

REGISTERED COMPANY NUMBER: 05368531 (England and Wales)  
REGISTERED CHARITY NUMBER: 1108855

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022**  
**FOR**  
**HOME-START EAST SUSSEX**  
**(A COMPANY LIMITED BY GUARANTEE)**

Woodgate Accounting Services Limited  
Chartered Certified Accountants  
Unit 43, Newhaven Enterprise Centre  
Newhaven  
East Sussex  
BN9 9BA

**HOME-START EAST SUSSEX**

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**FOR THE YEAR ENDED 31ST MARCH 2022**

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## HOME-START EAST SUSSEX

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

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The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The financial statements have been prepared in accordance with the charity's Memorandum and Articles, the Companies Act 2006 and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **Chair's Overview 2021/22**

I am pleased to introduce the Home-Start East Sussex Annual Report and Financial Statements for 2021/22 after two very challenging years.

A year ago, my overview noted the year had started with the first Covid lockdown and ended with the third. This report is being presented when all Covid restrictions have been eased and when we should be looking forward to better times. If only things were that easy. The negative impact of the lockdowns live on for many of our families and their existing challenges are now compounded by escalating inflation and greater than ever financial worries. Home-Start will be doing its best to offer support in these difficult times but let no one think it will be easy for our volunteers, our staff, or our families.

The year under review was characterised by the ever-changing landscape of pandemic restrictions. HSES staff had worked tirelessly the previous year to adapt our practices to enable support at a distance and although there were times toward the end of the year when we could have returned to home-visiting or holding groups in person instead of using Zoom, we took cautious approaches to ensure the safety of everyone involved. We face the coming year expecting to be able to offer more and more of our support in person yet still ensuring safety.

Though it was not an easy year, there are many positive things to report. Kate Lawrence, the CEO of HSES, was extremely successful in applying for funds from a large number of trusts and organisations – so much so that she has ensured the continuation and growth of our increasingly diverse range of support throughout the 2022/23 financial year and, in part, for subsequent years. New staff have been appointed to extend the scale and range of our work and to tackle the significant growth in administration that has accompanied it. The data contained later in this report indicates we received 455 referrals and worked with 288 individuals who needed our help; their sensitive personal data will be managed securely with meticulous accuracy and care by our new admin staff.

The year saw the introduction of our first funded one-to-one *IDVA (Independent Domestic Violence Adviser)* service to enhance the group work established through the *Lotus* and *Who's in Charge?* programmes. Alongside this development, we began to plan for *Lotus Blossom* for individuals who have moved through *Lotus* and who now wish to become peer supporters for the future. This is now to be funded for five years from April 2022 thanks to National Lottery.

The *Being Mum* groups, established in 2020/21 provide support to first time mothers and their new-born babies, continued to be appreciated. Towards the end of the year, we had to confront the enduring difficulty in securing funds for the volunteer home-visiting service which is the bedrock of our early intervention services. We concluded that the best way forward was to amalgamate *Being Mum* with this service and to re-focus both to include groups and one-to-one family support for primary carers with a baby under 12 months. The new approach, *Being Family*, is to be launched in April 2022 and we hope to have good news regarding funding by this time next year.

An Equality, Diversity and Inclusion Co-ordinator was appointed during the year to ensure that our services were reaching as wide a range of clients as possible and to advise on action that might be needed to achieve this. We identified the need to be more pro-active with certain groups and have partnered with Brighton Switchboard to develop and achieve recognised quality standards in respect of the LGBT+ community.

During the year, we welcomed Cheryl Titherly to the Board of Trustees and, sadly, we lost Sarah Last and Ken Starnes who needed to focus their lives on new areas of activity. Both had made significant contributions to Board business for some years and Ken had been the Honorary Treasurer since 2016. I offer my thanks to them both and to Derek Andrews, one of our longest-serving volunteers and trustee, who has stepped in on a temporary basis until we can appoint a new Treasurer.

