

BUTTERFLY THYROID CANCER TRUST

Registered Charity number: 1108932

**FINANCIAL ACCOUNTS FOR THE
YEAR ENDED 31ST DECEMBER 2023**

**DRAYCOTT & KIRK
CHARTERED ACCOUNTANTS**

92 Westgate
Guisborough
Cleveland
TS14 6AP

BUTTERFLY THYROID CANCER TRUST

SUPPORT GROUP INFORMATION
PERIOD ENDED 31 DECEMBER 2023

Trustees: Mr F Stafford F.R.C.S
Mr J Salter
Mr D Farnell Bsc
Mrs D Golightly
Mrs R Newton

Address PO Box 205
Rowlands Gill
Tyne & Wear
NE39 2WX

Bankers Lloyds TSB
West Street
Gateshead

Accountants Draycott & Kirk LLP
Chartered Accountants
Cleveland House
92 Westgate
Guisborough
CLEVELAND
TS14 6AP

Reg. charity no. 1108932

Independent Examiner's Report to the Trustees of Butterfly Thyroid Cancer Trust

I report on the accounts of the charity for the year ended 31 December 2023 which are set out on pages 3 to 6

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



C N Mason

Chartered Certified Accountant

Draycott & Kirk LLP
Cleveland House
92 Westgate
Guisborough
Cleveland
TS14 6AP

Date

21/5/24

BUTTERFLY THYROID CANCER TRUST
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2023

Registered charity number 1108932

Charity's principal address PO Box 205
Rowlands Gill
Tyne & Wear
NE39 2WX

Names of Charity trustees who manage the charity

Mr F Stafford F.R.C.S
Mrs D Golightly
Mr J Salter
Mr D Farnell Bsc
Mrs R Newton

Structure, governance and management

Governing document	Trust Deed
Constitution	Trust
Trustee selection methods	Trustees selected by existing Trustees

Objectives and activities

To alleviate the physical, psychological or financial difficulties or hardship of people affected by thyroid cancer.
To promote education about thyroid cancer to members of the public at large.

The charity provides:

A dedicated telephone helpline.	Holidays
A buddy system	Awareness Events
Patient information packs	Research Grants
Website	Patient information D/V/D
On site clinical support	Suppression cards
Hospital visits	Conference Presentations
Facilitates patient introductions	RAI room accessories
Attends thyroid cancer conferences	Clinical Trials advisory role
Network of patient support contacts	Patient information advisory role
RAI room renovations/revamp	QR Code cards
NICE TC commissioner – national TC guidelines	
Provision of holiday respite accommodation	
Patient Information Management position for Scottish Thyroid Cancer Network	

Volunteers and group members are involved in fund raising activities. They attend and provide information stands at relevant conferences.

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Summary of the main activities and achievements undertaken for the public benefit in relation to the objects

KF: Proof read Alicja's PhD - subsequently submitted and was accepted - to produce documentation and present at World Congress
SF: Saba and Ovie contacted re. update on Research project - confirmed by Sheffield Uni contracts dept that start date was 01.07.2022 which is within the application stipulations. Requested more regular up dates.

