

REGISTERED COMPANY NUMBER: 05368531 (England and Wales)
REGISTERED CHARITY NUMBER: 1108855

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021
FOR
HOME-START EAST SUSSEX
(A COMPANY LIMITED BY GUARANTEE)

Woodgate Accounting Services Limited
Chartered Certified Accountants
Unit 43, Newhaven Enterprise Centre
Newhaven
East Sussex
BN9 9BA

HOME-START EAST SUSSEX

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FOR THE YEAR ENDED 31ST MARCH 2021

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HOME-START EAST SUSSEX

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31ST MARCH 2021**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The financial statements have been prepared in accordance with the charity's Memorandum and Articles, the Companies Act 2006 and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Chair's Overview 2020-21

It will come as no surprise to know that this report covers an extremely difficult year for Home-Start East Sussex (HSES). It began with the first period of pandemic lockdown and concluded mid-way through the third. Throughout the year, staff and volunteers responded positively and creatively re-inventing our face-to-face and group-based services to provide family support at a distance. Their exceptional commitment to the families and their ability to reconfigure that support using modern communications technology cannot be emphasised too strongly nor too highly praised.

As soon as the initial lockdown was declared in March 2020, the staff decided they would be content to work from home and redesign delivery models to keep our vital family support ongoing. They moth-balled the office at Newhaven and by September 2020 had decided that being home-based was neither detrimental to the service nor to their wellbeing and that we should vacate the office permanently by the end of the year.

The *Volunteer Family Support Service* was perhaps the most difficult to re-invent since it had depended previously on our volunteers visiting families in their homes on a weekly basis. In this way, they could readily engage with the difficulties being faced by those families and work with them directly to try to seek solutions – sometimes working through ideas, sometimes by helping in a practical way. At a distance, hands-on practical help was obviously impossible and thus the aim of the service was slightly redefined to offer “a listening ear for parents and practical advice, signposting and referring to other services to reduce the impact the pandemic has on the children”. It is pleasing and impressive that the target of 45 families was exceeded by our volunteers using regular email and phone contact alone. Support was extended to incorporate more immediate needs such as ensuring the families had adequate food supplies. As I write, we are starting to offer a blended service involving some direct family contact and continuing distance support where appropriate.

The *Lotus Domestic Abuse Recovery Service* had previously involved staff working weekly in community locations with groups of women who had suffered abuse and were seeking to recover and move forward with their lives and those of their children. We were initially funded to run five groups across the county over the year. However, in response to the high demand for the service, we were able to secure emergency Covid response funding in order to deliver another five Zoom-based programmes. Our senior facilitator, Alex Salmon, was joined by new staff Rachel Morrison and Jordan Hollis and student social worker Deborah Rogerson to meet this demand, ensuring that 107 women could participate in the ten groups, indirectly supporting their 188 children. While some participants regretted the groups no longer met in person, many found the online sessions preferable especially those with high anxiety, or if they found travel time, travel expense or child-care a barrier to attendance. It was pleasing that 97% of the participants offered positive feedback on the new experience.

Following successful funding bids, new services were started during the year. Again, Zoom was used to bring the groups together and over 90% of the participants recorded positive outcomes.

Being Mum brought together first-time mothers to deal with the challenges and changes faced by their new responsibilities and relationships. 40 new mothers and their 40 babies were supported in four groups. These groups were particularly valued in this pandemic year. In the first wave, women had the trauma of giving birth in hospital without their partners present and without being able to see their midwife properly under the protective clothing. Once at home, social distancing rules meant that support from midwives, health visitors and family members was not available to these new mothers. The women attending the groups reported feeling isolated and alone and thus very much looked forward to their weekly group sessions.

HSES also secured emergency Covid support funding to respond to the number of parents who disclosed that the pandemic had led to an increased level of abuse and violence from their teenage children. In January 2021 our first *Who's in Charge?* group saw the bringing together of parents attempting to improve emotional connections with and respond assertively to their abusive older children.

