

Titchfield Community Association

(Limited by Guarantee)

Company Registration 5372712

Charity Registration 1109062



Report of the Committee of Management And Financial Statements

For the Year Ended

31 January 2021

Titchfield Community Association

(Limited by Guarantee)

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COMPANY INFORMATION

Registered Name	Titchfield Community Association
Legal Status	Charitable Company Limited by Guarantee
Charity Registration	1109062
Company Registration	5372712
Registered Office	Mill Street, Titchfield, Fareham, Hampshire, PO14 4AB
Telephone	01329 842 933
Email	manager@titchfieldcommunitycentre.org.uk
Website	www.titchfieldcommunitycentre.org.uk

COMMITTEE OF MANAGEMENT / COMPANY MEMBERS

Role	Name (Sub-Committee Member)	Date Appointed
President (Hon)	Mr D J L Gibbs (5)	[26/07/05]
Treasurer	Dr P F Mills (2) (3) (6)	[03/09/07]
Chairman	Mrs A D Whyntie (1) (2) (3) (4)	[31/03/14]
Vice-Chairman	Mrs S Jones (1) (6)	[17/08/12]

Other Elected Members [Date of Appointment as Director] :

Mr N P Girdler (5)	[31/07/17]	Mr M J Pearce	[04/07/14]
Mrs S J Knight (5)(6)	[09/02/10]	Mrs T A Short (1)(4)	[26/07/05]
Mr K Moore (6)	[15/06/11]	Mrs P A Steel (1)	[26/07/05]
Mr E Allman (2)(3)	[20/08/18]		

The Committee of Management and Officers are appointed, or re-appointed, annually at the Association's Annual General Meeting (AGM), held in March, by means of a vote of Members of the Association.

The Association's various sub-committees are elected annually at the first Management Committee meeting following the AGM. The Association also has a wholly-owned subsidiary company, TCA Enterprises Ltd, of which it is one of the two Directors. Membership of the sub-committees and of the TCA Enterprises Ltd Management Committee are indicated above as follows:

(1) House Management Sub-Committee	(4) Insurance Review Sub-Committee
(2) Charges Sub-Committee	(5) Health & Safety Sub-Committee
(3) Policy Sub-Committee	(6) Members of TCA Enterprises Ltd Management Committee

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EXTERNAL PROFESSIONAL BODIES

Holding Trustees	Official Custodian for Charities	
Bankers	The Co-operative Bank Olympic House 6 Olympic Court Salford M5 2QP	
Solicitors	Warner Goodman LLP Portland Chambers 66 West Street FAREHAM Hampshire PO16 OJR	
Independent Examiner	Malcolm Lucas FCA Menzies LLP Solent 3000a Parkway WHITELEY PO15 7FX	
Insurers	Brokers Club Insure Ltd Romero House 8 Airport West Lancaster Way Yeadon, Leeds LS19 7ZA	Insurers Ecclesiastical Insurance Group Beaufort House Brunswick Road Gloucester GL1 1JZ
Assisted By	Hampshire County Council Mottisfont Court High Street Winchester Hampshire SO23 8DZ	Fareham Borough Council Civic Offices Civic Way Fareham PO16 7AZ

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Report of the Committee of Management Year Ended 31 January 2021

The Committee of Management has pleasure in submitting its report and the financial statements of Titchfield Community Association (TCA or the Company) for the year ended 31st January 2021.

SECTION 1 - CONSTITUTION AND GOVERNING DOCUMENT

TCA is incorporated as a company limited by guarantee, not having a share capital, and is a charity registered under the Charities Act 2011.

The Memorandum and Articles of Association require that TCA be managed by a Committee of Management (Management Committee) the members of which are directors and managing trustees respectively within the meaning of the Companies Act 2006 and the Charities Act 2011. TCA's registration details, Company Members, Committee Officers and members, Sub-Committee members and professional advisers are detailed on pages iii and v.

Committee Members are appointed or re-appointed each year at the Company's Annual General Meeting by ballot of TCA's patrons and members of Affiliated Groups. Patrons are individuals over 18 years of age who have paid the appropriate TCA subscription or have been awarded Life Membership for exceptional service to the Association. Each Affiliate Group has one representative and, as such, that person is eligible for Membership and to be elected to the Management Committee.

The Company is operated through a Board of Directors, the Officers (Chairman, Vice-Chairman and Treasurer) of which have regular contact with the Centre Manager who is a paid employee. The Board meets not less than quarterly. Minor and routine operating decisions are made by the Officers and reported on at the next Board meeting. Major operating decisions are made by a simple majority of a quorate Board. Fundamental operating and constitutional matters are decided by a simple majority of a quorate General Meeting.

SECTION 2 – ORGANISATION

The Management Committee comprises Honorary Officers and the following: representatives of Affiliated Groups; Trading Subsidiary Management Committee; Fareham Borough Council; and Patrons of the Association. While the Management Committee retains overall responsibility for the Association, it delegates certain aspects of its day-to-day management to five sub-committees and to paid employees. All sub-committees and the Centre Manager report to the Management Committee as shown in the following organisation chart. The Management Committee meets at least four times each year. All decisions are made by a simple majority at a quorate committee meeting.

The **House Management Sub-Committee** is responsible for exercising management control over the maintenance of buildings and contents and services relating to them.

The Association offers an occasional bar as part of its ancillary services. This facility is managed by the Association's wholly-owned subsidiary company, TCA Enterprises Ltd, of which the Association is one of the two Directors. The **TCA Enterprises Ltd Management Committee** is staffed from Members of the Association.

The **Policy Sub-Committee** is responsible for reviewing Association policy and ensuring that it is adequately recorded, listed and regularly reviewed. All revisions/additions to Association policy require authorisation by the Management Committee.

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The **Charges Sub-Committee** is responsible for monitoring and evaluating the efficacy of the Association's charging policy. All revisions/additions to the Association's charging policy require authorisation by the Management Committee.

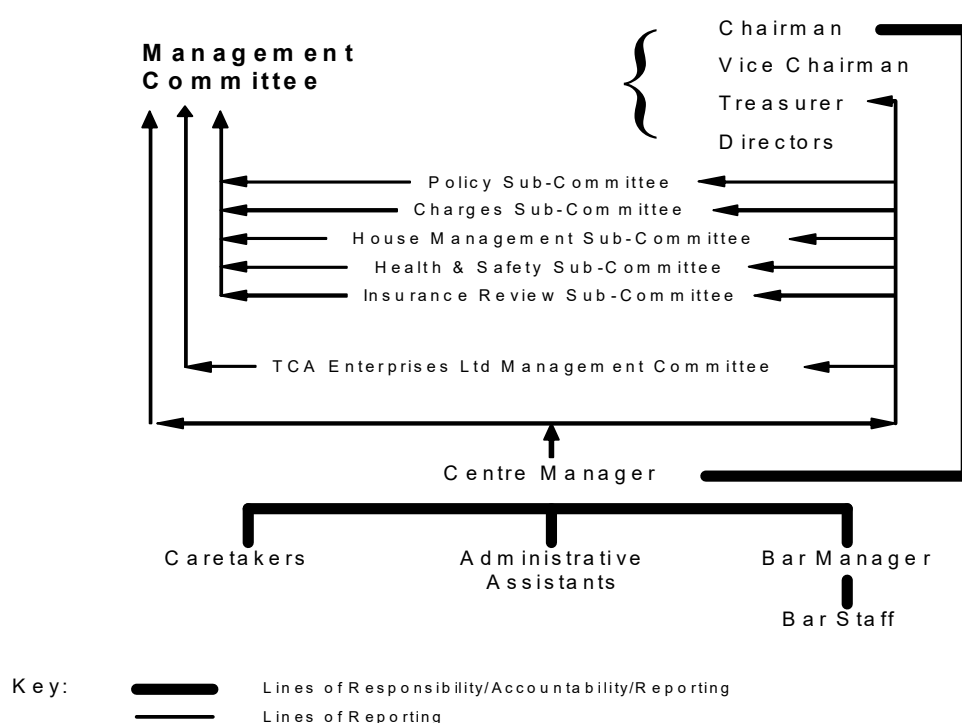
The **Insurance Review Sub-Committee** is responsible for ensuring the Association's employees, business, public liability and property are adequately protected by insurance.

