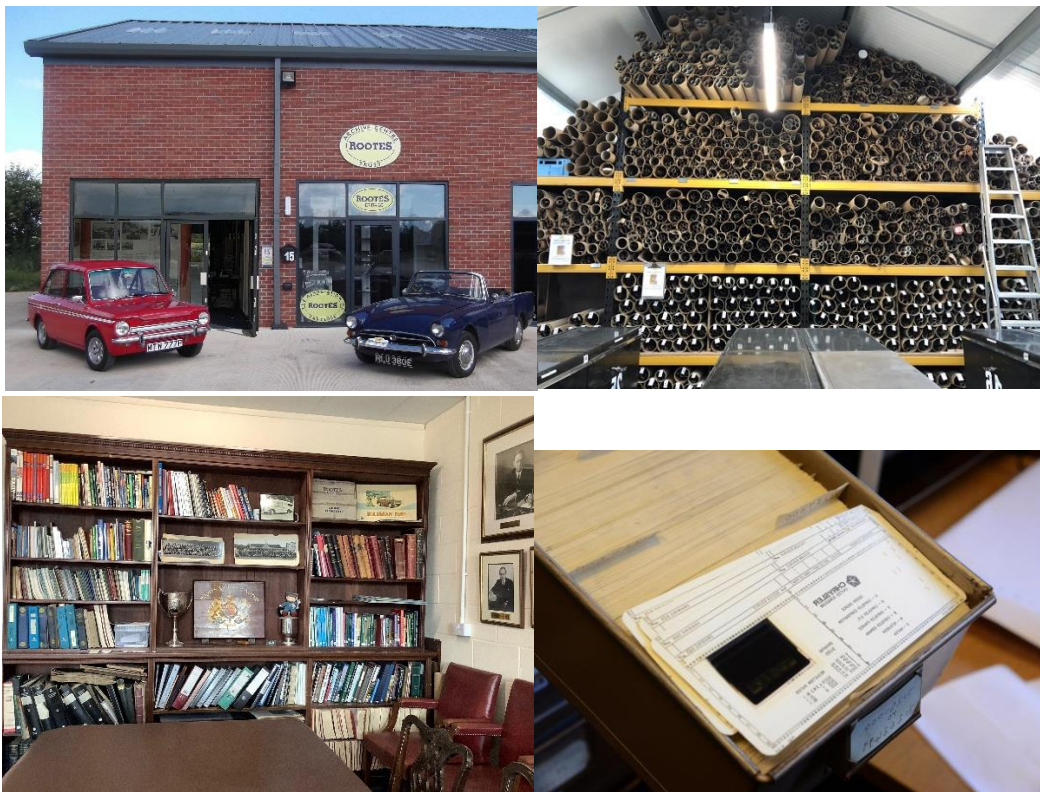


The Rootes Archive Centre Trust

Trustees Report & Financial Statements Year Ended 31 December 2023



Registered Charity Number 1108882

www.rootesarchive.org

Trustees

Andy Bye (Chairman)

James Spencer (Secretary)

Matt Ollman (Treasurer)

Roger Plaskett

Nick Harrison

Charity Commission

registration number: 1108882

Bankers Lloyds Bank Salisbury

Auditor L.D.W. Rowe



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1.1.23 Period start date to 31.12.23 Period end date

Charity name: The Rootes Archive Centre Trust Charity registration number: 1108882

