

**GORSE COVERT COMMUNITY ASSOCIATION LTD**  
**(A Company Limited by Guarantee)**

**TRUSTEES REPORT AND**  
**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

**COMPANY NUMBER: 05174095**  
**CHARITY NUMBER: 1108732**

**Cound & Co LLP**  
**Chartered Accountants**  
**1 Princes Court**  
**Royal Way**  
**Loughborough**  
**Leics LE11 5XR**

**Tel: 01509 214163**

**GORSE COVERT COMMUNITY ASSOCIATION LIMITED**  
**TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2023**

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31 March 2023.

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>CHARITY NUMBER</b>	1108732
<b>COMPANY NUMBER</b>	5174095
<b>REGISTERED OFFICE</b>	Gorse Covert Community Centre Maxwell Drive Loughborough Leics LE11 4RZ

**DIRECTORS AND TRUSTEES**

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

Val Watts (Chair)  
David Dobson – resigned August 2022  
Havinder Poonian – resigned June 2023  
Lee Bradley –resigned June 2022  
Craig Brown – appointed August 2022  
Daryl Gough – appointed August 2022  
Tom Marshall – appointed January 2023  
Secretary: Sue Castleton

**Governing Document**

Gorse Covert Community Association Limited is a company limited by guarantee governed by its Memorandum & Articles of Association dated 7 June 2004. It is a charity registered with the Charity Commission. Membership is open to any not for profit group using the community centre, each of whom agree to contribute up to £10 in the event of the charity being wound up.

**Appointment of Trustees**

As set out in the Articles of Association, the Association must have a minimum of three trustees, but there is no maximum number. One trustee retires in rotation at each Annual General Meeting but may be re-appointed. The Current Trustees recognise the importance of maintaining their number but are also determined to regularly review the skills Trustees bring to the Association and increase their number to fill any gaps identified. The appointment of Trustees who share an enthusiasm for maintaining excellence in local facilities is a core criterion for any new appointments.

**Trustees Induction and Training**

New trustees are advised of their obligations under charity and company law, the content of the Memorandum and Articles of Association as well as the structure and decision-making process of the committee.

**Related Parties**

The charity has close relationships with Charnwood Borough Council, who has provided an annual grant towards the running costs of the community centre through a Strategic Partner agreement. Charnwood Borough Council owns the building, leasing it to the association for forty years which commenced in 2009.

**GORSE COVERT COMMUNITY ASSOCIATION LIMITED**  
**TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2023**

**Risk Management**

The trustees have a risk management strategy which comprises:

An annual review of the risks the charity might face.

Systems and procedures to mitigate those risks identified in the plan; and

Procedures in place to minimise any potential impact on the charity should those risks materialise.

**Objectives and Activities**

Gorse Covert Community Association Limited aims to provide and promote social, recreational, educational and community development support for local people. It recognises that society is diverse in race, culture and beliefs, and believes that no person should be discriminated against or lack opportunity because of their race, gender, sexuality, disability, age, class, beliefs or geographical location. The Association aims to encourage participation, challenge discrimination and promote social justice. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning future activities.

The aims and objectives are achieved through the provision of a wide range of regular activities. Participants of these activities come from a variety of backgrounds and represent a broad spectrum of the local community. The programme is wide ranging and encourages participation from some of the most disadvantaged members of our community including single parents and people on low and fixed incomes. It is hoped that taking part in the programme encourages greater self confidence which may in turn lead them into training and employment. To support the continuation of community activities within the premises, the Association is expanding the use of the premises by local authority and corporate bodies.

**Key Developments and Achievements**

**1. Activities Programme**

We have developed a number of support groups and activities of our own as part of the work of the Activities Coordinator and increased use of volunteers

The Tuesday Social Group

Kids Club

Bingo

Subsidised lunches to support Cost of Living Crisis

**2. From Centre to Community Hub**

National lottery Awards for All funding to enable us to pilot extending our opening hours, staffing and activities.

This has included subsidised lunches on Thursdays, longer opening hours and afterschool social club.

**3. UK Shared Prosperity Fund**

We have been successful in our bid to the UKSPF in Charnwood and have been awarded funding to develop a youth project at the community centre until March 2025.

