

**Sunderland Women's Centre Limited
(Company limited by Guarantee)**

**Financial Statements for the Period ended
31st July 2021**

Charity No: 1108695

Company No: 05252285

***Community Accounting CIC
Pinetree Centre
Durham Road
Birtley
Co. Durham
DH3 2TD***

Sunderland Women's Centre Limited

CONTENTS

Legal and Administrative Information

Report of the Management Committee

Independent Examiners Report

Statement of Financial Activities

Balance Sheet

Notes to the Financial Statements

Sunderland Women's Centre Limited

Report of the Management Committee for the Year ended 31st July 2021

The Management Committee presents its report and audited financial statements for the year ended 31st July 2021.

Charity Name: Sunderland Women's Centre

Charity Reg. No: 1108695

Company Reg. No: 5252285

**Registered Office and
Operational Address:** 8 Green Terrace,
Sunderland
SR2 3PZ

Management Committee:

Jacqui Reeves	Chairperson
Sheila Gothard	Treasurer
Tricia Doyle	
Marian Hinds	
Fiorella Salsedo	
Nataliya Vakulyk	

Company Directors: S Gothard, F Salsedo, J Reeves.

Company Secretary: W Allan

Bankers: Coop Bank
5-6 Fawcett Street,
Sunderland
SR1 1SJ

Independent Examiners: Community Accounting North East CIC
Pinetree Centre
Durham Road
Birtley
Co. Durham
DH3 2TD

Sunderland Women's Centre

Structure Governance and Management

Governing Document:

The organisation was registered as a charity on 19th April 1996 and Incorporated as a Company on 6th October 2004. The company's Memorandum of Association established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Management Committee:

Under the requirements of the Memorandum and Articles of Association, members are elected to serve a period of one year, after which they must be re-elected at the next Annual General Meeting. For the purpose of charity law, members of the committee are also charity trustees. For the purpose of company law, three members of the committee are also directors.

Organisational Structure:

Sunderland Women's Centre (SWC) has a Management Committee of six members which meets on a quarterly basis and is responsible for the strategic direction and policy of the charity.

Day to day responsibility for the provision of the services rests with the staff team:-

Project Manager	Willa Allan
Development Manager	Sue Ellwood
Crèche Supervisor	Andrea Bulmer
Crèche Leader	Jayne Simpson

Risk Management:

The Management Committee has conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal Controls have been implemented in respect of transaction authorisation. Procedures are in place to ensure the health and safety of staff, volunteers and visitors to the Centre.

Aims and Activities:

SWC is a central resource open to all in the city, its aims are to:

- 1) Provide educational opportunities in the form of short/part time courses in a range of subject areas within friendly hours.
- 2) Take a holistic approach to the general well-being of all individuals.
- 3) Promote a positive approach to life time learning by offering guidance, support, confidence building and awareness raising.
- 4) Identify and remove barriers, thereby encouraging women who have felt excluded to participate in courses and activities.
- 5) Provide crèche facilities on a daily basis for pre-school children in a safe, educational and caring environment, open to all child carers.
- 6) Prioritise interpersonal, communication and social skills development in order to begin the empowering process for all.
- 7) Encourage and support groups and individuals to become active in their community via self- help groups, study space and resources.

Achievements and Performance:

The Centre reopened in October 2020 with Covid-19 safe restrictions in place which reduced classes and class sizes by less than 50% (this equates to 5 learners per class). This affected our delivery of courses through our contract with Sunderland College. We were able to deliver accredited ESOL and Functional Skills Maths and English face to face with limited numbers.

Due to the second lockdown the Centre was closed from January 2021 to March 2021. We continued to run courses via online learning for those who were already enrolled on college courses. Despite the challenges of the past year our achievement rate was 95% up 2% from the previous year.

We returned back to work in April with a short programme offered and successfully recruited within Government Covid-19 safety guidelines. Although our Sunderland College contract has been substantially affected by a reduction in numbers of women attending. This is continuing to be a problem with the current variant having a massive effect on women returning to the Centre in person, especially our older women and women with children having to isolate. We are looking to run a full programme of both accredited and non-accredited learning from September.