## **HOME-START EAST SUSSEX**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31ST MARCH 2022**

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It has been a busy and challenging year, but HSES has made good progress on a range of fronts. None of this would be possible without the dedication of the staff team with their “can do” approach, the loyal band of volunteers, our funders, and the trustees to all of whom I offer my thanks and very best wishes for the coming year.

Christine Moon  
Chair, HSES

#### **FINANCIAL REVIEW**

The charity’s finances throughout the year have remained strong due to several key factors:

1. The extreme effort the CEO has given to aligning the needs of the scheme with the aims and criteria of an array of funders and thus delivering proposals which fulfil these requirements.
2. The CEO’s ability to manage staff, finance, and systems to ensure solvency and quality services are maintained even at the most challenging of times.
3. A strong Board of Trustees who are supportive of the CEO, acting as “critical friends” and focused on the long-term success of the scheme.

For the year under review, we are therefore reporting a net surplus of £14,854 and reserves at year-end, £82,314 are a solid financial base for 2022/23, even though our contingent liabilities have increased from £34,000 to £71,000 because of changing business needs.

Derek Andrews  
Treasurer

#### **OBJECTIVES AND ACTIVITIES**

Home-Start East Sussex believes that every child and parent living in East Sussex should live in a safe and nurturing family where every member enjoys a positive life.

Home-Start East Sussex (HSES) is a small local independent registered charity affiliated to Home-Start UK and SafeLives who provide us with policy guidance and quality standards. Since 1996 the charity has supported and empowered over 2500 vulnerable and disadvantaged families/individuals. The purpose of the charity is to facilitate the increased safety, well-being, confidence, and independence of local families that have experienced adversity. The charity supports family members to build safer, stronger, and more resilient relationships, encouraging clients to make decisions, act for themselves and take back control of their lives. HSES has been awarded SafeLives Leading Lights accreditation – the gold star standard for domestic abuse services. This means that all our services have empowerment, resilience, and client safety at their core.

In 2021 – 22 Home-Start East Sussex ran four services and one wraparound service:

- (i) Lotus non-crisis domestic abuse recovery programme: 6-week group that supports female victim-survivors to recover and move forward with their lives, and keep themselves and their children safe in future
- (ii) Who’s in Charge? programme: 9-week group that supports parents experiencing child to parent abuse and violence to help improve parent-child relationships
- (iii) Being Mum programme: 6-week group for vulnerable new first time Mums whose babies are at risk of experiencing adverse childhood experiences
- (iv) Volunteer home-visiting service supporting vulnerable families with preschool children



## **HOME-START EAST SUSSEX**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31ST MARCH 2022**

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We were also able to offer one-to-one IDVA support to clients attending our services that had experienced domestic abuse including child to parent violence. This included safety planning, advice relating to court, legal support, child contact, liaison with social services and schools, accessing health services, parenting children who may be traumatised by domestic abuse, benefits, housing, and emotional support. We also escalated clients to high-risk services such as The Portal and MARAC if necessary.

In 2021 – 22 Home-Start East Sussex had an average of 7 employees, one sub-contracted worker, 9 trustees and approx. 20 volunteers:

- Chief Executive - (Services Manager and Safeguarding Lead)
- Client Safety and Quality Assurance Manager
- Client Diversity and Inclusion Coordinator
- Volunteer Family Support Service Coordinator
- Whole Family IDVA's
- Programmes Facilitators
- Programmes Assistant
- Services Administrator
- Sub-contracted Financial Controller

#### **ACHIEVEMENTS AND PERFORMANCE**

- The Lotus programme supported 55 females with 110 children, across 5 programmes.
- Who's in Charge? supported 30 parents and carers with 77 children, across 3 programmes.
- Being Mum supported 44 mothers and their 44 babies, across 5 programmes.
- Volunteer family support service supported 81 children living in 40 families.
- We were able to provide one-to-one IDVA support to 119 clients with 234 children.
- Three staff members gained the SafeLives IDVA qualification.
- We worked in partnership with two Brighton University Masters students, who carried out an independent evaluation of our services to help us improve current services and develop quality new ones.
- Set up a formal partnership with LGBT+ specialist charity Brighton Switchboard to develop a LGBT+ quality standard specifically for domestic abuse services.
- Feedback from our clients confirmed that 92% felt their mental health and wellbeing had improved, 91% reported that their social support had improved, 94% felt their risk of harm had reduced, 84% felt the service had a positive impact on their children and 90% reported that the service had had a positive impact on their relationship with their partner.
- 90% overall positive outcomes across all services.

