KEY COMMUNITY

England & Wales · Charity number 1108921

Details

Other names	SOUTH TYNESIDE CHURCHES' KEY PROJECT, KEY COMMUNITY
Status	Registered
Legal form	Charitable company
Company number	05031398
Registered	2005-04-07
Register	View on the Charity Commission register

Contact

Address	Key Community 116 Baring Street South Shields NE33 2BA
Phone	01914969710
Email	hello@keycommunity.org.uk
Website	https://keycommunity.org.uk/

Activities

Objects: THE OBJECTS OF THE CHARITY ARE, FOR THE PUBLIC BENEFIT,1. THE PROVISION OF RELIEF FOR YOUNG PEOPLE IN NECESSITOUS CIRCUMSTANCES WHO ARE, HAVE BEEN, OR ARE AT RISK OF BEING HOMELESS INCLUDING (BUT WITHOUT PREJUDICE TO THE PROVISION OF OTHER FORMS OF RELIEF) THE PROVISION OF SUPPORTED ACCOMODATION, FAMILY RELATIONSHIP BREAKDOWN INTERVENTION AND MEDIATION, ADVICE AND COUNSELLING.2. THE RELIEF OF FINANCIAL HARDSHIP AMONGST PEOPLE IN SOUTH TYNESIDE AND THE SURROUNDING AREA IN SUCH WAYS AS THE TRUSTEES FROM TIME-TO-TIME THINK FIT, IN PARTICULAR, BUT NOT EXCLUSIVELY BY:A) PROVIDING EMERGENCY FOOD, ESSENTIAL TOILETRIES, AND HOUSEHOLD ITEMS TO INDIVIDUALS AND FAMILIES IN NEED AND/OR FOR DISTRIBUTION BY CHARITIES OR OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTYB) SUCH OTHER MEANS, INCLUDING (BUT NOT LIMITED TO) THE PROVISION OF SUPPORT OR SIGNPOSTING TO RELEVANT INFORMATION AND OTHER ADVISORY SERVICES.

Activities: The KEY Project provide a range of support services to disadvantaged young people in South Tyneside. We do this by offering: Floating Support, giving practical support to vulnerable young people in their properties; Prevention of Homelessness, mediating between young people and their parents/guardians.

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We work closely with the local authority, Housing Associations, church and community groups.

Classification

- **How:** Makes Grants To Individuals, Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Accommodation/housing, Economic/community Development/employment
- **Who:** Children/young People, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE TYNE AND WEAR
- South Tyneside

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,807,872	£1,707,881	£2,144,707	30
2024-03-31	£1,676,885	£1,586,085	£2,044,716	28
2023-03-31	£1,591,852	£1,410,310	£1,953,916	24
2022-03-31	£1,487,516	£1,110,300	£1,772,374	23
2021-03-31	£1,436,669	£1,029,701	£1,395,158	22

Trustees

Name	Role	Appointed
David Traynor		2023-06-08
Gill Cunningham		2025-01-28
Iain Ogden		2023-06-08
Penelope Hayton		2016-02-11
STEVEN HAMILTON		2011-12-02
Tracy Milton		2025-06-29

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KEY COMMUNITY

England & Wales - Charity number 1108921

Accounts

Charity

COMPANY NUMBER: 05031398
CHARITY NUMBER: 1108921

Commission

KEY COMMUNITY

(Company Limited by Guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2025

KEY COMMUNITY

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YEAR ENDED 31 MARCH 2025

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KEY COMMUNITY

LEGAL AND ADMINISTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2025

Registered Charity Name
Key Community
(will be referred to as KEY throughout these financial statements)

Registration Numbers
Charity Number 1108921
Company Number 05031398

Trustees
P. Hayton
S. Hamilton
D. Traynor
I. Ogden
G Cunningham (Appointed 28/01/2025)
T Milton (Appointed 29/06/2025)
(Trustees are also the directors of KEY for the purposes of company law)

Company Secretary
R. Allen

Registered Office
116 Baring Street
South Shields
Tyne & Wear
NE33 2BA

Auditors
Torgersens
East Suite, Ground Floor
Avalon House
St Catherine's Court
Sunderland
SR5 3XJ

Bankers
Unity Trust Bank Plc
4 Brindley Place
Birmingham
B1 2JB

Central Finance Board of the Methodist Church
25 Tavistock Place
London
WC1H 9SF

Insignis Cash Solutions
St John's Innovation Centre
Milton, Cambridge
CB4 0WS

Solicitors
Hardings
22 Foyle Street
Sunniside
Sunderland
SR1 1LE

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on the 2nd February 2004 and registered as a charity on the 7th April 2005. The company was established under a Memorandum of Association, which established the objectives and powers of the charitable company and is governed under its Articles of Association. The organisation by special resolution amended objects on 26th July 2023 with permission of the Charity Commission. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

The Objects for which the Charity is established are for the public benefit.

1. The provision of relief for young people in necessitous circumstances who are, have been, or are at risk of being homeless including (but without prejudice to the provision of other forms of relief) the provision of supported accommodation, family relationship breakdown intervention and mediation, advice and counselling.

2. The relief of financial hardship amongst people in South Tyneside and the surrounding area in such ways as the trustees from time-to-time think fit, in particular, but not exclusively by:

    a) providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty

    b) such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services.

OFSTED

Key continues to maintain OFSTED registration for Askins Lodge, ensuring compliance with national standards for the housing and support of 16–17-year-olds. This registration enables Key to provide high-quality, regulated accommodation for vulnerable young people in South Tyneside.

During the 2024–25 reporting period, Askins Lodge underwent internal quality assurance reviews to ensure continued alignment with OFSTED expectations. Staff received updated training in safeguarding and trauma-informed practice, and the service maintained a strong focus on preparing young people for independent living.

The OFSTED registration reflects Key's commitment to delivering safe, supportive environments where young people can thrive. It also ensures that Askins Lodge remains eligible for referrals from statutory services and continues to meet the evolving needs of the young people it serves.

Recruitment and appointment of board of directors

At the 2024 AGM held in January 2025 the following Trustees were appointed:

- Gill Cunningham was added to the Board – Appointed 28/01/2025

The following trustees resigned:

- Ian Montgomery – Resigned in March 2024 but officially took off Charity Commission on 16/05/2024

Trustee induction and ongoing training / development of trustees

The Chair together with other Trustees regularly identifies the skills and expertise needed to ensure the Board is diverse and well equipped to carry out its duties and responsibilities.

All new prospective Trustees meet with the Chair and the Chief Executive Officer to discuss what their role and involvement within the organisation might entail.

New Trustees are taken by the Chief Executive Officer for a tour of the organisation's office, Supported Accommodation and other services delivered by Key Community. This provides an opportunity for the Trustee to meet with staff who can then explain their roles within the Charity.

Staff are invited to Board Meetings where they will give a presentation outlining their service. This has proved to be of great value and gives a clear picture of how operations are planned and delivered.

Every opportunity is taken to ensure that all Trustees, both those who are new to the role and those who have served for a long time, have access to training and Board Development sessions. This is usually delivered by organisations such as ACEVO and the NSPCC as well as inhouse training.

All Trustees are encouraged to ask questions when they are unsure and are supported by both the Chair and the Chief Executive Officer.

A Board Development Day was held in January. This was an opportunity for Trustees and Senior Management Staff to look at the Charity's Beliefs and Values.

By the end of the day the Beliefs and Values had been discussed, amended and edited in preparation to present them to staff and the Young People who use the services provided by Key Community.

The Vision and Mission statements were discussed and amended to better reflect the Charity at this present time.

Organisation Structure

The Board is made up of people from professional backgrounds including, homelessness, finance, education, legal, managerial and engineering. The Board meets every 2 months and is responsible for strategic direction and policy of the charity. Decisions are made by the Board at their regular meetings. Additional meetings are called when the need arises.

The levels of renumeration of Key staff are made at the Board meetings in line with policy.

Recruitment of volunteers

Volunteering is at the core of Key's ethos. This year, 43 people volunteered at Key and its associated Key2Life foodbank. These volunteers have taken part in the following training:

- Safeguarding
- Hate crime champion training
- Food hygiene certificate
- Manual handling

Placements have been offered to 4 Health and Social Care students; 2 with K2 Life Foodbank and 2 working on the Key Community Bus.

6 Year 10 pupils from schools throughout the Local Authority have spent a week working at both the Food bank and Key Community Bus. These students have also spent time at one of our supported accommodation properties to gain a better understanding of how Young People are supported by our organisation.

3 Year 12/13 students from a school in South Tyneside have volunteered at the Food bank as part of their Gold Duke Of Edinburgh Award.

All volunteers who handle telephone calls or work one to one with Young People have a DBS certificate.

Risk Management

Key Community has established robust systems and procedures to identify, assess, and manage the risks it faces in delivering services to vulnerable young people. The Board of Trustees regularly reviews the risk register and ensures that appropriate mitigation strategies are in place.

Key areas of risk and corresponding controls include:

- **Safeguarding:** All staff and volunteers undergo enhanced DBS checks and receive regular safeguarding training. Safeguarding policies are reviewed annually and aligned with national guidance.
- **Health and Safety**: Risk assessments are conducted across all properties and activities. Staff receive training in manual handling, first aid, and fire safety.
- **Financial Sustainability:** The charity continues to diversify its income streams through grants, partnerships, and fundraising.
- **Data Protection:** Key complies with GDPR and has clear policies on data handling, confidentiality, and information security. Staff receive regular training on data protection.
- **Governance and Compliance:** The Board includes members with expertise in finance, law, housing, and safeguarding. Trustees receive ongoing training and development to ensure effective oversight.
- **Operational Delivery:** The CEO and senior management team monitor service delivery against contractual and quality standards. Internal audits and supervision ensure continuous improvement.

The Board also operates groups/sessions involving trustees, staff, and young people to oversee specific areas of work. This inclusive approach strengthens risk awareness and responsiveness across the organisation.

Related Parties

Key Community continues to work in partnership with a range of organisations to deliver high-quality services to young people in South Tyneside. These include:

- **Durham Diocese and Bernicia Homes**: Flavia House is owned by the Diocese and managed by Bernicia Homes, with Key providing residential support.
- **Karbon Homes:** Askins Lodge is owned by Karbon Homes and leased to Key Community to provide supported accommodation. Key are acting agent for properties 2-9 Berkley Way on behalf of Karbon to support young people to progress to their own tenancies.
- **South Tyneside Consortium for Youth Homelessness:** Key is a founding member alongside De Paul UK and Places for People. The consortium provides integrated pathways for young people to access homelessness services and participates in weekly HAPPS (Homeless Allocation Pathway Planning Support) meetings.
- **Churches Together South Tyneside**: Key partners with this network to run the Key2 Life project, which includes a foodbank, fuel voucher scheme, School Uniforms 4 All, and a food and fun holiday programme.
- **Local Community and Faith Groups:** Key receives practical support, donations, and volunteer engagement from churches and community organisations across the borough.

These partnerships are vital to Key's ability to deliver holistic, person-centred support and to respond flexibly to the needs of young people and families in crisis.

Purposes
The charitable purposes of Key Community, as updated in 2024, are:

1. To provide relief to young people in South Tyneside who are experiencing, have experienced, or are at risk of homelessness, including—but not limited to—offering supported accommodation, mediation and intervention in cases of family relationship breakdown, advice, and counselling services.

2. To alleviate financial hardship among individuals and families in South Tyneside and surrounding areas, in ways deemed appropriate by the Trustees. This includes, but is not limited to: (a) Supplying emergency food, essential toiletries, and household items directly to those in need or through other charities and organisations working to prevent or relieve poverty. (b) Providing the Community Bus service bringing food and increased choice across South Tyneside, helping residents shop with dignity, stretch their budgets further and reduce the need for foodbanks. (c) Providing additional support such as guidance, referrals, and access to relevant information and advisory services.

These charitable purposes underpin all of Key Community's work, ensuring that the organisation remains focused on supporting vulnerable young people and families through prevention, practical assistance, and empowerment.

Public Benefit Disclosure
The trustees have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011.

Vision
Every Young Person in South Tyneside will have a home and someone to turn to when they need support.

Mission
When Young People are experiencing hardship or threatened with homelessness, Key is committed to inspiring them with hope for the future and the skills to live independently, to flourish, to be good citizens and the best people they can be.

Achievements and performance

Aim 1: To prevent homelessness

Objective 1: Provide advice and guidance to help a Young Person decide if they can remain at home or need to move out.

Out of 134 referrals to the Prevention Team, 13 of the referrals were for advice/guidance around housing only. The remaining 121 referrals sent to the Prevention/Mediation Team were a combination of support to improve family relationships, improve school attendance and health and wellbeing

Referrals come from:	
Children's Services/ Local Authority Early Help:	70
Schools:	28
Housing Department:	13
Self-Referral:	8
Consortium – De Paul UK	3
Internal Referral – Supported Accommodation	
And Tenancy Support:	5
Community Mental Health Services:	5
Adult Services	0

Objective 2: Provide mediation support to Young People and their families to reduce conflict and improve relationships within the home to enable the Young Person to remain at home if this is a safe option.

It is not only the Young Person who is supported but the household in which they live; this may include parents, carers and siblings. Out of the 134 referrals made during the period 31st March 2024 – 31st March 2025:

- 70 Young People have remained in the family home and support closed.
- 45 Young People and their families continued to be supported.
- 11 Young People were on a waiting list to be allocated a support worker.
- 3 Young People moved into Supported Accommodation.
- 5 Young people moved in with other family members.

Key Community Prevention Team offer a free, professional mediation service to parents, carers and their children to try to prevent family breakups from occurring. Mediation can be put into place while the Young Person is still at home or when they have presented as being homeless.

The Family Intervention Service adopts a whole family approach, enabling families to gain support as a unit as well as working on a one-to-one basis with parents and children to tackle the complex issues that may have arisen. These issues often affect multiple members of the family unit.

If the family access our help soon enough, support is put in place before problems have become entrenched, and relationships have reached breaking point. Key Community offers support and guidance on a wide range of family issues such as:

- Managing behaviour problems
- Improving relationships
- Signposting and accessing other support services
- Budgeting
- Form filing
- Providing someone to listen with compassion and empathy
- Providing opportunities for families to meet others so they feel less isolated.
- Parenting skills
- Wellbeing support
- Educational Support

Objective 3: Raise awareness of the realities of being homeless
Staff give talks to local schools, colleges, churches, community groups, the Local Authority, and community organisations. Every opportunity is taken to publicise our work in the local press and social media.

- Biannual newsletter available in print and online.
- Homelessness stories
- Marketing and Communication Officer
- Key 2 Life Facebook
- Key Facebook
- Features in local media
- Fundraising and awareness
- Talks and presentations

Aim 2: Prepare young people for independent living.

Objective 1: Provide supported shared accommodation for up to a period of 1 year at Askins Lodge (18 beds), Flavia House (5 beds), Strickland House (5 beds).
36 Young People were supported at Askins Lodge, Flavia House and Strickland House.

Objective 2: Provide Young People with move on accommodation following their stay at one of our supported accommodation properties, where they can begin to live independently with a lower level of support for a period of 2 years or more.
9 Young People moved into Askins Cottages for lower support, 7 Young People moved into our move on properties within the community and 38 Young People were able, with support, to move into properties and hold their own tenancies.

Aim 3: To enable Young People to take opportunities allowing them to access education, training, employment and wellbeing.

Objective 1: Learn life skills
Key Community promotes activities in supported housing projects to encourage healthy lifestyles. Cookery sessions are provided for Young People to help them learn how to cook healthy meals; these sessions encourage the Young People to work together for a common goal. Our Prevention Team facilitate group activities for Young People who are feeling isolated, these include:

- Cooking Demonstrations
- First aid
- Sports day
- Healthy and unhealthy relationships
- Arts and crafts

Key Community provides bursaries and grants to help Young People overcome barriers to employment, education and training, Bursaries and grants cover the costs for our Young People to access college, training and employment, e.g., bus fares, books and equipment when these are not provided by the college or place of work. Between 31st March 2024 and March 31st, 2025, bursaries and grants were applied for and granted as follows:

Prevention and Mediation	1
Tenancy Support	4

Key Community's Prevention Team provides every Young Person and their families with skills and strategies to help reduce arguments in the family home. Between 31st March 2024 and 31st March 2025, the Prevention Team assisted the following numbers of Young People to access the services that met their needs:

Key in house Counsellor	19
Bright Futures	3
Escape Intervention	1
Lifecycle	5

Between 31st March 2024 and March 31st, 2025, 80% of the Young People who were referred to Key Community's Prevention Team with issues involving accessing education, have remained in school with some on a reduced timetable. Working with the Young People and their families, we have been able to rebuild relationships. Those who could not return to the family home were able to access our supported accommodation or were able to live with another family member. As a result of this move, general well-being has improved and enabled the Young Person to concentrate on their education.

Objective 2: Arrange opportunities to take part in leisure and community activities.
Activities are organised by the Prevention Team and the Supported Accommodation Team. They include:

- Cookery demonstration
- First Aid
- Sports
- Games
- Use of gym equipment

Objective 3: Raise awareness of the realities of being homeless
Key Community actively works to raise awareness of youth homelessness and the challenges faced by vulnerable young people. Staff regularly deliver talks and presentations to local schools, colleges, churches, community groups, and statutory partners, including the Local Authority. The organisation uses every opportunity to promote its work through local media and digital platforms. This includes:

- A biannual newsletter, available in both print and online formats
- Sharing real-life stories of homelessness to highlight lived experiences
- Regular updates via the Key 2 Life and Key Community Facebook pages
- Features in local press and media outlets
- Talks and presentations to raise awareness and encourage community support
- Fundraising campaigns and awareness events coordinated by the Marketing and Communications Officer

These efforts help to challenge stigma, build community understanding, and generate support for Key's mission to prevent and address youth homelessness in South Tyneside.

Objective 4: To support the mental health needs of young people.
Key Community provides a compassionate and empathetic wellbeing support system which is designed to cater to the needs of vulnerable young people facing various challenges such as anxiety, relationship problems, anger issues and feelings of low mood. With a focus on understanding and valuing the individual, this service operates within schools in South Tyneside, South Tyneside College and Key Community Supported Accommodation and Move On properties. Between March 31st 2024 and March 31st 2025, 59 Young People were supported by Key Community Wellbeing Service. Out of this 59 there have been a positive outcome of 89. This is because some of our Young People have achieved more than 1 outcomes.

Progression in general emotional wellbeing	32
Increased positive outlook	14
Improved focus on cessation	1
Improvement in anger management	11
Improvement in communication skills	2
Positive relationships	9
Improvement in anxiety	16
Referral to external services for higher intensity intervention	0
Re-engaged with Key's Wellbeing Service for support	4

One of the contributing factors to the effectiveness of the counselling service is the ability to independently manage caseloads. The flow and remit of the referral process minimises the waiting time for clients, differentiating Key Community from other services, where lengthy waiting times are common.

Aim 4: To meet the needs of young people requiring crisis support.

Objective 1: Provide emergency food packs, including food, cleaning materials, toiletries, and sanitary items.

- 42 Young People from our accommodation/outreach services received a food parcel.
- 3611 adults, 2024 children and 1965 pets were fed at Key2 Life Foodbank.
- We have provided 2493 family parcels and emergency parcels to households with children below the age of 16.
- 204 National Fuel Bank Foundation referrals were made.

Objective 2: Provide furniture and household furnishing.
Key Community staff, depending on the circumstances of the Young Person, will apply for a grant or funding, to assist with household furnishings and donations are also received from the local community. During the period between 31st March 2024 and 31st March 2025, the Tenancy Support Team applied for 4 grants.

Objective 3: Provide advocacy with crisis loans, benefit claims and sanction appeals.
Staff at Key Community work with Young People to enable them to claim appropriate benefits, budget effectively, taking into account that their financial circumstances frequently change. Advocating for our Young People, Key Community supports with dealings with utility companies, landlords, Housing Benefits and Job Centre Plus.

Young People are helped to complete online advance payment applications for Universal Credit.

Key Community's Prevention Team occasionally assists families with making new benefit claims when Young People have been estranged from family members. The team have supported families with appeals around such benefit claims as Personal Independence Payments. They have also helped to reduce rent arrears resulting in families being able to remain in their homes.

Key Community Bus
The Key Community Bus is a vital initiative by Key, aimed at reducing food waste and promoting access to healthy, affordable food in South Tyneside. Operating on Tuesdays, Wednesdays and Thursdays, the bus travels to various locations, providing a mobile food service that requires no membership and is available to all, regardless of their circumstances.

The lower deck offers a variety of low-cost groceries, while the upper deck serves as a community space where people can chat, access advice, participate in activities and even enjoy a mini library. This innovative project not only helps residents save on their weekly shopping but also fosters a sense of community and support.

Forming Appropriate Partnerships:
Key Community has been working with Durham Diocese and Bernicia Homes for 15 years and with Karbon Homes for 8 years to provide supported living accommodation.

Key Community helped establish the South Tyneside Consortium for Youth Homelessness in collaboration with De Paul UK and Places for People. As a consortium, these three organisations provide integrated pathways for young people to access homelessness services in South Tyneside. This includes attending weekly meetings for HAPPS (Homeless Allocation Pathway Planning Support).

Key Community partners with Churches Together South Tyneside to run Key2 Life, a poverty alleviation project based at the library on Boldon Lane, South Shields. This project includes a foodbank providing food for young people and the wider community, a fuel voucher scheme, School Uniforms 4 All, and a food and fun holiday programme.

Funding was received from Feeding Britain to offer holiday clubs and a 'Big Day Out' to Seahouses.

Continuing with wider strategic planning, Key's Chief Executive Officer attends meetings organised by South Tyneside Council, including:

- Homelessness Forum
- Local Safeguarding Children's Board
- Regional Youth Homelessness Network
- Children's and Family Boa

Business planning

Business Plan
Key Community's current business plan extends until 2027. We are actively working towards fulfilling the objectives set out in this plan, which include enhancing our support services, expanding our accommodation facilities, and increasing community engagement. The plan outlines strategic goals aimed at ensuring long-term sustainability and effectiveness in meeting the needs of vulnerable young people in South Tyneside.

Future Plans
Key Community is looking to expand its property portfolio to continue supporting and meeting the needs of the most vulnerable in society. This includes acquiring new properties for supported accommodation and developing partnerships with local housing providers. Additionally, we aim to enhance our service offerings by integrating more comprehensive mental health and wellbeing support, as well as increasing our outreach programs to prevent homelessness.

Reserves Policy
The financial review for the year ending 31st March 2025 highlights the charity's financial health and sustainability. Key Community has maintained a stable financial position, with income generated from grants, donations, and fundraising activities. Expenditure has been carefully managed to ensure funds are directed towards our core services and support programs. The establishment of a Reserves Policy aims to build up reserves equivalent to six months' expenditure, providing a financial buffer against future uncertainties.

Reference should be made to note 17 and 18 on pages 27 to 32 of the accounts.

Investment Policy
Key Community's investment policy is designed to ensure the prudent management of the charity's funds. Investments are made with the primary objective of preserving capital while generating a reasonable return. The policy outlines the criteria for selecting investment opportunities, focusing on low-risk options that align with the charity's ethical standards. Regular reviews of the investment portfolio are conducted to ensure compliance with the policy and to adjust strategies as needed to respond to changing market conditions.

RESPONSIBILITIES OF TRUSTEES

The charity trustees (who are also the directors of KEY for the purposes of the company law) have prepared this trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charitable companies in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing these financial statements, the trustees are required to:

select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the applicable Companies Act 2006 and Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

And signed on their behalf:

PJC Hayton

Penny Hayton

Date: 1.12.25

INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF KEY COMMUNITY

YEAR ENDED 31 MARCH 2025

Opinion

We have audited the financial statements of Key Community (the 'charity') for the year ended 31 March 2025 which comprise the statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained in the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 11, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit with regards to fraud are to design tailored and specific audit procedures to enable us to gather sufficient audit evidence. These tests are proportionate and appropriate to the charitable company in terms of assessed risk level and the nature of the entity's activities. However, the primary responsibility for the prevention and detection of fraud rests with those charged with governance.

- We obtained an understanding of the legal and regulatory requirements which applied to the charitable company, which we deemed to be the Companies Act 2006, and Statement of Recommended Practice to charities, the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS102)).
- We obtained an understanding of how the charitable company had complied with these regulations by reviewing their treatment of transactions, reviewing minutes of meetings and discussing compliance with trustees and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and identified that income from housing benefit and service charges is most susceptible to fraud or error. We designed our audit work to test the controls in place regarding the processing of these transactions and how these controls are capable of preventing or detecting fraud or error.
- Our audit procedures gathered evidence to support the claims of the trustees whilst maintaining professional scepticism to allow us to draw our own conclusion on the matter.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Alison Henshaw FCCA
(Statutory Auditor)

For and on behalf of
TORGERSENS
Chartered Accountants & Statutory Auditor
East Suite, Ground Floor
Avalon House
St Catherine's Court
Sunderland
SR5 3XJ

Date 02/12/25

KEY COMMUNITY

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
INCOME					
Income and Endowments from:					
Donations	4	12,925	31,369	44,294	74,596
Charitable Activities	5	1,221,552	500,766	1,722,318	1,580,518
Investments	6	41,260	-	41,260	21,771
Total Incoming Resources		1,275,737	532,135	1,807,872	1,676,885
EXPENDITURE					
Expenditure On:					
Raising Funds	7	-	-	-	2,804
Charitable Activities	8	1,137,741	570,140	1,707,881	1,583,281
Total		1,137,741	570,140	1,707,881	1,586,085
Net Incoming/(Outgoing) Resources		137,996	(38,005)	99,991	90,800
Transfers Between Funds		68,929	(68,929)	-	-
NET MOVEMENT IN FUNDS		206,925	(106,934)	99,991	90,800
Total Funds Brought Forward		1,555,418	489,298	2,044,716	1,953,916
Total Funds Carried Forward		1,762,343	382,364	2,144,707	2,044,716

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

KEY COMMUNITY

STATEMENT OF FINANCIAL POSITION

YEAR ENDED 31 MARCH 2025

	Note		2025 £	2024 £
FIXED ASSETS				
Tangible Fixed Assets	13		548,766	574,714
CURRENT ASSETS				
Debtors	14	265,348		479,921
Cash at Bank and in Hand		1,441,835		1,092,421
		1,707,183		1,572,342
CREDITORS: Amounts falling due within one year	15	(111,242)		(102,340)
NET CURRENT ASSETS			1,595,941	1,470,002
NET ASSETS			2,144,707	2,044,716
THE FUNDS OF THE CHARITY				
Restricted Income Funds	17		382,364	489,298
Unrestricted Funds	18		1,762,343	1,555,418
			2,144,707	2,044,716

The trustees acknowledge their responsibilities for: (i) ensuring that the charitable company keeps proper accounting records which comply with section 386 of the Act; and (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its incoming resources and application of resources, including its surplus or deficit for the financial year in accordance with the requirements of section 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

These financial statements were approved by the trustees on 01/12/2025 and are signed on their behalf by:

P J C Hayton ..... I. Ogden .....

