

# OUNDLE MENCAP HOLIDAYS LTD

England & Wales · Charity number 1108908

## Details

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Other names	OUNDLE MENCAP HOLIDAYS LTD, OUNDLE SCHOOL MENCAP HOLIDAY, OSMH
Status	Registered
Legal form	Charitable company
Company number	<a href="#">05393382</a>
Registered	2005-04-07
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	58 Glapthorn Road Oundle Peterborough PE8 4PT
Phone	07936 783124
Email	<a href="mailto:info@oundlemecap.co.uk">info@oundlemecap.co.uk</a>
Website	<a href="http://www.oundlemencap.co.uk">www.oundlemencap.co.uk</a>

## Activities

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**Objects:** 3.1 THE RELIEF OF PEOPLE WITH A LEARNING DISABILITY IN PARTICULAR BY THE PROVISION OF HELP AND SUPPORT FOR THEM AND THEIR FAMILIES, DEPENDANTS AND CARERS, AND TO PREVENT LEARNING DISABILITIES FOR THE PUBLIC BENEFIT, AND 3.2 TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES FOR THE RECREATION OR OTHER LEISURE TIME OCCUPATION FOR PEOPLE WHO HAVE NEED THEREOF BY REASON OF LEARNING DISABILITY WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE.

**Activities:** The Oundle School Mencap Holiday runs an annual residential holiday for children and young people with learning and/or physical difficulties. The holiday is staffed and co-ordinated entirely by volunteers and is reliant on charitable funding for its continued existence.

## Classification

- **How:** Provides Human Resources, Provides Services
- **What:** Disability
- **Who:** Children/young People, People With Disabilities

## Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE OUNDLE, NORTHAMPTONSHIRE.
- Northamptonshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£76,303	£78,990	-	-
2023-12-31	£77,753	£76,734	-	-
2022-12-31	£106,036	£77,897	-	-
2021-12-31	£77,661	£43,537	-	-
2020-12-31	£14,893	£5,810	-	-

## Trustees

Name	Role	Appointed
<b>Robin Banerjee</b>	Chair	2014-09-29
ANNA CLISH		2011-10-19
Andrew Mark Fahrenheit		2023-03-19
Catherine Taylor		2015-01-24
Claire Huntington		2023-03-19
Dr Ethan Maltlyn		2024-03-20
EDDIE DOVE		
MELANIE SYMONDS		2015-01-24
Melissa Mears		2025-03-25
Olivia Kirkbride		2025-03-25
Theresa Stanley-Price		2025-03-25

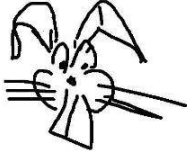
**OUNDLE MENCAP HOLIDAYS LTD**

England & Wales - Charity number 1108908

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# Accounts

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## **Trustees' Report, 1<sup>st</sup> January 21 – 31<sup>st</sup> December 2024**

### **1. Reference and Administration Details**

Oundle Mencap Holiday (hereafter OMH) was accepted as a Company limited by guarantee and not having a share capital (# 5393382) and as a Charity (# 1108908) in 2005 and as a group affiliated to the Royal Mencap Society. At its Annual General Meeting on 10th March 2018 the members voted to change the name of the charity from Oundle School Mencap Holidays to Oundle Mencap Holidays Ltd.

OMH is registered at the address provided below.

At its Annual General Meeting on 20<sup>th</sup> April 2024 the following were elected by the meeting as OMH officers:-

Chair – Robin Banerjee  
Holiday Leader / Registered Manager – Claire Huntington  
Secretary – Anna Clish  
Responsible Individual – Anna Clish  
Treasurer – Andy Fahrenheit  
Oundle School representative – A Barker  
External Trustee – J Floto  
Invited Parent Rep (2014-24) – Mel Symonds  
Elected SH Rep (2024-2026 – E Maltlyn  
Trustee – Eddie Dove  
Trustee – Kate Taylor

Jo Floto has since stood down as External Trustee. Board working to find a replacement.

### **2. Structure, Governance and Management**

OMH is a Charity governed by a constitution and registered as a Company limited by guarantee. Trustees are appointed by a vote of members at the AGM.

OMH is affiliated to the Royal Mencap Society, an arrangement which provides support in the sphere of professional guidance and assessment and expert insurance advice. We greatly value all guidance given to us by the Royal Mencap Society, the Charity Commission and Companies House, and we are actively dedicated to compliance with all their recommendations as well as requirements as a means of attaining and keeping best practice in operating standards. In particular, we plan our activities with careful consideration of the Charities Commission guidance on public benefit (Charities Act 2011, section 17)

In addition, OMH is run in co-operation with Oundle School, Oundle, Northants. The holiday week benefits from the school support in the provision of accommodation and facilities for the week. Furthermore, the majority of first-time volunteers for the holidays for children are recruited from among school pupils.

OMH also works closely with the Northamptonshire Girl Guides who generously provide equipment and expertise to our camping holiday for young adults, Mencap Outdoors.



### **3. Objectives and Activities**

The objectives of OMH are:

- the relief of people with a learning disability in particular by the provision of help and support for them and for their families, dependants and carers, and to promote awareness of learning disabilities for the public benefit; and
- to provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have need thereof by reason of learning disability with the object of improving their conditions of life.

NB: "learning disability" means any developmental disability of the mind and any associated condition howsoever caused and whether mild, moderate or severe.

The activities carried out in pursuit of these objectives are:

- recruitment of young people to take part volunteering in week-long residential holidays for children and young people with learning disabilities; and
- the organisation and running of holidays for children and young people with learning disabilities,

Since 2012, the following additional activities have been carried out for the same objectives:

- recruitment of young people to take part in a long-weekend camping holiday for young adults with learning disabilities;
- the organisation and running of the camping holiday(s) for adults with learning disabilities.

Consequently, the following outcomes are achieved from all such activities:

- provision of new experiences to children and young people with learning disabilities
- a period of respite for parents, caregivers and siblings of these children and young people
- a new and beneficial experience, learning about disability and charity, for young volunteers.

### **4. Achievements and Performance: OMH Mencap Outdoors, 28<sup>th</sup> June – 2<sup>nd</sup> July and 3<sup>rd</sup> July – 7<sup>th</sup> July 2024**

There were 17 campers, with 14 staff initially, reducing to 10 on Monday and Tuesday on Camp 1. Camp 2 hosted 19 campers, with 16 staff on Wednesday, increasing to 19 from Thursday to Friday. 3 new participants joined this year. 9 staff members volunteered on camp for the first time

Both camps enjoyed a mix of on-site and off-site activities, with canoeing, swimming, and crafting among the most popular. The closure of the Wadenhoe village pub meant both groups ate out elsewhere, increasing transportation costs. This also impacted Canoeing as boats were unable to launch from the usual spot at the pub, again this increased transport costs.

On-Site Activities included; Quizzes - including guess the ingredients of the smoothie and games. Crafts including Book hedgehog crafting and UV resin jewellery making. Cooking, including campers preparing meals, pizzas and cooking their own puddings. Climbing and archery - Seth provided his climbing and archery again. The campers enjoy the familiarity for Seth and his daughter, however it may be time to look to provide some alternative activities or challenges for the campers. Watching the England's Men in the Euros at camp. Some campers choose to spend the time enjoying time painting and illustrating. Jobs including collecting wood and water, tidying the campsite. We held an end of Camp band and fish and chips supper.

Off-Site Activities included; Canoeing which remains a big hit with the group and campers who may have been reluctant and chosen to watch in previous years, have taken the plunge to try for themselves. Setting off from different parts of the river added to this years adventures. Swimming, a favourite among



both campers and staff. Evening meals out at the pub - included England's Men play in the Euros.

The weather was slightly cooler than previous years but warm overall. A storm one evening led to inside activities. Measures such as ice packs, sports neck towels, and hydration reminders ensured all campers and staff remained well.

Many campers are now camping more independently, some campers are bringing their own tents, which is working well.

Efforts to recruit volunteers for tent setup and takedown were successful and will continue to be expanded. While storage at the Oundle Mencap store has improved conditions, (tents now stored there), it is not ideal. Camp needs to review storage solutions and consider purchasing necessary equipment instead of borrowing from the Oundle Guides.

We are continuing to develop a streamlined data base through notion. This is hoped to ease admin and regularise process similar to Oundle week. Including recording references, safeguarding and training, prompting appropriate renewals.

The camp will continue to align with Mencap's policies and procedures.

Informal feedback sessions at the end of each camp continue to provide useful insights.

As campers and families know us well, they do tend to just let us know if they have ideas or suggestions. We always receive lovely thank you cards, which are shared with the team.

We are looking at reintroducing a formal feedback questionnaire future to collect beneficial responses.

There are increasing numbers of campers who want spaces every year and at some point the team will need to consider the way forward when capacity is reached. Suggestion that perhaps offered biannually. Another consideration may be split the age range as our original campers get older and older but all love and want to keep camping.

Feedback from staff, Campers and Trustee visits will be used to inform planning for next year's camp.

The camp was reviewed by OMH Trustee Kate Taylor. Kate reported back: *'It was wonderful to see how campers who have been before grow in confidence and further develop their own independence. Each year, while keeping the set up familiar, the camp makes changes to activities and opportunities provided.'*

## **5. Achievements and Performance: OSMH Summer Holiday, 3<sup>rd</sup> - 10<sup>th</sup> August 2024**

We welcomed 40 children with 7 new holidaymakers

An extensive amount of work went into making visits to meet new holidaymakers. A lot of support was also put in to supporting 2 families in particular who had unfortunately had previous negative experience with respite care. Both families came to visit our 2023 holiday and home visits and regular contact was given to those families in both the lead up to the holiday and on week to support their understanding of us as an organisation and the care and support around their young people.

The theme this year was 'Olympics – Oo La La' with activities based around both French culture and the Olympics.

Again, this year we invited Holiday Makers to bring photographs, certificates and we displayed these to celebrate their achievement over the year.

The week was as eventful as ever with our theme 'Olympics oo la la!' On Saturday evening, once the holidaymakers had all arrived, we kicked off the week with our very own opening ceremony.

Sunday was another busy morning at Barnwell Country Park, followed by a swim after lunch and a brilliant dance class. On Monday, we ventured to Twin Lakes and enjoyed an evening of circus skills.



Tuesday took us to Grafham Water to try a different outdoor centre. They had great facilities with accessible boats, and we were able to use the hoist to support our holidaymakers with physical disabilities. It was wonderful to offer them this opportunity. There were mixed reviews about the variety of activities, and unfortunately, the weather wasn't on our side. However, the staff were very engaging and keen to work with us in the future to develop how we can access more of their facilities. The evening session featured a magic show, which received mixed reviews. While many holidaymakers engaged well, we will continue to explore other options for our 'Performance' focus night for OSMH 2025.