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REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31ST MARCH 2021**

It was a year in which funders recognised there was a need, greater than ever, for services such as that provided by HSES and we were able to benefit from grants from a range of bodies and trusts and stay solvent into the coming year. Alongside the operational challenges, I'm delighted to report that new services were planned for the coming year and that funding for these has been sought successfully. We are therefore looking forward to new and stimulating activity which will complement and extend the services already offered.

These have been testing times, but everyone involved in HSES – volunteers, staff, funders, trustees and our families - has done their utmost to ensure continuity of the services and positive outcomes. On behalf of the Board of Trustees I offer my most sincere thanks to you all.

Christine Moon
Chair, HSES

FINANCIAL REVIEW

In many ways the positive situation we have been able to report at the end of this financial year reflects the practical financial controls we have established, and continue to maintain. HSES is therefore in a reasonably strong position to support the controlled growth as we address a continuing requirement for the range of services we seek to provide.

Our Chair has, quite rightly, identified the incredible level of support from our funders during this difficult year. However, much of this could not have been achieved without the realistic planning and thoughtful attention to detail by our Chief Executive Officer and her team. When considering the future, in such a challenging year, conflicting situations have often needed to be addressed, and difficult decisions made, as we sought to develop the realistic plans needed to support our clients.

For the year under review we are reporting a net surplus of £19,947. Our reserves at year-end, £67,460 are a solid financial base from which we are able to consider and develop our future plans and strategies, in order to address the continuing need for our services.

Ken Starnes
Treasurer

OBJECTIVES AND ACTIVITIES

Home-Start East Sussex believes that every child and parent living in East Sussex should live in a safe and nurturing family where every member enjoys a positive life.

Home-Start East Sussex (HSES) is a small local independent registered charity affiliated to Home-Start UK and SafeLives who provide us with policy guidance and quality standards. Since 1996 the charity has supported and empowered over 2000 vulnerable and disadvantaged families/individuals. The purpose of the charity is to facilitate the increased safety, well-being, confidence and independence of local families that have experienced adversity. The charity supports family members to build safer, stronger, and more resilient relationships, encouraging clients to make decisions, act for themselves and take back control of their lives. In spring 2020 HSES was awarded SafeLives Leading Lights accreditation – the gold star standard for domestic abuse services. This means that all services have empowerment, resilience and client safety at their core.

In 2020 – 21 Home-Start East Sussex ran four services and one new wraparound service:

- (i) Lotus non-crisis domestic abuse recovery programme: 6-week group that supports women victim-survivors to recover and move forward with their lives, and keep themselves and their children safe in future
- (ii) Who's in Charge? programme: 9-week group that supports parents experiencing child to parent abuse and violence to help improve parent-child relationships
- (iii) Being Mum programme: 6-week group for vulnerable new first time Mums whose babies are at risk of experiencing adverse childhood experiences
- (iv) volunteer home-visiting service supporting vulnerable families with preschool children

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REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31ST MARCH 2021**

We were also able to offer one-to-one IDVA support to clients attending our services that had experienced domestic abuse including child to parent violence. This included safety planning, advice relating to court, legal support, child contact, liaison with social services and schools, accessing health services, parenting children who may be traumatised by domestic abuse, benefits, housing and emotional support. We also escalated clients to high risk services such as The Portal and MARAC if necessary.

