kept in touch on the Facebook group). The group then returned pretty much a normal (albeit with strict guidelines in place) and my regular members continued to attend and some new ones joined.		
Plan for 2022	To carry on with the group as we are. We have all had many ups and downs and we all look forward to a Wednesday evenings where we can learn new sewing skills but also catch up with friends which in itself has been brilliant for our mental health. Fingers crossed we can live with the virus without it causing more restrictions. Maybe the sustainability event will be able to be organised too. I can feel a Mending Workshop coming on!		

CREATION STATION

No. in group	Up to 10 children with at least one adult	No. of meetings (in a normal year)	Approx 36
Objectives	To help children to develop their creativity skills by using their imagination and a wide range of art resources.		
Review of 2021	2021 started with a lockdown so we were unable to launch the class in January as planned. However, we did then launch after Easter and the class has been well received building up to approximately 10 children in each session, with most of these as ongoing bookings.		
Plan for 2022	During 2022 I would like to consistently have 10 children in the class each week and look into whether this could be expanded further once social distancing is no longer a consideration.		

CROCHET CLUB

This group has discontinued

DEBUT DANCE ACADEMY

No. in group	25 to 50	No. of meetings (in a normal year)	Approx 80 per year
Objectives	To teach dance and drama to children within the local community.		
Review of 2021	Since September 2021 we have launched Debut Dance Academy and welcomed many children into our classes. Our school continues to grow weekly and we have been able to add more classes to our weekly timetable.		
Plan for 2022	We hope to continue to grow as a school, offer West End Workshops during school holidays and perform our first Summer Showcase!		

DETERMINED TO SUCCEED

This group has discontinued

EXPRESS DANCE SCHOOL

No. in group	65 children 3 teachers	No. of meetings (in a normal year)	150 (3 evenings a week)
Objectives	<ul style="list-style-type: none"> • Teach dance classes for all abilities in different styles • Fun sport 		
Review of 2021	<ul style="list-style-type: none"> • Performances including Fareham Light Switch On • Lots of 1st places at competitions around the South Coast, including individual and teams 		
Plan for 2022	<ul style="list-style-type: none"> • Continue to attend competitions • More performances planned for 2022 		

FAREHAM AND DISTRICT BEEKEEPERS ASSOCIATION BEGINNERS COURSE

No. in group	24 plus 4 tutors	No. of meetings (in a normal year)	6
Objectives	To offer to the public an 'Introduction to Bees and Beekeeping' course. The course is based on the British Beekeepers' Association (BBKA) Basic Assessment syllabus. The course comprises 10 sessions: 6 classroom evening sessions at Titchfield Community Centre and 4 practical daytime sessions at Manor Farm Country Park, where FDBKA have a training apiary.		
Review of 2021	Last year we moved to Zoom sessions rather than in class sessions with half the group (12) postponing to 2022. Those who did participate most followed through to the practicals held at the training Apiary which by the very nature is outside so meetings could be held.		

This year the course has been significantly over subscribed due to a resurgence in people looking to help bees and the lack of courses from 2021.

Plan for 2022 Return to normal practices and beekeeping. Follow the course in class for the six sessions then move onto the outdoor meetings in spring.

FAREHAM FLOWER CLUB

IMPROVERS

No. in group	8	No. of meetings (in a normal year)	1
Objectives To improve the skills of flower arranging and complete in competitions and festivals			
Review of 2021 Due to Covid 19 we were unable to participate in competitions as they were all cancelled. But some of the members did participate at the Winchester Flower Festival in September.			
Plan for 2022 The plan is to improve all the skills in new methods of flower arranging using better environmentally sustainable mechanics and locally grown flowers.			

BEGINNERS

No. in group	10	No. of meetings (in a normal year)	6 due to Covid-19
Objectives to teach environmentally friendly basic flower arranging to a new group of students. It is hoped that they become members of Fareham Flower Club and go on to an improvers class.			
Review of 2021 Classes continued as much as possible allowing for Covid-19 restrictions.			
Plan for 2022 It is hoped that another group will be able to start later in the year.			

