

THE TENDRING FURNITURE SCHEME

England & Wales · Charity number 1108869

Details

Status Registered

Legal form Charitable company

Company number [05328096](#)

Registered 2005-04-06

Register [View on the Charity Commission register](#)

Contact

Address Rocket House
43
Stephenson Road
Clacton on Sea
Essex

Phone 01255476068

Email tendringfurniturescheme@gmail.com

Activities

Objects: (A) TO RELIEVE EITHER GENERALLY OR INDIVIDUALLY PERSONS RESIDENT IN TENDRING, ESSEX, AND ITS SURROUNDING AREAS WHO ARE IN CONDITIONS OF NEED, HARDSHIP OR DISTRESS BY THE PROVISION OF FURNITURE AND OF OTHER HOUSEHOLD ACCESSORIES CALCULATED TO REDUCE THE NEED, HARDSHIP OR DISTRESS OF SUCH PERSONS WHO HAVE NO OTHER MEANS OF OBTAINING HELP.(B) TO DEVELOP THE CAPACITY AND SKILLS OF THE MEMBERS OF THE SOCIALLY AND ECONOMICALLY DISADVANTAGED COMMUNITY OF TENDRING, ESSEX, AND ITS SURROUNDING AREAS BY PROVIDING TRAINING OF VOLUNTEERS TO ENHANCE THEIR OPPORTUNITIES TO DEVELOP THEIR SKILLS SO THAT THEY ARE BETTER ABLE TO IDENTIFY, AND HELP MEET, THEIR NEEDS AND TO PARTICIPATE MORE FULLY IN SOCIETY.

Activities: The collection and redistribution of furniture to low income families and individuals in need. The provision of training and work experience to individuals disadvantaged in the employment market.

Classification

- **How:** Provides Services
- **What:** Education/training, Disability, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** TENDRING, ESSEX, AND ITS SURROUNDING AREAS.
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	-	-	-	-
2024-03-31	£189,973	£193,447	-	-
2023-03-31	£175,711	£165,734	-	-
2022-03-31	£186,218	£169,883	-	-
2021-03-31	£166,909	£147,151	-	-
2020-03-31	£123,450	£166,428	-	-

Trustees

Name	Role	Appointed
Joseph Allison	Chair	
Ben Hearne		2022-12-01
John Allison		2022-12-01
Patricia Ridgeon		2022-12-01
Theresa Hearne		

THE TENDRING FURNITURE SCHEME

England & Wales - Charity number 1108869

Accounts

Company registration number: 05328096
England and Wales

**THE TENDRING FURNITURE SCHEME
A COMPANY LIMITED BY GUARANTEE
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2024**

Charity Number 1108869

ANTHONY BATTYE
Chartered Accountant
47 Hadleigh Road
Frinton on Sea
Essex CO13 9HQ

THE TENDRING FURNITURE SCHEME

INDEX

CONTENTS	PAGE
Reference and administrative details of the charity, its trustees and advisers*	1
Trustees' report*	2/5
Independent examiner's report	6
Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9/13

*Pages 1 to 5 incorporate the directors' report for the purposes of the Companies Act 2006.

**THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY
For the year ended 31 March 2024**

The Trustees of the Charity, for the purposes of company law, are also Directors, who served during the year are as follows:

Mr J Allison, Chairman
Mrs T Hearne, Treasurer
Mrs P Ridgeon
Mr B Hearne
Mr J J Allison

Company registered number

05328096

Charity registered number

1108869

Registered office

Rocket House, 43, Stephenson Road, Clacton on Sea, Essex, CO15 4XA

Company Secretary

Mrs T Hearne

Accountant

Anthony Battye, Chartered Accountant
47 Hadleigh Road, Frinton on Sea, Essex CO13 9HQ

**THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2024**

The Trustees, who are also directors for the purposes of company law, are pleased to present this report and the financial statements of The Tendring Furniture Scheme for the year ended 31 March 2024.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trustees have obligations as employers of staff and as owners of Rocket House, the warehouse and office facility from which the scheme operates.

Governing Document

The Tendring Furniture Scheme is a company limited by guarantee governed by its Memorandum and Articles of Association dated 10 January 2005 and amended on 11 March 2005 in accordance with Charity Commission guidance. It is registered as a charity with the Charity Commission.

The principal objects of the charity are

- a) "to relieve either generally or individually persons resident in Tendring, Essex and its surrounding areas who are in conditions of need, hardship or distress by the provision of furniture and other household accessories calculated to reduce the need, hardship or distress of such persons who have no other means of obtaining help."
- b) "to develop the capacity and skills of the members of the socially and economically disadvantaged community of Tendring, Essex, and its surrounding areas by providing training of volunteers to enhance their opportunities to develop their skills so that they are better able to identify, and help meet, their needs and to participate more fully in society."

Appointment of trustees

The management of the charity is the responsibility of the current trustees, as set out on page 1, who are elected under the terms of the Constitution.

New trustees receive induction, training, and regular meetings with the existing trustees. The charity holds regular meetings where personnel and trustees discuss the operations, priorities and strategic direction, and the trustees themselves meet separately on a regular basis.

During the induction process new trustees meet key employees. They are encouraged to attend training events which will facilitate them in successfully carrying out their role.

Organisation and Management

The board of trustees administers the charity. The board meets on a regular basis.

The Trustees have filled the managerial role on a voluntary basis.

Employed on average were three full time staff, five part time and three volunteers not including the Trustees themselves. These cover warehouse, driving, office and cleaning duties.

Risk Management

The trustees have a risk management strategy which comprises:

- Regular reviews of the risks the charity may face.
- Responding to any identified risks and recommend appropriate action by the board of trustees.
- The implementation of procedures designed to minimise any impact on the charity should those risks materialise.

THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2024

Risk Management (cont.)

In particular, the financial controls in place aim to be robust and appropriate and conform to the guidelines issued by the Charity Commission. They include the production and reporting of budget performance on a monthly basis, reporting mechanisms for recording information and an accountability framework.

A key element in the management of financial risk is the setting of a reserves' policy and its regular review by the trustees.

OBJECTIVES AND ACTIVITIES

In setting out its aims and objectives the trustees confirm that they have had regard to the Charity Commissioners guidance on public benefit and are satisfied that the organisation conforms with these requirements.

The charity has the general aim of improving the quality of life and standard of living of low income households within its catchment area and of reducing social exclusion.

The charity operates two core functions: the collection of donated furniture items and their redistribution to people in need; and the provision of training and work experience opportunities for volunteers and placements. The trustees are keen to encourage their staff and volunteers to attain a wide range of good quality skills.

An important, additional benefit of the scheme is the diversion of a significant amount of material from landfill which contributes to an enhanced environment for all residents. This objective is carried out in conjunction with Tendring District Council, Essex County Council and relevant authorities/social groups.

Specifically closer working with Social; groups such as CVST and Peabody Housing has enabled furniture needs of those who have found themselves homeless to have at least their basic needs met on a timely basis.

ACHIEVEMENTS AND PERFORMANCE

As far as possible COVID preventative measures have continued in place (and this includes other similar viruses), including safety screens, masks, visors, gloves and antibacterial sanitation sprays together with hand gels for the use of staff and clients when entering the building.

Clients enter through doors which open automatically.

Upgraded computer systems to achieve enhanced security and more efficient processing of data.
Data is reviewed on a regular basis

Linked in to social media mainly Facebook, enhancing publicity and sales

Improved the efficiency of handling of bulky waste which has achieved a cost reduction

The ongoing problem with the building flooding in period of exceptional rainfall has been addressed but constant supervision is required.

As in previous years:

There is an emphasis on the importance of effective waste management.

We have dealt with similar volumes of collections of furniture items, and sales of furniture items. This has all been achieved without increasing prices significantly, continuing a policy of not charging for collection and delivery – there is a discount price for those who are eligible (including means tested benefits and many other groups) and the scope of this has been widened.

We continue to concentrate our service in the most deprived wards of the District, but are always conscious that the rural areas have problems of access that make our service to them particularly important.

THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2024

ACHIEVEMENTS AND PERFORMANCE (cont.)

We have continued to work in partnership with many of the local statutory and community caring and support agencies including Essex County Council, Tendring District Council, Peabody Housing, Social Services, CVS Tendring and other community groups including local churches, and many others to forge successful relationships with them to the benefit of our clients, volunteers and placements.

The Trustees are immensely grateful for the support and contribution of the staff, volunteers and the placements who work within the scheme as well as the general public at large. We know we could not function without them. We should like to record our thanks to them all.

FINANCIAL REVIEW

Reserves policy

The accounts conform to the requirements of the Accounting and Reporting by Charities: Statement of Recommended Practice. It is the policy of the trustees to aim to have sufficient reserves to cover 6-12 months' running costs, which allows the charity to continue to operate/prudently wind down in the event of a significant drop in income/ increase in costs.

PLANS FOR FUTURE PERIODS

The following items:

- Planning the purchase of a new vehicle. This has become a priority due high running costs of maintenance and the hiring of a replacement vehicle in times of need.
- A new lift to replace the old one which has now been out of commission for over four years but there is concern amongst the general public and especially those who are disabled.
- Refurbishment of toilet and hygiene facilities. Again this is becoming urgent

Other matters also need addressing

- Solar panelling is being planned for
- New roller shutter for rear door
- Plastic curtain for rear roller door
- Upgrade of the warehouse flooring
- Replacement of the disable lift

The Charity has existed from self generated income since about 2008. A lot of streamlining and prudent management has served to reduce costs BUT funding will be required to fund major items as set out above. All options are under consideration.

The Trustees' vision is to provide a means through which the needs of the disadvantaged of the Community are effectively met and satisfied, and that those volunteers and staff working within the Charity fulfil their own personal and career goals through the work that they do.

**THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2024**

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Under Company (and Charity) law The Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the Charitable Company at the end of the financial year and of the incoming resources and application of resources in the year. In preparing the statements of account, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue its operations.

