

Otley Road and Undercliffe Community Works

Charity number 1109010

A company limited by guarantee number 05262323

Annual Report and Financial Statements

for the year ended 31 March 2023

Otley Road and Undercliffe Community Works

Annual Report and Financial Statements for the year ended 31 March 2023

Contents	Page
Trustees' report	2 to 7
Independent examiner's report	8
Statement of financial activities	9
Balance sheet	10
Notes to the accounts	11 to 14
Expanded statement of financial activities	15

Otley Road and Undercliffe Community Works

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Rhys North - Community Partner North Wing Trust	Chair/Treasurer	
Judy White - Resident		
Sue Mearns - Resident		
Howard Middleton - Resident		Resigned 15 November 2022
Janet Naylor - Community Partner PCC		
Rosie Fairhurst - Community Partner PCC		
Rebecca Exley - Professional working locally		
Nabila Begum - Service user		
Samia Naseer - Resident		Appointed 1 August 2023
Shahnaz Afrin - Resident		Appointed 1 August 2023

Company secretary

Jane Lees
Appointed 15 November 2022

Senior Management Team

Jane Lees
Sandra Walker
Chief executive officer
Nursery manager

Charity number 1109010 Registered in England and Wales

Company number 05262323 Registered in England and Wales

Registered and principal address

Undercliffe Lane
Otley Road
West Yorkshire
BD3 0DW

Bankers

The Co-operative Bank
P.O. Box 250
Delf House
Southway
Skelmerdale WN8 6WT

Independent examiner

Cresswells Accountants (UK) Limited

12 Market Street
Hebden Bridge
West Yorkshire HX7 6AD

Structure, governance and management

The charity is a company limited by guarantee, incorporated on 18 October 2004 and registered as a charity on 12 April 2005. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The resident trustees of the charity are appointed by nomination and election and the community partners are appointed by St Augustine's PCC, North Wing Trust and user groups.

Otley Road and Undercliffe Community Works

Trustees' report (continued) for the year ended 31 March 2023

Structure, governance and management continued

Recruitment and appointment of the directors

The directors of the company are also charity trustees for the purposes of charity law and under the company's articles are known as members of the company. Under the requirements of the memorandum and articles of association, the directors of the company serve for a period of three years. The six resident directors are elected and the community partner directors are nominated by the partner organisations. The membership of the company is comprised of up to: 5 resident members and 11 community partner company members. The community partner members will be nominated from: user groups or organisations based in Community Works premises (4), North Wing Trust (1), professionally qualified (1), professional with relevant skills living/working locally (1), St Augustine's PCC (4).

In seeking to appoint directors the company will take into account its Equality & Diversity Policy, people with skills in and experience and understanding of working in the public, private and voluntary sectors. Also an appropriate mix of gender, ethnicity and age.

Trustee/Directors induction and training

The following training has been undertaken by directors: roles and responsibilities of management committees, policies and procedures including safeguarding and equality and diversity, employment law, terms of reference for committees and human trafficking. New directors will be asked to attend an appropriate training course to familiarise themselves with the charity and the context within which it operates and also to be aware of the responsibilities under company and charity law. A copy of the memorandum and articles and the latest financial accounts have been given to directors.

Relationship and co-operation with other organisations

St Augustine's Church is responsible in partnership with Community Works for the delivery of provision for young refugees and asylum seekers aged 16 -18. We have worked very closely with The Friends of Peel Park to raise the profile of the park, improve opportunities for play and increase activity through joint events. During the year we established closer working relationships with Bradford Council in our joint approach to meeting the needs of children and families. We continue to partner with Bradford College, Shipley College and Hive to meet local need.

Risk Management

The charity has conducted a review of the major risks to which the charity is exposed which have been recorded on the Risk Register. It has implemented the necessary procedures to comply with health and safety requirements for staff, volunteers, people who use Community Works and visitors to the centre. The Risk Register is regularly reviewed on a six monthly basis and the procedure is reviewed annually; or as required and updated as appropriate.

Objectives and activities

The charity's objects

To promote, for the benefit of the public, urban regeneration in areas of social and economic deprivation, in particular for the benefit of the BD3 area and its local community in Bradford.