FAREHAM AND GOSPORT HOME EDUCATION GROUP

No. in group	100 regular plus exam candidates	No. of meetings (in a normal year)	Regular 170 per year, plus exams
Objectives The aim of the Group is to provide educational opportunities and support for children and young adults, and to support parents of families who are educating their children at home. The objectives of the Group are: <ul style="list-style-type: none"> • To encourage home educated children and young people to participate in a wide range of activities appropriate to their age and stage of development • To assist parents in the education of children and young people 			
Review of 2021 To promote the welfare and safety of young people at all times. Working together to ensure that strict government safety rules were observed, under the Department of Education's guidance that education was allowed to continue at such venues TCA enabled us to begin operating in person, both classes and exams from April 2021. This has enabled us to continue supporting students learning and taking of exams.			

TCA are incredibly supportive of our group and appreciate fully the importance of the work we do enabling youngsters to learn and to take their exams.

Plan for 2022 We hope to continue to provide lessons and exams to our students, supporting them in their education with the continued support and co-operation of the TCA.

FAREHAM VANNES TWINNING ASSOCIATION - FRENCH CONVERSATION

No. in group	15	No. of meetings (in a normal year)	22
Objectives	To facilitate confidence in speaking French, foster an interest in France and encourage participation in Twinning visits with Vannes.		
Review of 2021	During 2021 the Group met twice a month via Zoom, whilst the Community Centre was closed due to Covid restrictions. In September we finally met again face to face, in members' gardens. Our meetings resumed at the Centre in October 2021, with the option for members to participate by Zoom. Throughout the year the Group have enjoyed discussions in French on a wide variety of topics, helping us to sustain our enthusiasm for France and the Twinning with Vannes in such challenging times.		
Plan for 2022	The Group plans to continue meeting twice a month at the Community Centre, in tandem with a Zoom meeting. We have a programme of topics for discussion up to August, to fuel our enthusiasm for France, in particular Vannes, and to help us improve our knowledge and enjoyment of the French language.		

FLEXERCISE

No. in group	18-20	No. of meetings (in a normal year)	
Objectives	To provide a friendly and progressive fitness class that improves the mobility, confidence and wellbeing of local people.		
Review of 2021	Successfully returned to face-to-face classes and welcome new members. In January 2022 the hire was expanded from 1½ to 2 hours to offer an extended session for participants ready to progress. This has been well attended and is a very positive addition.		
Plan for 2022	To continue developing routines that challenge and inspire members, and to increase the number of people attending and benefiting from the classes.		

HATHA YOGA

This group has discontinued

INSPIRING INKIN' STAMP & CHAT

No. in group	15-20	No. of meetings (in a normal year)	12
Objectives	To have a fun morning making 3 stylish all occasion greetings cards and learn a stamping technique using Stampin' Up! products. We craft, share, laugh and learn from one another. We meet on the first Friday morning of every month between 10am and noon. No previous experience is necessary. All materials are provided, except glue. Booking is essential.		
Review of 2021	We have been crafting online throughout the lockdowns and have kept in touch.		
Plan for 2022	The group didn't restart until September 2021 and numbers so far have been low. With the Spring coming and relaxing of restrictions hopefully the group will blossom once again. We hope to welcome new and old members to the group where we can once again Stamp & Chat with a cuppa!		

JIGSAW PRE-SCHOOL

No. in group	5 staff 26 registered children	No. of meetings (in a normal year)	Monday – Friday, term time only, 9am – 3pm
Objectives	To provide the local community with a childcare service in a friendly environment that is safe, secure, welcoming, caring, stimulating and affordable. <ul style="list-style-type: none"> • To enhance the development and education of children through play, whilst promoting self-confidence and self-esteem. • To treat every child and parent/carer as an individual and provide a service that ensures equality, diversity, and a sense of value. To work in partnership with parents/carers and offer a flexibility which offers each family's individual needs to be met. 		
Review of 2021	We are still working successfully through the pandemic and have maintained a safe, secure, nurturing environment for the children.		
Plan for 2022	Our plan for the year is to continue registering new children to the preschool whilst offering safe childcare and education.		