P. Hayton I. Ogden

Company number 05031398

KEY COMMUNITY

STATEMENT OF CASH FLOWS

YEAR ENDED 31 MARCH 2025

		2025 £	2024 £
Surplus for the Year		99,991	90,800
Adjustments For:			
Depreciation and impairment of tangible fixed assets		25,948	25,948
Interest receivable		(41,260)	(21,771)
Movement in Working Capital:			
(Increase)/Decrease in Debtors	214,573		(149,191)
Increase/(Decrease) in Creditors	8,902		(24,229)
		223,475	(173,420)
Cash Generated from Operations		308,154	(78,443)
Cash flows from investing activities			
Interest receivable		41,260	21,771
Investing Activities			
Purchase of Tangible Fixed Assets		-	-
Net Increase in Cash and Cash Equivalents		349,414	(56,672)
Cash and Cash Equivalents at Beginning of Year		1,092,421	1,149,093
Cash and Cash Equivalents at end of Year		1,441,835	1,092,421

The notes on pages 20 to 32 form part of these financial statements

1. General Information

The company is a private company limited by guarantee, registered in England and Wales, as well as being a registered Charity. The address of the registered office is 116 Baring Street, South Shields, Tyne & Wear, NE33 2BA.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting Policies

Basis of Accounting

These financial statements have been prepared under the historical cost convention and in accordance with:

i) the Statement of Recommended Practice, "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)";

ii) the special provisions of Part 15 of the Companies Act 2006 ("the 2006 Act") relating to small companies; and

iii) FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

The financial statements are presented in sterling (£), which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

Tangible Fixed Assets

All fixed assets are included at cost.

Depreciation

Depreciation is calculated to write down the cost, less estimated residual value of all tangible fixed assets over their expected useful lives.

Properties are maintained to such a standard that any depreciation is deemed to be immaterial.

Motor Vehicles	20% Straight Line

Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Investment income is included when receivable.

Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Charitable activity expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the SOFA on a basis designated to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

3. Accounting Policies *(continued)*

Going Concern
There are no material uncertainties regarding the charity's ability to continue as a going concern.

Financial Instruments
Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the charitable company after deducting all of its liabilities.

Value Added Tax
Value Added Tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

Taxation
Due to the company's charitable operations no corporation tax is payable on the results for the year.

Fund of Accounting
Funds held by the charity are:
Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Operating leases
Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Defined contribution plans
Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.
When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. VOLUNTARY INCOME – DONATIONS AND GRANTS

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Donations - General	12,925	-	12,925	12,642
- Food Bank	-	25,906	25,906	38,413
- Great North Run	-	-	-	501
- BUS Project	-	-	-	22,399
- Corporate	-	-	-	500
- Gift Aid		-	-	141
- Feeding Britain	-	5,463	5,463	-
	12,925	31,369	44,294	74,596

Income from donations in 2024 was £74,596 of which £13,784 was unrestricted and £60,812 was restricted.

5. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Anson Close Income	21,319	-	21,319	19,706
Askins Lodge – Income	559,727	-	559,727	518,744
Askins Lodge – Commissioned Services	-	57,972	57,972	53,264
Askins Cottages	165,689	-	165,689	159,189
Dispersed Properties - Income	83,110	-	83,110	78,803
Flavia House	146,981	-	146,981	130,283
Heaton Gardens	21,345	-	21,345	19,640
Hedley Close	21,345	-	21,345	19,635
Strickland House Income	118,757	-	118,757	103,062
Trinity Walk	21,115	-	21,115	14,348
116 Baring Street – Rent from flat	22,728	-	22,728	20,906
Baring Street – Rent from desks	-	-	-	137
Accommodation grant	-	52,263	52,263	48,111
Act 435	-	1,700	1,700	1,780
Ballinger Grant	20,000	-	20,000	20,000
BUS Project – Community Foundation	-	95,042	95,042	63,640
Consortium	-	110,690	110,690	101,896
Community Foundation	1,000	-	1,000	15,917
Community Foundation – Outreach	-	5,032	5,032	500
Charities Trust – Nationwide	-	-	-	7,305
Family Intervention – BBC Children In Need	-	8,333	8,333	33,180
Food Bank - Grants	12,013	-	12,013	76,434
Greggs	-	20,800	20,800	-
Henry Smith	-	50,600	50,600	33,050
Karbon Homes	5,364	-	5,364	-
Leathersellers	-	-	-	15,000
Leeds Building Society	-	23,334	23,334	-
LGA	-	-	-	10,000
Mercers	-	35,000	35,000	-
South Tyneside Council – Jarrow Unit	-	15,000	15,000	8,000
South Tyneside Council – ILAC	1,059	-	1,059	-
South Tyneside Council – Grant	-	25,000	25,000	-
SMP Recovered	-	-	-	7,988
	1,221,552	500,766	1,722,318	1,580,518

Income from charitable activities in 2024 was made up of unrestricted funds of £1,159,842 and restricted funds of £420,676.

6. INVESTMENT INCOME

	2025	2024
	£	£
Cash investments held in the UK	41,260	21,771

Investment income in both 2025 and 2024 was unrestricted.

7. EXPENDITURE ON RAISING FUNDS

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
	£	£	£	£
Advertising, marketing and development	-	-	-	2,780
Other fund raising costs	-	-	-	24
	-	-	-	2,804

Expenditure on raising funds in 2024 was £Nil restricted and £2,804 unrestricted.

8. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Anson Close	19,025	-	19,025	14,315
Askins Lodge	437,614	60,654	498,268	496,454
Askins Lodge – Commissioned Services	52,914	-	52,914	43,069
Askins Cottages	77,751	-	77,751	90,118
Dispersed properties	52,190	-	52,190	56,734
Flavia House	109,885	-	109,885	97,373
Heaton Gardens	12,263	-	12,263	14,150
Hedley Close	11,172	-	11,172	11,942
Strickland Hous	92,282	-	92,282	84,960
116 Baring Street – flat costs	11,716	-	11,716	10,980
Trinity Walk	14,697	-	14,697	12,956
Voids	18,484	-	18,484	9,902
Bad debts wrote off	71,339	-	71,339	53,261
Accommodation managers	-	52,924	52,924	46,720
Act 435	-	1,697	1,697	2,106
Bank charges	2,441	-	2,441	2,284
Baring Street – running costs	3,238	-	3,238	7,885
BUS Project	25,948	81,116	107,064	91,759
Communications	2,447	-	2,447	2,028
Community Foundation – Salary costs	-	-	-	19,996
Client Involvement	-	-	-	73
Charities Trust – Nationwide	-	-	-	11,917
Family Intervention – salary costs	5,299	102,653	107,952	26,580
Family Intervention - BBC Children in Need	-	15,394	15,394	32,820
Food Bank – Consumables	-	7,421	7,421	11,845
– Advertising	-	164	164	160
– Salary and costs	-	16,329	16,329	35,393
– Rent	-	7,500	7,500	8,800
– Equipment	13	-	13	-
– Van	-	2,501	2,501	2,166
– Volunteer expenses	-	402	402	665
– Cleaning	-	1,329	1,329	950
– Project Costs	-	-	-	4,940
– Office Supplies	-	621	621	1,218
Governance cost	16,928	-	16,928	7,240
HR	7,048	-	7,048	4,553
Insurance	18,428	-	18,428	15,628
IT	16,652	-	16,652	16,704
Outreach	3,804	-	3,804	5,958
Projects – salaries and costs	18,500	78,063	96,563	102,830
Jarrow Unit	-	13,580	13,580	9,443
Staff costs (employed and other workers)	29,101	-	29,101	22,188
- Consortium	-	127,792	127,792	85,603
Training	4,058	-	4,058	4,745
Travel	2,504	-	2,504	1,870
Total Resources Expended	1,137,741	570,140	1,707,881	1,583,281

8. EXPENDITURE ON CHARITABLE ACTIVITIES *(continued)*

Expenditure on charitable activities in 2024 was made up of £1,175,240 unrestricted and £408,041 restricted funds.

Costs are allocated, where possible, directly to the project concerned. Where this is not possible the management committee have decided upon a basis which they consider appropriate.

9. NET INCOMING RESOURCES FOR THE YEAR

	Total 2025	Total 2024
	£	£
This is stated after charging the following:		
Governance costs	16,298	7,240

10. STAFF COSTS AND NUMBERS

	2025	2024
	£	£
Staff costs (employed only) comprise:		
Salaries	871,387	762,294
Employers NI contributions	74,120	57,901
Pension costs	40,233	28,749
	985,740	848,944

The figures for pension costs referred to above relate to KEY's contribution to Staff Pension Schemes. Two members of staff are in Stakeholder Pension Scheme and the remainder are in an auto enrolment scheme.

	2025	2024
	£	£
The average number of persons employed by the trust was as follows:		
Management and Administrative	2	2
Charitable Activities	28	26
	30	28

The number of employees whose remuneration for the year fell within the following bands, were:

	2025	2024
	No.	No.
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,000	-	1
£90,000 to £99,000	1	-

Key Management Personnel

Key management personnel comprise of one employee that has authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation costs in respect of key management personnel for services provided to the charity was £94,751 (2024: £82,710).

11. TRUSTEES REMUNERATION AND RELATED PARTY TRANSACTIONS

No members of the Trustees received any remuneration during the year (2024: £Nil)

Travel and other costs of £nil (2024: £Nil) were reimbursed.

No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2024: £Nil).

12. TAXATION

As a charity, Key Community is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or S252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

13. FIXED ASSETS - Tangible Assets

	Motor Vehicle £	Strickland House £	Heaton Gardens £	Hedley Close £	116 Baring Street £	Trinity Walk £	Total £
Cost							
At 1 April 2024	129,741	205,357	31,906	30,906	165,515	37,237	600,662
Additions	-	-	-	-	-	-	-
At 31 March 2025	129,741	205,357	31,906	30,906	165,515	37,237	600,662
Depreciation							
At 1 April 2024	25,948	-	-	-	-	-	25,948
Charge for the year	25,948	-	-	-	-	-	25,948
At 31 March 2025	51,896	-	-	-	-	-	51,896
Net Book Value							
At 31 March 2025	77,845	205,357	31,906	30,906	165,515	37,237	548,766
At 31 March 2024	103,793	205,357	31,906	30,906	165,515	37,237	574,714

14. Debtors

	2025 £	2024 £
Amounts due from consortium	-	25,473
Housing benefit due	204,915	376,230
Service charges due	16,425	27,432
Other debtors and prepayments	44,008	50,786
	265,348	479,921

15. Creditors: Amounts Falling due within one Year

	2025 £	2024 £
Other creditors, accruals and deferred income	111,242	102,340
	111,242	102,340

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Tangible fixed assets	-	548,766	-	548,766
Current assets	182,452	1,141,832	382,899	1,707,183
Current liabilities	(110,707)	-	(535)	(111,242)
Net Assets at 31 March 2025	71,745	1,690,598	382,364	2,144,707

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS *(continued)* – previous year

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible fixed assets	-	574,714	-	574,714
Current assets	92,277	990,536	489,529	1,572,342
Current liabilities	(102,109)	-	(231)	(102,340)
Net Assets at 31 March 2024	(9,832)	1,565,250	489,298	2,044,716

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS

	At 1 April 2024	Incoming	Outgoing	Transfers	At 31 March 2025
	£	£	£	£	£
Accommodation Grant	2,498	52,263	(52,924)	(1,614)	223
Act 435	686	1,700	(1,697)	-	689
Awards for All	2,443	-	-	(2,443)	-
Ballinger Grant	27,344	-	-	(27,344)	-
Bursary Fund	420	-	-	-	420
BUS Project	60,491	95,041	(81,116)	-	74,416
Charities Trust - Nationwide	25,883	-	(36,464)	23,964	13,383
Clothing Fund	847	-	-	-	847
Community Foundation – Outreach	2,683	5,032	-	(2,646)	5,069
Community Foundation – Rising Stars	19,896	-	(15,918)	(3,978)	-
Consortium	52,516	110,690	(127,792)	-	35,414
Family Intervention	26,443	50,600	(56,750)	16,801	37,094
Family Intervention (BBC CIN)	-	8,333	(15,394)	7,061	-
Food Bank/Support packs - funding	198,758	31,370	(19,138)	(43,907)	167,083
Jarrow Unit	-	15,000	(13,580)	(1,420)	-
Greggs	8,315	20,800	(17,129)	(8,315)	3,671
Leathersellers	-	-	(5,000)	15,000	10,000
Leeds Building Society	-	23,334	(11,599)	-	11,735
Mercers	7,486	35,000	(29,985)	2,462	14,963
Places for People	-	57,972	(60,654)	6,447	3,765
Property Purchase Grants	1,452	-	-	-	1,452
South Tyneside Council	48,997	25,000	(25,000)	(48,997)	-
Young People's Activities	2,140	-	-	-	2,140
	489,298	532,135	(570,140)	(68,929)	382,364

The transfers of £68,929 represents overspend funded by unrestricted monies and brought forward balances being spent in prior years took from unrestricted funds.

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS (*continued*) – previous year

	At 1 April 2023	Incoming	Outgoing	Transfers	At 31 March 2024
	£	£	£	£	£
Accommodation Grant	1,107	48,111	(46,720)	-	2,498
Act 435	1,012	1,780	(2,106)	-	686
Awards for All	2,443	-	-	-	2,443
Ballinger Grant	15,012	20,000	(7,668)	-	27,344
Bursary Fund	420	-	-	-	420
BUS Project	40,263	86,039	(65,811)	-	60,491
Charities Trust - Nationwide	30,495	7,305	(11,917)	-	25,883
Clothing Fund	847	-	-	-	847
Community Foundation	1,666	15,917	(19,996)	2,413	-
Community Foundation – Outreach	2,256	500	(73)	-	2,683
Community Foundation – Rising Stars	19,896	-	-	-	19,896
Consortium	36,223	101,896	(85,603)	-	52,516
Family Intervention	19,613	66,230	(59,400)	-	26,443
Food Bank/Support packs - funding	208,218	100,710	(52,858)	-	256,070
Jarrow Unit	-	8,000	(9,443)	1,443	-
Leathersellers	-	15,000	(15,100)	100	-
LGA	-	10,000	(10,050)	50	-
Mercers	28,782	-	(21,296)	-	7,486
Property Purchase Grants	1,452	-	-	-	1,452
Young People's Activities	2,140	-	-	-	2,140
	411,845	481,488	(408,041)	4,006	489,298

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS *(continued)*

Accommodation grants - Represents funding received towards working with young people experiencing poverty and disadvantage.

Act 435 - This represents donations received to give to individuals in hardship. ACT 435 is an online charity, directly connecting those who want to give to those who are in genuine need of their help through local church networks.

Awards for All – Represents funding received in the prior year towards salary and office costs.

Ballinger Grant – KEY receives an annual grant award of £15,000 to help with KEY's activities.

Bursary Fund - This is money KEY gives to young people as a bursary to help them overcome employment, education, and training barriers.

BUS Project – Funds were received from Community Foundation and Feeding Britain towards the salary of a project lead and bus running costs.

Charities Trust - Nationwide – Represents funds received towards tenancy retention.

Clothing Fund – This is money KEY collected previously from selling donated items on eBay and at cash for clothes towards KEY projects.

Community Foundation - Represents funds received from Growth and Resilience Fund towards infrastructure investment post supporting the development of KEY's new services in the prior year. This year funds were received towards employability support.

Community Foundation – Rising Stars – Funds received in the prior year towards supporting disadvantaged young people in South Tyneside to reach their potential.

Community Foundation – Outreach – Represents a grant received for home resettlement packs for young people moving into independent living in South Tyneside.

Consortium – This represents funding received for costs including the commissioned contract with South Tyneside Council in partnership with DePaul UK and Places for People.

Family Intervention – Funds were received from The Henry Smith Charity and BBC Children in Need towards a mediation and intervention post for 3 years.

Food Bank/Support packs is funds KEY receives for the KEY2Life Food Bank. Funds in 2024/25 were received in form of donations and grants from South Tyneside Council. In 2023/24 grants were also received from Feeding Britain, The Neighbourly Foundation, Sir James Knott and Community Foundation.

Greggs – Funds awarded to a young person from hardship fund in the prior year.

Jarrow unit – Represents funding received from the council towards a unit to hold suppliers for the food bus.

Leathersellers – Salaries for prevention and mediation team.

Leeds Building Society – To support tenancy breakdown prevention and retainment as part of the resettlement team.

LGA - Represents a contribution received to the mental health and wellbeing provision.

Mercers – Grant award towards the annual salary costs of a second Family Intervention Officer post.

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS *(continued)*

Places for People - To support work with individuals with higher needs in supported accommodation.

Property Purchase Grants - Represents grants received towards the purchase of flats. In 2019/20 KEY received £40,000 from Clothworkers. Previously £37,237 was transferred to designated funds to fund the purchase of the Trinity Walk property.

South Tyneside Council - To support Flavia and Strickland, the Jarrow Unit and £20,000 allocations for service delivery in prevention of poverty.

Young People's Activities – Represents grant funding received to run young people's activities.

18. MOVEMENT IN FUNDS

	At 1 April 2024	Incoming Resources	Outgoing Resources	Transfers	At 31 March 2025
	£	£	£	£	£
Restricted funds					
Charity activities	489,298	532,135	(570,140)	(68,929)	382,364
Unrestricted funds					
General funds	(9,832)	1,275,737	(1,111,793)	(82,367)	71,745
Designated funds	1,565,250	-	(25,948)	151,296	1,690,598
Total Unrestricted funds	1,555,418	1,275,737	(1,137,741)	68,929	1,762,343
Total Funds	2,044,716	1,807,872	(1,707,881)	-	2,144,707

18. `MOVEMENT IN FUNDS *(continued)* – previous year

	At 1 April 2023 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 March 2024 £
Restricted funds					
Charity activities	411,845	481,488	(408,041)	4,006	489,298
Unrestricted funds					
General funds	32,579	1,195,397	(1,152,096)	(85,712)	(9,832)
Designated funds	1,509,492	-	(25,948)	81,706	1,565,250
Total Unrestricted funds	1,542,071	1,195,397	(1,178,044)	(4,006)	1,555,418
Total Funds	1,953,916	1,676,885	(1,586,085)	-	2,044,716

Purposes of Restricted Funds:
Charity activities: The funding enables support to be given to young people experiencing hardship in South Tyneside to allow them to live independent and successful lives.

General Funds:
Funds available for the charitable company to use for the purposes of the charitable company without restriction.

Designated Funds:
The Trustees have decided that a designated reserve within unrestricted funds should cover operating costs for 6 months and redundancy costs should funding cease as well as reflect the value of all assets and any major works required.

Based on a "draft cash flow" for the year to 31 March 2026, six months expenditure was deemed to be £946,881 (2024: £840,261). Therefore, the transfer required for the year is £106,620.

In addition, a further amount of £26,660 is being designated for potential redundancy payments bringing the provision at the year end to £167,416 (2024: £140,816).

Included in the designated funds are amounts towards the major repairs fund £27,535 (2024: £9,459). The transfer in the year of £18,076 represents an annual transfer in the year of £30,000 less expenses on decorating and flooring incurred in the year totalling £11,924.

Based on the above, the transfer required for 31st March 2025 is £151,296.

Furthermore, funds have been designated towards fixed assets which represents the value of all assets purchased by KEY Community as shown in note 13 of £548,766 (2024: £574,714). Expenditure in the year of £25,948 reflects the depreciation on the bus.

18. MOVEMENT IN FUNDS (continued)

This means that the unrestricted funds shown above should be allocated as:

	£
Major repairs fund	27,535
Property fund	548,766
Redundancy payments – as at 31 March 2024	167,416
Designated funds for 6 months expenditure	946,881
	1,690,598

19. ANALYSIS OF CHANGES IN DEBT

	At 1 Apr 2024	Cash flows	At 31 Mar 2025
	£	£	£
Cash at bank and in hand	1,092,421	349,414	1,441,835

20. OPERATING LEASE COMMITMENTS

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2025	2024
	£	£
Not later than 1 year	55,238	55,438
Later than 1 year and not later than 5 years	4,829	14,431
Due in more than 5 years	-	193
	60,067	70,062

21. RELATED PARTIES

During the year, the charitable company continued to work in partnership with De Paul and Places for People who are members of the South Tyneside Consortium with KEY Community. Income for the year from De Paul was £110,690 (2024: £101,896). The amounts outstanding from De Paul at the year end were £Nil (2024: £25,474). Income for the year from Places for People was £57,972 (2024: £53,264). The amounts outstanding from Places for People at the year end were £14,465 (2024: £12,428).

Churches Together South Tyneside who partner with KEY to run the Key2Life Foodbank is also considered a related party. Income from Churches Together in the current year was £nil (2024: £nil). There were no outstanding balances at the year end (2024: £nil).

22. COMPANY LIMITED BY GUARANTEE

The legal status of the Trust is that of a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £10.

KEY COMMUNITY

England & Wales - Charity number 1108921

Accounts

Registrar

COMPANY NUMBER: 05031398
CHARITY NUMBER: 1108921

KEY COMMUNITY

(Company Limited by Guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2024

KEY COMMUNITY

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YEAR ENDED 31 MARCH 2024

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KEY COMMUNITY

LEGAL AND ADMINISTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2024

Registered Charity Name
Key Community
(will be referred to as KEY throughout these financial statements)

Registration Numbers
Charity Number 1108921
Company Number 05031398

Trustees
P. Hayton
S. Hamilton
I. Montgomery (Resigned 16/05/2024)
E. Hobson (Resigned 03/01/2024)
K. Shields (Resigned 03/01/2024)
D. Traynor (Appointed 08/06/2023)
I. Ogden (Appointed 08/06/2023)
(Trustees are also the directors of KEY for the purposes of company law)

Company Secretary
R. Allen

Registered Office
116 Baring Street
South Shields
Tyne & Wear
NE33 2BA

Auditors
Torgersens
East Suite, Ground Floor
Avalon House
St Catherine's Court
Sunderland
SR5 3XJ

Bankers
Unity Trust Bank Plc
4 Brindley Place
Birmingham
B1 2JB

Central Finance Board of the Methodist Church
25 Tavistock Place
London
WC1H 9SF

Barclays Bank Plc
53 Fawcett Street
Sunderland
SR1 1RS

Bankers (continued)
Shawbrook Bank Limited
Lutea House
Warley Hill Business Park
The Drive
Great Warley
Brentwood
Essex
CM13 3BE

The Charity Bank Limited
Fosse House
182 High Street
Tonbridge
TN9 1BE

Insignis Cash Solutions
St John's Innovation Centre
Milton
Cambridge
CB4 0WS

Solicitors
Hardings
22 Foyle Street
Sunniside
Sunderland
SR1 1LE

KEY COMMUNITY

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTORS' REPORT)

YEAR ENDED 31 MARCH 2024

GOVERNING DOCUMENT

The organisation is a charitable company limited by guarantee, incorporated on 2nd February 2004 and registered as a charity on 7th April 2005. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

In 2024, Key Community refined its Governing Document and now reads:
Charitable Objects:

1. To relieve poverty, sickness, and distress among young people in South Tyneside.
2. To advance the education and training of young people in South Tyneside, particularly those who are in conditions of need, hardship, or distress.
3. To provide facilities for recreation and other leisure-time occupation for young people in South Tyneside in the interests of social welfare, with the aim of improving their conditions of life.

OFSTED

Key has successfully registered their Askins Lodge project with OFSTED, ensuring compliance with new regulations regarding the housing of 16 – 17-year-olds. This registration allows Key to continue to provide essential accommodation and support to vulnerable young people in South Tyneside. The new legislative changes mandate that all housing projects for this age group meet specific standards to ensure safety and quality of care. By achieving OFSTED registration, Askins Lodge can maintain its high standards and continue offering a safe, supportive environment where young residents can develop the skills needed for independent living. This milestone underscores Key's commitment to adapting to regular changes and prioritising the well-being of the young people we serve.

RECRUITMENT AND APPOINTMENT OF BOARD OF DIRECTORS

At the 2023 AGM the following directors were reappointed:
Penny Hayton Chair
Steve Hamilton Deputy Chair
Ian Montgomery Treasurer

Resignation of Board Directors:
Elizabeth Hobson
Keith Shields

TRUSTEE INDUCTION AND ONGOING TRAINING OF DIRECTORS

The Chair, together with the trustees, identifies the skills and expertise needed to ensure the Board is diverse and well-equipped to carry out its duties and responsibilities. New Trustees meet with the Chair and the Chief Executive Officer to discuss their role and involvement within the organisation. They are supported by the Chair and other Trustees at all times. Every opportunity is used to ensure Trustees, both those who have served for a long time and those who are new to the role, have access to training delivered by organisations such as ASVO and the Local Authority. New Trustees are taken by the Chief Executive Officer for a tour of the Organisation's offices and Supported Accommodation. This is an opportunity for Trustees to meet with staff who can then explain their roles within the Charity. Staff are invited to Board Meetings where they will give a presentation outlining their service. This has proved to be of great value to Trustees and gives a very clear picture of how the operations are planned and delivered.
In January, Key Community held its first Board Development Day. Tasks included:

- What are the qualities of a good Trustee?
- Developing the organisation's values.
- Looking at The Charity Code and identifying the areas where we feel confident and those areas which need development.

ORGANISATION STRUCTURE

The Board is made up of people from professional backgrounds including homelessness, housing, finance, education, legal, managerial, and engineering. The Board meets every 2 months and is responsible for the strategic direction and policy of the charity. Decisions are made by the Board at their regular meetings. Additional meetings are called when the need arises. The levels of remuneration of Key staff are made at the Board meetings in line with policy.

RECRUITMENT OF VOLUNTEERS

Volunteering is at the core of Key's ethos. This year, 42 people volunteered at Key and its associated Key2Life foodbank. These volunteers have taken part in the following training:

- Safeguarding
- Hate crime champion training
- Food hygiene certificate
- Manual handling

One of these volunteers is now working with Greggs via the Fresh Start Scheme and two others are now in full-time employment. One volunteer has been involved with our young people at one of our supported accommodation properties. Activities supported by the volunteer:

- Cooking sessions
- Picnic
- BBQ
- Gardening
- Helping Young People to complete their personal journeys.

Training completed by this volunteer:

- Safeguarding children and adults
- Keeping children safe online
- Food hygiene

All volunteers who handle telephone calls or work one-to-one with young people have a DBS certificate.

RISK MANAGEMENT

Appropriate systems and procedures have been established to mitigate the risks which the charity faces. These include:

- Health and safety
- Recruitment and Selection
- Safeguarding
- Data protection and policies related to the delivery of services in accordance with the Supporting People contract and national guidelines.

Robust financial procedures are in place with regular checks on petty cash and financial information reported to the Trustees at each Board meeting. With the uncertainty of continued outside funding, a Reserves Policy has been established with the intention of building up reserves of 6 months' expenditure. Key is working towards long-term sustainability by:

- Recruiting Board members with appropriate skills.
- Building a strong and committed staff.
- Diversifying its funding and developing new funding streams.
- Increasing its volunteer body of local people.
- Developing strong support from the local community.
- Working in partnership with other organisations.

The Board operates standing committees/working groups comprising Trustees and working staff as well as young people to oversee the various aspects of the charity's work. The day-to-day operational responsibility lies with the Chief Executive Officer, who manages the staff teams, ensuring they deliver services within agreed contracts and that those services continue to meet the needs of the service users.

RELATED PARTIES

Key provides residential support at Flavia House, which is owned by the Durham Diocese and managed by Bernicia Homes. Residential support is also provided by Key at Askins Lodge, which is owned by Karbon Homes and leased to Key. Key is a partner of the South Tyneside Consortium for Youth Homelessness. Other parties include De Paul UK and Places for People. Key Community works collaboratively with Churches Together and is supported by other local churches in practical ways.

PURPOSES

1. The provision of relief for young people in necessitous circumstances who are, have been, or are at risk of being homeless including (but without prejudice to the provision of other forms of relief) the provision of supported accommodation, family relationship breakdown intervention and mediation, advice and counselling.
2. The relief of financial hardship amongst people in South Tyneside and the surrounding area in such ways as the trustees from time to time think fit, in particular, but not exclusively by: a) Providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty. b) Such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services

Public Benefit Disclosure

The trustees have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011.