Otley Road and Undercliffe Community Works

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities continued

The charity's aims

Community Works has refreshed the aims of the organisation in recent years and expects to impact in its neighbourhood in four key areas:-

- i) Building social cohesion through bringing together individuals and changing communities. Seeking to understand each other and celebrating our differences, leading to a thriving neighbourhood.
- ii) To equip people with skills, knowledge, confidence and resilience to enable them to meet their needs and discover new solutions.
- iii) Work together with children, young people, adults and older people to encourage routes to improve life chances.
- iv) To be a community resource that promotes good health and well-being.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular have considered how planned activities will contribute to the aims and objectives they have set.

Achievements and performance

We consult with as many local families as possible, including those who do not use the centre, about the activities provided. The centre is also working to get local people involved in running the activities.

Community Project: Community Works has undertaken a range of activities which continue to fulfil the objects of the charity and build on the success of work undertaken previously. Our focus has continued to be with adults who particularly need our support to improve their skills in speaking English and developing their IT skills. This year we have undertaken the following community project activities:

Community Project Workers deliver basic ESOL classes throughout the week and those attending Job Club are expected to attend either these classes or IT classes; thereby increasing people's independence and ability to secure employment.

We are very pleased to have Shipley College delivering 5 ESOL classes offering the opportunity for people to gain accreditation.

Our Job Club initiative has gradually developed and we have continued to help some local people obtain employment. At the beginning of the financial year we secured further funding from ESF towards this work.

Over the year we have continued to offer support to those struggling with the cost of living crisis through our foodbank. During the year we secured HSF which is government funding to provide food for those in need.

We have seen a massive demand for this support and at times this has been a challenge.

We have continued to deliver Driving Theory classes which are delivered online.

We provide benefits advice in partnership with Family Action.

Community Project Workers have also continued to work with Refugees and Asylum Seekers hosting a busy drop-in session each week and supporting wider integration.

Our Women's Group continues to be very popular.

Our work with intercepted food has continued and we offer food within our sessions to increase our

We have continued courses to support Driving Theory and UK Life tests.

We worked closely with Bradford MDC who were responsible for delivering Children's Centre services from our building with a focus on families with children up to 19 years.

Better Start Bradford projects have continued to be delivered, offering some parenting support.

We also co-organised a number of large events in Peel Park, most notably a Celebration for the end of Refugee Week which was hugely successful.

We also delivered Zumba in partnership with Happy Healthy You.

During the year we worked with 620 adults over 1,329 sessions, with a total of 6,827 attendances. This doesn't include attendees accessing sessions hosted by Community Works but delivered by Bradford MDC or Better Start projects.

Otley Road and Undercliffe Community Works

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance continued

Adult Learning: During this period we worked in partnership with Bradford College to deliver basic skills in English and Maths and IT Classes. We worked with Shipley College to deliver ESOL.

Day Nursery: We offer fifty six places which were mostly filled throughout the year with children from the immediate area and continue to offer high quality education and care and maintain our good reputation in the local community. The Nursery continued to do well during the period however occupancy rates were down, largely due to the lack of opportunities for very young children now that Children's Centre activities have stopped. The mix of children from a variety of backgrounds has continued. During the year we continued to deliver Two Year Old Offer places supporting children to get the very best start in life through high quality childcare provision. Our setting continues to offer the highest standards – with a view to always improving. Ofsted graded us as Outstanding in November 2017. We use the Learning Journal programme which allows practitioners to track children's progress and this can also include parent's contributions. During the year Better Start Bradford invested in our Nursery play area improving the quality and environment providing new soft surfacing, a new canopy cover, a sandpit and giant mushroom stepping stones.

The Friendship Centre: Activities for older people including the provision of day centre services in conjunction with Bradford Social Services and opportunities for volunteering. The Centre is open on Thursdays for up to 20 older people and offers a mix of activities including a hot meal, transport, bingo, intergenerational activities within the centre, exercise and a variety of entertainment. The Centre strives to offer an imaginative programme which stimulates challenges, informs, introduces new experiences and meets the needs identified by attendees as well as providing an opportunity for social interaction and support for older people who are fragile and socially isolated. We are also delighted to see a more diverse mix of older people attending the provision and that the provision is full.