Wednesday was a full Heptathlon event. It was fabulous to welcome back Tom Fit for another year, and a morning round of yoga was very well received! We also had Seth bring his Wall and Tomahawk Throwing setup for the afternoon. He regularly visits camp, so it was great to offer this opportunity to some of our older holidaymakers as an insight into camp activities. Additionally, we had a fantastic training session with the Leicester Tigers, recommended by some of our current holidaymakers who access the club throughout the year.

Unfortunately, we had to postpone our long-awaited return to the seaside on Thursday due to safety concerns from nationwide riots. Instead, we visited Burghley House and discovered an incredible newly done sensory garden and play area. This was a huge hit with both holidaymakers and volunteers, giving us lots of ideas for our sensory equipment moving forward!

Friday was an incredibly busy day at Wickstead Park, with a few challenging moments! However it was a brilliant example of the incredible team of volunteers we have, pulling together and ensuring that our holiday makers were supported with care, dignity and respect throughout. Once back at the houses we then launched into a fantastic grand finale with the disco and singsong!

As usual, swimming sessions were incredibly popular and well received. We also had many amazing adapted activities and sensory areas, which greatly supported the engagement of our more sensory and complex holidaymakers. Overall, it was a really successful and incredibly busy week!

We continue to help Holiday Makers record and share their holiday experiences with their parents and carers, both on the week and as memories to take home.

OMH Trustee, Robin Banerjee visited the holiday. Robin reported back 'It was great to see such variety of activity happening on one day during the holiday. The digitisation work is a step forward for the organisation and it looked to be a successful transition.'

## **6. Achievements and performance: other Activities**

Having introduced the use of Notion in 2022 its use was developed across Holidays in 2024.

The over whelming feedback was that in general the use of Notion as a system for on and pre-week communications, planning, and the Holiday Maker's care plans, was successful, and useful tool.

This year we used CPOMS for the first time to record all behaviour incidents, all safeguarding and causes of concern reports, accidents and near misses and first aid. It was really successful and we had some positive feedback. We need some continue development of this and the use of the system with continued training for volunteers - SH and GLs to become more familiar with the programme.

Phase 2 of this will be looking at Medical recording and reporting and how we can transfer our practice to digital systems.

Working with The Specialist Support team, who work with holidays makers with more sensory needs, 2024 saw the continued development of an outdoor sensory area, sensory stores and sessions designed to meet the needs of this small group of holiday makers.

The team continues to explore accessible activities for wheelchair users both locally and further afield.

We also had some different activities for our more able Holiday Makers with Leicester Tigers Rugby doing a workshop and bringing in some activities with a climbing wall and hammer throwing which was a real



success!

This is going to continue to be an area we will explore to adapt activities for our more complex and sensory Holiday Makers as well as challenge our more able holiday makers with new and exciting experiences.

Oundle School Mencap Holiday was inspected on the 6-8th August 2024, by Shaun Caplis.

Inspectors look at 3 key areas identified under the Common Inspection Framework. (SCCIF)

The overall experience and progress of children and young people, taking into account, 2) how well children and young people are protected, and 3) the effectiveness of leaders and managers.

The inspector found OSMH to be outstanding in all 3 areas.

He stated "Children love this holiday. There are smiling faces, singing and children enjoying the many activities."

The inspector was on site for approximately 4 hours. He shared meals with the Volunteers and Holiday Makers, observed swimming and craft sessions, and looked at the facilities including medical rooms and bedrooms, sampled and reviewed some paperwork. Other paperwork and information about those Holiday Makers he wished to track, were sent pre inspection. Prior to the inspection, he contacted parents of identified Holiday Makers. All parents were invited to complete a questionnaire by Ofsted.

The conclusion from the inspector was: The Oundle Mencap Holiday Scheme continues to provide outstanding services, significantly improving outcomes and positive experiences for children and young people. There are no recommendations from this year's inspection report.

## **7. Financial Review**

The charity's finances remain suitable for the organisation's needs and obligations. At 31st December 2024, controlled balances amounted to ~£99k. The actual bank cash balance was ~£124.5k but this does not account for the Oundle School 2024 letting bill of ~£23.5k which was invoiced in 2024 but has not yet been paid.

The year-end 2024 controlled balances are almost the same as the prior year. The overall expense of running the charity in 2024 was ~£79k (marginally up on 2023). However, it is noted that the Oundle School letting bill was again another 40% higher than the year before (largely driven by increased catering costs and VAT being charged for the first time). That school bill is subject to discussion with the school which is ongoing. We have received communication from the school that VAT charges may be delayed to later years, meaning the 2024 school bill may reduce by a notable amount before being paid. The school bill and relationship with the school's financial teams is being reviewed and worked on for 2025 onwards. Overall, the treasurer remains of the view that this level of controlled balances is appropriate, and we would welcome (although do not strictly require) further increase, in line with our policies. The maintenance of reserves has resulted from continuing the concerted strategy undertaken by the trustees, the treasurer, and the fundraising team to focus on income generation via donations and sponsorship. 2024 overall income was very similar to 2023. This was largely due to some very large grants obtained by the fundraising team which the charity is very grateful to receive. Overall, income and expenses matched well within 2024.

As noted above, the largest shifts in this year's accounts compared to last year's were the increased school bill and the increased grant money received. Our fundraising dropped by about 50% compared to 2023 but this is in line with our 2/3 year cycle of running a larger fundraise event (e.g. large cohort is a half-marathon). Another large impact that reduced our spend was that the Charity did not spend any funds on any consultancy services for 2024. Up until recent years, the charity has paid consultancy fees to 2 consultants for their specialist services. These are either no longer required due to upskilling within the volunteer base, or the role has passed to other volunteers who have chosen not to receive consultancy fees for the time being.

The charity previously opened a charity business bank account with The Co-Operative Banking group in



2022. This account allows the charity to split its funds across two different banks which gives better security of access to funds should either bank have technological, access or financial issues. The new bank account also allows the charity to have multiple debit card holders on the account. This has been particularly useful for on-week and pre-week spending which can now come directly from the charity bank account rather than asking volunteers to pay-out and expense amounts. The current list of charity debit card holders are: Andy Fahrenheit, Kate Taylor, Anna Clish, Robin Banerjee, Claire Huntingdon, Livvie Kirkbride, Sam Cone, Bella Kirk and two further new cardholders being Katrina Rowe and Anna Clampin. The intention is therefore to use the Co-op bank account for all current spending, and leave the pre-existing bank account to act as a savings deposit.

We had a good year for fundraising in 2024. Marathon runners Will Baird and James Foreman raised nearly £2,000, with garden parties and club nights bringing in another £1,500. We are grateful to our cohort of regular monthly donors who together raised £3,000 for us in 2024. In addition, we also received a grant from The Hudson Charitable Trust, and we would like to thank the Scott-Barrett family and Chris Walliker for their continued and generous support.

## **8. Staff training**

There is a comprehensive database of training held of all volunteers on the Oundle School Holiday week. This gives easy access and reminders of when key training needs renewing.

The Volunteers continue to receive a range of training to meet their different roles on the holiday. All volunteers must do an external accredited level 1 safeguarding training online prior to our OSMH training before the holiday. Additionally Makaton, Makaton safeguarding and Mental Health First Aid have been added to training.

New volunteer training attended either in person or zoom training before the holiday. Feedback was taken after these sessions.

The management team has developed an interactive handbook for volunteers.

We further encourage and use knowledge and experiences brought to the volunteer team by individuals from their professional roles. The Senior Team, Group Leaders and Specialist Support teams are encouraged to give personal feedback on the skills or areas they would like develop within the roles as volunteers on the holiday.

## **9. Other notes:**

Parents and guardians expressed high levels of satisfaction with the holiday program. All respondents to feedback form strongly agreed that their child had an excellent holiday and that the holiday met their child's emotional and physical needs. They also felt involved in the planning process and were confident in the staff's ability to keep their children safe and to communicate well with them. The friendly and approachable nature of the staff was also highlighted. Parents appreciated the range of activities provided, which allowed their children to try new things. Parents reported that their children particularly enjoyed the social aspects of the holiday, making new friends, and participating in various activities, with specific mentions of swimming, singing, dancing, and the food.

Children who provided feedback also expressed high levels of enjoyment and a sense of safety during the holiday. They liked the holiday house and staff and enjoyed various activities, including swimming, the log flume, and spending time with friends.

The Senior Team, Group Leaders and Volunteers spend time during the week and at the end of the week recording and sharing thoughts on what went well, what they think could be improved, suggestions for activities, trips in future years.

This is used by the management team to inform the planning of the 2025 holiday.



Parent comments:

*"It was lovely that my child got to experience sometime away from the family home. She got to develop her social skills. She got to make new friends. She got to try new experiences and she was made to feel part of her community"*

*"The staff were warm, friendly and helpful. The holiday was so well organised with a timetable of a variety of fantastic activities for our children to take part in. There were also times for relaxation and quiet times. We felt so at ease leaving x on her first Mencap holiday. x was encouraged to do things independently but there was plenty of help and encouragement where needed..."*

**Declaration:** The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature

Anna Clish

Full name: Anna Clish

Position: Trustee

Date: 10/10/25

## DASHBOARD SUMMARY

### Rules

#
1
2
3
4

### Bare Cash Totals

£
£ 861.80
£ 21,073.58
£ 50,973.24
£ 45,722.33
£ 118,630.95
£
£ 28,138.69
£ 7,879.92
£ 51,712.68
£ 36,628.23
£ 124,359.52
£ 5,728.57

### Fees/Bursary

40
5
£ 10,325.00
-£ 5.00
£
35
0
8750
-£ 250.00

### Fundraising

£	34,671.00
£	2,352.93
£	15,692.19

### Accounting Notes

Where a single invoice applies across both SH AND CAMP costs, costs are attributed to SH. This means that costs for SH are slightly inflated and costs for Camp are slightly under reported from time to time.

All donations received via JustGiving are simply allocated as Just Giving donations. This means that any fundraising events or other categories that are received via Just Giving are lumped in with that figure.

We use the Co-op current account as the main cash account for day-to-day use. Main savings are held in the Co-op savings account and we use Natwest as a back-up banking provider with smaller deposits available in each of those to maintain the charity if and when any issues arise with the main bank accounts at Co-op.

