

Consolidated Financial Statements

For the year ended 31 March 2021

Age UK Trafford

Company number: 05384301

Registered Charity number: 1109047

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Legal and administrative information

Reference and Administrative Information

Charity Name:	Age UK Trafford
Charity Registration Number:	1109047
Company Limited by Guarantee Number:	05384301
Registered Office and Operational address:	The Sharples Building 1-3 Church Road Urmston Manchester M41 9EH

Board of Directors at 31 March 2021

John Drake	Chair
Nicole Alkemade	Elected
Yvonne Mackereth	Elected
Danielle Tysall	Elected
Andreas Underwood	Elected
Christopher Martindale Waddleton	Elected

Secretary

Mrs AM Jones

Senior Management Team

Mrs AM Jones	Chief Executive
Mrs J Wakefield	Finance & Personnel Manager
Mrs K Duffy	Prevention & Wellness Manager
Mr L Turnbull	Service Development Manager

Auditors

Harold Sharp, 5 Brooklands Place, Sale M33 3SD

Principal bankers

RBS, Customer Service Centre, Drummond House, 1 Redheughs Avenue, Edinburgh, EH12 9JN

Solicitors

Woodcocks Haworth & Nuttall
12/14 Manchester Road
Bury, BL9 0DX

Personnel and Health & Safety

Peninsula Business Services Ltd, The Peninsula,
2 Cheetham Hill Road, Manchester M4 4FB

Chair's Report

In my Annual Report last year, I said "It is hoped that once the Government lock down and Covid-19 eases, and it is safe to do so, we can start to re-introduce our normal service to the people of Trafford". Whilst this didn't happen, we were able to adapt our services to the "new normal" including video and telephone support, food parcels, shopping, medication supplies, online service delivery and much more. We did all this, despite the fact that for much of the period 90% of our existing volunteers were shielding and were not able to support us, and we had lost 100% of our own generated income overnight.

Some of the services including Dementia Day Support with reduced numbers, Dementia Advice & Support, Home Library Service, Falls Prevention, Men's Room, and Information & Advice have been running either throughout (albeit differently) or since the end of the first lockdown in July 2020. From day one of the first lockdown, we started to provide community support with donated food parcels, this developed quickly into us becoming one of the 6 Community Response Hubs set up in Trafford to support local communities. We were quick to assess our building and services to make them Covid safe. Particular thanks should be given to Jayne Wakefield, our Finance and Personnel Manager, for all the work she did on achieving this. As a result, some staff members have been able to return full time to the Sharples Building, others have continued a mixture of working patterns by both working from home and coming into the office when required. We had a limited number of staff on the Government's Job Retention Scheme (furlough) for a period but brought them back as soon as we could and there are none now.

The Charity was also awarded National Advice Quality Standard Kitemark in July 2020 for its information and advice service. This is one of only two kitemark services in Trafford, the other being CAB.

With regards to our Charity Shops, both Ashton on Mersey and Sale Moor shops were able to reopen when allowed and operate under Government Covid-19 Secure regulations. Unfortunately, the trustees had to make the decision to serve the break clause on the lease at Sale Moor shop due to the very difficult trading conditions. This will affect some of our fund raising and is a loss of a physical presence in this community.

During the first lockdown, our Urmston Head Office became Urmston Hub for the Trafford Community Response to Covid- 19. This included setting up a helpline, distributing free food parcels to isolated older people in Urmston, Flixton and Davyhulme, and carrying out shopping and collecting prescriptions. There were 5 other hubs covering the rest of the Borough, but as Age UK Trafford we continued to support older people across the Borough, taking referrals from other organisations and supporting other hubs as appropriate.

The Hub was staffed by members of our own staff and a small number of volunteers. Once the vaccination roll-out began the Charity provided assistance to some of the GP practices in the south of Trafford by contacting people and helping to book vaccination appointments for them. We have also provided some older people with transport to and from vaccinations and other medical appointments when we could.

During the year we received some funding towards the cost of PPE although as we are not a CQC registered provider (e.g., Care home/Home care) we have had to purchase as we are not able to get this free of charge via the Government portal or the Local Authority. We also received a grant, from the National Lottery Social Enterprise Fund, to help maintain our dementia day support service through until March 2021.

Chair's Report (continued)

Our thanks go out to Trafford Metropolitan Borough Council, to Trafford CCG and many others who have continued to support us as, without their help with funding, we could not continue to provide some of our services.

Once again, I would like to add my personal thanks and those of my fellow Trustees to Ann Marie Jones, our Chief Executive, the Senior Management Team, and to all our Staff members and volunteers working either in Urmston HQ, our charity shops in Ashton on Mersey and Sale Moor and those working out in the community. Without their hard work, dedication and willingness, Age UK Trafford would not continue to keep its high reputation in the Trafford Community.



John Drake
Chair of Trustees

16 September 2021

Report of the Trustees for the year ending 31 March 2021

The Trustees are pleased to present their annual directors' report together with the consolidated financial statements of the charity and its subsidiary for the year ending 31 March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Our Purpose & Vision

The purpose of the charity is:

To promote the relief of older people in any manner, which now or hereafter may be deemed by law to be charitable, in and around Trafford Metropolitan Borough (hereinafter called "the area of benefit").

The vision that shapes our annual activities is a Trafford where every person over 50 is treated with respect, and an understanding of their needs and aspirations.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'. The charity relies on grants, contracts, fundraising and the income from fees and charges to cover its operating costs.

Charging for services is new to us as services have almost always been free at the point of delivery. However, like many charities we are now working in a different environment and charging is now unavoidable. Whilst managing the viability of services, affordability and access to our charged for services is important to us, and will be reflected in our new pricing policy, which is in development.

We endeavour to encourage all within our community to take part in our activities and events and where appropriate to engage with our services.

Our Values

The values held by the charity are:

- Older people and their carers are at the centre of everything we do
- We are committed to the best possible support for people with dementia and their carers
- We value and respect our volunteers, supporters and staff
- We are committed to providing the highest quality of services
- We are open and honest

Our Strategic Aims

The strategic aims employed to achieve the charity's aims and objectives are:

- We will significantly increase awareness of our work
- As the leading Trafford charity supporting people with dementia and their carers, we will help people better understand their needs in order to improve the lived experience of the person with dementia
- We will help older people in Trafford to make informed choices about their lived experience and, the services and support they need
- We will support older people in Trafford to combat social isolation and in doing so improve their health and well-being

Report of the Trustees for the year ending 31 March 2021 (continued)

- We will work in partnership with a range of statutory, third sector and private sector partners to improve the lived experience of older people in Trafford

Public Benefit

We have referred to the guidance contained in the Charity Commission general guidance on public benefit when reviewing our aims, objectives and values and in planning our activities.

Our main activities and who benefits are described below. All our charitable activities focus on supporting the older people of Trafford and their carers' and are undertaken to further our charitable purpose for public benefit.

Our Activities, achievements and performance

Information & Advice

This work covers our Information & Advice Service and includes benefits advice. The number of enquiries this year was much lower than normal because of Covid-19. However, during that period we were also acting as a Community Response Hub and the majority of public enquiries were fed through this portal.

During the year our Information & Advice Service dealt with 1,707 enquires of which 1,404 were telephone, 35 office visit, 10 letters, 50 emails, 1 home visits and 207 not recorded. The amount of benefit generated for people over 65 in the period was £506,459.

During the pandemic we produced a number of information videos which were posted on social media, our You Tube site and also on our website. These included information on claiming Attendance Allowance, Carers Allowance, Pension Credit, A Blue badge, Council Tax Benefit, how to use a benefits calculator and support with housing costs. Each video posting was followed by a live online Q&A session. We have also been able to continue to carry out Attendance Allowance application forms by Zoom in both our Information and Advice service and our Memory Loss Advice service.

The Trafford bed vacancy list for all Trafford care homes was provided to professionals and carers on a weekly basis throughout the year. All our service users are over 50 unless they are caring for someone over 50 and they are younger.

A contribution towards the cost of our Information and Advice service in the period was through the Trafford Information and Advice Partnership contract and amounted to £12,000. An additional amount of external funding for benefits advice was achieved from EON and amounted to £11,966.

Community Services

This is all the work we do directly in the community, including our Home Library Service, Silver Surfers and the activities held in our building.

During the year we provided a **Home Library** service to over 200 people who are housebound across the Borough, delivering library books on a three weekly rota basis. The service also gives us the opportunity to monitor the needs of some of the most vulnerable of our older population. This service is provided by a combination of volunteers and one paid co-ordinator.

Report of the Trustees for the year ending 31 March 2021 (continued)

We also extended our **Silver Surfer** project to develop our **Get Connected** project to over 25 older people and recruited 17 volunteers into this project. This project was initially funded by the National Lottery and involved the loaning of android tablets or iPads ready equipped with internet access to ensure that older people had an opportunity for digital inclusion. This project continued after the end of the lottery funding with a combination of infection control funding, Sports England and Ambition for Ageing.

Community Response Hub: from the earliest days of the pandemic, we began to support our local community with information, advice and the provision of food supplies. We then became one of 6 local community response hubs providing food, shopping, medication supplies and information to the community of Urmston, Flixton and Davyhulme, the other 5 hubs each covering other areas of Trafford. The hubs have continued to run throughout the pandemic developing support for the most vulnerable in our community.

During the period our hub dealt with 835 calls, delivered 216 food bank parcels and carried out 388 shops or donated food deliveries. We have continued to support people from the most vulnerable in our community. Further support has included maximising income, helping people get digitally connected, distributing LFT test kits and PPE and advising on the various changes to Covid restrictions.