SF: organised VCRs and DVDs for lodge, acquired VCR/DVD combi and cabling
SF: collected board games for lodge
SF: liaised with Helen at Allerthorpe to post heating instructions in lodge
SF: delivered TV stands and new smart TVs to NCCC Rai rooms
Second RAI room completed in Nottingham
SF: minutes for October 2022 AGM sent to trustees prior to AGM
SF: Liaised with event co-ordinator in Kent to provide pins, leaflets and collection tins for fund raiser
SF: leaflets to Birmingham
KF: further discussions with UCLH re paed room
KF: discussion regarding national disparity in safety measures in place in RAI rooms
KF: BAETS meeting re. clinical trials for TC
KF: call with JW and MS re. Birmingham work - imminentKF: call with Jamie and Alicja re. PhD - suggest to produce abstract for WTCC and also use for chapter in UKM's book revision - 'The Covid Effect'
KF: June meeting planning - WTTC - with JW and MS
KF: call with NT and MT re WTCC
KF: call with RB re. WTCC
KF: call with RB re. HUMA - BTCT to recruit patients to trial the HUMA app for low risk patients post 12 months
KF + AH : filming for HoT trial
KF: Scottish TC meeting x2
KF: Abstracts for World Congress
KF: facilitated recruitment of patients for HUMA app trial
KF: Meeting with KK re. planning for World Congress
KF: Co-ordinated meeting with Terry and patients re HUMA app
KF: flyer, programme and regn form completed for TCWC
KF: NCRI meeting
KF: recruitment of DG to assist in helpline
KF: HoT trila meeting
KF: coordinated with Alicja to present PhD paper at WTCC
SF: Liaised with Allerthorpe re. heating malfunction
SF: installation of artwork and security lock for lodge
SF: installation of DVD/VCR combi for DVDs and VCRs for patients use at lodge
SF: catalogued childrens book and board games for patient use at lodge
SF: BTCT information sent to new professional client in Buckinghamshire
SF: exploring QR code cards for dissemination to patients to facilitate mobile access to information film and website
KF: submission to Scottish Medicine Committee for Dabrafenib
KF: meeting to discuss viability of pt meeting alongside WTTC - deferred due to poor patient response
KF: with Grosvenor Interiors - x2 UCLH RAI rooms completed with gaming units and TVs
KF: HoT trial meeeting to discuss patient recruitment
SF: QR code cards available for national distribution
KF: Zoom call with BNMS to update LID - ? Survey with BTF
KF: Zoom call to submit for D&T to Scottish Medicine
KF: Zoom call to discuss how ION results could impact HoT trial
KF: call with Scottish pharmacists regarding outcome of D&T submission - deferred
KF: HoT trial meeting
KF: in association with Euan Preston - HoT trial film published online
KF: radio 1 interview on TC awareness
KF: chapter for UKM book completed
KF: Zoom call re LID
KF: discussions with JW, JH re publication of Alicja's PhD
KF: discussion with London Imperial nurses re. awareness day
SF: revised leaflet printed to include QR codes for film and website access, and also donation platform
SF: protracted correspondence with 'Supported Giving' re doption of their platform for patient donations and fund raising - QR codes
KF: IoN results meeting
KF +AH: planning for patient meeting in October at Imperial College Hospitals, London
KF+AH: training meeting
KF: Zoom meeting with new CNS in Oxford
KF: article for local newspaper published
KF: co-ordinated press release of patient's story
KF: NCRI meeting
KF: meeting with TSG re. HoT trial
KF: meeting with RSM
KF: meeting to discuss implications of no RAI re IoN
KF: BAETS trustees meeting
KF: co-ordinated providing lunch for patient meeting at Charing Cross, Maggies unit

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Summary of the main activities and achievements undertaken for the public benefit in relation to the objects continued...

SF: responsible for dissemination of BTCT information material to medical centres and patients
SF - corresponds with Allerthorpe Country Park regularly with updates to lodge bookings
SF - liaises with AH and patients to organise booking dates
SF - corresponds with clients to secure bookings
SF - administers donations for lodge bookings
SF - administers receipts to donors
SF - administers final year accounts and general charity procedures
SF: responsible for 'Supported Giving' donation platform

Abbreviations:

KF	Kate Farnell
TSH	thyroid stimulating hormone
BAETS	British association of endocrine and thyroid surgeons
CNS	clinical nurse specialist
NICE	National Institute for Clinical Excellence
NCCC	Newcastle Centre for Cancer Care
TCN	Thyroid Cancer Network
TC	thyroid cancer
UKM	Ujjal Mallick
RCP	royal college of physicians
HOT	hemi or total
EORTC	European Organisation for Research and Treatment of Cancer
UCLH	University College Hospitals, London
CRUK	cancer research UK
NCRI	national clinical research institute
RAI	radioactive iodine
LID	Low Iodine Diet
MS	Mark Strachan
PIL	Patient Information Leaflet
KN	Kate Newbold
DK	Dae Kim
ATC	anaplastic/ advanced thyroid cancer
BTA	British Thyroid Association
AH	Amy Horton
Pt.	Patient
BTCT	Butterfly Thyroid Cancer Trust
SCN	Scottish Cancer Network
RSM	Royal Society of Medicine
WTCC	World Thyroid Cancer Congress
JW	Jon Wadsley
AGM	Annual General Meeting
SF	Steven Farnell
NT	Neil Tolley
MT	Mike Tuttle
WTTC	World Thyroid Cancer Congress
RB	Richard Bliss
KK	Kate Kendall
DG	Dawn Golightly
TSG	Tumour Specific Group

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Reserve Policy

A designated fund of £100,000 relates to monies which is to be used to maintain holiday accommodation for patients.
Designated fund of £50,000 to be used for patient meeting 2024/25
£20,000 for improvements to hospital rooms
£7500 pledged for 2 year PhD project commencing summer 2022 - final installment
£200,000 retained in fixed interest account to provide secure income
The balance of the reserves is for the sustainability of the trust and for future projects should income not be sustained in future years.

Review of financial Position at year end.