### Total amounts in bank at the start of 2024 pursuant to bank statement

NW Cash

Co-Op Cash

NW Reserve

Co-Op Reserve

TOTAL

### Total amounts in bank at the end of 2024 pursuant to bank statement

NW Cash

Co-Op Cash

NW Reserve

Co-Op Reserve

TOTAL

AMOUNT OF CHANGE TO BARE TOTALS

### Summer Holiday

Number of Holiday Makers

Total bursaried amount

Expected Fees

Fee Shortfall

### Camp Holiday

Number of Holiday Makers

Total bursaried amount

Expected Fees

Fee Surplus/Shortfall

**Selected sources**

Grants

Fundraising Events

General Just Giving receipts

SH Unpaid	1
OB	

Camp Unpaid	0
None	



Date	<u>Type</u>
12/31/2023	D/D
1/25/2024	BAC
2/13/2024	BAC
2/16/2024	D/D
2/26/2024	BAC
2/27/2024	BAC
3/27/2024	BAC
4/18/2024	BAC
4/25/2024	BAC
4/29/2024	BAC
4/29/2024	DPC
5/14/2024	BAC
5/16/2024	BAC
5/28/2024	BAC
5/30/2024	BAC
6/27/2024	BAC
7/3/2024	BAC
7/5/2024	C/R
7/25/2024	BAC
7/25/2024	D/D
8/2/2024	BAC
8/6/2024	BAC
8/20/2024	BAC
8/28/2024	BAC
8/29/2024	BAC
9/26/2024	BAC
9/30/2024	BAC
10/25/2024	BAC
10/30/2024	BAC
11/12/2024	BAC
11/27/2024	BAC
12/24/2024	BAC
12/30/2024	
12/31/2024	

Description

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STARTING BALANCE  
JUSTGIVING SUBS , JG002676  
EASY FUNDRAISING , 99228 QUARTER 4 20  
CHARITIES TRUST , CT54517  
JUSTGIVING SUBS , JG002676  
CAFGYE11000797039 , GYE11000797039  
CAFGYE11000797039 , GYE11000797039  
CHARITIES TRUST , CT54517  
CAFGYE11000797039 , GYE11000797039  
HMRC CHARITIES , XR90873  
CHARITIES TRUST , CT54517  
BARFORD W , BLUE RABBIT , VIA MOBILE - PYMT  
CHARITIES TRUST , CT54517  
CAFGYE11000797039 , GYE11000797039  
CHARITIES TRUST , CT54517  
CAFGYE11000797039 , GYE11000797039  
KAREN DEAN , MELISSA DEAN , FP 03/07/24 0845 , 00154189632BFKDYWL  
MAIN GRANTS  
  
101331  
  
CAFGYE11000797039 , GYE11000797039  
NW BUSINESS CREDIT, 5473679004857411  
SUMUP PAYMENTS ACC, MCT PID644719 , FP 05/08/24 2225 , O13PVQ3GY03EEV06JL  
CHARITIES TRUST , CT54517  
CAFGYE11000797039 , GYE11000797039  
CHARITIES TRUST , CT54517  
CAFGYE11000797039 , GYE11000797039  
CHARITIES TRUST , CT54517  
CAFGYE11000797039 , GYE11000797039  
CHARITIES TRUST , CT54517  
EASY FUNDRAISING , 99228 QUARTER 3 20  
CAFGYE11000797039 , GYE11000797039  
CHARITIES TRUST , CT54517  
CAFGYE11000797039 , GYE11000797039  
ENDING BALANCE

Value	Balance	Internal Account
£	861.80	<b>£ 861.80 Starting Balance</b>
	-£46.80	£815.00 Costs - Just Giving
	£17.49	£832.49 Donations - Gift Aid etc.
	£6.53	£839.02 Donations - Charities Trust
	-£46.80	£792.22 Costs - Just Giving
	£14.40	£806.62 Donations - GYE
	£14.40	£821.02 Donations - GYE
	£5.99	£827.01 Donations - Charities Trust
	£14.40	£841.41 Donations - GYE
	£5,291.78	£6,139.38 Donations - Gift Aid etc.
	£6.19	£847.60 Donations - Charities Trust
	£300.00	£6,439.38 Donations - Fundraising Event
	£6.19	£6,445.57 Donations - Charities Trust
	£14.40	£6,459.97 Donations - GYE
	£6.71	£6,466.68 Donations - Charities Trust
	£14.40	£6,481.08 Donations - GYE
	£300.00	£6,781.08 Income - Camp Attendance Donatio
	£19,671.00	£26,452.08 Grant
	£1,000.00	£27,466.48 Donations - Individuals
	£14.40	£26,466.48 Donations - GYE
	-£60.00	£27,406.48 Costs - General Administration
	£602.21	£28,008.69 Income - Stash
	£11.98	£28,020.67 Donations - Charities Trust
	£14.40	£28,035.07 Donations - GYE
	£5.99	£28,041.06 Donations - Charities Trust
	£14.40	£28,055.46 Donations - GYE
	£5.99	£28,061.45 Donations - Charities Trust
	£14.40	£28,075.85 Donations - GYE
	£5.99	£28,081.84 Donations - Charities Trust
	£16.07	£28,097.91 Donations - Gift Aid etc.
	£14.40	£28,112.31 Donations - GYE
	£11.98	£28,124.29 Donations - Charities Trust
	£14.40	£28,138.69 Donations - GYE
£	28,138.69	<b>£ 28,138.69 Ending Balance</b>

CORRECT



Notes

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Overpayment refunded from Co-Op  
National Lottery Community Fund  
Chris Walliker

(Calculated)  
(Hard Coded)



Internal Account	Sum of Value
Starting Balance	£ 861.80
Costs - General Administration	-£ 60.00
Costs - Just Giving	-£ 93.60
Income - Camp Attendance Donation	£ 300.00
Income - Stash	£ 602.21
Donations - Charities Trust	£ 73.54
Donations - Fundraising Event	£ 300.00
Donations - GYE	£ 158.40
Donations - Individuals	£ 1,000.00
Grant	£ 19,671.00
Donations - Gift Aid etc.	£ 5,325.34
<b>Total Result</b>	<b>£ 28,138.69</b>

<b><u>For Consolidation</u></b>	
Starting Balance	£ 861.80
<b><u>Charity Costs</u></b>	
Costs - General Administration	-£60.00
Costs - Consultancy	
Costs - Fundraising Event	
Costs - Stash	
Costs - Just Giving	-£93.60
Costs - Management Team	
Costs - Training	
<b><u>Summer Holiday Costs</u></b>	
Costs - SH Entertainment	
Costs - SH Gifts	
Costs - SH One-offs	
Costs - SH On-week Expenses	
Costs - SH Site and Equipment	
Costs - SH Travel	
<b><u>Camping Holiday Costs</u></b>	
Costs - Camp Entertainment	
Costs - Camp Gifts	
Costs - Camp On-week Expenses	
Costs - Camp Site and Equipment	
Costs - Camp Travel	
<b><u>Income</u></b>	
Income - SH Attendance Donation	
Income - Camp Attendance Donation	£300.00
Income - Interest	
Income - Stash	£602.21
<b><u>Donations</u></b>	
Donations - Charities Trust	£73.54
Donations - Fundraising Event	£333.56
Donations - GYE	£158.40

Donations - Individuals	£1,000.00
Donations - Corporate	
Donations - Just Giving	
Donations - Gift Aid etc.	£5,291.78
<b>Grant</b>	£19,671.00
<b>Transfer</b>	
Total	£ 28,138.69
Check	CORRECT

Date	Bank Ref	Description
4/22/2024	Ada Horsnell	L Horsnell
4/23/2024	Alice cobb	COBB WN & BR
6/6/2024	Alice Price-John	PRICE V A
7/3/2024	AMY ANDERSON	S R ANDERSON
6/10/2024	Andrew Hawcroft	HAWCROFT LM
7/2/2024	Ava-Jane Baxter	BAXTER F
7/1/2024	B Jimmison	MRS M S JIMMISON
7/16/2024	Cari Glover	GLOVER D
7/1/2024	Charlie Cockburn	M Cockburn
5/10/2024	Charlie Smith	N Smith
7/5/2024	Dylan Smith	Karen Smith
5/2/2024	E A B Knox	BURNS L & KNOX S
7/5/2024	E Jeffery Mencap	JOANNA JEFFERY
5/9/2024	Edward OConnor	O'CONNOR L P
6/13/2024	ERIN FLINT	ALEXANDRA RIGLER
7/8/2024	EVE STEPHEN	Stephen Nicola
5/29/2024	GABRIELLA KELSEY	KELSEY+KELSEY
7/10/2024	Henry Howorth-Hale	CHARLIE HOWORTH HA
7/22/2024	IZZY WALKER	D Walker
7/25/2024	Jack Allen	E Allen
7/10/2024	Jack HORWOOD	HORWOOD P & R
8/12/2024	Jacob parry	F Parry
9/24/2024	JACOB PARRY	F Parry
7/24/2024	James Callen	CALLEN CA
6/24/2024	JASMIN JONES	JONES V
7/15/2024	K Adams	MRS U A ADAMS
4/22/2024	Kate Robinson	ROBINSON B&C -CA
6/21/2024	I timmins	J Lindsay-Timmins
7/1/2024	leonie Moser-wager	Tina Wager
7/22/2024	LornaEdwards	GEORGINA EDWARDS
6/14/2024	MOHMMED SUFYAAN	SHAYLER N
6/3/2024	Rafael Howard	JACQUELINE HOWARD
6/20/2024	Sophie Cheney	J Cheney
4/29/2024	Tyler Maxwell	K Newton

Value	Balance	Internal Account
£ 295.00	£ 21,624.01	Income - SH Attendance Donation
£ 295.00	£ 21,919.01	Income - SH Attendance Donation
£ 295.00	£ 22,109.96	Income - SH Attendance Donation
£ 295.00	£ 22,858.16	Income - SH Attendance Donation
£ 295.00	£ 23,153.16	Income - SH Attendance Donation
£ 295.00	£ 23,448.16	Income - SH Attendance Donation
£ 295.00	£ 23,743.16	Income - SH Attendance Donation
£ 300.00	£ 27,103.39	Income - SH Attendance Donation
£ 295.00	£ 27,398.39	Income - SH Attendance Donation
£ 295.00	£ 27,180.94	Income - SH Attendance Donation
£ 295.00	£ 27,339.65	Income - SH Attendance Donation
£ 295.00	£ 25,163.05	Income - SH Attendance Donation
£ 295.00	£ 25,458.05	Income - SH Attendance Donation
£ 295.00	£ 23,137.02	Income - SH Attendance Donation
£ 295.00	£ 23,426.77	Income - SH Attendance Donation
£ 295.00	£ 23,721.77	Income - SH Attendance Donation
£ 295.00	£ 25,553.60	Income - SH Attendance Donation
£ 295.00	£ 25,848.60	Income - SH Attendance Donation
£ 295.00	£ 26,143.60	Income - SH Attendance Donation
£ 295.00	£ 25,391.75	Income - SH Attendance Donation
£ 295.00	£ 25,636.15	Income - SH Attendance Donation
£ 295.00	£ 25,873.51	Income - SH Attendance Donation
£ 295.00	£ 26,168.51	Income - SH Attendance Donation
£ 295.00	£ 26,404.77	Income - SH Attendance Donation
£ 295.00	£ 24,212.04	Income - SH Attendance Donation
£ 295.00	£ 24,507.04	Income - SH Attendance Donation
£ 295.00	£ 22,724.11	Income - SH Attendance Donation
£ 295.00	£ 22,426.16	Income - SH Attendance Donation
£ 295.00	£ 30,244.64	Income - SH Attendance Donation
£ 295.00	£ 30,539.64	Income - SH Attendance Donation
£ 295.00	£ 30,191.43	Income - SH Attendance Donation
£ 295.00	£ 30,476.37	Income - SH Attendance Donation
£ 295.00	£ 21,204.29	Income - SH Attendance Donation
£ 295.00	£ 12,654.41	Income - SH Attendance Donation