Social Activities: due to the pandemic our physical film club, coffee morning, exercise class, health walk and men's group were suspended. However, the coffee morning was reinstated online and, although with much lower numbers than when it was face to face, it has enabled those who wanted to get digitally connected to keep in touch with peers every week throughout the pandemic. During the good weather the men's group was also able to meet up between lockdowns for bowling outdoors on the local bowling green. Once some restrictions were lifted a number of partner organisations have set up walking groups and we have directed our service users to those groups.

Dementia Services, MCI (mild cognitive impairment) & Day Support

This work covers our **Memory Loss Advice Service (MLAS)** and Day support service. MLAS was affected by the pandemic and its usual face to face activities were suspended. However, as with other services, we continued to meet the need through a telephone line and our memory loss advisers continued to make regular review calls to service users with dementia and MCI and their carers. In addition, a number of online activities took place including an online afternoon tea, a wine and nibbles afternoon and a regular monthly information hub meeting. Speakers were booked in at each hub including a live demonstration of pancake making from a Vegetarian for Life Chef.

During the year we took time to review our entire MLAS database and to remove those cases where people have either entered residential care, passed away, moved or where despite many attempts we have been unable to contact them. The MLAS database had 2,667 people at the end of the period. 2,042 clients accessed the service directly during the period. Staff made 6,192 contacts with service users and carers during the period. We received 432 new referrals to the service during the period; this was lower than previous years because approximately 90% of our referrals come from the Trafford Memory Assessment Service, and for a significant period at the beginning of the pandemic, they were not carrying out assessments. The service also provided a regular newsletter to 300+ people, a twitter feed, a dedicated telephone support line, and regular Facebook information posts. A carers' What's App group was also set up during the pandemic. The service is funded by Trafford CCG and Trafford Council and provides 2 part-time dementia advisers, a part-time administration post and a part-time MCI post. The service went out to tender in 2019 and we won the tender; it was in this contract that an MCI (mild cognitive Impairment) post was added. Since we have again been unable to hold face to face meetings, we have held a Zoom MCI group every Wednesday since April 2020.

Report of the Trustees for the year ending 31 March 2021 (continued)

We continued to work with GM Dementia United on Dementia and MCI and were part of a recorded webinar on post diagnostic support as well as a key professional round table on MCI which resulted in the Manchester Consensus paper being published.

One of our dementia advisers and our MCI adviser were also trained as accredited Mental Health First Aiders.

Our ***Dementia specific day support, Passion for Life***, was commissioned by Trafford Council and Trafford CCG until 30 July 2016 when Trafford Council ceased to fund the service. As the Council funding amounted to approximately 85% of the service cost, in agreement with the CCG, it was agreed that we would restructure and continue to deliver the service through a combination of core funds from the CCG and charging. We further increased the number of places in 2018/19 and in normal circumstances we offer 133 specialist day places per week for people with a diagnosis of dementia across Trafford in community venues.

As advised by Public Health, during the first lock down we suspended our day support service, however we kept in weekly touch with service users and carers by telephone and text ensuring that they were ok, supporting them with referrals to social services if required and advising on ways to help with their caring roles in a very difficult time. During that period, we also updated risk assessments, purchased additional PPE, met with an infection control nurse and introduced a number of new procedures, to be Covid safe and to enable us to reopen safely in July 2020. Since then, we have successfully run our day support albeit with a limited 12 service users per day to enable social distancing. We were unable to use the two external venues throughout this period but, as our own face to face services were suspended, we were able to use our own premises on 5 days instead of the usual 3.

Transport can be provided where the carer is unable to source their own provision, and a hot two course meal is provided. In 2019 our day support achieved a 5-star food hygiene rating at its first assessment and retained that level following an unannounced visit in early 2021.

Prevention & Wellbeing

This covers our falls prevention work, winter warmth activities and generic prevention and wellbeing activities as well as our part of the Healthy Lifestyles project funded by Trafford Council.

Falls Prevention: we work in partnership with Trafford Council, Public Health, Trafford Leisure and Trafford CCG. In order to progress this work, we employ a falls prevention co-ordinator and are developing a comprehensive falls pathway in Trafford which will prevent falls and reduce hospital admissions from falls in the older population. During a normal year we run a range of falls prevention activities which included: 6 Postural Stability classes per week in Urmston, Partington, Sale, Old Trafford and Hale, a healthy hips and hearts class in Urmston; falls prevention intervention training and classes in care and nursing homes across the Borough and a brief training session programme for home care providers. In addition, we subcontract Trafford Leisure to provide a further 4 sessions per week. However, 20/21 has not been a normal year due to the impact of Covid-19. Trafford Leisure have been closed throughout and we have had to move our classes onto an online platform providing both group and individual Zoom sessions. Whilst this has proved successful it is limited to those able to join through digital means. With this in mind, we received funding through Sports England to allocate 5 tablets for loan to people who had no means of digital connection but who would benefit from attending the online groups. In 21/22 we will move back to face-to-face groups, but we will retain at least one Zoom session per week.

In addition, we also provided a number of postural stability exercise videos which were posted on our social media and are available on our website.

Report of the Trustees for the year ending 31 March 2021 (continued)

Winter Warmth campaign: involves us identifying older people at risk of fuel poverty and ill health through cold and providing support within limited resources and a range of materials to both partners and the general public on keeping warm and well in winter. It often includes an electric blanket testing day. However, this year none of this has been possible due to the effect of Covid-19. We were fortunate in having a reasonably mild winter, and we were still able to provide information on both benefits to improve income and act as a distribution agent for Keeping Well in Winter booklets provided by Greater Manchester Combined Authorities.

Nutrition & Hydration: During the period, due to the fact that the Health Bus (part of the Healthy Lifestyles project) was unable to function because of Covid-19, the funding was repurposed for us to support the introduction of the GM Nutrition and Hydration project in Trafford. This project has been developed, and is managed by, Age UK Salford across GM Boroughs and relates to reducing malnutrition in older people. During the year we supported the project by embedding the key questions into all our services, publicising the key messages, taking part in Nutrition and Hydration Week, delivering information sessions and training to older people and organisations, holding and distributing the large range of physical resources available. As part of our community hub response, we also worked with Trafford dietitians to ensure Trussell Trust food bank parcels delivered by us (while the food bank was closed) to older people were supplemented with nutritious food from our own donated supplies. Trafford Council have now agreed to fund Age UK Salford for 21/22 and in turn Age UK Salford are making a contribution from that funding to Age UK Trafford.

Social Prescribing: This is a commissioned service that supports patients within 2 Primary Care Networks, (PCN), across the localities of West and South Trafford. Social Prescribing provides a holistic approach to improving a service user's health and wellbeing. By working together their needs and priorities are established and they are empowered to make positive choices, which impacts positively and sustainably on lifestyle changes. The service also provides signposting, onward referral and barrier removal to access appropriate services, community groups and organisations.

The initial operation began with one Community Connector dedicated to the South PCN, and later was expanded on a short-term basis of 6 months to include 2 additional part time posts. A post was also created to cover surgeries in the West PCN, for a period of 12 months, one post in both South and West have been confirmed to continue in 2021/22. During the year, the service has worked with over 110 referred service users and has made over 750 contacts with them. Due to continued government restrictions in relation to the pandemic these contacts have been completed digitally using video conferencing or over the telephone. The rationale for referral has been varied, but include social isolation and loneliness, mental health issues, bereavement, carer support, community activity and falls prevention. From assessment and the building of trusted relationships additional concerns have become apparent including finances, housing, education and training and employment. In many cases these underlying issues would not have been discovered and the root cause of their problems not tackled.

The joined-up approach of our provision means that clients referred to Social Prescribing can also rapidly benefit from support from our other services such as Information & Advice, Falls Prevention, Memory Loss Advice and Day Support. The Social Prescribing Team is supported by two volunteers who provide regular telephone welfare checks and conversation to those with a limited support network. Service users are greatly appreciative of these calls, and in some cases the volunteers are the only people they may speak to. This has unfortunately been even more apparent over the periods of lockdown we have faced.

Report of the Trustees for the year ending 31 March 2021 (continued)

The Social Prescribing team regularly communicates with and attends partner surgery meetings to continue to promote the service and its benefits with their surgery colleagues. A new customer relationship management (CRM) system, Elemental, was purchased by the Local Authority, which has been integrated to the work of the West PCN Community Connector. This enables the PCN and GPs to quickly refer and monitor the patient's service journey and progress – from baseline assessment to exit.

During the year one member of the Social Prescribing Team has also undertaken training to become a Mental Health First Aider, which has greatly enhanced our capacity to respond to mild to moderate mental health needs. Lastly, through the Making Every Contact Count agenda the team has been trained to rollout mental health education sessions to other Social Prescribers across Trafford. This element continues to grow and provides information and education on older people's services, relevant pathways and available resources to Social Prescribing colleagues within Trafford.

Trafford Voluntary, Community, Faith and Social Enterprise (VCFSE) Collective: For a number of years Age UK Trafford has been a key partner in developing the Trafford VCSFE collective as a voice for the third sector at a strategic level. This began by supporting the collective steering group to meet regularly free of charge at our premises, being active members of the steering group and the subsequent sub-groups and eventually becoming one of the 4 lead partners with responsibility for the West of Trafford. As the Collective was not a charity and had no bank account, we have also facilitated a financial service for it, including paying invoices and reconciliation of funds, again free of charge. The Collective is now a charity and, once it has a bank account, financial responsibility will transfer.

As a lead partner we have developed the West Collective by building a regular meeting (presently online) of local VCFSE partners, statutory representatives and social prescribers, building a Facebook and Instagram page and a What's App group. Terms of reference have been agreed and a mapping exercise is being undertaken to identify all the VCFSE and community groups in the area. Close working relationships have been built with local councillors and the Hideaway (also one of the Trafford Community Response Hubs) in Partington to ensure the whole of the West area is supported.

