



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1.1.20 Period start date To 31.12.20 Period end date

Charity name: The Rootes Archive Centre Trust

Charity registration number: 1108882

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education in the subjects of Automotive and Motor Industry history and heritage, by the establishment and maintenance of an archive centre/museum for the preservation and study of archives or other material of historical significance of or connected with the Rootes Group and associated or successor companies. At their discretion, the Trustees may spend all or part of the capital of the Charity in furthering these objectives.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities of the Rootes Archive Centre Trust are: Hold, preserve, catalogue, and make available the archives of the Rootes Group engineering department and other archives or material of historical significance, connected with Rootes Group or its associated companies
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No grants made
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	During 2020 the volunteer Trustees were assisted by a small group of volunteers who assisted with Cataloguing engineering drawings, identifying documentation and photographs and promoting the Trust.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In 2020, the Trust continued maintained its strong focus on fundraising to pay off the loans on the new Archive Building and the target of £185,605 – this was their key objective to ensure the repayment plan was achieved.</p> <p>Due to COVID restrictions the Archive could not be opened to the public throughout 2020 nor could it attend any of the regular public shows for fundraising activities as these were also cancelled.</p> <p>To maintain regular contact with the Rootes community the Trust produced a newsletter called "Rootes Gazette" which is published as an e-book on a bi-monthly basis. This has been well received.</p> <p>Recognising the isolation some people were experiencing during lockdown and to support old Rootes employees and older enthusiasts the circulation was increased to include these non-members.</p> <p>This action was warmly welcomed and has resulted in a high level of engagement from this group</p> <p>During the year the Trust continued to supply technical drawings and Heritage certificates to Rootes car owners, and the number of requests was increased.</p> <p>At the end of 2020 the Trust fundraising activity had resulted in the Trust being able to repay another £32,095 of the original loans.</p> <p>The Trust have until the middle of 2022 to repay them so repayment is in line with the planned repayment schedule.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has had a successful year fund raising towards the purchase of its new archive building and has met its repayment plan along with covering all its day to day costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The funds are held ready to repay the next batch of loans and cover running expenses of the building.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties for the charity

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Individual donors
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees must undertake a period of volunteering before being considered as a trustee candidate

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Rootes Archive Centre Trust
Other name the charity uses	
Registered charity number	1108882
Charity's principal address	15 Apollo Park Ironstone Lane Wroxton Banbury OX15 6AY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nick Harrison	Chair		
2	Andrew Bye			
3	Matthew Ollman			
4	James Spencer	Secretary		
5	Graham Vickery			
6	Roger Plaskett			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Nick Harrison		
Matthew Ollman		
James Spencer		
Andrew Bye		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Archive building at Wroxton
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	The activities of the Rootes Archive Centre Trust are: Hold, preserve, catalogue, and make available the archives of the Rootes Group engineering department and other archives or material of historical significance, connected with Rootes Group or its associated companies
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	David Rowe	10 Austen Gardens, Hayling Island. PO11 9FF

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Bye	
Position (eg Secretary, Chair, etc)	Trustee	
Date	13/10/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
THE ROOTES ARCHIVE CENTRE TRUST No (if any)
1108882

Receipts and payments accounts

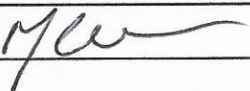
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For the period from	Period start date 01/01/20	To	Period end date 31/12/20
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	1831 -	-	-	1831 -	1082 -
DONATIONS TO BUILDING FUND	32095 -	-	-	32095 -	29594 -
MERCHANDISE	78 -	-	-	78 -	844 -
OTHER	14500 -	-	-	14500 -	3741 -
LOANS	0 -	-	-	0 -	0 -
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	48504 -	-	-	48504 -	35261 -
A2 Asset and investment sales, (see table).					
	0 -	-	-	0 -	0 -
	-	-	-	-	-
Sub total	0 -	-	-	0 -	0 -
Total receipts	48504 -	-	-	48504 -	35261 -
A3 Payments					
RATES & OTHER BUILDING COSTS	5125 -	-	-	5125 -	4172 -
OTHER	1875 -	-	-	1875 -	4815 -
LOAN REPAYMENTS	20000 -	-	-	20000 -	46000 -
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	27000 -	-	-	27000 -	54987 -
A4 Asset and investment purchases, (see table)					
	0 -	-	-	0 -	0 -
	-	-	-	-	-
Sub total	0 -	-	-	0 -	0 -
Total payments	27000 -	-	-	27000 -	54987 -
Net of receipts/(payments)	21504 -	-	-	21504 -	(19726) -
A5 Transfers between funds	0 -	-	-	0 -	0 -
A6 Cash funds last year end					19435 -
Cash funds this year end	40939 -	-	-	40939 -	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH AT BANK	39732 -	-	-
	PAYPAL ACCOUNT	1207 -	-	-
		-	-	-
	Total cash funds	40939 -	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	BUILDING	UNRESTRICTED	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	LOANS USED TO PURCHASE BUILDING	UNRESTRICTED	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			M C OLLMAN	31/8/21



Section A

Independent Examiner's Report

Report to the trustees/
members of

THE ROOTES ARCHIVE CENTRE TRUST

On accounts for the year
ended

31ST DECEMBER 2020

Charity no
(if any)

110 8882

Set out on pages

1, 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

L D W Rowe

Date:

31/8/21

Name:

L. D. W. ROWE

Relevant professional
qualification(s) or body

ASSOCIATE MEMBER, INSTITUTE OF FINANCIAL
ACCOUNTANTS

(if any):

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Address:

10 AUSTEN GARDENS
HAYLING ISLAND
PO 11 9FF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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