The **Health & Safety Sub-Committee** is responsible for developing, reviewing, recording and implementing the Association's Health & Safety policy. It is also responsible for all aspects of risk assessment.

The Community Association benefits greatly from the efforts of the many **volunteers** whose services and support allow valuable funds to be used where most needed and hire rates to be set at levels affordable by all.

The Association employs one part-time Centre Manager, two part-time Administrative Officers, one part time Administrative Assistant, four part-time Caretakers, a part-time Bar Manager and a number of casual bar staff. The Centre Manager is employed to manage the Community Centre and to act as liaison between the various committees and the Management Committee. The Administrative Officers and Assistants, Caretakers and bar staff, report directly to the Centre Manager.

O R G A N I S A T I O N



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SECTION 3 – PRINCIPAL ACTIVITIES

The Company's principal activity is the maintenance and management of a Community Centre. It has a wholly-owned trading subsidiary which principally assumes responsibility for the three function bars on the Company's premises.

SECTION 4 – THE COMMITTEE OF MANAGEMENT

Membership of the Management Committee is as listed at page iii. Any changes to the Management Committee during the period covered by this report were as listed below:

Mr Eric Allman resigned as Director 8 November 2020

SECTION 5 – RESPONSIBILITIES OF THE COMMITTEE OF MANAGEMENT

The Management Committee is responsible for preparing the Annual Report of the company and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Management Committee to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Management Committee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Members of the Management Committee are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SECTION 6 – RELATED ORGANISATION

TCA Enterprises Ltd is the Company's wholly owned trading subsidiary (the Trading Company) that manages the bars activities on TCA's premises.

TCA is one of 2 shareholders and one of the two directors of the Trading Company. Charges for transactions between the two organisations are made at amounts that, in the opinion of the Management

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Committee, equate to a fair market value. The Trading Company donates its corporation tax adjusted profits under the Gift Aid arrangements each year to the Company.

SECTION 7 – OBJECTS, POWERS AND POLICIES

OBJECTS

The objects for which the Charitable Company is established are:

To promote the benefit of the inhabitants of Titchfield and district and that part of the Borough of Fareham, West of the A32 and Newgate Lane, together with the Electoral District of Curbridge without distinction of sex, sexual orientation, race or of political religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the objects of improving the conditions of life for the said inhabitants.

To establish or secure the establishment of a Community Centre and to maintain and manage the same, or to co-operate with any local statutory authority in the maintenance and management of such a Centre, for activities promoted by the Company in furtherance of the above objects.

To promote such other charitable purposes as may from time to time be determined and that in the attainment of the said objects the Company shall be non-party in politics and non-sectarian in religion.

POWERS

TCA is permitted, by its Memorandum and Articles of Association, to engage in any lawful activity as shall further its charitable objects and may invest money not immediately required for its objects in such investments, securities or property as it thinks fit.

POLICIES FOR FURTHERANCE OF OBJECTS

It is the policy of the Company to provide inexpensive facilities for all, further education classes and social and leisure activities for the benefit of the inhabitants of its area of benefit. The extensive facilities also permit the hire of rooms for private meetings or functions at very competitive prices.

The various rooms and facilities of the Community Centre are available for hire by any individual or organisation, subject to the Association's conditions of hire and completion of its hire agreement. Hire rates are set in accordance with the Association's Charging Policy, which is reviewed annually. Hire rates are also reviewed annually to ensure that the income generated is sufficient to meet all expenses incurred in providing the Community Centre, and to maintain a financial reserve against future uncertainties. The hire rates adopted for the year are listed at Appendix 1.

The major aspects of the Company's activities and policies are overseen by the Association's sub-committees, as listed previously. Regular sub-committees are governed by standing orders. These are reviewed annually by the Centre Manager and Chairman and as required by each sub-committee. All revisions to standing orders require the approval of the Management Committee.

Short-term sub-committees or working parties, formed for specific purposes, are governed by Terms of Reference approved by the Management Committee.

The Association's documented policy statements comprise: Charging Policy; Complaints Policy & Procedure; Document Control/Retention Policy; Equal Opportunities; Financial Controls; Financial Reserves; Health & Safety; Hire Agreement & Conditions of Hire; Major Contracts Review Policy; Oasis Youth Centre Safeguarding Policy for Young People; Policy for Enforcing No-Smoking Legislation; Children and Vulnerable Adults Safeguarding Policy; Policy for the Supply of Alcohol; Policy Implementation ~ Spot Checking; Policy Review Schedule; Standing Orders; Storage Policy; Training Policy; CCTV Policy and Wages Review Policy.

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RESERVES

The Management Committee is mindful of the need to demonstrate sound operational and financial management and ensure that its activities are in keeping with current strategic objectives. The Community Association also recognises the need to secure the viability of the Association beyond the immediate future. To provide a reliable service over the longer term, it must be able to absorb setbacks and take advantage of change and opportunity. To provide for this, the Association has established and maintains a **financial reserve** against future uncertainties. The Association's policy is to have as target a reserve equal to at least six months running costs, together with the costs of redundancy, loans, funds held for user groups, and any similar liability. This level of reserve is monitored by the Association's Charges Sub-Committee. The reserve target was set at £95,000, net of loans, etcetera, for the year beginning 1 February 2020, and remains currently unchanged for the year beginning 1 February 2021.

MANAGEMENT OF RISK

The Community Association is aware of its responsibility to effectively mitigate the major risks to which the Charitable Company is exposed and to ensure that its aims and objectives are not under threat. A review process exists and is regularly used to ensure that all significant risks are identified. The review covers governance, operational, financial and external risks and compliance with law and regulation. The system of continuous review is dealt with by a number of sub-committees, meeting on a regular basis, reporting back to the Management Committee. Where risks are identified the Management Committee seeks to take appropriate action and establish systems to mitigate the risks where necessary.

SECTION 8 - REVIEW OF ACTIVITIES AND DEVELOPMENTS

2020 has been a year unprecedented in the Association's 56 year history. A world pandemic, unseen since 1918, has caused the Centre to be virtually closed for a year. We shut the Centre on March 18th as our Manager went down with symptoms of the coronavirus, just a week before the national lockdown, and although there was a partial opening for very few groups in August, with further Tier restrictions before Christmas and another virtual lockdown in January, the Centre remains closed at present. We were fortunate to obtain various grants from Government via our local council and, of course, furlough payments for Staff salaries. In the earlier days of the pandemic, the Centre was deep cleaned and then made Covid secure by the purchase of hand sanitizers, plastic screens, notices re Social Distancing and Risk Assessments etc. Caretakers attended daily to check the building, running water to prevent Legionnaire's, carrying out light cleaning and checking for any damage.