Strategic Activities

During the year we continued to provide the secretariat to the Trafford Dementia Strategy Group (made up of a range of statutory and third sector partners) and to take an active part in the furtherance of the strategy aims and objectives. This has been held on Zoom and MS Teams rather than face to face in this period.

We continued to act as lead partner for the Trafford, Salford, Bolton, Tameside and Manchester Care Consortium, holding the contract with Skills for Care for the distribution of training funds to private and third sector care providers. In 2021/22 we expect this to cover the whole of GM. We maintain this lead role as it is part of our public benefit aims, as it provides an opportunity for a good level of training in care to be provided to care providers resulting in an improvement in the standard of care for older people in Trafford.

The Chief Executive and Senior Managers also represent the charity on a range of strategic groups including Trafford CCG Public Reference and Advisory Board, Living Well in My Community Strategic Design Group, Ageing Well Board, Trafford VCFSE Collective, as well as a number of multi-agency operational groups.

We also continue to work with Manchester University on a regular basis to be involved in research projects around the development of future services for older people and in particular dementia related research.

Report of the Trustees for the year ending 31 March 2021 (continued)

In addition, we worked with GM and East Cheshire Clinical Networks to develop a GM wide pathway for patients with Mild Cognitive Impairment and to raise awareness of the condition (MCI). Going forward we will also be involved in the development of GM wide support services around delirium.

Our Volunteers

The charity is very involved in the community and relies on voluntary support in providing our activities. During the pandemic, because of the age of our volunteers, most of them were self-isolating or shielding during the pandemic. We were able to recruit some temporary additional volunteers from amongst furloughed workers and university students who helped with new projects like our Community Response Hub and Get Connected Project

During the year 71 volunteers continued to work with us in some way:

Day Support

4 volunteers supported our Dementia Day Support activities through interaction with service users providing cognitive stimulation and driving our vehicles.

Dementia Advice

1 volunteer supported our Dementia Advice service with administration.

Charity Retail

The two shops were closed through a lot of the time as retail restrictions were in place. Ultimately this meant we had to take the decision to close the Sale Moor shop permanently, as there was no hope of recovery. 13 volunteers provided support to the Retail Team in the operation of shops including till operation and sorting donated goods.

The Sharples Building Reception

4 volunteers provided a front desk reception service, greeting visitors and answering phones.

Information and Advice

2 volunteers provided information and advice on a wide range of subjects to older people and their carers.

Silver Surfer Project & Get Connected

17 volunteers supported older people to use a tablet and get online by delivering one to one telephone and, once online, Zoom sessions.

Home Library Service

9 volunteers choose and deliver books to older people within the community who are unable to visit a local library.

Community Response Hub

21 volunteers supported our community hub by delivering food parcels, carrying out weekly shops and delivering medication.

These volunteers contributed the equivalent of 7 full time equivalent paid staff, a financial impact of £111,186 per annum (calculated a minimum wage level).

Report of the Trustees for the year ending 31 March 2021 (continued)

Plans for Future period

Our plans for the future period include continuing the above activities in coming years subject to satisfactory funding arrangements. In addition, the charity will continue to develop additional services where funds allow, this funding may be a combination of grants, contracts, fundraising and charging for services. The trustees look to utilise the new building to its full potential, including benefitting from our ability to rent space to other organisations, such as the regular use made of rooms by Greater Manchester Mental Health Foundation Trust and community groups pre Covid.

We will make use of the lessons learned from our work during the pandemic, many new partnerships have been formed and there is an appetite for collaborative working that has not previously existed, and a higher level of understanding of the VCFSE sector in statutory bodies. We will continue to provide online services as part of the palette of face-to-face services we provide even after Covid as we have seen the advantage of this for older people who cannot travel to physical venues. Also, we will review the advantages of a level of agile working, both to the productivity of particular and the work-life balance of staff, but also freeing space to allow increased rental income.

The Trustees are conscious that in the next 4 years they will lose two key staff, the Finance and Personnel Manager, who has been with the organisation over 30 years, and the Chief Executive who has been with us over 20 years. In the next year they will consider how this transition will be managed, how we can recruit new Board Members and how we can ensure we have the information and communication technology to carry us forward.

The trustees remain committed to continuing to identify alternative sources of funding to sustain the charity in the furtherance of its aims and objectives.

Financial Review

Due to the pandemic our usual income sources were greatly reduced in 20/21. Therefore, the income from charity shops, day care charges and room rental charges was greatly reduced and from social activities ceased entirely. The principal funding sources for the Charity during the period were income from Trafford Metropolitan Borough Council, Trafford CCG, Social Enterprise Fund and the National Lottery. Other main sources of funding during 20/21 included Age UK, Eon, Skills for Care, Trafford Housing Trust and some small funding bids. There was also significant Covid-19 based income as detailed in note 4b. Some funds from fundraising and private donations were also achieved. Designated reserves were also used to support the information and advice service, development of new projects and services and the maintenance of our premises.

£142K was spent in generating funds, through the charity shops and other activities during the year. This generated £62K for the charity. The charity spent £621K on its charitable objectives and £20K on governance costs. Full details are given in the notes to the accounts.

Report of the Trustees for the year ending 31 March 2021 (continued)

Investment Powers and Policy

Aside from retaining a prudent amount in reserves, what unrestricted funds are available for investment are invested within the charity's general investment policy to aim for the highest return but with the maximum security to its funds.

With this in mind, in 2018, the trustees reviewed their investment policy, a new Investment Committee was formed from within the Trustee Board, and alternative investment fund accounts were identified to utilise the best returns on capital, these fund accounts were opened in 2019. Unrestricted funds still available for investment will continue to be invested as described above.

Reserves policy and going concern

Reserves are the unrestricted funds held as the general funds of the charity that are freely available to spend on any of the charity's purposes.

This definition excludes restricted funds where the funder has placed particular restrictions on how they can be used although holding such funds may influence the level of reserves held.

Age UK Trafford holds unrestricted funds which can be spent on the charitable objects as decided by the trustees but part of these funds may not always be readily available for spending. For example:

- Tangible fixed assets such as buildings, vehicles and other assets held for the charity's use.
- Designated funds which are unrestricted funds that have been earmarked for essential future spending e.g. to fund a project that could not be met from future income alone.

Reserves are unspent income from previous periods and charity law states that trustees have a general legal duty to spend income within a reasonable time period and that they should have good reason for holding onto funds which, in most cases, will have been donated to support the charity's activities.

Therefore, the trustees are aware that it may be prudent to operate with a strategic deficit budget in order to manage, over a given time period, its level of reserves which have built up from unspent income in previous years. A strategic and operational decision may be made to designate funds to meet costs; for example; the costs of the Information and Advice Service, the Prevention and Wellness & Service Development Manager posts, the running costs of The Sharples Building and to cover a shortfall in funding to sustain key service provision.

In establishing its reserves policy and in identifying the continued future of the Charity as a going concern, the Board takes account of the following information: its corporate risk assessment; its business continuity plan; its budgets; its investments; its contracts, grants and charging policies; and its level of reserves.

With this in mind the Board has examined the Charity's requirements in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the Charity should include:

- an amount of at least 6 months unrestricted expenditure
- redundancy and lease commitments

The application of this policy equates to a target figure of £418K at 31 March 2021. As at 31 March 2021 the actual free funds held within the Charity were £571K.

Report of the Trustees for the year ending 31 March 2021 (continued)

The board may feel that it is prudent to hold an increased amount where there is uncertainty in the future funding of services provided by the organisation.

The trustees have established a policy that a portion of reserves not immediately needed to meet unanticipated cash flow needs will be identified as long-term reserves and invested in accordance with Age UK Trafford's Investment Policy.

The trustees are also aware of their responsibilities for Age UK Trafford's share of the Age Concern final salary pension scheme deficit and our audited accounts include a defined benefit pension disclosure. The defined benefit pension deficit is a long-term liability and the trustees remain confident of its management by agreed payments through its annual budgets.

This policy will be regularly monitored and reviewed on an annual basis to assess its effectiveness in the light of changing funding and financial climate and other risks.

Designated Funds

The Trustees continue to follow their strategy for the future progress of the organisation by designating funds to enable maintenance of the Information and Advice and Day Support services in the event of a shortfall in funding and for the development of new projects and services. Designated funds going forward will also allow for the running costs and depreciation of the Sharples Building. A total of £348,869 has been designated for these purposes.

The net book value of tangible and intangible fixed assets of £861,996 is classed as designated funds and excluded from the free reserves calculation as these assets are used operationally and their disposal may adversely impact on the ability of the charity to deliver its aims.

Structure, Governance and Management

The Charity

Age UK Trafford is a registered charity No. 1109047 and a company limited by guarantee No. 5384301. The governing document of the charity is its Company Memorandum and Articles, adopted in April 2005 and amended in April 2011 and the change to its objects clause approved by the Charity Commission was passed by resolution and confirmed in 2019.

The management of the charity is delegated by the AGM to the Board of Trustees, who are also the Directors of the company. They are responsible for the strategic direction of the charity and they meet bi-monthly. The day to day operational running of the Charity is delegated to the Chief Executive who is a paid member of staff.

Report of the Trustees for the year ending 31 March 2021 (continued)

The Board of Trustees for the financial year 2020/21 were:

Position	Name	
Chair of Trustees	John Drake	
Elected Members	Yvonne Mackereth	
	Danielle Tysall	
	Andreas Underwood	
	Nicole Alkemade	
	Christopher Waddleton	Treasurer
Co-opted	Mark Collier	
Representative Members	Cllr Kevin Proctor	Trafford Council - appointed 2020
	Cllr Joanne Harding	Trafford Council - appointed July 2020

Appointment of Trustees

The Board of Directors (with the exception of representative and co-opted members) are also the charity trustees for the purposes of charity law and the Directors of the Company. Under the terms of the Memorandum and Articles the members of the Board are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. New Board members complete an application form and supply references, following this they are interviewed by the Chair and Chief Executive. All Board members are required to sign a code of conduct agreed by the Board at its meeting in September 2009.

