

Otley Road and Undercliffe Community Works

Charity number 1109010

A company limited by guarantee number 05262323

Annual Report and Financial Statements for the year ended 31 March 2022

Otley Road and Undercliffe Community Works

Annual Report and Financial Statements for the year ended 31 March 2022

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Otley Road and Undercliffe Community Works

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Judy White - Resident		
Howard Middleton - Resident	Secretary	
Sue Mearns - Resident		
Christina Jones Community Partner (PCC)		Resigned 2 August 2021
Rhys North - Community Partner (North Wing Trust)	Chair/Treasurer	
Janet Naylor - Community Partner (PCC)		
Alison Ryan - Professionally qualified		Resigned 19 April 2021
Austin Bradshaw - Resident		Resigned 16 November 2021
Shabana Khan - Community Partner (User groups)		Resigned 19 April 2021
Naz Shaguffta - Resident		Resigned 19 April 2021
Rev Rosemary Fairhurst - Community Partner (PCC)		
Rebecca Exley - Professionally qualified		Appointed 16 November 2021
Nabila Begum - Resident		Appointed 16 November 2021

Company secretary A Bradshaw

Senior Management Team

J Lees	Chief Executive Officer
S Walker	Nursery Manager

Charity number 1109010 Registered in England and Wales

Company number 05262323 Registered in England and Wales

Registered and principal address

Undercliffe Lane
Otley Road
West Yorkshire
BD3 0DW

Bankers

Royal Bank of Scotland
45-47 Bank Street
Bradford
BD1 1TS

The Co-operative Bank
P.O. Box 250
Delf House
Southway
Skelmerdale
WN8 6WT

Independent Examiners

Cresswells Accountants (UK) Limited

12 Market Street
Hebden Bridge
West Yorkshire
HX7 6AD

Structure, governance and management

The charity is a company limited by guarantee, incorporated on 18 October 2004 and registered as a charity on 12 April 2005. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The resident trustees of the charity are appointed by nomination and election and the community partners are appointed by St Augustine's PCC, North Wing Trust and user groups.

Otley Road and Undercliffe Community Works

Trustees' report for the year ended 31 March 2022

Recruitment and appointment of the directors

The Directors of the Company are also charity trustees for the purposes of charity law and under the Company's articles are known as members of the company. Under the requirements of the memorandum and articles of association, the directors of the company serve for a period of 3 years. The six resident directors are elected and the community partner directors are nominated by the partner organisations. The membership of the company is comprised of up to: 5 resident members and 11 community partner company members. The community partner members will be nominated from: user groups or organisations based in Community Works premises (4), North Wing Trust (1), professionally qualified (1), professional with relevant skills living/working locally (1), St Augustine's PCC (4).

In seeking to appoint directors the company will take into account its Equality & Diversity Policy, people with skills in and experience and understanding of working in the public, private and voluntary sectors. Also an appropriate mix of gender, ethnicity and age.

Trustee/Directors Induction and Training

The following training has been undertaken by Directors: roles and responsibilities of management committees, policies and procedures including safeguarding and equality and diversity, employment law, terms of reference for committees and human trafficking. New directors will be asked to attend an appropriate training course to familiarise themselves with the charity and the context within which it operates and also to be aware of the responsibilities under company and charity law. A copy of the memorandum and articles and the latest financial accounts have been given to directors.

Relationship and co-operation with other organisations

During the year we continued our working relationship with St Augustine's Church who jointly deliver our Ignite Project. We have worked with JU:MP and The Friends of Peel Park to raise the profile of the park, improve opportunities for play and increase activity through joint events.

Risk Management

The Charity has conducted a review of the major risks to which the charity is exposed which have been recorded on the Risk Register. It has implemented the necessary procedures to comply with health and safety requirements for staff, volunteers, people who use Community Works and visitors to the centre. The Risk Register is regularly reviewed on a six monthly basis and the procedure is reviewed annually; or as required and updated as appropriate. This included extensive measures relating to Covid-19.

Otley Road and Undercliffe Community Works

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

To promote, for the benefit of the public, urban regeneration in areas of social and economic deprivation, in particular for the benefit of the BD3 area and its local community in Bradford.