Of course, our usual fundraisers and entertainments were cancelled: TACT, The Art Show, and the planned VE Day Concert for May. In the village, there was no Church Fete and the Remembrance Service, at which we were represented, was held for wreath layers only and socially distanced. The wreaths were then transported later to the War Memorial.

We were, however, able to carry on with the planned refurbishment of the Barleycorn in July and August, using mainly local tradesmen and our own caretakers.

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SECTION 9 – REVIEW OF FINANCIAL POSITION AND TRANSACTIONS

The Management Committee considers the financial position of TCA to be satisfactory. The Association's net assets of £111,689, recorded at 31 January 2021, are adequate to meet its obligations and support its aspirations.

TCA recorded a deficit of £4,628 in the year to 31 January 2021. This was a satisfactory outcome, given the exceptional circumstances arising from the pandemic and the continuation of the refurbishment programme.

The bars were closed for almost the whole of the year, with TCA Enterprises Limited recording a small loss of £1,995.

SECTION 10 – PEOPLE

As stated previously, our Manager, **Mary-Kate Smith**, had an early 'run in' with Covid. The Executive Officers took the reins, with **Claire McGrath** working from home keeping the finances up to date and answering any customer queries from the Centre's mobile phone. Whilst almost all other staff were furloughed, **Claire** did a tremendous job holding the fort, along with **Rod Steel** and **Steve Schomberg** on the building and grounds side. Eventually **Mary-Kate** was unfurloughed to take on the task of making the building Covid secure, putting in place risk assessments and liaising with customers. Later, Administrative Officer, **Sue Keenan**, Administrative Assistant **Michelle Woodman** and caretaker **Rob Kay**, who is also Maintenance Supervisor, with **Graham Eland** were unfurloughed and furloughed as necessary depending on demand. We cannot thank the Staff enough for the tremendous way that they pulled together in this unprecedented situation.

We would like to thank Fareham Borough Council, particularly **Claire Benfield** and the Rates Department for their help in respect of regulations and finance (grants), and also **Geoff Hockley**, Hampshire County Council, for help with grants for refurbishment.

The Chairman is supported by **Vice-Chair, Sandi Jones** and **Treasurer, Peter Mills**, and together we constitute the Executive of the Association. The Chairman wishes to record her thanks to Sandi and Peter for their support to her during this difficult year and also to **Julian Gibbs**, our **President of the Association**, who was always available for advice.

Our Trustees continue to give their support, time and attention to the management and running of the Centre and sincere thanks are due to them. Our various sub-committees, in normal times, continue to ensure that the Association's business is smoothly managed, although none of these have been able to meet this year. **Eric Allman** has resigned as a director due to his move to Bristol.

Titchfield can rightly be proud of its Community Centre and Association, but it is the people who make it what it is and long may it continue, and I am sure that we will come back stronger after this unwanted and unprecedented hiatus.

SECTION 11 – PUBLIC BENEFIT

Having due regard for the Charity Commission's published guidance on Public Benefit, the Association's Management Committee considered the objects of the Association and assessed how well these were met in terms of Public Benefit. The Management Committee concluded that it fully met its responsibilities with regard to providing Public Benefit which could be demonstrated as follows.

One of the primary objectives of the Association is to establish and maintain a Community Centre for the benefit of the local community. To this end, the Association leases two large buildings from Fareham Borough Council. The buildings comprise 11 individual rooms and communal service areas all of which are

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maintained by the Community Association in good order. These rooms are available for use by any member of the public as individuals, or as groups. And while it is necessary to charge for these rooms in order to raise sufficient funds to maintain the Community Centre, the Association ensures that all rooms are available at the lowest possible hourly rates; rooms are available from £5.30 per hour and are therefore accessible to all, regardless of personal financial circumstances. In certain instances, the Management Committee waives all fees. Some groups are granted discounts of up to 80%, where the Management Committee consider the objectives of the group are in accordance with those of the Association and where hire fees at the normal rate could leave the group disadvantaged. Examples of such groups are the Titchfield Lunch Club, who provide a weekly lunch for the elderly, the Friends of Oaklands, who provide a weekly club for those suffering with enduring mental illness, the local Scout groups and the Oasis youth group established as a result of local action groups working with the police to help give local young people a focus.

The main objective of the Association is to promote the benefit of the local inhabitants, and to improve their conditions of life, by associating them with the local authorities and other organisations to advance education and provide facilities in the interest of social welfare for recreation and leisure-time occupation. It can be seen from Appendix 2 that the programme offered by the Association is comprehensive and varied and fully meets this objective. Many of the groups have been meeting at the Community Centre for a great number of years demonstrating that there is an ongoing need for the services they provide. And although no reports are provided at Appendix 2, both the local authority, local training groups and the NHS regularly use the facilities for public consultations and other public services. It is estimated that over 3,000 people attend the Community Centre each week, including 48 regular groups.



A D Whyntie

Chairman

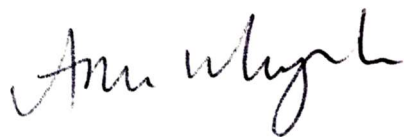
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ACCOUNTS

For the Year to 31 January 2021

FINANCES

The following financial statements show the current state of the Association's finances which the Committee of Management considers to be sound.



A D Whyntie
Chairman

Date 18/08//2021



P F Mills
Treasurer

Date: 18/082021
(Digital signatures)

**INCOME AND EXPENDITURE ACCOUNT
INCORPORATING A STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JANUARY
2021**

		2021	2020
<u>Unrestricted Funds</u>			
	Notes	£	£
Income from:			
Donations and Services	7	91,677	39,028
Charitable activities			
Hiring of facilities		64,005	152,853
Members' subscriptions		417	486
Other trading activities			
Commercial trading operations:			
TCA Enterprises Limited	8		
Gift aid donation		0	3,722
Investments			
Bank interest		245	281
Total		156,344	196,370
Expenditure on:			
Charitable activities			
Operation of a community centre:			
Rent of premises		3,630	3,630
Electricity		5,702	10,602
Gas		2,747	3,224
Water		2,310	4,119
Refuse disposal		524	714
Insurances and security		3,113	6,597
Caretaking and cleaning		38,321	47,881
Staff salaries and pensions		54,101	51,050
Maintenance and refurbishment		22,869	30,404
Maintenance of flat		1,926	10,560
VAT non-recoverable		3,949	6,298
Depreciation		981	1,753
Stationery, printing and publicity		907	1,148
Telephone		993	926
Licences and subscriptions		54	2,017
Advertising		110	741
Support costs	9	18,735	16,631
Total		160,972	198,295
Net income/(expenditure) / Net movement in funds		(4,628)	(1,925)
Reconciliation of funds:			
Total funds brought forward		116,317	118,242
Total funds carried forward		111,689	116,317

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

BALANCE SHEET AS AT 31 JANUARY 2021


	Notes	2021		2020	
		£	£	£	£
Fixed assets:					
Tangible fixed assets	3		4,041		3,358
Investment in subsidiary	3		<u>1</u>		<u>1</u>
			4,042		3,359
Current assets:					
Debtors	4	4,451		3,549	
Cash at bank					
- Deposit accounts		118,666		117,980	
- Current accounts		3,514		11,051	
Cash in hand		<u>1,350</u>		<u>1,350</u>	
		127,981		133,930	
Creditors: Amounts falling due within one year	5	<u>(20,334)</u>		<u>(20,972)</u>	
			107,647		112,958
Total net assets			<u>111,689</u>		<u>116,317</u>
The funds of the charity:					
Unrestricted funds	6		<u>111,689</u>		<u>116,317</u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ('the Act') and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

These financial statements were approved by the members of the committee on 18/08/2021 and signed on their behalf by



Chairman
Company Registration Number 5372712

18/08/2021 (digital signature)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

Titchfield Community Association is a public benefit entity, and company limited by guarantee, incorporated and domiciled in the United Kingdom.