The charity by its nature focuses its work exclusively on the 50+ age group, and their carers, in the Borough of Trafford. The Board seeks to ensure that the needs of this group are appropriately reflected through the membership of the trustee body.

Trustee skills during the year covered the areas of personnel, health, law and business. The charity seeks its trustees by advertising in the media, with voluntary sector infrastructure organisations and by direct approach to individuals and appropriate businesses. The Board fills vacancies in accordance with the Memorandum and Articles and procedures agreed by the Board. Potential trustees are co-opted for one year and if appropriate are put up for election at the AGM following the first 12 months co-option.

Trustee Induction and Training

A Trustees' Induction pack, which includes the Charity Commission guide "the Essential Trustee", the governing document and all the policies and procedures used within the charity, was developed and is issued to all trustees. New trustees follow this procedure including visiting a selection of our service sites. Financial responsibility and understanding charity finance training was provided for trustees in 2019 and our auditors regularly update the trustees on issues relating to charity finance.

Report of the Trustees for the year ending 31 March 2021 (continued)

Organisation

Age UK Trafford has Board of Directors of up to 10 members who meet bi-monthly and are responsible for the strategic direction and policy of the charity. During the period the Board had 9 members from a variety of professional backgrounds relevant to the work of the charity. 6 were elected members, 1 co-opted member and 2 representative members from the local authority. The representatives take part in all discussions but hold no voting rights. The Chief Executive also sits on the Board and acts as Company Secretary but has no voting rights. Age UK (national charity) has observer status when appropriate.

The day-to-day responsibility for the provision of services is delegated to the Chief Executive, who in turn delegates responsibility for certain aspects of service delivery to the senior service managers.

The Chief Executive is responsible for ensuring that the charity delivers its specified services and that objectives listed in the Strategic Plan are met. The service managers have responsibility for the day-to-day operational management of their sections and individual supervision of staff teams including ensuring the teams continue to develop their skills in line with good practice.

In addition, Age UK Trafford, whilst remaining an independent charity, is a brand partner of Age UK.

Related parties and co-operation with other organisations

Age UK Trafford is a brand partner of Age UK and maintains its quality standards. We achieved our organisational quality standard in 2018 and will have a review (self-assessed due to Covid) in 2021. In addition, we work closely in partnership with a range of private sector providers in the Trafford Care Consortium. We also work closely with a range of VCFSE partners including those involved in Healthy Lifestyles projects and those who work as Community Response Hubs. We sub-contract to Trafford Leisure for part of our Falls Prevention work. We have also acted as the finance management for the Trafford VCSE Collective whilst it has been in development as an independent charity, this responsibility to be handed to that charity once it has its own banking arrangements. A full audit trail is maintained.

Pay Policy for Senior staff

The board of directors, who are the Charity's trustees, the Chief Executive and the Finance & Personnel Manager, comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. All directors give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in note 9 to the accounts.

The pay of all staff is set in accordance with pay scales determined by the negotiating body 'The National Joint Council (NJC) for Local Government Services'. The NJC is made up of representatives from local government employers and trade unions. In 2019 a sub-committee of the Board carried out a senior staff job evaluation and salaries were re-evaluated. This took the CEO post off the NJC scale but retained the same inflationary increases applied to all other staff annually.

Report of the Trustees for the year ending 31 March 2021 (continued)

Risk Management

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity and its subsidiary Age UK Trafford Trading Ltd face;
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

The risk assessment is a standing agenda item at Board meetings.

This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank, and active management of trade debtors and creditors balances to ensure sufficient working capital by the charity and its subsidiary company.

Attention has also been focussed on non-financial risks arising from fire, health and safety of staff and service users, performing rights and food hygiene. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas. Procedures relating to being Covid safe were included in 2020.

Approach to Fundraising

In the period Age UK Trafford has the following approach to fundraising:

- We comply with recognised standards and are registered with the Fundraising Regulator.
- We do not use or work with any professional or commercial fundraisers
- We do not maintain any database for the purpose of fundraising nor do we cold call or target any specific individuals for general fundraising
- The only direct fundraising the charity carried out in the year was a number of small raffles which were conducted within the terms of its licence issued by Trafford Borough Council
- Whilst we welcome donations for our work, and we may from time to time invite these donations, we do not make more than one approach to the same person and we would not accept a donation from anyone we considered to be vulnerable or who displays any lack of capacity to make those decisions.
- In the year, other than the sale of raffle tickets described above, no member of staff (or volunteer) were engaged in activities to fundraise directly from individuals.

Report of the Trustees for the year ending 31 March 2021 (continued)

Trustee Responsibilities in relation to the financial statements

The charity trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the income and expenditure of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- the trustees, having made enquiries of fellow directors and the auditor that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

By order of the board of trustees



John A Drake (Chair)

16 September 2021

Independent Auditor's report to the members of Age UK Trafford**Opinion**

We have audited the financial statements of Age UK Trafford (the 'parent charity') and its subsidiary (the 'group') for the year ended 31 March 2021 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Charity Balance Sheet, the Consolidated Statement of Cash Flows and notes to the consolidated financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and of the parent charity's affairs as at 31 March 2021 and of the group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group or the parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Report of the Trustees, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Independent Auditor's report to the members of Age UK Trafford (continued)

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In light of the knowledge and understanding of the group and the parent charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Report of the Trustees.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charity financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specific by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the Trustees were not entitled to take advantage of the small companies' exemption from the requirement to prepare a Strategic Report.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement set out on page 17, the Trustees (who are also the directors of the parent charity for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, The Trustees are responsible for assessing the group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Independent Auditor's report to the members of Age UK Trafford (continued)

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

As part of our planning process:

- We enquired of management the systems and controls the group and parent charity has in place, the areas of the financial statements that are mostly susceptible to the risk of irregularities and fraud, and whether there was any known, suspected or alleged fraud.
- We obtained an understanding of the legal and regulatory frameworks applicable to the group and parent charity. We determined that the following were most relevant: FRS 102, Companies Act 2006, Charities Act 2011, anti-bribery, health and safety, environmental and employment law.
- We considered the incentives and opportunities that exist in the group and parent charity, including the extent of management bias, which present a potential for irregularities and fraud to be perpetuated, and tailored our risk assessment accordingly.
- Using our knowledge of the group and parent charity, together with the discussions held with management at the planning stage, we formed a conclusion on the risk of misstatement due to irregularities including fraud and tailored our procedures according to this risk assessment.

The key procedures we undertook to detect irregularities including fraud during the course of the audit included:

- Identifying and testing journal entries and the overall accounting records, in particular those that were significant and unusual.
- Reviewing the financial statement disclosures and determining whether accounting policies have been appropriately applied.
- Reviewing and challenging the assumptions and judgements used by management in their significant accounting estimates, in particular in relation to depreciation, recoverability of receivables, impairment and assumptions in respect of the defined benefit pension liability.
- Assessing the extent of compliance, or lack of, with the relevant laws and regulations in particular those that are central to the group and parent charity's ability to continue in operation.
- Testing key income lines, in particular cut-off, for evidence of management bias.
- Performing a physical verification of key assets, including fixed assets.
- Obtaining third-party confirmation of material bank balances.
- Documenting and verifying all significant related party and consolidated balances and transactions.
- Reviewing documentation such as the board minutes of meetings of those charged with governance.
- Reviewing correspondence with relevant regulators (The Charity Commission for England and Wales).
- Enquiring of management as to actual and pending litigation and claims.
- Testing all material consolidation adjustments.

Independent Auditor's report to the members of Age UK Trafford (continued)

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements even though we have properly planned and performed our audit in accordance with auditing standards. The primary responsibility for the prevention and detection of irregularities and fraud rests with the Trustees and management.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of the audit report

This report is made solely to the company's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body for our audit work, for this report, or for the opinions we have formed.

Signed:

Harold Sharp Limited

Christopher Wrighton (Senior Statutory Auditor)
for and on behalf of Harold Sharp Limited
Chartered Accountants and Statutory Auditor
5 Brooklands Place, Sale M33 3SD

16 September 2021

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(including an income and expenditure account)
For the year ended 31 March 2021

		Restricted Funds	Unrestricted Funds	Total	Total as restated
	Note	2021 £	2021 £	2021 £	2020 £
Income					
Income from generated funds:					
- Donations and legacies	2	-	14,235	14,235	37,882
- Other trading activities		-	45,381	45,381	130,932
- Investment income	3	-	2,082	2,082	2,555
Income from charitable activities	4	204,985	609,471	814,456	620,532
Total income		204,985	671,169	876,154	791,901
Expenditure on:					
Raising funds	7	-	141,965	141,965	144,103
Charitable activities	7	209,823	431,357	641,180	635,123
Total expenditure	7	209,823	573,322	783,145	779,226
Other finance costs		-	8,000	8,000	7,000
Net income/(expenditure)		(4,838)	89,847	85,009	5,675
Transfers between funds		-	-	-	-
Other recognised gains and losses					
Gains/(losses) on revaluation of investments	12	-	45,919	45,919	(9,985)
Actuarial (loss)/gain on defined benefit pension scheme	19	-	(9,000)	(9,000)	29,000
Net movement in funds		(4,838)	126,766	121,928	24,690
Reconciliation of funds					
Total funds brought forward at 1 April 2020	17	4,838	1,645,180	1,650,018	1,625,328
Total funds carried forward at 31 March 2021	17	-	1,771,946	1,771,946	1,650,018

The Statement of Financial Activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

CONSOLIDATED BALANCE SHEET**As at 31 March 2021**

Company number: 05384301

		£	2021 £	£	2020 £
	Note				
Fixed assets					
Tangible assets	11a		859,449		895,120
Intangible assets	11b		2,547		5,094
Investments	12		237,830		191,911
			<u>1,099,826</u>		<u>1,092,125</u>
Current assets					
Debtors	13	69,305		83,311	
Cash at bank and in hand		760,797		560,877	
		<u>830,102</u>		<u>644,188</u>	
Creditors: amounts falling due within one year	14	(146,982)		(77,295)	
Net current assets			<u>683,120</u>		<u>566,893</u>
Net assets excluding pension liability			1,782,946		1,659,018
Pension liability	19		(11,000)		(9,000)
Net assets including pension liability			<u>1,771,946</u>		<u>1,650,018</u>
Income funds	17				
Restricted funds			-		4,838
Unrestricted funds:					
Designated funds			1,210,865		1,148,716
Other charitable funds			571,037		503,267
Non-charitable trading funds			1,044		2,197
			<u>1,782,946</u>		<u>1,659,018</u>
Defined benefit pension scheme liability			(11,000)		(9,000)
			<u>1,771,946</u>		<u>1,650,018</u>

The notes at pages 26 to 49 form part of these financial statements.