**Financial Report**

Our finances are in a stronger position than we had expected as we move on from the disruption of the pandemic. The Minimum Wage increased in April 2023, we awarded an above cost of living pay increase to staff. We have taken on additional staff as we grow our room hire and catering offers. Our annual increase for room hire and Coffee Bar prices was approximately ten percent but they remain very competitive and affordable.

Trustees will need to rebuild reserves over the next few years and keep spending on the building and facilities to a minimum.

**GORSE COVERT COMMUNITY ASSOCIATION LIMITED**  
**TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2023**

**Reserve Policy**

It is a requirement of the Charities Commission and prudent management to have a reserves policy. As such the Community Association has cash reserves set aside to respond to any unforeseen funding difficulties or unexpected expenses.

**Development Plan**

- Develop provision for young people.
- Improve the effectiveness of staff in signposting members of the community to services they may need.
- Develop community engagement in the governance of the Association.

.....  
Val Watts  
Chair of Trustees

25 July 2023

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
GORSE COVERT COMMUNITY ASSOCIATION LIMITED**

I report on the accounts of the company for the year ended 31 March 2023 which are set out on pages 5 to 11.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 45 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, as amended); and
- state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D R Gradon  
Cound & Co LLP  
Chartered Accountants  
1 Princes Court  
Royal Way  
Loughborough  
Leics  
LE11 5XR

25 July 2023

**GORSE COVERT COMMUNITY ASSOCIATION LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023**

	<u>Note</u>	Restricted Fund <u>2023</u>	Designated Fund <u>2023</u>	Unrestricted Fund <u>2023</u>	Total <u>2023</u>	Total <u>2022</u>
<b>INCOME</b>						
Donations and Legacies						
Grants	2	1000	16100	27872	44972	46048
Donations		-	-	586	586	252
Charitable Activities	3	-	-	79198	79198	48837
Other Trading Activities	4	-	-	48931	48931	6594
Investment	5	-	-	153	153	34
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL INCOME</b>		1000	16100	156740	173840	101765
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>EXPENDITURE AND CHARITABLE ACTIVITIES</b>						
Project Costs		-	-	1189	1189	389
Operation of café		-	-	12393	12393	6261
Staff costs	6	-	8384	92519	100903	75861
Pension Contributions		-	-	2131	2131	1297
Rates and water		-	-	4780	4780	2890
Insurance		-	-	4445	4445	2325
Light and heat		-	-	11292	11292	9503
Cleaning		-	-	3489	3489	2166
Repairs and maintenance		1000	-	18300	19300	9703
Printing, postage, stationery and photocopying		-	-	1092	1092	1482
Advertising		-	-	867	867	2065
Telephone and internet		-	-	1046	1046	881
Miscellaneous		-	-	2452	2452	1196
Depreciation		-	-	3722	3722	4963
Bank charges and interest		-	-	456	456	284
Legal and Professional Fees		-	-	3397	3397	2848
Governance Costs		-	-	6353	6353	6084
Training		-	-	242	242	72
IT Support		-	-	4987	4987	6793
Equipment Hire		-	-	975	975	1721
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL EXPENDITURE</b>		1000	8384	176127	185511	138784
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>NET (EXPENDITURE) INCOME</b>		-	7716	(19387)	(11671)	(37019)
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>NET MOVEMENT IN FUNDS</b>		-	7716	(19387)	(11671)	(37019)
<b>RECONCILIATION OF FUNDS:</b>						
Total funds brought forward		-	7500	66196	73696	110715
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>		-	15216	46809	62025	£73696
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

**GORSE COVERT COMMUNITY ASSOCIATION LIMITED**

**BALANCE SHEET AS AT 31 MARCH 2023**

	<u>Notes</u>	<u>2023</u>	<u>2022</u>
Fixed Assets			
Tangible Assets	7	11129	14851
Current Assets			
Stocks	8	1177	824
Debtors	9	7218	7599
Cash at Bank and in Hand		51945	57485
		<u>60340</u>	<u>65908</u>
Creditors Amounts falling due within one year	10	9444	7063
Net Current Assets		<u>50896</u>	<u>58845</u>
Total Assets Less Current Liabilities		<u>62025</u>	<u>73696</u>
NET ASSETS		<u>62025</u>	<u>£73696</u>
The Funds of the Charity:			
Unrestricted Funds:			
General Funds	12	46809	66196
Designated Fund	12	15216	7500
		<u>62025</u>	<u>73696</u>

For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006, relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

These financial statements were approved by the Board on 25 July 2023 and signed on its behalf by

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V Watts  
Trustee

The information on pages 7 to 11 form an integral part of these financial statements.