In 2020 – 21 Home-Start East Sussex had 6 employees (4.5 FTE) on sub-contracted worker and approx. 20 volunteers:

- Chief Executive - (Services Manager and Safeguarding Lead)
- Lead facilitators
- Programmes Assistants
- Volunteer Family Support Service Coordinator
- Sessional administrator
- Sub-contracted Financial Controller

ACHIEVEMENTS AND PERFORMANCE

- The Lotus programme supported 107 women with 188 children, across 10 programmes.
- Who's in Charge? supported 13 parents and carers with 25 children within our pilot first programme.
- Being Mum supported 36 mothers and their 36 babies, across three programmes.
- Volunteer family support service supported 99 children living in 45 families.
- We were able to provide one-to-one IDVA support to 44 clients with 84 children.
- Three staff members started working towards an IDVA qualification.
- We worked with four Brighton University Masters students to help us improve current services and develop quality new ones.
- Set up a formal partnership with LGBT+ specialist charity Brighton Switchboard to develop a LGBT+ quality standard specifically for domestic abuse services.
- Feedback from our clients confirmed that 99% had built skills that would help them in the future, 99% felt less isolated after connecting with others, 97% felt more confident in their role within the family, 91% felt that their mental health had improved.
- 94% overall positive outcomes across all services.
- By the end of the year we had successfully secured multi-year funding for our Lotus and Who's in Charge? Services.

THE FUTURE

The long-term quality and security of our current services and the development of quality new services are our highest priority. In 2021 – 22 we will be:

- Piloting a group peer support service.
- Securing significant funding for a whole family IDVA service.
- Possibly amalgamating our Being Mum service with our volunteer family service and securing multiyear funding.
- Reviewing local gaps in service provision and set up new pilot services that are within the scope of our Objects.
- Ensuring our continued success by regular monitoring of our financial position, ongoing harnessing of our talented teams skills and “can-do” attitude and remaining a learning organisation.
- Recruiting a Diversity & Inclusion Coordinator who will ideally be from a minoritised community themselves. They will (i) coordinate our partnership with LGBT+ specialist charity Brighton Switchboard to develop a LGBT+ quality standard specifically for domestic abuse services (ii) develop stronger relationships with BAME groups and others supporting minoritised communities to ensure that our services are reaching diverse communities.

HOME-START EAST SUSSEX

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31ST MARCH 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Board of Trustees governs the charity in accordance with the company's Memorandum and Articles of Association; it sets the objectives and provides leadership and strategic direction. The Board delegates the day-to-day management of the charity to the Chief Executive Officer. She is assisted by a small team of mainly part time staff.

The Board of Trustees met via Zoom on six occasions during the year and received regular reports from the Chief Executive Officer, staff and the Treasurer.

Two sub-committees dealing with matters of finance and personnel advise the Board as and when required. Each meets according to need and advises the Board in accordance with its respective terms of reference.

Risk Management

The trustees regularly review the major risks to which the charity is exposed, paying particular attention to financial matters, child and adult safeguarding issues, reputational risk and personal safety. The trustees are satisfied that the policies in place to manage and mitigate identified risks are appropriate.

APPRECIATION

We conclude our report by thanking everyone involved in helping Home-Start East Sussex support those local families who, for various reasons, struggle to cope with the challenges of everyday life. These families, at no cost to themselves, have benefitted greatly from, and valued, our support. A benefit made possible by the generous support, financial and in kind, received from the following donor groups.

- Our volunteers who give freely of their time to provide a home visiting support service to those in need
- Our various funders for their financial support and confidence in our ability to deliver a valuable benefit to the community
- All the individuals, local traders, other organisations and fundraisers for their donations
- Our partners from various agencies for their help with training and for sharing helpful information and advice on an on-going basis
- Our small team of paid staff, for their hard work, dedication and commitment in co-ordinating and managing the efforts of all to ensure that our charity remains fit for purpose and all funds received spent wisely.