The financial statements were approved by the Board of Trustees on 16 September 2021 and signed on its behalf by:



JA Drake
Trustee

16/9/2021

CHARITY BALANCE SHEET

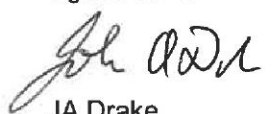
As at 31 March 2021

Company number: 05384301

	Note	£	2021 £	£	2020 £
Fixed assets					
Tangible assets	11a		859,449		895,120
Intangible assets	11b		2,547		5,094
Investment	12		237,832		191,913
			<u>1,099,828</u>		<u>1,092,127</u>
Current assets					
Debtors	13	69,318		83,324	
Cash at bank and in hand		758,600		557,527	
		<u>827,918</u>		<u>640,851</u>	
Current liabilities					
Creditors: amounts falling due within one year	14	(145,841)		(76,155)	
Net current assets			<u>682,077</u>		<u>564,696</u>
Net assets excluding pension liability			1,781,905		1,656,823
Pension liability	19		(11,000)		(9,000)
Net assets including pension liability			<u>1,770,905</u>		<u>1,647,823</u>
Funds	17				
Restricted funds			-		4,838
Unrestricted funds:					
Designated funds			1,210,865		1,148,716
Other charitable funds			571,040		503,269
			<u>1,781,905</u>		<u>1,656,823</u>
Defined benefit pension scheme liability			(11,000)		(9,000)
			<u>1,770,905</u>		<u>1,647,823</u>

The notes at pages 26 to 49 form part of these financial statements.

The financial statements were approved by the Board of Trustees on 16 September 2021 and signed on its behalf by:


JA Drake
Trustee 16/9/21

CONSOLIDATED STATEMENT OF CASH FLOWS
For the year ended 31 March 2021

	2021 £	2020 £
Cash flows from operating activities:		
Net income	121,928	24,690
Adjusted for:		
Depreciation and amortisation	40,778	42,655
(Gain)/loss on investments	(45,919)	9,985
Defined benefit pension scheme	2,000	(53,000)
Investment income	(2,082)	(2,555)
Decrease/(increase) in trade and other receivables	14,066	(13,124)
Increase in trade and other payables	69,687	21,731
Net cash inflow from operating activities	200,398	30,382
Cash flows from investing activities		
Purchase of fixed assets	(2,560)	(9,384)
Purchase of investments	-	(200,000)
Interest received	2,082	2,555
Cash outflows from investing activities	(478)	(206,829)
Net increase/(decrease) in cash & cash equivalents	199,920	(176,447)
Opening cash & cash equivalents	560,877	737,324
Closing cash & cash equivalents	760,797	560,877
	199,920	(176,447)
Cash and cash equivalents consist of:		
Cash at bank and in hand	760,797	560,877

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

1. PRINCIPAL ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)) and the Companies Act 2006. Age UK Trafford meets the definition of a public benefit entity under FRS 102.

Going concern

As explained in the Trustees' Report and the Post Balance Sheet events note (note 21), the charity has been affected by the Covid-19 pandemic which resulted in the temporary closure of the two shops (one of which has since been closed permanently) and suspension and subsequent reduction in capacity of certain services. Other new services have, however, been undertaken. The charity has taken advantage of assistance schemes offered by the UK government and the Trustees continue to monitor the impact on the cash position on a regular basis.

Having considered the situation, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The period which they have considered in their assessment is at least 12 months from the date of approval of these financial statements. They thus continue to adopt the going concern basis of accounting in preparing the annual financial statements.

Basis of consolidation

The group financial statements consolidate those of the Charity and its subsidiary undertaking (see note 5) drawn up to 31 March 2021. Surpluses or deficits on intra-group transactions are eliminated in full. A separate Statement of Financial Activities or income and expenditure account for the charitable company are not presented because the charitable company has taken advantage of the exemptions afforded by section 408 of the Companies Act 2006.

Income

Donations and gifts

All monetary donations and gifts are included in full in the Statement of Financial Activities when receivable, provided that there are no donor-imposed restrictions as to the timing of the related expenditure, in which case recognition is deferred until the pre-condition has been met.

Fixed assets donated to the Charity are included as donation income at market value at the time of receipt. Items donated for resale are included in shop income when sold and no value is placed on donated stock at the period end.

Donations under Gift Aid, together with associated income tax recoveries, are credited as income when the donations are receivable.

Legacies are included when the Charity is advised by the personal representative of an estate that payment will be made, if the receipt is both virtually certain and measurable. These are included in the Statement of Financial Activities.

Grants receivable (including Government grants)

Revenue grants are credited as income when they are receivable, provided conditions for receipt have been complied with, unless they relate to a specified future period, in which case they are deferred. Grants for the purchase of fixed assets are credited to restricted income when receivable.

Sales from Charity shops

Sales from Charity shops represent income from shops from the selling of donated goods and from goods purchased for resale.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

1. PRINCIPAL ACCOUNTING POLICIES (continued)

Commercial trading operations

This is trading income generated through the subsidiary company, Age UK Trafford (Trading) Limited.

Acting as agent

Where the Charity receives a grant but the Trustees have no control over the use of the funds, they are considered to be acting as agent, as they are acting only in accordance with the instructions or directions of the principal. As a result, only a management fee is recognised as income in the accounts in respect of these arrangements (see note 20). Note 20 also details a prior period adjustment in respect of an agency arrangement.

Investment income

Investment income, including associated income tax recoveries, is recognised when receivable.

Expenditure

Expenditure, which is charged on an accruals basis, is allocated between:

- expenditure incurred in generating funds;
- expenditure incurred directly in relation to charitable activities; and
- expenditure incurred in the governance of the Charity. This expenditure includes audit fees, certain legal and professional fees and a proportion of management costs considered to be involved in governance issues.

Costs are apportioned to the above categories either directly or based on an appropriate allocation basis such as floor area or percentage of management time. Support costs include central administrative functions and have been allocated to activity cost categories mainly on the basis of direct cost. The company is registered for VAT. Under the partial exemption rules, where applicable, costs and expenditure incurred are inclusive of VAT.

Fund accounting

Restricted funds are to be used for specified purposes laid down by the donor. Expenditure for those purposes is charged to the fund, together with a fair allocation of overheads and support costs.

Unrestricted funds are donations and other income received or generated for expenditure on the general objectives of the Charity.

Designated funds are unrestricted funds which have been designated for specific purposes by the Trustees.

Tangible fixed assets and depreciation

Tangible fixed assets are shown at original cost or, if donated, at their value on the date of the gift, less accumulated depreciation. Amounts in excess of £1,000 are capitalised. Depreciation is provided in equal annual instalments over their estimated useful lives at the following annual rates:

Buildings	2%
Motor vehicles	25%
Office equipment	25%
Fixtures and fittings	25%
Leased building alterations	over the life of the lease

Intangible fixed assets and amortisation

Intangible fixed assets (software) are shown at original cost or, if donated, at their value on the date of the gift, less accumulated amortisation. Amounts in excess of £1,000 are capitalised. Amortisation is provided in equal annual instalments over their estimated useful lives of 4 years.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

1. PRINCIPAL ACCOUNTING POLICIES (continued)

Investments

Investments in subsidiaries held as fixed assets are stated at cost less provision for any permanent diminution in value. Other investments held as fixed assets are stated at market value at the year end. Gains and losses on disposal and revaluation of investments are charged or credited to the Statement of Financial Activities.

Cash and cash equivalents

Cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less. For the purpose of the consolidated cash flow statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts.

Short-term debtors and creditors

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the Statement of Financial Activities in other operating expenses.

Pension costs

Defined contribution pension scheme

The pension costs charged represent the amount of the contributions payable to the scheme in respect of the accounting period.

Defined benefit pension scheme

The group is a member of a defined benefit pension scheme. The assets of the scheme are invested and managed independently of the group. Pension costs are assessed in accordance with the advice of an independent qualified actuary. The pension scheme liabilities are measured using the projected unit method and the pension scheme deficit is recognised in full on the balance sheet.

Operating leases

Rentals applicable to operating leases are charged against income on a straight-line basis over the lease term.

Critical accounting judgments and key sources of estimation uncertainty

In applying the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions in determining the carrying amounts of assets and liabilities. The Trustees' judgements, estimates and assumptions are based on the best and most reliable evidence available at the time when the decisions are made and are based on historical experience and other factors that are considered to be applicable. Due to the inherent subjectivity involved in making such judgements, estimates and assumptions, the actual results and outcomes may differ.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods, if the revision affects both current and future periods.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

1. PRINCIPAL ACCOUNTING POLICIES (continued)

Critical accounting judgements

The critical accounting judgements that the Trustees have made in the process of applying the Charity's accounting policies that have the most significant effect on the amounts recognised in the statutory financial statements are discussed below.