Vision

KEY Community (formerly South Tyneside Churches' KEY Project) seeks to be a practical application of loving your neighbour and reaching out to those in need. Committed to the care and support of young people, the Project works in partnership with other agencies to motivate and guide young people experiencing hardship in South Tyneside through a process of positive change.

Mission

We are committed to helping young people between 16 - 25 years of age, living in hardship in South Tyneside, to live independent and successful lives.

We actively promote and support collaborative working between voluntary and private sector organisations and statutory bodies.

ACHIEVEMENTS AND PERFORMANCE

Aim 1: To prevent homelessness

Objective 1: Provide advice and guidance to help a young person decide if they can remain at home or need to move out.

197 young people were given advice and guidance around housing needs. Referrals come from:

- Children's Services
- Schools
- Housing Department
- Self-Referral
- Consortium – De Paul UK
- Local Authority early help
- Internal referral – supported accommodation and tenancy support
- Community mental health services
- Adult service

Objective 2: Provide mediation support to young people and their families to reduce conflict and improve relationships within the home to enable the young person to remain at home if this is a safe option.
It is not only the young people who have been supported but the household in which they are living, this can include parents, carers, and younger siblings. 207 young people have been helped, through our Mediation Service, to remain in the family home. The Prevention Team uses our Mediation Room to help with many domestic issues such as debt and housing problems. When problems have been beyond our expertise, we have accompanied parents to CAB for help and advice.

Objective 3: Raise awareness of the realities of being homeless
Staff give talks to local schools, colleges, churches, community groups, the Local Authority, and community organisations. Every opportunity is taken to publicise our work in the local press and social media.

- Biannual newsletter available in print and online
- Homelessness stories
- Marketing and Communication Officer
- Key 2 Life Facebook
- Key Facebook
- Features in local media
- Fundraising and awareness
- Talks and presentations

Aim 2: Prepare young people for independent living.

Objective 1: Provide supported shared accommodation for up to 1 year at Askins Lodge (18 beds), Flavia House (5 beds), Strickland House (5 beds).
57 young people were accommodated in our shared supported housing projects.

Objective 2: Provide young people with move-on accommodation following their stay at one of our supported accommodation properties where they can begin to live independently with a lower level of support for 2 or more years.
13 young people were given a lower level of support in one of our move-on properties. 18 young people were supported to move into properties with their own tenancies.

Aim 3: To enable young people to take opportunities for education, training, employment, and wellbeing.

Objective 1: Learn life skills
Key promotes activities in supported housing projects to encourage healthy lifestyles. These include:

- Keep fit
- Zumba
- Pilates
- Yoga
- Cookery sessions, including breakfast and lunch
- The Prince's Trust - Education and Training
- BBQ

Activities facilitated by the Prevention Team include:

- Arts and Crafts
- First Aid
- Cookery
- Wellbeing
- Healthy and unhealthy relationships
- Keeping yourself safe

Key provides bursary grants to help young people overcome barriers to employment, education, and training. Bursaries and grants cover the costs for our young people to access college, training, and employment, e.g., bus fares, books, and equipment when these are not provided by the college or place of work.

This year, bursaries and grants were applied for and granted as follows:

- Prevention and Mediation: 2
- Tenancy Support: 14

Key's Prevention Team provides every young person and their families with skills and strategies to help reduce arguments in the family home. This year, 37 young people were supported around wellbeing issues and assisted in accessing services that met their needs. This included CYPS, Talking Therapies, Escape Intervention, and our Wellbeing Practitioner.

Key's Prevention Team supported 55 young people to remain in and improve their attendance at education (school or college). Working with the young people and their families, we were able to rebuild relationships. Those who could not return home were able to access our supported accommodation, which helped their wellbeing and enabled them to concentrate on their education.

Objective 2: Arrange opportunities to take part in leisure and community activities.

- Cookery sessions, including breakfast, lunch, and Christmas Dinner in supported accommodation properties.
- Cookery sessions through the youth group for young people in schools.
- Cookery sessions on Key's Community Bus.
- Excursions to Alnwick Gardens, Flamingo Land, Washington Wildlife Park, and Whitehouse Farm.

Objective 3: Arrange opportunities to reflect on current issues.

Our young people, through group sessions and one-on-one sessions in our supported accommodation properties, have discussed the cost of living crisis and the effects of the war in Ukraine.

Objective 4: To support the mental health needs of young people.

The Key Community Wellbeing Service is a compassionate and empathetic support system designed to cater to the needs of vulnerable young people facing various challenges such as anxiety, relationship problems, anger issues, and feelings of low mood. With a focus on understanding and valuing the individual, this service operates within schools in South Tyneside, South Tyneside College, and Key Community supported housing accommodation and move-on properties.

Between 31st March 2023 and 31st March 2024, 61 young people have been supported by Key's Wellbeing Service. 88 positive outcomes have been achieved by young people within the service, including progression in emotional wellbeing, increased positive outlook, and reduced feelings of low mood and depression.

- 0 young people have been referred to external services for higher intensity intervention.
- 7 young people have returned to the Wellbeing Counselling Service to re-engage with support.
- 1 psycho-educational group has been completed.One of the significant factors contributing to the effectiveness of the counselling service is the ability to independently manage caseloads. The flow and remit of the referral process minimize the waiting time for clients, differentiating Key Community from other services where lengthy waiting lists are common.

Aim 4: To meet the needs of young people requiring crisis support.

Objective 1: Provide emergency food packs, including food, cleaning materials, toiletries, and sanitary items.

- 46 young people from our accommodation/outreach services received a food parcel.
- 5400 adults, 2600 children, and 2300 pets were fed at the Key2 Life Foodbank.
- We have provided 1078 family parcels to households with children under the age of 16 and 2816 emergency parcels.
- 350 National Fuel Bank Foundation referrals were made.

Key Community Bus:
The Key Community Bus is a vital initiative by Key, aimed at reducing food waste and promoting access to healthy, affordable food in South Tyneside. Operating on Tuesdays, Wednesdays, and Thursdays, the bus travels to various locations, providing a mobile food service that requires no membership and is open to everyone, regardless of their circumstances. The lower deck offers a variety of low-cost groceries, while the upper deck serves as a community space where people can chat, access advice, participate in activities, and even enjoy a mini library. This innovative project not only helps residents save on their weekly shopping but also fosters a sense of community and support.

Objective 2: Provide furniture and household furnishings.

- Key staff, depending on the circumstances of the young person, will apply for a grant to assist with household furnishings and funding.
- Key also receives donations from the local community.
- During the period 31st March 2023 to 31st March 2024, the Tenancy Support team applied for 14 grants.

Objective 3: Provide advocacy with crisis loans, benefit claims, and sanction appeals.

- Staff at Key work with young people to enable them to claim benefits, budget effectively as their financial circumstances frequently change, and advocate for them in dealings with utility companies, landlords, Housing Benefit, and Job Centre Plus.
- Young people are helped to complete online advance payment applications for Universal Credit.
- Key's Prevention Team occasionally assists families with making new benefit claims as young people were estranged from family members. They supported families with appeals around benefit claims, for example, Personal Independence Claims (PIP). They also helped to reduce rent arrears so that families could remain in their homes.
- Key has a bursary scheme which supports young people who are entering into education or training. This can cover the initial costs of transport, equipment, or other items that will help them succeed in their role.

We achieve our aims by working in partnership with other agencies and other faith/voluntary organisations by:

- Networking with the local community, voluntary, private sector, and statutory bodies. For example, the Stakeholder Group for Flavia House meets regularly with our partners, Bernicia Homes, Northumbria Police, Flavia House Neighbours, and South Tyneside Council.
- Working with other Housing Providers: Key meets regularly with other housing providers such as De Paul, Places for People, and Community Campus 87, to share good practice and to discuss concerns relating to funding and sustainability of services in a changing climate.

Forming Appropriate Partnerships:
Key Community has been working with Durham Diocese and Bernicia Homes for 14 years and with Karbon Homes for 7 years to provide supported living accommodation.
Key Community helped establish the South Tyneside Consortium for Youth Homelessness in collaboration with De Paul UK and Places for People. As a consortium, these three organisations provide integrated pathways for young people to access homelessness services in South Tyneside. This includes attending weekly meetings for HAPPS (Homeless Allocation Pathway Planning Support).
Key Community partners with Churches Together South Tyneside to run Key2 Life, a poverty alleviation project based at the library on Boldon Lane, South Shields. This project includes a foodbank providing food for young people and the wider community, a fuel voucher scheme, School Uniforms 4 All, and a food and fun holiday programme.
Funding was received from Brakes to offer holiday clubs and a 'Big Day Out' to Seahouses.

Continuing with wider strategic planning, Key's Chief Executive Officer attends meetings organised by South Tyneside Council, including:

- Homelessness Forum
- Local Safeguarding Children's Board
- Regional Youth Homelessness Network
- Children's and Family Boa

BUSINESS PLANNING

Business Plan
Key Community's current business plan extends until 2027. We are actively working towards fulfilling the objectives set out in this plan, which include enhancing our support services, expanding our accommodation facilities, and increasing community engagement. The plan outlines strategic goals aimed at ensuring long-term sustainability and effectiveness in meeting the needs of vulnerable young people in South Tyneside.

Future Plans
Key Community is looking to expand its property portfolio to continue supporting and meeting the needs of the most vulnerable in society. This includes acquiring new properties for supported accommodation and developing partnerships with local housing providers. Additionally, we aim to enhance our service offerings by integrating more comprehensive mental health and wellbeing support, as well as increasing our outreach programs to prevent homelessness.

Reserves Policy
The financial review for the year ending 31st March 2024 highlights the charity's financial health and sustainability. Key Community has maintained a stable financial position, with income generated from grants, donations, and fundraising activities. Expenditure has been carefully managed to ensure funds are directed towards our core services and support programs. The establishment of a Reserves Policy aims to build up reserves equivalent to six months' expenditure, providing a financial buffer against future uncertainties.

Reference should be made to note 17 and 18 on pages 25 to 30 of the accounts.

Investment Policy
Key Community's investment policy is designed to ensure the prudent management of the charity's funds. Investments are made with the primary objective of preserving capital while generating a reasonable return. The policy outlines the criteria for selecting investment opportunities, focusing on low-risk options that align with the charity's ethical standards. Regular reviews of the investment portfolio are conducted to ensure compliance with the policy and to adjust strategies as needed to respond to changing market conditions.

RESPONSIBILITIES OF TRUSTEES

The charity trustees (who are also the directors of KEY for the purposes of the company law) have prepared this trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charitable companies in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing these financial statements, the trustees are required to:

select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the applicable Companies Act 2006 and Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

And signed on their behalf:

PJ Hayton

Penny Hayton
28/01/25

INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF KEY COMMUNITY

YEAR ENDED 31 MARCH 2024

Opinion

We have audited the financial statements of Key Community (the 'charity') for the year ended 31 March 2024 which comprise the statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained in the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 7, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit with regards to fraud are to design tailored and specific audit procedures to enable us to gather sufficient audit evidence. These tests are proportionate and appropriate to the charitable company in terms of assessed risk level and the nature of the entity's activities. However, the primary responsibility for the prevention and detection of fraud rests with those charged with governance.

- We obtained an understanding of the legal and regulatory requirements which applied to the charitable company, which we deemed to be the Companies Act 2006, and Statement of Recommended Practice to charities, the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS102)).
- We obtained an understanding of how the charitable company had complied with these regulations by reviewing their treatment of transactions, reviewing minutes of meetings and discussing compliance with trustees and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and identified that income from housing benefit and service charges is most susceptible to fraud or error. We designed our audit work to test the controls in place regarding the processing of these transactions and how these controls are capable of preventing or detecting fraud or error.
- Our audit procedures gathered evidence to support the claims of the trustees whilst maintaining professional scepticism to allow us to draw our own conclusion on the matter.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Alison Henshaw FCCA
(Statutory Auditor)

For and on behalf of
TORGERSENS
Chartered Accountants & Statutory Auditor
East Suite, Ground Floor
Avalon House
St Catherine's Court
Sunderland
SR5 3XJ

Date 28/01/25

KEY COMMUNITY

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
INCOME					
Income and Endowments from:					
Donations	4	13,784	60,812	74,596	48,441
Charitable Activities	5	1,159,842	420,676	1,580,518	1,538,801
Investments	6	21,771	-	21,771	4,610
Total Incoming Resources		1,195,397	481,488	1,676,885	1,591,852
EXPENDITURE					
Expenditure On:					
Raising Funds	7	2,804	-	2,804	13,857
Charitable Activities	8	1,175,240	408,041	1,583,281	1,396,453
Total		1,178,044	408,041	1,586,085	1,410,310
Net Incoming/(Outgoing) Resources		17,353	73,447	90,800	181,542
Transfers Between Funds		(4,006)	4,006	-	-
NET MOVEMENT IN FUNDS		13,347	77,453	90,800	181,542
Total Funds Brought Forward		1,542,071	411,845	1,953,916	1,772,374
Total Funds Carried Forward		1,555,418	489,298	2,044,716	1,953,916

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

KEY COMMUNITY

STATEMENT OF FINANCIAL POSITION

YEAR ENDED 31 MARCH 2024

	Note		2024 £	2023 £
FIXED ASSETS				
Tangible Fixed Assets	**13**		574,714	600,662
CURRENT ASSETS				
Debtors	**14**	479,921		330,730
Cash at Bank and in Hand		1,092,421		1,149,093
		1,572,342		1,479,823
CREDITORS: Amounts falling due within one year		(102,340)		(126,569)
NET CURRENT ASSETS			1,470,002	1,353,254
NET ASSETS			2,044,716	1,953,916
THE FUNDS OF THE CHARITY				
Restricted Income Funds	**17**		489,298	411,845
Unrestricted Funds	**18**		1,555,418	1,542,071
			2,044,716	1,953,916

The trustees acknowledge their responsibilities for: (i) ensuring that the charitable company keeps proper accounting records which comply with section 386 of the Act; and (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its incoming resources and application of resources, including its surplus or deficit for the financial year in accordance with the requirements of section 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

These financial statements were approved by the trustees on 28.01.2025 and are signed on their behalf by:

P. Hayton

I. Ogden

Company number 05031398

KEY COMMUNITY

STATEMENT OF CASH FLOWS

YEAR ENDED 31 MARCH 2024

		2024 £	2023 £
Surplus for the Year		90,800	181,542
Adjustments For:			
Depreciation and impairment of tangible fixed assets		25,948	-
Movement in Working Capital:			
(Increase)/Decrease in Debtors	(149,191)		(108,648)
Increase/(Decrease) in Creditors	(24,229)		92,125
		(173,420)	(16,523)
Cash Generated from Operations		(56,672)	165,019
Investing Activities			
Purchase of Tangible Fixed Assets		-	(129,741)
Net Increase in Cash and Cash Equivalents		(56,672)	35,278
Cash and Cash Equivalents at Beginning of Year		1,149,093	1,113,815
Cash and Cash Equivalents at end of Year		1,092,421	1,149,093

The notes on pages 18 to 30 form part of these financial statements

1. General Information

The company is a private company limited by guarantee, registered in England and Wales, as well as being a registered Charity. The address of the registered office is 116 Baring Street, South Shields, Tyne & Wear, NE33 2BA.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting Policies

Basis of Accounting

These financial statements have been prepared under the historical cost convention and in accordance with:

i) the Statement of Recommended Practice, "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)";

ii) the special provisions of Part 15 of the Companies Act 2006 ("the 2006 Act") relating to small companies; and

iii) FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

The financial statements are presented in sterling (£), which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

Tangible Fixed Assets

All fixed assets are included at cost.

Depreciation

Depreciation is calculated to write down the cost, less estimated residual value of all tangible fixed assets over their expected useful lives.

Properties are maintained to such a standard that any depreciation is deemed to be immaterial.

Motor Vehicles	20% Straight Line

Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Investment income is included when receivable.

Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Charitable activity expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the SOFA on a basis designated to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

3. Accounting Policies *(continued)*

Going Concern
There are no material uncertainties regarding the charity's ability to continue as a going concern.

Financial Instruments
Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the charitable company after deducting all of its liabilities.

Value Added Tax
Value Added Tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

Taxation
Due to the company's charitable operations no corporation tax is payable on the results for the year.

Fund of Accounting
Funds held by the charity are:
Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Operating leases
Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Defined contribution plans
Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.
When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. VOLUNTARY INCOME – DONATIONS AND GRANTS

	Unrestricted Funds	**Restricted Funds**	**Total 2024**	Total 2023
	£	**£**	**£**	£
Donations - General	12,642	-	12,642	9,355
- Food Bank	-	38,413	38,413	34,086
- Great North Run	501	-	501	-
- BUS Project	-	22,399	22,399	5,000
- Corporate	500	-	500	
- Gift Aid	141	-	141	
	13,784	60,812	74,596	48,441

Income from donations in 2023 was £48,441 of which £9,355 was unrestricted and £39,086 was restricted.

5. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Anson Close Income	19,706	-	19,706	15,034
Askins Lodge – Income	518,744	-	518,744	477,347
Askins Lodge – Commissioned Services	53,264	-	53,264	-
Askins Cottages	159,189	-	159,189	139,251
Dispersed Properties - Income	78,803	-	78,803	69,086
Flavia House	130,283	-	130,283	124,208
Heaton Gardens	19,640	-	19,640	17,834
Hedley Close	19,635	-	19,635	13,376
Strickland House Income	103,062	-	103,062	93,473
Trinity Walk	14,348	-	14,348	-
116 Baring Street – Rent from flat	20,906	-	20,906	18,977
Baring Street – Rent from desks	137	-	137	1,644
Accommodation grant	-	48,111	48,111	43,829
Act 435	-	1,780	1,780	1,070
Barbour	-	-	-	5,000
Ballinger Grant	-	20,000	20,000	15,000
BBC Children in Need	-	-	-	500
BUS Project – Community Foundation	-	63,640	63,640	183,890
Consortium	-	101,896	101,896	101,160
Community Foundation	-	15,917	15,917	10,098
Community Foundation – Outreach	-	500	500	2,750
Charities Trust – Nationwide	-	7,305	7,305	-
Community Foundation – Rising Stars	-	-	-	19,896
Family Intervention – BBC Children In Need	-	33,180	33,180	39,367
Food Bank - Grants	14,137	62,297	76,434	55,798
Great North Run	-	-	-	913
Greggs	-	-	-	100
Henry Smith	-	33,050	33,050	34,200
Leathersellers	-	15,000	15,000	15,000
LGA	-	10,000	10,000	10,000
Mercers	-	-	-	30,000
South Tyneside Council – Jarrow Unit	-	8,000	8,000	-
SMP Recovered	7,988	-	7,988	-
	1,159,842	420,676	1,580,518	1,538,801

Income from charitable activities in 2023 was made up of unrestricted funds of £975,230 and restricted funds of £563,571.

6. INVESTMENT INCOME

	2024	2023
	£	£
Cash investments held in the UK	21,771	4,610

Investment income in both 2024 and 2023 was unrestricted.

7. EXPENDITURE ON RAISING FUNDS

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Advertising, marketing and development	2,780	-	2,780	13,807
Other fund raising costs	24	-	24	50
	2,804	-	2,804	13,857

Expenditure on raising funds in 2023 was £30 restricted and £13,827 unrestricted.

8. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Anson Close	14,315	-	14,315	15,007
Askins Lodge	496,454	-	496,454	458,506
Askins Lodge – Commissioned Services	43,069	-	43,069	-
Askins Cottages	90,118	-	90,118	79,619
Dispersed properties – set up and running costs	56,734	-	56,734	49,230
Flavia House – salaries and running costs	97,373	-	97,373	119,217
Heaton Gardens – running costs	14,150	-	14,150	11,242
Hedley Close – running costs	11,942	-	11,942	12,115
Strickland House – salaries and running costs	84,960	-	84,960	87,418
116 Baring Street – flat costs	10,980	-	10,980	9,231
Trinity Walk	12,956	-	12,956	1,505
Voids	9,902	-	9,902	7,525
Bad debts wrote off	53,261	-	53,261	33,623
Accommodation managers	-	46,720	46,720	42,722
Act 435	-	2,106	2,106	100
All Churches Trust	-	-	-	10,310
Bank charges	2,284	-	2,284	721
Baring Street – running costs	7,885	-	7,885	10,698
BUS Project	25,948	65,811	91,759	21,672
Client expenses	-	-	-	423
Coalfields	-	-	-	1,901
Communications	2,028	-	2,028	2,828
Community Foundation – Salary costs	-	19,996	19,996	8,432
Client Involvement	-	73	73	-
Charities Trust – Nationwide	-	11,917	11,917	18,204
Community CAN NE	-	-	-	1,000
Family Intervention – salary costs	-	26,580	26,580	71,639
Family Intervention - BBC Children in Need	-	32,820	32,820	-
Food Bank – Consumables	-	11,845	11,845	17,740
– Advertising	-	160	160	-
– Salary and costs	13,279	22,114	35,393	46,020
– Holiday Hunger	-	-	-	15,015
– Rent	-	8,800	8,800	11,455
– Greggs	-	-	-	17,236
– Travel	-	-	-	259
– Van	-	2,166	2,166	2,526
– Volunteer expenses	-	665	665	1,373
– Cleaning	-	950	950	-
– Project Costs	-	4,940	4,940	-
– Office Supplies	-	1,218	1,218	-
General office (computer, stationery etc)	-	-	-	4,960
Governance cost	7,240	-	7,240	15,703
HR	4,553	-	4,553	4,866
Insurance	15,628	-	15,628	-
IT	16,704	-	16,704	10,848
Outreach	5,958	-	5,958	6,604
Projects – salaries and costs	48,716	54,114	102,830	101,652
Jarrow Unit	-	9,443	9,443	-
Staff costs (employed and other workers)	22,188	-	22,188	2,234
- Consortium	-	85,603	85,603	60,469
Training	4,745	-	4,745	1,262
Travel	1,870	-	1,870	1,343
Total Resources Expended	1,175,240	408,041	1,583,281	1,396,453

8. EXPENDITURE ON CHARITABLE ACTIVITIES *(continued)*

Expenditure on charitable activities in 2023 was made up of £954,850 unrestricted and £441,603 restricted funds.

Costs are allocated, where possible, directly to the project concerned. Where this is not possible the management committee have decided upon a basis which they consider appropriate.

9. NET INCOMING RESOURCES FOR THE YEAR

	Total 2024	Total 2023
	£	£
This is stated after charging the following:		
Governance costs	7,240	15,703

10. STAFF COSTS AND NUMBERS

	2024	2023
	£	£
Staff costs (employed only) comprise:		
Salaries	762,294	633,860
Employers NI contributions	57,901	55,540
Pension costs	28,749	24,524
	848,944	713,924

The figures for pension costs referred to above relate to KEY's contribution to Staff Pension Schemes. Two members of staff are in Stakeholder Pension Scheme and the remainder are in an auto enrolment scheme.

	2024	2023
	£	£
The average number of persons employed by the trust was as follows:		
Management and Administrative	2	2
Charitable Activities	26	22
	28	24

The number of employees whose remuneration for the year fell within the following bands, were:

	2024	2023
	No.	No.
£60,000 to £69,999	-	-
£70,000 to £79,999	-	1
£80,000 to £89,999	1	-

Key Management Personnel

Key management personnel comprise of one employee that has authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation costs in respect of key management personnel for services provided to the charity was £82,710 (2023: £76,682).

11. TRUSTEES REMUNERATION AND RELATED PARTY TRANSACTIONS

No members of the Trustees received any remuneration during the year (2023: £Nil)

Travel and other costs of £nil (2023: £Nil) were reimbursed.

No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2023: £Nil).

12. TAXATION

As a charity, Key Community is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or S252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

13. FIXED ASSETS - Tangible Assets

	Motor Vehicle £	Strickland House £	Heaton Gardens £	Hedley Close £	116 Baring Street £	Trinity Walk £	Total £
Cost							
At 1 April 2023	129,741	205,357	31,906	30,906	165,515	37,237	600,662
Additions	-	-	-	-	-	-	-
At 31 March 2024	129,741	205,357	31,906	30,906	165,515	37,237	600,662
Depreciation							
At 1 April 2023	-	-	-	-	-	-	-
Charge for the year	25,948	-	-	-	-	-	25,948
At 31 March 2024	25,948	-	-	-	-	-	25,948
Net Book Value							
At 31 March 2024	103,793	205,357	31,906	30,906	165,515	37,237	574,714
At 31 March 2023	129,741	205,357	31,906	30,906	165,515	37,237	600,662

14. Debtors

	2024 £	2023 £
Amounts due from consortium	25,473	7,367
Housing benefit due	376,230	227,093
Service charges due	27,432	25,923
Other debtors and prepayments	50,786	70,347
	479,921	330,730

15. Creditors: Amounts Falling due within one Year

	2024 £	2023 £
Other creditors, accruals and deferred income	102,340	126,569
	102,340	126,569

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Tangible fixed assets	-	574,714	-	574,714
Current assets	92,277	990,536	489,529	1,572,342
Current liabilities	(102,109)	-	(231)	(102,340)
Net Assets at 31 March 2024	(9,832)	1,565,250	489,298	2,044,716

ANALYSIS OF NET ASSETS BETWEEN FUNDS – previous year

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible fixed assets	-	600,662	-	600,662
Current assets	133,585	934,162	412,076	1,479,823
Current liabilities	(101,006)	(25,332)	(231)	(126,569)
Net Assets at 31 March 2023	32,579	1,509,492	411,845	1,953,916

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS

	At 1 April 2023	Incoming	Outgoing	Transfers	At 31 March 2024
	£	£	£	£	£
Accommodation Grant	1,107	48,111	(46,720)	-	2,498
Act 435	1,012	1,780	(2,106)	-	686
All Churches Trust	-	-	-	-	-
Awards for All	2,443	-	-	-	2,443
Ballinger Grant	15,012	20,000	(7,668)	-	27,344
Bursary Fund	420	-	-	-	420
BUS Project	40,263	86,039	(65,811)	-	60,491
Charities Trust - Nationwide	30,495	7,305	(11,917)	-	25,883
Clothing Fund	847	-	-	-	847
Community Foundation	1,666	15,917	(19,996)	2,413	-
Community Foundation – Outreach	2,256	500	(73)	-	2,683
Community Foundation – Rising Stars	19,896	-	-	-	19,896
Consortium	36,223	101,896	(85,603)	-	52,516
Durham Community	-	-	-	-	-
Family Intervention	19,613	66,230	(59,400)	-	26,443
Food Bank/Support packs - funding	208,218	100,710	(52,858)	-	256,070
Jarrow Unit	-	8,000	(9,443)	1,443	-
Leathersellers	-	15,000	(15,100)	100	-
LGA	-	10,000	(10,050)	50	-
Mercers	28,782	-	(21,296)	-	7,486
Property Purchase Grants	1,452	-	-	-	1,452
Young People's Activities	2,140	-	-	-	2,140
	411,845	481,488	(408,041)	4,006	489,298

The transfers of £4,006 represents overspend funded by unrestricted monies.

