

THE ROOTES ARCHIVE CENTRE TRUST

England & Wales · Charity number 1108882

Details

Other names ROOTES ARCHIVE CENTRE TRUST

Status Registered

Legal form Trust

Registered 2005-04-06

Register [View on the Charity Commission register](#)

Contact

Address 15 Apollo Park
Ironstone Lane
Wroxton
Banbury
OX15 6AY

Phone 07771943988

Email a.bye@rootesarchive.org

Website www.rootesarchivecentre.org.uk

Activities

Objects: TO ADVANCE EDUCATION IN THE SUBJECTS OF AUTOMOTIVE AND MOTOR INDUSTRY HISTORY AND HERITAGE, BY THE ESTABLISHMENT AND MAINTENANCE OF A MUSEUM/ARCHIVE CENTRE FOR THE PRESERVATION AND STUDY OF ARCHIVES OR OTHER MATERIAL OF HISTORICAL SIGNIFICANCE OF OR CONNECTED WITH OR PERTAINING TO THE ROOTES GROUP AND ASSOCIATED OR SUCCESSOR COMPANIES. AT THEIR DISCRETION, THE TRUSTEES MAY SPEND ALL OR PART OF THE CAPITAL OF THE CHARITY IN FURTHERING THE OBJECTS.

Activities: THE ACTIVITIES OF THE ROOTES ARCHIVE CENTRE TRUST ARE TO: HOLD, PRESERVE, CATALOGUE AND MAKE AVAILABLE THE ARCHIVES OF THE ROOTES GROUP ENGINEERING DEPARTMENT AND OTHER ARCHIVES OR MATERIAL OF HISTORICAL SIGNIFICANCE OF, CONNECTED WITH THE ROOTES GROUP AND ASSOCIATED OR SUCCESSOR COMPANIES

Classification

- **How:** Provides Buildings/facilities/open Space, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£25,712	£15,076	-	-
2023-12-31	£27,348	£16,930	-	-
2022-12-31	£22,905	£8,908	-	-
2021-12-31	£43,306	£25,787	-	-
2020-12-31	£48,504	£27,000	-	-

Trustees

Name	Role	Appointed
Andrew Bye	Chair	2016-02-07
ANDREW GEORGE BYE		2021-01-03
JAMES SPENCER		2017-02-26
MATTHEW OLLMAN		2008-10-12

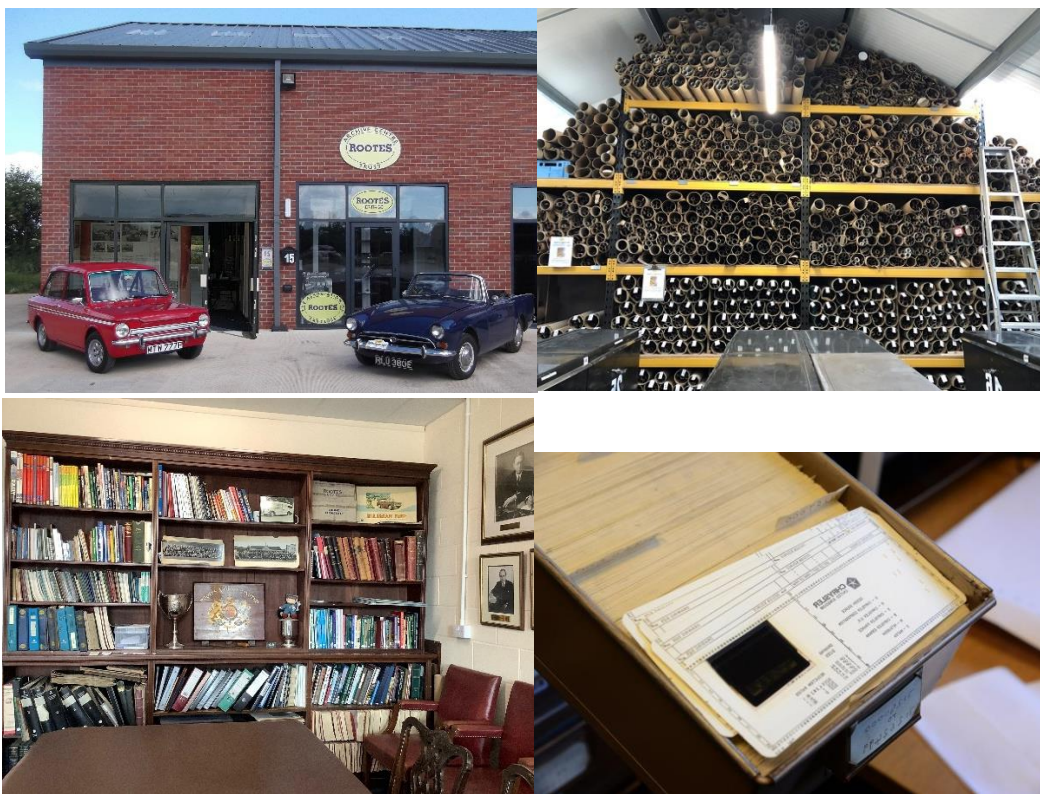
THE ROOTES ARCHIVE CENTRE TRUST

England & Wales - Charity number 1108882

Accounts

The Rootes Archive Centre Trust

Trustees Report & Financial Statements Year Ended 31 December 2024



Registered Charity Number 1108882

www.rootesarchive.org

Trustees

Andy Bye (Chairman)