JIVEASY

No. in group	40 to 120	No. of meetings (in a normal year)	50 + 11
Objectives	Jiveasy is a dance company teaching Modern Jive (also known as Leroc) - an easy to learn, fun, social dance. We use the fabulous Main Hall at Titchfield every Tuesday evening, and Fridays once a month for social dances which are very popular with both our pupils and travelling dancers from elsewhere. Our aim is to offer social partner dancing in a safe environment to familiar upbeat music from the last 40 years or so that you would regularly hear on the radio.		
Review of 2021	We managed to reopen our Friday evening Dances from August 2021 with strict NHS Covid Pass requirements and lateral flow tests taken on the day, to try to keep our dancers as safe as possible. We now run weekly Class nights every Tuesday in the main hall teaching beginner and intermediate classes followed by social dancing, in addition to our monthly dances.		

Plan for 2022 To build numbers for our weekly class nights and encourage more locals to take up dancing – a great way to socialise, keep fit and have fun! www.jiveeasy.com for more info.

LADIES BADMINTON

No. in group 11 **No. of meetings (in a normal year)** 48

Objectives Keep active and socialise. Coffee and a chat, and a bit of exercise, and of course fun.

Review of 2021 After a lock down start, until 17th May we managed to keep going all through the summer and stopped just before Christmas. This was helped by a meet up with the majority of us at the same time each week, during the lock down. Each vaccination was celebrated. One of our group did not return, which was sad, but thanks to Facebook we managed to recruit two lovely new ladies, who have all made us think a bit more about our game!

Plan for 2022 To keep going, improve our game and keep having fun. New members always welcome.

LEAGUE OF FRIENDS OF OAKLANDS

This group has discontinued

OASIS YOUTH CENTRE

No. in group 40 **No. of meetings (in a normal year)** 100 (2 meeting per week excepting Christmas and the New Year)

Objectives To provide a safe and supportive environment for young people aged 10 to 18 years, promoting opportunities for learning and development.

Review of 2021 After more than a year of closure due to Covid, Oasis at last reopened in April 2021. Some Covid constraints remained in place for several months, but the Club is now back to full operation, offering a range of creative activities for its young people. The Oasis room has been reorganised and completely redecorated during the year, with members actively involved both in the planning and the implementation. (Six young people have earned an AQA in introduction to painting and decorating.) Oasis members are actively participating (leading) in the Titchfield Greening Project.

Plan for 2022 Oasis plans to increase its membership during the year, taking advantage of the reorganised accommodation. It will aim to continue its full range of activities, and in particular to expand its support for young people at School leaving age, as they move into work, training or College education.

PERFORM

This group no longer meet at Titchfield Community Centre

PHOENIX POETRY

This group have discontinued

SING NOW CHOIR

No. in group	89	No. of meetings (in a normal year)	45
Objectives	Say goodbye to old-fashioned musical terminology, stuffy choir directors and intimidating sheet music. Sing Now Choir is a contemporary, fresh and uplifting community where members grow and most importantly, feel at home.		
Review of 2021	Restarting indoor rehearsals after the pandemic and welcoming new people each week.		
Plan for 2022	To keep growing and welcome more new members. We are also looking to perform more in the community as pandemic restrictions ease.		

SLIMMING WORLD

This group no longer meet at Titchfield Community Centre

SOLENT U3A BRIDGE CLUB

This group no longer meet at Titchfield Community Centre

SOLENT U3A TRUST

No. in group	12	No. of meetings (in a normal year)	8
Objectives	Use of room at Community Centre for committee meetings.		
Review of 2021	We adapted to Covid restrictions as best we could.		
Plan for 2022	Our intention is to continue to book a room for our meetings, as in previous years.		