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS *(continued)* – previous year

	At 1 April 2022	Incoming	Outgoing	Transfers	At 31 March 2023
	£	£	£	£	£
Accommodation Grant	49,687	43,829	(42,722)	(49,687)	1,107
Act 435	42	1,070	(100)	-	1,012
All Churches Trust	10,272	-	(10,310)	38	-
Awards for All	2,443	-	-	-	2,443
Ballinger Grant	15,047	15,000	(15,035)	-	15,012
Bursary Fund	420	-	-	-	420
BUS Project	47	188,890	(21,672)	(127,002)	40,263
Charities Trust - Nationwide	48,699	-	(18,204)	-	30,495
Clothing Fund	847	-	-	-	847
Community CAN NE	1,000	-	(1,000)	-	-
Community Foundation	-	10,098	(8,432)	-	1,666
Community Foundation – Outreach	-	2,750	(494)	-	2,256
Community Foundation – Rising Stars	-	19,896	-	-	19,896
Consortium	33,537	101,160	(60,469)	(38,005)	36,223
Durham Community	2,150	-	-	(2,150)	-
Family Intervention	17,085	74,067	(71,539)	-	19,613
Feeding Britain	2,786	-	-	(2,786)	-
Food Bank/Support packs - funding	229,988	89,884	(111,654)	-	208,218
Fuel Bursary Donation	90	-	-	(90)	-
Great North Run	1,224	913	-	(2,137)	-
Greggs	-	100	(100)	-	-
Groundwork re trip	5,500	-	-	(5,500)	-
KEY Staff	2,234	-	(2,234)	-	-
Leathersellers	4,243	15,000	(21,477)	2,234	-
LGA	-	10,000	(10,000)	-	-
Mercers	31,296	30,000	(32,514)	-	28,782
Northumbria Police	5,000	-	-	(5,000)	-
Places for People	3,901	-	-	(3,901)	-
Property Purchase Grants	1,452	-	-	-	1,452
RISE	7,974	-	-	(7,974)	-
Scottish Power	13,254	-	(13,254)	-	-
Virgin Money	10,000	-	-	(10,000)	-
Young People's Activities	2,563	-	(423)	-	2,140
	502,781	602,657	(441,633)	(251,960)	411,845

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS (continued)

Accommodation grants - Represents funding received towards working with young people experiencing poverty and disadvantage.

Act 435 - This represents donations received to give to individuals in hardship. ACT 435 is an online charity, directly connecting those who want to give to those who are in genuine need of their help through local church networks.

All Churches Trust – Funding was received towards salary costs for a wellbeing worker in the prior year.

Awards for All – Represents funding received in the prior year towards salary and office costs.

Ballinger Grant – KEY receives an annual grant award of £15,000 to help with KEY's activities.

Bursary Fund - This is money KEY gives to young people as a bursary to help them overcome employment, education, and training barriers.

BUS Project – Funds were received from Community Foundation and Feeding Britain towards the salary of a project lead and bus running costs.

Charities Trust - Nationwide – Represents funds received towards tenancy retention.

Clothing Fund – This is money KEY collected previously from selling donated items on eBay and at cash for clothes towards KEY projects.

Community CAN NE – Funds received in prior years towards development and registered provider progression.

Community Foundation - Represents funds received from Growth and Resilience Fund towards infrastructure investment post supporting the development of KEY's new services in the prior year. This year funds were received towards employability support.

Community Foundation – Rising Stars – Funds received in the prior year towards supporting disadvantaged young people in South Tyneside to reach their potential.

Community Foundation – Outreach – Represents a grant received for home resettlement packs for young people moving into independent living in South Tyneside.

Consortium – This represents funding received for costs including the commissioned contract with South Tyneside Council in partnership with DePaul UK and Places for People.

Durham Community provided two grants towards a housing project. No further progression has been made on this project as it is a potentially long term project. The funds were transferred to unrestricted in the prior year to be used towards professional and technical support in order for KEY to negotiate a lease and partnership agreement with South Tyneside Ventures Trust and a valuation on property to be developed.

Family Intervention – Funds were received from The Henry Smith Charity and BBC Children in Need towards a mediation and intervention post for 3 years.

Food Bank/Support packs is funds KEY receives for the KEY2Life Food Bank. Funds in 2023/24 were received in form of donations and grants from South Tyneside Council, Feeding Britain, The Neighbourly Foundation, Sir James Knott and Community Foundation.

Fuel Bursary – Funds received from individuals who received Winter Fuel Allowance from the Government donating the allowance to the Fuel Bursary Fund to help those in fuel poverty.

Great North Run – funds were entry fees paid from runners specifically for the Great North Run which was cancelled in 2020 due to COVID-19. These funds were spent in the prior year.

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS (continued)

Greggs – Funds awarded to a young person from hardship fund in the prior year.

Groundwork – Funding received for young people's activities which were spent in the prior year.

KEY Staff - Covers funding received for costs related to these posts, Funding Officer, Family Intervention Officer, Officer Manager, Prison Matters, Marketing and Communications Officer post. Funds were spent in the prior year.

Jarrow unit – Represents funding received from the council towards a unit to hold suppliers for the food bus.

Leathersellers – Salaries for prevention and mediation team.

LGA - Represents a contribution received to the mental health and wellbeing provision.

Mercers – Grant award towards the annual salary costs of a second Family Intervention Officer post.

Northumbria Police – This was a grant received within the objectives of cutting crime, crime prevention, reducing re-offending, supporting victims and community safety. Funds were spent in the prior year.

Property Purchase Grants - Represents grants received towards the purchase of flats. In 2019/20 KEY received £40,000 from Clothworkers. Previously £37,237 was transferred to designated funds to fund the purchase of the Trinity Walk property.

RISE and Places for People – Represents funds received towards activities sessional worker.

Scottish Power – Represents funding towards KEY Youth Hubs project which is the development of drop in hubs for socially excluded and disadvantaged young people.

Virgin Money – Grant award towards 1-year salary and related costs for Support Worker at Askins Lodge. In 2021 a grant was received towards additional staffing costs incurred due to COVID-19 pandemic. Funds were spent in the prior year.

Young People's Activities – Represents grant funding received to run young people's activities.

18. MOVEMENT IN FUNDS

	At 1 April 2023	Incoming Resources	Outgoing Resources	Transfers	At 31 March 2024
	£	£	£	£	£
Restricted funds					
Charity activities	411,845	481,488	(408,041)	4,006	489,298
Unrestricted funds					
General funds	32,579	1,195,397	(1,152,096)	(85,712)	(9,832)
Designated funds	1,509,492	-	(25,948)	81,706	1,565,250
Total Unrestricted funds	1,542,071	1,195,397	(1,178,044)	(4,006)	1,555,418
Total Funds	1,953,916	1,676,885	(1,586,085)	-	2,044,716

MOVEMENT IN FUNDS – previous year

	At 1 April 2022	Incoming Resources	Outgoing Resources	Transfers	At 31 March 2023
	£	£	£	£	£
Restricted funds					
Charity activities	502,781	602,657	(441,633)	(251,960)	411,845
Unrestricted funds					
General funds	50,000	989,195	(968,677)	(37,939)	32,579
Designated funds	1,219,593	-	-	289,899	1,509,492
Total Unrestricted funds	1,269,593	989,195	(968,677)	251,960	1,542,071
Total Funds	1,772,374	1,591,852	(1,410,310)		1,953,916

Purposes of Restricted Funds:
Charity activities: The funding enables support to be given to young people experiencing hardship in South Tyneside to allow them to live independent and successful lives.

General Funds:
Funds available for the charitable company to use for the purposes of the charitable company without restriction.

Designated Funds:
The Trustees have decided that a designated reserve within unrestricted funds should be established with the aim to cover up to six months operating expenditure. This decision recognises the extremely difficult funding environment and the longer lead times between funding applications and the final decision on those applications.

Based on a "draft cash flow" for the year to 31 March 2025 showing expenditure of £1,680,522 (including self-funding areas), the maximum designated reserve on this basis should be £840,261. The transfer of £795,413 represents funds taken from the 6 monthly expenditure designated fund in order to build up the general funds reserve.

In addition, a further amount is being designated for potential redundancy payments £140,816.

Further amounts have been designated towards the major repairs fund of £5,320 represented by the transfer in the year of £30,000 and expenses of £24,680.

Furthermore, funds have been designated towards the property fund which represents the value of all properties purchased by KEY Community as shown in note 13.

18. MOVEMENT IN FUNDS (continued)

This means that the unrestricted funds shown above should be allocated as under:

	£
Major repairs fund	9,459
Property fund	574,714
Redundancy payments – as at 31 March 2024	140,816
Designated funds for 6 months expenditure	840,261
	1,565,250

19. ANALYSIS OF CHANGES IN DEBT

	At 1 Apr 2023	Cash flows	**At 31 Mar 2024**
	£	£	£
Cash at bank and in hand	1,149,093	(56,672)	1,092,421

20. OPERATING LEASE COMMITMENTS

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2024	2023
	£	£
Not later than 1 year	**55,438**	46,439
Later than 1 year and not later than 5 years	**14,431**	36,181
Due in more than 5 years	**193**	1,738
	70,062	84,358

21. RELATED PARTIES

During the year, the charitable company continued to work in partnership with De Paul and Places for People who are members of the South Tyneside Consortium with KEY Community. Income for the year from De Paul was £102,033 (2023: £94,471). The amounts outstanding from De Paul at the year end were £25,474 (2023: £7,367). Income for the year from Places for People was £53,264 (2023: £24,262). The amounts outstanding from Places for People at the year end were £12,428 (2023: £16,174).

Churches Together South Tyneside who partner with KEY to run the Key2Life Foodbank is also considered a related party. Income from Churches Together in the current year was £nil (2023: £nil). There were no outstanding balances at the year end (2023: £nil).

22. COMPANY LIMITED BY GUARANTEE

The legal status of the Trust is that of a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £10.

KEY COMMUNITY

England & Wales - Charity number 1108921

Accounts

COMPANY REGISTRATION NUMBER: 5031398
CHARITY NUMBER: 1108921

KEY COMMUNITY

(FORMERLY SOUTH TYNESIDE CHURCHES KEY PROJECT)

(Company Limited by Guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

KEY COMMUNITY
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

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KEY COMMUNITY

LEGAL AND ADMINISTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2023

Registered Charity Name	Key Community (will be referred to as KEY throughout these financial statements)
Registration Numbers	Charity Number 1108921 Company Number 5031398
Trustees	B Askins (Resigned 21/09/2022) J Askins (Resigned 21/09/2022) P Hayton S Hamilton I Montgomery E Hobson K. Shields D Traynor (Appointed 08/06/2023) I Ogden (Appointed 08/06/2023) (Trustees are also the directors of KEY for the purposes of company law)
Company Secretary	J Askins (Resigned 21/09/2022) R Allen (Appointed 15/12/2022)
Registered Office	116 Baring Street South Shields Tyne & Wear NE33 2BA
Auditors	Torgersens Chartered Accountants East Suite, Ground Floor Avalon House, St Catherine's Court Sunderland SR5 3XJ
Bankers	Unity Trust Bank Plc 4 Brindley Place Birmingham B1 2JR Barclays Bank Plc 53 Fawcett Street Sunderland SR1 1SD Shawbrook Bank Limited Lutea House Warley Hill Business Park The Drive Great Warley Brentwood Essex CM13 3BE The Charity Bank Limited Fosse House 182 High Street Tonbridge TN9 1BE Central Finance Board of the Methodist Church 9 Bonhill Street London EC2A 4PE
Solicitors	Hardings 58 John Street Sunderland SR1 1QH

KEY COMMUNITY

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTORS' REPORT)

YEAR ENDED 31 MARCH 2023

GOVERNING DOCUMENT

The organisation is a charitable company limited by guarantee, incorporated on 2nd February 2004 and registered as a charity on 7th April 2005. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

RECRUITMENT AND APPOINTMENT OF BOARD OF DIRECTORS

At the 2022 AGM the following directors were reappointed:
Penny Hayton Chair
Steve Hamilton Deputy Chair
The following directors were reappointed.
Ian Montgomery Treasurer

Resignation of Board Directors:
Bernadette Askins
Jonathan Askins

TRUSTEE INDUCTION AND ONGOING TRAINING OF DIRECTORS

- The Board identifies the skills and experience needed on the Board. Directors are members of the local community or have strong local connections. New trustees are appointed at the AGM.
- New directors meet with the Chair and the Chief Executive to discuss their involvement with Key and they are supported by the Chair and other trustees while they settle in. An induction programme is followed.
- Every opportunity is used to ensure trustees, both those who have served for some time and those who are new to the role, have access to training delivered by such organisations as ACVO and the Local Authority. Both the Chair and the Treasurer have benefited from mentoring with the Cranfield Trust. This has particularly been of use to the Chair who is new to the role.
- New directors are taken by the CEO for a tour of the Charity's offices and supported accommodation. This is an opportunity for Trustees to meet staff who will explain their roles within the organisation.
- The new Chair is keen to begin Board Development Sessions where Board effectiveness can be assessed and scrutinised. These sessions are due to begin later in the year.
- Individual directors undertake training to keep up-to-date and to carry out their roles more effectively. In January 2022 all directors completed the NSPCC Safeguarding Training for Charity Trustees and new directors are waiting to begin the online training.

ORGANISATIONL STRUCTURE

- The Board is made up of people from professional backgrounds including homelessness, housing, finance, marketing, education, training, community development, and the church.
- The Board meets every 2 months and is responsible for the strategic direction and policy of the charity.
- Decisions are made by the Board at their regular meetings.
- The levels of renumeration of Key staff are made at the Board meetings in line with policy.

RECRUITMENT OF VOLUNTEERS

Volunteering is a core part of Key's ethos. This year 55 people volunteered at KEY and its associated Key 2 Life Foodbank. We also had had the support of 12 students from South Tyneside College and 4 Duke of Edinburgh Award students, alongside support from the youth justice team for their community work.

Over the course of the year all volunteers have been offered DBS (which is mandatory for call handlers), manual handling, safeguarding, first aid and food safety.

Six of our volunteers have now found permanent employment; 3 of those with our Greggs' Partnership.

RISK MANAGEMENT

- Appropriate systems and procedures have been established to mitigate the risks which the charity faces. These include Health and Safety, Recruitment and Selection, Safeguarding, Data Protection and policies related to delivery of services in accordance with the Supporting People contract and national guidelines. Robust financial procedures are in place with regular checks on petty cash and financial information is reported to the Board of Directors at each meeting. With the uncertainty of continued outside funding, a Reserves Policy has been established with the intention of building up reserves of 6 months of expenditure.

- KEY is working towards its long-term sustainability by:
  - recruiting Board members with a range of appropriate skills
  - building a strong and committed staff team
  - diversifying its funding and developing new funding streams
  - increasing its volunteer base of local people
  - developing a strong support base in the local community
  - working in partnership with other organisations

- The Board operates standing committees/working groups comprising board members, staff and young people to oversee the various aspects of the charity's work.
- The day-to-day operational responsibility lies with the Chief Executive Officer, who manages the staff team ensuring they deliver services within agreed contracts and that those services continue to meet the needs of the service users.

RELATED PARTIES

Key provides residential support at Flavia House which is owned by the Durham Diocese and manged by Bernicia Homes. Residential support is also provided by KEY at Askins Lodge which is owned by Karbon Homes and leased to KEY.

KEY is a partner of the South Tyneside Consortium for Youth Homelessness. Other partners include DePaul UK and Places for People.

KEY Community works collaboratively with Churches Together and is supported by sixty local churches in practical ways.

PURPOSES

Public Benefit Disclosure

KEY's purposes are set out in the Mission Statement and the Objects contained in the Memorandum of Association. The Objects limit the services provided. Activities are undertaken to further the charity's purposes for the public benefit. KEY Community works only with young people in South Tyneside.
The trustees have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011.

Vision

Every young person in South Tyneside will have a home and someone to turn to when they need support.

Mission

When young people are experiencing hardship or threatened with homelessness, KEY is committed to inspiring them with hope in the future and the skills to live independently, to flourish, be good citizens and the best people they can be.

Overall Aim: ***To motivate and guide young people in hardship or threatened with homelessness to move forward through a process of positive change***

Achievements and Performance from April 1st 2022 to March 31st 2023.

Aim 1: To prevent homelessness.

Objective 1: Provide advice and guidance to help a young person decide if they can remain at home or need to move out.

- 112 young people presented for advice and guidance around housing needs.

Referrals came through from Housing Options, Children Services, colleges, and schools. Each young person was given the appropriate advice and guidance to meet their accommodation needs, whether moving into supported accommodation, outreach properties, own tenancy or to remain in the family home.

Objective 2: Provide mediation support for young people and their families to reduce conflict and improve relationships in the home to enable the young person to remain at home, if this is a safe option.

From April 1st, 2022, to 31st March 2023 135 referrals were processed by the Intervention Team. It is not only the young people who have been supported but the household in which they are living; this can include parents, carers, and younger siblings. This means that over 360 people have benefited from the support of the team.

Through mediation the Intervention Team have helped to keep 31 young people in the family home.

We now have a Meditation Room in our office at Baring Street South Shields which provides a safe place for the young people, their families, and the supporting member of the team.

Objective 3: Raise awareness of the realities of being homeless. Volunteers and staff give talks to local schools, churches, and community organisations. Every opportunity is taken to publicise our work in the local press and social media.

- KEY's E-news distributed to stakeholders including local churches, community groups, the local authority, local members, funders and supporters.
- Homeless stories
- Launch of website
- Marketing and communications officer
- Key 2 Life facebook
- KEY Facebook
- Features in local media
- Fundraising and awareness
- Talks and presentations

Aim 2: To prepare young people for independent living.

Objective 1: Provide supported shared accommodation for up to one year at Askins Lodge (18 beds), Flavia House (5 bedrooms), Strickland House (4 bedrooms).

- 51 young people stayed in our shared supported housing projects.

Objective 2: Provide young people with move on accommodation following their stay at one of our supported accommodations where they can begin to live independently with a lower level of support for 2 or more years.

- 12 young people were supported through our shared supported housing projects, move on accommodation to living independently with their own tenancy.

Aim 3: To enable young people to take opportunities for education, training, employment and wellbeing.

Objective 1: Learn life skills following KEY's innovative 8 step programme.

- KEY promote activities in supported housing projects to encourage healthy lifestyles including: Keep fit sessions, Zumba, cooking and arts crafts sessions, yoga, Pilates, mindfulness
- KEY provides bursary grants to help young people overcome barriers to employment, education, and training. These cover costs accessing college, training, employment e.g. bus fares, books, equipment when this is not provided.
- KEY's Prevention Team provides every young person and their families with skills and strategies to help reduce arguments in the family home. 69 young people were supported around wellbeing issues and assisted to access services that met their needs. This includes CYPS, Talking Therapies, Escape Intervention and our own Well Being Practitioner
- KEY's Prevention Team supported 36 young people to remain in education (school or college). Working with their families and the young people, we were able to rebuild the relationships. Those that could not return home were able to access our supported accommodation which helped their wellbeing and enabled them to concentrate on their education.

Objective 2: Arrange opportunities to take part in leisure and community activities.

- Self-awareness and wellbeing sessions
- A series of cookery workshops
- Get healthy sports and gardening sessions
- Activity outings
- December 2022 Christmas lunch for both past and present residents

Objective 3: Arrange opportunities to reflect on current issues in the world

- Our young people have discussed the cost-of-living crisis and the challenges this has presented during their 1:1 sessions with staff in our supported accommodation.

Aim 4: To meet the needs of young people needing crisis support.

Objective 1: Provide emergency food packs including food, toiletries, sanitary items and cleaning materials.

- 756 young people, 4,906 adults and 3,047 children were fed at the Key2Life Foodbank.
- We have provided 1,108 family parcels and 3,001 emergency parcels.

Objective 2: Provide furniture and household furnishings.

- KEY staff, depending on the circumstances of the young person, will apply for a grant to assist with household furnishings and funding.
- KEY also receives donations from the local community and churches.

Objective 3: Provide advocacy with crisis loans, benefits claims, sanction appeals.

- KEY's workers make sure young people claim benefits, budget effectively as their financial circumstances frequently change, advocate for them in dealings with utility companies, landlords, Housing Benefit, Job Centre Plus.
- Young people helped to complete online Advance Payment applications for Universal Credit.
- KEY's Prevention Team occasionally assisted families with making new benefit claims as young people were estranged from family members. They supported families with appeals around benefit claims e.g. Personal Independent Claims (PIP). They also help reduce rent arrears so families could remain in their home.
- KEY also have a bursary scheme which support young people who are entering into Education or Training. This can cover the initial costs of travel, equipment or other items that will help them succeed in their role.

We achieve our aims by working in partnership with other agencies and faith / voluntary organisations by:

- Networking with the local community, voluntary, private sector and statutory bodies, for example the Stakeholder Group for Flavia House meets regularly with our partners- Bernicia Homes, Northumbria Police, Flavia House neighbours and South Tyneside Council.
- Working with other housing providers: KEY meets regularly with other housing providers; DePaul, Places For People and Community Campus 87, to share good practice and to discuss concerns relating to funding and sustainability of services in a changing climate.
- Forming appropriate partnerships:
  Working with Durham Diocese and Bernicia Homes for 13 years and with Karbon Homes for 6 years to provide supported living accommodation.
  KEY helped set up the South Tyneside Consortium for Youth Homelessness with DePaul UK and Places for People. Working together as a consortium, the three organisations provide integrated pathways for young people accessing homelessness services in South Tyneside. This includes attending the weekly meetings for HAPPS (Homeless Allocation Pathway Planning Support).
  KEY partners with Churches Together South Tyneside to run Key2 Life, a poverty alleviation project based at the library on Boldon Lane South Shields. It includes a foodbank providing food for young

people and the wider community, fuel voucher scheme, School Uniforms 4 All, food and fun holiday programme.
In 2022, Key 2 Life partnered with South Tyneside Council to provide holiday activities for those struggling families.

- Contributing to wider strategic planning. KEY's Chief Executive attends meeting organised by South Tyneside Council, for example: Homelessness Forum, Local Safeguarding Children's Board, regional Youth Homelessness Network and the Children's and Family Board.

BUSINESS PLANNING

Business Plan
A 5-year rolling business plan ensures KEY meets its aims, taking account of KEY's values, the client needs and national and local policy agendas.

Each year, activities are agreed that support our objectives and these are monitored quarterly by the Board. At the end of each year, overall achievement is noted, and plans are made to remedy any deficiencies. The Board tracks and ensures that the services and activities of KEY are of high quality. Reviews are in line with the Charity Commission's general guidance on public benefit.

Future Plans
Key will continue to broaden its reach by further developing its accommodation services with particular focus on smaller supported and one-bedroom units with wrap around support.

There will also be a focus on mental health and wellbeing with plans in place to add additional qualified staff to meet the growing demand in this area.

Breaking dependency and creating a positive future for our young people and families will see further development of partnerships will local business to create lasting employment opportunities for Key's beneficiaries.

Fundraising Review
KEY's income is derived from 3 main sources: rental income, a commissioned contract with South Tyneside Council and fundraising.

Fundraising covers both grant funding from trusts and foundations and community fundraising such as cash donations from the public and events.

KEY have been successful in raising £580,631.62 through grants this year.

Key is in a fortunate position having established diverse and sustainable income streams over the past few years.

To help with fundraising Key has a team of committed and experienced staff.

FINANCIAL REVIEW

Principal Funding Sources
Full details are set out in note 3 on pages 16 to 17 of the Annual Accounts.

There was a surplus of income over expenditure for the year of £181,542

Restricted funds include advanced funding which will be spent before the end of March 2024. See note 17 of the Accounts.

Reserves Policy
The Board of Directors has examined the charity's requirement for reserves considering the main risks to the organisation.

Reference should be made to note 17 and 18 on page 22 to 27 of the accounts.

As the charity's sources of income become more diversified, it is hoped that the reserves policy outlined above will be quickly achieved. The Board has considered the extent to which existing activities and expenditure could be curtailed should future funding not be forthcoming.

Investment Policy
The bulk of our funds are held in a current account with Unity Trust Bank.

Further funds are spread across the Central Finance Board of the Methodist Church, Barclays Bank, The Charity Trust Bank and Shawbrook Bank.

It should be noted that since the Year end on 31st March 2023 that £850,000 has been invested through Insignis Cash Management.
This significantly reduces the balance held by Unity Trust Bank.
The amounts with Barclays Bank, The Charity Trust Bank and Shawbrook Bank have all been closed.

RESPONSIBILITIES OF TRUSTEES

The charity trustees (who are also the directors of KEY for the purposes of the company law) have prepared this trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charitable companies in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Companies Act 2006 and Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

And signed on their behalf:

PJC Hayton

Penny Hayton

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF KEY COMMUNITY

YEAR ENDED 31 MARCH 2023

Opinion

We have audited the financial statements of Key Community (the 'charity') for the year ended 31 March 2023 which comprise the statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained in the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 7, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit with regards to fraud are to design tailored and specific audit procedures to enable us to gather sufficient audit evidence. These tests are proportionate and appropriate to the charitable company in terms of assessed risk level and the nature of the entity's activities. However, the primary responsibility for the prevention and detection of fraud rests with those charged with governance.

- We obtained an understanding of the legal and regulatory requirements which applied to the charitable company, which we deemed to be the Companies Act 2006, and Statement of Recommended Practice to charities, the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS102)).

- We obtained an understanding of how the charitable company had complied with these regulations by reviewing their treatment of transactions, reviewing minutes of meetings and discussing compliance with trustees and those charged with governance.

- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and identified that income from housing benefit and service charges is most susceptible to fraud or error. We designed our audit work to test the controls in place regarding the processing of these transactions and how these controls are capable of preventing or detecting fraud or error.

- Our audit procedures gathered evidence to support the claims of the trustees whilst maintaining professional scepticism to allow us to draw our own conclusion on the matter.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.

- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Alison Henshaw FCCA
(Statutory Auditor)

For and on behalf of
Torgersens
Chartered accountants & statutory auditor
East Suite, Ground Floor
Avalon House
St Catherine's Court
Sunderland
SR5 3XJ

Date: 19/12/23

KEY COMMUNITY

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
INCOME					
Income and endowments from:					
Donations and legacies	4	**9,355**	**39,086**	**48,441**	63,286
Charitable activities	5	**975,230**	**563,571**	**1,538,801**	1,424,141
Investments	6	**4,610**	**-**	**4,610**	89
Total incoming resources		**989,195**	**602,657**	**1,591,852**	1,487,516
EXPENDITURE					
Expenditure on:					
Raising funds	7	**13,827**	**30**	**13,857**	12,454
Charitable activities	8	**954,850**	**441,603**	**1,396,453**	1,097,846
Total		**968,677**	**441,633**	**1,410,310**	1,110,300
Net incoming/(outgoing) resources		**20,518**	**161,024**	**181,542**	377,216
Transfers between Funds		**251,960**	**(251,960)**	**-**	**-**
NET MOVEMENT IN FUNDS		**272,478**	**(90,936)**	**181,542**	377,216
Total funds brought forward		**1,269,593**	**502,781**	**1,772,374**	1,395,158
Total funds carried forward		**1,542,071**	**411,845**	**1,953,916**	1,772,374

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 15 to 27 form part of these financial statements.

KEY COMMUNITY

STATEMENT OF FINANCIAL POSITION

31 MARCH 2023

	Note	£	2023 £	2022 £
FIXED ASSETS				
Tangible fixed assets	13		600,662	470,921
CURRENT ASSETS				
Debtors	14	330,730		222,082
Cash at bank and in hand		1,149,093		1,113,815
		1,479,823		1,335,897
CREDITORS: amounts falling due within one year	15	(126,569)		(34,444)
NET CURRENT ASSETS			1,353,254	1,301,453
NET ASSETS			1,953,916	1,772,374
THE FUNDS OF THE CHARITY				
Restricted income funds	17		411,845	502,781
Unrestricted funds	18		1,542,071	1,269,593
Total Funds			1,953,916	1,772,374

The trustees acknowledge their responsibilities for: (i) ensuring that the charitable company keeps proper accounting records which comply with section 386 of the Act; and (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its incoming resources and application of resources, including its surplus or deficit for the financial year in accordance with the requirements of section 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

These financial statements were approved by the trustees on 19/12/23 and are signed on their behalf by:

PJC Hayton ..... I. Montgomery .....