Community Works expects to impact in its neighbourhood in four key areas:

- i) Building social cohesion through bringing together individuals and changing communities. Seeking to understand each other and celebrating our differences, leading to a thriving neighbourhood.
- ii) To equip people with skills, knowledge, confidence and resilience to enable them to meet their needs and discover new solutions.
- iii) Work together with children, young people, adults and older people to encourage routes to improve life chances.
- iv) To be a community resource that promotes good health and well-being.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

The charity's main activities, achievements and performance

We consult with as many local families as possible, including those who do not use the centre, about the activities provided. The centre is also working to get local people involved in running the activities.

Community Project: Community Works has undertaken a range of activities which continue to fulfil the objects of the charity and build on the success of work undertaken previously. This entire period has again been challenged by the Covid-19 Pandemic.

We continued with some online activities where that was wanted by local people; but in the main we were able to deliver activities ensuring extra protections were in place. The focus has continued towards adults who particularly need our support to improve their skills in speaking English and developing their IT skills. Community Project Workers deliver basic ESOL classes throughout the week and those attending Job Club are expected to attend either these classes or IT classes; therefore increasing people's independence and ability to secure employment. Our Job Club initiative has gradually developed, and we have continued to help some local people towards the job market. We have continued to succeed in supporting people into employment. We were extremely pleased to secure further ESF funding to support this work. As well as gaining employment we have empowered many women to move into accredited courses that will not only give them their first ever qualifications, but also increased confidence and a stronger chance of employment in the future.

During the year we worked with 568 adults. We have continued supporting some Eastern European families that were helped with advice on housing, benefits, childcare and practical support which meets their presenting needs via Family Action. We have continued courses to support Driving Theory and IT classes. We also worked in partnership with Bradford College to deliver online Basic Skill, Numeracy, and IT. We continued to focus on older Asian women as we completed our Nanji Project which engaged 99 women over 50 and we are very pleased that many are now continuing to participate in our wider range of activities.

During the period we also played our part in sharing public health messages about keeping safe during the pandemic, distributing masks, promoting testing and generally ensuring people had access to reliable information to counter misinformation on social media. We have also promoted vaccine take-up via social media and group discussion – as well as personal example. We continued to support people struggling financially with intercepted food and distributed to 51 local families, regularly supporting them each week throughout the year where necessary.

Otley Road and Undercliffe Community Works

Trustees' report (continued) for the year ended 31 March 2022

The charity's main activities, achievements and performance continued

Day Nursery: Delivery of our nursery provision continued throughout the period. We continue to offer fifty-six places to children from the immediate area and continue to offer high quality education and care and maintain our good reputation in the local community. The Nursery continued to do well during the period however occupancy rates were slightly down. The mix of children from a variety of backgrounds has continued. During the year we continued to deliver Two Year Old Offer places supporting children to get the very best start in life through high quality childcare provision. Our setting continues to offer the highest standards – with a view to always improving. Ofsted graded us as Outstanding in November 2017. We now incorporate a Transitions Stay and Play for children prior to starting Nursery which really helps build confidence in children and allows us to form relationships with both children and parents. We were also awarded Communication Friendly 2-4s Status in 2022, having completed training to achieve the award.

The Friendship Centre: Activities for older people recommenced face to face in August 2021 due to a reduction in the risk of Covid-19. Prior to this we continued to support our older people through telephone contact and then with some doorstep visits. We continued to put all measures in place to reduce the risk of Covid-19 for this most vulnerable group and these remain in place. This group has gone from strength to strength with so many local people keen to be back engaged with others after the isolation of lock-down.

Children's Project: During the period 254 children were involved in activities as we built back up after Covid-19 became less prevalent. We delivered 9 sessions each week and fed children 3 times per week. We also ran activities in school holidays and offered meals alongside. We encouraged children to be as active as possible and had a strong focus on team games and sports.

JUMP Connector Project: During the year we developed even more activities to focus on encouraging inactive children aged 5 to 14 to be active. This involved working in partnership with local schools particularly Grove House Primary and St Francis Primary. We delivered a range of activities in Peel Park including in school holidays and worked with over 300 children and young people.

Youth Project: Our partnership with St Augustine's Church Youth Worker to deliver initiatives to Unaccompanied Asylum-Seeking Children has continued through the year and we are grateful for the support given to us by Horton Housing in encouraging young people to participate. We supported 29 young people over the period which is an achievement as this is a challenging group to engage and keep going.