SOLENT STITCHERS

No. in group	55	No. of meetings (in a normal year)	A Quilt Show every 2 or 3 years
Objectives	To promote patchwork, quilting and all kinds of sewing and textile work		
Review of 2021	At our fortnightly meetings in the Parish room (which restarted following the lifting of Covid restrictions) we share skills and techniques. During lockdown members produced dozens of patchwork quilts for charity.		
Plan for 2022	To extend our skills via workshops and demonstrations from members and mount a smaller Quilt Show to help raise funds for the re-roofing of the Parish Room.		

STUBBINGTON GREEN RUNNERS

No. in group	10 committee members (510 club members)	No. of meetings (in a normal year)	12 plus ad-hoc events
Objectives	Use of room at Community Centre for committee meetings. Use of room for ad-hoc events such as first aid training and our annual awards night.		
Review of 2021	Not applicable		
Plan for 2022	To continue to use the room for our committee monthly committee meetings and any other ad-hoc events (including the Club's annual awards night).		

TACT (TITCHFIELD ARTS AND COMMUNITY THEATRE)

No. in group	No. of meetings (in a normal year)
Objectives	At the time of producing this report, the future of TACT was under review.
Review of 2021	
Plan for 2022	

TAI CHI

No. in group	15	No. of meetings (in a normal year)	50
Objectives	To offer slow gentle exercise through the medium of tai chi, enhancing general health and well-being. The art offers fascinating insights into human mobility and mental focus. These usually remain completely unexplored through one's entire lifetime. We use the slow meditative movements to educate the practitioners body and mind....a worthwhile challenge.		
Review of 2021	This year marked the 30 th year that Andrew has taught at the Titchfield Centre. It's also the 25 th anniversary of the martial arts academy he co-founded. After Covid lockdowns, all classes are back up to speed, with an influx of new students, all of whom are improving dramatically. The members often see a marked improvement in posture, relaxation and well-being in just a few weeks.		
Plan for 2022	To encourage further development for every student through continued practice. Weekend workshops may also restart later in the year, offering intensive learning for those eager to progress at a faster rate.		

TEA DANCE

No. in group	50	No. of meetings (in a normal year)	50
Objectives	To provide enjoyment raise money for the community centre and give many people a lot of enjoyment. Have a chat and a cup of tea, and of course, dancing. Linked to the Come Dancing group.		
Review of 2021	We were only able to hold a few dances in 2020 and not permitted to return after the lockdowns were lifted.		
Plan for 2022	To return to dancing and raising money for the centre as soon as we are permitted.		

THE ARTS SOCIETY SOLENT

No. in group	248	No. of meetings (in a normal year)	11
Objectives	The Arts Society offers enjoyable opportunities to discover and support the arts of yesterday, today and tomorrow within South East Hampshire. We provide monthly lectures, given by accredited lecturers sharing their specialist knowledge about all aspects of art including design, architecture and music. In addition, there are more in-depth Special Interest Days, visits to country houses, castles and major art exhibitions as well as overnight visits to historical cities and towns. Support in art is given to local schools.		
Review of 2021	Due to the pandemic no meetings have been held since February 2020. We held monthly meetings via Zoom and have had an average attendance of 90 devices joining these meetings. We also held a virtual visit to Moscow watched from the warmth of our own houses while our lecturer was wrapped up very warm from Red Square.		
Plan for 2022	We had our first meeting back at TCC in February and look forward to building our membership back up. We have a visit planned to Sandhurst and are hosting a Special Interest Day with lunch in April.		

THE LINDY CLUB/SUGAR PUSH TEA DANCE

No. in group	15-30 in classes 20-40 in workshops 80-100 at dances 100-150 at events	No. of meetings (in a normal year)	Weekly classes 3 full weekend workshops 4 SugarPush dances 5-10 day workshops
Objectives	To provide high standard Lindy Hop classes and social dances for the local Lindy Hop scene and to keep increasing the community. We provide a social environment for people to meet and learn a new skill, whilst keeping everyone physically and mentally active too.		
Review of 2021	We have been running our weekly classes, lots of Beginner workshops, regular Tea Dances and 2 big weekend events so we have really kick started the scene back to life since last Summer.		
Plan for 2022	This year we plan to get back to our normal schedule. From March we will resume our normal class format of drop in Improver and Intermediate Lindy Hop classes with the addition of Solo Jazz, which has proved popular during Lockdown.		