James Spencer (Secretary)

Matt Ollman (Treasurer)

Roger Plaskett

Charity Commission

registration number: 1108882

Bankers Lloyds Bank Salisbury

Auditor L.D.W. Rowe



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1.1.24 Period start date to 31.12.24 Period end date

Charity name: The Rootes Archive Centre Trust Charity registration number: 1108882

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education in the subjects of Automotive and Motor Industry history and heritage, by the establishment and maintenance of an archive centre/museum for the preservation and study of archives or other material of historical significance of or connected with the Rootes Group and associated or successor companies. At their discretion, the Trustees may spend all or part of the capital of the Charity in furthering these objectives.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities of the Rootes Archive Centre Trust are: Hold, preserve, catalogue, and make available the archives of the Rootes Group engineering department and other archives or material of historical significance, connected with Rootes Group or its associated companies
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No grants made
Contribution made by volunteers	Para 1.38	During 2024 the volunteer Trustees were assisted by a small group of volunteers who assisted with Cataloguing engineering drawings, identifying documentation and photographs, and promoting the Trust.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In 2024, the Trust 's focus was fundraising to ensure all running costs could be met along with funding for the acquisition of new exhibits.</p> <p>To maintain regular contact with the Rootes community the Trust continued production of their newsletter called "Rootes Gazette" which is published as an e-book on a bi-monthly basis & 6 editions were produced. This has continued to be well received and is proving very popular.</p> <p>During the year the Trust continued to supply technical drawings and Heritage certificates to Rootes's car owners, and the number of requests has increased.</p> <p>The Trust has now had over 250,000 of the engineering drawings contained on aperture cards professionally scanned. This means easier accessibility to the drawings but also the ability to safely store copies of them off site thereby eliminating any risk of loss. This work was funded by donations.</p> <p>The trustees have agreed to reserve (ringfence) 8 years of Archive Centre running costs (£48k) within the accounts to ensure the sustainability of the Archive should there be any issues with fundraising in the future thereby allowing time for an action plan to be created to preserve the assets and find a new location.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	The Trust has no debts and through proactive fundraising and successful friends programme meets all its financial objectives.

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has had another successful year fund raising and has no debts and covers all its running costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trust holds 8 years of annual running costs (£48k) within its accounts as a contingency fund.
Amount of reserves held	Para 1.22	£48000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties for the charity

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees must undertake a period of volunteering to fully understand the operation of the Archive before being considered as a trustee candidate.

Reference and Administrative details

Charity name	The Rootes Archive Centre Trust
Other name the charity uses	

Registered charity number	1108882
Charity's principal address	15 Apollo Park Ironstone Lane Wroxton Banbury OX15 6AY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Bye	Chair		
2	Matthew Ollman	Treasurer		
3	James Spencer	Secretary		
4	Roger Plaskett			
5				
6				
7				

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Freehold Building transferred to the Charity Commission as Official Custodian on a vesting order	August 2024	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how these falls within the custodian charity's objects	The activities of the Rootes Archive Centre Trust are: Hold, preserve, catalogue, and make available the archives of the Rootes Group engineering department and other archives or material of historical significance, connected with Rootes Group or its associated companies
Details of arrangements for safe custody and segregation of such assets	

from the charity's own assets	
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Additional information (optional)


Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	David Rowe	10 Austen Gardens, Hayling Island. PO11 9FF

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Bye	
Position (eg Secretary, Chair, etc)	Chairman & Trustee	
Date	7/10/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

THE ROOTS ARCHIVE CENTRE TRUST 1108 882

Receipts and payments accounts

CC16a

For the period from 01/01/24 To 31/12/24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	2516 -	-	-	2516 -	2973 -
Donations to Business	14097 -	-	-	14097 -	12829 -
Merchandise	900 -	-	-	900 -	4421 -
Other Income	8100 -	-	-	8100 -	7126 -
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	25712 -	-	-	25712 -	27348 -
A2 Asset and investment sales, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	0 -	-	-	0 -	0 -
Total receipts	25712 -	-	-	25712 -	27348 -
A3 Payments					
RATES/OTHER BUILDING COSTS	6202 -	-	-	6202 -	6452 -
OTHER COSTS	8874 -	-	-	8874 -	10748 -
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	15076 -	-	-	15076 -	16930 -
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	0 -	-	-	0 -	0 -
Total payments	15076 -	-	-	15076 -	16930 -
Net of receipts/payments	10636 -	-	-	10636 -	10418 -
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	82873 -	-
Cash funds this year end	93509 -	-	-	93509 -	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH AT BANK	43396 -	-	-
	PAYABLE	113 -	-	-
		-	-	-
	Total cash funds	43509 -	0 -	0 -

(great balances with receipts and payments accounts)

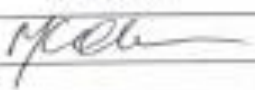
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	BUILDING	UNRESTRICTED	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	M C OLLAND	21/08/2025



Section A Independent Examiner's Report

Report to the trustees/members of

On accounts for the year ended Charity no (if any)

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("The Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, intended for the examiner to provide details of any items they wish to disclose. A faint, curved line is drawn across the box, starting from the top right and ending at the bottom left.