Other Activities: During the year we continued our involvement in the local area working closely with JU:MP and The Friends of Peel Park. We secured a tender with JU:MP to increase activity in inactive children aged 5 to 14 and employed JU:MP Connectors to deliver a wide range of physical activities both within our building, various local schools and as much as possible in Peel Park. We continued to work with JU:MP to develop the Peel Park Neighbourhood and were instrumental in ongoing developments within the park. We also worked with others in the designing of a new play area for under 3s which was installed in this financial year.

Volunteering

During the year we did work with some volunteers, and we are grateful for their contribution which enabled us to be more effective and supportive to those we support.

Otley Road and Undercliffe Community Works

Trustees' report (continued) for the year ended 31 March 2022

Financial review

The charity's income is a mixture of restricted funds from grants for specific projects and costs and unrestricted funds from rental income. The major sources of restricted funding are from: Bradford Early Years, Childcare and Adult Services, BBC Children in Need, Groundworks and JU-MP. A projected budget for the next three years is in place and the work of generating finance continues.

The total income for the period was £413,453 (2021 - £520,977) which was made up of unrestricted funds of £56,071 (2021 - £68,656) and restricted funds of £357,382 (2021 - £452,321). Total costs for the period were £519,962 (2021 - £509,153). The unrestricted fund carried forward is £1,042,614 (2021 - £1,124,755) and the restricted fund carried forward is £32,871 (2021 - £57,240).

Reserves policy

In March 2022 the Board reviewed its Reserves Policy in conjunction with the production of a three year financial plan. As part of this the Board agreed that unrestricted funds, adjusted to exclude the net book value of the building, should be maintained between a lower target of six months budgeted expenditure and an upper target of 12 months budgeted expenditure - based on budgeted 2022/2023 expenditure this equates to £241,000 and £419,000 respectively. These reserves are to enable continuation of activities in case of reductions in income and to meet any dissolution costs of the charity. The Board recognises that its current level of unrestricted funds of £688,188 (2021 - £715,774) exceeds this level but is committed to monitoring its financial plan to manage its level of unrestricted funds to this level. In order to achieve this target level of unrestricted reserves the Board has deliberately set deficit budgets in recent years and for the next three years.

In recognition of its lease responsibilities the Board has established a provision for dilapidation costs associated with the property lease.

Whilst CommunityWorks has been impacted by the global Covid-19 virus, it is at times like this that the charity has been protected by its level of available unrestricted reserves. The Board has reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and has concluded that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

Future Plans

The Board's plans for the future of Community Works are to focus on delivering a high-quality offer for all ages and backgrounds. Community Works will continue to support the most vulnerable local people and seek support to transform the lives of those experiencing barriers towards a higher quality of life. We plan to continue to support those who are increasingly struggling with the cost-of-living crisis. The Board aims to continue build on our long-established work with children. We also aim to develop and continue our work supporting people into employment and work hard to find jobs for those who have never been employed. We plan to develop our partnerships so that we can offer more accredited qualifications accessible in the local community. Community Works will also continue our partnership with JU:MP and The Friends of Peel Park seeking to promote community involvement in improving the environment and encouraging local people to use their outdoor spaces. The Board continues to seek local views in order to highlight new areas of need.

As Chair of Community Works, I would like, on behalf of the Board, to thank Jane Lees (Community Works Chief Executive Officer) and all the staff at Community Works for their continued effort, commitment and hard work throughout 2021 and 2022. This period has been both challenging and rewarding as we have continued to seek to provide a wide range of services to the BD3 community whilst also seeking to be wise as to how to respond to the challenges of Covid-19. Whilst the future holds many uncertainties the Board remains committed to achieving the best for the community that Communityworks serves with the resources that are available to it.

Otley Road and Undercliffe Community Works

Trustees' report (continued) for the year ended 31 March 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

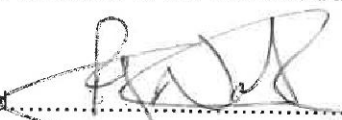
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Independent examiners

The independent examiners, Cresswells Accountants LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Signed on behalf of the board of trustees:

Signed  (Trustee)

Name Rhys North

Date 15/11/2022

Otley Road and Undercliffe Community Works

Independent examiner's report to the trustees of Otley Road and Undercliffe Community Works

I report on the accounts of the charitable company for the year ended 31 March 2022, which are set out on pages 9 to 16.