**GORSE COVERT COMMUNITY ASSOCIATION LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**

**1 ACCOUNTING POLICIES**

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year and also have been consistently applied within the same accounts.

**a) Basis of Preparation of Financial Statements**

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Companies Act 2006 and the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The Church constitutes a public benefit entity as defined by FRS102.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound. The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**b) Company Status**

The Association is a company limited by guarantee. The trustees of the company are named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

**c) Fund Accounting**

Undesignated general funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The aim of each restricted fund is set out in the notes to the financial statements.

**d) Incoming Resources**

All incoming resources are included in the SOFA when the charity is legally entitled to the income the amount can be measured reliably and it is probable that the income will be received.

No amount is include in the financial statements for volunteer time, in line with SORP (FRS102),

**e) Resources Expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs to that category.

**f) Tangible Fixed Assets and Depreciation**

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life as follows:

Fixtures, Fittings and Equipment - 25% Reducing Balance

**g) Stock**

Stock is valued at the lower cost and net realisable value.

**h) Redundancy Costs**

The costs incurred by the company due to making staff redundant are included in the year the staff members leave.



**GORSE COVERT COMMUNITY ASSOCIATION LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**

**2 GRANTS**

	Restricted Funds <u>2023</u>	Designated Funds <u>2023</u>	Unrestricted Funds <u>2023</u>	Total <u>2023</u>	Total <u>2022</u>
Charnwood Borough Council					
Core Grant	-	-	19922	19922	20432
Discretionary Grants	-	-	3450	3450	10917
JRS Grant	-	-	-	-	7199
National Lottery Grant	-	9100	-	9100	-
Leicestershire County Council Grant	-	7000	-	7000	7500
Toilet Refurbishment Grant	1000	-	3000	4000	-
Intelligent Energy Grant	-	-	1500	1500	-
	<u>1000</u>	<u>16100</u>	<u>27872</u>	<u>44972</u>	<u>£46048</u>

**3 CHARITABLE ACTIVITIES**

	Restricted Funds <u>2023</u>	Designated Funds <u>2023</u>	Unrestricted Funds <u>2023</u>	Total <u>2023</u>	Total <u>2022</u>
Café income	-	-	33479	33479	13097
Non-Corporate Room Hire	-	-	42952	42952	33745
Other income	-	-	1709	1709	621
Sales of donated goods	-	-	901	901	910
Equipment Hire	-	-	157	157	464
	<u>-</u>	<u>-</u>	<u>79198</u>	<u>79198</u>	<u>£48837</u>

**4 OTHER TRADING ACTIVITIES**

	Restricted Funds <u>2023</u>	Designated Funds <u>2023</u>	Unrestricted Funds <u>2023</u>	Total <u>2023</u>	Total <u>2022</u>
Corporate Room Hire	-	-	48931	48931	£6594
	<u>-</u>	<u>-</u>	<u>48931</u>	<u>48931</u>	<u>£6594</u>

**5 INVESTMENTS**

	Restricted Funds <u>2023</u>	Designated Funds <u>2023</u>	Unrestricted Funds <u>2023</u>	Total <u>2023</u>	Total <u>2022</u>
Interest received	-	-	153	153	£27
	<u>-</u>	<u>-</u>	<u>153</u>	<u>153</u>	<u>£27</u>

**GORSE COVERT COMMUNITY ASSOCIATION LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**

**6 STAFF COSTS**

	Restricted Funds <u>2023</u>	Designated Funds <u>2023</u>	Unrestricted Funds <u>2023</u>	Total <u>2023</u>	Total <u>2022</u>
Wages and salaries	-	8384	92519	100903	75861
National insurance	-	85	4752	4837	2860
Employment Allowance received	-	(85)	(4752)	(4837)	(2860)
	<u>-</u>	<u>8384</u>	<u>92519</u>	<u>100903</u>	<u>75861</u>

No trustees received any remuneration during the year (2022: none).

No trustees received any expenses during the year (2022: none).