#### **THE FUTURE**

The long-term quality and security of our current services and the development of quality new services are our highest priority. In 2022 – 23 we will be:

- Piloting a group peer support service – Lotus Blossom Project. Lotus Blossom will be a peer support group for clients that have attended one of our 6-week Lotus groups. Ex Lotus clients will be trained to facilitate a follow-on group for other ex-Lotus clients.
- Extending our IDVA service so that any transgender or non-binary resident of East Sussex or Brighton & Hove can access it.
- Reviewing local gaps in service provision and set up new pilot services that are within the scope of our Objects.
- Ensuring our continued success by regular monitoring of our financial position, ongoing harnessing of our talented teams' skills and "can-do" attitude and remaining a learning organisation.

## **HOME-START EAST SUSSEX**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31ST MARCH 2022**

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#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Board of Trustees governs the charity in accordance with the company's Memorandum and Articles of Association; it sets the objectives and provides leadership and strategic direction. The Board delegates the day-to-day management of the charity to the Chief Executive Officer. She is assisted by a small team of mainly part time staff.

The Board of Trustees met via Zoom on five occasions during the year and received regular reports from the Chief Executive Officer, staff, and the Treasurer.

Three sub-committees dealing with matters of finance, community fundraising and personnel advise the Board as and when required. Each meets according to need and advises the Board in accordance with its respective terms of reference.

#### *Risk Management*

The trustees regularly review the major risks to which the charity is exposed, paying particular attention to financial matters, child and adult safeguarding issues, reputational risk, and personal safety. The trustees are satisfied that the policies in place to manage and mitigate identified risks are appropriate.

#### **APPRECIATION**

We conclude our report by thanking everyone involved in helping Home-Start East Sussex support those families living in East Sussex and Brighton & Hove who, for various reasons, struggle to cope with the challenges of everyday life. These families, at no cost to themselves, have benefitted greatly from, and valued, our support. A benefit made possible by the generous support, financial and in kind, received from the following donor groups.

- Our volunteers who give freely of their time to provide a home visiting support service to those in need
- Our various funders for their financial support and confidence in our ability to deliver a valuable benefit to the community
- All the individuals, local traders, other organisations, and fundraisers for their donations
- Our partners from various agencies for their help with training and for sharing helpful information and advice on an on-going basis
- Our small team of paid staff, for their hard work, dedication, and commitment in co-ordinating and managing the efforts of all to ensure that our charity remains fit for purpose and all funds received are spent wisely.

**HOME-START EAST SUSSEX**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2022**

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**Registered Company Number**

05368531

**Registered Charity Number**

1108855

**Registered office**

Enterprise Centre

Denton Island

Newhaven

East Sussex

BN9 9BA

**Trustees**

Mr D A Andrews

Mr M A Brewer

Mrs H Edwards

Mrs M P Jackson

Mrs S J Last

Miss C E Moon

Ms J M P Rice-Oxley

Mr K Starnes

Ms C T Titherly

Resigned 15 October 2021

Chair

Resigned 19 March 2022

Appointed 18 March 2021

**Independent examiner**

Philip Woodgate, FCCA

Woodgate Accounting Services Limited

Chartered Certified Accountants

Unit 43, Newhaven Enterprise Centre

Newhaven

East Sussex

BN9 9BA

**Chief Executive Officer**

Ms K Lawrence

**HOME-START EAST SUSSEX**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2022**

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Home-Start East Sussex for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year. In preparing these financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 22 September 2022 and signed on its behalf by:



.....  
Miss C E Moon - Chair of Trustees



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
HOME-START EAST SUSSEX**

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**Independent examiner's report to the trustees of Home-Start East Sussex**

I report to the Trustees on my examination of the financial statements of Home-Start East Sussex (the charity) for the year ended 31st March 2022.