The Trustees are responsible for keeping proper records which disclose with reasonable accuracy at any time the financial position of the Charitable Company at that time and to enable the Trustees to ensure that any statement of account prepared by them complies with the Companies Act 2006.

They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board on 17 February 2025 and signed on its behalf by

Mr J Allison
Chairman

Mrs T Hearne
Director

**THE TENDRING FURNITURE SCHEME
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE TENDRING FURNITURE SCHEME (A company limited by guarantee)**

I report on the accounts of the company for the year ended 31 March 2024, which are set out on pages 7 to 13.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- * examine the accounts under section 145 of the 2011 Act;
- * to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- * to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented by those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present "a true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- * to keep accounting records in accordance with s386 of the Companies Act 2006; and
- * to prepare accounts which accord with the accounting records, comply with the accounting requirements of sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

ANTHONY BATTYE
Chartered Accountant
8 Ashlyns Road
Frinton on Sea
Essex CO13 9ED

17 February 2025

THE TENDRING FURNITURE SCHEME
STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)
YEAR ENDED 31 MARCH 2024

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Endowment Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
<u>INCOME AND ENDOWMENTS</u>						
<u>FROM:</u>						
Donations and legacies	2	182286	-	-	182286	167912
Investment income	3	-	-	-	-	-
Charitable activities	4	<u>7687</u>	<u>-</u>	<u>-</u>	<u>7687</u>	<u>7799</u>
TOTAL INCOMING RESOURCES		<u>189973</u>	<u>-</u>	<u>-</u>	<u>189973</u>	<u>175711</u>
EXPENDITURE ON:						
Charitable activities	5	<u>189322</u>	<u>-</u>	<u>4125</u>	<u>193447</u>	<u>165734</u>
TOTAL RESOURCES EXPENDED		<u>189322</u>	<u>-</u>	<u>4125</u>	<u>193447</u>	<u>165734</u>
NET INCOME/(DEFICIT) BEFORE TRANSFERS	6	651	-	(4125)	(3474)	9977
Transfers between funds	10	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET INCOME/(DEFICIT) FOR THE YEAR		651	-	(4125)	(3474)	9977
Funds brought forward		<u>132692</u>	<u>-</u>	<u>70530</u>	<u>203222</u>	<u>193245</u>
TOTAL FUNDS AT 31 MARCH 2024		<u>133343</u>	<u>-</u>	<u>66405</u>	<u>199748</u>	<u>203222</u>

The Statement of Financial Activities includes all gain and losses recognised in the year.

The notes on pages 9 to 13 form part of these financial statements.

**THE TENDRING FURNITURE SCHEME
BALANCE SHEET
AS AT 31 MARCH 2024**

	Note	2024 £	2023 £
FIXED ASSETS			
Tangible Assets	7	<u>86510</u>	<u>91814</u>
CURRENT ASSETS			
Debtors	8	3467	3236
Cafcash main account sweep			
Cash at bank and in hand		<u>112271</u>	<u>110172</u>
		115738	113408
CREDITORS: Amounts falling due within one year	9	<u>(2500)</u>	<u>(2000)</u>
NET CURRENT ASSETS		<u>113238</u>	<u>111408</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		199748	203222
CREDITORS: Amounts falling due after more than one year	9	<u>-</u>	<u>-</u>
		<u>199748</u>	<u>203222</u>
CHARITY FUNDS			
Endowment funds	10	66405	70530
Unrestricted funds	10	<u>133343</u>	<u>132692</u>
		<u>199748</u>	<u>203222</u>

The trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibility for:

- (i) ensuring that the company keeps proper accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

These financial statements were approved by the Board on 17 February 2025 and signed on their behalf by

Mr J Allison
Chairman

The notes on pages 9 to 13 form part of these financial statements.

**THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024**

1 ACCOUNTING POLICIES

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), with FRS 102 and the Companies Act 2006 and with the requirements of the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

Funds

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purposes and are available as general funds.

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

Endowment funds are funds that cannot be used as if they were income i.e. they cannot be used to make payment or grants to others.

Resources expended

Resources expended are recognised in the year in which they are incurred.

The bulk of resources expended are on charitable activities. Governance and fundraising costs in the opinion of the trustees are less than 5% of total expenditure and therefore the split is deemed not to be material.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of the asset as follows:

- Freehold property - 2% of cost, 10% on cost for fixtures
- Equipment /Computer Eqmt - 25%/33% of written down value
- Motor vehicles - 25% of written down value

Incoming resources

Voluntary income received by way of donations and gifts and is included in full in the statement of financial activities when receivable. Gifts donated for resale are included as income when they are sold. Donated assets are included at value to the charity where this can be quantified and a third party is bearing the cost. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is recognised when receivable.

THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

2 DONATIONS AND LEGACIES

	Unrestricted Funds 2024	Restricted Funds 2024	Endowment Funds 2024	Total Funds 2024	Total Funds 2023
	£	£	£	£	£
Donations					
Sale of donated goods	<u>182285</u>	<u>-</u>	<u>-</u>	<u>182285</u>	<u>167912</u>

3 INVESTMENT INCOME

	Unrestricted Funds 2024	Restricted Funds 2024	Endowment Funds 2024	Total Funds 2024	Total Funds 2023
	£	£	£	£	£
Bank interest receivable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds 2024	Restricted Funds 2024	Endowment Funds 2024	Total Funds 2024	Total Funds 2023
	£	£	£	£	£
Reuse credits income	7687	-	-	7687	7799
Proceeds from recycled materials	-	-	-	-	-
	<u>7687</u>	<u>-</u>	<u>-</u>	<u>7687</u>	<u>5695</u>

5 COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Unrestricted Funds 2024	Restricted Funds 2024	Endowment Funds 2024	Total Funds 2024	Total Funds 2023
	£	£	£	£	£
Cost of activities in furtherance of the charity's objects	<u>189322</u>	<u>-</u>	<u>-</u>	<u>189322</u>	<u>165734</u>

THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

6 NET INCOME

Net income is stated after charging/(crediting)

	2024	2023
	£	£
Depreciation	5304	5435
Staff pension contributions	2068	2066
Independent Examiners fees	900	2000
	<u>900</u>	<u>2000</u>

7 TANGIBLE FIXED ASSETS

	Freehold property	Plant and equipment etc.	Total
	£	£	£
Cost at 1 April 2023	201589	68476	270065
Additions	-	-	-
Disposals	-	-	-
Cost at 31 March 2024	<u>201589</u>	<u>68476</u>	<u>270065</u>
Depreciation at 1 April 2023	121562	56689	178251
Charge for the year	4125	1179	5304
Eliminated on disposal	-	-	-
Depreciation at 31 March 2024	<u>125687</u>	<u>57868</u>	<u>183555</u>
Net book value at 31 March 2024	<u>75902</u>	<u>10608</u>	<u>86510</u>
Net book value at 1 April 2023	<u>80027</u>	<u>11787</u>	<u>91814</u>

8 DEBTORS

	2024	2023
	£	£
Other debtors	-	-
Prepayments and accrued income	<u>3467</u>	<u>3236</u>
	<u>3467</u>	<u>3236</u>

9 CREDITORS

	2024	2023
	£	£
Trade creditors	-	-
Accruals and deferred income	<u>2500</u>	<u>2001</u>
	<u>2500</u>	<u>2001</u>

THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

10 STATEMENT OF FUNDS

	Brought forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Carried forward £
ENDOWMENT FUND					
Big Lottery Fund	70008	-	(4125)	-	65883
Own Funds	<u>522</u>	-	-	-	<u>522</u>
	<u>70530</u>	-	<u>(4125)</u>	-	<u>66405</u>

11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets £	Total £
ENDOWMENT FUNDS			
Big Lottery Fund	65883	-	65883
Own Funds	<u>522</u>	-	<u>522</u>
	<u>66405</u>	-	<u>66405</u>

12 PURPOSE OF FUNDS

Unrestricted funds

General funds - to cover running costs in the event of reduced funding. The trustees aim to have at least six months worth of running costs in reserves.

Endowment funds

Big Lottery Fund: The balance will fund future depreciation of the freehold property.

13 STAFF COSTS AND EMOLUMENTS

	2024 £	2023 £
Total staff costs were as follows		
Wages and salaries	122976	106189
Social security costs	9199	8437
Other pension costs	<u>2068</u>	<u>2066</u>
	<u>134243</u>	<u>116692</u>

Particulars of employees

The average number of employees during the year, calculated on the basis of full time equivalents

	2024 No	2023 No
Driver /delivery	2	2
Manager	1	1
Part time assistant manager	1	1
Warehouse/cleaner	1	1
Warehouse: Part time assistant	<u>1</u>	<u>1</u>

No employee received emoluments of more than £60,000 during the year (2023- nil)

*The trustees continue to have a supervisory role in an unpaid capacity.

**THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024**

14 COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and therefore has no share capital.

THE TENDRING FURNITURE SCHEME

England & Wales - Charity number 1108869

Accounts

Company registration number: 05328096
England and Wales

**THE TENDRING FURNITURE SCHEME
A COMPANY LIMITED BY GUARANTEE
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2023**

Charity Number 1108869

ANTHONY BATTYE
Chartered Accountant
47 Hadleigh Road
Frinton on Sea
Essex CO13 9HQ

THE TENDRING FURNITURE SCHEME

INDEX

CONTENTS	PAGE
Reference and administrative details of the charity, its trustees and advisers*	1
Trustees' report*	2/5
Independent examiner's report	6
Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9/13

*Pages 1 to 5 incorporate the directors' report for the purposes of the Companies Act 2006.

**THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY
For the year ended 31 March 2023**

The Trustees of the Charity, for the purposes of company law, are also Directors, who served during the year are as follows:

Mr J Allison, Chairman
Mrs T Hearne, Treasurer
Mrs P Ridgeon (appointed 1 December 2022)
Mr B Hearne (appointed 1 December 2022)
Mr J J Allison (appointed 1 December 2022)

Company registered number

05328096

Charity registered number

1108869

Registered office

Rocket House, 43, Stephenson Road, Clacton on Sea, Essex, CO15 4XA

Company Secretary

Mrs T Hearne

Accountant

Anthony Battye, Chartered Accountant
47 Hadleigh Road, Frinton on Sea, Essex CO13 9HQ

**THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2023**

The Trustees, who are also directors for the purposes of company law, are pleased to present this report and the financial statements of The Tendring Furniture Scheme for the year ended 31 March 2023.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trustees have obligations as employers of staff and as owners of Rocket House, the warehouse and office facility from which the scheme operates.

Governing Document

The Tendring Furniture Scheme is a company limited by guarantee governed by its Memorandum and Articles of Association dated 10 January 2005 and amended on 11 March 2005 in accordance with Charity Commission guidance. It is registered as a charity with the Charity Commission.

The principal objects of the charity are

- a) "to relieve either generally or individually persons resident in Tendring, Essex and its surrounding areas who are in conditions of need, hardship or distress by the provision of furniture and other household accessories calculated to reduce the need, hardship or distress of such persons who have no other means of obtaining help."
- b) "to develop the capacity and skills of the members of the socially and economically disadvantaged community of Tendring, Essex, and its surrounding areas by providing training of volunteers to enhance their opportunities to develop their skills so that they are better able to identify, and help meet, their needs and to participate more fully in society."

Appointment of trustees

The management of the charity is the responsibility of the current trustees, as set out on page 1, who are elected under the terms of the Constitution.

New trustees receive induction, training, and regular meetings with the existing trustees. The charity holds regular meetings where personnel and trustees discuss the operations, priorities and strategic direction, and the trustees themselves meet separately on a regular basis.

During the induction process new trustees meet key employees. They are encouraged to attend training events which will facilitate them in successfully carrying out their role.

Organisation and Management

The board of trustees administers the charity. The board meets on a regular basis.

The Trustees have filled the managerial role on a voluntary basis.

Employed on average were three full time staff, five part time and three volunteers not including the Trustees themselves. These cover warehouse, driving, office and cleaning duties.

Risk Management

The trustees have a risk management strategy which comprises:

- Regular reviews of the risks the charity may face.
- Responding to any identified risks and recommend appropriate action by the board of trustees.
- The implementation of procedures designed to minimise any impact on the charity should those risks materialise.

**THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2023**

In particular, the financial controls in place aim to be robust and appropriate and conform to the guidelines issued by the Charity Commission. They include the production and reporting of budget performance on a monthly basis, reporting mechanisms for recording information and an accountability framework.

A key element in the management of financial risk is the setting of a reserves' policy and its regular review by the trustees.

OBJECTIVES AND ACTIVITIES

In setting out its aims and objectives the trustees confirm that they have had regard to the Charity Commissioners guidance on public benefit and are satisfied that the organisation conforms with these requirements.

The charity has the general aim of improving the quality of life and standard of living of low income households within its catchment area and of reducing social exclusion.

The charity operates two core functions: the collection of donated furniture items and their redistribution to people in need; and the provision of training and work experience opportunities for volunteers and placements. The trustees are keen to encourage their staff and volunteers to attain a wide range of good quality skills.

An important, additional benefit of the scheme is the diversion of a significant amount of material from landfill which contributes to an enhanced environment for all residents. This objective is carried out in conjunction with Tendring District Council, Essex County Council and relevant authorities/social groups.

ACHIEVEMENTS AND PERFORMANCE

As far as possible COVID preventative measures have continued in place where applicable such as safety screens, antibacterial sanitation etc. Clients enter through doors which open automatically.

Upgraded computer systems to achieve enhanced security and more efficient processing of data.

Linked in to social media enhancing publicity and sales

Improved the efficiency of handling of bulky waste which has achieved a cost reduction

The ongoing problem with the building flooding in period of exceptional rainfall has been addressed.

As in previous years:

There is an emphasis on the importance of effective waste management as a whole and the income generating/cost saving opportunities therein. For example recycling scrap saves on waste disposal costs and also generates some income.

We have dealt with similar volumes of collections of furniture items, and sales of furniture items. This has all been achieved without increasing prices, continuing a policy of not charging for collection and delivery – there is a discount price for those who are eligible (including means tested benefits and many other groups).

We continue to concentrate our service in the most deprived wards of the District, but are always conscious that the rural areas have problems of access that make our service to them particularly important.

We have continued to work in partnership with many of the local statutory and community caring and support agencies including Essex County Council, Tendring District Council, Peabody Housing,

**THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2023**

ACHIEVEMENTS AND PERFORMANCE (cont.)

Social Services, CVS Tendring and other community groups including local churches, to forge successful relationships with them to the benefit of our clients, volunteers and placements.

The Trustees are immensely grateful for the support and contribution of the staff, volunteers and the placements who work within the scheme as well as the general public at large. We know we could not function without them. We should like to record our thanks to them all.

FINANCIAL REVIEW

Reserves policy

The accounts conform to the requirements of the Accounting and Reporting by Charities: Statement of Recommended Practice. It is the policy of the trustees to aim to have sufficient reserves to cover 6-12 months' running costs, which allows the charity to continue to operate/prudently wind down in the event of a significant drop in income/ increase in costs.

PLANS FOR FUTURE PERIODS

The following items are in a state progress:

- Solar panelling is being planned for (still on the wishlist).
- Planning the purchase of a new vehicle.
- New roller shutter for rear door (wishlist)
- Plastic curtain for rear roller door (wishlist)
- Refurbishment of toilet and hygiene facilities.
- Upgrade of warehouse flooring
- Replacement of the disabled lift.

The Trustees' vision is to provide a means through which the needs of the disadvantaged of the Community are effectively met and satisfied, and that those volunteers and staff working within the Charity fulfil their own personal and career goals through the work that they do.

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Under Company (and Charity) law The Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the Charitable Company at the end of the financial year and of the incoming resources and application of resources in the year. In preparing the statements of account, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue its operations.

THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2023

TRUSTEES' RESPONSIBILITIES (cont.)

The Trustees are responsible for keeping proper records which disclose with reasonable accuracy at any time the financial position of the Charitable Company at that time and to enable the Trustees to ensure that any statement of account prepared by them complies with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board on 17 August 2024 and signed on its behalf by

Mr J Allison
Chairman

Mrs T Hearne
Director

**THE TENDRING FURNITURE SCHEME
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE TENDRING FURNITURE SCHEME (A company limited by guarantee)**

I report on the accounts of the company for the year ended 31 March 2023 which are set out on pages 7 to 13.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- * examine the accounts under section 145 of the 2011 Act;
- * to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- * to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented by those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present "a true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- * to keep accounting records in accordance with s386 of the Companies Act 2006; and
- * to prepare accounts which accord with the accounting records, comply with the accounting requirements of sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

ANTHONY BATTYE
Chartered Accountant
47 Hadleigh Road
Frinton on Sea
Essex CO13 9HQ

17 August 2024

THE TENDRING FURNITURE SCHEME
STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)
AS AT 31 MARCH 2023

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Endowment Funds 2023 £	Total Funds 2023 £	As Restated Total Funds 2022 £
<u>INCOME AND ENDOWMENTS</u>						
<u>FROM:</u>						
Donations and legacies	2	167912	-	-	167912	154044
Grants		-			-	11841
Charitable activities	4	<u>7799</u>	<u>-</u>	<u>-</u>	<u>7799</u>	<u>6040</u>
TOTAL INCOMING RESOURCES		<u>175711</u>	<u>-</u>	<u>-</u>	<u>175711</u>	<u>171925</u>
EXPENDITURE ON:						
Charitable activities	5	<u>161609</u>	<u>-</u>	<u>4125</u>	<u>165734</u>	<u>169883</u>
TOTAL RESOURCES EXPENDED		<u>161609</u>	<u>-</u>	<u>4125</u>	<u>165734</u>	<u>169883</u>
NET						
INCOME/(DEFICIT) BEFORE	6	14102	-	(4125)	9977	2042
Transfers between funds	10	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INCOME/(DEFICIT) BEFORE						
TRANSFERS FOR THE YEAR		<u>14102</u>	<u>-</u>	<u>(4125)</u>	<u>9977</u>	<u>2042</u>
NET MOVEMENT IN FUNDS						
FOR THE YEAR		<u>14102</u>	<u>-</u>	<u>(4125)</u>	<u>9977</u>	<u>2042</u>
Funds brought forward as previously stated		132883	-	74655	207538	
Prior year adjustment (see below)		<u>(14293)</u>	<u>-</u>	<u>-</u>	<u>(14293)</u>	<u>-</u>
Funds brought forward as restated		<u>118590</u>	<u>-</u>	<u>74655</u>	<u>193245</u>	<u>191203</u>
TOTAL FUNDS AT 31 MARCH 2023		<u>132692</u>	<u>-</u>	<u>70530</u>	<u>203222</u>	<u>193245</u>

The Statement of Financial Activities includes all gain and losses recognised in the year.

The Scheme was closed during the government appointed lockdown periods.

The prior year adjustment relates to receipts that were banked in April 2021, and included in the accounts to 31 March 2021. The receipts were not reversed out when preparing the 2022 accounts with result that the bank balance and income were overstated by £14293.

The notes on pages 9 to 13 form part of these financial statements.