FALSE

## Notes

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£5 overpayment treated as a donation

Donations - Fundraising Event	£	2,052.93
Donations - Individuals	£	1,175.00
Income - Camp Attendance Donation	£	8,700.00
Miscellaneous	£	60.00
<b>Total Result</b>	<b>£</b>	<b>7,879.92</b>

<b><u>Camping Holiday Costs</u></b>		
Costs - Camp Entertainment	-£	4,520.45
Costs - Camp On-week Expenses	-£	3,752.13
Income - Camp Attendance Donation	£	8,700.00
Donations - Individuals	£	1,175.00
Donations - Corporate	£	500.00

Date	Description	Value	Balance
12/31/2023	Starting Balance	£ 50,973.24	£ 50,973.24
1/31/2024	31JAN GRS 31166377	£ 66.82	£ 51,040.06
2/29/2024	29FEB GRS 31166377	£ 58.80	£ 51,098.86
3/28/2024	28MAR GRS 31166377	£ 56.84	£ 51,155.70
4/30/2024	30APR GRS 31166377	£ 67.06	£ 51,222.76
5/31/2024	31MAY GRS 31166377	£ 63.08	£ 51,285.84
6/28/2024	28JUN GRS 31166377	£ 57.05	£ 51,342.89
7/31/2024	31JUL GRS 31166377	£ 67.31	£ 51,410.20
8/30/2024	30AUG GRS 31166377	£ 61.27	£ 51,471.47
9/30/2024	30SEP GRS 31166377	£ 63.39	£ 51,534.86
10/31/2024	31OCT GRS 31166377	£ 61.35	£ 51,596.21
11/29/2024	29NOV GRS 31166377	£ 55.34	£ 51,651.55
12/31/2024	31DEC GRS 31166377	£ 61.13	£ 51,712.68
12/31/2024	Ending Balance	£ 51,712.68	£ 51,712.68

CORRECT

Internal Account	Notes
<b>Starting Balance</b>	(Hard Coded)
Interest	
Interest	
Interest	
Interest	
Interest	
Interest	
Interest	
Interest	
Interest	
Interest	
Interest	
Interest	
Interest	(Calculated)
<b>Ending Balance</b>	(Hard Coded)

Internal Account	Sum of Value
Starting Balance	£ 50,973.24
Interest	£ 739.44
<b>Total Result</b>	<b>£ 51,712.68</b>

<b><u>For Consolidation</u></b>	
Starting balance	£ 50,973.24
<b>Charity</b>	
Income - Interest	£ 739.44
Total	£ 51,712.68
Check	CORRECT

Date	Description	Value	Balance
12/31/2023	Starting Balance	£ 45,722.33	£ 45,722.33
1/9/2024	JUSTGIVING 3594112 OUNDLE MEN	£ 24.21	£ 45,746.54
1/15/2024	JUSTGIVING 3590153 OUNDLE MEN	£ 369.18	£ 46,115.72
1/22/2024	JUSTGIVING 3609924 OUNDLE MEN	£ 717.19	£ 46,832.91
1/23/2024	JUSTGIVING 3615262 OUNDLE MEN	£ 75.97	£ 46,908.88
1/26/2024	OUNBLE MENCAP HOLI EP24026N4985728	-£ 10,000.00	£ 36,908.88
1/29/2024	JUSTGIVING 3618988 OUNDLE MEN	£ 486.66	£ 37,395.54
1/30/2024	JUSTGIVING 3628290 OUNDLE MEN	£ 36.79	£ 37,432.33
2/5/2024	JUSTGIVING 3624960 OUNDLE MEN	£ 1,091.05	£ 38,523.38
2/6/2024	JUSTGIVING 3635460 OUNDLE MEN	£ 23.74	£ 38,547.12
2/12/2024	JUSTGIVING 3645080 OUNDLE MEN	£ 116.94	£ 38,664.06
2/13/2024	JUSTGIVING 3651488 OUNDLE MEN	£ 9.50	£ 38,673.56
2/20/2024	JUSTGIVING 3661680 OUNDLE MEN	£ 21.36	£ 38,694.92
2/26/2024	JUSTGIVING 3667122 OUNDLE MEN	£ 145.70	£ 38,840.62
2/27/2024	JUSTGIVING 3679459 OUNDLE MEN	£ 7.12	£ 38,847.74
3/5/2024	JUSTGIVING 3682125 OUNDLE MEN	£ 23.75	£ 38,871.49
3/11/2024	JUSTGIVING 3689048 OUNDLE MEN	£ 135.94	£ 39,007.43
3/12/2024	JUSTGIVING 3704933 OUNDLE MEN	£ 4.75	£ 39,012.18
3/19/2024	JUSTGIVING 3716273 OUNDLE MEN	£ 21.36	£ 39,033.54
3/25/2024	JUSTGIVING 3707045 OUNDLE MEN	£ 320.07	£ 39,353.61
3/26/2024	JUSTGIVING 3725519 OUNDLE MEN	£ 43.46	£ 39,397.07
4/2/2024	JUSTGIVING 3729784 OUNDLE MEN	£ 38.63	£ 39,435.70
4/2/2024	JUSTGIVING 3741326 OUNDLE MEN	£ 34.89	£ 39,470.59
4/5/2024	INTEREST	£ 234.46	£ 39,705.05
4/10/2024	JUSTGIVING 3759364 OUNDLE MEN	£ 7.12	£ 39,712.17
4/16/2024	JUSTGIVING 3737397 OUNDLE MEN	£ 145.55	£ 39,857.72
4/29/2024	JUSTGIVING 3774324 OUNDLE MEN	£ 1,009.25	£ 40,866.97
4/29/2024	JUSTGIVING 3787770 OUNDLE MEN	£ 23.73	£ 40,890.70
5/1/2024	JUSTGIVING 3799134 OUNDLE MEN	£ 27.30	£ 40,918.00
5/8/2024	JUSTGIVING 3806905 OUNDLE MEN	£ 213.73	£ 41,131.73
5/13/2024	JUSTGIVING 3800481 OUNDLE MEN	£ 165.94	£ 41,297.67
5/14/2024	JUSTGIVING 3825401 OUNDLE MEN	£ 11.87	£ 41,309.54
5/21/2024	JUSTGIVING 3832300 OUNDLE MEN	£ 21.36	£ 41,330.90
5/28/2024	JUSTGIVING 3842725 OUNDLE MEN	£ 68.03	£ 41,398.93
5/31/2024	JUSTGIVING 3857484 OUNDLE MEN	£ 11.87	£ 41,410.80
6/11/2024	JUSTGIVING 3879626 OUNDLE MEN	£ 4.75	£ 41,415.55
6/17/2024	JUSTGIVING 3863374 OUNDLE MEN	£ 135.94	£ 41,551.49
6/18/2024	JUSTGIVING 3891186 OUNDLE MEN	£ 21.36	£ 41,572.85
6/25/2024	JUSTGIVING 3901838 OUNDLE MEN	£ 2.37	£ 41,575.22
7/1/2024	JUSTGIVING 3894554 OUNDLE MEN	£ 160.59	£ 41,735.81
7/2/2024	JUSTGIVING 3914482 OUNDLE MEN	£ 11.87	£ 41,747.68
7/10/2024	JUSTGIVING 3931633 OUNDLE MEN	£ 20.19	£ 41,767.87
7/16/2024	JUSTGIVING 3924966 OUNDLE MEN	£ 116.94	£ 41,884.81
7/16/2024	JUSTGIVING 3946324 OUNDLE MEN	£ 21.36	£ 41,906.17
7/17/2024	OUNBLE MENCAP HOLI EP24199N0188007	-£ 10,000.00	£ 31,906.17
7/22/2024	JUSTGIVING 3947232 OUNDLE MEN	£ 270.00	£ 32,176.17
7/23/2024	JUSTGIVING 3959019 OUNDLE MEN	£ 64.12	£ 32,240.29
7/29/2024	JUSTGIVING 3951486 OUNDLE MEN	£ 462.13	£ 32,702.42
7/31/2024	JUSTGIVING 3965702 OUNDLE MEN	£ 83.12	£ 32,785.54

8/12/2024 JUSTGIVING 3974038 OUNDLE MEN	£ 135.94	£ 32,921.48
8/13/2024 JUSTGIVING 3996650 OUNDLE MEN	£ 4.75	£ 32,926.23
8/20/2024 JUSTGIVING 3999214 OUNDLE MEN	£ 154.94	£ 33,081.17
8/27/2024 JUSTGIVING 4002591 OUNDLE MEN	£ 311.87	£ 33,393.04
8/29/2024 JUSTGIVING 4016275 OUNDLE MEN	£ 30.27	£ 33,423.31
9/4/2024 JUSTGIVING 4030508 OUNDLE MEN	£ 87.28	£ 33,510.59
9/16/2024 JUSTGIVING 4026266 OUNDLE MEN	£ 135.84	£ 33,646.43
9/17/2024 JUSTGIVING 4050508 OUNDLE MEN	£ 22.55	£ 33,668.98
10/1/2024 JUSTGIVING 4068232 OUNDLE MEN	£ 67.83	£ 33,736.81
10/4/2024 INTEREST	£ 304.59	£ 34,041.40
10/8/2024 JUSTGIVING 4084334 OUNDLE MEN	£ 11.87	£ 34,053.27
10/14/2024 JUSTGIVING 4079194 OUNDLE MEN	£ 145.35	£ 34,198.62
10/15/2024 JUSTGIVING 4102103 OUNDLE MEN	£ 34.42	£ 34,233.04
10/28/2024 JUSTGIVING 4117909 OUNDLE MEN	£ 1,048.53	£ 35,281.57
10/29/2024 JUSTGIVING 4125619 OUNDLE MEN	£ 11.87	£ 35,293.44
11/4/2024 JUSTGIVING 4131029 OUNDLE MEN	£ 241.02	£ 35,534.46
11/5/2024 JUSTGIVING 4138518 OUNDLE MEN	£ 237.50	£ 35,771.96
11/18/2024 JUSTGIVING 4150750 OUNDLE MEN	£ 121.60	£ 35,893.56
11/19/2024 JUSTGIVING 4146923 OUNDLE MEN	£ 80.72	£ 35,974.28
11/26/2024 JUSTGIVING 4166048 OUNDLE MEN	£ 67.83	£ 36,042.11
12/2/2024 JUSTGIVING 4176401 OUNDLE MEN	£ 86.79	£ 36,128.90
12/4/2024 JUSTGIVING 4180506 OUNDLE MEN	£ 11.87	£ 36,140.77
12/10/2024 JUSTGIVING 4193914 OUNDLE MEN	£ 30.87	£ 36,171.64
12/11/2024 JUSTGIVING 4183932 OUNDLE MEN	£ 213.40	£ 36,385.04
12/16/2024 JUSTGIVING 4198261 OUNDLE MEN	£ 192.16	£ 36,577.20
12/17/2024 JUSTGIVING 4210065 OUNDLE MEN	£ 51.03	£ 36,628.23
12/31/2024 Ending Balance		£ 36,628.23

