

DIVINE GRACE BAPTIST CHURCH  
*Trustees Report and Financial Statements*  
*for the year ended 31 March 2023*

Charity Number: 1109041

# DIVINE GRACE BAPTIST CHURCH

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## **DIVINE GRACE BAPTIST CHURCH**

### **REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH, 2023**

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**Trustees**      Revd Toyé Akangbe  
                     Nora Roberts  
                     Osahon Igiebor

**Principal Office** 1 Autumn Drive  
                     Kingsnorth  
                     Ashford  
                     Kent  
                     TN25 7LQ

**Accountants:** Fabek Associates & Co Ltd  
                     Certified Chartered Accountants  
                     32 Dewey Road  
                     Dagenham  
                     Essex  
                     RM10 8AR

**Charity Number:** 1109041

**DIVINE GRACE BAPTIST CHURCH**  
**TRUSTEES REPORT**  
**FOR THE YEAR ENDED 31 MARCH, 2023**

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The Trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The Trustees, for the purposes of the Charities Act 1993 as amended have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). The Charity is governed by a constitution.

**Achievements:**

- We had series of activities during the above time.
- We had couple of charity activities among which are the attending to and give out some warm clothes to those sleeping rough.
- On the spiritual aspect, we had series of evangelism outreach whereby we shared the word of God with many people who were ready to listen to us.
- We had inter-cultural Sunday where we had people of different background dressing in their cultural attire and we sang in different dialects.
- We invited couple of Pastors to preach in our church for more spiritual development for our members.

**Care For Widow and Old Age People**

We visited, prayed with and distributed hampers which includes some food items and beverages to old age people and widows in our church. We aim to provide necessary care for them as the need may arise

**Risk Assessment**

As a church and a charity organisation, we have a duty of care for all our members, especially the children and the old age people. We have in place risk assessments to ensure their safety at every point in time when they come in to worship.

**Directors**

The following persons served as directors during the year:

Revd Toye Akangbe - Chair of the Board

Mr Osahon Igiebor

Mrs Nora Roberts

## **GOVERNANCE AND INTERNAL CONTROL**

A Board of Trustees governs the Charity. New Trustees are selected by the Board of Trustees and are subject to re-election every five years. At 31 March, 2023 the Board had a membership of four people. The Board meets three times a year to agree key policy decisions, set the strategy for the charity and oversee its performance. At present the Board has committee members who are responsible for the day to day activities of the charity. None of the committee members is being remunerated for being a committee member.

All Trustees receive the handbook for Trustees' provided through the Charity Commission. Each Trustee will have an induction programme by other Trustees and receive an information pack on the Charity and its finances. Beyond this the Charity follows the code of practice for governance produced by the Governance Hub. Company law requires the Trustees to prepare financial statements for each financial year, which comply with the Charities Act 1993 as amended.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss.

They include:

- i. A strategic plan and annual budget approval by the Trustees
- ii. Regular consideration by the Trustees of financial results, in particular variance from budget
- iii. Delegation of authority and segregation of duties.

## **STATEMENT OF TRUSTEES RESPONSIBILITIES IN RESPECT OF THE TRUSTEES' ANNUAL REPORT AND THE FINANCIAL STATEMENTS**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year in accordance with UK Accounting Standards and applicable law (UK Generally Accepted Accounting Practice).

The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company and of the excess of income over expenditure for that period.

In preparing this financial statement, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in its activities.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that its financial statements comply with the Charities Act 2011 as amended. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charitable company and to prevent and detect fraud and other irregularities.

## **DISCLOSURE OF INFORMATION TO EXAMINER**

The trustees who held office at the date of approval of this trustees' report confirm that, so far as they are each aware, there is no relevant information of which the Charity's examiner is unaware; and each trustee has taken all the steps that he/she ought to have taken as a trustee to make himself/ herself aware of any relevant information and to establish that the Charity's examiner is aware of that information.

## **EXAMINER**

In line with the provision exemption in the Charities Act 2011 as amended, the charity decided to retain the services of its independent examiner Mr Adekunle Fawunmi.