- **Assessing indicators of impairment**

In assessing whether there have been any indicators of impairment in relation to assets, the Trustees have considered both external and internal sources of information such as market conditions and experience of recoverability. There have been no indicators of impairments identified during the current financial year.

Key sources of estimation uncertainty

The key assumptions concerning the future, and other key sources of estimation uncertainty, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

- **Recoverability of receivables**

The Charity establishes a provision for receivables that are estimated not to be recoverable. When assessing recoverability the Trustees consider factors such as the ageing of the receivables, past experience of recoverability, and the credit profile of individual or groups of customers.

- **Determining residual values and useful economic lives of property, plant and equipment**

The Charity depreciates tangible assets over their estimated useful lives. The estimation of the useful lives of assets is based on historic performance as well as expectations about future use and therefore requires estimates and assumptions to be applied by management. The actual lives of these assets can vary depending on a variety of factors, including technological innovation, product life cycles and maintenance programmes. Judgement is applied by management when determining the residual values for plant, machinery and equipment. When determining the residual value, management aim to assess the amount that the Charity would currently obtain for the disposal of the asset, if it were already of the condition expected at the end of its useful economic life. Where possible this is done with reference to external market prices.

- **Actuarial assumptions in respect of defined benefit pension liability**

The Charity is a member of a defined benefit pension scheme. The valuation of the defined benefit pension liability or asset is subject to a number of actuarial assumptions which are provided by the scheme's actuary. Further details of these assumptions can be found in note 19 of these financial statements.

Legal status of the Charity

The Charity is limited by guarantee and has no share capital.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

2. DONATIONS AND LEGACIES

	Restricted funds £	Unrestricted funds £	Total 2021 £	Total 2020 £
Donations	-	14,235	14,235	22,944
Legacies	-	-	-	14,938
	<u>-</u>	<u>14,235</u>	<u>14,235</u>	<u>37,882</u>
	<u>-</u>	<u>14,235</u>	<u>14,235</u>	<u>37,882</u>

3. INCOME FROM INVESTMENTS

	Restricted funds £	Unrestricted funds £	Total 2021 £	Total 2020 £
Bank interest	-	2,082	2,082	2,555
	<u>-</u>	<u>2,082</u>	<u>2,082</u>	<u>2,555</u>
	<u>-</u>	<u>2,082</u>	<u>2,082</u>	<u>2,555</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

4a. INCOME FROM CHARITABLE ACTIVITIES

	Restricted	Unrestricted	Total	Total
	funds	funds	2021	as restated
	£	£	£	2020
				£
Grants				
Trafford CCG:				
- Day Support	-	52,000	52,000	52,000
- Mild Cognitive Impairment	-	-	-	10,000
Trafford Council:				
- Day Support	-	6,978	6,978	38,916
- Falls Prevention / Prevention and Wellbeing	-	43,440	43,440	53,885
- Home Library	-	27,504	27,504	27,504
- Tap Funding	-	12,000	12,000	11,800
- Man With A Pan	-	-	-	22,694
- Covid Hub (repurposed Mwap)	-	13,500	13,500	-
- Homecare transformation	-	16,667	16,667	8,333
- Healthy Lifestyles	-	13,000	13,000	-
Trafford Council / Trafford CCG (joint funded):				
- Dementia Adviser Project	-	116,000	116,000	101,790
Skills for Care	-	6,857	6,857	9,973
South Trafford Primary Care Network:				
- Social Prescribing	-	61,930	61,930	17,057
Trafford West Primary Care Network				
- Social Prescribing	-	11,847	11,847	-
Age UK				
- Eon Benefits Advice	11,966	-	11,966	22,630
- Other	-	8,975	8,975	9,045
- The Big Knit	-	-	-	1,355
Private Payers Day Support	-	59,851	59,851	189,698
Trafford Collective Partner Payment	-	2,500	2,500	-
GMCVO Walking grant	-	-	-	1,000
Salford CVS History Makers	-	1,250	1,250	-
Other income	-	23,666	23,666	34,479
	11,966	477,965	489,931	612,159
Covid-19 funding (see note 4b)	193,019	131,506	324,525	8,373
	204,985	609,471	814,456	620,532

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

4b. INCOME FROM CHARITABLE ACTIVITIES – Covid-19

Income from charitable activities includes the following relating to the Covid-19 pandemic.

	Restricted funds £	Unrestricted funds £	Total 2021 £	Total 2020 £
Grants				
Trafford CCG:				
- Covid-19 grant	-	9,007	9,007	2,993
Trafford Council:				
- Covid Hub	-	8,799	8,799	-
- Inclusive Neighbourhoods	2,000	-	2,000	1,415
- Infection Control	-	19,250	19,250	-
- VCSE Digital grant	-	4,992	4,992	-
- Telephone Support CEV/Shielding	-	15,998	15,998	-
Age UK				
- Covid Emergency Appeal	10,585	27,305	37,890	-
HMRC CJRS/SSPRS	77,615	-	77,615	3,765
Trafford Housing Trust				
- Covid-19 funding	-	3,400	3,400	200
Sport England	3,585	-	3,585	-
Ambition for Ageing	1,500	-	1,500	-
National Lottery				
- Social Enterprise Support Fund	56,842	-	56,842	-
- Community Fund	40,892	-	40,892	-
Non-essential Retail				
Government grants	-	39,434	39,434	-
Forever Manchester	-	2,971	2,971	-
Shell Benevity	-	350	350	-
	<u>193,019</u>	<u>131,506</u>	<u>324,525</u>	<u>8,373</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

5. NET INCOME FROM NON-CHARITABLE TRADING ACTIVITIES OF THE SUBSIDIARY

The Charity has a wholly owned trading subsidiary which is incorporated in the United Kingdom.

Age UK Trafford (Trading) Limited is principally engaged in the sale of household insurance, prepaid funeral plans and utilities.

The profit and loss account for the year ended 31 March 2021 is as follows:

	2021 £	2020 £
Turnover	-	-
Operating costs	(1,153)	(857)
Operating loss	(1,153)	(857)
Other interest receivable and similar income	-	18
Loss for the year	(1,153)	(839)
Distributed to parent	-	(6,398)
Retained in the subsidiary	(1,153)	(7,237)

The assets and liabilities of Age UK Trafford (Trading) Limited at 31 March 2021 were:

	2021 £	2020 £
Current assets	2,197	3,350
Creditors: amounts falling due within one year	(1,153)	(1,153)
Total net assets	1,044	2,197
Aggregate share of capital and reserves	1,044	2,197

6. GOVERNANCE COSTS

	2021 £	2020 £
Staff costs	5,984	5,276
Legal and professional fees	13,388	11,060
Office and communication costs	848	824
	20,220	17,160

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

7. ANALYSIS OF EXPENDITURE

	Employment costs	Volunteer costs	Premises costs	Running costs	Audit, Legal and Consultancy fees	2021 Total	2020 as restated Total
	£	£	£	£	£	£	£
Costs of generating funds							
Fundraising	1,451	-	139	528	-	2,118	1,734
Charity shops	64,328	145	57,974	7,534	8,713	138,694	141,512
Commercial trading operation	-	-	-	-	1,153	1,153	857
	65,779	145	58,113	8,062	9,866	141,965	144,103
Charitable activities							
Enabling older people	488,648	199	39,756	88,691	3,666	620,960	624,963
Governance costs	5,984	-	122	432	13,682	20,220	17,160
	494,632	199	39,878	89,123	17,348	641,180	642,123
Total expenditure	560,411	344	97,991	97,185	27,214	783,145	786,226

Total expenditure of the Charity and the subsidiary includes:

	2021 £	2020 £
Auditor's remuneration – audit and accounting fees	9,000	10,500
Auditor's remuneration – other non audit fees	420	864
Depreciation and amortisation	40,778	42,655
Operating leases	32,509	30,308

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

8. STAFF COSTS

	2021 £	2020 £
Salaries and wages	484,475	479,652
Social security costs	30,620	31,182
Pension contributions	38,054	37,033
Funding actuarial deficit	15,462	30,924
	<u>568,611</u>	<u>578,791</u>
Adjustment from movement in defined benefit pension scheme valuation	(15,000)	(31,000)
	<u><u>553,611</u></u>	<u><u>547,791</u></u>
The average weekly number of employees during the year was:		
	Number	Number
Management and administration	2	2
Trading operations	5	6
Community based operations	17	17
	<u>24</u>	<u>25</u>

No employee received remuneration greater than £60,000 in the year (2020 – None).

The key management personnel of the Charity comprise the Trustees, the Chief Executive and the Finance & Personnel Manager. The total employee benefits of the key management personnel of the Charity were £112,890 (2020: £107,693).

9. PAYMENTS TO TRUSTEES AND CONNECTED PERSONS

No Trustee, or person with a family or business connection with a Trustee, received remuneration in the year, directly or indirectly, from either the Charity or an institution or company controlled by the Charity.

During the year £nil was reimbursed to any Trustee in respect of travelling costs (2020 – £nil).

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

10. EXCESS OF INCOME OVER EXPENDITURE

The Charity has taken advantage of section 408 of the Companies Act 2006 and has not included its own income and expenditure account in these financial statements. The retained income for the year includes £125,081 (2020: £31,927) which is dealt with in the financial statements of the Charity.

An analysis of the movements in resources between the group and the Charity is set out below:

2021	Charity funds £	Company funds £	Consolidation adjustments 2021 £	Total 2021 £
Income	876,154	-	-	876,154
Expenditure	(781,992)	(1,153)	-	(783,145)
Net income	94,162	(1,153)	-	93,009
Gain on investment	45,919	-	-	45,919
Other finance costs	(8,000)	-	-	(8,000)
Actuarial loss	(9,000)	-	-	(9,000)
Retained resources for the year	123,081	(1,153)	-	121,928

Further details of the results of the trading subsidiary are set out in note 5.