Note 1 LEGAL STATUS AND OBJECTIVES OF TITCHFIELD COMMUNITY ASSOCIATION

Titchfield Community Association (TCA) is a company limited by guarantee and not having a share capital. It is run by a Committee of Management (the Committee), the members of which are directors and charity trustees respectively within the meaning of the Companies Act 2006 and the Charities Act 2011. Its members are the members of the Committee who have consented to act as company directors and have not resigned or been retired by rotation.

The objects of TCA are to encourage and provide facilities for promoting social welfare and recreation for the inhabitants of Titchfield and its area of benefit principally through the maintenance and management of a community centre.

Individual users of the Centre's facilities are known as patrons. Patrons are required to pay an annual subscription and are entitled to attend and vote at general meetings.

Note 2 ACCOUNTING POLICIES

(a) Accounting policies and standards

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies

Titchfield Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

(b) Basis of financial statements

The comparative figures cover the period from 1 February 2019 to 31 January 2020.

The financial statements of Titchfield Community Association include the assets and liabilities under the control of the Committee.

The accounting records of Affiliated Groups renting rooms or facilities at the community centre are not included in the financial statements.

(c) Income

The turnover shown in the Income and Expenditure account represents amounts receivable for goods and services provided during the year in the normal course of business, net of trade discounts, VAT and other sales and related taxes. All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

(d) Financial instruments

The Association only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

Note 2 ACCOUNTING POLICIES (cont.)

(e) Tangible fixed assets and depreciation

Individual fixed assets costing £1,000 or more are capitalised at cost. Tangible fixed assets, comprising fixtures, fittings and equipment, are depreciated over their useful economic lives to the Association using the following straight line rates:

Fittings	15% p.a.
Furniture, computers and equipment	25% p.a.
Minor electrical equipment	50% p.a.

(f) Value added tax

The Association is considered to be subject to the effect of VAT partial exemption and input tax is restricted as required.

(g) Taxation

TCA is a registered charity and, in the opinion of the Committee, is exempt from Corporation Tax on surpluses on financial activities in accordance with section 505 of the Income and Corporation Taxes Act 1988 and section 256 of the Taxation of Chargeable Gains Act 1992.

(h) Designated funds

Designated funds are created by internal decision of the Committee for setting aside the Association's unrestricted resources for particular purposes.

(i) Group accounts

In the opinion of the directors, the company and its subsidiary undertakings comprise a small group. The company has, therefore, taken advantage of the exemption provided by Section 398 of the Companies Act 2006 not to prepare group accounts.

(j) Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Depreciation and Residual Values

The Directors have reviewed the asset lives and associated residual values of all fixed asset classes and have concluded that asset lives and residual values are appropriate.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

Note 2 ACCOUNTING POLICIES (cont.)

(k) Going concern

On 11 March 2020, the World Health Organisation declared Covid-19 a global pandemic and subsequently, the UK Government imposed stay-at-home lockdowns and other measures. The Government's response to the pandemic for the business environment has been rapid and wide ranging.

Despite this, the Trustees still consider there to be sufficient resources for the Association to continue to as a going concern for at least 12 months from the date these accounts are authorised for approval. For this reason, the Trustees continue to adopt the going concern basis of accounting in preparing these annual financial statements.

At 31 January 2021, the reserves of the Charity amounted to £111,689. The Trustees will continue to review their position regarding the level of reserves in the forthcoming year, and it is an on-going part of their strategic plan to ensure that there is a high level of reserves in case of unforeseen circumstances relating to the pandemic.

(l) Investment income

Investment income is recognised on a receivable basis.

(m) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

(n) Support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These costs have been allocated to expenditure on charitable activities.

(o) Cash at bank and in hand

Cash at bank and in hand comprises cash and short term highly liquid investments with a short maturity of three months or less.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

Note 3 FIXED ASSETS

(a) Tangible fixed assets

	2021	2020
	£	£
Cost brought forward at 1 February 2020	92,696	92,696
Additions	1,663	-
At 31 January 2021	94,359	92,696
Depreciation brought forward at 1 February 2020	89,337	87,584
Charge for year	981	1,753
At 31 January 2021	90,318	89,337
Net book value at 31 January 2021	4,041	3,359
Net book value at 31 January 2020	3,359	5,112

(b) Investment in subsidiary

The Company has a wholly owned subsidiary TCA Enterprises Limited incorporated in England and Wales, registration number 05452271.

	2021	2020
	£	£
Fixed asset investment (One ordinary share of £1)	1	1

Note 4 DEBTORS

	2021	2020
	£	£
Trade debtors	10	1,164
Amount owed by subsidiary undertaking	5,614	-
Prepayments	2,447	2,385
	8,071	3,549

Note 5 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Amounts received in advance from customers	6,560	6,362
Oasis Youth Club	10,808	7,269
Other creditors	3,288	3,152
Accruals	3,298	4,037
Amount due from subsidiary undertaking	-	152
	23,954	20,972

Note 6 UNRESTRICTED FUNDS

	General Funds	Designated Funds	Total Funds
	£	£	£
Balance at 1 February 2020	114,285	2,032	116,317
Incoming resources	156,344	-	156,344
Outgoing resources	(160,727)	(245)	(160,972)
Balance at 31 January 2021	109,902	1,787	111,689

Analysis of net assets between funds:

	General Funds	Designated Funds	Total Funds
	£	£	£
Fixed assets	4,041	-	4,041
Fixed asset investment	1	-	1
Net current assets	105,860	1,787	107,647
	109,902	1,787	111,689

A designated fund has been established for refurbishment works at the Centre.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

Note 7 VOLUNTARY AND SERVICE INCOME

	2021	2020
	£	£
Donations from Dances	836	7,371
Art show	264	6,835
TACT	2,478	2,254
Furlough Grants	22,157	-
Government Grants	54,526	12,813
FBC & HCC Grants	8,953	-
Malt Room Donation	-	8,461
Donations from Hirers	908	-
Services	1,114	-
Sundries	441	1,294
	<u>91,677</u>	<u>39,028</u>

Note 8 INCOME FROM COMMERCIAL TRADING OPERATIONS

TCA Enterprises Limited operates the trading activities of the Company. A summary of its trading activities is shown below.

Profit and loss account	2021	2020
	£	£
Turnover	2,515	23,570
Cost of sales	<u>(1,301)</u>	<u>(7,252)</u>
Gross profit	1,214	16,318
Administrative expenses	<u>(3,209)</u>	<u>(12,596)</u>
Operating profit	(1,995)	3,722
Gift Aid Donation to Titchfield Community Association	-	(3,722)
Net profit before tax	<u>(1,995)</u>	<u>-</u>

Note 9 SUPPORT COSTS

	2021	2020
	£	£
<i>Operation of the community centre</i>		
Independent examiners' fees	1,848	2,272
Peninsula Consultancy	1,381	1,395
Legal fees/Website	13	13
Salary cost	9,500	9,500
Computer consumables, renewals and software	1,433	1,210
Coffee Machine	897	789
Miscellaneous	3,663	1,452
	<u>18,735</u>	<u>16,631</u>

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

Note 10	EMPLOYEE COSTS	2021	2020
		£	£
	Salaries	62,884	57,499
	Wages	26,000	28,260
	Social security	798	2,049
		<u>89,682</u>	<u>87,808</u>

No employee received emoluments of more than £50,000 per annum.