Signed *Toye Akangbe*

**Revd Toye Akangbe**  
**Chair of the Trustees**  
**Date: 22/01/2024**

## **DIVINE GRACE BAPTIST CHURCH**

### **INDEPENDENT EXAMINERS REPORT TO THE MEMBERS OF DIVINE GRACE BAPTIST CHURCH**

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We report on the accounts of the Trust for the year ended 31 March 2023, which are set out on Pages 9 to 17.

We have examined the financial statements of the Divine Grace Baptist Church (the charity) for the year ended 31 March, 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies, the financial reporting framework that has been applied in their preparation, its applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 - 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In our opinion the financial statements:

- Give a true and fair view of the state of the charity's affairs as at 31 March, 2023 and of its incoming resources and application of resources for the year ended;
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- Have been prepared in accordance with the requirements of the Charities Act 2011.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 2011 (the 1993 Act)) and that an independent examination is needed. It is our responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to our attention.

#### **Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by

the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- (1) Which gives us reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 41 of the 2011 Act; and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act as amended.

Have not been met; or

- (2) To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

### **Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our examination of the accounts has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for the independent examination work, or for the opinions we have formed.

*Signed this 22nd Day of January 2024*

***Signed Gide Fawunmi***

**Adekunle Fawunmi**

Fabek Associates and Co Ltd

Certified Chartered Accountants

32 Dewey Road

Dagenham

Essex

RM10 8AR



**DIVINE GRACE BAPTIST CHURCH**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Current year Unrestricted Funds 2023 £	Current year Restricted Funds 2023 £	Current year Total Funds 2023 £	Prior Year Total Funds 2022 £
<b>Income &amp; Endowments from:</b>					
Donations & Legacies	3a	54,636	398	55,034	106,572
Investment income (interest received)	3b	25	-	25	4
<b>Total income</b>	<b>A</b>	<b>54,661</b>	<b>398</b>	<b>55,059</b>	<b>106,576</b>
<b>Expenditure on:</b>					
Charitable activities	4	83,455	-	83,455	104,553
<b>Total expenditure</b>	<b>B</b>	<b>83,455</b>	<b>-</b>	<b>83,455</b>	<b>104,553</b>
<b>Net (expenditure)/income for the</b>	<b>A-B</b>	<b>(28,794)</b>	<b>398</b>	<b>(28,396)</b>	<b>2,023</b>
<b>Reconciliation of funds:-</b>					
<b>Total funds brought forward</b>		<b>50,324</b>	<b>-</b>	<b>50,324</b>	<b>48,301</b>
<b>Total funds carried forward</b>		<b>21,530</b>	<b>398</b>	<b>21,928</b>	<b>50,324</b>

All the prior year transactions were unrestricted items, and no further analysis is required  
All activities derive from continuing operations

	Prior Year Unrestricted Funds 2022 £	Prior Year Restricted Funds 2022 £	Prior Year Total Funds 2022 £
<b>Income from:</b>			
Donations & Legacies	97,425	-	106,572
Investment income (interest received)	2	-	4
<b>Total income</b>	<b>97,427</b>	<b>-</b>	<b>106,576</b>
<b>Expenditure on:</b>			
Charitable activities	99,381	-	104,553
<b>Total expenditure</b>	<b>99,381</b>	<b>-</b>	<b>104,553</b>
<b>Net income for the year</b>	<b>(1,954)</b>	<b>-</b>	<b>2,023</b>
<b>Reconciliation of funds:-</b>			
<b>Total funds brought forward</b>	<b>48,301</b>	<b>-</b>	<b>48,301</b>
<b>Total funds carried forward</b>	<b>46,347</b>	<b>-</b>	<b>50,324</b>

All activities derive from continuing operations

**DIVINE GRACE BAPTIST CHURCH - Resources applied in the year ended 31 March 2023  
towards fixed assets for Charity use:-**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Funds generated in the year as detailed in the SOFA	(28,396)	2,023
Resources applied on functional fixed assets	(755)	(7,562)
<b>Net resources available to fund charitable activities</b>	<b><u>(29,151)</u></b>	<b><u>(5,539)</u></b>