CORRECT



Donations - Just Giving  
Donations - Just Giving  
Donations - Just Giving  
Donations - Just Giving  
Donations - Just Giving  
Donations - Just Giving  
Donations - Just Giving  
Donations - Just Giving  
Donations - Just Giving  
Interest

Donations - Just Giving  
Donations - Just Giving  
Donations - Just Giving  
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Donations - Just Giving  
Donations - Just Giving  
Donations - Just Giving  
Donations - Just Giving  
Donations - Just Giving

Donations - Just Giving (Calculated)

**Ending Balance** (Hard coded)

<b><u>For Consolidation</u></b>	
Starting balance	£ 45,722.33
<b>Charity</b>	
Income - Interest	£ 539.05
Donations - Just Giving	£ 10,366.85
Transfer	-£ 20,000.00
Total	£ 36,628.23
Check	CORRECT

## OSMH Accounts - to 31st Dec

		NW Cash
<i>Starting Balance</i>	£	861.80
<b>Charity</b>		
Costs - General Administration	-£	60.00
Costs - Fundraising Event	£	-
Costs - Just Giving	-£	93.60
Costs - Management Team	£	-
Costs - Training	£	-
Costs - Stash	£	-
Costs - Consultancy	£	-
Donations - Charities Trust	£	73.54
Donations - Corporate	£	-
Donations - Fundraising Event	£	300.00
Donations - GYE	£	158.40
Donations - Individuals	£	1,000.00
Donations - Gift Aid etc.	£	-
Donations - Just Giving	£	5,325.34
Grant	£	19,671.00
Income - Stash	£	602.21
Income - Interest	£	-
Miscellaneous	£	-
Transfers	£	-
<b>Summer Holiday</b>		
Income - SH Attendance Donation	£	-
Costs - School Bill	£	-
Costs - SH Entertainment	£	-
Costs - SH Gifts	£	-
Costs - SH One-offs	£	-
Costs - SH On-week Expenses	£	-
Costs - SH Site and Equipment	£	-
Costs - SH Travel	£	-
<b>Camping Holiday</b>		
Income - Camp Attendance Donation	£	300.00
Costs - Camp Entertainment	£	-
Costs - Camp One-offs	£	-
Costs - Camp Gifts	£	-
Costs - Camp On-week Expenses	£	-

Costs - Camp Site and Equipment	£	-
Costs - Camp Travel	£	-
<i>Closing Balance</i>	£	<i>28,138.69</i>



-£	5,030.75	£	-	£	-	-£	5,030.75
-£	904.00	£	-	£	-	-£	904.00
£	7,879.92	£	51,712.68	£	36,628.23	£	124,359.52

CORRECT

£	-

Debtors / Creditors	
New	OVERALL
	£ 101,912.83
	-£ 4,186.52
	-£ 886.20
	-£ 446.40
	-£ 456.10
	-£ 1,572.81
	-£ 917.84
	£ -
	£ 73.54
	£ 500.00
	£ 2,352.93
	£ 158.40
	£ 2,175.00
	£ 15,692.19
	£ 34,671.00
	£ 602.21
	£ 1,278.49
	£ 60.00
	£ -
-£ 295.00	£ 9,740.00
-£ 23,373.34	-£ 23,373.34
	-£ 6,322.75
	-£ 850.00
	-£ 61.66
-£ 1,464.60	-£ 9,259.85
	-£ 10,065.50
	-£ 6,194.63
	£ 9,000.00
	-£ 4,520.45
	£ -
	-£ 189.08
	-£ 3,752.13

Detailed / specific breakdowns
Category
<b><u>Totals</u></b>
Total Cash in Bank
Net Available Funds
Total Spend
Total SH Specific Spend
Total Camp Specific Spend
Total General Spend
Total Income
<b><u>Income</u></b>
Specific Fundraising Events
Just Giving Donations
Individual Direct Donations (not JG)
Grants
Stash
<b><u>General Costs</u></b>
Administration
Management Team
Training
Stash
Fundraising admin
Consultancy
<b><u>Cost - SH School Bill</u></b>
Disturbance Allowance
Domestic Costs
Laundry
Catering
Pool
<b><u>Cost - SH Entertainment</u></b>
Grafham Water/Ferry Meadows
Twin Lakes
Wicksteed
Circus Skills
Dancing
Magician (vs. 2023 Theatre night)
On-site day (vs. 2023 Animal Park)
<b><u>Cost - SH Site and Equipment Costs</u></b>
Marquees
Hoists etc.

	-£	5,030.75
	-£	904.00
-£	25,132.94	£ 99,226.58

Admin Room costs  
Electronic rentals (incl walkie-talkies)

**Cost - SH On-week Expenses**

**Cost - SH Travel**

Coaches  
Minibuses

**Cost - Camp Entertainment**

Pub  
Band

Swimming  
Climbing/Archery

**Cost - Camp One-offs**

**Cost - Camp Site and Equipment Costs**

Camp Site  
Marquees

**Cost - Camp On-week Expenses**

Main Food (Anna C expense)

**Cost - Camp Travel**

2024		2023		% change	% of Total Category 2024
£	124,359.52	£	118,630.95	+5%	
£	99,226.58	£	101,912.83	-3%	
-£	78,990.01	-£	76,792.79	3%	
-£	56,127.73	-£	44,625.27	26%	71%
-£	14,396.41	-£	14,019.10	3%	18%
-£	8,465.87	-£	18,148.42	-53%	11%
£	76,303.76	£	77,781.60	-2%	
£	76,303.76	£	77,781.60	-2%	N/A
£	2,352.93	£	4,956.18	-53%	3%
£	15,692.19	£	29,773.61	-47%	21%
£	2,175.00	£	4,150.42	-48%	3%
£	34,671.00	£	14,500.00	139%	45%
£	602.21	£	2,513.68	-76%	1%
-£	8,465.87	-£	18,148.42	-53%	11%
-£	4,186.52	-£	5,771.51	-27%	49%
-£	456.10	-£	483.10	-6%	5%
-£	1,572.81	-£	2,795.33	-44%	19%
-£	917.84	-£	2,027.09	-55%	11%
-£	1,332.60			N/A	16%
£	-	-£	6,350.00	-100%	0%
-£	23,373.34	-£	16,718.12	40%	N/A
-£	938.32	-£	968.32	-3%	4%
-£	3,108.00	-£	2,898.00	7%	13%
-£	229.80	-£	214.00	7%	1%
-£	14,110.00	-£	11,592.00	22%	60%
-£	1,310.00	-£	1,045.00	25%	6%
-£	6,322.75	-£	5,799.22	9%	N/A
-£	2,000.00	-£	1,021.20	96%	32%
-£	1,524.90	-£	1,395.00	9%	24%
-£	706.00	-£	900.00	-22%	11%
-£	275.00	-£	275.00	0%	4%
-£	125.00	-£	75.00	67%	2%
-£	461.50	-£	537.60	-14%	7%
-£	845.00	-£	1,595.42	-47%	13%
-£	10,065.50	-£	9,840.79	2%	N/A
-£	1,122.00	-£	1,110.00	1%	11%
-£	2,721.60	-£	3,201.60	-15%	27%

-£	3,465.93	-£	2,114.94	64%		34%
-£	2,817.60	-£	2,425.80	16%		28%
-£	9,259.85	-£	5,230.50	77%	N/A	
-£	6,194.63	-£	6,709.15	-8%	N/A	
-£	3,700.00	-£	4,500.00	-18%		60%
-£	2,158.34	-£	2,209.15	-2%		35%
-£	4,520.45	-£	2,988.90	51%	N/A	
-£	1,690.45	-£	871.40	94%		37%
-£	300.00	-£	300.00	0%		7%
-£	770.00	-£	192.50	300%		17%
-£	1,625.00	-£	1,625.00	0%		36%
£	-	-£	3,632.00	-100%		
-£	5,030.75	-£	2,235.70	125%	N/A	
-£	1,168.00	-£	1,106.00	6%		23%
-£	2,546.00	-£	1,254.00	103%		51%
-£	3,752.13	-£	4,500.77	-17%	N/A	
-£	1,373.86	-£	1,759.00	-22%		37%
-£	904.00	-£	430.00	110%	N/A	

Notes

**Headline: usable funds stayed flat on last year at c. £100k despite a significant increase in SH Lets costs. Largely offset by lower General Costs incurred.**

**Headline: Spend increase driven almost entirely by SH School Bill increase. General Spend reduced largely by consultancy cost reduction.**

**Headline: Flat income YoY. Large grants offset lower fundraising in other areas**

Big year for grants. Well done TSP!  
Unclear on the stash drop off cause

**Headline: Big reduction in general costs**

The biggest cause of the General Costs positive headline.

**Headline: catering makes up over 60% of the total bill and that cost increased by 22% YoY. VAT has also been added to bill increasing the total by a further 16%.**

**Headline: No comments**

We cancelled Thursday Beach outing based on nationwide riots

**Headline: No comments**

Increase due to replacement of materials and increased provision of hot weather protection.

Lost radios caused increase mainly

**Headline: notable increase in on-week expenses. Likely driven by the introduction of the volunteer break room**

**Headline: No comments**

**Headline: pub costs increased but unclear if due to under reporting in 2023**

Swam once in 2023 but twice in 2024. Unclear why this resulted in such a large difference in cost

**Headline: No comments. No large one-off this year.**

**Headline: Large increase in marquee costs.**

Unclear on driver of increased marquee costs

**Headline: drop likely due to reallocation of costs to more accurate categories this year given rise elsewhere**

**Headline: notable increase in use of GoldStar cabs**

**Oundle Mencap Holidays (# 1108908)**  
**Statement of Financial Activities (including Income and Expenditure Account) for the year ended 31st December 2024**

**Section A - Income and Expenditure Account**

Descriptions by category	Total this year (£) 12/31/2024	Total last year (£) 12/31/2023
<b>Income Derived in the Period</b>		
Holiday Attendance Donations Combined	£ 18,740.00	£ 18,110.00
Donations and Grants Received	£ 55,623.06	£ 56,323.59
Other Income (Stash, Interest, etc.)	£ 1,940.70	£ 3,348.01
<b>Total income</b>	<b>£ 76,303.76</b>	<b>£ 77,781.60</b>
<b>Expenditure Derived in the Period</b>		
Overall admin costs	-£ 8,465.87	-£ 18,148.42
Combined Summer Holiday Costs	-£ 56,127.73	-£ 44,625.27
Combined Camp Costs	-£ 14,396.41	-£ 14,019.10
<b>Total expenditure</b>	<b>-£ 78,990.01</b>	<b>-£ 76,792.79</b>
<b>Total Net Income / (Expenditure) in the Period</b>	<b>-£ 2,686.25</b>	<b>£ 988.81</b>