The average number of employees during the year is as follows:

	2021	2020
Management and Administration	11	12
Other	-	1
	<u>11</u>	<u>13</u>

No members of the Committee, nor any person connected with them, has received or is due to receive any remuneration or reimbursement of expenses for the year, either directly or indirectly from the Charity's funds.

NOTES TO THE FINANCIAL STATEMENTS			
FOR THE YEAR ENDED 31 JANUARY 2020			
Note 11	OPERATING LEASES		
At the end of the financial year the Company had future minimum lease payments under non-cancellable operating leases as follows:			
		Land & Buildings	Other
		£	£
Amounts due within one year		3,630	-
			Total
			£
			3,630
The Community Centre is a leasehold property on a 30 year lease from Fareham Borough Council. The current lease was renewed on 1 April 1991 for a further term of 30 years. The annual rent is reviewed every 5 years. In the event of the Company winding up, the rental commitment is limited to the extent of the Company's net assets at that time.			
Note 12	RELATED PARTY TRANSACTIONS		
At 31 January 2021, TCA Enterprises Limited owed Titchfield Community Association £5,614.			
Since TCA Enterprises Limited has no bank account, all the transactions of the subsidiary are recorded by the Company as agent for TCA Enterprises Limited.			
Note 13	CONTINGENT LIABILITY		
Under a VAT group registration arrangement, the Association is contingently responsible for the VAT liability of TCA Enterprises Limited in the event of non-payment. TCA Enterprises Limited is similarly liable for VAT payable by the Association.			

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

REPORT TO THE MEMBERS OF TITCHFIELD COMMUNITY ASSOCIATION ON THE ACCOUNTS FOR THE YEAR ENDED 31 JANUARY 2021

I report to the Trustees on my examination of the accounts of Titchfield Community Association ('the Association') for the year ended 31 January 2021.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees of the Association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity trustees as a body, for my work or this report.

DocuSigned by:
Malcolm Lucas
73C3939C8107499...

Mr Malcolm Lucas FCA
Independent examiner
MENZIES LLP
Chartered Accountants

Dated 01-Sep-2021
.....

3000a Parkway
Whiteley
Hampshire PO15 7FX

APPENDIX 1

HIRE CHARGES FOR THE YEAR ENDED 31 JANUARY 2021

Standard Hire Rates

ACCOMMODATION		MON to FRI		SAT		SUN		
		Min	£ per hr	Min	£ per hr	Min	£ per hr	
HALL SUITE		3	£35.00	6	£ 35.50	6	£ 36.50	
MILL or GARAGE SUITE		3	£29.00	6	£ 29.50	6	£ 31.50	BAR £60 (4 hrs)
		MON to FRI		SAT		SUN		
		Min	£ per hr	Min	£ per hr	Min	£ per hr	
		Hrs	£ per hr	Hrs	£ per hr	Hrs	£ per hr	
HAVEN & BARLEYCORN GARAGE & MAIN HALL	- 50	2	£18.25	3*	£22.50	3*	£26.00	Weekend single room hire till 6 pm
	51 - 100	2	£20.30	3*	£28.00	3*	£30.00	
	101 - 150	2	£24.35					
	151 plus	2	£28.90					Christening - £25.50 per hour Wake - £20 per hour Bar + £60
DOREEN & OASIS		2	£7.55					
MEON, MALT, SCOUT, CM, DELME		2	£12.85					

Regular Hire Rates

ACCOMMODATION		MON to FRI		SAT		SUN		
		Min	£ per hr	Min	£ per hr	Min	£ per hr	
HALL SUITE		3	29.50	6	£ 30.50	6	£ 31.50	
MILL or GARAGE SUITE		3	24.50	6	£ 25.50	6	£ 26.50	BAR £60 (4 hrs)
		MON to FRI		SAT		SUN		
		Min	£ per hr	Min	£ per hr	Min	£ per hr	
		Hrs	£ per hr	Hrs	£ per hr	Hrs	£ per hr	
HAVEN & BARLEYCORN GARAGE & MAIN HALL	-50	2	£ 14.85	3	£ 22.50	3	£ 26.00	Weekend single room hire till 6 pm
	51 -100	2	£ 16.90	3	£ 28.00	3	£ 30.00	
	101 - 150	2	£ 19.95					
	151 plus	2	£ 24.00					
DOREEN & OASIS		2	£ 6.40					Corkage Per Adult £1
MEON, MALT, SCOUT, CTTEE, DELME		2	£ 10.60					

Affiliated Hire Rates

ACCOMMODATION		MON to FRI		SAT		SUN		
		Min	£ per hr	Min	£ per hr	Min	£ per hr	
ANY SUITE		3	24.50	3	£ 25.50	3	£ 26.50	
								BAR £60 (4 hrs)
		MON to FRI		SAT		SUN		
		Min	£ per hr	Min	£ per hr	Min	£ per hr	
		Hrs	£ per hr	Hrs	£ per hr	Hrs	£ per hr	
HAVEN & BARLEYCORN GARAGE & MAIN HALL	- 50	2	£ 11.60	3*	£ 22.50	3	£ 26.00	Weekend single room hire till 6 pm
	51 - 100	2	£ 13.75	3*	£ 28.00	3	£ 30.00	
	101 - 150	2	£ 15.90					
	151 plus	2	£ 18.95					
								Corkage Per Adult £1
DOREEN & OASIS		2	£ 5.30					
MEON, MALT, SCOUT, CTTEE, DELME		2	£ 8.45					

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BRITISH OKINAWAN KARATE BUGEIKAI (BOKB)

No. in group	20	No. of meetings (in a normal year)	2 per week
Objectives	To teach self-defence and traditional martial arts and weapons in an inclusive environment.		
Review of 2020	The group started back but numbers are very low.		
Plan for 2021	The group has suspended meetings until further notice.		

CJ DANCING

No. in group	20-40	No. of meetings (in a normal year)	Approx. 80
Objectives	To teach Ballroom and Latin American dancing to children and adults in a friendly and social environment within the local community.		
Review of 2020	2020 started well with very good numbers of dancers (new & existing clients), however it came to an abrupt end with a global lockdown. We managed to start again in September briefly for a number of weeks until November and again another lockdown.		
Plan for 2021	We hope to start 2021 where we left off in 2020 teaching as many people to dance as we can.		

COME DANCING

No. in group	50-70	No. of meetings (in a normal year)	13
Objectives	To raise money for the Community Centre and give people a good Saturday night with live music.		
Review of 2020	The group were unable to restart.		
Plan for 2021	To restart as soon as permitted.		

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COTTON ON SEWING WORKSHOPS

No. in group	12	No. of meetings (in a normal year)	1 per week for 48 weeks of the year
Objectives	Bring along your sewing projects and sewing machine and receive guidance throughout and improve your sewing skills at the same time. Encouraging members to not just sew all the projects but to go further develop their skills and make sustainable choices. Also trying to develop a community group and to start to do some charity work to benefit the local area and further afield.		
Review of 2020	The coronavirus impacted the group so significantly in that it couldn't run. We were able to meet for some of the spring term but then were forced to close until July. We had a good run all the way to the first week in November and then the lockdown came and we haven't been able to meet since, although we have kept in touch via Facebook. This unfortunately halted my plans to expand the group to an afternoon session. It also put paid to plans for a sustainability/recycling event that the community centre were planning to hold which I was going to be part of as a Mending Workshop.		
Plan for 2021	I absolutely intend to return to the community centre as soon as we are allowed and it is safe to do so and all my current members (plus many more since the lockdown) are extremely keen to do so too. Many friendships have been formed through the group and we all miss each other immensely. So, just for now I would just like to get back to it and hopefully, I will be able to start to develop my group as planned. I would also still like to join in with the Community Centres plans for sustainability.		