**THE TENDRING FURNITURE SCHEME
BALANCE SHEET
AS AT 31 MARCH 2023**

	Note	2023 £	2022 as restated £
FIXED ASSETS			
Tangible Assets	7	<u>91814</u>	<u>97249</u>
CURRENT ASSETS			
Debtors	8	3236	2565
Cash at bank and in hand		<u>110172</u>	<u>98556</u>
		113408	101121
CREDITORS: Amounts falling due within one year	9	<u>(2000)</u>	<u>(5125)</u>
NET CURRENT ASSETS		<u>111408</u>	<u>95996</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		203222	<u>193245</u>
CREDITORS: Amounts falling due after more than one year	9	<u>-</u>	<u>-</u>
		<u>203222</u>	<u>193245</u>
CHARITY FUNDS			
Endowment funds	10	70530	74655
Unrestricted funds - as previously stated	10	<u>132692</u>	<u>132883</u>
		203222	207538
Prior year adjustment (see page 7)		<u>-</u>	<u>(14293)</u>
		<u>203222</u>	<u>193245</u>

The trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibility for:

- (i) ensuring that the company keeps proper accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

These financial statements were approved by the Board on 17 August 2024 and signed on their behalf by

Mr J Allison
Chairman

The notes on pages 9 to 13 form part of these financial statements.

**THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023**

1 ACCOUNTING POLICIES

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), with FRS 102 and the Companies Act 2006 and with the requirements of the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

Funds

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purposes and are available as general funds.

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

Endowment funds are funds that cannot be used as if they were income i.e. they cannot be used to make payment or grants to others.

Resources expended

Resources expended are recognised in the year in which they are incurred.

The bulk of resources expended are on charitable activities. Governance and fundraising costs in the opinion of the trustees are less than 5% of total expenditure and therefore the split is deemed not to be material.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of the asset as follows:

- Freehold property - 2% of cost, 10% on cost for fixtures
- Equipment /Computer Eqmt - 25%/33% of written down value
- Motor vehicles - 25% of written down value

Incoming resources

Voluntary income received by way of donations and gifts and is included in full in the statement of financial activities when receivable. Gifts donated for resale are included as income when they are sold. Donated assets are included at value to the charity where this can be quantified and a third party is bearing the cost. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is recognised when receivable.

THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
AS AT 31 MARCH 2023

2 DONATIONS AND LEGACIES

	Unrestricted Funds 2023	Restricted Funds 2023	Endowment Funds 2023	Total Funds 2023	As restated Total Funds 2022
	£	£	£	£	£
Donations					
Sale of donated goods	<u>167912</u>	<u>-</u>	<u>-</u>	<u>167912</u>	<u>154044</u>

3 INVESTMENT INCOME

	Unrestricted Funds 2023	Restricted Funds 2023	Endowment Funds 2023	Total Funds 2023	Total Funds 2022
	£	£	£	£	£
Bank interest receivable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds 2023	Restricted Funds 2023	Endowment Funds 2023	Total Funds 2023	Total Funds 2022
	£	£	£	£	£
Reuse credits income	7799	-	-	7799	6040
Proceeds from recycled materials	-	-	-	-	-
	<u>7799</u>	<u>-</u>	<u>-</u>	<u>7799</u>	<u>6040</u>

5 COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Unrestricted Funds 2023	Restricted Funds 2023	Endowment Funds 2023	Total Funds 2023	As restated Total Funds 2022
	£	£	£	£	£
Cost of activities in furtherance of the charity's objects	<u>161609</u>	<u>-</u>	<u>4125</u>	<u>165734</u>	<u>155590</u>

THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

6 NET INCOME

Net income is stated after charging/(crediting)

	2023 £	2022 £
Depreciation	5435	5580
Staff pension contributions	2066	2134
Independent Examiners fees	2000	2000
	<u>2000</u>	<u>2000</u>

7 TANGIBLE FIXED ASSETS

	Freehold property £	Plant and equipment etc. £	Total £
Cost at 1 April 2022	201589	67140	268729
Additions	-	1336	1336
Disposals	-	-	-
Cost at 31 March 2023	<u>201589</u>	<u>68476</u>	<u>270065</u>
Depreciation at 1 April 2022	117437	55379	172816
Charge for the year	4125	1310	5435
Eliminated on disposal	-	-	-
Depreciation at 31 March 2023	<u>121562</u>	<u>56689</u>	<u>178251</u>
Net book value at 31 March 2023	<u>80027</u>	<u>11787</u>	<u>91814</u>
Net book value at 1 April 2022	<u>84152</u>	<u>11761</u>	<u>95913</u>

8 DEBTORS

	2023 £	2022 £
Other debtors	-	608
Prepayments and accrued income	<u>3236</u>	<u>1957</u>
	<u>3236</u>	<u>2565</u>

9 CREDITORS

	2023 £	2022 £
Trade creditors	-	-
Accruals and deferred income	<u>2001</u>	<u>5125</u>
	<u>2001</u>	<u>5125</u>

THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

10 STATEMENT OF FUNDS

	Brought forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Carried forward £
ENDOWMENT FUND					
Big Lottery Fund	74133	-	(4125)	-	70008
Own Funds	<u>522</u>	-	-	-	<u>522</u>
	<u>78780</u>	-	<u>(4125)</u>	-	<u>70530</u>

11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets £	Total £
ENDOWMENT FUNDS			
Big Lottery Fund	70008	-	70008
Own Funds	<u>522</u>	-	<u>522</u>
	<u>70530</u>	-	<u>70530</u>

12 PURPOSE OF FUNDS

Unrestricted funds

General funds - to cover running costs in the event of reduced funding. The trustees aim to have at least six months worth of running costs in reserves.

Endowment funds

Big Lottery Fund: The balance will fund future depreciation of the freehold property.

13 STAFF COSTS AND EMOLUMENTS

	2023 £	2022 £
Total staff costs were as follows		
Wages and salaries	106189	100766
Social security costs	8437	8204
Other pension costs	<u>2066</u>	<u>2134</u>
	<u>116692</u>	<u>111104</u>

Particulars of employees

The average number of employees during the year, calculated on the basis of full time equivalents

	2023 No	2022 No
Driver/delivery	2	2
Manager in training	1	1
Part time assistant manager in training/admin	1	1
Warehouse	1	1
Warehouse: Part time assistant in training	<u>1</u>	<u>1</u>

No employee received emoluments of more than £60,000 during the year (2022 - nil)

*The trustees continue to have an intensive supervisory role in an unpaid capacity while the training continues.

**THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023**

14 COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and therefore has no share capital.

THE TENDRING FURNITURE SCHEME

England & Wales - Charity number 1108869

Accounts

**Company registration number: 5328096
England and Wales**

**THE TENDRING FURNITURE SCHEME
A COMPANY LIMITED BY GUARANTEE
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2022**

Charity Number 1108869

ANTHONY BATTYE
Chartered Accountant
8 Ashlyns Road
Frinton on Sea
Essex CO13 9ED

THE TENDRING FURNITURE SCHEME

INDEX

CONTENTS	PAGE
Reference and administrative details of the charity, its trustees and advisers*	1
Trustees' report*	2/5
Independent examiner's report	6
Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9/13
The following pages do not form part of the statutory financial statements	
Detailed management accounts	14/17

*Pages 1 to 5 incorporate the directors' report for the purposes of the Companies Act 2006.

**THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY
For the year ended 31 March 2022**

The Trustees of the Charity, for the purposes of company law, are also Directors, who served during the year are as follows:

Mr J Allison, Chairman
Mrs T Hearne, Treasurer
Mrs R Spinney (resigned 1 December 2022)
Mrs P Ridgeon (appointed 1 December 2022)
Mr B Hearne (appointed 1 December 2022)
Mr J J Allison (appointed 1 December 2022)

The trustees have taken on boards the recommendations of the Charity Commissioners and new appointments to be made in the near future

Company registered number

05328096

Charity registered number

1108869

Registered office

Rocket House, 43, Stephenson Road, Clacton on Sea, Essex, CO15 4XA

Company Secretary

Mrs T Hearne

Accountant

Anthony Battye, Chartered Accountant
8 Ashlyns Road, Frinton on Sea, Essex CO13 9ED

Bankers

Barclays

**THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2022**

The Trustees, who are also directors for the purposes of company law, are pleased to present this report and the financial statements of The Tendring Furniture Scheme for the year ended 31 March 2022.

The impact of COVID continues to have an impact on the day to day running of the organisation, and is commented on where appropriate. Thankfully government/local government money in terms of grants and the furlough scheme have managed to see the Charity through an incredibly difficult period.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trustees have obligations as employers of staff and as owners of Rocket House, the warehouse and office facility from which the scheme operates.

Governing Document

The Tendring Furniture Scheme is a company limited by guarantee governed by its Memorandum and Articles of Association dated 10 January 2005 and amended on 11 March 2005 in accordance with Charity Commission guidance. It is registered as a charity with the Charity Commission.

The principal objects of the charity are

- a) "to relieve either generally or individually persons resident in Tendring, Essex and its surrounding areas who are in conditions of need, hardship or distress by the provision of furniture and other household accessories calculated to reduce the need, hardship or distress of such persons who have no other means of obtaining help."
- b) "to develop the capacity and skills of the members of the socially and economically disadvantaged community of Tendring, Essex, and its surrounding areas by providing training of volunteers to enhance their opportunities to develop their skills so that they are better able to identify, and help meet, their needs and to participate more fully in society."

Appointment of trustees

The management of the charity is the responsibility of the three current trustees who are elected under the terms of the Constitution.

The trustees have taken on boards the recommendations of the Charity Commissioners and new appointments to be made in the near future

New trustees will receive induction, training, and regular meetings with the existing trustees. The charity holds regular meetings where personnel and trustees discuss the operations, priorities and strategic direction, and the trustees themselves meet separately on a regular basis.

During the induction process new trustees meet key employees. They are encouraged to attend training events which will facilitate them in successfully carrying out their role.

Organisation and Management

The board of trustees administers the charity. The board meets on a regular basis.

The Trustees have filled the managerial role on a voluntary basis.

THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT (cont.)

Organisation and Management (cont.)

Employed on average were four full time staff, two part time and four volunteers not including the Trustees themselves. These cover warehouse, driving, office and cleaning duties.