P. Hayton I Montgomery

Company number 5031398

KEY COMMUNITY

STATEMENT OF CASH FLOWS

31 MARCH 2023

	£	2023 £	2022 £
Surplus for the year		**181,542**	377,216
Adjustments for:			
Depreciation and impairment of tangible fixed assets		-	-
Movement in working capital:			
(Increase)/decrease in debtors	**(108,648)**		(62,147)
Increase/(decrease) in creditors	**92,125**		(24,710)
		(16,523)	(86,857)
Cash generated from operations		**165,019**	290,359
Investing activities			
Purchase of tangible fixed assets		**(129,741)**	(37,237)
Net increase in cash and cash equivalents		**35,278**	253,122
Cash and cash equivalents at beginning of year		**1,113,815**	860,693
Cash and cash equivalents at end of year		**1,149,093**	1,113,815

The notes on pages 15 to 27 form part of these financial statements.

1. General Information

The company is a private company limited by guarantee, registered in England and Wales, as well as being a registered Charity. The address of the registered office is 116 Baring Street, South Shields, Tyne & Wear, NE33 2BA.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting Policies

Basis of Accounting

These financial statements have been prepared under the historical cost convention and in accordance with:

i) the Statement of Recommended Practice, "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)";

ii) the special provisions of Part 15 of the Companies Act 2006 ("the 2006 Act") relating to small companies; and

iii) FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

The financial statements are presented in sterling (£), which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

Tangible Fixed Assets

All fixed assets are included at cost.

Depreciation

Depreciation is calculated to write down the cost, less estimated residual value of all tangible fixed assets over their expected useful lives.

Properties are maintained to such a standard that any depreciation is deemed to be immaterial.

Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Investment income is included when receivable.

Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Charitable activity expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the SOFA on a basis designated to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

3. **Accounting Policies** ***(continued)***

Going Concern

There are no material uncertainties regarding the charity's ability to continue as a going concern.

Financial Instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the charitable company after deducting all of its liabilities.

Value Added Tax

Value Added Tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

Taxation

Due to the company's charitable operations no corporation tax is payable on the results for the year.

Fund of Accounting

Funds held by the charity are:
Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.
When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. **VOLUNTARY INCOME – DONATIONS AND GRANTS**

	Unrestricted Funds	**Restricted Funds**	**Total 2023**	Total 2022
	£	**£**	**£**	£
Donations – general	9,355	-	**9,355**	32,182
– Food Bank	-	34,086	**34,086**	31,085
– Clothing fund	-	-	**-**	19
– BUS Project	-	5,000	**5,000**	-
	9,355	**39,086**	**48,441**	63,286

Income from donations in 2022 was £63,286 of which £32,182 was unrestricted and £31,104 was restricted.

5. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 Total £
Anson Close Income	15,034	-	**15,034**	17,192
Askins Lodge - Income	477,347	-	**477,347**	410,368
Askins Cottages	139,251	-	**139,251**	116,606
Dispersed Properties – Income	69,086	-	**69,086**	67,849
Flavia House	124,208	-	**124,208**	115,991
Heaton Gardens	17,834	-	**17,834**	17,590
Hedley Close	13,376	-	**13,376**	17,258
Strickland House Income	93,473	-	**93,473**	90,920
116 Baring Street – Rent from flat	18,977	-	**18,977**	18,048
Baring Street – Rent from desks	1,644	-	**1,644**	685
Accommodation grant	-	43,829	**43,829**	41,200
Act 435	-	1,070	**1,070**	735
All Churches Together	-	-	-	11,700
Barbour	5,000	-	**5,000**	-
Ballinger Grant	-	15,000	**15,000**	15,000
BBC Children in Need	-	500	**500**	18,116
Bernard Sunley	-	-	-	15,000
BUS Project – Community Foundation	-	183,890	**183,890**	10,000
Consortium	-	101,160	**101,160**	88,405
Community Foundation	-	10,098	**10,098**	15,900
Community Foundation – Outreach	-	2,750	**2,750**	-
Charities Trust – Nationwide	-	-	-	48,699
Community CAN NE	-	-	-	1,000
Family Intervention – BBC Children In Need	-	39,367	**39,367**	-
Feeding Britain	-	-	-	9,753
Food Bank - Grants	-	55,798	**55,798**	170,383
Fuel Bursary Donation	-	-	-	80
Great North Run	-	913	**913**	974
Greggs	-	100	**100**	15,000
Groundword - Consultancy	-	-	-	5,000
Henry Smith	-	34,200	**34,200**	17,850
Leathersellers	-	15,000	**15,000**	15,000
LGA	-	10,000	**10,000**	-
Mercers	-	30,000	**30,000**	30,000
Places for People	-	-	-	7,000
RISE	-	-	-	14,839
Community Foundation – Rising Stars	-	19,896	**19,896**	-
Total Grants and Contracts	**975,230**	**563,571**	**1,538,801**	1,424,141

Income from charitable activities in 2022 was made up of unrestricted funds of £902,507 and restricted funds of £521,634.

6. INVESTMENT INCOME

	2023	2022
	£	£
Cash investments held in the UK	4,610	89

Investment income in both 2023 and 2022 was unrestricted.

7. EXPENDITURE ON RAISING FUNDS

	Unrestricted Funds	Restricted Funds	2023 Total	2022 Total
	£	£	£	£
Advertising, marketing and development	13,777	30	13,807	8,127
Other fund raising costs	50	-	50	4,327
	13,827	30	13,857	12,454

Expenditure on raising funds in 2022 was £105 restricted and £12,349 unrestricted.

8. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 Total £
Anson Close	15,007	-	**15,007**	12,007
Askins Lodge	458,506	-	**458,506**	325,218
Askins Cottages	79,619	-	**79,619**	70,252
Dispersed properties – set up and running costs	49,230	-	**49,230**	41,110
Flavia House – salaries and running costs	119,217	-	**119,217**	99,041
Heaton Gardens – running costs	11,242	-	**11,242**	13,006
Hedley Close – running costs	12,115	-	**12,115**	7,100
Strickland House – salaries and running costs	87,418	-	**87,418**	73,604
116 Baring Street – flat costs	9,231	-	**9,231**	12,384
Trinity Walk	1,505	-	**1,505**	976
Voids	7,525	-	**7,525**	-
Bad debts wrote off	33,623	-	**33,623**	-
Accommodation managers	-	42,722	**42,722**	39,680
Act 435	-	100	**100**	693
All Churches Trust	-	10,310	**10,310**	1,428
Awards for All	-	-	**-**	7,557
Bank charges	721	-	**721**	794
Baring Street – running costs	10,698	-	**10,698**	6,820
BUS Project	-	21,672	**21,672**	16,920
Client expenses	-	423	**423**	-
Coalfields	1,901	-	**1,901**	7,669
Communications	2,828	-	**2,828**	4,413
Community Foundation – Salary costs	-	8,432	**8,432**	26,369
– Project costs	-	-	**-**	2,870
Charities Trust – Nationwide	-	18,204	**18,204**	-
Community CAN NE	-	1,000	**1,000**	-
Family Intervention – salary costs	-	71,639	**71,639**	784
Family Intervention - BBC Children in Need	-	-	**-**	18,097
Food Bank – Consumables	-	17,740	**17,740**	30,807
– Lloyds Foundation	-	-	**-**	29,636
– Salary and costs	-	46,020	**46,020**	12,400
– Holiday Hunger	-	15,015	**15,015**	-
– Rent	-	11,455	**11,455**	-
– Greggs	-	17,236	**17,236**	-
– Travel	-	259	**259**	8,200
– Van	-	2,526	**2,526**	2,400
– Volunteer expenses	-	1,373	**1,373**	1,818
General office (computer, stationery etc)	4,960	-	**4,960**	3,086
Governance cost	15,703	-	**15,703**	13,998
HAF Project	-	-	**-**	13,285
HR	4,866	-	**4,866**	2,731
Insurance	-	-	**-**	524
IT	10,848	-	**10,848**	7,484
Outreach	6,110	494	**6,604**	874
Projects – salaries and costs	9,372	92,280	**101,652**	93,328
Recruitment	-	-	**-**	522
RISE	-	-	**-**	6,865
Staff costs (employed and other workers)	-	2,234	**2,234**	-
- Consortium	-	60,469	**60,469**	75,405
Training	1,262	-	**1,262**	5,691
Travel	1,343	-	**1,343**	-
Total resources expended	954,850	441,603	**1,396,453**	1,097,846

8. EXPENDITURE ON CHARITABLE ACTIVITIES *(continued)*

Expenditure on charitable activities in 2022 was made up of £720,832 unrestricted and £377,014 restricted funds.

Costs are allocated, where possible, directly to the project concerned. Where this is not possible the management committee have decided upon a basis which they consider appropriate.

9. NET INCOMING RESOURCES FOR THE YEAR

	2023 Total £	2022 Total £
This is stated after charging the following:		
Governance costs	**15,703**	13,998

10. STAFF COSTS AND NUMBERS

	2023 £	2022 £
Staff costs (employed only) comprise:		
Salaries	**633,860**	594,220
Employers NI contributions	**55,540**	49,597
Pension costs	**24,524**	23,711
	713,924	667,528

The figures for pension costs referred to above relate to KEY's contribution to Staff Pension Schemes. Two members of staff are in Stakeholder Pension Schemes.

	2023 £	2022 £
The average number of persons employed by the Trust was as follows:		
Management and administrative	**2**	3
Charitable activities	**22**	20
	24	23

The number of employees whose remuneration for the year fell within the following bands, were:

	2023 No.	2022 No.
£60,000 to £69,999	**-**	-
£70,000 to £79,999	**1**	1

Key Management Personnel
Key management personnel comprise of one employee that has authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation costs in respect of key management personnel for services provided to the charity was £76,682 (2022: £71,524).

11. TRUSTEES REMUNERATION AND RELATED PARTY TRANSACTIONS

No members of the Trustees received any remuneration during the year (2022: £Nil)

Travel and other costs of £Nil (2022: £Nil) were reimbursed.

No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2022: £Nil).

12. TAXATION

As a charity, Key Community is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or S252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

13. FIXED ASSETS - Tangible Assets

	Motor Vehicle	Strickland House	Heaton Gardens	Hedley Close	116 Baring Street	Trinity Walk	Total
	£	£	£	£	£	£	£
Cost							
At 1 April 2022	-	205,357	31,906	30,906	165,515	37,237	470,921
Additions	129,741	-	-	-	-	-	129,741
At 31 March 2023	129,741	205,357	31,906	30,906	165,515	37,237	600,662
Depreciation							
At 1 April 2022	-	-	-	-	-	-	-
Charge for the year	-	-	-	-	-	-	-
At 31 March 2023	-	-	-	-	-	-	-
Net Book Value							
At 31 March 2023	129,741	205,357	31,906	30,906	165,515	37,237	600,662
At 31 March 2022	-	205,357	31,906	30,906	165,515	37,237	470,921

14. Debtors

	2023	2022
	£	£
Amounts due from consortium	7,367	7,367
Housing benefit due	227,093	166,006
Service charges due	25,923	25,089
Other debtors and prepayments	70,347	23,620
	330,730	222,082

15. Creditors: amounts falling due within one year

	2023	2022
	£	£
Taxation and social security	-	-
Other creditors, accruals and deferred income	126,569	34,444
	126,569	34,444

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible fixed assets	-	600,662	-	600,662
Current assets	133,585	934,162	412,076	1,479,823
Current liabilities	(101,006)	(25,332)	(231)	(126,569)
Net Assets at 31 March 2023	32,579	1,509,492	411,845	1,953,916

ANALYSIS OF NET ASSETS BETWEEN FUNDS – previous year

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible fixed assets	-	470,921	-	470,921
Current assets	84,233	748,672	502,992	1,335,897
Current liabilities	(34,233)	-	(211)	(34,444)
Net Assets at 31 March 2022	50,000	1,219,593	502,781	1,772,374

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS

	At 1 April 2022	Incoming	Outgoing	Transfers	At 31 March 2023
	£	£	£	£	£
Accommodation Grant	49,687	43,829	(42,722)	(49,687)	1,107
Act 435	42	1,070	(100)	-	1,012
All Churches Trust	10,272	-	(10,310)	38	-
Awards for All	2,443	-	-	-	2,443
Ballinger Grant	15,047	15,000	(15,035)	-	15,012
Bursary Fund	420	-	-	-	420
BUS Project	47	188,890	(21,672)	(127,002)	40,263
Charities Trust - Nationwide	48,699	-	(18,204)	-	30,495
Clothing Fund	847	-	-	-	847
Community CAN NE	1,000	-	(1,000)	-	-
Community Foundation	-	10,098	(8,432)	-	1,666
Consortium	33,537	101,160	(60,469)	(38,005)	36,223
Durham Community	2,150	-	-	(2,150)	-
Family Intervention	17,085	74,067	(71,539)	-	19,613
Feeding Britain	2,786	-	-	(2,786)	-
Food Bank/Support packs - funding	229,988	89,884	(111,654)	-	208,218
Fuel Bursary Donation	90	-	-	(90)	-
Great North Run	1,224	913	-	(2,137)	-
Groundwork re trip	5,500	-	-	(5,500)	-
KEY Staff	2,234	-	(2,234)	-	-
Leathersellers	4,243	15,000	(21,477)	2,234	-
Mercers	31,296	30,000	(32,514)	-	28,782
Northumbria Police	5,000	-	-	(5,000)	-
Places for People	3,901	-	-	(3,901)	-
Property Purchase Grants	1,452	-	-	-	1,452
RISE	7,974	-	-	(7,974)	-
Scottish Power	13,254	-	(13,254)	-	-
Virgin Money	10,000	-	-	(10,000)	-
Young People's Activities	2,563	-	(423)	-	2,140
Community Foundation – Outreach	-	2,750	(494)	-	2,256
Greggs	-	100	(100)	-	-
LGA	-	10,000	(10,000)	-	-
Community Foundation – Rising Stars	-	19,896	-	-	19,896
	502,781	602,657	(441,633)	(251,960)	411,845

The transfer of £129,741 from restricted to unrestricted funds was for the purchase of capital items out of restricted monies. The transfer of £122,219 represents overspend funded by unrestricted monies and funds misallocated as unrestricted in prior years.

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS (CONTINUED) – previous year

	At 1 April 2021	Incoming	Outgoing	Transfers	At 31 March 2022
	£	£	£	£	£
Accommodation Grant	48,167	41,200	(39,680)	-	49,687
Act 435	-	735	(693)	-	42
All Churches Trust	-	11,700	(1,428)	-	10,272
Awards for All	10,000	-	(7,557)	-	2,443
Ballinger Grant	14,971	15,000	(14,924)	-	15,047
Bursary Fund	420	-	-	-	420
BUS Project	-	10,000	(9,953)	-	47
Charities Trust - Nationwide	-	48,699	-	-	48,699
Clothing Fund	828	19	-	-	847
Community CAN NE	-	1,000	-	-	1,000
Community Foundation	9,866	15,900	(29,239)	3,473	-
Consortium	20,537	88,405	(75,405)	-	33,537
Durham Community	2,150	-	-	-	2,150
Family Intervention	-	35,966	(18,881)	-	17,085
Feeding Britain	-	9,753	(6,967)	-	2,786
Food Bank/Support packs - funding	128,923	201,468	(100,403)	-	229,988
Fuel Bursary Donation	10	80	-	-	90
Great North Run	250	974	-	-	1,224
Groundwork re trip	500	5,000	-	-	5,500
Homeless Link	6,465	-	(6,503)	38	-
KEY Staff	2,234	-	-	-	2,234
Leathersellers	-	15,000	(10,757)	-	4,243
Mercers	27,565	30,000	(26,269)	-	31,296
Northumbria Police	5,000	-	-	-	5,000
Places for People	-	7,000	(3,099)	-	3,901
Property Purchase Grants	38,689	-	-	(37,237)	1,452
RISE	-	14,839	(6,865)	-	7,974
Scottish Power	31,750	-	(18,496)	-	13,254
Virgin Money	10,000	-	-	-	10,000
Young People's Activities	2,563	-	-	-	2,563
	360,888	552,738	(377,119)	(33,726)	502,781

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS (continued)

Accommodation grants - Represents funding received towards working with young people experiencing poverty and disadvantage.

Act 435 - This represents donations received to give to individuals in hardship. ACT 435 is an online charity, directly connecting those who want to give to those who are in genuine need of their help through local church networks.

All Churches Trust – Funding was received towards salary costs for a wellbeing worker.

Awards for All – Represents funding received towards salary and office costs.

Ballinger Grant – KEY receives an annual grant award of £15,000 to help with KEY's activities.

Bursary Fund - This is money KEY gives to young people as a bursary to help them overcome employment, education, and training barriers.

BUS Project – Funds were received from Community Foundation and Feeding Britain towards the salary of a project lead.

Charities Trust - Nationwide – Represents funds received towards tenancy retention.

Clothing Fund – This is money KEY collects from selling donated items on eBay and at cash for clothes towards KEY projects.

Community CAN NE – Funds received towards development and registered provider progression.

Community Foundation - Represents funds received from Growth and Resilience Fund towards infrastructure investment post supporting the development of KEY's new services in the prior year. This year funds were received towards employability support.

Community Foundation – Rising Stars – Funds received towards supporting disadvantaged young people in South Tyneside to reach their potential.

Community Foundation – Outreach – Represents a grant received for home resettlement packs for young people moving into independent living in South Tyneside.

Consortium – This represents funding received for costs including the commissioned contract with South Tyneside Council in partnership with DePaul UK and Places for People.

Durham Community provided two grants towards a housing project. No further progression has been made on this project as it is a potentially long term project. The funds will be used towards professional and technical support in order for KEY to negotiate a lease and partnership agreement with South Tyneside Ventures Trust and a valuation on property to be developed.

Family Intervention – Funds were received from The Henry Smith Charity and BBC Children in Need towards a mediation and intervention post for 3 years.

Food Bank/Support packs is funds KEY receives for the KEY2Life Food Bank. Funds in 2021/22 were received in form of donations and grants from South Tyneside Council, Feeding Britain, The Neighbourly Foundation and Community Foundation.

Fuel Bursary – Funds received from individuals who received Winter Fuel Allowance from the Government donating the allowance to the Fuel Bursary Fund to help those in fuel poverty.

Great North Run – funds were entry fees paid from runners specifically for the Great North Run which was cancelled in 2020 due to COVID-19.

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS (continued)

Greggs – Funds awarded to a young person from hardship fund

Groundwork – Funding received for young people's activities.

Homeless Link – Funding received from COVID-19 Homelessness Response Fund in the prior year for assistance during the pandemic.

KEY Staff - Covers funding received for costs related to these posts, Funding Officer, Family Intervention Officer, Officer Manager, Prison Matters, Marketing and Communications Officer post.

Leathersellers – Salaries for prevention and mediation team.

LGA - Represents a contribution received to the mental health and wellbeing provision.

Mercers – Grant award towards the annual salary costs of a second Family Intervention Officer post.

Northumbria Police – This was a grant received within the objectives of cutting crime, crime prevention, reducing re-offending, supporting victims and community safety.

Property Purchase Grants - Represents grants received towards the purchase of flats. In 2019/20 KEY received £40,000 from Clothworkers. The transfer of funds of £37,237 in the prior year relates to the purchase of the Trinity Walk property.

RISE and Places for People – Represents funds received towards activities sessional worker.

Scottish Power – Represents funding towards KEY Youth Hubs project which is the development of drop in hubs for socially excluded and disadvantaged young people.

Virgin Money – Grant award towards 1-year salary and related costs for Support Worker at Askins Lodge. In 2021 a grant was received towards additional staffing costs incurred due to COVID-19 pandemic.

Young People's Activities – Represents grant funding received to run young people's activities.

18. MOVEMENT IN FUNDS

	At 1 April 2022	Incoming Resources	Outgoing Resources	Transfers	At 31 March 2023
	£	£	£	£	£
Restricted funds					
Charity activities	502,781	602,657	(441,633)	(251,960)	411,845
Unrestricted funds					
General funds	50,000	989,195	(968,677)	(37,939)	32,579
Designated funds	1,219,593	-	-	289,899	1,509,492
Total Unrestricted funds	1,269,593	989,195	(968,677)	251,960	1,542,071
Total Funds	1,772,374	1,591,852	(1,410,310)	-	1,953,916

MOVEMENT IN FUNDS – previous year

	At 1 April 2021	Incoming Resources	Outgoing Resources	Transfers	At 31 March 2022
	£	£	£	£	£
Restricted funds					
Charity activities	360,888	552,738	(377,119)	(33,726)	502,781
Unrestricted funds					
General funds	350,040	934,778	(733,181)	(501,637)	50,000
Designated funds	684,230	-	-	535,363	1,219,593
Total Unrestricted funds	1,034,270	934,778	(733,181)	33,726	1,269,593
Total Funds	1,395,158	1,487,516	(1,110,300)	-	1,772,374

Purposes of Restricted Funds:
Charity activities: The funding enables support to be given to young people experiencing hardship in South Tyneside to allow them to live independent and successful lives.

General Funds:
Funds available for the charitable company to use for the purposes of the charitable company without restriction.

Designated Funds:
The Trustees have decided that a designated reserve within unrestricted funds should be established with the aim to cover up to six months operating expenditure. This decision recognises the extremely difficult funding environment and the longer lead times between funding applications and the final decision on those applications.

Based on a "draft cash flow" for the year to 31 March 2024 showing expenditure of £1,590,826 (including self-funding areas), the maximum designated reserve on this basis should be £795,413. The transfer of £795,413 represents funds taken from the 6 monthly expenditure designated fund in order to build up the general funds reserve.

In addition, a further amount is being designated for potential redundancy payments £109,278.

Further amounts have been designated towards the major repairs fund of £29,016 represented by the transfer in the year of £60,000 and expenses of £60,984. Additional transfer of £49,754 relating to the prior year.

Furthermore, funds have been designated towards the property fund which represents the value of all properties purchased by KEY Community as shown in note 13.

18. MOVEMENT IN FUNDS (continued)

This means that the unrestricted funds shown above should be allocated as under:

	£
Major repairs fund	4,139
Property fund	600,662
Redundancy payments – as at 31 March 2023	109,278
Designated funds for 6 months expenditure	795,413
	1,509,492

19. ANALYSIS OF CHANGES IN DEBT

	At 1 Apr 2022	Cash flows	At 31 Mar 2023
	£	£	£
Cash at bank and in hand	1,113,815	35,278	1,149,093

20. OPERATING LEASE COMMITMENTS

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2023	2022
	£	£
Not later than 1 year	46,439	44,125
Later than 1 year and not later than 5 years	36,181	68,048
Due in more than 5 years	1,738	2,897
	84,358	115,070

21. RELATED PARTIES

During the year, the charitable company continued to work in partnership with De Paul and Places for People who are members of the South Tyneside Consortium with KEY Community. Income for the year from De Paul was £94,471 (2022: £89,090). The amounts outstanding from De Paul at the year end were £7,367 (2022: £7,367). There were no transactions with Places for People in the current or prior year.

Churches Together South Tyneside who partner with KEY to run the Key2Life Foodbank is also considered a related party. Income from Churches Together in the current year was £nil (2022: £2,700). There were no outstanding balances at the year end (2022: £nil).

J Askins, a former trustee of KEY Community, is also a director of Hardings Solicitors. During the year KEY Community paid £960 (2022: £670) to Hardings Solicitors for legal fees related to the purchase of Trinity Walk. J Askins resigned as a trustee on 21st September 2022.

22. COMPANY LIMITED BY GUARANTEE

The legal status of the Trust is that of a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £10.

KEY COMMUNITY

England & Wales - Charity number 1108921

Accounts

COMPANY REGISTRATION NUMBER: 5031398
CHARITY NUMBER: 1108921

KEY COMMUNITY

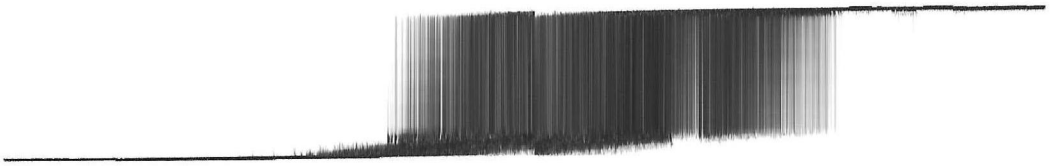
(Company Limited by Guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

KEY COMMUNITY
FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022



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KEY COMMUNITY

LEGAL AND ADMINISTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2022

Registered Charity Name	Key Community (will be referred to as KEY throughout these financial statements)
Registration Numbers	Charity Number 1108921 Company Number 5031398
Trustees	B Askins (Resigned 21/09/2022) J Askins (Resigned 21/09/2022) P Brennan (Resigned 27/01/2022) P Hayton S Hamilton I Montgomery E Hobson K. Shields (Trustees are also the directors of KEY for the purposes of company law)
Company Secretary	J Askins (Resigned 21/09/2022)
Registered Office	116 Baring Street South Shields Tyne & Wear NE33 2BA
Auditors	Torgersens Chartered Accountants Somerford Buildings Norfolk Street Sunderland SR1 1EE
Bankers	Unity Trust Bank Plc 4 Brindley Place Birmingham B1 2JR Barclays Bank Plc 53 Fawcett Street Sunderland SR1 1SD Central Finance Board of the Methodist Church 9 Bonhill Street London EC2A 4PE Shawbrook Bank Limited Lutea House Warley Hill Business Park The Drive Great Warley Brentwood Essex CM13 3BE The Charity Bank Limited Fosse House 182 High Street Tonbridge TN9 1BE
Solicitors	Hardings 58 John Street Sunderland SR1 1QH

KEY COMMUNITY

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTORS' REPORT)

YEAR ENDED 31 MARCH 2022

GOVERNING DOCUMENT

The organisation is a charitable company limited by guarantee, incorporated on 2nd February 2004 and registered as a charity on 7th April 2005. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

RECRUITMENT AND APPOINTMENT OF BOARD OF DIRECTORS

At the 2022 AGM the following directors were reappointed:
Bernadette Askins Chair
Penny Hayton Deputy Chair
Ian Montgomery Treasurer

Resignation of Board Directors:
Paul Brennan

TRUSTEE INDUCTION AND ONGOING TRAINING OF DIRECTORS

- The Board identifies the skills and experience needed on the Board. Directors are members of the local community or have strong local connections. New trustees are appointed at the AGM.
- New directors meet with the Chair and the Executive Lead to discuss their involvement with KEY and they are supported by the Chair and other trustees while they settle in. An induction programme is followed.
- New directors are linked to an individual member of staff and offered the opportunity to accompany the staff to learn about the work.
- Individual directors undertake training to keep up-to-date and to carry out their roles more effectively.
- In January 2022 all directors completed the NSPCC Safeguarding Training for Charity Trustees.

RECRUITMENT OF VOLUNTEERS

Volunteering is a core part of KEY's ethos. This year 46 people volunteered at KEY and its associated Key 2 Life Foodbank. We also have had the support of 6 Health and Social Care students and 2 Silver Duke of Edinburgh students; one of whom has completed the award alongside support from the youth justice team for their community work.
A further 2 volunteers have undertaken safeguarding and lone worker training and are supporting young people living in KEY's supported living accommodation.