We have our big events in May and November that we will resume and plan to do regular Beginner workshops so we can rebuild the scene.

TITCHFIELD ABBEY W I

No. in group	70	No. of meetings (in a normal year)	11
Objectives	To uphold the objectives of the WI to inspire women in gaining knowledge, experience and skills.		
Review of 2021	<p>Following the lifting of major Covid restrictions, members had been meeting at the Community Centre again, following a year of online newsletters from our President which have kept us all in touch.</p> <p>We met on the second Tuesday of each month at Titchfield Community Centre in the Main Hall. Our meetings started at 9.30am. Most months we had a speaker invited to the Meeting which covered a variety of topics.</p> <p>If restrictions allowed refreshments were served during the Meeting. We also had activities such as Book Club, Garden Club, Craft and Patchwork, Outings and Theatre Trips. Visitors and new members were welcomed.</p>		
Plan for 2022	We aim to continue to inform, educate and entertain our members with monthly speakers and the activities of groups within Titchfield Abbey WI such as book groups, walking groups, craft and patchwork groups. We will continue to support the international aims of ACWW, the Associated Country Women of the World, and locally we support the Women's Refuge in Fareham.		

TITCHFIELD ART & CRAFT SHOW

No. in group	8	No. of meetings (in a normal year)	6 Plus one 3 day event a year
Objectives	To raise funds for Titchfield Community Centre and Local Charities that are important to the local community and Titchfield.		
Review of 2021	<p>After two cancelled shows we were able to run a show in November 2021. We were visited by around 800 people over the course of the weekend and it was great to see everyone pulling together to put on a show in as normal a way as we were able to do. The feedback from both visitors and exhibitors was very good and over the course of the weekend we managed to raise a total of £6,000 which was donated to Titchfield Community Association.</p>		
Plan for 2022	We are straight into organising our next show at our normal time slot at the end of April 2022. Plans are already coming together and we are looking forward to being able to have a more normal show in 2022.		

TITCHFIELD AUCTION

No. in group	100	No. of meetings (in a normal year)	50
Objectives	To run a weekly auction selling antiques, furniture, jewellery, collectibles, household items and more. Open to the general public to buy and sell.		

Review of 2021	We have been running since 1996. We've stayed in business throughout these difficult times.
Plan for 2022	To continue to run the auction successfully always considering the current covid guidelines.

TITCHFIELD BOWLING CLUB

No. in group	For the year April 2021 to March 2022 TBC has 58 active members	No. of meetings (in a normal year)	The TBC meets in the community centre once a week between the months of September and the end of March. In total for y/e 2022 there were 26 meetings
Objectives	<ul style="list-style-type: none"> To play indoor short-mat bowls. To maintain companionship and continuity of association between the members of the TBC over the winter months when outdoor bowling cannot be played. The general objectives of the club are to unite its members in a common bond of friendship, sportsmanship and mutual help To enter friendly competition with fellow members. To provide a social setting for members to forge friendships and to gain companionship. Fully acknowledging the 'third age' demographic of its members the club organises to preserve an interest in the general well-being of its members. To maintain a welcoming and friendly environment. To be an asset to the Titchfield village community and its environment. 		
Review of 2021	<ul style="list-style-type: none"> The club has sustained its viability despite the limitations forced by the pandemic and has maintained a strong membership. The TBC continues to enjoy a high reputation in the Titchfield village for the amenity that it offers. 		
Plan for 2022	<ul style="list-style-type: none"> The bowling club will complete its indoor season at the end of March 2022. TBC will return indoors to the Titchfield Community Centre to play short-mat bowls over the winter months commencing in September 2022. TBC will begin the summer season of outdoor bowling at their site in Bridge Street Titchfield from the beginning of April 2022 extending until September 2022. TBC will begin a new member recruiting drive from the end of February when the club will be aiming to increase its membership numbers. 		