CROCHET CLUB

No. in group	4-8	No. of meetings (in a normal year)	Approx. 24 per year
Objectives	To teach individuals the craft of crochet, assisting with mindfulness and develop a community group.		
Review of 2020	Unable to restart following the lockdowns.		
Plan for 2021	The group has discontinued.		

DETERMINED TO SUCCEED

No. in group	4	No. of meetings (in a normal year)	Once per week
Objectives	To lose weight in a social environment		
Review of 2020	Unable to restart due to vulnerable group members.		
Plan for 2021	The group has discontinued.		

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FAREHAM AND DISTRICT BEEKEEPERS ASSOCIATION

No. in group	24 plus 4 tutors	No. of meetings (in a normal year)	6
Objectives	To offer to the public an 'Introduction to Bees and Beekeeping' course. The course is based on the British Beekeepers' Association (BBKA) Basic Assessment syllabus. The course comprises 10 sessions: 6 classroom evening sessions at Titchfield Community Centre and 4 practical daytime sessions at Manor Farm Country Park, where FDBKA have a training apiary.		
Review of 2020	Unable to restart.		
Plan for 2021	The group has suspended meetings until 2022.		

FAREHAM FLOWER CLUB

No. in group	100 regular plus exam candidates	No. of meetings (in a normal year)	Regular 170 per year, plus exams
Objectives	To teach people the basics in the art of flower arranging. Also to encourage people to further their skills.		

FAREHAM AND GOSPORT HOME EDUCATION GROUP

No. in group	100 regular plus exam candidates	No. of meetings (in a normal year)	Regular 170 per year, plus exams
Objectives	<p>The aim of the Group is to provide educational opportunities and support for children and young adults, and to support parents of families who are educating their children at home. The objectives of the Group are:</p> <ul style="list-style-type: none"> • To encourage home educated children and young people to participate in a wide range of activities appropriate to their age and stage of development • To assist parents in the education of children and young people • To promote the welfare and safety of young people at all times. 		
Review of 2020	<p>Covid affected our way of working considerably throughout the Feb 2020-Jan 2021 period.</p> <p>During the first lockdown we were unable to run our usual classroom based tutorials and the summer exams usually held at TCA were cancelled by government. However, during the second lockdown when almost all community centre activities were still not allowed to operate, TCA worked with us enabling us to run both classes and exams. We worked together to ensure that strict government safety rules were observed enabling us to operate under the Department of Education's guidance that education was allowed to continue at such venues.</p> <p>During times when we were unable to access the building, TCA continued to keep in touch with us; a huge help when planning our return after lockdown. They were (and still are) incredibly supportive of our group and appreciate fully the importance of the work we do enabling youngsters to learn and to take their exams.</p>		

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Plan for 2021 Covid continues to cause difficulties in our usual way of operating classes and exams and we are aware that further changes may be needed based on whatever the government decides about lockdowns and exams in 2021.

Whatever happens, we will continue to work with TCA to ensure we observe all government rules regarding educational services within a community centre.

FAREHAM VANNES TWINNING – FRENCH CONVERSATION

No. in group	15	No. of meetings (in a normal year)	24
Objectives	To facilitate confidence in speaking French, foster an interest in France and encourage participation in Twinning visits with Vannes.		
Review of 2020	5 meetings were held at the TCC from January to 3rd March 2020. As Covid took hold 3 sessions were cancelled. Since May the Group has been meeting twice a month via Zoom. This has proved popular with the majority of members. The Group have enjoyed discussions in French on a variety of topics, which have helped to sustain our enthusiasm for France and the Twinning with Vannes in these challenging times		
Plan for 2021	The Group plans to continue holding its meetings on Zoom twice a month, whilst the possibility of resuming meetings in person will be kept under review. We have a programme of Topics for discussion up to June to ensure that we have plenty to keep our enthusiasm for France and the French language alive.		

FLEXERCISE

No. in group	18	No. of meetings (in a normal year)	2 per week
Objectives	<ul style="list-style-type: none"> • Provide unique, tailored classes that uplift and improve lives • Enhance the strength, mobility, posture, coordination and wellbeing of participants • Create a welcoming and inspiring environment for enjoyable exercise • Help prevent avoidable health issues and injuries by increasing and maintaining fitness • Encourage participants to improve individually according to their own ability 		

HATHA YOGA

No. in group	30	No. of meetings (in a normal year)	2 Sessions on Mondays and 1 session on Wednesdays
Objectives	Students to gain an understanding of body and breath awareness through posture work and relaxation. Students to gain strength, flexibility, balance and good health. Students to gain an awareness of calming the mind.		

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INSPIRING INKIN' CARD CLUB

No. in group	15-20	No. of meetings (in a normal year)	12
Objectives	To have a fun morning making 6 stylish all occasion greetings cards using Stampin' Up! products that showcase a variety of techniques. We craft, share, laugh and learn from one another. We meet on the Friday morning that follows the first Tuesday of every month between 10am and 12 noon. No previous experience is necessary, and all materials are provided, except glue.		
Review of 2020	We started off the year well, but of course the social distancing restrictions have meant that we are unable to meet in person since April. The group is still in touch and we craft online with kits posted out. It's not the same but has kept us going through difficult times.		
Plan for 2021	As soon as social distancing restrictions are lifted, we will return to in person meetings. I am expecting this to be in the summer, we will be meeting on the 1st Friday of every month. I hope to welcome new and old members to the group where we can once again Craft and Chat with a cuppa!		

JIGSAW PRE-SCHOOL

No. in group	22 children registered at present. 5 Staff.	No. of meetings (in a normal year)	Monday – Friday, term time only, 9am – 3pm
Objectives	To provide the local community with a childcare service in a friendly environment that is safe, secure, welcoming, caring, stimulating and affordable. • To enhance the development and education of children through play, whilst promoting self-confidence and self-esteem. • To treat every child and parent/carer as an individual and provide a service that ensures equality, diversity and a sense of value. To work in partnership with parents/carers and offer a flexibility which offers each family's individual needs to be met.		

JIVEASY

No. in group	80-120	No. of meetings (in a normal year)	11
Objectives	Jiveasy is a dance company teaching Modern Jive (also known as Leroc) - an easy to learn, fun, social dance. We use the fabulous Main Hall at Titchfield to offer Friday evening social dances which are very popular with both our pupils and travelling dancers from elsewhere. Our aim is to offer social partner dancing in a safe environment to familiar dance music from the last 40 years, or so, that you would regularly hear on the radio. We offer dancing from 8pm to 11.30pm on these freestyle dance evenings.		
Review of 2020	Early in March it became clear the virus was likely to spread most virulently amongst dancers who dance close to each other, change partners, and have hand to hand contact. With a very heavy heart we had to make the decision to close Jiveasy for the foreseeable future, cancelling our Titchfield freestyle dance on the 13th March 2020 on the day and in advance of Government advice. We value the health and safety of		

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all our Dancers and our wonderful Team, and didn't want to intentionally put anyone at risk. Unfortunately, we had only been able to hold two events in the main hall at Titchfield, in January and February 2020 - both of which were a success with just under 100 dancers.

