

Charity Registration No. 1108873

**KETTERING MUSLIM ASSOCIATION  
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**KETTERING MUSLIM ASSOCIATION**

**LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Trustees</b>	Mr H Pervez
	Mr Z Ahmad
	Dr M Farooq
	Dr S El-Rabaa
<b>Secretary</b>	Mr S Bari
<b>Charity number</b>	1108873
<b>Principal address</b>	123 Headland
	Kettering
	NN15 6AD
<b>Independent examiner</b>	Prime Taxation LTD
	50 Wakering Road, G25,
	Barking
	England
	IG11 8GN

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**KETTERING MUSLIM ASSOCIATION**

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# KETTERING MUSLIM ASSOCIATION

## REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

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The Trustees present their report and financial statements FOR THE YEAR ENDED 31 DECEMBER 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Kettering Muslim Association's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

### Objectives and activities

The Kettering Muslim Association's objectives and principal activities are:

1. Kettering Muslim Association is a non-profit, charitable and apolitical Islamic organisation.
2. The Association is to facilitate for the people of Kettering, the conducting of all religious and social activities in accordance with the Holy Qur'an and Sunnah.
3. To establish, operate and maintain a regular place of worship for the dissemination of Islamic teaching and education.
4. To co-operate and form active links with other institutions, organisations and official bodies having similar aims and objectives for the benefit of the Muslim and the wider community.
5. To engage in inter-faith dialogue to help promote religious tolerance, community harmony and to build awareness of Islamic values and ideals.
6. To be the focal point for community engagement and liaison with the statutory bodies including the NHS, Police, Councils and the local Educational establishments.

The trustees acknowledge that the charity complies with section 4 of the Charities Act 2011 regarding providing a public benefit.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Kettering Muslim Association should undertake.

### Achievements and performance

As previously mentioned, the Muslim community continues to grow and the number of participants and attendees at the various activities occurring at the centre are increasing. The extension is complete now. A school for children have been successfully running throughout the year on weekdays and provide for learning Arabic language and basic Islamic teachings.

### Financial review

The financial results of the charity are set out on page 5.

### Reserve policy

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

The trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of the expenditure.

### Risk review

The Trustees has assessed the major risks to which the Kettering Muslim Association is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

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## **KETTERING MUSLIM ASSOCIATION**

### **REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023**

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The trustees have conducted their own review of the major risks to which the Charity is exposed and systems have been established to mitigate against those risks.

Internal risks are minimized by the implementation of procedures for the authorisation of all Transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company.

These procedures are reviewed periodically to ensure that they still meet the needs of the Charity.

The charity has a reserves policy whereby the unrestricted funds not committed or invested in tangible fixed assets should be approximately three months running costs.

#### **Structure, governance and management**

##### **Governing document**

The Kettering Muslim Association was registered as charity in 6th April 2005. Its constitution was adopted on 23 April 2004 and amended on 19th March 2005.

##### **Trustees**

The Trustees who served during the year were:

Mr Z Ahmed (Appointed 17 April 2013)

Dr M Farooq (Appointed 17 April 2013)

Dr S El-Rabaa (Appointed 17 April 2013)

Mr Hasan Pervez (Appointed 14 April 2016)

##### **Recruitment and appointment of trustees**

New trustees with relevant expertise and enthusiasm are sought from within the community the organisation serves. The existing trustees are in regular contact with the community in general and are constantly looking for suitable candidates to become trustees.

##### **Organisational structure**

The trustees meet at least monthly to oversee the operation of the charity and to formulate and instigate policy. Individual trustees have responsibility for the oversight of specialist functions within the charity.

##### **Related parties**

The trustees are not aware of any related parties that they are required to disclose.

The report was approved by the Board of Trustees.

Mr M Farooq

Dated:

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# KETTERING MUSLIM ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF KETTERING MUSLIM ASSOCIATION

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I report to the Trustees on my examination of the financial statements of Kettering Muslim Association (the Kettering Muslim Association) FOR THE YEAR ENDED 31 DECEMBER 2023.

### **Responsibilities and basis of report**

As the Trustees of the Kettering Muslim Association you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Kettering Muslim Association's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Kettering Muslim Association as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Syed Usman Ali Shah

Prime Taxation LTD  
50 Waking Road, G25,  
Barking  
England  
IG11 8G

Dated:

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# KETTERING MUSLIM ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2023

		Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
		2023	2023	2023	2022	2022	2022
Notes	£	£	£	£	£	£	£
<b><u>Income from:</u></b>							
Donations and legacies	3	<u>45,781.6</u>	2,633.2	<u>43,148.5</u>	<u>58,956</u>	3,226	<u>62,128</u>
<b><u>Expenditure on:</u></b>							
Charitable activities	4	<u>53,947</u>	<u>2,633.15</u>	<u>53,947.15</u>	<u>65,094</u>	<u>3,226</u>	<u>65,094</u>
<b>Net expenditure for the year/ Net movement in funds</b>		-8,165.4		-8,165.4	-6,138		-6,138
Fund balances at 1 January 2023		<u>335,122</u>	<u>148,939</u>	<u>484,061</u>	<u>342,313</u>	<u>148,939</u>	<u>491,252</u>
<b>Fund balances at 31 December 2023</b>		<u>345,264.90</u>	<u>148,939</u>	<u>494,203.90</u>	<u>335,122</u>	<u>148,939</u>	<u>484,061</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# KETTERING MUSLIM ASSOCIATION