HOME-START EAST SUSSEX

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021

Registered Company Number

05368531

Registered Charity Number

1108855

Registered office

Enterprise Centre
Denton Island
Newhaven
East Sussex
BN9 9BA

Trustees

Mr D A Andrews
Mr M A Brewer
Mrs H Edwards
Mrs M P Jackson
Mrs S J Last
Miss C E Moon
Ms J M P Rice-Oxley
Mr K Starnes
Ms J M Szalay
Mr J W Thurley

Chair

Resigned 18/09/20

Resigned 21/01/21

Company Secretary

Ms K Lawrence

Independent examiner

Philip Woodgate, FCCA
Woodgate Accounting Services Limited
Chartered Certified Accountants
Unit 43, Newhaven Enterprise Centre
Newhaven
East Sussex
BN9 9BA

Chief Executive Officer

Ms K Lawrence

HOME-START EAST SUSSEX

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES

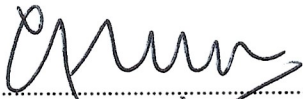
The trustees (who are also the directors of Home-Start East Sussex for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 16 September 2021 and signed on its behalf by:



.....
Miss C E Moon - Chair of Trustees

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HOME-START EAST SUSSEX**

Independent examiner's report to the trustees of Home-Start East Sussex

I report to the charity trustees on my examination of the financial statements of Home-Start East Sussex (the charity) for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Philip Woodgate, FCCA
Woodgate Accounting Services Limited
Chartered Certified Accountants
Unit 43, Newhaven Enterprise Centre
Newhaven
East Sussex
BN9 9BA

Date: 17 September 2021

HOME-START EAST SUSSEX
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST MARCH 2021

		Unrestricted funds £	Restricted funds £	Total 2021 funds £	Total 2020 funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	32,357	112,599	144,956	91,824
Other trading activities	3	-	-	-	577
Investment income	4	<u>139</u>	<u>-</u>	<u>139</u>	<u>234</u>
Total		32,496	112,599	145,095	92,635
 EXPENDITURE ON					
Charitable Activities	5	<u>15,747</u>	<u>109,401</u>	<u>125,148</u>	<u>106,187</u>
Total		<u>15,747</u>	<u>109,401</u>	<u>125,148</u>	<u>106,187</u>
 NET INCOME/(EXPENDITURE)		16,749	3,198	19,947	(13,552)
 Transfers between funds	15	<u>(3,635)</u>	<u>3,635</u>	<u>-</u>	<u>-</u>
 NET MOVEMENT IN FUNDS		13,114	6,833	19,947	(13,552)
 RECONCILIATION OF FUNDS					
Total funds brought forward		<u>47,513</u>	<u>-</u>	<u>47,513</u>	<u>61,065</u>
 TOTAL FUNDS CARRIED FORWARD		<u><u>60,627</u></u>	<u><u>6,833</u></u>	<u><u>67,460</u></u>	<u><u>47,513</u></u>

HOME-START EAST SUSSEX (REGISTERED NUMBER: 05368531)**BALANCE SHEET 31ST MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 funds £	Total 2020 funds £
FIXED ASSETS					
Tangible assets	12	949	-	949	1,265
CURRENT ASSETS					
Debtors	13	1,060	-	1,060	21,060
Cash at bank		<u>83,005</u>	<u>67,329</u>	<u>150,334</u>	<u>50,080</u>
		84,065	67,329	151,394	71,140
CREDITORS					
Amounts falling due within one year	14	(24,387)	(60,496)	(84,883)	(24,892)
NET CURRENT ASSETS		<u>59,678</u>	<u>6,833</u>	<u>66,511</u>	<u>46,248</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>60,627</u>	<u>6,833</u>	<u>67,460</u>	<u>47,513</u>
NET ASSETS		<u>60,627</u>	<u>6,833</u>	<u>67,460</u>	<u>47,513</u>
FUNDS	16				
Unrestricted funds				60,627	47,513
Restricted funds				<u>6,833</u>	-
TOTAL FUNDS				<u>67,460</u>	<u>47,513</u>

BALANCE SHEET - CONTINUED
AT 31ST MARCH 2021

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 16 September 2021 and were signed on its behalf by:



.....
Miss C E Moon – Chair of Trustees



.....
Mr K Starnes – Treasurer

HOME-START EAST SUSSEX

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31ST MARCH 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirements of Section 3 Financial Statement Presentation paragraph 3.17(d).