There were no other differences in the movements in funds between the Charity and the group.

2020	Charity funds £	Company funds £	Consolidation adjustments 2020 £	Total 2020 £
Income	798,281	18	(6,398)	791,901
Expenditure	(778,369)	(857)	-	(779,226)
Net income	19,912	(839)	(6,398)	12,675
Loss on investment	(9,985)	-	-	(9,985)
Other finance costs	(7,000)	-	-	(7,000)
Actuarial gain	29,000	-	-	29,000
Distribution – inter group	-	(6,398)	6,398	-
Retained resources for the year	31,927	(7,237)	-	24,690

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

11a. TANGIBLE FIXED ASSETS

Group and Charity	Long leasehold buildings £	Motor vehicles £	Fixtures & equipment £	Leased building alterations £	Total £
Cost					
At 1 April 2020	936,737	67,852	82,875	17,964	1,105,428
Additions	-	-	2,560	-	2,560
Disposals	-	-	(18,338)	(5,760)	(24,098)
At 31 March 2021	<u>936,737</u>	<u>67,852</u>	<u>67,097</u>	<u>12,204</u>	<u>1,083,890</u>
Depreciation					
At 1 April 2020	82,118	31,297	78,929	17,964	210,308
Charge for year	18,747	16,963	2,521	-	38,231
Disposals	-	-	(18,338)	(5,760)	(24,098)
At 31 March 2021	<u>100,865</u>	<u>48,260</u>	<u>63,112</u>	<u>12,204</u>	<u>224,441</u>
Net book amount at 31 March 2021	<u>835,872</u>	<u>19,592</u>	<u>3,985</u>	<u>-</u>	<u>859,449</u>
Net book amount at 31 March 2020	<u>854,619</u>	<u>36,555</u>	<u>3,946</u>	<u>-</u>	<u>895,120</u>

11b. INTANGIBLE FIXED ASSETS

Group and Charity	Software £
Cost	
At 1 April 2020 and 31 March 2021	<u>10,188</u>
Amortisation	
At 1 April 2020	5,094
Charge for year	<u>2,547</u>
At 31 March 2021	<u>7,641</u>
Net book amount at 31 March 2021	<u>2,547</u>
Net book amount at 31 March 2020	<u>5,094</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

12. FIXED ASSET INVESTMENTS

The group	2021 Total £	2020 Total £
Market value at 1 April 2020	191,911	1,896
Purchases	-	200,000
Gain/(loss) on investment	45,919	(9,985)
Market value at 31 March 2021	<u>237,830</u>	<u>191,911</u>
The Charity		
As above	237,830	191,911
Investment in subsidiary company (see below)	2	2
	<u>237,832</u>	<u>191,913</u>

Name	Class of shares held	Proportion held	Reserves 31 March 2021 £
Age UK Trafford (Trading) Limited	Ordinary	100%	1,042

The Charity holds 2 shares of £1 each in its wholly owned trading subsidiary company Age UK Trafford Trading Ltd which is incorporated in the United Kingdom. The company number of Age UK Trafford Trading Ltd is 02902846. These are the only shares allotted, called up and fully paid.

The investments other than the share in Age UK Trafford (Trading) Limited are shares within UK listed companies.

13. DEBTORS

	The Group		The Charity	
	2021 £	2020 £	2021 £	2020 £
Other debtors	6,763	6,500	6,763	6,500
Amounts owed by Age UK Trafford (Trading) Limited	-	-	13	13
Prepayments and accrued income	62,542	76,811	62,542	76,811
	<u>69,305</u>	<u>83,311</u>	<u>69,318</u>	<u>83,324</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	The Group		The Charity	
	2021 £	2020 £	2021 £	2020 £
Accruals	70,562	55,862	69,421	54,722
Deferred income (see below)	76,420	21,433	76,420	21,433
	<u>146,982</u>	<u>77,295</u>	<u>145,841</u>	<u>76,155</u>

DEFERRED INCOME

	The Group		The Charity	
	2021 £	2020 £	2021 £	2020 £
Balance at 1 April 2020	21,433	13,694	21,433	13,694
Amount released to income	(21,433)	(13,694)	(21,433)	(13,694)
Amount deferred in the year	<u>76,420</u>	<u>21,433</u>	<u>76,420</u>	<u>21,433</u>
Balance at 31 March 2021	<u>76,420</u>	<u>21,433</u>	<u>76,420</u>	<u>21,433</u>

15. RELATED PARTY TRANSACTIONS

During the year to 31 March 2021 there were aggregate unrestricted donations made by Trustees of £750 (2020 - £800).

In the prior year, legal advice valued at £600 was provided at no cost to the charity by one of the Trustees in their professional capacity.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

16. FINANCIAL INSTRUMENTS

Financial assets measured at amortised cost:

	The Group		The Charity	
	2021	2020	2021	2020
	£	£	£	£
Included within debtors and cash at bank and in hand	<u>767,560</u>	<u>567,377</u>	<u>765,376</u>	<u>564,040</u>

Financial liabilities measured at amortised cost:

	The Group		The Charity	
	2021	2020	2021	2020
	£	£	£	£
Included within creditors	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

17. FUNDS

GROUP	Movement in year			
	Balance at 31 March 2020 £	Income incl gains £	Expenditure incl losses & transfers £	Balance at 31 March 2021 £
Restricted				
Skills for Care Project	3,838	-	(3,838)	-
GMCVO	1,000	-	(1,000)	-
Eon	-	11,966	(11,966)	-
Covid-19 related income (note 4b)	-	193,019	(193,019)	-
	<u>4,838</u>	<u>204,985</u>	<u>(209,823)</u>	<u>-</u>
Unrestricted				
Designated funds:				
Project development and services continuity	214,749	307,800	(209,350)	313,199
Fixed asset fund	900,214	-	(38,218)	861,996
Sharples building fund	33,753	17,157	(15,240)	35,670
	<u>1,148,716</u>	<u>324,957</u>	<u>(262,808)</u>	<u>1,210,865</u>
Other charitable funds	503,267	392,131	(324,361)	571,037
	<u>1,651,983</u>	<u>717,088</u>	<u>(587,169)</u>	<u>1,781,902</u>
Non-charitable trading funds	2,197	-	(1,153)	1,044
	<u>1,654,180</u>	<u>717,088</u>	<u>(588,322)</u>	<u>1,782,946</u>
Total funds before defined benefit pension liability	1,659,018	922,073	(798,145)	1,782,946
Defined benefit pension liability	(9,000)	-	(2,000)	(11,000)
Total funds	<u>1,650,018</u>	<u>922,073</u>	<u>(800,145)</u>	<u>1,771,946</u>

Restricted Funds

Skills for Care

The Skills for Care (SFC) project began in May 2004 and Age UK Trafford has acted as the lead partner since its inception. The project has continued on an annual grant basis, funded by SFC to provide a training partnership for care providers including incentive payments to complete QCF units and inductions.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2021

17. FUNDS continued

GMCVO

To engage older people who are less active or inactive and of increased risk of loneliness and social isolation, encouraging them to attend guided walks set from a variety of locations set across the borough of Trafford.

Eon

Awarded to enable us to deliver one to one information and advice sessions on benefits and related matters.

Covid-19 related income

Trafford Council Inclusive Neighbourhoods - to support the management and running costs of the Urmston Hub as part of the Trafford Community Response to Covid-19.

Age UK Covid-19 Emergency Appeal - to support the management and running costs of the Urmston Hub.

HMRC introduced the Corona Virus Job Retention Scheme (CJRS) in March 2020 in order to support employers who have been unable to undertake their normal activities through the Covid-19 period.

Sport England - to support the Standing Tall delivery programme through the loan of tablet devices to enable the delivery of remote exercise sessions in a home setting and improve balance in older people at risk of falls and hospital admission.

Ambition for Ageing - to support socially isolated people in Clifford ward in becoming digitally connected.

National Lottery Social Enterprise Support Fund - to support the retention of key Dementia Day Support employees otherwise at risk of redundancy.

National Lottery Community Fund - to support the Get Connected project loaning android tablets/internet access to older people to combat social isolation and to support the management costs of the Urmston Hub as part of the Trafford Community Response to Covid-19.

Designated Funds

The Trustees continue to follow their strategy for the future progress of the organisation by designating funds to enable the development of new projects and service continuity and have designated £313,199 for these purposes to cover the shortfall in the next 12 months running costs and anticipated project development (2020: £214,749).

The Fixed Asset Fund represents the net book value of fixed assets.

The Sharples Building Fund is being designated to accommodate the shortfall in running costs of the building over the next 12 months.

Movement of funds - group	2021 £	2020 £
Funds at 31 March 2020	1,650,018	1,625,328
Surplus in the year to 31 March 2021	85,009	5,675
Recognised gains and losses (net)	36,919	19,015
Funds at 31 March 2021	<u>1,771,946</u>	<u>1,650,018</u>

NOTES O THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

17. FUNDS continued

Analysis of net assets between funds

2021	Unrestricted funds £	Restricted funds £	2021 Total £
The group			
Tangible fixed assets	859,449	-	859,449
Intangible fixed assets	2,547	-	2,547
Investments	237,830	-	237,830
Net current assets	683,120	-	683,120
Pension liability	(11,000)	-	(11,000)
	<u>1,771,946</u>	<u>-</u>	<u>1,771,946</u>
The Charity			
Tangible fixed assets	859,449	-	859,449
Intangible fixed assets	2,547	-	2,547
Investments	237,832	-	237,832
Net current assets	682,077	-	682,077
Pension liability	(11,000)	-	(11,000)
	<u>1,770,905</u>	<u>-</u>	<u>1,770,905</u>
2020	Unrestricted funds £	Restricted funds £	2020 Total £
The group			
Tangible fixed assets	895,120	-	895,120
Intangible fixed assets	5,094	-	5,094
Investments	191,911	-	191,911
Net current assets	562,055	4,838	566,893
Pension liability	(9,000)	-	(9,000)
	<u>1,645,180</u>	<u>4,838</u>	<u>1,650,018</u>
The Charity			
Tangible fixed assets	895,120	-	895,120
Intangible fixed assets	5,094	-	5,094
Investments	191,913	-	191,913
Net current assets	559,858	4,838	564,696
Pension liability	(9,000)	-	(9,000)
	<u>1,642,985</u>	<u>4,838</u>	<u>1,647,823</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2021

18. LEASING COMMITMENTS

At 31 March 2021 the Charity had the following future minimum lease payments under non-cancellable operating leases as follows:

	Land and buildings		Other	
	2021	2020	2021	2020
	£	£	£	£
Not later than one year	16,425	27,050	2,958	4,764
Later than one year and not later than five years	20,258	94,058	4,587	7,545
Later than five years	-	-	-	-

These payments are recognised as expenses within the Statement of Financial Activities.