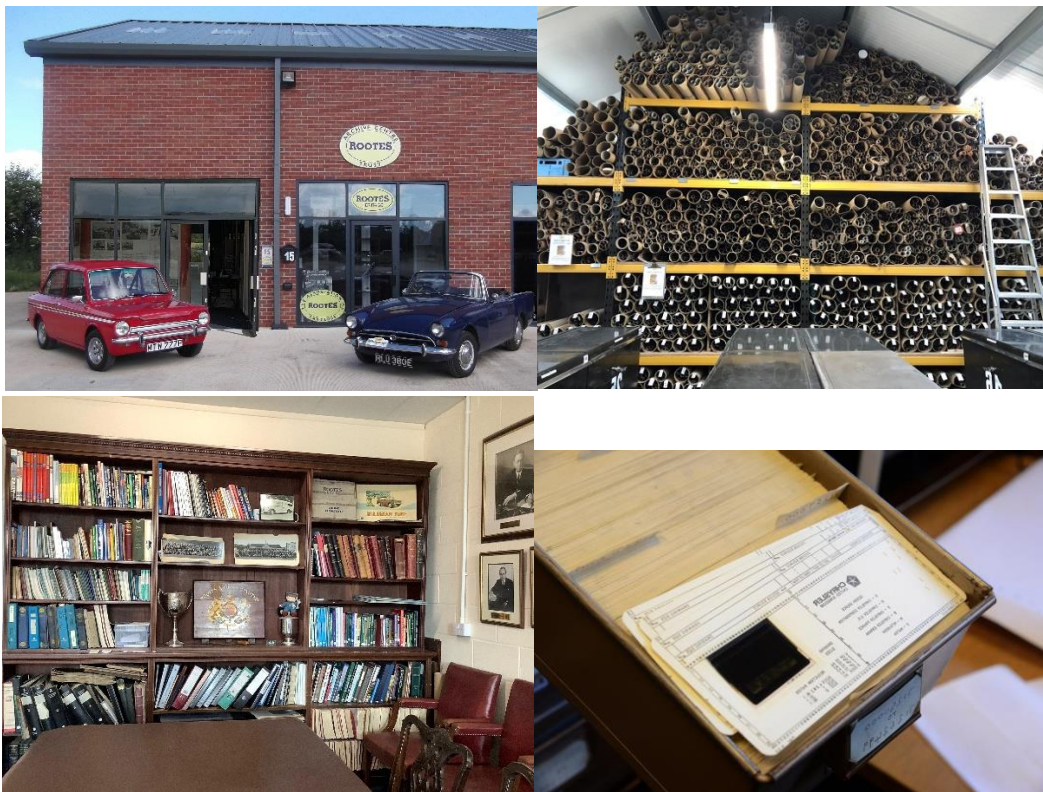
THE ROOTES ARCHIVE CENTRE TRUST

England & Wales - Charity number 1108882

Accounts

The Rootes Archive Centre Trust

Trustees Report & Financial Statements Year Ended 31 December 2023



Registered Charity Number 1108882

www.rootesarchive.org

Trustees

Andy Bye (Chairman)

James Spencer (Secretary)

Matt Ollman (Treasurer)

Roger Plaskett

Nick Harrison

Charity Commission

registration number: 1108882

Bankers Lloyds Bank Salisbury

Auditor L.D.W. Rowe



Trustees' Annual Report for the period

From 1.1.23 Period start date to 31.12.23 Period end date

Charity name: The Rootes Archive Centre Trust Charity registration number: 1108882

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education in the subjects of Automotive and Motor Industry history and heritage, by the establishment and maintenance of an archive centre/museum for the preservation and study of archives or other material of historical significance of or connected with the Rootes Group and associated or successor companies. At their discretion, the Trustees may spend all or part of the capital of the Charity in furthering these objectives.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities of the Rootes Archive Centre Trust are: Hold, preserve, catalogue, and make available the archives of the Rootes Group engineering department and other archives or material of historical significance, connected with Rootes Group or its associated companies
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No grants made
Contribution made by volunteers	Para 1.38	During 2023 the volunteer Trustees were assisted by a small group of volunteers who assisted with Cataloguing engineering drawings, identifying documentation and photographs, and promoting the Trust.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In 2023, the Trust 's focus was fundraising to ensure all running costs could be met along with the acquisition of new exhibits. After the COVID restrictions ended the number of open days and exhibitions the trust has organised has increased again.</p> <p>To maintain regular contact with the Rootes community the Trust continued production of their newsletter called "Rootes Gazette" which is published as an e-book on a bi-monthly basis. This has continued to be well received and is proving very popular.</p> <p>During the year the Trust continued to supply technical drawings and Heritage certificates to Rootes's car owners, and the number of requests has increased.</p> <p>The Trust has now had over 250,000 of the engineering drawings contained on aperture cards professionally scanned. This means easier accessibility to the drawings but also the ability to safely store copies of them off site thereby eliminating any risk of loss. This work was funded by donations.</p> <p>The trustees have agreed to reserve (ringfence) 8 years of Archive Centre running costs (£48k) within the accounts to ensure the sustainability of the Archive should there be any issues with fundraising in the future thereby allowing time for an action plan to be created to preserve the assets and find a new location.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	The Trust has no debts and through proactive fundraising and successful friends programme meets its financial objectives.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has had another successful year fund raising and has no debts and covers its running costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trust holds 8 years of annual running costs (£48k) within its accounts as a contingency fund.
Amount of reserves held	Para 1.22	£48000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties for the charity