Going concern

Due to additional support from funders, supporters and government assistance following the outbreak of COVID-19 the trustee's at the time of approving the financial statements have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations are accounted for as they are received by the charity. Donations received in the year that relate to specific purposes have been included in restricted funds.

Grants are recognised on an accruals basis, accounted for in relation to the period to which they relate. Where grants are received during the year under review but relate to a later period, the amount is deferred.

Investment income is accounted for on a receivable basis.

All other income is accounted for on a receivable basis.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs included as part of the charitable expenditure include costs of the preparation and examination of the statutory accounts, the costs of trustees meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment	- 25% reducing balance
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HOME-START EAST SUSSEX

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES - continued

Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK Corporation Tax purposes. Accordingly the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes. No direct tax charges have arisen in the charity.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	8,153	7,239
Grants	<u>136,803</u>	<u>84,585</u>
	<u>144,956</u>	<u>91,824</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Small Grants and Awards	1,704	6,997
Allen Lane Foundation	2,000	3,000
Chalk Cliff Trust	-	5,000
Children in Need	30,556	30,556
Comic Relief	2,600	-
Eastbourne Borough Council	3,500	-
Edward Gosling	4,000	-
Garfield Weston	7,500	-
Henry Smith Charity	-	10,000
DCMS Loneliness Fund	5,000	-
DCMS/Pears	5,000	-
National Lottery Awards for All	5,828	-
National Lottery Emergency Response Fund	24,011	-
People's Postcode Trust	-	17,032
Sussex Community Foundation	10,000	3,000
Sussex Police and Crime Commissioner	20,000	-
Sussex Police and Crime Commissioner Emergency Covid 19	6,104	-
Wealden District Council	<u>9,000</u>	<u>9,000</u>
	<u>136,803</u>	<u>84,585</u>

HOME-START EAST SUSSEX

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2021

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	-	-
Trading Income	-	577
	<u>-</u>	<u>577</u>

4. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	<u>139</u>	<u>234</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 6)	Support Costs (See note 7)	Totals
	£	£	£
Personnel costs	83,114	-	83,114
Direct service costs	24,925	-	24,925
Occupancy costs	8,356	-	8,356
Administration costs	5,410	-	5,410
Corporate costs	1,731	-	1,731
Depreciation	-	316	316
Governance costs	-	1,296	1,296
	<u>123,536</u>	<u>1,612</u>	<u>125,148</u>

HOME-START EAST SUSSEX**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2021****6. DIRECT COSTS OF CHARITABLE ACTIVITIES**

	2021 £	2020 £
Staff costs	83,065	71,200
Contractors	12,187	7,106
Rent	7,416	7,416
Insurance	924	879
Light and heat	16	210
Telephone	1,474	1,384
Postage and stationery	813	893
Sundries	203	420
Volunteer's expenses	42	1,994
Training, room hire and expenses	12,696	2,466
Repairs, maintenance and cleaning	253	171
IT maintenance services	1,366	912
Staff travel and courses	49	3,664
Home-Start UK fee	1,731	1,731
Publicity and marketing	21	250
Christmas event	-	469
DBS costs	65	382
Assets expensed	1,215	1,340
	<u>123,536</u>	<u>102,887</u>

7. SUPPORT COSTS

	Finance £	Depreciation £	Governance £	Totals £
Computer equipment	-	316	-	316
Governance costs	<u>96</u>	<u>-</u>	<u>1,200</u>	<u>1,296</u>
	<u>96</u>	<u>316</u>	<u>1,200</u>	<u>1,612</u>

Accountancy fees include £1,200 (2020 - £1,200) in respect of the independent examination of these financial statements and £nil (2020 - £nil) in respect of other accountancy services.