Net Movement In Funds	-£ 2,686.25	£ 988.81
Total Funds Brought Forward	£ 101,912.83	£ 100,924.02
Total Funds Carried Forward	£ 99,226.58	£ 101,912.83

• These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

<b>Signature of Company Director and Trustee</b>		
Signed Name	Printed Name	Date of Approval

**Oundle Mencap Holidays (# 1108908)****Statement of Financial Activities (including Income and Expenditure Account) for the year ended 31st December 2024****Section B - Balance sheet**

	Total this year (£) 12/31/2024	Total last year (£) 12/31/2023
<b>Non-Current Assets</b>		
Tangible assets	£ -	-
Investments	£ -	-
<i>Total fixed assets</i>	£ -	-
<b>Current assets</b>		
Inventory	£ -	-
Debtors	£ -	-
Cash at Bank	£ 124,359.52	£118,630.95
Cash at Hand	£ -	-
<i>Total current assets</i>	£ 124,359.52	£ 118,630.95
<b>Current Liabilities</b>		
Creditors falling due within one year	£ 25,132.94	£ 16,718.12
Prepayments and accrued income	£ -	-
<i>Net current assets/(liabilities)</i>	£ 99,226.58	£ 101,912.83
<i>Total assets less current liabilities</i>	£ 99,226.58	£ 101,912.83
<b>Non-Current liabilities</b>		
Other long-term liabilities	£ -	-
Provisions for liabilities	£ -	-
Accruals and deferred income	£ -	-
<i>Net assets</i>	£ 99,226.58	£ 101,912.83
<b>Unrestricted Funds of the Charity / Reserves</b>	£ 99,226.58	£ 101,912.83

**Audit Exemption Statement**

For the year ending 31st December 2023, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts;
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

**Signature of Company Director and Trustee**

Signed Name	Printed Name	Date of Approval
Andrew Fahrenheim	Andrew Fahrenheim	4/7/2025

## Independent examiner's report to the trustees of Oundle Mencap Holidays ("OMH")

I report on the accounts of the company for the year ended 31 December 2024.

### *Respective responsibilities of trustees and examiner*

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income did not exceed £250,000.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### *Basis of independent examiner's report*

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### *Independent examiner's statement*

#### **In connection with my examination, no matter has come to my attention:**

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



---

Name: Richard Bolton

Date: 24 September 2025

Relevant professional qualification or body: ICAEW  
number 3299995

Address: 3 Manor Lane Terrace, London, SE13 5QL

**OUNDLE MENCAP HOLIDAYS LTD**

England & Wales - Charity number 1108908

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# Accounts

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## **Trustees' Report, 1<sup>st</sup> January 21 – 31<sup>st</sup> December 2022**

### **1. Reference and Administration Details**

Oundle Mencap Holiday (hereafter OMH) was accepted as a Company limited by guarantee and not having a share capital (# 5393382) and as a Charity (# 1108908) in 2005 and as a group affiliated to the Royal Mencap Society. At its Annual General Meeting on 10th March 2018 the members voted to change the name of the charity from Oundle School Mencap Holidays to Oundle Mencap Holidays Ltd.

OMH is registered at the address provided below.

At its Annual General Meeting on 5<sup>th</sup> March 2022 the following were elected by the meeting as OMH officers:-

Chair – Robin Banerjee  
Holiday Leader / Registered Manager – Kate Taylor  
Secretary – Anna Clish  
Responsible Individual – Anna Clish  
Treasurer – Andy Fahrenheit  
Oundle School representative – M Barker  
External Trustee – Jo Floto  
Invited Parent Rep (2014-22) – Mel Symonds  
Elected SH Rep (2019-22) – Katrina Rowe  
Trustee – Eddie Dove

Katrina Rowe has since stood down from her formal role as the Elected SH Rep but continues to perform that role in an informal capacity until the election of a new SH Rep is completed.

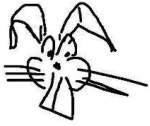
### **2. Structure, Governance and Management**

OMH is a Charity governed by a constitution and registered as a Company limited by guarantee. Trustees are appointed by a vote of members at the AGM.

OMH is affiliated to the Royal Mencap Society, an arrangement which provides support in the sphere of professional guidance and assessment and expert insurance advice. We greatly value all guidance given to us by the Royal Mencap Society, the Charity Commission and Companies House, and we are actively dedicated to compliance with all their recommendations as well as requirements as a means of attaining and keeping best practice in operating standards. In particular, we plan our activities with careful consideration of the Charities Commission guidance on public benefit (Charities Act 2011, section 17)

In addition, OMH is run in co-operation with Oundle School, Oundle, Northants. The holiday week benefits from the school support in the provision of accommodation and facilities for the week. Furthermore, the majority of first-time volunteers for the holidays for children are recruited from among school pupils.

OMH also works closely with the Northamptonshire Girl Guides who generously provide equipment and expertise to our camping holiday for young adults, Mencap Outdoors.



### 3. Objectives and Activities

The objectives of OMH are

- the relief of people with a learning disability in particular by the provision of help and support for them and for their families, dependants and carers, and to promote awareness of learning disabilities for the public benefit; and
- to provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have need thereof by reason of learning disability with the object of improving their conditions of life.

NB: "learning disability" means any developmental disability of the mind and any associated condition howsoever caused and whether mild, moderate or severe.

The activities carried out in pursuit of these objectives are:

- recruitment of young people to take part volunteering in week-long residential holidays for children and young people with learning disabilities; and
- the organisation and running of holidays for children and young people with learning disabilities,

Since 2012, the following additional activities have been carried out for the same objectives:

- recruitment of young people to take part in a long-weekend camping holiday for young adults with learning disabilities;
- the organisation and running of the camping holiday(s) for adults with learning disabilities.

Consequently, the following outcomes are achieved from all such activities:

- provision of new experiences to children and young people with learning disabilities
- a period of respite for parents, caregivers and siblings of these children and young people
- a new and beneficial experience, learning about disability and charity, for young volunteers.

### 4. Achievements and Performance: OMH Mencap Outdoors, 29<sup>th</sup> June - 5<sup>th</sup> July and 6<sup>th</sup> July - 10<sup>th</sup> July 2022

OMH Mencap Outdoors welcomed two groups of campers between 29<sup>th</sup> June and 10<sup>th</sup> July 2022.

There were 21 Campers and 17 Staff on the first camp and 18 Campers and 13 Staff on the second camp. Some staff did both holidays.

Highlights included making bird tables to take home, a puzzle hunt in and around the camp site, trips to the pub and a range of outdoor activities. We also welcomed a pizza oven on site for the first time and campers had great fun making their own pizzas. Instead of a lamb roast we had a BBQ and a fish and n chip supper at our last night parties.

The weather on the last few days, was extremely hot with temperatures in the high 30's. If weather patterns continue, the flexibility to go off site in very hot weather may be necessary. Due to the extreme heat, one group of campers didn't cook on small fires as it was too hot to do so safely without sufficient shade.

We successfully recruited local people to help out and we could extend this a bit more next year. The push of fresh energy on the last Sunday was really useful and pack down started as early as possible as temperature forecast for 38/39<sup>o</sup>c.

Storage has been partly solved, the refit of the Oundle store has allowed camp to store tentage in there. This has allowed for more space in the Guides store.

There are increasing numbers of campers who want spaces every year and at some point the team will



need to consider the way forward when capacity is reached. Suggestion that perhaps offered bi-annually. Camping needs more volunteers. While we welcomed new staff to the team this year, we still need more volunteers for camp. Camp would also benefit from an increase in number of staff who plan and prepare the weekends. Several staff have indicated they are willing to do this and the Camp Lead plans to set this in motion ahead of the 2023 holiday.

Feedback from staff, campers and trustee visits will be used to inform planning for next year's camp.

The camp was visited by OMH trustee Robin Banerjee. Robin reported back: 'It was wonderful to visit the camp again this year. The sense of calm around the site was obvious and although the temperature hit record highs, the camp staff dealt with it well. There were opportunities to relax, or play as each camper saw fit.'

#### 5. Achievements and Performance: OSMH Summer Holiday, 6<sup>th</sup> July - 13<sup>th</sup> August 2022

OSMH welcomed 40 holiday makers. Of the 40, 16 were new to the holiday, partially due to the covid over run, which meant we had a lot of leavers last summer.

An extensive amount of amount of work went into making visits to meet new holiday makers. In one case a pre-holiday trip was arranged to introduce a holiday maker to his helper – this worked well. The holiday continues to be able to be flexible and in this instance was able to allow the Holiday Maker to stay alternative nights, in order to help both himself and his parents recover from a previously traumatic respite experience.

The theme this year was celebrations. We invited Holiday Makers to share with us in celebrating our 40<sup>th</sup> year and other celebrations. The Holiday Makers were invited to bring photographs, certificates and memorabilia which we displayed to celebrate their achievements over the year.

We didn't go to the seaside. The team, after much consultation with volunteers, felt that it hadn't really been that missed in 2021.

On the Thursday, the Holiday Leaders made the decision to return earlier from the trip to Nene Outdoors at Ferry meadows. At midday the met office issued a severe heat warning. Although the team had put a lot of provision in place for the expected weather, they quickly realised that it was no longer safe to keep the holiday outside in the open as several Volunteers were taken ill with heat exhaustion. 1 Volunteer was extremely unwell and after not responding to treatment, the medical team responded superbly and called an ambulance. They continued to support the Volunteer until her family could arrive and support her at hospital.

Although none of the holiday makers became ill, the team made the call that the scheduled trip for the following day to Wickstead Park should be cancelled as the weather forecast was for it be equally hot. The RM explained to the children at singsong what was changing and why. Understandably some Holiday Makers were unhappy but the changes were managed well by the volunteers.

We are very grateful to Oundle School for providing us with a relatively cool sports hall for the afternoon instead. The team pulled together to give the holiday makers a different but equally fun multi sports experience. The Management Team will further discuss with trustees, policies and procedures to ensure the holiday is well prepared for future extreme weather events.

The holiday makers enjoyed their second trip to Oundle Town football club.

On the Wednesday, Half the group visited Rutland outdoor learning, where they built shelters and toasted marshmallows as well visiting the farm animals. The other group enjoyed an afternoon at Burghley House.

Our usual in-house activities went well. Swimming remains a firm favourite with the Holiday Makers. The new school pool allows for the floor to be set at different heights and we are investigating if we can have



a gap between sessions to allow shallower pool levels for smaller younger Holiday Makers and a deeper session for the older Holiday Makers or those who require additional aid from volunteers. We also enjoyed using the great hall for movie night

We continue to help Holiday Makers record and share their holiday experiences with their parents and carers, both on the week and as memories to take home.

OMH Trustee, Mel Symmonds visited the holiday. Mel reported back *'There was a fantastic atmosphere and as a group everyone worked so well together'*.

#### 6. Achievements and performance: other Activities

The management Team introduced a new software package (Notion) to assist with planning and communications. The overwhelming feedback was that in general, the use of Notion as a system for on and pre-week communications, planning, and the Holiday Maker's care plans, was successful and a useful tool. There remain some further developments to be made and the system will continue to be monitored and developed, so its use best meets the team's needs.