Children's Project: During the period 241 children were involved in activities including Homework clubs, After School clubs, Holiday Playschemes and opportunities offered for volunteering.

This project is financially supported by BBC Children in Need and JU:MP. During the year we expanded our programme delivering 12 sessions across the week including Saturdays. The provision of meals within both term time and holiday sessions has proved very successful both in terms of numbers and the fact that children now have access to healthy meals on a regular basis.

UASC: Our partnership with St Augustine's has continued, providing activities for young people aged 16-18 who are Unaccompanied Asylum Seeking Children. This work is funded by BBC Children in Need and is key to supporting young people as they find their feet in the UK.

Other Activities: During the year we have continued to participate in the local area, jointly organising the Great Get Together End of Refugee Week Celebration in Peel Park.

Volunteering

The Board of Directors acknowledges the huge amount of time and energy given to projects by volunteers and is extremely grateful for their support. Volunteers have made a significant contribution to many of the activities at Community Works as well as assisting with general help and care. The success of the many projects has been achieved in large measure due to the contribution of local people. Both The Friendship Centre and the children's work would not be able to run without the huge input from volunteers. Had this high level of volunteers involvement not taken place it is estimated the charity would have incurred significant further costs or at times not been able to run activities.

Otley Road and Undercliffe Community Works

Trustees' report (continued) for the year ended 31 March 2023

Financial review

The charity's income is a mixture of restricted funds from grants for specific projects and costs and unrestricted funds from rental income. The major sources of restricted funding are from: Bradford Early Years, Childcare and Adult Services and Children in Need. A projected budget for the next three years is in place and the work of generating finance continues.

The total income for the period was £411,176 (2022 - £413,453) which was made up of unrestricted funds of £60,127 (2022 - £56,071) and restricted funds of £351,049 (2022 - £357,382). Total costs for the period were £534,172 (2022 - £519,963). The unrestricted fund carried forward is £907,697 (2022 - £1,042,614) and the restricted fund carried forward is £44,792 (2022 - £32,871).

Reserves policy

In March 2023 the Board reviewed its Reserves Policy in conjunction with the production of a three year financial plan. As part of this review the Board agreed that unrestricted funds, adjusted to exclude the net book value of the building, should be maintained at a level which enabled activities to be funded between a lower target of a minimum period of six months and an upper target of 12 months budgeted expenditure, together with an allowance for dissolution costs - as at March 2023 this would represent target reserves of between £310,000 and £496,000. The Board recognises that its current level of unrestricted funds of £618,958 exceeds this level but is committed to monitoring its financial plan to manage its level of unrestricted funds to this level. In order to achieve this target level of unrestricted reserves the Board has deliberately set deficit budgets in recent years and for the next financial year.

In recognition of its lease responsibilities the Board has established a provision for dilapidation costs associated with the property lease.

The charity's free reserves, excluding fixed assets, at the year end were £618,958.

Future Plans

As shown in our report on our achievements and performance the charity has continued to provide a wide range of services to the community that it serves. In 2023/2024 the Board has committed to reviewing these services with a view to determining whether changes could helpfully be made which would enable it to even better serve the BD3 community. The Board has committed to work with an external adviser on this matter and is also keen to explore how it might be able to better work with other organisations across BD3 who share the vision of Community Works.

Linked to this review of services the Board will also be carefully reviewing its financial plans. In recent years, as a result of deliberate planning, the charity has reduced its level of unrestricted reserves with the objective being to manage them to within its target range of reserves. By the end of 2023/2024 the Board anticipates its level of unrestricted reserves will have reduced to close to the charity's upper reserves target of £496,000. Given this the Board will be carefully reviewing its financial plans post March 2024 with a view to ensuring its finances can be managed sustainably going forwards. The Board recognises that the financial climate it faces is challenging both in terms of inflationary cost pressures and reduced funding opportunities.

Notwithstanding the above mentioned financial challenges the Board remains confident that Community Works can continue to provide services that will make a real difference to the BD3 community.