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees must undertake a period of volunteering to fully understand the operation of the Archive before being considered as a trustee candidate.

Reference and Administrative details

Charity name	The Rootes Archive Centre Trust
Other name the charity uses	
Registered charity number	1108882
Charity's principal address	15 Apollo Park Ironstone Lane Wroxton Banbury OX15 6AY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Bye	Chair		
2	Nick Harrison			
3	Matthew Ollman	Treasurer		
4	James Spencer	Secretary		
5	Roger Plaskett			
6				
7				

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Nick Harrison		
Matthew Ollman		
James Spencer		
Andrew Bye		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Archive building at Wroxton
Name and objects of the charity on whose behalf the assets are held and how these falls within the custodian charity's objects	The activities of the Rootes Archive Centre Trust are: Hold, preserve, catalogue, and make available the archives of the Rootes Group engineering department and other archives or material of historical significance, connected with Rootes Group or its associated companies
Details of arrangements for safe custody and segregation of such assets	

from the charity's own assets	
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Additional information (optional)


Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	David Rowe	10 Austen Gardens, Hayling Island. PO11 9FF

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Bye	
Position (eg Secretary, Chair, etc)	Chairman & Trustee	
Date	7/10/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
THE ROOTES ARCHIVE CENTRE TRUST

No (if any)
1108882

Receipts and payments accounts

CC16a

For the period from **01/01/23** Period start date To **31/12/23** Period end date

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	2973 -	-	-	2973 -	2211 -
DONATIONS TO BUILDING FUND	12828 -	-	-	12828 -	12592 -
MERCHANDISE	4421 -	-	-	4421 -	196 -
OTHER INCOME	7126 -	-	-	7126 -	7906 -
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	27348 -	-	-	27348 -	22905 -
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27348 -	-	-	27348 -	22905 -
A3 Payments					
RATES/OTHER BUILDING COSTS	6452 -	-	-	6452 -	3411 -
OTHER COSTS	10478 -	-	-	10478 -	5497 -
LOAN REPAYMENTS	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	16930 -	-	-	16930 -	8908 -
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	16930 -	-	-	16930 -	8908 -
Net of receipts/(payments)	10418 -	-	-	10418 -	13997 -
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	72455 -	72455 -
Cash funds this year end	82873 -	-	-	82873 -	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH AT BANK	81060-	- -	- -
	PAY PAL ACCOUNT	1813 -	- -	- -
		-	-	-
	Total cash funds	82873-	-	-
	(agree balances with receipts and payments account(s))	OK 82873	OK	OK

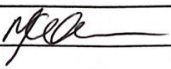
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	BUILDING	UNRESTRICTED	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	M C OLDMAN	11/9/24



Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name THE ROOTES ARCHIVE CENTRE TRUST

On accounts for the year ended

31ST DECEMBER 2023

Charity no (if any)

1108882

Set out on pages

1, 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: L.D. Rowe

Date: 11/9/24

Name: L.D. W. ROWE

Relevant professional qualification(s) or body (if any):

ASSOCIATE MEMBER INSTITUTE OF FINANCIAL ACCOUNTANTS

Address:

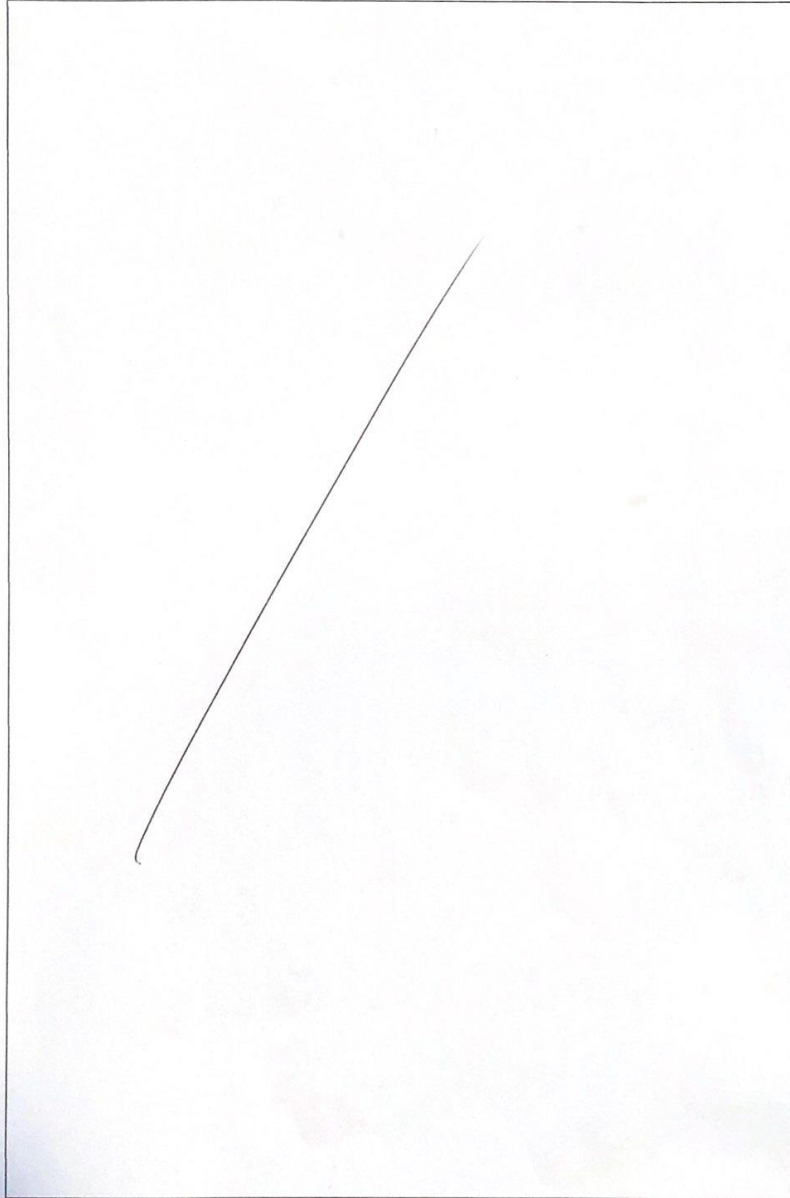
10 AUSTEN GARDENS
HAYLING ISLAND
HAMPSHIRE PO11 9FF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



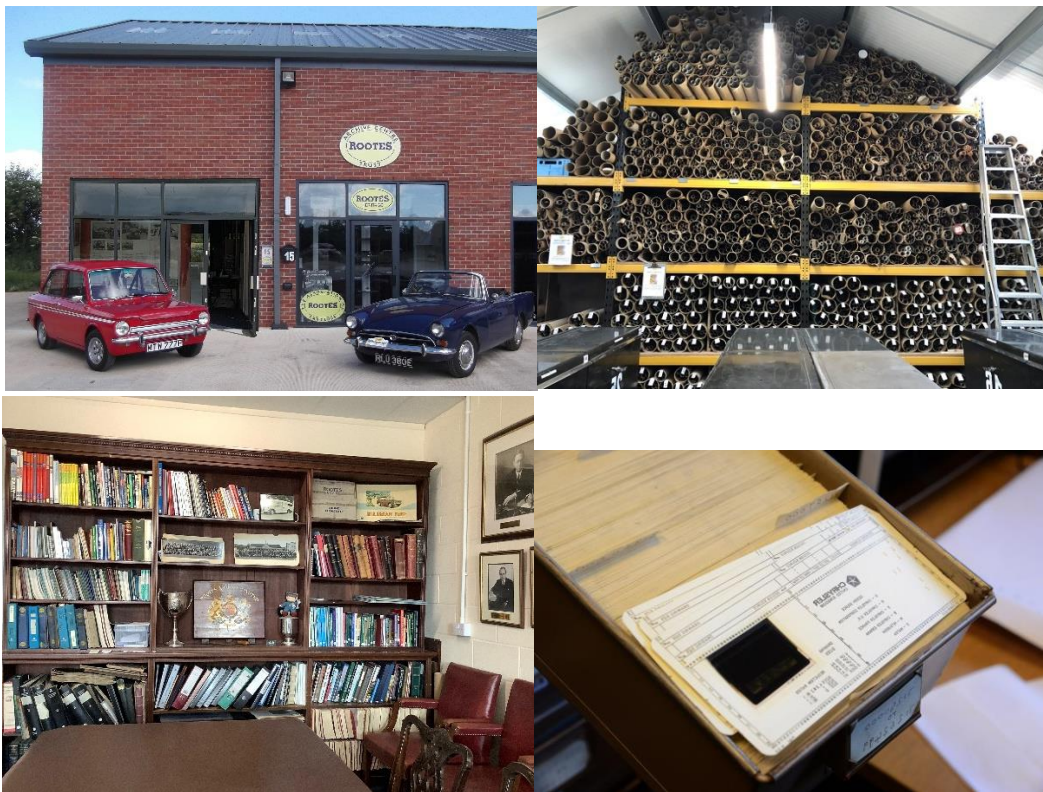
THE ROOTES ARCHIVE CENTRE TRUST

England & Wales - Charity number 1108882

Accounts

The Rootes Archive Centre Trust

Trustees Report & Financial Statements Year Ended 31 December 2021



Registered Charity Number 1108882

www.rootesarchive.org

Trustees

Andy Bye (Chairman) appointed 3/2/21

James Spencer (Secretary)