Parents continue to love the daily video clips sent to them of the group/their child.

The feedback from this year's parents and Holiday Makers questionnaires is that they felt well informed about the holiday both before and during.

We were once again inspected by Ofsted who rated the holiday 'outstanding'.

The inspector observed; "All children have access to a range of fantastic facilities, including a newly built swimming pool, extensive school grounds and a sensory room"

He commented; "Leaders and managers are extremely committed and ambitious for all children to have a fantastic holiday experience. This is achieved by the support of a senior team of volunteers who bring a wide variety of personal and professional experience including expertise with children with disabilities."

Highlights from the report include;

" .. this highly bespoke planning helps to reduce anxieties for children and their families, especially when children have not attended a holiday previously. "

" achievements are celebrated"

"constant reflection is a strong theme that runs through the holiday"

"When recommendations are set at inspections, leaders and managers assure these are addressed. "

#### 7. Financial Review

The charity's finances remain suitable for the organisation's needs and obligations. At 31st December 2022, controlled balances amounted to ~£101k. In connection with this, the trustees should be hereby notified that there was an error in the previous year's accounts totals. The accounts initially stated controlled balances of ~£72k, however, it has become evident whilst finalising the 2022 accounts that the correct figure in 2021 was ~£61k (a negative difference of ~£11k). This error was in the accounting calculations only (no banking issues) and updated accounts have been filed as necessary to correct this historical error.

There has been a significant increase in the year-end 2022 controlled balances on the prior year (~£40,000) and an all-time peak for a year-end balance. Given the expense of running the charity in 2022 was ~£60,000, we remain of the view that this level is appropriate and would welcome further increase, in line with our policies. The successful enhancement of reserves has resulted from a concerted strategy undertaken by the trustees, the treasurer, and the fundraising team to focus on income generation via donations and sponsorship.



Additionally, the detail of income and expense categorisations and recording has been increased for the charity's accounts from 2022 onwards. Using the more granular detail, the treasurer will be able to provide the trustees with more detailed information and trend data in relation to the charity's finances in the future. This will begin next year once we have more than one year of newly formulated data to pull from. It is understood that such information will also be of assistance to the charity's fundraising team who can then allocate fundraising efforts to specific items or categories.

The charity has opened a new charity business bank account with The Co-Operative Banking group. This account allows the charity to split its funds across two different banks which gives better security of access to funds should either bank have technological, access or financial issues. The new bank account also allows the charity to have multiple debit card holders on the account. This is particularly useful for on-week spending which can now come directly from the charity bank account rather than asking volunteers to pay-out and expense amounts. The current list of charity debit card holders are: Andy Fahrenheit, Kate Taylor, Anna Clish, Robin Banerjee, Claire Huntingdon, Livvie Kirkbride, Sam Cone and Bella Kirk. The intention is therefore to use the Co-op bank account for all current spending, and leave the pre-existing bank account to act as a savings deposit.

2022 was an incredibly successful year for OMH fundraising. The combined sponsorship of the London Landmarks Half Marathon and a personal donation by Allan Arthur were instrumental in this strong result, but it is really the diversity of OMH's income sources that should be celebrated. From individual donations of all sizes to grants from trusts to sponsored challenges by enthusiastic volunteers, this combination is a winning formula for OMH and will hopefully continue long into the future.

## 8. Staff training

Two members of the Senior Team successfully undertook stages 1 and 2 of Makaton training. Ethan and Lily then lead the meal-time announcements and encouraged the use of Makaton across the holiday. This greatly improved the quality of communication with Holiday Makers and it needs to continue to be further grown and developed.

Three members of the team have already undertaken Midas minibus training previously and an additional member took the training this year. We hired two accessible vehicles for wheelchair users. We further continue to use staff cars for some individuals who struggle to use the coaches. The transport organisation is an area which the Management Team is reviewing in the coming year.

Group Leaders, Specialist Support Team and Senior Helpers were sent the behaviour management package to read through prior to the holiday.

There is now a comprehensive database of training held by of the all volunteers on the Oundle School Holiday week. This allows easy access to information and also reminders of when key training needs renewing.

The Volunteers continue to receive a range of training to meet their different roles on the holiday. All volunteers must do safeguarding training. Additionally, Makaton and Mental Health First Aid have been added to training undergone by certain members of the Senior Team.

New volunteers attended either in person or zoom training before the holiday. Feedback was taken after these sessions. Most found them really useful, as an introduction, but some felt they wanted more information about the structure of the holiday and the Holiday Makers in terms of disabilities. The Management Team will look at how this can be added in to further develop initial volunteer training.

We further encourage and use knowledge and experiences brought to the volunteer team by individuals from their professional roles. The Senior Team, Group Leaders and Specialist Support teams are encouraged to give personal feedback on the skills or areas they would like develop within the roles as volunteers on the holiday.



9. Other notes:

Feedback questionnaires were given to every holiday maker at the end of the holiday. Overwhelmingly the feedback from Holiday Makers and parents was positive. All 18 parents/carers that responded, felt their child had had an excellent holiday - that it appropriately met physical and emotional needs, kept children safe and that their child had taken part in a range of activities. Staff were friendly and approachable and they felt involved with planning for their child. All agreed or strongly agreed their child had tried new things, and that they had had enough information at the right time during the holiday.

All who answered the questionnaire felt that their child's culture was respected and they felt they were told if sanctions or behaviour management techniques were used during the holiday. Parents tell us their children enjoyed in particular swimming sessions and Twin Lakes. Other comments included "making new friends", "all of it", "everything the holiday is the highlight of his year".

Parents also commented "Organisation was great" and some commented on the value of a pre-visit - especially to new Holiday Makers. That they feel the holiday promotes independence, has "brilliant enthusiastic volunteers", and many mentioned the respite it provided them and the "opportunity to spend time with family and siblings".

**Declaration:** The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

Anna Clish

Full name: Anna Clish

Position: Trustee

Date: 01/10/2023

**Registered Number 05393382**

**OUNGLE MENCAP HOLIDAYS LTD**

**Micro-entity Accounts**

**31 December 2022**

**Micro-entity Balance Sheet as at 31 December 2022**

	<i>Notes</i>	<i>2022</i>	<i>2021</i>
		<i>£</i>	<i>£</i>
<b>Fixed Assets</b>		-	-
<b>Current Assets</b>		100,924	72,785
<b>Prepayments and accrued income</b>		-	-
<b>Creditors: amounts falling due within one year</b>		0	(11,629)
<b>Net current assets (liabilities)</b>		<u>100,924</u>	<u>61,156</u>
<b>Total assets less current liabilities</b>		<u>100,924</u>	<u>61,156</u>
<b>Creditors: amounts falling due after more than one year</b>		0	0
<b>Provisions for liabilities</b>		0	0
<b>Accruals and deferred income</b>		0	0
<b>Total net assets (liabilities)</b>		<u>100,924</u>	<u>61,156</u>
<b>Reserves</b>		<u>100,924</u>	<u>61,156</u>

- For the year ending 31 December 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
- The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 25 August 2023

And signed on their behalf by:  
**Andrew Fahrenheit, Director**

**Notes to the Micro-entity Accounts for the period ended 31 December 2022****1 Employees**

	<i>2022</i>	<i>2021</i>
Average number of employees during the period	0	0

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.

## Independent examiner's report to the trustees of Oundle Mencap Holidays ("OMH")

I report on the accounts of the company for the year ended 31 December 2022.

### *Respective responsibilities of trustees and examiner*

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income did not exceed £250,000.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### *Basis of independent examiner's report*

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### *Independent examiner's statement*

#### **In connection with my examination, no matter has come to my attention:**

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Ed Barker

Date: 22/11/2023

Relevant professional qualification or body: Chartered Financial Analyst

Address: Beech Tree House, Ashlawn Road,, Rugby, CV22 5QE

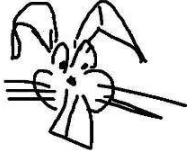
**OUNDLE MENCAP HOLIDAYS LTD**

England & Wales - Charity number 1108908

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# Accounts

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## **Trustees' Report, 1<sup>st</sup> January 21 – 31<sup>st</sup> December 2021**

### **1. Reference and Administration Details**

Oundle Mencap Holiday (hereafter OMH) was accepted as a Company limited by guarantee and not having a share capital (# 5393382) and as a Charity (# 1108908) in 2005 and as a group affiliated to the Royal Mencap Society. At its Annual General Meeting on 10th March 2018 the members voted to change the name of the charity from Oundle School Mencap Holidays to Oundle Mencap Holidays Ltd.

OMH is registered at the address provided below.

At its Annual General Meeting on 11<sup>th</sup> May 2021 the following were elected by the meeting as OMH officers:-

Chair – Robin Banerjee

Holiday Leader / Registered Manager – Kate Taylor

Secretary – Anna Clish

Responsible Individual – Anna Clish

Treasurer – Ed Barker

Oundle School representative – M Barker

External Trustee – Jo Floto

Invited Parent Rep (2014-22) – Mel Symonds

Elected SH Rep (2019-22) – Olivia Kirkbride

Trustee – Eddie Dove

### **2. Structure, Governance and Management**

OMH is a Charity governed by a constitution and registered as a Company limited by guarantee. Trustees are appointed by a vote of members at the AGM.

OMH is affiliated to the Royal Mencap Society, an arrangement which provides support in the sphere of professional guidance and assessment and expert insurance advice. We greatly value all guidance given to us by the Royal Mencap Society, the Charity Commission and Companies House, and we are actively dedicated to compliance with all their recommendations as well as requirements as a means of attaining and keeping best practice in operating standards. In particular, we plan our activities with careful consideration of the Charities Commission guidance on public benefit (Charities Act 2011, section 17)

In addition, OMH is run in co-operation with Oundle School, Oundle, Northants. The holiday week benefits from each school's support in the provision of accommodation and facilities for the week. Furthermore, the majority of first-time volunteers for the holidays for children are recruited from among school pupils.

OMH also works closely with the Northamptonshire Girl Guides who generously provide equipment and expertise to our camping holiday for young adults, Mencap Outdoors.



### 3. Objectives and Activities

The objectives of OMH are

- the relief of people with a learning disability in particular by the provision of help and support for them and for their families, dependants and carers, and to prevent learning disabilities for the public benefit; and
- to provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have need thereof by reason of learning disability with the object of improving their conditions of life.

NB: "learning disability" means any developmental disability of the mind and any associated condition howsoever caused and whether mild, moderate or severe.