Risk Management

The trustees have a risk management strategy which comprises:

- Regular reviews of the risks the charity may face.
- Responding to any identified risks and recommend appropriate action by the board of trustees.
- The implementation of procedures designed to minimise any impact on the charity should those risks materialise.

In particular, the financial controls in place aim to be robust and appropriate and conform to the guidelines issued by the Charity Commission. They include the production and reporting of budget performance on a monthly basis, reporting mechanisms for recording information and an accountability framework.

A key element in the management of financial risk is the setting of a reserves' policy and its regular review by the trustees.

OBJECTIVES AND ACTIVITIES

In setting out its aims and objectives the trustees confirm that they have had regard to the Charity Commissioners guidance on public benefit and are satisfied that the organisation conforms with these requirements.

The charity has the general aim of improving the quality of life and standard of living of low income households within its catchment area and of reducing social exclusion.

The charity operates two core functions: the collection of donated furniture items and their redistribution to people in need; and the provision of training and work experience opportunities for volunteers and placements. The trustees are keen to encourage their staff and volunteers to attain a wide range of good quality skills.

An important, additional benefit of the scheme is the diversion of a significant amount of material from landfill which contributes to an enhanced environment for all residents. This objective is carried out in conjunction with Tendring District Council, Essex County Council and relevant authorities.

ACHIEVEMENTS AND PERFORMANCE

As far as possible COVID preventative measures have continued in place, including safety screens, masks, visors, gloves and antibacterial sanitation sprays together with hand gels for the use of staff and clients when entering the building.

Clients enter through doors which open automatically.

Eco friendly lighting has been completed.

Improved handling of bulky waste achieved

Air curtain over the front door in the winter is now in place, yielding more efficient heat utilisation.

CCTV has been upgraded.

Computer system and software completely renewed and updated enhancing financial control..

Security gates fitted to improve security.

**THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2022**

ACHIEVEMENTS AND PERFORMANCE (cont.)

During the COVID period the trustees concentrated as far as possible on refurbishment and upgrading where possible. This has assisted in getting activity back to normal levels.

As in previous years:

There is an emphasis on the importance of effective waste management as a whole and the income generating/cost saving opportunities therein. For example recycling scrap saves on waste disposal costs and also generates some income.

We have dealt with similar volumes of collections of furniture items, and sales of furniture items. This has all been achieved without increasing prices, continuing a policy of not charging for collection and delivery – there is a discount price for those who are eligible (including means tested benefits and many other groups).

We continue to concentrate our service in the most deprived wards of the District, but are always conscious that the rural areas have problems of access that make our service to them particularly important.

We have continued to work in partnership with many of the local statutory and community caring and support agencies including Essex County Council, Tendring District Council, Peabody Housing, Social Services, CVS Tendring and other community groups including local churches, to forge successful relationships with them to the benefit of our clients, volunteers and placements.

The Trustees are immensely grateful for the support and contribution of the staff, volunteers and the placements who work within the scheme as well as the general public at large. We know we could not function without them. We should like to record our thanks to them all.

FINANCIAL REVIEW

Reserves policy

The accounts conform to the requirements of the Accounting and Reporting by Charities: Statement of Recommended Practice. It is the policy of the trustees to aim to have sufficient reserves to cover 6-12 months' running costs, which allows the charity to continue to operate/prudently wind down in the event of a significant drop in income/ increase in costs.

PLANS FOR FUTURE PERIODS

The following items are in a state progress:

- Solar panelling is being planned for (still on the wishlist).
- Planning the purchase of a new vehicle, possibly electric (on the wishlist): estimated £40,000+.
- New roller shutter for rear door (wishlist)
- Plastic curtain for rear roller door (wishlist)
- Refurbishment of toilet and hygiene facilities.
- To put right the ongoing problem with the building flooding in period of exceptional rainfall – as the gutters are unable to hold the volume of water and the overflow is into the building. Temporary measures are in place but a permanent solution is required to overcome the design fault.

**THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2022**

The Trustees' vision is to provide a means through which the needs of the disadvantaged of the Community are effectively met and satisfied, and that those volunteers and staff working within the Charity fulfil their own personal and career goals through the work that they do.

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Under Company (and Charity) law The Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the Charitable Company at the end of the financial year and of the incoming resources and application of resources in the year. In preparing the statements of account, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue its operations.

The Trustees are responsible for keeping proper records which disclose with reasonable accuracy at any time the financial position of the Charitable Company at that time and to enable the Trustees to ensure that any statement of account prepared by them complies with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board on 1 December 2022 and signed on its behalf by

Mr J Allison
Chairman

Mrs T Hearne
Director

**THE TENDRING FURNITURE SCHEME
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE TENDRING FURNITURE SCHEME (A company limited by guarantee)**

I report on the accounts of the company for the year ended 31 March 2022 which are set out on pages 7 to 13.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- * examine the accounts under section 145 of the 2011 Act;
- * to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- * to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented by those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present "a true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- * to keep accounting records in accordance with s386 of the Companies Act 2006; and
- * to prepare accounts which accord with the accounting records, comply with the accounting requirements of sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

ANTHONY BATTYE
Chartered Accountant
8 Ashlyns Road
Frinton on Sea
Essex CO13 9ED

1 December 2022

THE TENDRING FURNITURE SCHEME
STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)
AS AT 31 MARCH 2022

	Note	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
<u>INCOME AND ENDOWMENTS</u>						
<u>FROM:</u>						
Donations and legacies	2	168337	-	-	168337	45981
Donations and legacies 2020		-			-	14293
Grants		11841			11841	103819
Investment income	3	-	-	-	-	-
Charitable activities	4	<u>6040</u>	<u>-</u>	<u>-</u>	<u>6040</u>	<u>2816</u>
TOTAL INCOMING RESOURCES		<u>186218</u>	<u>-</u>	<u>-</u>	<u>186218</u>	<u>166909</u>
EXPENDITURE ON:						
Charitable activities	5	<u>165758</u>	<u>-</u>	<u>4125</u>	<u>169883</u>	<u>147151</u>
TOTAL RESOURCES EXPENDED		<u>165758</u>	<u>-</u>	<u>4125</u>	<u>169883</u>	<u>147151</u>
NET						
INCOME/(DEFICIT)BEFORE	6	20460	-	(4125)	16335	19758
Transfers between funds	10	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INCOME/(DEFICIT)BEFORE		<u>20460</u>	<u>-</u>	<u>(4125)</u>	<u>16335</u>	<u>19758</u>
TRANSFERS FOR THE YEAR		<u>20460</u>	<u>-</u>	<u>(4125)</u>	<u>16335</u>	<u>19758</u>
NET MOVEMENT IN FUNDS		<u>20460</u>	<u>-</u>	<u>(4125)</u>	<u>16335</u>	<u>19758</u>
FOR THE YEAR		<u>20460</u>	<u>-</u>	<u>(4125)</u>	<u>16335</u>	<u>19758</u>
Funds brought forward		<u>112423</u>	<u>-</u>	<u>78780</u>	<u>191203</u>	<u>171445</u>
TOTAL FUNDS AT 31 MARCH		<u>132883</u>	<u>-</u>	<u>74655</u>	<u>207538</u>	<u>191203</u>
2022		<u>132883</u>	<u>-</u>	<u>74655</u>	<u>207538</u>	<u>191203</u>

The Statement of Financial Activities includes all gain and losses recognised in the year.

The Scheme was closed during the government appointed lockdown periods.

The notes on pages 9 to 13 form part of these financial statements.

**THE TENDRING FURNITURE SCHEME
BALANCE SHEET
AS AT 31 MARCH 2022**

	Note	2022 £	2021 £
FIXED ASSETS			
Tangible Assets	7	<u>97249</u>	<u>93743</u>
CURRENT ASSETS			
Debtors	8	2565	2365
Cash at bank and in hand		<u>112849</u>	<u>100118</u>
		115414	102483
CREDITORS: Amounts falling due within one year	9	<u>(5125)</u>	<u>(5023)</u>
NET CURRENT ASSETS		<u>110289</u>	<u>97460</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		207538	191203
CREDITORS: Amounts falling due after more than one year	9	<u>-</u>	<u>-</u>
		<u>207538</u>	<u>191203</u>
CHARITY FUNDS			
Endowment funds	10	74655	78780
Unrestricted funds	10	<u>132883</u>	<u>112423</u>
		<u>207538</u>	<u>191203</u>

The trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibility for:

- (i) ensuring that the company keeps proper accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

These financial statements were approved by the Board on 1 December 2022 and signed on their behalf by

Mr J Allison
Chairman

The notes on pages 9 to 13 form part of these financial statements.

**THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022**

1 ACCOUNTING POLICIES

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), with FRS 102 and the Companies Act 2006 and with the requirements of the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

Funds

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purposes and are available as general funds.

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

Endowment funds are funds that cannot be used as if they were income i.e. they cannot be used to make payment or grants to others.

Resources expended

Resources expended are recognised in the year in which they are incurred.

The bulk of resources expended are on charitable activities. Governance and fundraising costs in the opinion of the trustees are less than 5% of total expenditure and therefore the split is deemed not to be material.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of the asset as follows:

- Freehold property - 2% of cost, 10% on cost for fixtures
- Equipment /Computer Eqmt - 25%/33% of written down value
- Motor vehicles - 25% of written down value

Incoming resources

Voluntary income received by way of donations and gifts and is included in full in the statement of financial activities when receivable. Gifts donated for resale are included as income when they are sold. Donated assets are included at value to the charity where this can be quantified and a third party is bearing the cost. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is recognised when receivable.

THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
AS AT 31 MARCH 2022

2 DONATIONS AND LEGACIES

	Unrestricted Funds 2022	Restricted Funds 2022	Endowment Funds 2022	Total Funds 2022	Total Funds 2021
	£	£	£	£	£
Donations					
Sale of donated goods	<u>168337</u>	<u>-</u>	<u>-</u>	<u>168337</u>	<u>127737</u>

3 INVESTMENT INCOME

	Unrestricted Funds 2022	Restricted Funds 2022	Endowment Funds 2022	Total Funds 2022	Total Funds 2021
	£	£	£	£	£
Bank interest receivable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds 2022	Restricted Funds 2022	Endowment Funds 2022	Total Funds 2022	Total Funds 2021
	£	£	£	£	£
Reuse credits income	6040	-	-	6040	2816
Proceeds from recycled materials	-	-	-	-	-
	<u>6040</u>	<u>-</u>	<u>-</u>	<u>6040</u>	<u>2816</u>

5 COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Unrestricted Funds 2022	Restricted Funds 2022	Endowment Funds 2022	Total Funds 2022	Total Funds 2021
	£	£	£	£	£
Cost of activities in furtherance of the charity's objects	<u>165758</u>	<u>-</u>	<u>4125</u>	<u>169883</u>	<u>147151</u>

THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

6 NET INCOME

Net income is stated after charging/(crediting)

	2022 £	2021 £
Depreciation	5580	6606
Staff pension contributions	2134	1940
Independent Examiners fees	2000	1300
	<u>2000</u>	<u>1300</u>

7 TANGIBLE FIXED ASSETS

	Freehold property £	Plant and equipment etc. £	Total £
Cost at 1 April 2021	193839	67140	260979
Additions	7750	1336	9086
Disposals	-	-	-
Cost at 31 March 2022	<u>201589</u>	<u>68476</u>	<u>270065</u>
Depreciation at 1 April 2021	113312	53924	167236
Charge for the year	4125	1455	5580
Eliminated on disposal	-	-	-
Depreciation at 31 March 2022	<u>117437</u>	<u>55379</u>	<u>172816</u>
Net book value at 31 March 2022	<u>84152</u>	<u>13097</u>	<u>97249</u>
Net book value at 1 April 2021	<u>80527</u>	<u>13216</u>	<u>93743</u>

8 DEBTORS

	2022 £	2021 £
Other debtors	608	608
Prepayments and accrued income	1957	1757
	<u>2565</u>	<u>2365</u>

9 CREDITORS

	2022 £	2021 £
Trade creditors	-	-
Accruals and deferred income	5125	5023
	<u>5125</u>	<u>5023</u>

**THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022**

10 STATEMENT OF FUNDS

	Brought forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Carried forward £
ENDOWMENT FUND					
Big Lottery Fund	78258	-	(4125)	-	74133
Own Funds	<u>522</u>	-	-	-	<u>522</u>
	<u>78780</u>	-	<u>(4125)</u>	-	<u>74655</u>

11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets £	Total £
ENDOWMENT FUNDS			
Big Lottery Fund	74133	-	74133
Own Funds	<u>522</u>	-	<u>522</u>
	<u>74655</u>	-	<u>74655</u>

12 PURPOSE OF FUNDS

Unrestricted funds

General funds - to cover running costs in the event of reduced funding. The trustees aim to have at least six months worth of running costs in reserves.

Endowment funds

Big Lottery Fund: The balance will fund future depreciation of the freehold property.

13 STAFF COSTS AND EMOLUMENTS

	2022 £	2021 £
Total staff costs were as follows		
Wages and salaries	100766	96007
Social security costs	8204	7170
Other pension costs	<u>2134</u>	<u>1940</u>
	<u>111104</u>	<u>105117</u>

Particulars of employees

The average number of employees during the year, calculated on the basis of full time equivalents

	2022 No	2021 No
Driver/delivery	2	2
Manager in training	1	1
Part time assistant manager in training/admin	1	1
Warehouse	1	1
Warehouse: Part time assistant in training	<u>1</u>	<u>1</u>

No employee received emoluments of more than £60,000 during the year (2021 - nil)

*The trustees continue to have an intensive supervisory role in an unpaid capacity while the training continues.

**THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022**

14 COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and therefore has no share capital.

**THE TENDRING FURNITURE SCHEME
MANAGEMENT INFORMATION
YEAR ENDED 31 MARCH 2022**

The following pages do not form part of the statutory financial statements.

THE TENDRING FURNITURE SCHEME
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)
YEAR ENDED 31 MARCH 2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
INCOME AND ENDOWMENTS FROM (page 16)	<u>186218</u>	<u>-</u>	<u>-</u>	<u>186218</u>	<u>166909</u>
EXPENDITURE ON: (page 17)					
Charitable activities	<u>165758</u>	<u>-</u>	<u>4125</u>	<u>169883</u>	<u>142764</u>
TOTAL RESOURCES EXPENDED	<u>165758</u>	<u>-</u>	<u>4125</u>	<u>169883</u>	<u>142764</u>
NET (DEFICIT) BEFORE TRANSFERS	20460	-	(4125)	16335	19758
Transfers between funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET (DEFICIT)/INCOME FOR THE YEAR	20460	-	(4125)	16335	19758
Funds brought forward	<u>112423</u>	<u>-</u>	<u>78780</u>	<u>191203</u>	<u>171445</u>
TOTAL FUNDS AT 31 MARCH 2022	<u>132883</u>	<u>-</u>	<u>74655</u>	<u>207538</u>	<u>191203</u>

THE TENDRING FURNITURE SCHEME
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)
YEAR ENDED 31 MARCH 2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
<u>Incoming resources from generated funds</u>					
Donations					
Sale of donated goods	168337	-	-	168337	45981
Sale of donated goods - prior	-	-	-	-	14293
	<u>168337</u>	<u>-</u>	<u>-</u>	<u>168337</u>	<u>60274</u>
Grants:					
Tendring District Council	8000	-	-	8000	52715
Furlough Scheme	3841			3841	51104
	<u>180178</u>	<u>-</u>	<u>-</u>	<u>180178</u>	<u>164093</u>
Voluntary income					
Reuse credits income	<u>6040</u>	-	-	<u>6040</u>	2816
Incoming resources from charitable activities	<u>6040</u>	<u>-</u>	<u>-</u>	<u>6040</u>	<u>2816</u>
TOTAL INCOMING RESOURCES (page 15)	<u>186218</u>	<u>-</u>	<u>-</u>	<u>186218</u>	<u>166909</u>

THE TENDRING FURNITURE SCHEME
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)
YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
TOTAL INCOMING RESOURCES b/f		<u>186218</u>	<u>-</u>	<u>-</u>	<u>186218</u>	<u>166909</u>
RESOURCES EXPENDED						
Staff costs		111104	-	-	111104	96007
Employers NIC		8204	-	-	8204	7170
Pension costs		2134	-	-	2134	1940
Waste disposal		1535	-	-	1535	1705
Rent and rates		1019	-	-	1019	274
Light and heat		2306	-	-	2306	3751
Repairs and maintenance		5212	-	-	5212	5778
Insurance		2148	-	-	2148	2325
Motor expenses		8588	-	-	8588	3231
Accountancy fees		3417	-	-	3417	1300
Accountancy fees - relating to previous years		-	-	-	-	1514
Legal and professional		3067	-	-	3067	-
Telephone		2178	-	-	2178	4665
Postage, stationery and computer supplies		3822	-	-	3822	2910
Depreciation		1455	-	4125	5580	6606
Protective clothing		1750	-	-	1750	1184
Sundries		1627	-	-	1627	3189
Advertising and website costs		5084	-	-	5084	3100
Equipment hire/service charges		558	-	-	558	502
Charitable activities		<u>165758</u>	<u>-</u>	<u>4125</u>	<u>169883</u>	<u>147151</u>
TOTAL RESOURCES EXPENDED (page 15)		<u>165758</u>	<u>-</u>	<u>4125</u>	<u>169883</u>	<u>147151</u>

THE TENDRING FURNITURE SCHEME

England & Wales - Charity number 1108869

Accounts

**Company registration number: 5328096
England and Wales**

**THE TENDRING FURNITURE SCHEME
A COMPANY LIMITED BY GUARANTEE
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2021**

Charity Number 1108869

ANTHONY BATTYE
Chartered Accountant
8 Ashlyns Road
Frinton on Sea
Essex CO13 9ED

THE TENDRING FURNITURE SCHEME

INDEX

CONTENTS	PAGE
Reference and administrative details of the charity, its trustees and advisers*	1
Trustees' report*	2/5
Independent examiner's report	6
Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9/13
The following pages do not form part of the statutory financial statements	
Detailed management accounts	14/17

*Pages 1 to 5 incorporate the directors' report for the purposes of the Companies Act 2006.

**THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY
For the year ended 31 March 2021**

The Trustees of the Charity, for the purposes of company law, are also Directors, who served during the year are as follows:

Mr J Allison, Chairman
Mrs T Hearne, Treasurer
Mrs R Spinney

The trustees have taken on boards the recommendations of the Charity Commissioners and new appointments to be made in the near future

Company registered number

5328096

Charity registered number

1108869

Registered office

Rocket House, 43, Stephenson Road, Clacton on Sea, Essex, CO15 4XA

Company Secretary

Mrs T Hearne

Accountant

Anthony Battye, Chartered Accountant
8 Ashlyns Road, Frinton on Sea, Essex CO13 9ED

Bankers

Barclays

THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2021

The Trustees, who are also directors for the purposes of company law, are pleased to present this report and the financial statements of The Tendring Furniture Scheme for the year ended 31 March 2021.

The impact of COVID has been covered in detail under the Achievements and Performance section and extra commentary in other sections of this report is given where appropriate.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trustees have obligations as employers of staff and as owners of Rocket House, the warehouse and office facility from which the scheme operates.

Governing Document

The Tendring Furniture Scheme is a company limited by guarantee governed by its Memorandum and Articles of Association dated 10 January 2005 and amended on 11 March 2005 in accordance with Charity Commission guidance. It is registered as a charity with the Charity Commission.