Responsibilities and basis of report

As the charity's trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)]

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Dakin
ICAEW
Cresswells
12 Market Street
Hebden Bridge
West Yorkshire
HX7 6AD

Date: 15/11/2022.

Otley Road and Undercliffe Community Works
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants and Donations	(2)	-	357,382	357,382	459,113
Rental Income		46,010	-	46,010	46,498
Bank Interest		7,831	-	7,831	10,229
Other Income		2,230	-	2,230	5,137
Total income		56,071	357,382	413,453	520,977
Expenditure on:					
Salaries and on-costs	(3)	85,288	306,517	391,805	387,868
Payroll admin costs		1,856	318	2,174	2,346
Staff development		149	1,276	1,425	699
Recruitment		201	626	827	621
Food		1,902	262	2,164	790
Materials & activities		137	2,993	3,130	3,534
Building maintenance		12,934	1,265	14,199	16,713
Rates		1,764	-	1,764	1,086
Utilities		8,483	-	8,483	7,797
Printing, postage & stationery		1,560	110	1,670	1,722
Computer costs		2,727	463	3,190	1,103
Telephone		2,987	139	3,126	2,700
Publication, Subscriptions, quickbooks		2,379	586	2,965	2,208
Equipment		21	269	290	-
Insurance		4,281	-	4,281	4,723
Governance and audit		4,260	-	4,260	4,125
Professional fees(Accoutancy, legal)		3,015	-	3,015	6,153
Depreciation		55,295	-	55,295	54,384
Sinking Fund		11,304	-	11,304	9,456
Service providers		90	4,505	4,595	1,125
Total expenditure		200,634	319,328	519,962	509,153
Net income / (expenditure)		(144,564)	38,054	(106,510)	11,824
Transfers between funds		62,423	(62,423)	-	-
Net movement in funds		(82,141)	(24,369)	(106,510)	11,824
Fund balances brought forward		1,124,755	57,240	1,181,995	1,170,171
Fund balances carried forward	(4)	1,042,614	32,871	1,075,485	1,181,995

All incoming resources and resources expended derive from continuing activities.

Otley Road and Undercliffe Community Works

Balance sheet

as at 31 March 2022

		2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(5)	412,650	-	412,650	464,228
Total fixed assets		<u>412,650</u>	<u>-</u>	<u>412,650</u>	<u>464,228</u>
Current assets					
Debtors and prepayments	(6)	15,981	-	15,981	18,645
Cash at bank and in hand	(7)	687,560	32,871	720,431	762,916
Total current assets		<u>703,541</u>	<u>32,871</u>	<u>736,412</u>	<u>781,561</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(8)	15,353	-	15,353	8,547
Total current liabilities		<u>15,353</u>	<u>-</u>	<u>15,353</u>	<u>8,547</u>
Net current assets / (liabilities)		<u>688,188</u>	<u>32,871</u>	<u>721,059</u>	<u>773,014</u>
Total assets less current liabilities		<u>1,100,837</u>	<u>32,871</u>	<u>1,133,708</u>	<u>1,237,242</u>
Provisions for liabilities	(9)	58,223	-	58,223	55,247
Net assets		<u>1,042,614</u>	<u>32,871</u>	<u>1,075,485</u>	<u>1,181,995</u>
Funds					
Unrestricted funds		1,042,614	-	1,042,614	1,124,755
Restricted funds			32,871	32,871	57,240
Total funds		<u>1,042,614</u>	<u>32,871</u>	<u>1,075,485</u>	<u>1,181,995</u>

For the year ending 31 March 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2015).

The financial statements were approved by the board of trustees on

Date: 15/11/2022

Signed: 

(Trustee)

Name: Rhys North

Otley Road and Undercliffe Community Works

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Upgrade of landlord's property: term of lease

Fixtures & fittings: over 3 and 5 years

Computer equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Otley Road and Undercliffe Community Works