RISK MANAGEMENT

- Appropriate systems and procedures have been established to mitigate the risks which the charity faces. These include Health and Safety, Recruitment and Selection, Safeguarding, Data Protection and policies related to delivery of services in accordance with the Supporting People contract and national guidelines. Robust financial procedures are in place with regular checks on petty cash and financial information is reported to the Board of Directors at each meeting. With the uncertainty of continued outside funding, a Reserves Policy has been established with the intention of building up reserves of 6 months of expenditure.
- KEY is working towards its long-term sustainability by:
    - recruiting Board members with a range of appropriate skills
    - building a strong and committed staff team
    - diversifying its funding and developing new funding streams
    - increasing its volunteer base of local people
    - developing a strong support base in the local community
    - working in partnership with other organisations

ORGANISATIONAL STRUCTURE

- The Board of Directors is made up of people from professional backgrounds including homelessness, housing, finance, human resources, marketing, education, training, community development and the church.
- The Board meets monthly and is responsible for the strategic direction and policy of the charity.
- Decisions are made by the Board at their monthly meetings.
- The levels of remuneration of KEY staff are set at Board meetings in line with policy.

- The Board operates standing committees/working groups comprising board members, staff and young people to oversee the various aspects of the charity's work.
- The day-to-day operational responsibility lies with the Executive Lead, who manages the staff team and ensures that the team deliver services within agreed contracts and that the services continue to meet the needs of the service users.

RELATED PARTIES

KEY provides residential support at Flavia House which is owned by the Durham Diocese, leased to Bernicia Homes and managed by KEY. Residential support is also provided by KEY at Askins Lodge which is owned by Karbon Homes and leased to KEY.

KEY is a partner of the South Tyneside Consortium for Youth Homelessness. Other partners include DePaul UK and Places for People.

KEY works collaboratively with Churches Together South Tyneside and is supported by sixty local churches in practical ways.

PURPOSES

Public Benefit Disclosure

KEY's purposes are set out in the Mission Statement and the Objects contained in the Memorandum of Association. The Objects limit the services provided. Activities are undertaken to further the charity's purposes for the public benefit. KEY works only with young people in South Tyneside.
The trustees have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011.

Vision

Every young person in South Tyneside will have a home and someone to turn to when they need support.

Mission

When young people are experiencing hardship or threatened with homelessness, KEY is committed to inspiring them with hope in the future and the skills to live independently, to flourish, be good citizens and the best people they can be.

Overall Aim: ***To motivate and guide young people in hardship or threatened with homelessness to move forward through a process of positive change***

Achievements and Performance from April 1st 2021 to March 31st 2022.

Aim 1: To prevent homelessness.

Objective 1: Provide advice and guidance to help a young person decide if they can remain at home or need to move out.

- 112 young people presented for advice and guidance around housing needs.

Referrals came through from Housing Options, Children Services, colleges, and schools. Each young person was given the appropriate advice and guidance to meet their accommodation needs, whether moving into supported accommodation, outreach properties, own tenancy or to remain in the family home.

Objective 2: Provide mediation support for young people and their families to reduce conflict and improve relationships in the home to enable the young person to remain at home, if this is a safe option.

- 156 young people aged 11-24 and their families received intervention support to rebuild their relationships to remain in the family instead of being looked after by the local authority, other family members or moved into supported accommodation.
- 61 families with young people aged 11 – 24 received mediation and 54 returned home, with only 7 young people re-presenting as homeless.

Objective 3: Raise awareness of the realities of being homeless. Volunteers and staff give talks to local schools, churches, and community organisations. Every opportunity is taken to publicise our work in the local press and social media.

- KEY's E-news distributed to stakeholders including local churches, community groups, the local authority, local members, funders and supporters.
- Homeless stories
- Launch of website
- Marketing and communications officer
- Key 2 Life facebook
- KEY Facebook
- Features in local media
- Fundraising and awareness
- Talks and presentations

Aim 2: To prepare young people for independent living.

Objective 1: Provide supported shared accommodation for up to one year at Askins Lodge (18 beds), Flavia House (5 bedrooms), Strickland House (4 bedrooms).

- 51 young people stayed in our shared supported housing projects.

Objective 2: Provide 'move on' accommodation (following their stay at Askins Lodge, Flavia and Strickland Houses) where they can begin to live independently with a lower level of support for two more years.

- 35 young people were supported through our shared supported housing projects, move on accommodation to living independently with their own tenancy.

Objective 3: Assist the young people to secure their own tenancy, when they are ready for independent living.

- A total of 35 young people were able to move on to living independently with their own tenancy after being supported in supported accommodation and move on properties.

Aim 3: To enable young people to take opportunities for education, training, employment and wellbeing.

Objective 1: Learn life skills following KEY's innovative 8 step programme.

- KEY promote activities in supported housing projects to encourage healthy lifestyles including: Keep fit sessions, Zumba, cooking and arts crafts sessions, yoga, pilates, mindfulness
- KEY provides bursary grants to help young people overcome barriers to employment, education, and training. These cover costs accessing college, training, employment e.g. bus fares, books, equipment when this is not provided.
- KEY's Prevention Team provides every young person and their families with skills and strategies to help reduce arguments in the family home. 40 young people were supported around wellbeing issues and assisted to access services that met their needs. This includes CYPS, Talking Therapies, Escape Intervention and our own Well Being Practitioner
- KEY's Prevention Team supported 24 young people to remain in education (school or college). Working with their families and the young people, we were able to rebuild the relationships. Those that could not return home were able to access our supported accommodation which helped their wellbeing and enabled them to concentrate on their education.

Objective 2: Arrange opportunities to take part in leisure and community activities.

- Self-awareness and wellbeing sessions
- A series of cookery workshops
- Get healthy sports and gardening sessions
- Activity outings
- December 2021 Christmas lunch for both past and present residents

Objective 3: Arrange opportunities to reflect on current issues in the world

- Opportunities to discuss the effect of the Covid 19 pandemic and the way in which the country has handled the crisis.

Aim 4: To meet the needs of young people needing crisis support.

Objective 1: Provide emergency food packs including food, toiletries, sanitary items and cleaning materials.

- 1,650 young people, 5,351 adults and 6,812 children were fed at the Key2Life Foodbank.
- We have provided 4,308 family parcels and 1,828 emergency parcels.

Objective 2: Provide furniture and household furnishings.

- KEY staff, depending on the circumstances of the young person, will apply for a grant to assist with household furnishings and funding.
- KEY also receives donations from the local community and churches.

Objective 3: Provide advocacy with crisis loans, benefits claims, sanction appeals.

- KEY's workers make sure young people claim benefits, budget effectively as their financial circumstances frequently change, advocate for them in dealings with utility companies, landlords, Housing Benefit, Job Centre Plus.
- Young people helped to complete online Advance Payment applications for Universal Credit.
- KEY's Prevention Team occasionally assisted families with making new benefit claims as young people were estranged from family members. They supported families with appeals around benefit claims e.g. Personal Independent Claims (PIP). They also help reduce rent arrears so families could remain in their home.
- KEY also have a bursary scheme which support young people who are entering into Education or Training. This can cover the initial costs of travel, equipment or other items that will help them succeed in their role.

We achieve our aims by working in partnership with other agencies and faith / voluntary organisations by:

- Networking with the local community, voluntary, private sector and statutory bodies, for example the Stakeholder Group for Flavia House meets regularly with our partners- Bernicia Homes, Northumbria Police, Flavia House neighbours and South Tyneside Council.
- Working with other housing providers: KEY meets regularly with other housing providers; DePaul, Places For People and Community Campus, to share good practice and to discuss concerns relating to funding and sustainability of services in a changing climate.
- Forming appropriate partnerships:
  Working with Durham Diocese and Bernicia Homes for 12 years and with Karbon Homes for 5 years to provide supported living accommodation.
  KEY helped set up the South Tyneside Consortium for Youth Homelessness with DePaul UK and Places for People. Working together as a consortium, the three organisations provide integrated pathways for young people accessing homelessness services in South Tyneside. This includes attending the weekly meetings for HAPPS (Homeless Allocation Pathway Planning Support).
  KEY partners with Churches Together South Tyneside to run Key2 Life, a poverty alleviation project based at the library on Boldon Lane South Shields. It includes a foodbank providing food for young people and the wider community, fuel voucher scheme, School Uniforms 4 All, food and fun holiday programme.
  In 2021, Key 2 Life partnered with South Tyneside Council to provide holiday activities for those struggling families.

- Contributing to wider strategic planning. KEY's Executive Lead attends meeting organised by South Tyneside Council, for example: Homelessness Forum, Local Safeguarding Children's Board, regional Youth Homelessness Network and the Children's and Family Board.

BUSINESS PLANNING

Business Plan
A 3-year rolling business plan ensures KEY meets its aims, taking account of KEY's values, the client needs and national and local policy agendas.

Each year, activities are agreed that support our objectives and these are monitored quarterly by the Board. At the end of each year, overall achievement is noted, and plans are made to remedy any deficiencies. The Board tracks and ensures that the services and activities of KEY are of high quality. Reviews are in line with the Charity Commission's general guidance on public benefit. A new 5 year business plan is to be launched at the end of 2022.

Future Plans
We want to continue expanding the provision of services and accommodation for young people following our continued expansion in the previous year.

In the coming year KEY aims to continue to focus on wellbeing, mental health and employability. KEY has ambitious plans to grow its housing portfolio and to become a Registered Provider thus creating safe and sustainable housing for our beneficiaries. We will continue to invest in our infrastructures to keep pace with our growth.

The new website will be launched at the end of the year alongside new branding.

Fundraising Review
KEY's income is derived from 3 main sources: rental income, a commissioned contract with South Tyneside Council and fundraising.

Fundraising covers both grant funding from trusts and foundations and community fundraising such as cash donations from the public and events.

KEY have been successful in raising £551,634 through grants this year.

As KEY's income is now over £1 million per annum this limits the number of trusts to which it can apply. However, KEY is in a fortunate position having established diverse and sustainable income streams over the past few years.

To help with fundraising KEY has a team of committed and experienced staff.

FINANCIAL REVIEW

Principal Funding Sources
Full details are set out in note 3 on pages 15 to 16 of the Annual Accounts.

There was a surplus of income over expenditure for the year of £377,216

Restricted funds include advanced funding which will be spent before the end of March 2023. See note 17 of the Accounts.

Reserves Policy
The Board of Directors has examined the charity's requirement for reserves considering the main risks to the organisation.

Reference should be made to note 17 and 18 on page 22 to 27 of the accounts.

As the charity's sources of income become more diversified, it is hoped that the reserves policy outlined above will be quickly achieved. The Board has considered the extent to which existing activities and expenditure could be curtailed should future funding not be forthcoming.

Investment Policy
The bulk of our funds are held in a current account with Unity Trust Bank.

Further funds are spread across the Central Finance Board of the Methodist Church, Barclays Bank, The Charity Trust Bank and Shawbrook Bank.

RESPONSIBILITIES OF TRUSTEES

The charity trustees (who are also the directors of KEY for the purposes of the company law) have prepared this trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

And signed on their behalf:

P J C Hayton

Penny Hayton

15/12/2022

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF KEY COMMUNITY

YEAR ENDED 31 MARCH 2022

Opinion

We have audited the financial statements of Key Community (the 'charity') for the year ended 31 March 2022 which comprise the statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained in the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 7, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit with regards to fraud are to design tailored and specific audit procedures to enable us to gather sufficient audit evidence. These tests are proportionate and appropriate to the charitable company in terms of assessed risk level and the nature of the entity's activities. However, the primary responsibility for the prevention and detection of fraud rests with those charged with governance.

- We obtained an understanding of the legal and regulatory requirements which applied to the charitable company, which we deemed to be the Companies Act 2006, and Statement of Recommended Practice to charities, the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS102)).

- We obtained an understanding of how the charitable company had complied with these regulations by reviewing their treatment of transactions, reviewing minutes of meetings and discussing compliance with trustees and those charged with governance.

- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and identified that income from housing benefit and service charges is most susceptible to fraud or error. We designed our audit work to test the controls in place regarding the processing of these transactions and how these controls are capable of preventing or detecting fraud or error.

- Our audit procedures gathered evidence to support the claims of the trustees whilst maintaining professional scepticism to allow us to draw our own conclusion on the matter.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.

- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Alison Henshaw FCCA
(Statutory Auditor)

For and on behalf of
Torgersens
Chartered accountants & statutory auditor
Somerford Buildings
Norfolk Street
Sunderland
SR1 1EE

Date: 16/2/22

KEY COMMUNITY

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
INCOME					
Income and endowments from:					
Donations and legacies	4	32,182	31,104	63,286	84,372
Charitable activities	5	902,507	521,634	1,424,141	1,351,865
Investments	6	89	-	89	432
Total incoming resources		934,778	552,738	1,487,516	1,436,669
EXPENDITURE					
Expenditure on:					
Raising funds	7	12,349	105	12,454	28,811
Charitable activities	8	720,832	377,014	1,097,846	1,000,890
Total		733,181	377,119	1,110,300	1,029,701
Net incoming/(outgoing) resources		201,597	175,619	377,216	406,968
Transfers between Funds		33,726	(33,726)	-	-
NET MOVEMENT IN FUNDS		235,323	141,893	377,216	406,968
Total funds brought forward		1,034,270	360,888	1,395,158	988,190
Total funds carried forward		1,269,593	502,781	1,772,374	1,395,158

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 15 to 27 form part of these financial statements.

KEY COMMUNITY

STATEMENT OF FINANCIAL POSITION

31 MARCH 2022

	Note	£	2022 £	2021 £
FIXED ASSETS				
Tangible fixed assets	13		**470,921**	433,684
CURRENT ASSETS				
Debtors	14	**222,082**		159,935
Cash at bank and in hand		**1,113,815**		860,693
		1,335,897		1,020,628
CREDITORS: amounts falling due within one year	15	**(34,444)**		(59,154)
NET CURRENT ASSETS			**1,301,453**	961,474
NET ASSETS			**1,772,374**	1,395,158
THE FUNDS OF THE CHARITY				
Restricted income funds	17		**502,781**	360,888
Unrestricted funds	18		**1,269,593**	1,034,270
Total Funds			**1,772,374**	1,395,158

The trustees acknowledge their responsibilities for: (i) ensuring that the charitable company keeps proper accounting records which comply with section 386 of the Act; and (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its incoming resources and application of resources, including its surplus or deficit for the financial year in accordance with the requirements of section 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

These financial statements were approved by the trustees on 15th Dec 2022 and are signed on their behalf by:

P.J.C Hayton - ..... J. Montgomery .....

P. Hayton I Montgomery

Company number 5031398

The notes on pages 15 to 27 form part of these financial statements.

KEY COMMUNITY

STATEMENT OF CASH FLOWS

31 MARCH 2022

	£	2022 £	2021 £
Surplus for the year		**377,216**	406,968
Adjustments for:			
Depreciation and impairment of tangible fixed assets		-	-
Movement in working capital:			
(Increase)/decrease in debtors	**(62,147)**		(114,750)
Increase/(decrease) in creditors	**(24,710)**		(16,567)
		(86,857)	(131,317)
Cash generated from operations		**290,359**	275,651
Investing activities			
Purchase of tangible fixed assets		**(37,237)**	-
Net increase in cash and cash equivalents		**253,122**	275,651
Cash and cash equivalents at beginning of year		**860,693**	585,042
Cash and cash equivalents at end of year		**1,113,815**	860,693

The notes on pages 15 to 27 form part of these financial statements.

1. General Information

The company is a private company limited by guarantee, registered in England and Wales, as well as being a registered Charity. The address of the registered office is 116 Baring Street, South Shields, Tyne & Wear, NE33 2BA.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting Policies

Basis of Accounting

These financial statements have been prepared under the historical cost convention and in accordance with:

i) the Statement of Recommended Practice, "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)";

ii) the special provisions of Part 15 of the Companies Act 2006 ("the 2006 Act") relating to small companies; and

iii) FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

The financial statements are presented in sterling (£), which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

Tangible Fixed Assets

All fixed assets are included at cost.

Depreciation

Depreciation is calculated to write down the cost, less estimated residual value of all tangible fixed assets over their expected useful lives.

Properties are maintained to such a standard that any depreciation is deemed to be immaterial.

Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Investment income is included when receivable.

Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Charitable activity expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the SOFA on a basis designated to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

3. **Accounting Policies *(continued)***

Going Concern

There are no material uncertainties regarding the charity's ability to continue as a going concern.

Financial Instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the charitable company after deducting all of its liabilities.

Value Added Tax

Value Added Tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

Taxation

Due to the company's charitable operations no corporation tax is payable on the results for the year.

Fund of Accounting

Funds held by the charity are:
Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.
When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. **VOLUNTARY INCOME – DONATIONS AND GRANTS**

	Unrestricted Funds	**Restricted Funds**	**Total 2022**	Total 2021
	£	**£**	**£**	£
Donations – general	32,182	-	32,182	50,835
– Food Bank	-	31,085	31,085	33,537
– Clothing fund	-	19	19	-
	32,182	31,104	63,286	84,372

Income from donations in 2021 was £84,372 of which £50,835 was unrestricted and £33,537 was restricted.

5. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
Anson Close Income	17,192	-	17,192	17,517
Askins Lodge - Income	410,368	-	410,368	437,153
Askins Cottages	116,606	-	116,606	64,305
Dispersed Properties – Income	67,849	-	67,849	75,282
Flavia House	115,991	-	115,991	114,850
Heaton Gardens	17,590	-	17,590	17,146
Hedley Close	17,258	-	17,258	16,186
Strickland House Income	90,920	-	90,920	80,109
116 Baring Street – Rent from flat	18,048	-	18,048	15,068
Baring Street – Rent from desks	685	-	685	-
Accommodation grant	-	41,200	41,200	40,833
Act 435	-	735	735	2,240
All Churches Together	-	11,700	11,700	-
Awards for All	-	-	-	10,000
Ballinger Grant	-	15,000	15,000	15,000
BBC Children in Need	-	18,116	18,116	9,913
Bernard Sunley	15,000	-	15,000	-
BUS Project – Community Foundation	-	10,000	10,000	-
Consortium	-	88,405	88,405	90,249
Community Foundation	-	15,900	15,900	14,823
Covid 19 Grants	-	-	-	15,658
Charities Trust – Nationwide	-	48,699	48,699	-
Community CAN NE	-	1,000	1,000	-
Durham Community	-	-	-	2,150
Feeding Britain	-	9,753	9,753	-
Food Bank - Grants	-	170,383	170,383	160,756
Fuel Bursary Donation	-	80	80	4,000
GFINTLSOLS	-	-	-	1,300
Great North Run	-	974	974	250
Greggs	15,000	-	15,000	50
Groundword - Consultancy	-	5,000	5,000	-
- Gym Passes	-	-	-	500
Henry Smith	-	17,850	17,850	-
HMRC JRS Income	-	-	-	4,817
Homeless Link	-	-	-	16,900
Leathersellers	-	15,000	15,000	15,000
Lloyds Bank Foundation	-	-	-	33,000
Mercers	-	30,000	30,000	8,000
Northumbria Police	-	-	-	5,000
Places for People	-	7,000	7,000	-
Raindance Trust	-	-	-	3,000
RISE	-	14,839	14,839	-
Scottish Power	-	-	-	40,810
South Tyneside Council Rates Relief	-	-	-	10,000
Virgin Money	-	-	-	10,000
Total Grants and Contracts	902,507	521,634	1,424,141	1,351,865

Income from charitable activities in 2021 was made up of unrestricted funds of £898,616 and restricted funds of £453,249.

6. INVESTMENT INCOME

	2022	2021
	£	£
Cash investments held in the UK	89	432

Investment income in both 2022 and 2021 was unrestricted.

7. EXPENDITURE ON RAISING FUNDS

	Unrestricted Funds	Restricted Funds	2022 Total	2021 Total
	£	£	£	£
Advertising, marketing and development	8,022	105	8,127	3,420
Other fund raising costs	4,327	-	4,327	25,391
	12,349	105	12,454	28,811

Expenditure on raising funds in 2021 was unrestricted.

8. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
Anson Close	12,007	-	12,007	16,388
Askins Lodge	325,218	-	325,218	362,969
Askins Cottages	70,252	-	70,252	58,556
Dispersed properties – set up and running costs	41,110	-	41,110	44,732
Flavia House – salaries and running costs	99,041	-	99,041	68,144
Heaton Gardens – running costs	13,006	-	13,006	5,097
Hedley Close – running costs	7,100	-	7,100	4,098
Strickland House – salaries and running costs	73,604	-	73,604	65,045
116 Baring Street – flat costs	12,384	-	12,384	17,852
Trinity Walk	976	-	976	25,166
Accommodation managers	-	39,680	39,680	-
Act 435	-	693	693	3,015
All Churches Trust	-	1,428	1,428	-
Awards for All	-	7,557	7,557	-
Bank charges	794	-	794	934
Baring Street – running costs	6,820	-	6,820	7,234
BBC Children in Need	-	18,097	18,097	9,913
BUS Project	-	16,920	16,920	-
Coalfields	7,669	-	7,669	-
Communications	4,413	-	4,413	5,646
Community Foundation – Salary costs	-	26,369	26,369	-
– Project costs	-	2,870	2,870	-
COVID-19	-	-	-	15,658
Development costs	-	-	-	1,300
Family Intervention Event	-	784	784	-
Food Bank – Consumables	-	30,807	30,807	-
– Lloyds Foundation	-	29,636	29,636	-
– Salary and costs	-	12,400	12,400	71,641
– Holiday Hunger	-	-	-	11,148
– Rent	-	8,200	8,200	-
Fuel bursary	-	-	-	4,250
General office (computer, stationery etc)	1,333	1,753	3,086	1,168
Governance cost	13,998	-	13,998	4,600
HAF Project	-	13,285	13,285	-
HMRC JRS Salaries	-	-	-	4,817
HR	2,731	-	2,731	-
Insurance	524	-	524	1,193
IT	7,484	-	7,484	21,029
Outreach	874	-	874	-
Projects – salaries and costs	13,281	80,047	93,328	71,271
Recruitment	522	-	522	553
RISE	-	6,865	6,865	-
Staff costs (employed and other workers)				-
- Consortium	-	75,405	75,405	88,068
Training	5,691	-	5,691	4,061
Van	-	2,400	2,400	2,209
Volunteer Expenses	-	1,818	1,818	3,135
Total resources expended	720,832	377,014	1,097,846	1,000,890

8. EXPENDITURE ON CHARITABLE ACTIVITIES *(continued)*

Expenditure on charitable activities in 2021 was made up of £694,643 unrestricted and £306,247 restricted funds.

Costs are allocated, where possible, directly to the project concerned. Where this is not possible the management committee have decided upon a basis which they consider appropriate.

9. NET INCOMING RESOURCES FOR THE YEAR

	2022 Total	2021 Total
	£	£
This is stated after charging the following:		
Governance costs	13,998	4,600

10. STAFF COSTS AND NUMBERS

	2022	2021
	£	£
Staff costs (employed only) comprise:		
Salaries	594,220	550,426
Employers NI contributions	49,597	45,193
Pension costs	23,711	21,081
	667,528	616,700

The figures for pension costs referred to above relate to KEY's contribution to Staff Pension Schemes. Two members of staff are in Stakeholder Pension Schemes.

	2022	2021
	£	£
The average number of persons employed by the Trust was as follows:		
Management and administrative	3	3
Charitable activities	20	19
	23	22

The number of employees whose remuneration for the year fell within the following bands, were:

	2022	2021
	No.	No.
£60,000 to £69,999	-	1
£70,000 to £79,999	1	-

Key Management Personnel

Key management personnel comprise of one employee that has authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £71,524 (2021: £65,170).

11. TRUSTEES REMUNERATION AND RELATED PARTY TRANSACTIONS

No members of the Trustees received any remuneration during the year (2021: £Nil)

Travel and other costs of £Nil (2021: £Nil) were reimbursed.

No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2021: £Nil).

12. TAXATION

As a charity, Key Community is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or S252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

13. FIXED ASSETS - Tangible Assets

	Strickland House	Heaton Gardens	Hedley Close	116 Baring Street	Trinity Walk	Total
	£	£	£	£	£	£
Cost						
At 1 April 2021	205,357	31,906	30,906	165,515	-	433,684
Additions	-	-	-	-	37,237	37,237
At 31 March 2022	205,357	31,906	30,906	165,515	37,237	470,921
Depreciation						
At 1 April 2021	-	-	-	-	-	-
Charge for the year	-	-	-	-	-	-
At 31 March 2022	-	-	-	-	-	-
Net Book Value						
At 31 March 2022	205,357	31,906	30,906	165,515	37,237	470,921
At 31 March 2021	205,357	31,906	30,906	165,515	-	433,684

14. Debtors

	2022	2021
	£	£
Amounts due from consortium	7,367	22,103
Housing benefit due	166,006	124,147
Service charges due	25,089	13,685
Other debtors and prepayments	23,620	-
	222,082	159,935

15. Creditors: amounts falling due within one year

	2022	2021
	£	£
Taxation and social security	-	-
Other creditors, accruals and deferred income	34,444	59,154
	34,444	59,154

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible fixed assets	-	470,921	-	470,921
Current assets	84,233	748,672	502,992	1,335,897
Current liabilities	(34,233)	-	(211)	(34,444)
Net Assets at 31 March 2022	50,000	1,219,593	502,781	1,772,374

ANALYSIS OF NET ASSETS BETWEEN FUNDS – previous year

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible fixed assets	-	61,754	371,930	433,684
Current assets	350,040	673,744	(3,156)	1,020,628
Current liabilities	-	(51,268)	(7,886)	(59,154)
Net Assets at 31 March 2021	350,040	684,230	360,888	1,395,158

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS

	At 1 April 2021	Incoming	Outgoing	Transfers	At 31 March 2022
	£	£	£	£	£
Accommodation Grant	48,167	41,200	(39,680)	-	49,687
Act 435	-	735	(693)	-	42
All Churches Trust	-	11,700	(1,428)	-	10,272
Awards for All	10,000	-	(7,557)	-	2,443
Ballinger Grant	14,971	15,000	(14,924)	-	15,047
Bursary Fund	420	-	-	-	420
BUS Project	-	10,000	(9,953)	-	47
Charities Trust - Nationwide	-	48,699	-	-	48,699
Clothing Fund	828	19	-	-	847
Community CAN NE	-	1,000	-	-	1,000
Community Foundation	9,866	15,900	(29,239)	3,473	-
Consortium	20,537	88,405	(75,405)	-	33,537
Durham Community	2,150	-	-	-	2,150
Family Intervention	-	35,966	(18,881)	-	17,085
Feeding Britain	-	9,753	(6,967)	-	2,786
Food Bank/Support packs - funding	128,923	201,468	(100,403)	-	229,988
Fuel Bursary Donation	10	80	-	-	90
Great North Run	250	974	-	-	1,224
Groundwork re trip	500	5,000	-	-	5,500
Homeless Link	6,465	-	(6,503)	38	-
KEY Staff	2,234	-	-	-	2,234
Leathersellers	-	15,000	(10,757)	-	4,243
Mercers	27,565	30,000	(26,269)	-	31,296
Northumbria Police	5,000	-	-	-	5,000
Places for People	-	7,000	(3,099)	-	3,901
Property Purchase Grants	38,689	-	-	(37,237)	1,452
RISE	-	14,839	(6,865)	-	7,974
Scottish Power	31,750	-	(18,496)	-	13,254
Virgin Money	10,000	-	-	-	10,000
Young People's Activities	2,563	-	-	-	2,563
	360,888	552,738	(377,119)	(33,726)	502,781

The transfer of £37,237 from restricted to unrestricted funds was for the purchase of capital items out of restricted monies. The transfer of £3,511 from unrestricted to restricted funds represents top up of funds with a negative balance at the year end.