Support costs, included in the above, are as follows:

Finance

	2021 Governance Costs £	2020 Governance Costs £
Bank charges	<u>96</u>	<u>60</u>

HOME-START EAST SUSSEX

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2021

7. SUPPORT COSTS continued

Depreciation

	2021 Computer Equipment £	2020 Computer Equipment £
Depreciation of tangible fixed assets	<u>316</u>	<u>422</u>

Governance costs

	2021 Governance Costs £	2020 Governance Costs £
Accountancy fees	1,200	1,200
Legal and professional fees	-	-
Board expenses	<u>-</u>	<u>1,618</u>
	<u>1,200</u>	<u>2,818</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation - owned assets	316	422
Other operating leases	<u>7,416</u>	<u>7,416</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

Trustees' expenses

During the year, no (2020 – ten) trustees received reimbursement of travel and other related expenses amounting to £nil (2020 - £1,619). At the Balance Sheet date, an amount of £nil (2020 - £697) was owed to trustees in respect of these expenses.

HOME-START EAST SUSSEX**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2021****10. STAFF COSTS**

	2021	2020
	£	£
Wages and salaries	83,065	71,200
	<u>83,065</u>	<u>71,200</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Total	<u>6</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	44,236	47,588	91,824
Other trading activities	577	-	577
Investment income	<u>234</u>	<u>-</u>	<u>234</u>
Total	45,047	47,588	92,635
EXPENDITURE ON			
Charitable activities			
Personnel costs	37,532	37,332	74,864
Direct service costs	2,031	9,535	11,566
Occupancy costs	7,637	868	8,505
Depreciation	422	-	422
Administration costs	697	5,524	6,221
Corporate costs	-	1,731	1,731
Governance costs	<u>2,668</u>	<u>210</u>	<u>2,878</u>
Total	50,987	55,200	106,187
NET (EXPENDITURE)	(5,940)	(7,612)	(13,552)
Transfer between funds	19,453	(19,453)	-
Net movement in funds	13,513	(27,065)	(13,552)
RECONCILIATION OF FUNDS			
Total funds brought forward	34,000	27,065	61,065
TOTAL FUNDS CARRIED FORWARD	<u>47,513</u>	<u>-</u>	<u>47,513</u>

HOME-START EAST SUSSEX

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2021

12. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1st April 2020	2,232
Additions	-
At 31st March 2021	<u>2,232</u>
DEPRECIATION	
At 1st April 2020	967
Charge for year	<u>316</u>
At 31st March 2021	<u>1,283</u>
NET BOOK VALUE	
At 31st March 2021	<u>949</u>
At 31st March 2020	<u>1,265</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	-	20,000
Other debtors	-	-
Prepayments and accrued income	<u>1,060</u>	<u>1,060</u>
	<u>1,060</u>	<u>21,060</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	1,023	2,706
Social security and other taxes	3,708	986
Accruals and deferred income	78,496	20,000
Accrued expenses	1,663	1,200
Other creditors	(7)	-
	<u>84,883</u>	<u>24,892</u>

HOME-START EAST SUSSEX**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2021****15. MOVEMENT IN FUNDS**

	At 1/4/20 £	Net movement in funds £	Transfers between funds £	At 31/3/21 £
Unrestricted funds				
General fund	13,513	16,749	(3,635)	26,627
Designated fund - Contingency reserve	<u>34,000</u>	<u>-</u>	<u>-</u>	<u>34,000</u>
	47,513	16,749	(3,635)	60,627
Restricted funds				
Children in Need	-	123	(123)	-
Comic Relief	-	(530)	530	-
Eastbourne BC	-	(103)	103	-
DCMS Loneliness Fund	-	(59)	59	-
DCMS/Pears	-	(59)	59	-
National Lottery Awards for All	-	18	(18)	-
National Lottery Emergency Response Fund	-	(417)	417	-
Sussex Community Foundation	-	6,833	-	6,833
Sussex Police and Crime Commissioner	<u>-</u>	<u>(2,608)</u>	<u>2,608</u>	<u>-</u>
	-	3,198	3,635	6,833
TOTAL FUNDS	<u>47,513</u>	<u>19,947</u>	<u>-</u>	<u>67,460</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	32,496	(15,747)	16,749
Designated fund – Contingency reserve	-	-	-