Notes to the accounts continued

for the year ended 31 March 2022

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
BBC Children in Need	-	39,968	39,968	7,806
BBC Children in Need UASC	-	10,000	10,000	-
BMDC Climate Action	-	3,500	3,500	-
BMDC Day Nursey	-	207,669	207,669	253,928
BMDC Health & Wellbeing	-	16,226	16,226	16,226
BMDC Omicron Support Fund	-	790	790	-
Groundworks ESF1	-	3,991	3,991	7,981
Groundworks ESF2	-	19,950	19,950	25,000
HAFP	-	13,197	13,197	1,768
HMRC Job Retention Scheme	-	15,701	15,701	66,493
JU:MP2	-	25,000	25,000	-
Lottery Celebration	-	890	890	-
RIC Health	-	500	500	-
Big Lottery Covid 19	-	-	-	9,999
BMDC Business Grant	-	-	-	10,000
Building Connections Fund	-	-	-	31,738
EUSS	-	-	-	7,500
Leeds Community Foundation	-	-	-	7,412
Postcode Lottery	-	-	-	13,262
	-	357,382	357,382	459,113

3 Staff costs and numbers

	2022	2021
	£	£
Gross salaries	355,150	351,186
Social security costs	16,101	16,840
Pensions	20,553	19,842
	391,805	387,868

The average number employees during the year was 27, being an average of 18 full time equivalent (2021: 27, 18 FTE).

There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2022	2021
	£	£
Costs of the scheme to the charity for the year	20,553	19,842

Otley Road and Undercliffe Community Works

Notes to the accounts continued

for the year ended 31 March 2022

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
BMDC Day Nursey	4,399	207,669	201,069	(10,999)	-
BMDC Health & Wellbeing EDC	-	10,000	6,500	(3,500)	-
BMDC Health & Wellbeing Projects	-	6,226	3,925	(2,301)	-
Lottery Celebration	-	890	-	(890)	-
RIC Health	-	500	30	(470)	-
Postcode Lottery	13,262	-	8,462	(4,800)	-
BBC Children in Need	4,912	39,968	29,773	(7,600)	7,507
BBC Children in Need UASC	5,320	10,000	6,441	(573)	8,306
Building Connections Fund	7,351	-	6,922	(429)	-
BMDC Climate Action	-	3,500	250	-	3,250
BMDC Omicron Support Fund	-	790	105	(685)	-
JU:MP	980	-	980	-	-
JU:MP2	19,779	25,000	18,779	(16,185)	9,815
HMRC Job Retention Scheme	-	15,701	15,701	-	-
HAFP	256	13,197	5,420	(4,040)	3,993
Groundworks ESF1	771	3,991	2,021	(2,741)	-
Groundworks ESF2	-	19,950	12,740	(7,210)	-
5 Lane Community Partnership	210	-	210	-	-
	<u>57,240</u>	<u>357,382</u>	<u>319,328</u>	<u>(62,423)</u>	<u>32,871</u>

Fund name	Purpose of restriction	32,871
BMDC Day Nursey	For the provision of our 56 place nursery	
BMDC Health & Wellbeing	To support older people with their health and wellbeing through activities	
Celebration Lottery 25	To benefit local communities	
RIC Health Promotion	To encourage physical activity in adults	
Postcode Lottery	To support communities through the Covid Pandemic	
BBC Children in Need	Staff costs for our After School & holiday playschemes	
BBC Children in Need UASC	To support Unaccompanied Asylum Seekers aged 16 to 18	
Building Connections Fund	To develop and deliver the Nani Ji project for older Asian women	
BMDC Climate Change	To promote awareness and activities that reduce CO2 emissions	
BMDC Omicron Support Fund	To prevent infection for social care activities	
JU:MP	To promote physical activity in inactive children aged 5 to 14	
JU:MP Connector Project	To promote physical activity in inactive children aged 5 to 14	
HMRC Job Retention Scheme	To support the organisation to furlough staff	
HAFP	To deliver holiday playschemes	
Groundworks ESF1	To help people get closer to the job market	
Groundworks ESF2	To help people get closer to the job market	
5 Lane Community Partnership	To provide physical activities for adults	
EUSS	To assist EU citizen with the EU Settlement Scheme	
Leeds Community Foundation	To provide additional support for children's activities	

Otley Road and Undercliffe Community Works
Notes to the accounts continued
for the year ended 31 March 2022