**Responsibilities and basis of report**

As the Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).


Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Philip Woodgate, FCCA  
Woodgate Accounting Services Limited  
Chartered Certified Accountants  
Unit 43, Newhaven Enterprise Centre  
Newhaven  
East Sussex  
BN9 9BA

Date: 22 September 2022

**HOME-START EAST SUSSEX****STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31ST MARCH 2022**

		Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
	Notes				
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	70,732	105,406	176,138	144,956
Other trading activities	3	-	-	-	-
Investment income	4	<u>28</u>	<u>-</u>	<u>28</u>	<u>139</u>
<b>Total</b>		70,760	105,406	176,166	145,095
<b>EXPENDITURE ON</b>					
Charitable Activities	5	<u>47,009</u>	<u>114,303</u>	<u>161,312</u>	<u>125,148</u>
<b>Total</b>		<u>47,009</u>	<u>114,303</u>	<u>161,312</u>	<u>125,148</u>
<b>NET INCOME/(EXPENDITURE)</b>		23,751	(8,897)	14,854	19,947
Transfers between funds	15	<u>(2,064)</u>	<u>2,064</u>	<u>-</u>	<u>-</u>
<b>NET MOVEMENT IN FUNDS</b>		21,687	(6,833)	14,854	19,947
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>60,627</u>	<u>6,833</u>	<u>67,460</u>	<u>47,513</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>82,314</u></u>	<u><u>-</u></u>	<u><u>82,314</u></u>	<u><u>67,460</u></u>

The statement of financial activities includes all the gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**BALANCE SHEET 31ST MARCH 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	12	712	-	712	949
<b>CURRENT ASSETS</b>					
Debtors	13	-	-	-	1,060
Cash at bank		<u>122,864</u>	<u>50,000</u>	<u>172,864</u>	<u>150,334</u>
		122,864	50,000	172,864	151,394
<b>CREDITORS</b>					
Amounts falling due within one year	14	(41,262)	(50,000)	(91,262)	(84,883)
<b>NET CURRENT ASSETS</b>		<u>81,602</u>	<u>-</u>	<u>81,602</u>	<u>66,511</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>82,314</u>	<u>-</u>	<u>82,314</u>	<u>67,460</u>
<b>NET ASSETS</b>		<u>82,314</u>	<u>-</u>	<u>82,314</u>	<u>67,460</u>
<b>FUNDS</b>	16				
Unrestricted funds				82,314	60,627
Restricted funds				<u>-</u>	<u>6,833</u>
<b>TOTAL FUNDS</b>				<u>82,314</u>	<u>67,460</u>

**BALANCE SHEET - CONTINUED**  
**AT 31ST MARCH 2022**

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The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

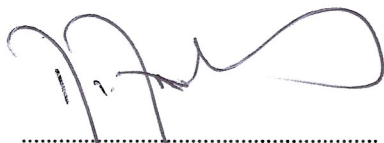
- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions applicable to companies subject to the small company's regime.

The financial statements were approved by the Board of Trustees on 22 September 2022 and were signed on its behalf by:



.....  
Miss C E Moon – Chair of Trustees



.....  
Mr D A Andrews – Treasurer

Company registration number 05368531



## **HOME-START EAST SUSSEX**

### **NOTES TO THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDED 31ST MARCH 2022**

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#### **1. ACCOUNTING POLICIES**

##### **Accounting convention**

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

##### **Going concern**

Due to additional support from funders, supporters and government assistance following the outbreak of COVID-19 the trustees at the time of approving the financial statements have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

Donations are accounted for as they are received by the charity. Donations received in the year that relate to specific purposes have been included in restricted funds.

Grants are recognised on an accrual's basis, accounted for in relation to the period to which they relate. Where grants are received during the year under review but relate to a later period, the amount is deferred.

Investment income is accounted for on a receivable basis.

All other income is accounted for on a receivable basis.