Matt Ollman (Treasurer)

Roger Plaskett

Nick Harrison

Graham Vickery

Charity Commission

registration number: 1108882

Bankers Lloyds Bank Salisbury

Auditor L.D.W. Rowe



Trustees' Annual Report for the period

From 1.1.21 Period start date to 31.12.21 Period end date

Charity name: The Rootes Archive Centre Trust Charity registration number: 1108882

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education in the subjects of Automotive and Motor Industry history and heritage, by the establishment and maintenance of an archive centre/museum for the preservation and study of archives or other material of historical significance of or connected with the Rootes Group and associated or successor companies. At their discretion, the Trustees may spend all or part of the capital of the Charity in furthering these objectives.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities of the Rootes Archive Centre Trust are: Hold, preserve, catalogue, and make available the archives of the Rootes Group engineering department and other archives or material of historical significance, connected with Rootes Group or its associated companies
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No grants made
Contribution made by volunteers	Para 1.38	During 2021 the volunteer Trustees were assisted by a small group of volunteers who assisted with Cataloguing engineering drawings, identifying documentation and photographs, and promoting the Trust.

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>In 2021, the Trust paid off all its loans on the new Archive Building and this was achieved 12 months ahead of the planned repayment date. Focus then changed to fundraising to ensure all running costs could be met along with the acquisition of new exhibits. COVID restrictions affected the number of open days and exhibitions the trust could hold or attend, and this had an impact on fundraising. Support but Covid support was received from Cherwell District Council.</p> <p>To maintain regular contact with the Rootes community the Trust continued production of their newsletter called "Rootes Gazette" which is published as an e-book on a bi-monthly basis. This has continued to be well received. Recognising the isolation some people were experiencing during lockdown and to support old Rootes employees and older enthusiasts the circulation was increased to include these non-members.</p> <p>This action was warmly welcomed and has resulted in a high level of engagement from this group</p> <p>During the year the Trust continued to supply technical drawings and Heritage certificates to Rootes car owners, and the number of requests has increased.</p> <p>The Trust in October arranged for 180,000 of their engineering drawings within the drawings archive to be professionally scanned. This means easier accessibility to the drawings but also the ability to safely store copies of them off site thereby eliminating any risk of loss. This work was funded by donations.</p> <p>The trustees have agreed to reserve (ringfence) 5 years of running costs (£20k) within the accounts to ensure the sustainability of the Archive should there be any issues with fundraising in the future thereby allowing time for an action plan to be created to preserve the assets.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	The Trust has succeeded in repaying its building loans 12 months ahead of target.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has had a successful year fund raising and has repaid its loans for the building as well as its running costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trust holds 5 years of annual running costs (£25k within its accounts as a contingency fund.
Amount of reserves held	Para 1.22	£25000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties for the charity

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust deed

How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees must undertake a period of volunteering to fully understand the operation of the Archive before being considered as a trustee candidate.

Reference and Administrative details

Charity name	The Rootes Archive Centre Trust
Other name the charity uses	
Registered charity number	1108882
Charity's principal address	15 Apollo Park Ironstone Lane Wroxton Banbury OX15 6AY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Bye	Chair	Appointed 7 th February 2021	
2	Nick Harrison			
3	Matthew Ollman	Treasurer		
4	James Spencer	Secretary		
5	Graham Vickery			
6	Roger Plaskett			
7				

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Nick Harrison		
Matthew Ollman		
James Spencer		
Andrew Bye		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Archive building at Wroxton
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	The activities of the Rootes Archive Centre Trust are: Hold, preserve, catalogue, and make available the archives of the Rootes Group engineering department and other archives or material of historical significance, connected with Rootes Group or its associated companies
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)


Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	David Rowe	10 Austen Gardens, Hayling Island. PO11 9FF

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Bye	
Position (eg Secretary, Chair, etc)	Chairman & Trustee	
Date	12/10/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
THE ROOTES ARCHIVE CENTRE TRUST