## BALANCE SHEET AS AT 31 DECEMBER 2023

		2023		2022	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	7		472,867		473,341
<b>Current assets</b>					
Cash at bank and in hand			21,336.87		29,901.50
<b>Creditors: amounts falling due within one year</b>	8		(1,223.23)		(430)
Net current assets			20,113.61		29,471.50
<b>Total assets less current liabilities</b>			<u><u>492,980.70</u></u>		<u><u>502,812.50</u></u>
<b>Income funds</b>					
Restricted funds			148,939		148,939
Unrestricted funds			<u>344,041.70</u>		<u>353,873.50</u>
			<u><u>494,203.90</u></u>		<u><u>502,812.50</u></u>

The financial statements were approved by the Trustees on

**Mr M Farooq**



# KETTERING MUSLIM ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

### 1 Accounting policies

#### Charity information

These financial statements for the year ended 31 December 2019 are the first financial statements of Kettering Muslim Association prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 January 2018. The reported financial position and financial performance for the previous period are not affected by the transition to FRS 102.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the Kettering Muslim Association's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Kettering Muslim Association is a Public Benefit Entity as defined by FRS 102.

The Kettering Muslim Association has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Kettering Muslim Association. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Kettering Muslim Association has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Kettering Muslim Association.

#### 1.4 Income

Income is recognised when the Kettering Muslim Association is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

## KETTERING MUSLIM ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

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#### 1 Accounting policies (Continued)

Cash donations are recognised on receipt. Other donations are recognised once the Kettering Muslim Association has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Kettering Muslim Association has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### 1.5 Expenditure

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings

Fixtures, fittings & equipment 15% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

#### 1.7 Impairment of fixed assets

At each reporting end date, the Kettering Muslim Association reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# KETTERING MUSLIM ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

### 1 Accounting policies

(Continued)

#### Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### Derecognition of financial liabilities

Financial liabilities are derecognised when the Kettering Muslim Association's contractual obligations expire or are discharged or cancelled.

#### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Kettering Muslim Association is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the Kettering Muslim Association's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	funds	funds		funds	funds	
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Donations and gifts	39,704	2,633	37,071	51,668	3,226	54,894
Other	6,077	-	6,077	7,288	-	7,288

# KETTERING MUSLIM ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

### 4 Charitable activities

	Charity paid Charitable Expenditure Heading 6 2023			Total Charity paid Charitable Expenditure Heading 6 2022	Total 2022
	£	£	£	£	£
Staff costs	-	27,750	27,750	-	27,679
Depreciation and impairment	-	403	403	-	557
Direct cost	1,402	-	1,402	214	-
Zakat & training	2,633	-	2,633	3,226	-
Rates	612	-	612	530	-
Insurance	1,158.64	-	-	821	-
Light and heat	3,412	-	3,412	2,003	-
Repairs and maintenance	891	-	891	13,077	-
Water	830	-	830	374	-
Postage and stationery	1,100	-	1,100	256	-
Legal fee	-	-	-	-	-
Governance cost	-	-	-	-	-
Sundry cost	139	-	139	120	-
	11,018	28,153	39,171	20,621	28,237
Share of support costs (see note )	14,776	-	14,776	16,235	-
	25,794	28,153	53,947	36,657	28,237
<b>Analysis by fund</b>					
Unrestricted funds	23,160.89	28,153	51,313.86	33,630	28,237
Restricted funds	2,633.15	-	2,633.15	3,226	-
	25,794.04	28,153	53,947.01	36,657	28,237

### 5 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year,

**KETTERING MUSLIM ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**6 Employees**

**Number of employees**

The average monthly number of employees during the year was:

	<b>2023</b>	<b>2022</b>
	<b>Number</b>	<b>Number</b>
employee	3	3

**Employment costs**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	27,750	27,679
Other pension costs	-	-
	<u>27,750</u>	<u>27,679</u>

There were no employees whose annual remuneration was £60,000 or more.

**7 Tangible fixed assets**

	<b>Land and buildings</b>	<b>Fixtures, fittings &amp; equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 January 2023	470,182.14	3,159.01	473,341.15
Additions			
At 31 December 2023	470,182.14	2,685.16	<u>472,867.30</u>
<b>Depreciation and impairment</b>			
At 1 January 2023	-	10,638.44	10,164.59
Depreciation charged in the year	-	402.,77	402.,77
At 31 December 2023	-	11,041.22	11,041.22
<b>Carrying amount</b>			
At 31 December 2023	470,182.14	2,685.16	<u>472,867.30</u>
At 31 December 2022	470,182.14	3,159.01	<u>473,341.15</u>

**8 Creditors: amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Other taxation and social security	-	110
Trade creditors	-	320
Other creditors	1,223.23	-
	<u>1,223.23</u>	<u>430</u>

**KETTERING MUSLIM ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**9 Analysis of net assets between funds**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022
Fund balances at 31 December 2023 are represented by:						
Tangible assets	472,867.30	-	472,867.30	473,341	-	473,341
Current assets/  (liabilities)	21,336.87	21,336.87		29,901.50	29,901.50	
	494,204.17	494,204.17		503,242.50	503,242.50	

**10 Related party transactions**

There were no disclosable related party transactions during the year (2022 - none).