TITCHFIELD BRIDGE CLUB

No. in group	84	No. of meetings (in a normal year)	Twice a week
Objectives	Following the pandemic, we have seen a reduction in attendees, and plan to advertise and promote our group to increase attendance.		

TITCHFIELD HISTORY SOCIETY

No. in group	90	No. of meetings	9
		(in a normal year)	
Objectives	<ul style="list-style-type: none"> To study and research the history of the original and existing parish of Titchfield. To prepare and publish books and papers relating to the history of the parish. At the discretion of the Committee, to study of matters of wider historical interest. In pursuit of these aims, to hold meetings, outings, exhibitions and other activities. 		
Review of 2021	Following a year of closure due to the pandemic, the Society is once again holding regular monthly meetings. During the period of closure, a series of monthly newsletters were distributed by email, keeping members in touch and exploring topics of local history. The History Society website has been renewed, and provides a vivid insight into the long and varied history of the village.		
Plan for 2022	In addition to the continuation of all its regular activities, the Society intends to publish a series of pamphlets under the title "The Titchfield Papers", each one covering a particular element of local history.		

TITCHFIELD LUNCH CLUB

No. in group	24	No. of meetings	50
		(in a normal year)	
Objectives	To facilitate community spirit, alleviate loneliness and encourage community charitable help.		
Review of 2021	We hope we brought great cheer and comfort to all those who attended our lunches.		
Plan for 2022	To continue to be successful.		

TITCHFIELD VILLAGE TRUST

No. in group	130	No. of meetings	1
		(in a normal year)	
Objectives	<ol style="list-style-type: none"> For the public benefit in the area comprising the village of Titchfield and its immediate surroundings which area shall hereinafter be referred to as "the area of benefit". <ol style="list-style-type: none"> The promotion of high standards of planning and architecture in or affecting the area of benefit The education of the public in the geography, history, natural history and architecture of the area of benefit To assist towards the preservation, protection, development and improvement of features of historical or public interest in the area of benefit. The provision and maintenance of a village hall for the use of the inhabitants of the Ecclesiastical Parish of Titchfield without distinction of political, religious or other opinions, including use for: <ol style="list-style-type: none"> meetings, lectures and classes, and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants. 		

Review of 2021 Due to Covid restrictions we have only been able to hold 1 general meeting this year but have continued to work towards our objectives. In the process we have raised £95,000 towards our refurbishment of the roof and paths around the Village Hall.

Plan for 2022 To continue raising funds for refurbishment and commence work of the repairs.

WEDNESDAY MORNING BRIDGE

No. in group 27 **No. of meetings (in a normal year)** 50 or 51

Objectives To play Duplicate Bridge in a friendly environment, encouraging those 'home' bridge players and those who learnt during lockdown, to experience the fun of Duplicate Bridge. Also open to those who have played duplicates before.

Review of 2021 A very good start to a new venture with a good atmosphere, great coffee and fantastic biscuits! Please do come along and join us!

Plan for 2022 To encourage new members and continue with the friendly atmosphere with good games of Bridge.

WORDWRIGHTS

No. in group 6 **No. of meetings (in a normal year)** 12

Objectives Have you ever thought about trying your hand at creative writing? Maybe you would like to set out a family history for your grandchildren, or there's always that brilliant idea for a novel you had, but family commitments or other interests got in the way. Now could be a good time to join a writers group like wordwrights. We are a small friendly group. Every 3 years or so we produce an anthology of our work, which is advertised locally, so there is a possibility you will see your work in print!

Review of 2021 Wordrights have been meeting at the Community Centre for many years. Currently 1:30pm to 3:30pm on the first Thursday of the month.

Plan for 2022 To continue meeting as normal

ZUMBA

No. in group 20+ **No. of meetings (in a normal year)** 100

Objectives To improve the fitness of clients teaching Zumba dance. To improve and encourage mental health through fun, social contact.

Review of 2021 Built up a group of regular clients

Plan for 2022 To increase membership through advertising. More space through moving some regular classes to larger room.