No (if any)
1108 882

CC16a

Receipts and payments accounts

For the period from	Period end date 01/01/21	To	Period end date 31/12/21
------------------------	-----------------------------	----	-----------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	2630 -	-	-	2630 -	1831 -
DONATIONS TO BUILDING FUND	21894 -	-	-	21894 -	32095 -
MERCHANDISE	67 -	-	-	67 -	78 -
OTHER INCOME	18715 -	-	-	18715 -	14500 -
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	43306 -	0 -	0 -	43306 -	48504 -
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	0 -	0 -	0 -	0 -	0 -
Total receipts	43306 -	0 -	0 -	43306 -	48504 -
A3 Payments					
RATES/OTHER BUILDING COSTS	2696 -	-	-	2696 -	5125 -
OTHER	18091 -	-	-	18091 -	1875 -
LOAN REPAYMENTS	5000 -	-	-	5000 -	20,000 -
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	25787 -	0 -	0 -	25787 -	27000 -
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	0 -	0 -	0 -	0 -	0 -
Total payments	25787 -	0 -	0 -	25787 -	27000 -
Net of receipts/(payments)	17519 -	0 -	0 -	17519 -	21504 -
A5 Transfers between funds	0 -	-	-	0 -	-
A6 Cash funds last year end	-	-	-	40939 -	40939 -
Cash funds this year end	58458 -	0 -	0 -	58458 -	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH AT BANK	57889 -	-	-
	PAYPAL ACCOUNT	569 -	-	-
		-	-	-
	Total cash funds	58458 -	0 -	0 -
	(agree balances with receipts and payments account(s))	OK	OK	OK

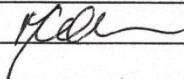
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	BUILDING	UNRESTRICTED	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	-		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	M C OLLMAN	1/10/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
THE ROOTÉS ARCHIVE CENTRE TRUST

On accounts for the year
ended

31ST DECEMBER 2021

Charity no
(if any)

110 8882

Set out on pages

1, 2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

L.D.W. Rowe

Date:

1/10/22

Name:

L.D.W. ROWE

Relevant professional
qualification(s) or body

ASSOCIATE MEMBER
INSTITUTE OF FINANCIAL ACCOUNTANTS

(if any):

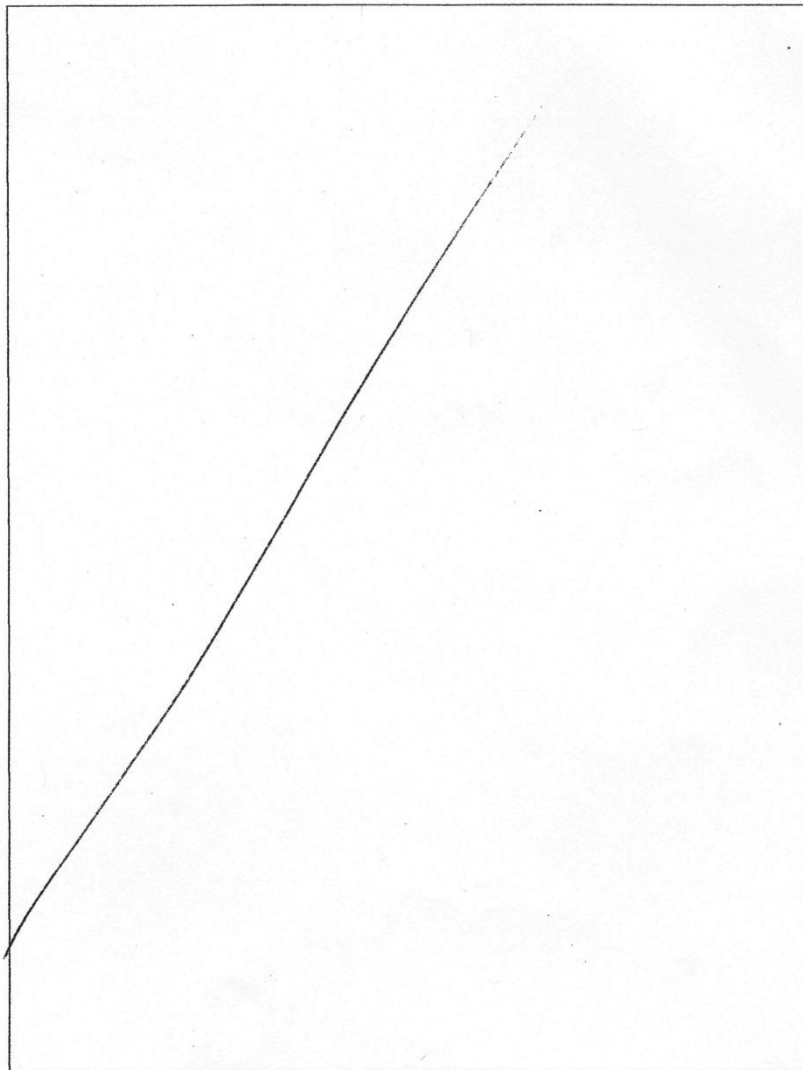
Address: 10 AUSTEN GARDENS
HAYLING ISLAND
PO 11 9FF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