**Movements in revenue and capital funds for the year ended 31 March 2023**

**Revenue accumulated funds**

	<b>Unrestricted Funds 2023 £</b>	<b>Restricted Funds 2023 £</b>	<b>Total Funds 2023 £</b>	<b>Last year Total Funds 2022 £</b>
Accumulated funds brought forward	50,324	-	50,324	48,301
Recognised gains and losses before transfers	(28,794)	398	(28,396)	2,023
<b>Closing revenue funds</b>	<b><u>21,530</u></b>	<b><u>398</u></b>	<b><u>21,928</u></b>	<b><u>50,324</u></b>

**Summary of funds**

	<b>Unrestricted and Designated funds 2023 £</b>	<b>Restricted Funds 2023 £</b>	<b>Total Funds 2023 £</b>	<b>Last Year Total Funds 2022 £</b>
Revenue accumulated funds	<u>21,530</u>	<u>398</u>	<u>21,928</u>	<u>50,324</u>

**DIVINE GRACE BAPTIST CHURCH  
BALANCE SHEET  
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	£	2023 £	£	2022 £
<b>Current assets</b>					
Debtors	5	5,990		18,573	
Cash at bank and in hand		19,550		31,751	
<b>Total current assets</b>		<u>25,540</u>		<u>50,324</u>	
<b>Creditors: amounts falling due within one year</b>	6	<u>(4,279)</u>		<u>-</u>	
<b>Net current assets</b>			21,261		50,324
<b>The total net assets of the charity</b>			<u>21,928</u>		<u>50,324</u>

The total net assets of the charity are funded by the funds of the charity, as follows:-

**Unrestricted Funds**

Unrestricted Revenue Funds	7		21,530		50,324
<b>Total charity funds</b>			<u>21,928</u>		<u>50,324</u>

The Trustees acknowledge their responsibilities for complying with the requirements of charity legislation with respect to accounting records and the preparation of accounts.

The Trustees are satisfied that, although the charity is not registered under the Companies Acts, if it were so registered, it would be eligible to prepare accounts in accordance with the provisions in Part 15 of the Companies Act 2006. applicable to companies subject to the small companies regime.

Signed *Toye Ajangbe*

**Revd Toyee Ajangbe**

Trustee

Approved by the board of trustees on 22nd January 2024

**DIVINE GRACE BAPTIST CHURCH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. Accounting Policies**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the charities SORP (FRS 102) - Accounting and Reporting by Charities. Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a true and fair view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Black and Minority Ethnic Community Partnership meet the definition of public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Going Concern**

There are no material uncertainties regarding the charity's ability to continue. Therefore, the accounts are prepared on a going concern basis.

**1.3 Income**

All income is recognised once the Charity has entitlement to the income. It is probable that the income will be received and the amount of income can be measured reliably. Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**1.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party. It is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use

of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year-end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

### **1.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

### **1.6 Tangible fixed assets and depreciation**

Tangible fixed assets are initially recognised at cost. After recognition under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following bases:

Freehold property	- not depreciated
Long term leasehold property	- 100 years
Fixtures and Fittings	- 5 years
Office Equipment	- 7 years

### **1.7 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### **1.8 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening or similar account.

## 1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipated it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle obligation. Where the effect of the time is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

## 2.0 Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund

### 3a. Income from Donations and Legacies

	Current year Unrestricted Funds 2023 £	Current year Restricted Funds 2023 £	Current year Total Funds 2023 £	Prior Year Total Funds 2022 £
<b>Donations and gifts from individuals</b>				
Tithes, Offerings	106,572	-	106,572	100,146
Building Fund	-	398	398	-
<b>Total Donations and Legacies</b>	<b>57,043</b>	<b>398</b>	<b>57,441</b>	<b>106,572</b>