Otley Road and Undercliffe Community Works

Trustees' report (continued) for the year ended 31 March 2023

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

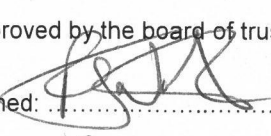
state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 5/12/2023

Signed:  (Trustee)

Name: RHYS NORTH

Otley Road and Undercliffe Community Works

Independent examiner's report to the trustees of Otley Road and Undercliffe Community Works

I report on the accounts of the charitable company for the year ended 31 March 2023, which are set out on pages 9 to 15.

Responsibilities and basis of report

As the charity's trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.


Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)]

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Dakin
ICAEW
Cresswells
12 Market Street
Hebden Bridge
West Yorkshire
HX7 6AD

Date: 5 December 2023

Otley Road and Undercliffe Community Works

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and Donations	(2)	-	351,049	351,049	357,382
Rental Income		50,780	-	50,780	46,010
Bank Interest		7,291	-	7,291	7,831
Other Income		2,056	-	2,056	2,230
Total income		<u>60,127</u>	<u>351,049</u>	<u>411,176</u>	<u>413,453</u>
Expenditure on:					
Salaries and on costs	(3)	82,449	312,625	395,074	391,805
Payroll charges		794	905	1,699	2,174
Staff development		91	396	487	1,425
Recruitment		382	357	739	827
Food		416	9,603	10,019	2,164
Materials and activities		1,225	6,166	7,391	3,130
Building maintenance		14,644	13	14,657	14,199
Rates		2,808	-	2,808	1,764
Utilities		11,321	-	11,321	8,483
Printing, postage and stationery		871	22	893	1,670
Computer costs		555	-	555	3,190
Telephone		5,602	6	5,608	3,126
Publications and subscriptions		800	915	1,715	2,965
Equipment		-	120	120	290
Insurance		4,955	-	4,955	4,281
Governance and audit		1,600	-	1,600	4,260
Legal and professional fees		5,316	-	5,316	3,015
Depreciation		54,384	-	54,384	55,295
Sinking Fund		11,304	-	11,304	11,304
Service providers		-	3,527	3,527	4,596
Total expenditure		<u>199,517</u>	<u>334,655</u>	<u>534,172</u>	<u>519,963</u>
Net income / (expenditure)		<u>(139,390)</u>	<u>16,394</u>	<u>(122,996)</u>	<u>(106,510)</u>
Transfers between funds		<u>4,473</u>	<u>(4,473)</u>		-
Net movement in funds		<u>(134,917)</u>	<u>11,921</u>	<u>(122,996)</u>	<u>(106,510)</u>
Fund balances brought forward		<u>1,042,614</u>	<u>32,871</u>	<u>1,075,485</u>	<u>1,181,995</u>
Fund balances carried forward	(4)	<u>907,697</u>	<u>44,792</u>	<u>952,489</u>	<u>1,075,485</u>

All incoming resources and resources expended derive from continuing activities.

Otley Road and Undercliffe Community Works

Balance Sheet

as at 31 March 2023


		2023	2023	2023	Restated 2022
		Unrestricted £	Restricted £	Total £	Total £
Fixed assets					
Tangible assets	(5)	358,266	-	358,266	412,650
Total fixed assets		<u>358,266</u>	<u>-</u>	<u>358,266</u>	<u>412,650</u>
Current assets					
Debtors and prepayments	(6)	29,915	-	29,915	35,981
Cash at bank and in hand	(7)	597,742	44,792	642,534	700,431
Total current assets		<u>627,657</u>	<u>44,792</u>	<u>672,449</u>	<u>736,412</u>
Current liabilities: amounts falling due within one year					
Creditors and accruals	(8)	8,699	-	8,699	15,353
Total current liabilities		<u>8,699</u>	<u>-</u>	<u>8,699</u>	<u>15,353</u>
Net current assets / (liabilities)		<u>618,958</u>	<u>44,792</u>	<u>663,750</u>	<u>721,059</u>
Total assets less current liabilities		<u>977,224</u>	<u>44,792</u>	<u>1,022,016</u>	<u>1,133,709</u>
Provisions for liabilities	(9)	69,527	-	69,527	58,224
Net assets		<u>907,697</u>	<u>44,792</u>	<u>952,489</u>	<u>1,075,485</u>
Funds					
Unrestricted funds		907,697	-	907,697	1,042,614
Restricted funds		-	44,792	44,792	32,871
Total funds		<u>907,697</u>	<u>44,792</u>	<u>952,489</u>	<u>1,075,485</u>

For the year ending 31 March 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 5/12/2023.