##### **Expenditure**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs included as part of the charitable expenditure include costs of the preparation and examination of the statutory accounts, the costs of trustee's meetings and the cost of any legal advice to trustees on governance or constitutional matters.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates to write off each asset over its estimated useful life.

Computer equipment	- 25% reducing balance
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## HOME-START EAST SUSSEX

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2022

#### 1. ACCOUNTING POLICIES - continued

##### **Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by the donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	0	8,153
Grants	<u>176,138</u>	<u>136,803</u>
	<u>176,138</u>	<u>144,956</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Small Grants and Awards	5,132	1,704
Allen Lane Foundation	1,000	2,000
Children in Need	-	30,556
Comic Relief	-	2,600
Eastbourne Borough Council	-	3,500
Edward Gosling	1,000	4,000
Garfield Weston	7,500	7,500
Henry Smith Charity	42,100	-
Caring for Families	3,996	-
DCMS Loneliness Fund	-	5,000
DCMS/Pears	-	5,000
Masonic Charitable Fund	5,000	-
National Lottery Awards for All	4,844	5,828
National Lottery Emergency Response Fund	-	24,011
Nationwide Community Fund	25,000	-
NatWest Circle Fund	2,500	-
People's Postcode Trust	20,000	-
Sussex Community Foundation	-	10,000
Sussex Police and Crime Commissioner	45,066	20,000
Sussex Police and Crime Commissioner Emergency Covid 19	-	6,104
The Kelly Family	4,000	-
Wealden District Council	<u>9,000</u>	<u>9,000</u>
	176,138	136,803

**HOME-START EAST SUSSEX**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31ST MARCH 2022**

**3. OTHER TRADING ACTIVITIES**

	2022	2021
	£	£
Fundraising events	-	-
Trading Income	-	-
	<u>-</u>	<u>-</u>

**4. INVESTMENT INCOME**

	2022	2021
	£	£
Deposit account interest	<u>28</u>	<u>139</u>

**5. CHARITABLE ACTIVITIES COSTS**

	Direct costs (See note 6)	Support Costs (See note 7)	Totals
	£	£	£
Personnel costs	128,410	-	128,410
Direct service costs	3,642	-	3,642
Occupancy costs	3,583	-	3,583
Administration costs	21,506	-	21,506
Corporate costs	2,612	-	2,612
Depreciation	-	237	237
Governance costs	-	1,322	1,322
	<u>159,753</u>	<u>1,559</u>	<u>161,312</u>

**HOME-START EAST SUSSEX****NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31ST MARCH 2022****6. DIRECT COSTS OF CHARITABLE ACTIVITIES**

	2022 £	2021 £
Staff costs	128,410	83,065
Contractors	2,564	12,187
Rent	2,289	7,416
Insurance	1,019	924
Light and heat	-	16
Telephone	1,548	1,474
Postage and stationery	728	813
Sundries	735	203
Volunteer's expenses	45	42
Training, room hire and expenses	1,033	12,696
Repairs, maintenance, and cleaning	-	253
IT maintenance services	1,604	1,366
Staff travel and courses	4,479	49
Home-Start UK fee	2,612	1,731
Publicity and marketing	3,609	21
Christmas event	413	-
DBS costs	406	65
Assets expensed	5,631	1,215
Licence costs	2,628	-
	<u>159,753</u>	<u>123,536</u>

**7. SUPPORT COSTS**

	Finance £	Depreciation £	Governance £	Totals £
Computer equipment	-	237	-	237
Governance costs	<u>122</u>	<u>-</u>	<u>1,200</u>	<u>1,322</u>
	<u>122</u>	<u>237</u>	<u>1,200</u>	<u>1,559</u>

Accountancy fees include £1,200 (2021 - £1,200) in respect of the independent examination of these financial statements and £nil (2021 - £nil) in respect of other accountancy services.