3b. Investment income

	Current year Unrestricted Funds 2023 £	Current year Restricted Funds 2023 £	Current year Total Funds 2023 £	Prior Year Total Funds 2022 £
Bank Interest Receivable	25	-	25	4
<b>Total investment income</b>	<b>25</b>	<b>-</b>	<b>25</b>	<b>4</b>

4. Expenditure on Charitable Activities

	Current year Unrestricted Funds 2023 £	Current year Restricted Funds 2023 £	Current year Total Funds 2023 £	Prior Year Total Funds 2022 £
Gross wages and salaries - charitable activities	59,002	-	59,002	69,757
Defined contribution pension costs - charitable activities	-	-	-	18
Charitable activities	8,644	-	8,644	15,730
Zoom software and web costs	346	-	346	411
LBA Membership subs	563	-	563	-
<b>Total direct spending</b>	<b>70,451</b>	<b>-</b>	<b>70,451</b>	<b>87,191</b>

	Current year Unrestricted Funds 2023 £	Current year Restricted Funds 2023 £	Current year Total Funds 2023 £	Prior Year Total Funds 2022 £
<b><i>Premises Expenses</i></b>				
Rent payable under operating leases	11,000	-	11,000	14,134
<b><i>Administrative overheads</i></b>				
Stationery and printing	-	-	-	250
Equipment expenses	74	-	74	200
Vehicle expenses	600	-	600	701
Insurance	642	-	642	1,270
<b><i>Professional fees paid to advisors other than the auditor or examiner</i></b>				
Accountancy fees other than examination or audit fees	-	-	-	175
<b>Total support costs</b>	<b>12,404</b>	<b>-</b>	<b>12,404</b>	<b>16,812</b>

## Other Expenditure - Governance costs

	Current year Unrestricted Funds 2023 £	Current year Restricted Funds 2023 £	Current year Total Funds 2023 £	Prior Year Total Funds 2022 £
Independent Examiner's fees	600	-	600	550
<b>Total Governance costs</b>	<b>600</b>	<b>-</b>	<b>600</b>	<b>550</b>

## Total Charitable expenditure

	Current year Unrestricted Funds 2023 £	Current year Restricted Funds 2023 £	Current year Total Funds 2023 £	Prior Year Total Funds 2022 £
Total direct spending	70,451	-	70,451	87,191
Total support costs	12,404	-	12,404	16,812
Total Governance costs	600	-	600	550
<b>Total charitable expenditure</b>	<b>83,455</b>	<b>-</b>	<b>83,455</b>	<b>104,553</b>

## Staff costs and emoluments

<i>Salary costs</i>	2023 £	2022 £
Gross Salaries excluding trustees and key management personnel	59,002	69,757
Employer's National Insurance for all staff	339	1,275
Employer's contribution to defined benefit pension schemes	-	-
Employer's operating costs of defined contribution pension	-	18
<b>Total salaries, wages and related costs</b>	<b>59,341</b>	<b>71,050</b>

<i>Numbers of full time employees or full time equivalents</i>	2023	2022
The average number of total staff employed in the year was	2	2

## 5. Debtors

	2023 £	2022 £
Other debtors	5,990	18,573



<b>6. Creditors: amounts falling due within one year</b>	<b>2023</b>	<b>2022</b>
	£	£
PAYE, NIC VAT and other taxes	685	-
Other creditors	3,594	-
	<b>4,279</b>	<b>-</b>

**7. Charity Funds**

**At 31 March 2023**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total Funds</b>
	£	£	£
Current Assets	25,142	398	<b>25,540</b>
Current Liabilities	(4,279)	-	<b>(4,279)</b>
	<b>21,530</b>	<b>398</b>	<b>21,928</b>

**At 1 April 2022**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total Funds</b>
	£	£	£
Current Assets	50,324	-	<b>50,324</b>
Current Liabilities	-	-	<b>-</b>
	<b>50,324</b>	<b>-</b>	<b>50,324</b>

**8.** There is no Related Party transaction to be disclosed for 2022/23 ad 2021/22.

**9.** There is no post balance sheet event to be disclosed for 2022/23 ad 2021/22.