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS (CONTINUED) – previous year

	At 1 April 2020	Incoming	Outgoing	Transfers	At 31 March 2021
	£	£	£	£	£
Accommodation Grant	32,500	40,833	(25,166)	-	48,167
Act 435	775	2,240	(3,015)	-	-
Awards for All	-	10,000	-	-	10,000
Ballinger Grant	15,000	15,000	(15,029)	-	14,971
Barbour re Christmas party	39	-	(39)	-	-
BBC Children in Need	-	9,913	(9,913)	-	-
Bursary Fund	420	-	-	-	420
Clothing Fund	828	-	-	-	828
Community Foundation	21,355	14,823	(26,312)	-	9,866
Consortium	18,356	90,249	(88,068)	-	20,537
COVID-19 Grants	-	15,658	(15,658)	-	-
Durham Community	-	2,150	-	-	2,150
Elvet Church Durham	21,598	-	-	(21,598)	-
Food Bank/Support packs - funding	5,022	194,293	(70,392)	-	128,923
Fuel Bursary Donation	260	4,000	(4,250)	-	10
GFINTLSOLS	-	1,300	(1,300)	-	-
Great North Run	-	250	-	-	250
Greggs	-	50	(50)	-	-
Groundwork re trip	1,160	500	(1,160)	-	500
HMRC JRS Income	-	4,817	(4,817)	-	-
Holiday Hunger	11,148	-	(11,148)	-	-
Homeless Link	-	16,900	(10,435)	-	6,465
KEY Staff	2,234	-	-	-	2,234
Law Top flat (Baring Street Grants)	11,247	-	-	(11,247)	-
Mercers	30,000	8,000	(10,435)	-	27,565
Northern Rock Foundation	150,000	-	-	(150,000)	-
Northumbria Police	-	5,000	-	-	5,000
Property Purchase Grants	38,689	-	-	-	38,689
Scottish Power	-	40,810	(9,060)	-	31,750
Strickland House Grant	143,603	-	-	(143,603)	-
Virgin Money	-	10,000	-	-	10,000
Young People's Activities	2,563	-	-	-	2,563
	506,797	486,786	(306,247)	(326,448)	360,888

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS (continued)

Accommodation grants - Represents funding received towards working with young people experiencing poverty and disadvantage.

Act 435 - This represents donations received to give to individuals in hardship. ACT 435 is an online charity, directly connecting those who want to give to those who are in genuine need of their help through local church networks.

All Churches Trust – Funding was received towards salary costs for a wellbeing worker.

Awards for All – Represents funding received towards salary and office costs.

Ballinger Grant – KEY receives an annual grant award of £15,000 to help with KEY's activities.

Barbour – A grant award to cover the costs of the young people's 2019 Christmas party.

BBC Children in Need – provided funding for 3 years towards a Family Intervention Officer.

Bursary Fund - This is money KEY gives to young people as a bursary to help them overcome employment, education, and training barriers.

BUS Project – Funds were received from Community Foundation and Feeding Britain towards the salary of a project lead.

Charities Trust - Nationwide – Represents funds received towards tenancy retention.

Clothing Fund – This is money KEY collects from selling donated items on eBay and at cash for clothes towards KEY projects.

Community CAN NE – Funds received towards development and registered provider progression.

Community Foundation - Represents funds received from Growth and Resilience Fund towards infrastructure investment post supporting the development of KEY's new services in the prior year. This year funds were received towards employability support.

Consortium – This represents funding received for costs including the commissioned contract with South Tyneside Council in partnership with Depaul UK and Places for People.

COVID-19 Grants – These grants were received towards additional costs in the prior year incurred by COVID-19 pandemic.

Durham Community provided two grants towards a housing project. No further progression has been made on this project as it is a potentially long term project. The funds will be used towards professional and technical support in order for KEY to negotiate a lease and partnership agreement with South Tyneside Ventures Trust and a valuation on property to be developed.

Elvet Church Durham – Funding for refurbishment costs raised from fundraising events run by Elvet Church in 2015. The transfer in the prior year represents amounts used for unrestricted expenditure.

Family Intervention – Funds were received from The Henry Smith Charity and BBC Children in Need towards a mediation and intervention post for 3 years.

Food Bank/Support packs is funds KEY receives for the KEY2Life Food Bank. Funds in 2021/22 were received in form of donations and grants from South Tyneside Council, Feeding Britain, The Neighbourly Foundation and Community Foundation.

Fuel Bursary – Funds received from individuals who received Winter Fuel Allowance from the Government donating the allowance to the Fuel Bursary Fund to help those in fuel poverty.

17. ANALYSIS OF RESTRICTED FUND MOVEMENTS (continued)

GFINTLSOLS – Represents funding received towards development of South Tyneside House.

Great North Run – funds were entry fees paid from runners specifically for the Great North Run which was cancelled in 2020 due to COVID-19.

Greggs – Funds awarded to a young person from hardship fund in 2021.

Groundwork – Funding received for young people's activities.

HMRC JRS Grants – Income received towards staff costs for staff placed on furlough.

Holiday Hunger – Grant funding and donations received to run the Holiday Hunger Summer Clubs for KEY2Life Foodbank.

Homeless Link – Funding received from COVID-19 Homelessness Response Fund for assistance during the pandemic.

KEY Staff - Covers funding received for costs related to these posts, Funding Officer, Family Intervention Officer, Officer Manager, Prison Matters, Marketing and Communications Officer post.

Law Top flat (Baring Street Grants) represents grant funding received towards the refurbishment of 112 Fort Street in previous years. As there is no agreement to refund the grant on sale of property, the funds have been transferred to designated funds this year.

Leathersellers – Salaries for prevention and mediation team.

Mercers – Grant award towards the annual salary costs of a second Family Intervention Officer post. In 2021 an additional grant was received towards additional staff costs in response to COVID-19.

Northern Rock Foundation – This was a capital grant award used towards the purchase and conversion of 116 Baring Street into an office in 2015/2016.

Northumbria Police – This was a grant received within the objectives of cutting crime, crime prevention, reducing re-offending, supporting victims and community safety.

Property Purchase Grants - Represents grants received towards the purchase of flats. In 2019/20 KEY received £40,000 from Clothworkers. The transfer of funds of £37,237 in the current year relates to the purchase of the Trinity Walk property.

RISE and Places for People – Represents funds received towards activities sessional worker.

Scottish Power – Represents funding towards KEY Youth Hubs project which is the development of drop in hubs for socially excluded and disadvantaged young people.

Strickland House Grant - This was grant funding received in previous years up to 2015 towards the purchase and refurbishment of Strickland House.

Stickland House Grant and Baring Street grants above were transferred to designated in the prior year as there is no commitment to refund providers upon sale of property.

Virgin Money – Grant award towards 1-year salary and related costs for Support Worker at Askins Lodge. In 2021 a grant was received towards additional staffing costs incurred due to COVID-19 pandemic.

Young People's Activities – Represents grant funding received to run young people's activities.

18. MOVEMENT IN FUNDS

	At 1 April 2021	Incoming Resources	Outgoing Resources	Transfers	At 31 March 2022
	£	£	£	£	£
Restricted funds					
Charity activities	360,888	552,738	(377,119)	(33,726)	502,781
Unrestricted funds					
General funds	350,040	934,778	(733,181)	(501,637)	50,000
Designated funds	684,230	-	-	535,363	1,219,593
Total Unrestricted funds	1,034,270	934,778	(733,181)	33,726	1,269,593
Total Funds	1,395,158	1,487,516	(1,110,300)	-	1,772,374

MOVEMENT IN FUNDS – previous year

	At 1 April 2020	Incoming Resources	Outgoing Resources	Transfers	At 31 March 2021
	£	£	£	£	£
Restricted funds					
Charity activities	506,797	486,786	(306,247)	(326,448)	360,888
Unrestricted funds					
General funds	-	-	-	350,040	350,040
Designated funds	481,393	949,883	(723,454)	(23,592)	684,230
Total Unrestricted funds	481,393	949,883	(723,454)	326,448	1,034,270
Total Funds	988,190	1,436,669	(1,029,701)	-	1,395,158

Purposes of Restricted Funds:
Charity activities: The funding enables support to be given to young people experiencing hardship in South Tyneside to allow them to live independent and successful lives.

General Funds:
Funds available for the charitable company to use for the purposes of the charitable company without restriction.

Designated Funds:
The Trustees have decided that a designated reserve within unrestricted funds should be established with the aim to cover up to six months operating expenditure. This decision recognises the extremely difficult funding environment and the longer lead times between funding applications and the final decision on those applications.

Based on a "draft cash flow" for the year to 31 March 2023 showing expenditure of £1,333,848 (including self funding areas), the maximum designated reserve on this basis should be £666,924. The transfer of £61,640 represents funds taken from the 6 monthly expenditure designated fund in order to build up the general funds reserve.

In addition, a further amount is being designated for potential redundancy payments £88,511.

Further amounts have been designated towards the major repairs fund of £54,877 represented by the transfer in the year of £30,000 and expenses of £24,877.

Furthermore, funds have been designated towards the property fund which represents the value of all properties purchased by KEY Community as shown in note 13.

18. MOVEMENT IN FUNDS (continued)

This means that the unrestricted funds shown above should be allocated as under:

	£
Major repairs fund	54,877
Property fund	470,921
Redundancy payments – as at 31 March 2022	88,511
Designated funds for 6 months expenditure	666,924
Less transfer to general reserve	(61,640)
	1,219,593

19. ANALYSIS OF CHANGES IN DEBT

	At 1 Apr 2021	Cash flows	At 31 Mar 2022
	£	£	£
Cash at bank and in hand	860,693	253,122	1,113,815

20. OPERATING LEASE COMMITMENTS

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2022	2021
	£	£
Not later than 1 year	44,125	51,947
Later than 1 year and not later than 5 years	68,048	91,867
Due in more than 5 years	2,897	-
	115,070	143,814

21. RELATED PARTIES

During the year, the charitable company continued to work in partnership with De Paul and Places for People who are members of the South Tyneside Consortium with KEY Community. Income for the year from De Paul was £89,090 (2021: £90,249). The amounts outstanding from De Paul at the year end were £7,367 (2021: £22,103). There were no transactions with Places for People in the current or prior year.

Churches Together South Tyneside who partner with KEY to run the Key2Life Foodbank is also considered a related party. Income from Churches Together in the current year was £2,700 (2021: £43,456). There were no outstanding balances at the year end (2021: £nil).

J Askins, a trustee of KEY Community, is also a director of Hardings Solicitors. During the year KEY Community paid £540 (2021: £813) to Hardings Solicitors for legal fees related to the purchase of Trinity Walk.

22. COMPANY LIMITED BY GUARANTEE

The legal status of the Trust is that of a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £10.

KEY COMMUNITY

England & Wales - Charity number 1108921

Accounts

COMPANY REGISTRATION NUMBER: 5031398
CHARITY NUMBER: 1108921

SOUTH TYNESIDE CHURCHES' KEY PROJECT

(Company Limited by Guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

SOUTH TYNESIDE CHURCHES' KEY PROJECT
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

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SOUTH TYNESIDE CHURCHES' KEY PROJECT
LEGAL AND ADMINISTRATIVE INFORMATION

Registered Charity Name	South Tyneside Churches' KEY Project (will be referred to as KEY throughout these financial statements)
Registration Numbers	Charity Number 1108921 Company Number 5031398
Trustees	B Askins J Askins P Brennan P Hayton S Hamilton I Montgomery E Hobson K. Shields (appointed 15.06.2021) (Trustees are also the directors of KEY for the purposes of company law)
Company Secretary	J Askins
Registered Office	116 Baring Street South Shields Tyne & Wear NE33 2BA
Auditors	Torgersens Chartered Accountants Somerford Buildings Norfolk Street Sunderland SR1 1EE
Bankers	Unity Trust Bank Plc 4 Brindley Place Birmingham B1 2JR Barclays Bank Plc 53 Fawcett Street Sunderland SR1 1SD Central Finance Board of the Methodist Church 9 Bonhill Street London EC2A 4PE
Solicitors	Hardings 58 John Street Sunderland SR1 1QH

GOVERNING DOCUMENT

The organisation is a charitable company limited by guarantee, incorporated on 2nd February 2004 and registered as a charity on 7th April 2005. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

RECRUITMENT AND APPOINTMENT OF BOARD OF DIRECTORS

At the 2020 AGM the following directors were reappointed: Jonathan Askins, Ian Montgomery, Elizabeth Hobson.

TRUSTEE INDUCTION AND ONGOING TRAINING OF DIRECTORS

- The Board identifies the skills and experience needed on the Board. Directors are members of the local community or have strong local connections. New trustees are appointed at the AGM.
- New directors meet with the Chair and the Executive Lead to discuss their involvement with KEY and they are supported by the Chair and other trustees while they settle in. An induction programme is followed.
- New directors are linked to an individual member of staff and offered the opportunity to accompany the staff to learn about the work.
- Individual directors undertake training to keep up-to-date and to carry out their roles more effectively.

RECRUITMENT OF VOLUNTEERS

Volunteering is a core part of KEY's ethos. This year 50 people volunteered at KEY and its associated Key 2 Life Foodbank.

RISK MANAGEMENT

- Appropriate systems and procedures have been established to mitigate the risks which the charity faces. These include Health and Safety, Recruitment and Selection, Safeguarding, Data Protection and policies related to delivery of services in accordance with the Supporting People contract and national guidelines. Robust financial procedures are in place with regular checks on petty cash and financial information is reported to the Board of Directors at each meeting. With the uncertainty of continued outside funding, a Reserves Policy has been established with the intention of building up reserves of 6 months of expenditure.
- KEY is working towards its long-term sustainability by:
    - recruiting Board members with a range of appropriate skills
    - building a strong and committed staff team
    - diversifying its funding and developing new funding streams
    - increasing its volunteer base of local people
    - developing a strong support base in the local community
    - working in partnership with other organisations

ORGANISATIONAL STRUCTURE

- The Board of Directors is made up of people from professional backgrounds including homelessness, housing, finance, human resources, marketing, education, training, community development and the church. The Board meets monthly and is responsible for the strategic direction and policy of the charity.
- Decisions are made by the Board at their monthly meetings.
- The levels of remuneration of KEY staff are made at Board meetings in line with policy.
- The Board operates standing committees/working groups comprising board members, staff and young people to oversee the various aspects of the charity's work.
- The day-to-day operational responsibility lies with the Executive Lead, who manages the staff team and ensures that the team deliver services within agreed contracts and that the services continue to meet the needs of the service users.

RELATED PARTIES

KEY provides residential support at Flavia House which is owned by the Durham Diocese and managed by Bernicia Homes. Residential support is also provided by KEY at Askins Lodge which is owned by Karbon Homes and leased to KEY.

SOUTH TYNESIDE CHURCHES' KEY PROJECT

THE TRUSTEES' REPORT (INCORPORATING THE DIRECTORS' REPORT)

YEAR ENDED 31 MARCH 2021

KEY is a partner of the South Tyneside Consortium for Youth Homelessness. Other partners include DePaul UK and Places for People.

KEY works collaboratively with Churches Together South Tyneside and is supported by sixty local churches in practical ways.

PURPOSES

Public Benefit Disclosure
KEY's purposes are set out in the Mission Statement and the Objects contained in the Memorandum of Association. The Objects limit the services provided. Activities are undertaken to further the charity's purposes for the public benefit. KEY works only with young people in South Tyneside.
The trustees have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011.

Vision
Every young person in South Tyneside will have a home and someone to turn to when they need support.

Mission
When young people are experiencing hardship or threatened with homelessness, KEY is committed to inspiring them with hope in the future and the skills to live independently, to flourish, be good citizens and the best people they can be.

Overall Aim: ***To motivate and guide young people in hardship or threatened with homelessness to move forward through a process of positive change***

Achievements and Performance from April 1st, 2020 to March 31st 2021.

Aim 1: To prevent homelessness.

Objective 1: Provide advice and guidance to help a young person decide if they can remain at home or need to move out.

- 300 young people presented for advice and guidance around housing needs.

Referrals came through from Housing Options, Children Services, colleges, and schools. Each young person was given the appropriate advice and guidance to meet their accommodation needs, whether moving into supported accommodation, outreach properties, own tenancy or to remain in the family home.

Objective 2: Provide mediation support for young people and their families to reduce conflict and improve relationships in the home to enable the young person to remain at home (if this is a safe option).

- 125 young people (aged 11-24) and their families received intervention support to rebuild their relationships to remain in the family instead of being looked after by the local authority, other family members or moved into supported accommodation.
- 69 families with young people aged 16 – 24 received mediation and 51 returned home, with only 9 young people re-presenting as homeless.

Objective 3: Raise awareness of the realities of being homeless. Volunteers and staff give talks to local schools, churches, and community organisations. Every opportunity is taken to publicise our work in the local press and social media.

- Produced and distributed KEY's regular e-news and sign-up feature added to website (distributed to stakeholders including local churches, community groups, local authority, local members, funders and supporters)
- Continued to improve existing website performance i.e. traffic, bounce rate, session length, loading speed, mobile optimisation
- Established a regular posting pattern on social media increasing the number of followers and levels of engagement across all channels (e.g. KEY Project Facebook followers increased by 27% to 1196 and KEY2Life followers by 312% to 3561 on the previous financial year)

- Fundraising: promoted various appeals/events highlighting link to donate page and engaged with local social media influencers such as Rosie Ramsay which had a significant impact on both profile and income (total raised increased by 350% compared to previous financial year and number of donations by 720%)
- 17 stories/features in media (national, regional & local press, tv & radio)
- Established free non-profit Canva account (graphic design platform) to improve our visual content across all mediums
- Promoted regular KEY appeals & partnership initiatives e.g. uniform exchange; online Harvest Festival; Christmas hamper appeal; picnic/trails summer holiday with South Tyneside Council; Halloween Afternoon Tea & Ready Meals/Cookability with Action Station and Feeding Britain
- Progressed rebranding/website project: undertook audit of current website and wrote draft brief for new website which fed directly into short Comms Consultant strategy & final brief; supported commissioning & appointing of creative agency
- Supported Food Bus Project Manager with feasibility study (setting up and promotion of online questionnaire)
- Various talks and presentations given to schools, churches, local businesses and community groups e.g. Rotary club and Baptist Church South Shields.

Aim 2: To prepare young people for independent living.

Objective 1: Provide supported shared accommodation for up to one year at Askins Lodge (18 beds), Flavia House (5 bedrooms), Strickland House (4 bedrooms).

- 74 young people stayed in our shared supported housing projects.

Objective 2: Provide 'move on' accommodation (following their stay at Askins Lodge, Flavia and Strickland Houses) where they can begin to live independently with a lower level of support for two more years.

- 22 young people stayed in our 12 move on flats.

Objective 3: Assist the young people to secure their own tenancy, when they are ready for independent living.

- A total of 96 young people were supported through our shared supported housing projects, move-on accommodation, to living independently with their own tenancy.

Aim 3: To enable young people to take opportunities for education, training, employment and wellbeing.

Objective 1: Learn life skills following KEY's innovative 8 step programme.

- KEY promote activities in supported housing projects to encourage healthy lifestyles including: Keep fit sessions, Zumba, cooking and arts crafts sessions, yoga, pilates, mindfulness
- KEY provides bursary grants to help young people overcome barriers to employment, education, and training. These cover costs accessing college, training, employment e.g. bus fares, books, equipment when this is not provided.
- KEY's Prevention Team provide every young person and their families skills and strategies to help reduce arguments in the family home. 87 young people were supported around wellbeing issues and assisted to access services that met their needs.
- KEY's Prevention Team supported 34 young people to remain in education (school or college). Working with their families and the young people we were able to rebuild the relationships. Those that could not return home we supported them into supported accommodation which helped their wellbeing and to concentrate more on their education.

Objective 2: Arrange opportunities to take part in leisure and community activities.

- Christmas Dinner for 39 young people in December 2020.
- Summer Barbecue held at Askins Lodge.
- Monthly gym passes provided to young people to improve their mental and physical health.
- Outdoor Gym for young people at Askins Lodge
- Wellbeing activities across all supported accommodation services.

Objective 3: Provide opportunities to reflect on current issues in the world.

- KEY staff discuss with young people, in groups and 1 to 1, issues around COVID-19, Brexit, immigration, politics, news stories and how they are presented in the media. We also encourage our young people to be proactive with issues that they care about and demonstrate on how they can make a positive difference in their lives and communities.

Aim 4: To meet the needs of young people needing crisis support.

Objective 1: Provide emergency food packs including food, toiletries, and cleaning materials.

- 16,000 young people, adults, and families were fed at the Key2Life Foodbank

Objective 2: Provide furniture and household furnishings.

- Young people supported by KEY can access a Resettlement Starters Fund where they can apply for up to £150 to help them buy furnishings and household items. This was set up with a grant from the *Pattison Estate Agents* Fund at the Community Foundation.
- KEY staff apply for hardship grants on behalf of young people and families from trusts such Buttle and Greggs. For example, KEY's Prevention Team supported 5 families to obtain furniture including cookers and beds for young people. These were accessed via the Greggs Hardship Fund.
- KEY also receive donations from the local community and churches.

Objective 3: Provide advocacy with crisis loans, benefits claims, sanction appeals.

- KEY's workers make sure young people claim benefits, budget effectively as their financial circumstances frequently change, advocate for them in dealings with utility companies, landlords, Housing Benefit, Job Centre Plus.
- Young people helped to complete online Advance Payment applications for Universal Credit.
- KEY's Prevention Team occasionally assisted families with making new benefit claims as young people were estranged from family members. They supported families with appeals around benefit claims e.g. Personal Independent Claims (PIP). They also help reduce rent arrears so families could remain in their home.
- KEY also have a bursary scheme which support young people who are entering into Education, Employment or Training. This can cover the initial costs of travel, equipment or other items that will help them succeed in their role.

We achieve our aims by working in partnership with other agencies and faith / voluntary organisations by:

- Networking: with local community, voluntary, private sector and statutory bodies. E.g. the Stakeholder Group for Flavia House meets regularly with our partners – Bernicia Homes, Northumbria Police, Flavia House neighbours and South Tyneside Council.

- Working with other housing providers: KEY meets regularly with other housing providers to share good practice and to discuss concerns relating to funding and sustainability of services in a changing climate e.g. DePaul, Places for People, SHAID and Community Campus.

- Forming appropriate partnerships:
  - Working with Durham Diocese and Bernicia Homes for eleven years and with Karbon for four years to provide supported living accommodation.
  - KEY helped set up the South Tyneside Consortium for Youth Homelessness with DePaul UK and Places for People. Working together as a consortium, the three organisations provide integrated pathways for young people accessing homelessness services in South Tyneside. This includes attending the weekly meetings for HAPPS (Homeless Allocations Pathway Planning Support).
  - KEY partners with Churches Together South Tyneside to run KEY 2 Life, a poverty alleviation project, based at the library on Boldon Lane, South Shields. It includes a Foodbank providing food for young people and the wider community; Fuel Voucher Scheme; School Uniforms 4 All; Food and Fun holiday programme. In 2020, KEY 2 Life partnered with South Tyneside Council to provide picnics for struggling families taking part in the summer holiday Family Trail (a walking programme).

- Contributing to wider strategic planning. KEY's Executive Lead attends meetings organised by South Tyneside Council e.g. Homelessness Forum, Local Safeguarding Children's Board, Regional Youth Homelessness Network and the Children and Families Board.

BUSINESS PLANNING

Business Plan
A 3-year rolling business plan ensures KEY meets its aims, taking account of KEY's values, the client needs and national and local policy agendas. Each year, activities are agreed that support our objectives and these are monitored quarterly by the Board. At the end of each year, overall achievement is noted, and plans are made to remedy any deficiencies. The Board tracks and ensures that the services and activities of KEY are of high quality. Reviews are in line with the Charity Commission's general guidance on public benefit. A new 3-year business plan is to be launched in 2021-22.

Future Plans
In 2022 the trustees plan to:

- continue to work through their three-year governance development plan, reviewing the Constitution and continuing to review of committees Terms of Reference and membership
- carry out a skills gap check and decide whether we need to recruit more trustees
- assess the criteria and making necessary changes to meet the requirements to become a Registered Provider.
- all the trustees to complete a Safeguarding training programme and do some training around identifying and managing conflicts
- consider ways KEY can be a 'greener', more environmentally sustainable organisation.

We want to continue expanding the provision of services and accommodation for young people following our continued expansion during the last year.

In 2021 – 22 KEY aims to target services at evolving needs in the aftermath of the COVID Pandemic with a focus on wellbeing, employability, and mental health. KEY has ambitious plans to grow its housing portfolio creating safe sustainable housing for our beneficiaries. We will continue to invest in our infrastructure to keep pace with our continued growth. The new website will be launched with new branding completing phase one of our Communications Strategy. New sources of grant funding awarded in 2020 will enable KEY to extend its Mediation and Family Intervention Service in 2021 with funding also secured in Mental health and employability.

Fundraising Review

KEY's income is derived from 3 main sources: rental income, a commissioned contract with South Tyneside Council and fundraising.

Fundraising covers both grant funding from trusts and foundations and community fundraising such as cash donations from the public and events. During the pandemic KEY was not able to run its traditional events or have supporters competing in the GNR. We did however see a threefold increase in online donations.

KEY have been successful in accessing grant funding this year. However, we anticipate that in the coming year as the country comes out of the pandemic the funding environment will be challenging.

As KEY's income is now over £1 million per annum this limits the number of trusts it can apply to. However, compared to many other charities, KEY is in a fortunate position, having established diverse and sustainable income streams, over the last few years.

To help with fundraising KEY has a team of committed and experienced staff.

FINANCIAL REVIEW

Principal Funding Sources
Full details are set out in note 6 on page 17 of the Annual Accounts.

There was a surplus of income over expenditure for the year of £406,968

Restricted funds include advanced funding which will be spent before the end of March 2022. See note 19 of the Accounts.

Reserves Policy
The Board of Directors has examined the charity's requirement for reserves considering the main risks to the organisation.

Reference should be made to note 19 and 20 on page 22 to 26 of the accounts.

As the charity's sources of income become more diversified with the introduction of rental income from its housing assets, it is hoped that the reserves policy outlined above will be quickly achieved. The Board has considered the extent to which existing activities and expenditure could be curtailed should future funding not be forthcoming.

Investment Policy
A substantial part of our reserves is held in a higher interest account with the Central Finance Board of the Methodist Church and Barclays Bank, with the remainder in a current account.

RESPONSIBILITIES OF TRUSTEES

The charity trustees (who are also the directors of KEY for the purposes of the company law) have prepared this trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

And signed on their behalf:



Jonathan Askins.

Opinion

We have audited the financial statements of South Tyneside Churches' Key Project (the 'charity') for the year ended 31 March 2021 which comprise the statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained in the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 7, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit with regards to fraud are to design tailored and specific audit procedures to enable us to gather sufficient audit evidence. These tests are proportionate and appropriate to the charitable company in terms of assessed risk level and the nature of the entity's activities. However, the primary responsibility for the prevention and detection of fraud rests with those charged with governance.

- We obtained an understanding of the legal and regulatory requirements which applied to the charitable company, which we deemed to be the Companies Act 2006, and Statement of Recommended Practice to charities, the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS102)).

- We obtained an understanding of how the charitable company had complied with these regulations by reviewing their treatment of transactions, reviewing minutes of meetings and discussing compliance with trustees and those charged with governance.

- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and identified that income from housing benefit and service charges is most susceptible to fraud or error. We designed our audit work to test the controls in place regarding the processing of these transactions and how these controls are capable of preventing or detecting fraud or error.

- Our audit procedures gathered evidence to support the claims of the trustees whilst maintaining professional scepticism to allow us to draw our own conclusion on the matter.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.

- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Alison Henshaw FCCA
(Statutory Auditor)

For and on behalf of
Torgersens
Chartered accountants & statutory auditor
Somerford Buildings
Norfolk Street
Sunderland
SR1 1EE

Date: 31/01/22

SOUTH TYNESIDE CHURCHES' KEY PROJECT

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOME					
Income and endowments from:					
Donations and legacies	4	**50,835**	-	**50,835**	7,808
Charitable activities	5	**898,616**	**291,993**	**1,190,609**	959,752
Other trading activities	6	-	**194,793**	**194,793**	105,169
Investments	7	**432**	-	**432**	632
Other Income	8	-	-	-	3,339
Total incoming resources		**949,883**	**486,786**	**1,436,669**	1,076,700
EXPENDITURE					
Expenditure on:					
Raising funds	9	**28,811**	-	**28,811**	14,599
Charitable activities	10	**694,643**	**306,247**	**1,000,890**	792,775
Total		**723,454**	**306,247**	**1,029,701**	807,374
Net incoming/(outgoing) resources		**226,429**	**180,539**	**406,968**	269,326
Transfers between Funds		**326,448**	**(326,448)**	-	-
NET MOVEMENT IN FUNDS		**552,877**	**(145,909)**	**406,968**	269,326
Total funds brought forward		**481,393**	**506,797**	**988,190**	718,864
Total funds carried forward		**1,034,270**	**360,888**	**1,395,158**	988,190

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 15 to 27 form part of these financial statements.

SOUTH TYNESIDE CHURCHES' KEY PROJECT

STATEMENT OF FINANCIAL POSITION

31 MARCH 2021

	Note	£	2021 £	2020 £
FIXED ASSETS				
Tangible fixed assets	15		**433,684**	433,684
CURRENT ASSETS				
Debtors	16	**159,935**		45,185
Cash at bank and in hand		**860,693**		585,042
		1,020,628		630,227
CREDITORS: amounts falling due within one year	17	**(59,154)**		(75,721)
NET CURRENT ASSETS			**961,474**	554,506
NET ASSETS			**1,395,158**	988,190
THE FUNDS OF THE CHARITY				
Restricted income funds	19		**360,888**	506,797
Unrestricted funds	20		**1,034,270**	481,393
Total Funds			**1,395,158**	988,190

The trustees acknowledge their responsibilities for: (i) ensuring that the charitable company keeps proper accounting records which comply with section 386 of the Act; and (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its incoming resources and application of resources, including its surplus or deficit for the financial year in accordance with the requirements of section 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

These financial statements were approved by the trustees on 27 JAN 2022 and are signed on their behalf by:

B. Askins ..... I. Montgomery .....

B. Askins

I Montgomery

Company number 5031398

The notes on pages 15 to 27 form part of these financial statements.

SOUTH TYNESIDE CHURCHES' KEY PROJECT

STATEMENT OF CASH FLOWS

31 MARCH 2021

	£	2021 £	2020 £
Surplus for the year		**406,968**	269,326
Adjustments for:			
Depreciation and impairment of tangible fixed assets		-	-
Movement in working capital:			
(Increase)/decrease in debtors	**(114,750)**		(904)
Increase/(decrease) in creditors	**(16,567)**		70,998
		(131,317)	70,094
Cash generated from operations		**275,651**	339,420
Investing activities			
Purchase of tangible fixed assets		-	(62,812)
Net increase in cash and cash equivalents		**275,651**	276,608
Cash and cash equivalents at beginning of year		**585,042**	308,434
Cash and cash equivalents at end of year		**860,693**	585,042

The notes on pages 15 to 27 form part of these financial statements.

1. General Information

The company is a private company limited by guarantee, registered in England and Wales, as well as being a registered Charity. The address of the registered office is 116 Baring Street, South Shields, Tyne & Wear, NE33 2BA.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting Policies

Basis of Accounting

These financial statements have been prepared under the historical cost convention and in accordance with:

i) the Statement of Recommended Practice, "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)";

ii) the special provisions of Part 15 of the Companies Act 2006 ("the 2006 Act") relating to small companies; and

iii) FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

The financial statements are presented in sterling (£), which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

Tangible Fixed Assets

All fixed assets are included at cost.

Depreciation

Depreciation is calculated to write down the cost, less estimated residual value of all tangible fixed assets over their expected useful lives.

Properties are maintained to such a standard that any depreciation is deemed to be immaterial.

Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Investment income is included when receivable.

Coronavirus Job Retention Scheme

Coronavirus Job Retention Scheme grant income will be accounted for under the accrual model. The income will be recognised in the period to which the underlining furloughed staff costs relate to. The payroll liability has been incurred by the entity, and it has therefore met the conditions to claim for that payroll accounting period.

Small Business Grant

This is to be recognised immediately in income once the entity is satisfied that they are eligible and intend to participate in the scheme.

3. **Accounting Policies** ***(continued)***

Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Charitable activity expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the SOFA on a basis designated to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Going Concern

There are no material uncertainties regarding the charity's ability to continue as a going concern.

Financial Instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the charitable company after deducting all of its liabilities.

Value Added Tax

Value Added Tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

Taxation

Due to the company's charitable operations no corporation tax is payable on the results for the year.

Fund of Accounting

Funds held by the charity are:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. **VOLUNTARY INCOME – DONATIONS AND GRANTS**

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Donations	50,835	-	50,835	7,808

Income from donations in 2020 was unrestricted.

5. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
Anson Close Income	17,517	-	17,517	20,890
Askins Lodge - Income	437,153	-	437,153	368,678
Askins Cottages	64,305	-	64,305	-
Strickland House Income	80,109	-	80,109	87,700
Dispersed Properties – Income	75,282	-	75,282	72,423
116 Baring Street – Rent from flat	15,068	-	15,068	31,318
Flavia House	114,850	-	114,850	103,048
Heaton Gardens	17,146	-	17,146	-
Hedley Close	16,186	-	16,186	2,508
Accommodation grant	-	40,833	40,833	32,500
Act 435	-	2,240	2,240	1,140
Ballinger Grant	-	15,000	15,000	15,000
Lloyds Bank Foundation	33,000	-	33,000	-
Consortium	-	90,249	90,249	93,407
Community Foundation	-	14,823	14,823	20,355
Covid 19 Grants	-	15,658	15,658	-
DWF Charitable Foundation	-	-	-	1,000
Family Intervention Event-	-	-	-	1,000
Fuel Bursary Donation	-	4,000	4,000	-
Hospital of God Greatham	-	-	-	2,000
116 Baring Street - Grant	-	-	-	1,600
HMRC JRS Income	-	4,817	4,817	-
Kielder Trip	-	-	-	59
Property Purchase Grants	-	-	-	65,000
Mercers	-	8,000	8,000	30,000
South Tyneside Council Rates Relief	10,000	-	10,000	-
Young People Activities	-	-	-	126
Northumbria Police	-	5,000	5,000	-
Van - Grant	-	-	-	10,000
Virgin Money	-	10,000	10,000	-
Raindance Trust	3,000	-	3,000	-
Awards for All	-	10,000	10,000	-
BBC Children in Need	-	9,913	9,913	-
Durham Community	-	2,150	2,150	-
Great North Run	-	250	250	-
Greggs	-	50	50	-
Homeless Link	-	16,900	16,900	-
Leathersellers	15,000	-	15,000	-
Scottish Power	-	40,810	40,810	-
GFINTLSOLS	-	1,300	1,300	-
Total Grants and Contracts	898,616	291,993	1,190,609	959,752

Income from charitable activities in 2020 was made up of unrestricted funds of £688,165 and restricted funds of £271,587

6. OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
Barbour re Christmas party	-	-	-	700
Bursary Fund	-	-	-	1,000
Food Bank/Support Packs	-	194,293	194,293	60,482
Fund Raising	-	-	-	2,019
KEY Staff	-	-	-	39,795
Clothing fund	-	-	-	50
Client grants	-	-	-	623
Groundwork re trip	-	-	-	500
Gym passes	-	500	500	-
Total Income	-	194,793	194,793	105,169

Income from other trading activities in 2020 was made up of unrestricted funds of £2,019 and restricted funds of £103,150.

7. INVESTMENT INCOME

	2021 £	2020 £
Cash investments held in the UK	432	632

Investment income in 2020 was unrestricted.

8. OTHER INCOME

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Other voluntary income	-	-	-	3,339

Income from donations and other voluntary income in 2020 were unrestricted.

9. EXPENDITURE ON RAISING FUNDS

	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
Advertising, marketing and development	3,420	-	3,420	555
Other fund raising costs	25,391	-	25,391	14,044
	28,811	-	28,811	14,559

Expenditure on raising funds in 2020 was unrestricted.

10. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
Anson Close	16,388	-	16,388	11,835
Askins Lodge	362,969	-	362,969	256,673
Askins Cottages	58,556	-	58,556	-
Baring Street – flat costs	17,852	-	17,852	20,253
Strickland House – salaries and running costs	65,045	-	65,045	63,214
Dispersed properties – set up and running costs	44,732	-	44,732	36,416
Flavia House – salaries and running costs	68,144	-	68,144	87,864
Heaton Gardens – running costs	5,097	-	5,097	3,323
Hedley Close – running costs	4,098	-	4,098	1,071
Accommodation managers	-	25,166	25,166	48,396
Art Project Mural	-	-	-	268
Staff costs (employed and other workers) - Consortium	-	88,068	88,068	93,127
HMRC JRS Salaries	-	4,817	4,817	-
Training	4,061	-	4,061	1,580
Client expenses	-	-	-	623
Recruitment	553	-	553	-
Management Committee and AGM costs	-	-	-	613
Food Bank – Salary and costs	-	71,641	71,641	45,875
– Holiday Hunger	-	11,148	11,148	14,000
General office (computer, stationery etc)	1,168	-	1,168	-
Family Intervention Event				1,000
Baring Street – running costs	7,234	-	7,234	17,077
Bank charges	934	-	934	772
Bursary expenses	-	-	-	764
Fuel bursary	-	4,250	4,250	30
Insurance	1,193	-	1,193	1,088
Projects – salaries and costs	-	71,271	71,271	64,429
Young People Activities	-	-	-	443
Act 435	-	3,015	3,015	965
Barbour re Christmas party	-	-	-	700
Gym passes	-	-	-	2
Kielder Trip	-	-	-	170
Starter Fund	-	-	-	750
Van	2,209	-	2,209	12,140
Volunteer Expenses	3,135	-	3,135	433
Website	-	-	-	2,081
Governance cost	4,600	-	4,600	4,800
BBC Children in Need	-	9,913	9,913	-
Communications	5,646	-	5,646	-
Development costs	-	1,300	1,300	-
Covid 19	-	15,658	15,658	-
IT	21,029	-	21,029	-
Total resources expended	694,643	306,247	1,000,890	792,775

10. EXPENDITURE ON CHARITABLE ACTIVITIES *(continued)*

Expenditure on charitable activities in 2020 was made up of £524,758 unrestricted and £268,017 restricted funds.

Costs are allocated, where possible, directly to the project concerned. Where this is not possible the management committee have decided upon a basis which they consider appropriate.

11. NET INCOMING RESOURCES FOR THE YEAR

	2021 Total £	2020 Total £
This is stated after charging the following:		
Depreciation	-	-
Trustees remuneration	-	-
Governance costs	4,600	4,800

12. STAFF COSTS AND NUMBERS

	2021 £	2020 £
Staff costs (employed only) comprise:		
Salaries	**550,426**	439,966
Social Security costs	**45,193**	35,874
Pension costs	**21,081**	16,172
	616,700	492,012

The figures for pension costs referred to above relate to KEY's contribution to Staff Pension Schemes. Two members of staff are in Stakeholder Pension Schemes.

	2021 £	2020 £
The average number of persons employed by the Trust was as follows:		
Management and administrative	**3**	3
Charitable activities	**19**	15
	22	18

No employee received remuneration of more than £60,000 (2020: none).

Key Management Personnel
Key management personnel comprise of one employee that has authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £65,170 (2020: £53,479).

13. TRUSTEES REMUNERATION AND RELATED PARTY TRANSACTIONS

No members of the Trustees received any remuneration during the year (2020: £Nil)

Travel and other costs of £Nil (2020: £Nil) were reimbursed.

No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2020: £Nil).

14. TAXATION

As a charity, South Tyneside Churches' Key Project is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or S252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

15. FIXED ASSETS - Tangible Assets

	Strickland House	Heaton Gardens	Hedley Close	116 Baring Street	Computer Equipment	Fixtures, Fittings & Equipment	Total
	£	£	£	£	£	£	£
Cost							
At 1 April 2020	205,357	31,906	30,906	165,515	19,960	7,624	461,268
Disposals	-	-	-	-	(19,960)	(7,624)	(27,584)
At 31 March 2021	205,357	31,906	30,906	165,515	-	-	433,684
Depreciation							
At 1 April 2020	-	-	-	-	19,960	7,624	27,584
Disposals	-	-	-	-	(19,960)	(7,624)	(27,584)
At 31 March 2021	-	-	-	-	-	-	-
Net Book Value							
At 31 March 2021	205,357	31,906	30,906	165,515	-	-	433,684
At 31 March 2020	205,357	31,906	30,906	165,515	-	-	433,684

16. Debtors

	2021	2020
	£	£
Amounts due from consortium	22,103	22,102
Housing benefit due	124,147	17,003
Service charges due	13,685	5,230
Other debtors and prepayments	-	850
	159,935	45,185

17. Creditors: amounts falling due within one year

	2021	2020
	£	£
Taxation and social security	-	-
Other creditors, accruals and deferred income	59,154	75,721
	59,154	75,721

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible fixed assets	-	61,754	371,930	433,684
Current assets	350,040	673,744	(3,156)	1,020,628
Current liabilities	-	(51,268)	(7,886)	(59,154)
Net Assets at 31 March 2021	350,040	684,230	360,888	1,395,158

ANALYSIS OF NET ASSETS BETWEEN FUNDS – previous year

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible fixed assets	-	61,754	371,930	433,684
Current assets	-	495,247	134,980	630,227
Current liabilities	-	(75,608)	(113)	(75,721)
Net Assets at 31 March 2020	-	481,393	506,797	988,190

19. ANALYSIS OF RESTRICTED FUND MOVEMENTS

	At 1 April 2020	Incoming	Outgoing	Transfers	At 31 March 2021
	£	£	£	£	£
Accommodation Grant	32,500	40,833	(25,166)	-	48,167
Bursary Fund	420	-	-	-	420
Clothing Fund	828	-	-	-	828
Northern Rock Foundation	150,000	-	-	(150,000)	-
Strickland House Grant	143,603	-	-	(143,603)	-
Consortium	18,356	90,249	(88,068)	-	20,537
Elvet Church Durham	21,598	-	-	(21,598)	-
Law Top flat (Baring Street Grants)	11,247	-	-	(11,247)	-
Food Bank/Support packs - funding	5,022	194,293	(70,392)	-	128,923
Holiday Hunger	11,148	-	(11,148)	-	-
Act 435	775	2,240	(3,015)	-	-
KEY Staff	2,234	-	-	-	2,234
Young People's Activities	2,563	-	-	-	2,563
Barbour re Christmas party	39	-	(39)	-	-
Ballinger Grant	15,000	15,000	(15,029)	-	14,971
Community Foundation	21,355	14,823	(26,312)	-	9,866
Fuel Bursary Donation	260	4,000	(4,250)	-	10
Mercers	30,000	8,000	(10,435)	-	27,565
Property Purchase Grants	38,689	-	-	-	38,689
Virgin Money	-	10,000	-	-	10,000
Groundwork re trip	1,160	500	(1,160)	-	500
COVID-19 Grants	-	15,658	(15,658)	-	-
HMRC JRS Income	-	4,817	(4,817)	-	-
Northumbria Police	-	5,000	-	-	5,000
BBC Children in Need	-	9,913	(9,913)	-	-
Awards for All	-	10,000	-	-	10,000
Durham Community	-	2,150	-	-	2,150
Great North Run	-	250	-	-	250
Greggs	-	50	(50)	-	-
Homeless Link	-	16,900	(10,435)	-	6,465
Scottish Power	-	40,810	(9,060)	-	31,750
GFINTLSOLS	-	1,300	(1,300)	-	-
	506,797	486,786	(306,247)	(326,448)	360,888

The transfer of £326,448 from restricted to unrestricted funds was for the purchase of capital items out of restricted monies.

19. ANALYSIS OF RESTRICTED FUND MOVEMENTS (CONTINUED) – previous year

	At 1 April 2019	Incoming	Outgoing	Transfers	At 31 March 2020
	£	£	£	£	£
Accommodation Grant	1,840	32,500	(1,840)	-	32,500
Bursary Fund	184	1,000	(764)	-	420
Clothing Fund	778	50	-	-	828
Client Funding	-	623	(623)	-	-
Northern Rock Foundation	150,000	-	-	-	150,000
Strickland House Grant	143,603	-	-	-	143,603
Consortium	11,076	93,407	(86,127)	-	18,356
DWF Charitable Foundation	-	1,000	(1,000)	-	-
Elvet Church Durham	21,598	-	-	-	21,598
Law Top flat (Baring Street Grants)	11,247	-	-	-	11,247
Food Bank/Support packs - funding	15,563	35,334	(45,875)	-	5,022
Holiday Hunger	-	25,148	(14,000)	-	11,148
Family Intervention Event	-	1,000	(1,000)	-	-
Art Project Mural	268	-	(268)	-	-
Act 435	600	1,140	(965)	-	775
KEY Staff	5,000	39,795	(42,561)	-	2,234
Young People's Activities	2,880	126	(443)	-	2,563
Barbour re Christmas party	39	700	(700)	-	39
Ballinger Grant	15,000	15,000	(15,000)	-	15,000
Community Foundation	1,000	20,355	-	-	21,355
Co-op Community Foundation	9,998	-	(9,998)	-	-
Fuel Bursary Donation	290	-	(30)	-	260
Funding for Support Worker	10,870	-	(10,870)	-	-
Hospital of God Greatham	-	2,000	(2,000)	-	-
Kielder Trip	-	59	(59)	-	-
Mercers	-	30,000	-	-	30,000
Property Purchase Grants	34,500	65,000	-	(60,811)	38,689
Sir James Knott Trust	5,000	-	(5,000)	-	-
Starter Fund	750	-	(750)	-	-
Van	-	10,000	(10,000)	-	-
Virgin Money	18,142	-	(18,142)	-	-
Zedra Trust	2,000	-	-	(2,000)	-
Groundwork re trip	660	500	-	-	1,160
Gym passes	2	-	(2)	-	-
	462,888	374,737	(268,017)	(62,811)	506,797

Accommodation grants - Represents funding received towards working with young people experiencing poverty and disadvantage.

Awards for All – Represents funding received towards salary and office costs.

Bursary Fund - This is money KEY gives to young people as a bursary to help them overcome employment, education, and training barriers.

COVID-19 Grants and Homeless Link – These grants were received towards additional costs incurred by COVID-19 pandemic.

Clothing Fund – This is money KEY collects from selling donated items on eBay and at cash for clothes.

Client Funding - Represents hardship grants KEY received from grant making trusts on behalf of young people in crisis in order to fund young people's activities in the prior year.

19. ANALYSIS OF RESTRICTED FUND MOVEMENTS (continued)

HMRC JRS Grants – Income received towards staff costs for staff placed on furlough.

Northern Rock Foundation – This was a capital grant award used towards the purchase and conversion of 116 Baring Street into an office in 2015/2016.

Strickland House Grant - This was grant funding received in previous years up to 2015 towards the purchase and refurbishment of Strickland House.

The two funds above have been transferred to designated as no commitment to refund providers upon sale of property.

Consortium – This represents funding received for costs including the commissioned contract with South Tyneside Council in partnership with Depaul UK and Places for People.

DWF Charitable Foundation - This was a grant awarded for the annual running costs of St Hilda's Drop-in in the prior year.

Northumbria Police – This was a grant received within the objectives of cutting crime, crime prevention, reducing re-offending, supporting victims and community safety.

Scottish Power – Represents funding towards KEY Youth Hubs project which is the development of drop in hubs for socially excluded and disadvantaged young people.

Elvet Church Durham – Funding for refurbishment costs raised from fundraising events run by Elvet Church in 2015. Transfer represents amounts used for unrestricted expenditure.

Law Top flat (Baring Street Grants) represents grant funding received towards the refurbishment of 112 Fort Street in previous years. As there is no agreement to refund the grant on sale of property, the funds have been transferred to designated funds this year.

Food Bank/Support packs is funds KEY receives for the KEY2Life Food Bank.

Holiday Hunger – Grant funding and donations received to run the Holiday Hunger Summer Clubs for KEY2Life Foodbank.

Family Intervention Event – Funding for family intervention event in the prior year.

Art Project Mural – Grant awarded for painting murals in KEY's premises at Baring Street and Askins Lodge in the prior year.

Act 435 - This represents donations received to give to individuals in hardship. ACT 435 is an online charity, directly connecting those who want to give to those who are in genuine need of their help through local church networks.

KEY Staff - Covers funding received for costs related to these posts, Funding Officer, Family Intervention Officer, Officer Manager, Prison Matters, Marketing and Communications Officer post.

Young People's Activities – Represents grant funding received to run young people's activities.

Barbour – A grant award to cover the costs of the young people's 2019 Christmas party.

Ballinger Grant – KEY receives an annual grant award of £15,000 to help with core costs.

Community Foundation - Represents funds received from Growth and Resilience Fund towards infrastructure investment post supporting the development of KEY's new services.

Homeless Link – Funding received from COVID-19 Homelessness Response Fund for assistance during the pandemic.

19. ANALYSIS OF RESTRICTED FUND MOVEMENTS (continued)

Co-op Community Foundation – Grant awarded for a 3-month project to address youth loneliness. Grant was used for staffing, capital items and young people activities in the prior year.

Fuel Bursary Donation – Donation from Virgin Giving used to help young people experiencing fuel poverty.

Funding for Support Worker – Grant funding from Action with Children to cover salary costs for Family Intervention Officer in the prior year.

Hospital of God Greatham – A grant award to contribute towards salary and core costs of a Reconnect Housing Worker – to do rehousing work with ex-offenders in the prior year.

Kielder Trip -Funding for young people's activity in the prior year.

Mercers – Grant award towards the annual salary costs of a second Family Intervention Officer post. In 2021 an additional grant was received towards additional staff costs in response to COVID-19.

Property Purchase Grants - Represents grants received towards the purchase of flats. In 2018/19 KEY received £34,500 from Garfield £25,000; Albert Hunt £5,000; William Leech £2,000; Rank Foundation £2,500. In 2019/20 KEY received £65,000 from Clothworkers £40,000; Beatrice Laing £5,000; John Laing £5,000; Bernard Sunley £10,000; Hobson Charity £5,000.

Sir James Knott Trust – Grant award to contribute towards the salary costs of a Residential Support Worker at Askins Lodge in the prior year.

Starter Fund - Grant award from Pattisons Estate Agency via Community Foundation to help young people buy essential household items when setting up home in the prior year.

Children in Need – provided funding for 3 years towards a Family Intervention Officer.

Greggs – awarded funding to a young person from hardship fund.

Great North Run – funds were entry fees paid from runners for Great North Run which was cancelled in 2020 due to COVID-19.

Van – Grant award from Awards for All towards the purchase of a van to collect and deliver furniture and food donations in the prior year.

Virgin Money – Grant award towards 1-year salary and related costs for Support Worker at Askins Lodge. In 2021 a grant was received towards additional staffing costs incurred due to COVID-19 pandemic.

Zedra Trust – KEY was awarded a £2,000 grant from the William Webster Trust towards buying a flat. William Webster accts are administered by the Zedra Trust in the prior year.

Groundwork – Funding received for young people's activities.

Gym passes – Funding from MG Northumbria and sponsored events to cover the costs of monthly gym passes and other activities for young people in the prior year.

GFINTLSOLS – Represents funding received towards development of South Tyneside House.

Durham Community provided two grants towards a housing project. No further progression has been made on this project as it is a potentially long term project. The funds will be used towards professional and technical support in order for KEY to negotiate a lease and partnership agreement with South Tyneside Ventures Trust and a valuation on property to be developed.

20. MOVEMENT IN FUNDS

	At 1 April 2020	Incoming Resources	Outgoing Resources	Transfers	At 31 March 2021
	£	£	£	£	£
Restricted funds					
Charity activities	506,797	486,786	(306,247)	(326,448)	360,888
Unrestricted funds					
General funds	-	-	-	350,040	350,040
Designated funds	481,393	949,883	(723,454)	(23,592)	684,230
Total Unrestricted funds	481,393	949,883	(723,454)	326,448	1,034,270
Total Funds	988,190	1,436,669	(1,029,701)	-	1,395,158

MOVEMENT IN FUNDS – previous year

	At 1 April 2019	Incoming Resources	Outgoing Resources	Transfers	At 31 March 2020
	£	£	£	£	£
Restricted funds					
Charity activities	462,888	374,737	(268,107)	(62,811)	506,797
Unrestricted funds					
General funds	-	-	-	-	-
Designated funds	255,976	(701,963)	(539,357)	62,811	481,393
Total Unrestricted funds	255,976	701,963	(539,357)	-	481,393
Total Funds	718,864	1,076,700	(807,374)	-	988,190

Purposes of Restricted Funds:
Charity activities: The funding enables support to be given to young people experiencing hardship in South Tyneside to allow them to live independent and successful lives.

General Funds:
Funds represent surplus designated funds as calculated below.

Designated Funds:
The Trustees have decided that a designated reserve within unrestricted funds should be established to cover up to six months operating expenditure. This decision recognises the extremely difficult funding environment and the longer lead times between funding applications and the final decision on those applications.

Based on a "draft cash flow" for the year to 31 March 2022 showing expenditure of £1,212,234 (including self funding areas), the maximum designated reserve on this basis should be £606,117.

In addition a further amount is being designated for potential redundancy payments (£78,113).

This means that the unrestricted funds shown above should be allocated as under:

	£
Redundancy payments – as at 31 March 2021	78,113
Designated Funds for 6 months expenditure	606,117
Surplus Designated Funds	350,040
	1,034,270

21. ANALYSIS OF CHANGES IN DEBT

	At 1 Apr 2020	Cash flows	At 31 Mar 2021
	£	£	£
Cash at bank and in hand	585,042	275,651	860,693

22. OPERATING LEASE COMMITMENTS

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2021	2020
	£	£
Not later than 1 year	46,314	46,313
Later than 1 year and not later than 5 years	90,000	121,545
	136,314	167,858

23. RELATED PARTIES

During the year, the charitable company continued to work in partnership with De Paul and Places for People who are members of the South Tyneside Consortium with KEY Project. Income for the year from De Paul was £90,249 (2020: £95,774). The amounts outstanding from De Paul at the year end were £22,103 (2020: £22,102). There were no transactions with Places for People in the current or prior year.

Churches Together South Tyneside who partner with KEY to run the Key2Life Foodbank is also considered a related party. Income from Churches Together in the current year was £43,456 (2020: £14,250). There were no outstanding balances at the year end (2020: £nil).

24. COMPANY LIMITED BY GUARANTEE

The legal status of the Trust is that of a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £10.