Signature



Full Name

Daniel Farnell

Position

Trustee

Dated

29.4.24

BUTTERFLY THYROID CANCER TRUST

Statement of financial affairs for the year to 31 December 2023

	<u>Note</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Designated</u>	<u>Total</u>	
<u>Incoming Resources</u>		<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>2022</u>
Grants	2	70,000	-	-	70,000	70,000
Donations		307,707	-	-	307,707	68,147
Gift Aid		1,315	-	-	1,315	905
Deposit account interest		2,742	-	-	2,742	181
Total Incoming Resources		381,764	-	-	381,764	139,233
<u>Expenditure</u>						
Direct charitable expenditure						
Payroll		66,960	-	-	66,960	66,960
Professional fees		31,049	-	-	31,049	30,766
Telephone		2,663	-	-	2,663	2,355
Postage and stationery		1,823	-	-	1,823	3,134
Insurance		1,037	-	-	1,037	1,092
Advertising		2,194	-	-	2,194	1,689
Motor & travelling costs		2,473	-	-	2,473	257
Repairs and maintenance		753	-	-	753	748
Sundries		1,736	-	-	1,736	1,440
Awards		36	-	-	36	1,066
Grants	2	-	-	7,706	7,706	6,693
Holiday Lodge Costs		6,045	-	-	6,045	2,839
Conferences		102	-	-	102	-
Phd Sponsorship	2	7,930	-	-	7,930	15,860
Accountancy		420	-	-	420	390
Profit on disposal of asset		(415)	-	-	(415)	-
Depreciation		360	-	-	360	-
Total Expenditure		125,166	-	7,706	132,872	135,289
Transfers between funds					-	-
Net Incoming/Outgoing Resources		256,598	-	(7,706)	248,892	3,944
Total funds brought forward		416,896	-	95,134	512,030	508,086
Total funds carried forward		673,494	-	87,428	760,922	512,030

BUTTERFLY THYROID CANCER TRUST
BALANCE SHEET AS AT 31ST DECEMBER 2023

	<u>NOTE</u>	<u>2023</u>		<u>2022</u>	
		£	£	£	£
<u>FIXED ASSETS</u>					
Land & buildings	3		180,000		180,000
Fixtures & equipment	3		2,037		-
<u>CURRENT ASSETS</u>					
Debtors		-		-	
Bank Accounts		578,288		331,435	
Cash In Hand		597	578,885	595	332,030
			760,922		512,030
<u>CURRENT LIABILITIES</u>			-		-
<u>NET ASSETS</u>	3		760,922		512,030
<u>FUNDS</u>					
Restricted Funds	4		-		-
Unrestricted Funds	4		673,494		416,896
Designated funds	4		87,428		95,134
			760,922		512,030

These Financial Statements were approved by the Trustees on

Date 29.4.24

Signed



Full Name

Daniel Farnell

Trustee

BUTTERFLY THYROID CANCER TRUST

Notes to the Accounts for the period ended 31st December 2023

2b Grants made

	£
Research Grant - University of Sheffield	7,930
Improvements to RAI rooms	7,706
	<u>15,636</u>

3 Tangible Fixed Assets

	<u>Fixtures & Equipment</u>	<u>Holiday Lodge</u>	<u>Total</u>
B/f		180,000	180,000
Additions during the period	2,397	-	2,397
	<u>2,397</u>	<u>180,000</u>	<u>182,397</u>
Depreciation for the year	360	-	360
Net book value at 31 December 2023	<u>2,037</u>	<u>180,000</u>	<u>182,037</u>

4 Funds

	<u>Opening balance</u>	<u>Incoming resources</u>	<u>Transfer between funds</u>	<u>Outgoing resources</u>	<u>Closing balance</u>
Unrestricted funds	416,896	381,764	-	(125,166)	673,494
Restricted funds	-	-	-	-	-
Designated Funds	a) 95,134	-	-	(7,706)	87,428

a) Donations from BACIT to be used for Research Grant Award, holiday lodge and hospital improvements, but not excluded for other purposes.

5 Analysis of funds by assets

	Unrestricted	Restricted	Designated	Total
Fixed assets	182,037	-	-	182,037
Current assets	491,457	-	87,428	578,885
Current liabilities	-	-	-	-
	<u>673,494</u>	<u>-</u>	<u>87,428</u>	<u>760,922</u>

6 Transactions with trustee's and connected persons

During the year there was no transactions with Trustees or connected persons including remuneration or expenses.

7 Trustee indemnity insurance

During the year, insurance was purchased to indemnify the committee against default on their part.

8 Control

The charity is under the control of the Trustees.