Signed:  (Trustee)

Name: RHYSS NORTH

Otley Road and Undercliffe Community Works

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

Other debtors at 31 March 2022 have increased by £20,000 and bank deposits have reduced by £20,000 at 31 March 2022 due to an error in classification.

No other changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Upgrade of landlord's property: term of lease

Fixtures & fittings: over 3 and 5 years

Computer equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Otley Road and Undercliffe Community Works
Notes to the accounts continued
for the year ended 31 March 2023

2 Grants and donations

	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
BBC Children in Need	-	51,427	51,427	49,968
Bradford Metropolitan District Council (BMDC)	-	266,509	266,509	242,272
Groundworks ESF	-	19,951	19,951	23,941
JU:MP2	-	8,162	8,162	25,000
The Neighbourly	-	2,000	2,000	-
UKSPF	-	3,000	3,000	-
HMRC Job Retention Scheme	-	-	-	15,701
RIC Health	-	-	-	500
	<u>-</u>	<u>351,049</u>	<u>351,049</u>	<u>357,382</u>

3 Staff costs and numbers

	2023 £	2022 £
Gross salaries	356,344	355,151
Social security costs	18,842	16,101
Pensions	19,888	20,553
	<u>395,074</u>	<u>391,805</u>

The average number of employees during the year was 23, being an average of 15 full time equivalent (2022: 27 WTE, 18 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2023 £	2022 £
Costs of the scheme to the charity for the year	<u>19,888</u>	<u>20,553</u>

4 Restricted funds

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
BBC Children in Need	7,507	41,426	33,017	-	15,916
BBC Children in Need UASC	8,306	10,000	6,670	-	11,636
BMDC Climate Action	3,250	-	3,250	-	-
BMDC Day Nursery	-	218,358	218,358	-	-
BMDC Health & Wellbeing	-	17,035	17,035	-	-
Groundworks ESF	-	19,951	18,858	(1,093)	-
HAFP	3,993	16,667	15,648	(980)	4,032
HSF	-	14,450	11,500	(1,000)	1,950
JU:MP	9,815	8,162	9,991	(1,400)	6,586
The Neighbourly	-	2,000	328	-	1,672
UKSPF	-	3,000	-	-	3,000
	<u>32,871</u>	<u>351,049</u>	<u>334,655</u>	<u>(4,473)</u>	<u>44,792</u>

For fund descriptions see next page

Otley Road and Undercliffe Community Works
Notes to the accounts continued
for the year ended 31 March 2023

4 Restricted funds continued

Fund name	Purpose of restriction
BBC Children in Need	Staff costs for our After School & Holiday play scheme
BBC Children in Need UASC	To support unaccompanied Asylum Seekers aged 16 to 18
BMDC Climate Action	To promote awareness and activities that reduce CO2 emissions
BMDC Day Nursery	For the provision of our 56 place nursery
BMDC Health & Wellbeing	To support older people with their health and wellbeing through activities
Groundworks ESF	To move people towards the job market
HAFP	To deliver holiday play schemes
HSF	To provide food support for those struggling with the cost-of-living crisis
JU:MP	To encourage inactive children to become active
The Neighbourly	To provide food support for those struggling with the cost-of-living crisis
UKSPF	To provide support concerning the impact of cost of living pressures.