Plan for 2021 As I write this in early January it is still illegal for us to reopen, however we hope we can return to dancing as soon as it's safe. We're looking forward to returning to our usual social happy atmosphere with lots of missed dances to make up! We have made provisional bookings for the Hall from April, but time will tell....

LADIES BADMINTON

No. in group	9	No. of meetings (in a normal year)	46
Objectives	Keep active and socialise. Coffee and a chat, and a bit of exercise, and of course fun.		
Review of 2020	Last year we did manage to play up until 12th March and for 3 weeks in October, after doing a risk assessment! Who knew? When restrictions allowed us to, we met up every Thursday at 10.30am, to walk, play badminton, play croquet, and swim in our gardens, and of course coffee. We also welcomed a new lady, who also joined in our other activities.		
Plan for 2021	Looking forward to returning when we have all been vaccinated and this virus gets a kicking.		

LEAGUE OF FRIENDS OF OAKLANDS

No. in group	47	No. of meetings (in a normal year)	48
Objectives	To provide support for adults with severe and enduring mental health difficulties living in Fareham and Gosport. The Oakland's Day Centre provides a safe environment where members may participate in various activities, regaining social skills and self-confidence.		
Review of 2020	We were unable to meet from the start of the pandemic.		
Plan for 2021	We hope to return as soon as it is safe for us to do so.		

OASIS YOUTH CENTRE

No. in group	40	No. of meetings (in a normal year)	100
Objectives	To provide a safe and supportive environment for young people aged 10 to 18 years, promoting opportunities for learning and development.		
Review of 2020	Under the Covid restrictions, Oasis had to close in March 2020 and was unable to reopen throughout the remainder of the year. Some on-line meetings were arranged to keep members in contact, however, and a very successful Halloween walk was organized, involving the active participation of a number of residents and businesses.		

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Some detached work is also being undertaken by staff from Y Services, to support young people in the village.

Plan for 2021 It is intended to resume normal youth club activities as soon as possible.

PERFORM

No. in group	66	No. of meetings (in a normal year)	3 x hourly classes per week. Approx 10-13 weeks per term
Objectives	Building children's confidence and social skills through drama, dance and singing.		
Review of 2020	The group started meeting at the centre but were unable to continue after the lockdowns.		
Plan for 2021	The group have suspended meeting at Titchfield Community Centre for now but hope to return in the future.		

PHOENIX POETRY

No. in group	10	No. of meetings (in a normal year)	12
Objectives	To promote the composition and reading of poetry. To offer constructive appraisal of our work. To discuss issues and points of interest that arise from our poetry.		
Review of 2020	We met only in January and February.		
Plan for 2021	We really do hope to resume as soon as members feel confident to mix socially once more.. This may be September or hopefully sooner if the vaccine is swiftly distributed.		

REDS DANCING

No. in group	Approx.. 35	No. of meetings (in a normal year)	2 per week
Objectives	Teaching young children/teens freestyle dancing (slow, fast, street, rock and roll).		

SOLENT U3A BRIDGE CLUB

No. in group	Approx.. 40	No. of meetings (in a normal year)	Twice-monthly
Objectives	To run duplicate sessions of Bridge which is open to all members of the U3A from those who might wish to improve their game or who just enjoy a game of bridge in a non-stressful, friendly atmosphere.		

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SOLENT U3A TRUST

No. in group	12	No. of meetings (in a normal year)	8
Objectives	Use of room at Community Centre for committee meetings.		
Review of 2020	Nothing to report.		
Plan for 2021	Our intention is to continue to use the committee room for our meetings, as in previous years, when the restrictions are eased and allow us to safely return.		

SOLENT STITCHERS

No. in group	55	No. of meetings (in a normal year)	1 Quilt Show every two years
Objectives	To promote all forms of patchwork, quilting and other needlework		
Review of 2020	We were of course unable to hold our Quilt Show in 2020.		
Plan for 2021	We hope to run the Quilt Show in late 2021 or (more likely) early 2022.		

SLIMMING WORLD

SATURDAY GROUP

No. in group	80-100	No. of meetings (in a normal year)	52
Objectives	Weight loss organisation. To help support and inspire members to achieve an all-round healthy lifestyle		
Review of 2020	<p>The year got off to a bumper start welcoming 47 new members in January. As we entered February members were starting to get concerned around the virus and we put precautions in place to protect members as best we could with the knowledge we had at the time. By the middle of March Slimming World head office made the tough decision to close all live groups and move us to a virtual service. At all times we put the safety of our members first. We continued through the year and into the summer with a virtual service, looking forward to the day we would eventually be able to return to the centre. Mary-Kate kept us informed and up to date on the restrictions and advised us of when it was felt safe for us to return. By mid August we were back in group with very strict protocols in place. Around 70% of the membership returned to real life groups and 30% chose to remain virtual. With social distancing, one way systems and rigorous cleaning regimes we were able to provide a service in the safest way possible until further lockdown restrictions were put in place. Overall, like so many organisations, it's been a tough year, membership numbers have fallen significantly. We are battling through difficult times and holding onto the time we can return to real life groups.</p>		
Plan for 2021	Once safe to do so we intend to return to the centre on a Saturday morning. Due to the decrease in membership numbers we may need to scale back the service we provide so we can rebuild and strengthen the group. With appropriate risk		

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assessments in place I feel confident we can return to the centre and in time rebuild our group.

TUESDAY GROUP:

No. in group	90 - 130 weekly members	No. of meetings (in a normal year)	52
Objectives	Weight loss organisation. To help support and inspire members to achieve an all-round healthy lifestyle		

TACT (TITCHFIELD ARTS AND COMMUNITY THEATRE)

No. in group	26	No. of meetings (in a normal year)	4
Objectives	To stage a public show annually during the Winter months. · To engage with and entertain members of the public who pay to attend the annual show. · To raise money for local charities. · To hold an annual meeting and play reading for current TACT participants.		
Review of 2020	<p>We were fortunate to be able to stage 4 performances of our annual review in late February, early March 2020, just before everyone locked down. We had an audience of 340 over the 4 performances. As ever the feedback was very positive and the afternoon/evenings enjoyed by all who attended and those on stage.</p> <p>We raised £3,814 gross (before expenses) and donated to various local charities, including funding the costs of a mobile phone for our voluntary Titchfield Covid Support Group. We donated 70% of our net profit to Titchfield Community Centre and thank them for their flexibility and support in the run up to, and during, our show weekend. We maintain a minimum float to stage future shows and ensure we can give to local charities when their appeal is urgent.</p> <p>We were also not able to hold our summer AGM.</p>		
Plan for 2021	Sadly, we shall not be able to stage our 2021 TACT performance due to lockdown, but we do have plenty of material to start rehearsing, and hope to be safely back at Titchfield Community Centre and put on our Show in spring 2022.		

TAI CHI

No. in group	15	No. of meetings (in a normal year)	Weekly
Objectives	To offer Tai Chi as a means of general health, balance, relaxation and focus to the general public.		
Review of 2020	With Covid-19, the classes had to stop during lockdowns. We adhered to government advice by practicing in very small groups outside as appropriate. We returned to the hall briefly, which was a huge relief to many participants. We also offer online classes at (facebook) Tai Chi Andrew.		
Plan for 2021	We will continue as guided. The facebook and zoom options are a current alternative, until we can return to the centre.		