5 Tangible assets	Landlord's property	Computer equipment	Fixtures & fittings	Office equipment	Total
Cost	£	£	£	£	£
At 1 April 2021	1,188,948	31,226	97,148	7,113	1,324,435
Additions	-	3,717	-	-	3,717
At 31 March 2022	<u>1,188,948</u>	<u>34,943</u>	<u>97,148</u>	<u>7,113</u>	<u>1,328,152</u>
Depreciation					
At 1 April 2021	724,944	31,001	97,148	7,113	860,206
Charge for year	53,844	1,451	-	-	55,295
At 31 March 2022	<u>778,788</u>	<u>32,452</u>	<u>97,148</u>	<u>7,113</u>	<u>915,502</u>
Net book value					
At 31 March 2022	<u>410,160</u>	<u>2,491</u>	<u>-</u>	<u>-</u>	<u>412,650</u>
At 31 March 2021	<u>464,004</u>	<u>225</u>	<u>-</u>	<u>-</u>	<u>464,228</u>
6 Debtors and prepayments				2022	2021
				£	£
Debtors				900	-
Prepayments and accrued Income				<u>15,081</u>	<u>18,645</u>
				<u>15,981</u>	<u>18,645</u>
7 Cash at bank and in hand				2022	2021
				£	£
Current and deposit accounts				720,391	762,876
Petty Cash				<u>40</u>	<u>40</u>
				<u>720,431</u>	<u>762,916</u>
8 Creditors and accruals				2022	2021
				£	£
Creditors				6,420	490
Other creditors				<u>8,933</u>	<u>8,057</u>
				<u>15,353</u>	<u>8,547</u>
9 Provisions for liabilities				2022	2021
				£	£
Dilapidations Fund				<u>58,223</u>	<u>55,247</u>

Otley Road and Undercliffe Community Works **Notes to the accounts continued** **for the year ended 31 March 2022**

10 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Chief Executive Officer only. The total employee received were £45,244.

No trustee received any remuneration or benefit in this capacity during this or the previous year.

Other related party disclosures

The Bradford Diocesan Board of Finance (Trustees of the North Wing Trust), as landlords of the property, are entitled to appoint a representative to the Board of the company.

11 Legal charge

A legal charge has been placed on the lease for the Community Works property by the funders. The lease is with the Bradford Diocesan Board of Finance (North Wing Trust) for a period of twenty five years starting in October 2005.

12 Funds held as agent

	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
JU-MP Friends of Peel Park	-	10,000	1,838	8,162
	-	10,000	1,838	8,162

Otley Road and Undercliffe Community Works

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants and Donations	-	10,000	357,382	449,113	357,382	459,113
Rental Income	46,010	46,498	-	-	46,010	46,498
Bank Interest	7,831	10,229	-	-	7,831	10,229
Other Income	2,230	1,929	-	3,208	2,230	5,137
Total income	56,071	68,656	357,382	452,321	413,453	520,977
Expenditure						
Salaries and on-costs	85,288	73,743	306,517	314,125	391,805	387,868
Payroll admin costs	1,856	2,346	318	-	2,174	2,346
Staff development	149	142	1,276	557	1,425	699
Other staff cost including recruitment	201	364	626	257	827	621
Food	1,902	54	262	736	2,164	790
Materials & activities	137	-	2,993	3,534	3,130	3,534
Building maintenance	12,934	13,319	1,265	3,394	14,199	16,713
Rates	1,764	1,086	-	-	1,764	1,086
Utilities	8,483	7,797	-	-	8,483	7,797
Printing, postage & stationery	1,560	1,557	110	165	1,670	1,722
Computer costs	2,727	797	463	306	3,190	1,103
Telephone	2,987	2,700	139	-	3,126	2,700
Publication, Subscriptions, quickbook	2,379	2,208	586	-	2,965	2,208
Equipment	21	-	269	-	290	-
Insurance	4,281	4,723	-	-	4,281	4,723
Governance and audit	4,260	4,125	-	-	4,260	4,125
Professional fees(Accoutancy, legal)	3,015	2,910	-	1,353	3,015	6,153
Depreciation	55,295	54,384	-	-	55,295	54,384
Sinking Fund	11,304	9,456	-	-	11,304	9,456
Service providers	90	-	4,505	3,015	4,595	1,125
Total expenditure	200,634	181,711	319,328	327,442	519,962	509,153
Net income / (expenditure)	(144,564)	(113,055)	38,054	124,879	(106,510)	11,824
Transfers between funds	62,423	92,732	(62,423)	(92,732)	-	-
Net movement in funds	(82,141)	(20,323)	(24,369)	32,147	(106,510)	11,824
Fund balances brought forward	1,124,755	1,145,078	57,240	25,093	1,181,995	1,170,171
Fund balances carried forward	1,042,614	1,124,755	32,871	57,240	1,075,485	1,181,995