19. RETIREMENT BENEFITS

Defined benefit scheme

The group operates a defined benefit scheme. A full actuarial valuation was carried out as at 31 March 2019 and updated to 31 March 2021 by a qualified independent actuary.

The Charity operates a pension scheme providing benefits on a final pensionable pay.

The Scheme is closed to new entrants. In accordance with FRS 102, the valuation of the Scheme's liabilities has been determined using the projected unit method. In these circumstances the use of this method can lead to the contribution rate underlying the current service cost increasing in future years. The Employer currently has no contingent assets in relation to the Scheme.

The valuation used has been based on the most recent actuarial valuation at 31 March 2021, and was updated by Aon Hewitt to take account of the requirements of FRS 102 in order to assess the liabilities of the scheme. Scheme assets are stated at their market values at the respective balance sheet dates and overall expected rate of return are established by applying published brokers' forecasts to each category of scheme assets.

The assets and liabilities of the scheme at 31 March are:

	31 March 2021 £'000	31 March 2020 £'000
<i>Scheme assets at fair value</i>		
Equities	271	194
Diversified growth fund	175	163
Property	-	94
Gilts and Bonds	923	853
Cash	34	12
Fair value of scheme assets	1,403	1,316
Present value of scheme liabilities	(1,414)	(1,325)
	(11)	(9)

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

19. RETIREMENT BENEFITS continued

The major assumptions used by the actuary were:

Assumptions as at	31 March 2021	31 March 2020	31 March 2019	31 March 2018
Rate of increase in salaries	N/A	N/A	N/A	N/A
Rate of increase to pensions in payment for members who left service before 6/4/97	3.1%	3.0%	3.4%	3.3%
Rate of increase to pensions in payment for other members:				
Pre 6/4/06 pension	3.0%	3.0%	3.4%	3.3%
Post 6/4/06 pension	2.5%	2.5%	2.5%	2.5%
Discount rate for scheme liabilities	2.1%	2.2%	2.4%	2.6%
Inflation (RPI) assumption	3.1%	2.8%	3.4%	3.3%

The mortality assumptions for the disclosures at 31 March 2021 were:

31 March 2021	31 March 2020	31 March 2019	31 March 2018
95% of S3P base tables projected by year of birth assuming future improvement in line with CMI 2020 core projections with a long-term rate of improvement of 1.0% pa.	S3P base tables projected by year of birth assuming future improvement in line with CMI 2019 core projections with a long-term rate of improvement of 1.0% pa.	S2P base tables projected by year of birth assuming future improvement in line with CMI 2018 core projections with a long-term rate of improvement of 1.0% pa.	S2P base tables projected by year of birth assuming future improvement in line with CMI 2017 core projections with a long-term rate of improvement of 1.0% pa.

The assumed life expectancies on retirement at age 65 are:	31 March 2021	31 March 2020	31 March 2019	31 March 2018
Retiring today - males	87.1	86.7	86.3	86.8
Retiring today - females	89.4	89.0	88.2	88.7
Retiring in 20 years - males	88.1	87.7	87.3	87.8
Retiring in 20 years - females	90.6	90.2	89.4	89.9

None of the Scheme assets are invested in the Employers financial instruments or in property occupied by, or other assets sued by, the Employer.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

19. RETIREMENT BENEFITS continued

Analysis of the amounts charged to operating surplus / (deficit)

	2021 £'000	2020 £'000
Past service cost	-	-
Administration expenses	8	6
Interest on defined benefit liability	-	1
	<hr/>	<hr/>
Total operating charge recognised in Statement of Financial Activities	8	7
	<hr/>	<hr/>

Analysis of the amounts (credited) / charged to other comprehensive income

	2021 £'000	2020 £'000
<i>Taken to other comprehensive income</i>		
Actual return on pension scheme assets	121	150
Less: amounts included in net interest on the net defined benefit liability	(29)	(28)
	<hr/>	<hr/>
Remeasurement gains and losses recognised in other comprehensive income	92	122
	<hr/>	<hr/>

Analysis of the amounts included within the statement of total recognised gains and losses

	2021 £'000	2020 £'000
Actual return less expected return on pension scheme assets	92	122
Experience gains and (losses) arising on the scheme liabilities	(101)	(93)
Changes in assumptions underlying the present value of the scheme liabilities	-	-
	<hr/>	<hr/>
Actuarial (loss)/gain	(9)	29
	<hr/>	<hr/>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

19. RETIREMENT BENEFITS continued

Changes in the fair value of plan assets are analysed as follows:

	2021	2020
	£'000	£'000
Assets in scheme at start of year	1,316	1,181
Movement in year:		
Interest income on scheme assets	29	28
Actuarial gain/(loss) on scheme assets	92	122
Contributions by company	15	31
Contribution by employees	-	-
Benefits paid	(41)	(40)
Administration costs	(8)	(6)
	<u>1,403</u>	<u>1,316</u>
Assets in scheme at end of year	<u>1,403</u>	<u>1,316</u>

Changes in the present value of the defined benefit obligations are analysed as follows:

	2021	2020
	£'000	£'000
Liabilities in scheme at start of year	1,325	1,243
Movement in year:		
Interest cost	29	29
Past service cost	-	-
Experience losses on scheme liabilities	101	93
Loss arising from changes in assumptions underlying the scheme liabilities	-	-
Benefits paid	(41)	(40)
	<u>1,414</u>	<u>1,325</u>
Liabilities in scheme at end of year	<u>1,414</u>	<u>1,325</u>

Movement in deficit during the year

	2021	2020
	£'000	£'000
Deficit in scheme at start of year	(9)	(62)
Movement in year:		
Current service cost etc	(8)	(6)
Contributions	15	31
Interest cost	-	(1)
Actuarial (loss)/gain	(9)	29
	<u>(11)</u>	<u>(9)</u>
Deficit in scheme at end of year	<u>(11)</u>	<u>(9)</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

20. ACTING AS AGENT

During the year the Charity has acted as agent in relation to a project led by Age UK Trafford and Trafford Borough Council in partnership. In prior years this project was to provide advocacy, advice and prevention & wellbeing services and in 2021 this became a falls prevention service. The Council are using Age UK Trafford as a contractor to provide these services.

The Charity has received £65,000 (2020: £226,100) and has accrued £21,560 (2020: £164,282) to consortium members.

In addition, the Charity has acted as agent in relation to a project with Skills for Care.

Previously, this arrangement has not been treated on an agent basis, however the trustees have concluded that it is now more appropriate to account for it as such. The Charity has received £56,812 (2020: £110,553) and has paid out £49,955 (2020: £100,580) to partners. The 2020 comparative figures have been adjusted to reflect this change in treatment but, as this only involves a netting off of these agency funds, it has no impact on the overall result.

The income and expenditure relating to the payments due to the partner organisations are not recognised in the Statement of Financial Activities.

21. POST BALANCE SHEET EVENTS

The charity's two shops were closed through significant periods of the year as retail restrictions were in place. Ultimately this meant we had to take the decision to close the Sale Moor shop permanently, as there was no hope of recovery. The break clause in the relevant lease was exercised before the year end, with the shop closing permanently shortly after the year end.

The trustees continue to review Passion For Life Day Support and the shop's viability going forward.

22. CONTINGENT LIABILITY

It is noted that a contingent liability exists at the balance sheet date in regard to the company's defined benefit pension scheme. A query in relation to a historic point has been raised by the pension scheme trustees and the Charity's trustees are taking appropriate actuarial advice in on-going liaison with the pension scheme trustees on this matter. At the date of approval of these financial statements, the Charity's trustees consider it impracticable to determine or quantify the potential outcome.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended 31 March 2021

23. PRIOR YEAR CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

	Restricted Funds 2020 as restated £	Unrestricted Funds 2020 £	Total 2020 as restated £
Income			
Income from generated funds			
Donations and legacies	-	37,882	37,882
Other trading activities	-	130,932	130,932
Investment income	-	2,555	2,555
Income from charitable activities	38,793	581,739	620,532
Total income	38,793	753,108	791,901
Expenditure on:			
Raising funds	-	144,103	144,103
Charitable activities	36,443	598,680	635,123
Total expenditure	36,443	742,783	779,226
Other finance costs	-	7,000	7,000
Net income	2,350	3,325	5,675
Transfers between funds	-	-	-
Other recognised gains and losses			
Losses on revaluation of investments	-	(9,985)	(9,985)
Actuarial gain/(loss) on defined benefit pension scheme	-	29,000	29,000
Net movement in funds	2,350	22,340	24,690
Reconciliation of funds			
Total funds brought forward at 1 April 2019	2,488	1,622,840	1,625,328
Total funds carried forward at 31 March 2020	4,838	1,645,180	1,650,018

The Statement of Financial Activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