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TEA DANCE

No. in group	50	No. of meetings (in a normal year)	50
Objectives	To raise money for the community centre and give so many people a lot of enjoyment. Have a chat and a cup of tea, and of course, dancing.		
Review of 2020	We were only able to hold a few dances in 2020 and not permitted to return after the lockdowns were lifted.		
Plan for 2021	To return to dancing and raising money for the centre as soon as we are permitted.		

THE LINDY CLUB/SUGAR PUSH TEA DANCE

No. in group	20-30 in classes 30-40 in workshops 80-100 at dances 100-150 at events	No. of meetings (in a normal year)	Weekly classes 3 full weekend workshops 4 SugarPush dances 4-6 day workshops
Objectives	To provide high standard Lindy Hop classes and social dances for the local Lindy Hop scene and to keep increasing the community.		
Review of 2020	Sadly, the virus has impacted our group extremely hard last year due to the nature of social dancing. We were able to run our weekly classes up until March along with a weekend event and a couple of social dances over those first few months until we were locked down. After the lockdown we were only able to run 2 weekend workshop days since the demand for dancing had dropped as people need a partner to participate and most of our dancers are not couples so rely on the class rotating in order to dance with different people who also attend on their own.		
Plan for 2021	Our plan for this year is to restart classes as soon as it is possible. We will most likely start with workshops again while the numbers grow and to get people back into their dancing. As soon as it is possible to run social dances again, we will be booking in regular slots as in previous years along with our annual weekend events.		

THE ARTS SOCIETY SOLENT

No. in group	261	No. of meetings (in a normal year)	11
Objectives	The Arts Society offers enjoyable opportunities to discover and support the arts of yesterday, today and tomorrow within South East Hampshire. We provide monthly lectures, given by accredited lecturers sharing their specialist knowledge about all aspects of art including design, architecture and music. In addition, there are more in depth Special Interest Days, visits to country houses, castles and major art exhibitions as well as overnight visits to historical cities and towns. Support in art is given to local schools.		
Review of 2020	Due to the global pandemic we held 2 meetings in January & February in person. We were also able to hold our annual ArtsFest in February where we showcase members works of art and on hindsight we were very fortunate to be able to do this. Although we met as a committee via Zoom from April to July no meetings with members were held. We held our AGM online in July which was very successful. In		

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September we commenced meetings via Zoom and this has been supported by the membership.

Plan for 2021 To continue meeting via Zoom and will wait for Government guidelines on when we can meet again at TCC. We are hoping to conduct visits and Study Days via Zoom in the coming months. In the meantime we pay TCC a retainer.

TITCHFIELD ABBEY W I

No. in group	75	No. of meetings (in a normal year)	11
Objectives	To uphold the objectives of the WI to inspire women to gain knowledge, experience and skills.		
Review of 2020	Unfortunately for most of 2020 Titchfield Abbey WI has been unable to meet. This restriction due to the Pandemic, Government rules, closure of Titchfield Community Centre and also the age and size of the group. Communication has been upkept by a weekly newsletter via email or post to all members from the President Maureen Levenson.		
Plan for 2021	Titchfield Abbey WI would like to resume meetings at the Centre as soon as it is viable and safe to do so, with an interesting programme for members as well as outings and workshops.		

TITCHFIELD ART & CRAFT SHOW

No. in group	8	No. of meetings (in a normal year)	6, plus 3-day event
Objectives	To raise funds for Titchfield Community Centre and Local Charities that are important to the local community and Titchfield.		
Review of 2020	The show was unable to go ahead in 2020.		
Plan for 2021	To run a show at the end of 2021 if restrictions allow.		

TITCHFIELD AUCTION

No. in group	150	No. of meetings (in a normal year)	50
Objectives	To run a weekly auction, selling antiques, furniture, collectibles, jewellery, medals, household items and more. Anyone is free to sell their items. We have been running since 1996.		
Review of 2020	Prior to and following lockdown, we were able to run 19 auctions in total in 2020. This was of course in line with government guidelines and in accordance with the Community Centre's risk assessment.		
Plan for 2021	We hope to get back to running a regular weekly auction at the Community Centre as soon as it is safe to do so.		

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TITCHFIELD BRIDGE CLUB

No. in group	84	No. of meetings (in a normal year)	Twice a week
Objectives	Keep promoting the game of Bridge in a friendly and welcoming atmosphere.		

TITCHFIELD HISTORY SOCIETY

No. in group	80	No. of meetings (in a normal year)	9
Objectives	The Society provides talks at monthly meetings (September to May) on a variety of historical subjects. We also research the history of Titchfield and its environs, and publish a series of books derived from the research. We arrange a Summer outing to a place of historical interest, and hold a Summer evening picnic, usually at the ancient Abbey. We have a website and a Facebook page providing information about our activities, and maintain an archive of historical material relating to the village.		

TITCHFIELD INDOOR BOWLING CLUB

No. in group	40	No. of meetings (in a normal year)	25
Objectives	Maintain social contact and club activities for members of the Titchfield Old English Bowling Club throughout the winter months through the medium of short mat bowling.		

TITCHFIELD LUNCH CLUB

No. in group	50	No. of meetings (in a normal year)	50
Objectives	To create a community event for the elderly and lonely.		
Review of 2020	Our members have missed the lunch club tremendously, as for many it is the only social activity of their week. We have made efforts to remain in touch by phone. We have sadly suffered one bereavement this year.		
Plan for 2021	We dearly hope to return to the Centre in 2021.		

TITCHFIELD VILLAGE TRUST

No. in group	150	No. of meetings (in a normal year)	9
Objectives	The Titchfield Village Trust has been established for the public benefit and is a group of likeminded local residents who are keen to:		
	1.Promote high standards of planning and architecture in the village of Titchfield and its immediate surroundings.		

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2. Educate the public in the geography, history, natural history and architecture of the village.

3. Assist towards the preservation, protection, development and improvement of features, which are of historical or public interest in the village and the immediate surrounding area.

4. To act as a co-ordinating body and facilitator with local authorities and all other statutory groups, voluntary organisations, charities and persons having aims that are similar to those of the Trust.

5 The provision and maintenance of a village hall for the use of the inhabitants of the village.

WORDWRIGHTS

No. in group	10	No. of meetings (in a normal year)	21
Objectives	<ul style="list-style-type: none"> • To provide a forum for writers of poetry and prose. • To encourage and support members to grow as writers. • To initiate activities to enhance our writing experiences. 		

1ST TITCHFIELD SEA SCOUTS

No. in group	84	No. of meetings (in a normal year)	118
Objectives	To offer a wide variety of experiences and activities, in a fun, safe and supportive environment, allowing children and young people aged 6-14 to develop as individuals through the Scouting movement. As we are a Sea Scout Group we also spend a lot of time on the water taking part in sailing, Kayaking and Canoeing.		
Review of 2020	As is the case for everyone 2020 has been a challenging year for 1st Titchfield Seascout Group. Before the first lockdown commenced on the 16th of March the Scout Group managed to attend 24 sessions at the Community Centre. We managed to run some activities for the young people online over Zoom for the remainder of the year but we are all looking forward to getting back to face to face activities at the Community Centre.		
Plan for 2021	As and when we are allowed back to face to face activities we look forward to taking part in socially distanced activities again. Due to the size of the room that we currently use we would like to book the garage when it is available for socially distanced activities and games. We are also very grateful for the offer of the outside growing area which has been offered to us and look forward to working on it.		