THE ROOTES ARCHIVE CENTRE TRUST

England & Wales - Charity number 1108882

Accounts



Trustees' Annual Report for the period

From 1.1.20 Period start date To 31.12.20 Period end date

Charity name: The Rootes Archive Centre Trust

Charity registration number: 1108882

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education in the subjects of Automotive and Motor Industry history and heritage, by the establishment and maintenance of an archive centre/museum for the preservation and study of archives or other material of historical significance of or connected with the Rootes Group and associated or successor companies. At their discretion, the Trustees may spend all or part of the capital of the Charity in furthering these objectives.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities of the Rootes Archive Centre Trust are: Hold, preserve, catalogue, and make available the archives of the Rootes Group engineering department and other archives or material of historical significance, connected with Rootes Group or its associated companies
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No grants made
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	During 2020 the volunteer Trustees were assisted by a small group of volunteers who assisted with Cataloguing engineering drawings, identifying documentation and photographs and promoting the Trust.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In 2020, the Trust continued maintained its strong focus on fundraising to pay off the loans on the new Archive Building and the target of £185,605 – this was their key objective to ensure the repayment plan was achieved.</p> <p>Due to COVID restrictions the Archive could not be opened to the public throughout 2020 nor could it attend any of the regular public shows for fundraising activities as these were also cancelled.</p> <p>To maintain regular contact with the Rootes community the Trust produced a newsletter called "Rootes Gazette" which is published as an e-book on a bi-monthly basis. This has been well received.</p> <p>Recognising the isolation some people were experiencing during lockdown and to support old Rootes employees and older enthusiasts the circulation was increased to include these non-members.</p> <p>This action was warmly welcomed and has resulted in a high level of engagement from this group</p> <p>During the year the Trust continued to supply technical drawings and Heritage certificates to Rootes car owners, and the number of requests was increased.</p> <p>At the end of 2020 the Trust fundraising activity had resulted in the Trust being able to repay another £32,095 of the original loans.</p> <p>The Trust have until the middle of 2022 to repay them so repayment is in line with the planned repayment schedule.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
-------------------------------------	-----------	--

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has had a successful year fund raising towards the purchase of its new archive building and has met its repayment plan along with covering all its day to day costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The funds are held ready to repay the next batch of loans and cover running expenses of the building.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties for the charity

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Individual donors
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees must undertake a period of volunteering before being considered as a trustee candidate

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Rootes Archive Centre Trust
Other name the charity uses	
Registered charity number	1108882
Charity's principal address	15 Apollo Park Ironstone Lane Wroxton Banbury OX15 6AY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nick Harrison	Chair		
2	Andrew Bye			
3	Matthew Ollman			
4	James Spencer	Secretary		
5	Graham Vickery			
6	Roger Plaskett			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Nick Harrison		
Matthew Ollman		
James Spencer		
Andrew Bye		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Archive building at Wroxton
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	The activities of the Rootes Archive Centre Trust are: Hold, preserve, catalogue, and make available the archives of the Rootes Group engineering department and other archives or material of historical significance, connected with Rootes Group or its associated companies
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	David Rowe	10 Austen Gardens, Hayling Island. PO11 9FF

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--


Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Bye	
Position (eg Secretary, Chair, etc)	Trustee	
Date	13/10/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
THE ROOTES ARCHIVE CENTRE TRUST No (if any)
1108882

Receipts and payments accounts

CC16a

For the period from **01/01/20** To **31/12/20**
Period start date Period end date

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	1831 -	-	-	1831 -	1082 -
DONATIONS TO BUILDING FUND	32095 -	-	-	32095 -	29594 -
MERCHANDISE	78 -	-	-	78 -	844 -
OTHER	14500 -	-	-	14500 -	3741 -
LOANS	0 -	-	-	0 -	0 -
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	48504 -	-	-	48504 -	35261 -
A2 Asset and investment sales, (see table).					
	0 -	-	-	0 -	0 -
	-	-	-	-	-
Sub total	0 -	-	-	0 -	0 -
Total receipts	48504 -	-	-	48504 -	35261 -
A3 Payments					
RATES & OTHER BUILDING COSTS	5125 -	-	-	5125 -	4172 -
OTHER	1875 -	-	-	1875 -	4815 -
LOAN REPAYMENTS	20000 -	-	-	20000 -	46000 -
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	27000 -	-	-	27000 -	54987 -
A4 Asset and investment purchases, (see table)					
	0 -	-	-	0 -	0 -
	-	-	-	-	-
Sub total	0 -	-	-	0 -	0 -
Total payments	27000 -	-	-	27000 -	54987 -
Net of receipts/(payments)	21504 -	-	-	21504 -	(19726) -
A5 Transfers between funds	0 -	-	-	0 -	0 -
A6 Cash funds last year end	-	-	-	-	19435 -
Cash funds this year end	40939 -	-	-	40939 -	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH AT BANK	39732 -	-	-
	PAYPAL ACCOUNT	1207 -	-	-
		-	-	-
	Total cash funds	40939 -	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	BUILDING	UNRESTRICTED	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	LOANS USED TO PURCHASE BUILDING	UNRESTRICTED	-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	M C OLMAN	31/8/21



Section A

Independent Examiner's Report

Report to the trustees/ members of

THE ROOTES ARCHIVE CENTRE TRUST

On accounts for the year ended

31ST DECEMBER 2020

Charity no (if any)

110 8882

Set out on pages

1, 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

L D W Rowe

Date:

31/8/21

Name:

L. D. W. ROWE

Relevant professional qualification(s) or body

ASSOCIATE MEMBER, INSTITUTE OF FINANCIAL ACCOUNTANTS

(if any):

--

Address:

10 AUSTEN GARDENS
HAYLING ISLAND
PO 11 9FF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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