The average number of employees during the year was 8 (2022: 8).

No employee earned in excess of £60,000 (2022: none).

**7 FIXED ASSETS**

<u>Tangible Assets</u> <u>Cost (or Valuation)</u>	Fixtures Fittings & <u>Equipment</u>	<u>Total</u>
At 1 April 2022	88188	£88188
Additions	-	-
Less: Disposals	-	-
	<u>-</u>	<u>-</u>
At 31 March 2023	88188	£88188
<u>Depreciation</u>		
At 1 April 2022	73337	£73337
Charge for the Year	3722	3722
Less: On Disposals	-	-
	<u>-</u>	<u>-</u>
At 31 March 2023	77059	£77059
<u>Net Book Value</u>		
At 31 March 2023	11129	£11129
	<u>-</u>	<u>-</u>
At 31 March 2022	14851	£14851

**8 STOCKS**

	<u>2023</u>	<u>2022</u>
Café and Cleaning Stock	£1177	£824
	<u>-</u>	<u>-</u>

**GORSE COVERT COMMUNITY ASSOCIATION LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**

9	<b><u>DEBTORS</u></b> – All Receivable within one year	<b><u>2023</u></b>	<b><u>2022</u></b>
	Trade Debtors	4593	1647
	Prepayments	2625	5952
	Other Debtors	-	-
		<hr/>	<hr/>
		<b>£7218</b>	<b>£7599</b>
		<hr/>	<hr/>

10	<b><u>CREDITORS</u></b> – Amounts falling due within one year	<b><u>2023</u></b>	<b><u>2022</u></b>
	Accruals	6980	5025
	Membership Liabilities	140	140
	Pension Liabilities	388	173
	Other Taxes	827	680
	Other Creditors	1109	1045
		<hr/>	<hr/>
		<b>£9444</b>	<b>£7063</b>
		<hr/>	<hr/>

11 **STATEMENT OF FUNDS**

a). Total Funds

	At 31 March <u>2022</u>	<u>Income</u>	<u>Expenditure</u>	At 31 March <u>2023</u>
Unrestricted Funds	66196	156740	(176127)	46809
Designated Funds	7500	16100	(8384)	15216
Restricted Fund	-	1000	(1000)	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total Funds	<b>£73696</b>	<b>£173840</b>	<b>£(185511)</b>	<b>£62025</b>
	<hr/>	<hr/>	<hr/>	<hr/>

b). Designated Funds

	At 31 March <u>2022</u>	<u>Income</u>	<u>Expenditure</u>	At 31 March <u>2023</u>
Activities Coordinator	7500	7000	(8272)	6228
National Lottery Support	-	9100	(112)	8988
	<hr/>	<hr/>	<hr/>	<hr/>
Total Designated Funds	<b>£7500</b>	<b>£16100</b>	<b>£(8384)</b>	<b>£15216</b>
	<hr/>	<hr/>	<hr/>	<hr/>

The designated fund comprises the £7000 grant received from Leicestershire County Council to support the cost of an Activities Coordinator and £9100 from the National Lottery to support the cost of extending the opening hours of the cafe.

**GORSE COVERT COMMUNITY ASSOCIATION LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**

12 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Designated <u>Funds</u>	Unrestricted <u>Funds</u>	Total <u>Funds</u>
Fund balances at 31 March 2023 are represented by:			
Tangible Fixed Assets	-	11129	11129
Current Assets	15328	45012	60340
Current Liabilities	-	(9444)	(9444)
	<hr/>	<hr/>	<hr/>
Total Net Assets	15328	46697	£62025
	<hr/>	<hr/>	<hr/>
Fund balances at 31 March 2022 are represented by:			
Tangible Fixed Assets	-	14851	14851
Current Assets	7500	58408	65908
Current Liabilities	-	(7063)	(7063)
	<hr/>	<hr/>	<hr/>
Total Net Assets	7500	66196	£73696
	<hr/>	<hr/>	<hr/>

13 CONTROL AND RELATED PARTY TRANSACTIONS

The charity is controlled by its members.

There have been no transactions with related parties during the year (2022: none).

14 GUARANTEES AND OTHER FINANCIAL COMMITMENTS

The charity had total guarantees and commitments at the balance sheet date of £Nil (2022: £320).