Support costs, included in the above, are as follows:

**Finance**

	2022 Governance Costs £	2021 Governance Costs £
Bank charges	<u>122</u>	<u>96</u>



**HOME-START EAST SUSSEX**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31ST MARCH 2022**

**7. SUPPORT COSTS continued**

**Depreciation**

	2022	2021
	Computer	Computer
	Equipment	Equipment
	£	£
Depreciation of tangible fixed assets	<u>237</u>	<u>316</u>

**Governance costs**

	2022	2021
	Governance	Governance
	Costs	Costs
	£	£
Accountancy fees	1,200	1,200
Legal and professional fees	-	-
Board expenses	-	-
	<u>1,200</u>	<u>1,200</u>

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	237	316
Other operating leases	<u>2,289</u>	<u>7,416</u>

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

**Trustees' expenses**

During the year, no (2021 – none) trustees received reimbursement of travel and other related expenses amounting to £nil (2021 - £nil). At the Balance Sheet date, an amount of £nil (2021 - £nil) was owed to trustees in respect of these expenses.

**HOME-START EAST SUSSEX****NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31ST MARCH 2022****10. STAFF COSTS**

	2022	2021
	£	£
Wages and salaries	<u>128,410</u>	<u>83,065</u>
	<u>128,410</u>	<u>83,065</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Total	<u>7</u>	<u>6</u>

No employees received emoluments in excess of £60,000.

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	32,357	112,599	144,956
Other trading activities	-	-	-
Investment income	<u>139</u>	<u>-</u>	<u>139</u>
<b>Total</b>	32,496	112,599	145,095
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Personnel costs	11,216	71,898	83,114
Direct service costs	2,004	22,921	24,925
Occupancy costs	890	7,466	8,356
Depreciation	316	-	316
Administration costs	225	5,185	5,410
Corporate costs	-	1,731	1,731
Governance costs	<u>1,096</u>	<u>200</u>	<u>1,296</u>
<b>Total</b>	<u>15,747</u>	<u>109,401</u>	<u>125,148</u>
<b>NET INCOME</b>	16,749	3,198	19,947
<b>Transfer between funds</b>	(3,635)	3,635	-
<b>Net movement in funds</b>	13,114	6,833	19,947
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<u>47,513</u>	<u>-</u>	<u>47,513</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>60,627</u>	<u>6,833</u>	<u>67,460</u>

**HOME-START EAST SUSSEX****NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31ST MARCH 2022****12. TANGIBLE FIXED ASSETS**

	Computer equipment £
<b>COST</b>	
At 1st April 2021	2,232
Additions	-
At 31st March 2022	<u>2,232</u>
<b>DEPRECIATION</b>	
At 1st April 2021	1,283
Charge for year	<u>237</u>
At 31st March 2022	<u>1,520</u>
<b>NET BOOK VALUE</b>	
At 31st March 2022	<u>712</u>
At 31st March 2020	<u>949</u>

**13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Trade debtors	-	-
Other debtors	-	-
Prepayments and accrued income	<u>-</u>	<u>1,060</u>
	<u>-</u>	<u>1,060</u>

**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Trade creditors	2,406	1,023
Social security and other taxes	2,656	3,708
Accruals and deferred income	85,000	78,496
Accrued expenses	1,200	1,663
Other creditors	-	(7)
	<u>91,262</u>	<u>84,883</u>

**HOME-START EAST SUSSEX****NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31ST MARCH 2022****15. MOVEMENT IN FUNDS**

	At 1/4/21 £	Net movement in funds £	Transfers between funds £	At 31/3/22 £
<b>Unrestricted funds</b>				
General fund	26,627	23,751	(39,064)	11,314
Designated fund - Contingency reserve	<u>34,000</u>	<u>-</u>	<u>37,000</u>	<u>71,000</u>
	60,627	23,751	(2,064)	82,314
<b>Restricted funds</b>				
Caring for Families	-	-	-	-
National Lottery – Awards for All	-	-	-	-
Nationwide Community Fund	-	-	-	-
NatWest Circle Fund	-	-	-	-
People's Postcode Trust	-	-	-	-
Sussex Community Foundation	6,833	(6,833)	-	-
Sussex Police and Crime Commissioner	-	(2,064)	2,064	-
The Kelly Family	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	6,833	(8,897)	2,064	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>67,460</u>	<u>14,854</u>	<u>-</u>	<u>82,314</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	70,760	(47,009)	23,751
Designated fund – Contingency reserve	-	-	-