HOME-START EAST SUSSEX

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2021

	Incoming resources £	Resources expended £	Movement in funds £
Restricted funds			
Children in Need	30,556	(30,433)	123
Comic Relief	2,600	(3,130)	(530)
Eastbourne BC	3,500	(3,603)	(103)
DCMS Loneliness Fund	5,000	(5,059)	(59)
DCMS/Pears	5,000	(5,059)	(59)
National Lottery Awards for All	5,828	(5,810)	18
National Lottery Emergency Response Fund	24,011	(24,428)	(417)
Sussex Community Foundation	10,000	(3,167)	6,833
Sussex Police and Crime Commissioner	26,104	(28,712)	(2,608)
	<u>112,599</u>	<u>(109,401)</u>	<u>3,198</u>
TOTAL FUNDS	<u>145,095</u>	<u>(125,148)</u>	<u>19,947</u>

Contingent liability for closure – an amount of £34,000 has been carried forward to be designated for the purpose of covering all statutory and legal obligations should the charity have ceased operations.

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/19 £	Net movement in funds £	Transfers between funds £	At 31/3/20 £
Unrestricted funds				
General fund	-	(5,940)	19,453	13,513
Designated fund - Contingency reserve	<u>34,000</u>	<u>-</u>	<u>-</u>	<u>34,000</u>
	34,000	(5,940)	19,453	47,513
Restricted funds				
Children in Need	2,333	(2,440)	107	-
Chalk Cliff Trust	9,732	-	(9,732)	-
Henry Smith Charity	10,000	-	(10,000)	-
Hastings & Rother CCG	5,000	(3,270)	(1,730)	-
People's Postcode Trust	<u>-</u>	<u>(1,902)</u>	<u>1,902</u>	<u>-</u>
	27,065	(7,612)	(19,453)	-
TOTAL FUNDS	<u>61,065</u>	<u>(13,552)</u>	<u>-</u>	<u>47,513</u>

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2021**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	29,045	(46,365)	(17,320)
Restricted funds			
Children in Need	29,961	(36,332)	(6,371)
Wealden District Council	-	(5,794)	(5,794)
Homity Trust	-	(290)	(290)
Awards for All	-	(1,555)	(1,555)
Chalk Cliff Trust	5,000	(268)	4,732
Santander	-	(930)	(930)
Henry Smith Charity	10,000	-	10,000
Foreshaw Trust	4,499	(4,382)	117
Brenda Ford	10,000	(11,887)	(1,887)
Hastings & Rother CCG	5,000	-	5,000
Homity Trust	2,680	(2,255)	425
	67,140	(63,693)	3,447
TOTAL FUNDS	<u>96,185</u>	<u>(110,058)</u>	<u>(13,873)</u>

16. PENSION COMMITMENTS

The charitable company contributes to employees' defined contribution pension schemes. The pension cost charge for the year represents contributions payable by the company to the schemes and amounted to £3,361 (2020 - £2,966).

17. OTHER FINANCIAL COMMITMENTS

Should the charity have ceased operations as at 31 March 2021, the trustees estimate that expenditure totalling £34,000 (2020 - £34,000) would have to be made out of funds existing at that date to ensure that all statutory and legal obligations relating to staff and property under the charity's control are satisfied in full.

18. RELATED PARTY DISCLOSURES

During the year, donations were received from trustees amounting to £1,624 (2020 - £1,141). Trustees' expenses are detailed in note 9.

Remuneration paid to key management personnel during the year (including national insurance and pension costs) amounted to £41,858 (2020 - £41,858).

19. MEMBERS LIABILITY

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.