The principal objects of the charity are

- a) "to relieve either generally or individually persons resident in Tendring, Essex and its surrounding areas who are in conditions of need, hardship or distress by the provision of furniture and other household accessories calculated to reduce the need, hardship or distress of such persons who have no other means of obtaining help."
- b) "to develop the capacity and skills of the members of the socially and economically disadvantaged community of Tendring, Essex, and its surrounding areas by providing training of volunteers to enhance their opportunities to develop their skills so that they are better able to identify, and help meet, their needs and to participate more fully in society."

Appointment of trustees

The management of the charity is the responsibility of the three current trustees who are elected under the terms of the Constitution.

The trustees have taken on boards the recommendations of the Charity Commissioners and new appointments to be made in the near future

New trustees would receive induction, training, and regular meetings with the three existing trustees. The charity holds regular meetings where personnel and trustees discuss the operations, priorities and strategic direction, and the trustees themselves meet separately on a regular basis (especially focussed on the COVID issue since March 2020).

During the induction process new trustees meet key employees. They are encouraged to attend training events which will facilitate them in successfully carrying out their role.

Organisation and Management

The board of trustees administers the charity. The board meets on a regular basis.

The Trustees have filled the managerial role on a voluntary basis.

**THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT (cont.)

Organisation and Management (cont.)

Employed on average were four full time staff, two part time and four volunteers not including the Trustees themselves. These cover warehouse, driving, office and cleaning duties.

Risk Management

The trustees have a risk management strategy which comprises:

- Regular reviews of the risks the charity may face.
- Responding to any identified risks and recommend appropriate action by the board of trustees.
- The implementation of procedures designed to minimise any impact on the charity should those risks materialise.

In particular, the financial controls in place aim to be robust and appropriate and conform to the guidelines issued by the Charity Commission. They include the production and reporting of budget performance on a monthly basis, reporting mechanisms for recording information and an accountability framework.

A key element in the management of financial risk is the setting of a reserves' policy and its regular review by the trustees.

OBJECTIVES AND ACTIVITIES

In setting out its aims and objectives the trustees confirm that they have had regard to the Charity Commissioners guidance on public benefit and are satisfied that the organisation conforms with these requirements.

The charity has the general aim of improving the quality of life and standard of living of low income households within its catchment area and of reducing social exclusion.

The charity operates two core functions: the collection of donated furniture items and their redistribution to people in need; and the provision of training and work experience opportunities for volunteers and placements. The trustees are keen to encourage their staff and volunteers to attain a wide range of good quality skills.

An important, additional benefit of the scheme is the diversion of a significant amount of material from landfill which contributes to an enhanced environment for all residents. This objective is carried out in conjunction with Tendring District Council, Essex County Council and the European Union.

ACHIEVEMENTS AND PERFORMANCE

The year has been dominated by COVID

This has had the following consequences

1. Loss of income during lockdown periods as enforced by the government (a total of 37 weeks full closure and a reduced level of operation when open).
2. Additional expense in installing screens and safety measures recommended for controlling the virus. These included safety screens, masks, visors, gloves and antibacterial sanitation sprays together with hand gels for the use of staff and clients when entering the building.
3. Testing staff temperatures daily (staff and volunteers also home tested twice a week).
4. Signage of a one way system through the building to avoid congestion points and facilitating social distancing).
5. Additional cleaning measures to ensure a hygienic environment as far as possible.
6. New documentation explaining procedures when collecting and delivering goods.
7. Staff absence through illness (and suspected illness)

THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE (cont.)

With regard to finances:

1. With the assistance of the furlough scheme we were able to ensure all staff had full pay for the first lockdown. Subsequently all staff were paid the maximum as allowed by the furlough scheme.
2. We were also able to obtain grants through Tendring District Council which enabled us to cover our normal expenses: insurance, vehicle maintenance, security of the building, energy costs, telephone, internet and computing, payroll and accounting costs.
3. The building maintenance benefitted from the COVID period by allowing time for painting, general servicing and upkeep.

Other matters to comment on:

Just before COVID started the trustees agreed, as a means of assisting the Council in recycling of waste, to distribute the various recycling boxes provided by them (big red - 2270, big green - 2340, big food bin green -1590, little food bin black -1320 and all the relative lids - 3640, total units 11160). for the benefit of all in the tendring district area.. Note, this does not include the very large bins. The service is provided free gratis.

As in previous years:

There is an emphasis on the importance of effective waste management as a whole and the income generating/cost saving opportunities therein. For example recycling scrap saves on waste disposal costs and also generates some income.

We have dealt with similar volumes of collections of furniture items, and sales of furniture items. This has all been achieved without increasing prices, continuing a policy of free collection and delivery – there is a discount price for those who are eligible (means tested benefits).

We continue to concentrate our service in the most deprived wards of the District, but are always conscious that the rural areas have problems of access that make our service to them particularly important.

We have continued to work in partnership with many of the local statutory and community caring and support agencies including Essex County Council, Tendring District Council, Peabody Housing, CVS Tendring and other community groups including local churches, to forge successful relationships with them to the benefit of our clients, volunteers and placements.

The Trustees are immensely grateful for the support and contribution of the staff, volunteers and the placements who work within the scheme as well as the general public at large. We know we could not function without them. We should like to record our thanks to them all.

FINANCIAL REVIEW

Reserves policy

The accounts conform to the requirements of the Accounting and Reporting by Charities: Statement of Recommended Practice. It is the policy of the trustees to aim to have sufficient reserves to cover 6-12 months' running costs, which allows the charity to continue to operate/prudently wind down in the event of a significant drop in income/ increase in costs.

PLANS FOR FUTURE PERIODS

The following items are in a state progress:

**THE TENDRING FURNITURE SCHEME
(Limited by Guarantee)
TRUSTEES' REPORT
For the year ended 31 March 2021**

- Further enhancement to the building in terms of eco-friendly lighting, insulation and general environmental impact e.g. solar panelling is being planned for (still on the wishlist).
- Improve handling of bulky waste/recycling element of the scheme.
- Planning the purchase of a new vehicle (on the wishlist): estimated £30,000.
- Air curtain for over the front door in the winter (being done now)
- More efficient heating system for the front office (being done now)
- New roller shutter for rear door (wishlist)
- Plastic curtain for rear roller door (wishlist)
- Refurbishment of toilet and hygiene facilities.
- To put right the ongoing problem with the building flooding in period of exceptional rainfall – as the gutters are unable to hold the volume of water and the overflow is into the building. Temporary measures are in place but a permanent solution is required to overcome the design fault.

The Trustees' vision is to provide a means through which the needs of the disadvantaged of the Community are effectively met and satisfied, and that those volunteers and staff working within the Charity fulfil their own personal and career goals through the work that they do.

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Under Company (and Charity) law The Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the Charitable Company at the end of the financial year and of the incoming resources and application of resources in the year. In preparing the statements of account, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue its operations.

The Trustees are responsible for keeping proper records which disclose with reasonable accuracy at any time the financial position of the Charitable Company at that time and to enable the Trustees to ensure that any statement of account prepared by them complies with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board on 31 December 2021 and signed on its behalf by

Mr J Allison
Chairman

Mrs T Hearne
Director

**THE TENDRING FURNITURE SCHEME
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE TENDRING FURNITURE SCHEME (A company limited by guarantee)**

I report on the accounts of the company for the year ended 31 March 2021 which are set out on pages 7 to 13.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- * examine the accounts under section 145 of the 2011 Act;
- * to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- * to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented by those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present "a true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- * to keep accounting records in accordance with s386 of the Companies Act 2006; and
- * to prepare accounts which accord with the accounting records, comply with the accounting requirements of sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

ANTHONY BATTYE
Chartered Accountant
8 Ashlyns Road
Frinton on Sea
Essex CO13 9ED

31 December 2021

THE TENDRING FURNITURE SCHEME
STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)
YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
<u>INCOME AND ENDOWMENTS</u>						
<u>FROM:</u>						
Donations and legacies	2	45981	-	-	45981	118312
Donations and legacies 2020		14293			14293	-
Grants		103819			103819	-
Activities for generating funds		-	-	-	-	-
Investment income	3	-	-	-	-	-
Charitable activities	4	<u>2816</u>	<u>-</u>	<u>-</u>	<u>2816</u>	<u>5138</u>
TOTAL INCOMING RESOURCES		<u>166909</u>	<u>-</u>	<u>-</u>	<u>166909</u>	<u>123450</u>
EXPENDITURE ON:						
Charitable activities	5	<u>142764</u>	<u>-</u>	<u>4387</u>	<u>147151</u>	<u>166428</u>
TOTAL RESOURCES EXPENDED		<u>142764</u>	<u>-</u>	<u>4387</u>	<u>147151</u>	<u>166428</u>
14093						
NET						
INCOME/(DEFICIT) BEFORE	6	24145	-	(4387)	19758	(42978)
Transfers between funds	10	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INCOME/(DEFICIT) BEFORE						
TRANSFERS FOR THE YEAR		<u>24145</u>	<u>-</u>	<u>(4387)</u>	<u>19758</u>	<u>(42978)</u>
NET MOVEMENT IN FUNDS						
FOR THE YEAR		24145	-	(4387)	19758	(42978)
Funds brought forward		<u>88278</u>	<u>-</u>	<u>83167</u>	<u>171445</u>	<u>214423</u>
TOTAL FUNDS AT 31 MARCH						
2021		<u>112423</u>	<u>-</u>	<u>78780</u>	<u>191203</u>	<u>171445</u>

The Statement of Financial Activities includes all gain and losses recognised in the year.

The Scheme was closed during the government appointed lockdown periods.

The notes on pages 9 to 13 form part of these financial statements.