**HOME-START EAST SUSSEX****NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31ST MARCH 2022**

	Incoming resources £	Resources expended £	Movement in funds £
<b>Restricted funds</b>			
Caring for Families	3,996	(3,996)	-
National Lottery – Awards for All	4,844	(4,844)	-
Nationwide Community Fund	25,000	(25,000)	-
NatWest Circle Fund	2,500	(2,500)	-
People's Postcode Trust	20,000	(20,000)	-
Sussex Community Foundation	-	(6,833)	(6,833)
Sussex Police and Crime Commissioner	45,066	(47,130)	(2,064)
The Kelly Family	4,000	(4,000)	-
	<u>105,406</u>	<u>(114,303)</u>	<u>(8,897)</u>
<b>TOTAL FUNDS</b>	<u>176,166</u>	<u>(161,312)</u>	<u>14,854</u>

Contingent liability for closure – an amount of £71,000 (2021: £34,000) has been carried forward to be designated for the purpose of covering all statutory and legal obligations should the charity have ceased operations.

**15. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1/4/20 £	Net movement in funds £	Transfers between funds £	At 31/3/21 £
<b>Unrestricted funds</b>				
General fund	13,513	16,749	(3,635)	26,627
Designated fund - Contingency reserve	<u>34,000</u>	<u>-</u>	<u>-</u>	<u>34,000</u>
	47,513	16,749	(3,635)	60,627
<b>Restricted funds</b>				
Children in Need	-	123	(123)	-
Comic Relief	-	(530)	530	-
Eastbourne Borough Council	-	(103)	103	-
DCMS Loneliness Fund	-	(59)	59	-
DCMS/Pears	-	(59)	59	-
National Lottery Awards for All	-	18	(18)	-
National Lottery Emergency Response Fund	-	(417)	417	-
Sussex Community Foundation	-	6,833	-	6,833
Sussex Police and Crime Commissioner	<u>-</u>	<u>(2,608)</u>	<u>2,608</u>	<u>-</u>
	-	3,198	3,635	6,833
<b>TOTAL FUNDS</b>	<u>47,513</u>	<u>19,947</u>	<u>-</u>	<u>67,460</u>

**HOME-START EAST SUSSEX****NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31ST MARCH 2022**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	32,496	(15,747)	16,749
Designated fund – Contingency reserve	-	-	-
<b>Restricted funds</b>			
Children in Need	30,556	(30,433)	123
Comic Relief	2,600	(3,130)	(530)
Eastbourne Borough Council	3,500	(3,603)	(103)
DCMS Loneliness Fund	5,000	(5,059)	(59)
DCMS/Pears	5,000	(5,059)	(59)
National Lottery Awards for All	5,828	(5,810)	18
National Lottery Emergency Response Fund	24,011	(24,428)	(417)
Sussex Community Foundation	10,000	(3,167)	6,833
Sussex Police and Crime Commissioner	26,104	(28,712)	(2,608)
	112,599	(109,401)	3,198
<b>TOTAL FUNDS</b>	<u>145,095</u>	<u>(125,148)</u>	<u>19,947</u>

**16. PENSION COMMITMENTS**

The charitable company contributes to employees' defined contribution pension schemes. The pension cost charge for the year represents contributions payable by the company to the schemes and amounted to £3,795 (2021 - £3,361).

**17. OTHER FINANCIAL COMMITMENTS**

Should the charity have ceased operations as at 31 March 2022, the trustees estimate that expenditure totalling £71,000 (2021 - £34,000) would have to be made out of funds existing at that date to ensure that all statutory and legal obligations relating to staff and property under the charity's control are satisfied in full.

**18. RELATED PARTY DISCLOSURES**

During the year, donations were received from trustees amounting to £282 (2021 - £1,624). Trustees' expenses are detailed in note 9.

Remuneration paid to key management personnel during the year (including national insurance and pension costs) amounted to £41,945 (2021 - £41,858).

**19. MEMBERS LIABILITY**

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.