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education in the subjects of Automotive and Motor Industry history and heritage, by the establishment and maintenance of an archive centre/museum for the preservation and study of archives or other material of historical significance of or connected with the Rootes Group and associated or successor companies. At their discretion, the Trustees may spend all or part of the capital of the Charity in furthering these objectives.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities of the Rootes Archive Centre Trust are: Hold, preserve, catalogue, and make available the archives of the Rootes Group engineering department and other archives or material of historical significance, connected with Rootes Group or its associated companies
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No grants made
Contribution made by volunteers	Para 1.38	During 2023 the volunteer Trustees were assisted by a small group of volunteers who assisted with Cataloguing engineering drawings, identifying documentation and photographs, and promoting the Trust.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In 2023, the Trust 's focus was fundraising to ensure all running costs could be met along with the acquisition of new exhibits. After the COVID restrictions ended the number of open days and exhibitions the trust has organised has increased again.</p> <p>To maintain regular contact with the Rootes community the Trust continued production of their newsletter called "Rootes Gazette" which is published as an e-book on a bi-monthly basis. This has continued to be well received and is proving very popular.</p> <p>During the year the Trust continued to supply technical drawings and Heritage certificates to Rootes's car owners, and the number of requests has increased.</p> <p>The Trust has now had over 250,000 of the engineering drawings contained on aperture cards professionally scanned. This means easier accessibility to the drawings but also the ability to safely store copies of them off site thereby eliminating any risk of loss. This work was funded by donations.</p> <p>The trustees have agreed to reserve (ringfence) 8 years of Archive Centre running costs (£48k) within the accounts to ensure the sustainability of the Archive should there be any issues with fundraising in the future thereby allowing time for an action plan to be created to preserve the assets and find a new location.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	The Trust has no debts and through proactive fundraising and successful friends programme meets its financial objectives.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has had another successful year fund raising and has no debts and covers its running costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trust holds 8 years of annual running costs (£48k) within its accounts as a contingency fund.
Amount of reserves held	Para 1.22	£48000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties for the charity

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees must undertake a period of volunteering to fully understand the operation of the Archive before being considered as a trustee candidate.

Reference and Administrative details

Charity name	The Rootes Archive Centre Trust
Other name the charity uses	
Registered charity number	1108882
Charity's principal address	15 Apollo Park Ironstone Lane Wroxton Banbury OX15 6AY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Bye	Chair		
2	Nick Harrison			
3	Matthew Ollman	Treasurer		
4	James Spencer	Secretary		
5	Roger Plaskett			
6				
7				

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Nick Harrison		
Matthew Ollman		
James Spencer		
Andrew Bye		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Archive building at Wroxton
Name and objects of the charity on whose behalf the assets are held and how these falls within the custodian charity's objects	The activities of the Rootes Archive Centre Trust are: Hold, preserve, catalogue, and make available the archives of the Rootes Group engineering department and other archives or material of historical significance, connected with Rootes Group or its associated companies
Details of arrangements for safe custody and segregation of such assets	

from the charity's own assets	
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Additional information (optional)


Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	David Rowe	10 Austen Gardens, Hayling Island. PO11 9FF

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Bye	
Position (eg Secretary, Chair, etc)	Chairman & Trustee	
Date	7/10/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
THE ROOTES ARCHIVE CENTRE TRUST

No (if any)
1108882

Receipts and payments accounts

CC16a

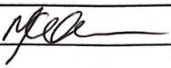
For the period from **01/01/23** To **31/12/23**

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	2973 -	-	-	2973 -	2211 -
DONATIONS TO BUILDING FUND	12828 -	-	-	12828 -	12592 -
MERCHANDISE	4421 -	-	-	4421 -	196 -
OTHER INCOME	7126 -	-	-	7126 -	7906 -
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	27348 -	-	-	27348 -	22905 -
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27348 -	-	-	27348 -	22905 -
A3 Payments					
RATES/OTHER BUILDING COSTS	6452 -	-	-	6452 -	3411 -
OTHER COSTS	10478 -	-	-	10478 -	5497 -
LOAN REPAYMENTS	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	16930 -	-	-	16930 -	8908 -
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	16930 -	-	-	16930 -	8908 -
Net of receipts/(payments)	10418 -	-	-	10418 -	13997 -
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	72455 -	72455 -
Cash funds this year end	82873 -	-	-	82873 -	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH AT BANK	81060-	-	-
	PAY PAL ACCOUNT	1813-	-	-
		-	-	-
	Total cash funds	82873-	-	-
	(agree balances with receipts and payments account(s))	OK 82873	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
B4 Assets retained for the charity's own use				
	BUILDING	UNRESTRICTED	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities				
			-	
			-	
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		M C OLMAN	11/9/24



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the
trustees/members of**

Charity Name
THE ROOTES ARCHIVE CENTRE TRUST

**On accounts for the year
ended**

31ST DECEMBER 2023

**Charity no
(if any)**

1108882

Set out on pages

1, 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31ST DECEMBER 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

L. D. W. ROWE

Date:

11/9/24

Name:

L. D. W. ROWE

**Relevant professional
qualification(s) or body
(if any):**

ASSOCIATE MEMBER INSTITUTE OF FINANCIAL ACCOUNTANTS

Address:

10 AUSTEN GARDENS

HAYLING ISLAND

HAMPSHIRE PO11 9FL

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