THE TENDRING FURNITURE SCHEME
BALANCE SHEET
AS AT 31 MARCH 2021

	Note	2021 £	2020 £
FIXED ASSETS			
Tangible Assets	7	<u>93743</u>	<u>93829</u>
CURRENT ASSETS			
Debtors	8	2365	608
Cash at bank and in hand		<u>100118</u>	<u>78831</u>
		102483	79439
CREDITORS: Amounts falling due within one year	9	<u>(5023)</u>	<u>(1823)</u>
NET CURRENT ASSETS		<u>97460</u>	<u>77616</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		191203	171445
CREDITORS: Amounts falling due after more than one year	9	<u>-</u>	<u>-</u>
		<u>191203</u>	<u>171445</u>
CHARITY FUNDS			
Endowment funds	10	78780	83167
Unrestricted funds	10	<u>112423</u>	<u>88278</u>
		<u>191203</u>	<u>171445</u>

The trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibility for:

- (i) ensuring that the company keeps proper accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

These financial statements were approved by the Board on 31 December 2021 and signed on their behalf by

Mr J Allison
Chairman

The notes on pages 9 to 13 form part of these financial statements.

**THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021**

1 ACCOUNTING POLICIES

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), with FRS 102 and the Companies Act 2006 and with the requirements of the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

Funds

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purposes and are available as general funds.

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

Endowment funds are funds that cannot be used as if they were income i.e. they cannot be used to make payment or grants to others.

Resources expended

Resources expended are recognised in the year in which they are incurred.

The bulk of resources expended are on charitable activities. Governance and fundraising costs in the opinion of the trustees are less than 5% of total expenditure and therefore the split is deemed not to be material.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of the asset as follows:

- Freehold property - 2% of cost, 10% on cost for fixtures
- Equipment /Computer Eqmt - 25%/33% of written down value
- Motor vehicles - 25% of written down value

Incoming resources

Voluntary income received by way of donations and gifts and is included in full in the statement of financial activities when receivable. Gifts donated for resale are included as income when they are sold. Donated assets are included at value to the charity where this can be quantified and a third party is bearing the cost. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is recognised when receivable.

THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

2 DONATIONS AND LEGACIES

	Unrestricted Funds 2021	Restricted Funds 2021	Endowment Funds 2021	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
Donations					
Sale of donated goods	<u>112989</u>	<u>-</u>	<u>-</u>	<u>112989</u>	<u>118312</u>

3 INVESTMENT INCOME

	Unrestricted Funds 2021	Restricted Funds 2021	Endowment Funds 2021	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
Bank interest receivable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds 2021	Restricted Funds 2021	Endowment Funds 2021	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
Reuse credits income	2816	-	-	2816	5138
Proceeds from recycled materials	-	-	-	-	-
	<u>2816</u>	<u>-</u>	<u>-</u>	<u>2816</u>	<u>5138</u>

5 COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Unrestricted Funds 2021	Restricted Funds 2021	Endowment Funds 2021	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
Cost of activities in furtherance of the charity's objects	<u>142764</u>	<u>-</u>	<u>4387</u>	<u>147151</u>	<u>166428</u>

THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

6 NET INCOME

Net income is stated after charging/(crediting)

	2021 £	2020 £
Depreciation	6606	6616
Staff pension contributions	408	408
Independent Examiners fees	1300	1300
	<u>1300</u>	<u>1300</u>

7 TANGIBLE FIXED ASSETS

	Freehold property £	Plant and equipment etc. £	Total £
Cost at 1 April 2020	193839	60620	254459
Additions	-	6520	6520
Disposals	-	-	-
Cost at 31 March 2021	<u>193839</u>	<u>67140</u>	<u>260979</u>
Depreciation at 1 April 2020	108925	51705	160630
Charge for the year	4387	2219	6606
Eliminated on disposal	-	-	-
Depreciation at 31 March 2021	<u>113312</u>	<u>53924</u>	<u>167236</u>
Net book value at 31 March 2021	<u>80527</u>	<u>13216</u>	<u>93743</u>
Net book value at 1 April 2020	<u>84914</u>	<u>8915</u>	<u>93829</u>

8 DEBTORS

	2021 £	2020 £
Other debtors	608	608
Prepayments and accrued income	1757	-
	<u>2365</u>	<u>608</u>

9 CREDITORS

	2020 £	2019 £
Trade creditors	-	-
Accruals and deferred income	5023	1823
	<u>5023</u>	<u>1823</u>

THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

10 STATEMENT OF FUNDS

	Brought forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Carried forward £
ENDOWMENT FUND					
Big Lottery Fund	82383	-	(4125)	-	78258
Own Funds	<u>784</u>	<u>-</u>	<u>(262)</u>	<u>-</u>	<u>522</u>
	<u>83167</u>	<u>-</u>	<u>(4387)</u>	<u>-</u>	<u>78780</u>

11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets £	Total £
ENDOWMENT FUNDS			
Big Lottery Fund	78258	-	78258
Own Funds	<u>522</u>	<u>-</u>	<u>522</u>
	<u>78780</u>	<u>-</u>	<u>78780</u>

12 PURPOSE OF FUNDS

Unrestricted funds

General funds - to cover running costs in the event of reduced funding. The trustees aim to have at least six months worth of running costs in reserves.

Endowment funds

Big Lottery Fund: The balance will fund future depreciation of the freehold property.

13 STAFF COSTS AND EMOLUMENTS

	2021 £	2020 £
Total staff costs were as follows		
Wages and salaries	96007	100876
Social security costs	7170	7089
Other pension costs	<u>1940</u>	<u>1819</u>
	<u>105117</u>	<u>109784</u>

Particulars of employees

The average number of employees during the year, calculated on the basis of full time equivalents

	2021 No	2020 No
Driver/delivery	2	2
Manager in training	1	1
Part time assistant manager in training/admin	1	1
Warehouse	1	1
Warehouse: Part time assistant in training	<u>1</u>	<u>1</u>

No employee received emoluments of more than £60,000 during the year (2020 - nil)

*The trustees continue to have an intensive supervisory role in an unpaid capacity while the training continues.

**THE TENDRING FURNITURE SCHEME
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021**

14 COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and therefore has no share capital.

**THE TENDRING FURNITURE SCHEME
MANAGEMENT INFORMATION
YEAR ENDED 31 MARCH 2021**

The following pages do not form part of the statutory financial statements.

THE TENDRING FURNITURE SCHEME
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)
YEAR ENDED 31 MARCH 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
INCOME AND ENDOWMENTS FROM (page 16)	<u>166909</u>	<u>-</u>	<u>-</u>	<u>166909</u>	<u>123450</u>
EXPENDITURE ON: (page 17)					
Charitable activities	<u>142764</u>	<u>-</u>	<u>-</u>	<u>142764</u>	<u>166428</u>
TOTAL RESOURCES EXPENDED	<u>142764</u>	<u>-</u>	<u>-</u>	<u>142764</u>	<u>166428</u>
NET (DEFICIT) BEFORE TRANSFERS	24145	-	(4387)	19758	(42978)
Transfers between funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET (DEFICIT)/INCOME FOR THE YEAR	24145	-	(4387)	19758	(42978)
Funds brought forward	<u>88278</u>	<u>-</u>	<u>83167</u>	<u>171445</u>	<u>214423</u>
TOTAL FUNDS AT 31 MARCH 2021	<u>112423</u>	<u>-</u>	<u>78780</u>	<u>191203</u>	<u>171445</u>

THE TENDRING FURNITURE SCHEME
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)
YEAR ENDED 31 MARCH 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
<u>Incoming resources from generated funds</u>					
Donations					
Sale of donated goods	45981	-	-	45981	118312
Sale of donated goods - prior	<u>14293</u>	<u>-</u>	<u>-</u>	<u>14293</u>	-
	60274	-	-	60274	118312
Grants:					
Tendring District Council	52715	-	-	52715	-
Furlough Scheme	<u>51104</u>	<u>-</u>	<u>-</u>	<u>51104</u>	-
Voluntary income	<u>164093</u>	<u>-</u>	<u>-</u>	<u>164093</u>	<u>118312</u>
Bank interest receivable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Investment income	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Reuse credits income	2816	-	-	2816	5138
Incoming resources from charitable activities	<u>2816</u>	<u>-</u>	<u>-</u>	<u>2816</u>	<u>5138</u>
TOTAL INCOMING RESOURCES (page 15)	<u>166909</u>	<u>-</u>	<u>-</u>	<u>166909</u>	<u>123450</u>

THE TENDRING FURNITURE SCHEME
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)
YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
TOTAL INCOMING RESOURCES b/f		<u>166909</u>	<u>-</u>	<u>-</u>	<u>166909</u>	<u>123450</u>
RESOURCES EXPENDED						
Staff costs		96007	-	-	96007	101692
Employers NIC		7170	-	-	7170	7089
Pension costs		1940	-	-	1940	1819
Waste disposal		1705	-	-	1705	2445
Rent and rates		274	-	-	274	1483
Light and heat		3751	-	-	3751	6637
Repairs and maintenance		5778	-	-	5778	4307
Insurance		2325	-	-	2325	2282
Office cleaning		-	-	-	-	900
Motor expenses		3231	-	-	3231	8336
Accountancy fees		1300	-	-	1300	565
Accountancy fees - relating to previous years		1514	-	-	1514	-
Legal and professional		-	-	-	-	2813
Telephone		4665	-	-	4665	6190
Postage, stationery and computer supplies		2910	-	-	2910	3783
Depreciation		2219	-	4387	6606	6616
Protective clothing		1184	-	-	1184	550
Sundries		3189	-	-	3189	1207
Advertising and website costs		3100	-	-	3100	6084
Equipment hire/service charges		502	-	-	502	780
Staff and volunteer expenses		-	-	-	-	850
Recruitment costs		-	-	-	-	-
Charitable activities		<u>142764</u>	<u>-</u>	<u>4387</u>	<u>147151</u>	<u>166428</u>
TOTAL RESOURCES EXPENDED (page 15)		<u>142764</u>	<u>-</u>	<u>4387</u>	<u>147151</u>	<u>166428</u>