5 Tangible assets

	Landlord's property	Computer equipment	Fixtures & fittings	Office equipment	Total
Cost	£	£	£	£	£
At 1 April 2022	1,188,948	34,943	97,148	7,113	1,328,152
Additions					-
At 31 March 2023	1,188,948	34,943	97,148	7,113	1,328,152
Depreciation					
At 1 April 2022	778,788	32,453	97,148	7,113	915,502
Charge for year	53,844	540	-	-	54,384
At 31 March 2023	832,632	32,993	97,148	7,113	969,886
Net book value					
At 31 March 2023	356,316	1,950	-	-	358,266
At 31 March 2022	410,160	2,490	-	-	412,650

6 Debtors and prepayments

	2023	2022
	£	£
Debtors	20	900
Prepayments and accrued income	9,895	15,081
Other debtors	20,000	20,000
	29,915	35,981

Otley Road and Undercliffe Community Works
Notes to the accounts continued
for the year ended 31 March 2023

7 Cash at bank and in hand

	2023	2022
	£	£
Current and deposit bank accounts	642,409	700,391
Cash in hand	125	40
	<u>642,534</u>	<u>700,431</u>

8 Creditors and accruals

	2023	2022
	£	£
Creditors	1,458	6,420
Deferred income	267	
Accruals	5,198	6,999
Other creditors	1,776	1,934
	<u>8,699</u>	<u>15,353</u>

8 Provisions for liabilities

	2023	2022
	£	£
Dilapidations fund	69,527	58,224
	<u>69,527</u>	<u>58,224</u>

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £51,502 (previous year: £45,244).

Related party disclosures

The Bradford Diocesan Board of Finance (Trustees of the North Wing Trust), as landlords of the property, are entitled to appoint a representative to the Board of the company.

10 Legal charge

A legal charge has been placed on the lease for the Community Works property by the funders. The lease is with the Bradford Diocesan Board of Finance (North Wing Trust) for a period of twenty five years starting in October 2005.

8 Funds held as agent

	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
JU-MP Friends of Peel Park	8,162	-	8,162	-
	<u>8,162</u>	<u>-</u>	<u>8,162</u>	<u>-</u>

Otley Road and Undercliffe Community Works

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income						
Grants and Donations	-	-	351,049	357,382	351,049	357,382
Rental Income	50,780	46,010	-	-	50,780	46,010
Bank Interest	7,291	7,831	-	-	7,291	7,831
Other Income	2,056	2,230	-	-	2,056	2,230
Total income	60,127	56,071	351,049	357,382	411,176	413,453
Expenditure						
Salaries and on costs	82,449	85,288	312,625	306,517	395,074	391,805
Payroll charges	794	1,856	905	318	1,699	2,174
Staff development	91	149	396	1,276	487	1,425
Recruitment	382	201	357	626	739	827
Food	416	1,902	9,603	262	10,019	2,164
Materials and activities	1,225	137	6,166	2,993	7,391	3,130
Building maintenance	14,644	12,934	13	1,265	14,657	14,199
Rates	2,808	1,764	-	-	2,808	1,764
Utilities	11,321	8,483	-	-	11,321	8,483
Printing, postage and stationery	871	1,560	22	110	893	1,670
Computer costs	555	2,727	-	463	555	3,190
Telephone	5,602	2,987	6	139	5,608	3,126
Publications and subscriptions	800	2,379	915	586	1,715	2,965
Equipment	-	21	120	269	120	290
Insurance	4,955	4,281	-	-	4,955	4,281
Governance and audit	1,600	4,260	-	-	1,600	4,260
Legal and professional fees	5,316	3,015	-	-	5,316	3,015
Depreciation	54,384	55,295	-	-	54,384	55,295
Sinking Fund	11,304	11,304	-	-	11,304	11,304
Service providers	-	92	3,527	4,504	3,527	4,596
Total expenditure	199,517	200,635	334,655	319,328	534,172	519,963
Net income / (expenditure)	(139,390)	(144,564)	16,394	38,054	(122,996)	(106,510)
Transfers between funds	4,473	62,423	(4,473)	(62,423)	-	-
Net movement in funds	(134,917)	(82,141)	11,921	(24,369)	(122,996)	(106,510)
Fund balances brought forward	1,042,614	1,124,755	32,871	57,240	1,075,485	1,181,995
Fund balances carried forward	907,697	1,042,614	44,792	32,871	952,489	1,075,485