The activities carried out in pursuit of these objectives are

- recruitment of young people to take part in week-long residential holidays for children and young people with learning disabilities
- the organisation and running of the holidays for children and young people with learning disabilities

and since 2012:

- recruitment of young people to take part in a long-weekend camping holiday for young adults with learning disabilities
- the organization and running of the camping holiday(s) for adults with learning disabilities

and consequently

- provision of new experiences to children and young people with learning disabilities
- a period of respite for parents, caregivers and siblings of these children and young people
- a new and beneficial experience, learning about disability and charity, for young volunteers

### 4. Achievements and Performance: OMH Mencap Outdoors, 15<sup>th</sup> June - 9<sup>th</sup> June and 30<sup>th</sup> June - 4<sup>th</sup> July 2021

This year camp welcomed 12 campers (7male and 5 female) to the 1<sup>st</sup> camp and 17 Campers (6 males and 10 females) to the 2<sup>nd</sup> camp. There were 15 staff at both camps. There were 6 new members of camp staff some of whom had/have also volunteered on the Oundle week, and some staff new to Oundle Mencap.

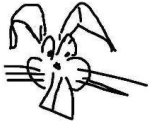
Overall numbers this year were low, many campers being reluctant to attend, due to combinations of things, the ongoing Covid pandemic and general wellbeing as results of lock downs. Many however have asked to be kept on the list and hope to be invited to future camp.

Staffing numbers were adequate, but with a larger number of campers wanting places in 2022 (including 5 leavers from this year Oundle week) we will need to recruit more staff over the next few months.

Before camp a detailed additional Covid 19 Risk Assessment was written and shared with all campers and staff.

All visitors and instructors to camp were asked to take LFT before arriving, as were all staff, campers, and their families. As part of the Covid Risk Assessment, duty staff did not share campers' tents, instead duty staff tents were used in close proximity to campers at night should assistance been needed, and other staff were available via use of radios. One camper was supported at night by her parent to meet her care needs.

No incidents of Covid were reported during or after camps.



Instead of the usual pre-camp BBQ, meet and greet both experienced and new campers were invited to a zoom meeting. This was well attended, and it was amazing to see the excitement of experienced campers and how much they were looking forward to camp. It was also a great opportunity for new campers to find out more about camp.

Camp enjoyed its usual range of outdoor activities, but due to bubbling on site, there was swimming or longer trips out.

When off site, Covid rules were followed, for example when visiting the local pub in the evenings, campers sat outside away from other groups, and wore masks if entering the building for facilities.

Campers enjoyed canoeing, archery, abseiling, cooking on small fires, campfires, preparing meals and this year made bird boxes to take home, tie dyeing tote bags, and making Modroc models, and all took part in the jobs in and around camp.

New sink stations were purchased which allowed for better hand washing facilities.

It was also great to have new changing, mess and sleeping tents, making Mencap Outdoors more self-sufficient with equipment.

Feedback from staff, campers and trustee visits will be used to inform planning for next year's camp.

The camp was visited by OMH trustee Anna Clish. Anna reported back: *'One individual spent some time explaining how hard he had found the past 18 months due to Covid. He said 'it has been the worst time in my life' he had felt lost and did not know what to do. I asked how camp had helped and he explained it had given him something to look forward to and an opportunity to get away from his home where he had spent so much time and see friends.'*

##### 5. Achievements and Performance: OSMH Summer Holiday, 8<sup>th</sup> July - 14<sup>th</sup> August 2021

This was a successful, Pirate themed week for 33 holidaymakers.

This is lower than the usual 40 for several reasons. In 2020 at the point the holiday was cancelled all of the spaces had not been filled and as there was uncertainty as to whether the holiday would run in 2020, the decision not to recruit any further children was made, but to only offer to those children who had already been offered a place in 2020. This include those who should have had a final holiday in 2020, 5 these young people were given a choice of camping or returning for a last year on the Oundle holiday week. They all choose the Oundle week, so there were 7, 19 years old's. There were had 7 new holiday makers all of whom had been offered places in 2020. 6 new holiday makers were visited prior to the holiday by the RM. One new holiday maker had a zoom meeting with Claire H to introduce him to the holiday.

One holiday maker withdrew in the week before due to serious illness. It is hoped to be able to welcome her back in 2022.

Volunteer recruitment was again affected slightly by Covid 19, with families coming out of lock down going on holidays and missing a year in 2020 meaning less in school volunteers to 'spread the word'. There were enough volunteers and volunteers were welcomed from Stamford School and the Peterborough School.

The holiday welcomed Jude from Beatfeet drumming and her sessions were enjoyed by both volunteers and holiday makers. An afternoon was spent at Oundle Town Football club with a professional coach and was a great afternoon. A small group went to Peterborough to take part in accessible cycling, and this was a huge success. There is a possibility OSMH will be able to hire accessible bikes for use on the holiday next year. Everyone went for the afternoon and picnic lunch to Ferry meadows where boats were taken out on the water, some climbed on a climbing wall and others took part in archery.



There was also a much-enjoyed bush craft session in Heron Rodgers wood, holidaymakers went canoeing with Nene Extreme, visited Barnwell County park and took part in treasure hunts, pirate games and circus skills with The Great Gappo.

The senior helpers went 'all out' with providing new and different in-house activities with holidaymakers dying tote bags, making bath bombs, making Modroc models and a revamped session of the old favorite extreme art.

Instead of diary time this year a new system was trialed in which each group took part in group reflection time and shared video and photographs of their day. The video was made available to parents on a daily basis using a secure, invite only system. The videos were also supported with paper diary for those who also wanted to record their holiday in this way.

Before the commencement of the holiday, the RM, the Management Team and The Trustees met to write Covid 19 risk assessments and procedures to be followed. These were shared with the Holiday makers' families, all volunteers and Oundle School before the start of the week. The main features and measures put in place were:

- Additional hand sanitizing stations
- A staggered arrival of Holiday Makers, with Holiday Makers and all family members or carers coming onto site required to take LFT on arrival before going to the holiday site.
- LFT's were also carried out on all volunteers on arrival
- Staggered bedtime for older holiday makers reducing overall numbers in the bathroom area at any one time
- All visitors, activity instructors (i.e., The Great Gappo, drum workshop) were asked to also take LFT test before arriving and where possible maintain social distancing
- The entire holiday was retested mid-week – all tests were negative
- Staff carrying out close personal care watched video by PHE on the correct used of PPE.

Covid 19 also impacted the style of the holiday this year, with decisions made to have fewer trips to busy crowded places, but instead to focus and use local facilities and provide a range of new and existing activities in house. There were no trips to Hunstanton or twin Lakes in Melton this year.

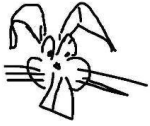
Due to Covid restrictions and access to volunteers for training this year, the Management Team made the decision to accommodate holiday makers from Sunday to Saturday (rather than Saturday to Saturday.) This gave us the initial Saturday to run induction training for new volunteers, train all volunteers on managing behaviour, complete the physical skills section of MAPA training for those who completed the online blended package, and to remind all on meeting personal care needs.

It was also necessary to be slightly more flexible with the timetable to allow access to swimming at the school's pool. So instead, some days swimming was in the afternoon rather than the morning, or swim just before lunch, doing in house activities for the first part of the morning.

OMH Trustee, Robin Banerjee visited the holiday. Robin reported back *'It was wonderful to see the holiday up and running again and all credit must go to the management team for making this happen.'*

## 6. Achievements and performance: other Activities

More detailed care plans and individual RA were introduced for children who require higher levels of physical support. A small number of identified staff undertook training, and the RM and Child Lead visited with identified bedtime helpers too. There were two boys on OSMH this year with additional physical



needs. The holiday hired a changing bed and parents provided hoists, nets and shower chairs. One volunteer (who was already employed by one of the the children's family) took the lead on personal care readiness.

This year OSMH trialed, with excellent results (despite a few technical teething problems,) the use of iPads (rented), so each group could individually film short clips of the day's activities within their groups. Parents were provided with a secure login to view an uploaded video of the day. Feedback from parents was extremely positive. "it was wonderful to receive daily updates and see what you had all been up too. As parents we found this a really reassuring summary of my child's day."

3 older holiday makers were given the opportunity to share a room independently of volunteers. This was successful and helped prepare these young people for the increasing level of independence required by those going on to camp. Young people and families were contacted before the holiday so they knew what to expect and their volunteer helpers were in the next room, so they could, if needed ask for help during the night.

OSMH also trialed allowing some of the holidaymakers to spend a period of time in the evening 'chilling' and relaxing before a slightly later bedtime, this worked well and the young people involved felt more grown up, it also relieved pressures on bathrooms at bed time, made for generally calmer spaces and helped to keep the overall numbers down, (in awareness of covid). This will continue to be reviewed/implemented on an individual basis, in consultation with families, RA, and logistical capabilities. This is a useful bridge to holiday makers going on to camping experience, where campers are much more independent.

The holiday was not inspected this year, due to Covid 19

## 7. Financial Review

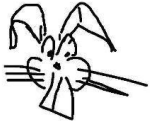
The charity's finances remain suitable for the organisation. At 31<sup>st</sup> December 2021, controlled balances amounted to a little over £72,000, which was a significant increase on the prior year (£38,000) and an all-time peak for a year-end balance. Given the significant increase in the expense of running the charity (approximately £60,000 annually), we view this level as entirely appropriate and would welcome further increase, in line with our policies. The successful enhancement of reserves has resulted from a concerted strategy undertaken by the trustees, the treasurer, and the fundraising team to focus on income generation via donations and sponsorship.

As always, we remain incredibly grateful to those who donate financially to OSMH. In 2021, this included a Luffenham Heath Golf Day (via Eddie Dove; c. £11,000), The National Lottery Fund (£9,500), NNC Finance (£5,000), The Garfield Weston Foundation (£3,000), The Prism Charitable Trust (Scott-Barretts; £3,000), The OO Club (£3,000), The Edward Gostlin Fund (£3,000), and many others. After the balance sheet date, we received a sizeable donation (c. £17,000) from former volunteer Allan Arthur and our balance ultimately rose above £100,000.

## 8. Staff training

This year, the RM wrote a bespoke training package for behavior management which was delivered to the whole team on the training day. Other identified members of the SH team undertook additional training in Mental Health First Aid. Due to Covid, only a small number SH's refreshed their MAPA training, using a blended course. This was done by purchasing digital learning seats and with physical (disengagement and restraint skills) refreshed at the start of the holiday. CPI has updated its training package. MAPA is now "Safety Intervention Training for Children and Young People," and instructor refreshers will allow Claire, Bella and Kate to train this package

An online Safeguarding Level 1 was also purchased for the whole volunteer team, including camp staff.



Relevant SH's and camp staff continue to keep updated training as required including First Aid, Meds Management, Food Handling & Hygiene, Safeguarding, Safer Recruitment, Fire Warden, Health & Safety at Work.

9. Other notes:

The Management Team is currently undertaking a review of IT systems and their effectiveness / appropriateness for our charity. The aim is to have collated our requirements and reviewed available systems and options this year. In the meantime, we will continue to use Parent Mail to email parents the application forms. Parent Mail allows us to then run and create databases and auto populate initial care plans. We are looking to update our IT systems further to minimize the burden of printing and data upkeep on the week and more effectively structure and retain our data

**Declaration:** The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

Anna Clish