This year we secured funding to provide courses aimed at tackling issues around mental health and isolation.

Working Partnerships:

We are committed to the ongoing development of mutually beneficial partnership working, which serves to improve services and activities for the community.

Partnerships also strengthen direct access to services and other resources that each project has in place. This includes information resources, therapies, independent advocacy, young people projects, education, training and volunteering opportunities.

We have successfully provided a range of accredited courses in Functional Skills Maths and English and English for Speakers of Other Languages (ESOL) in partnership with Sunderland College.

We have seen an increase of referrals from Job Centre's, City Hearts, Wearside Women In Need and various Womens Refuges, Friends of the Drop in (FODI) Social Prescribers, Mental Health Projects and Pallion Action Group throughout the year.

Financial Review:

The Centre received a Gross income of £115,221 with a net loss of £11,671. The organisation has a reserves policy, based on increased funding difficulties, of trying to build up a reserve which amounts to 6 months running, future pension provision, building refurbishment and wind up costs. This designated funds in respect of wind up, pension and refurbishment costs stands at £89,096. The general fund, which is approximately 6 months running costs, as at 31st July 2021, stood at £73,436

Future Plans:

We will continue to promote our services through our website, social media and work with volunteer and statutory agencies to ensure the service is accessible to all in the community.

We anticipate that the essential service that we provide will be even more in demand while the economic downturn continues as well as the recovery from the Covid-19 pandemic. Our main objective will be to continue to develop provision that is flexible enough to respond to the needs of the community, whilst at the same time protect our own financial stability.

Therefore our aim will be to secure our annual contract with Sunderland College but also to seek funding through other means. This may be either by income generated within the centre or by successfully applying to charitable trusts and organisations.

SWC's strategy involves searching for diverse funding sources that would give us a sound and healthy financial footing.

We are planning for a smooth transition of our retiring/new managers over the next 2 years. SWC management plans to proactively identify how best to serve the women and children who access the Centre as well as the wider community.

Responsibilities of the Management Committee:

The Management Committee shall manage the business of the Charity and may exercise all the powers of the Charity unless they are subject to any restrictions imposed by the Act, the Memorandum, the Articles or any special resolution.

No alteration of the Memorandum or the Articles shall retrospectively invalidate any prior act of the Committee.

Any meeting of the committee at which a quorum is present at the time the relevant decision is made, may exercise all the powers exercisable by the Committee.

Company Law requires the Management Committee to prepare financial statements for each financial year which give true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources including income and expenditure for the financial year.


In preparation of the financial statements, the Management Committee should follow best practice and:

1. Select suitable accounting policies and then apply them
2. Make judgements and exercises that are reasonable and prudent.
3. Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Management Committee is also responsible for safe guarding the assets of the charitable company and hence for taking reasonable steps to the prevention and detection of fraud and other irregularities.

This report has been in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of the Companies Act 2006 relating to small entities.

Signed on behalf of the Management Committee:

 , Director

Community Accounting

North East CIC

Pinetree Centre, Durham Road, Birtley, DH3 2TD
Tel: 0191 4928232

Sunderland Women's Centre
8 Green Terrace
Sunderland
SR1 3PZ

Accountant's / Independent Examiner's Report

I report on the accounts of Sunderland Women's Centre for the year ended 31st July 2021

Respective Responsibilities of Trustees and Examiner

The trustees of the charity are responsible for the preparation of accounts; they consider that the audit requirement under section 144 of the Charities Act 2011 does not apply. I have been appointed under the Charities Act 2011 and report in accordance with the regulations made under section 145 of that Act. It is my responsibility to examine the accounts and statement, without performing an audit, and to report to the trustees.

Basis of Examiner's Statement

This report is in respect of an examination carried out under the directions of Charities Act 2011 and in accordance with the directions given by the Charity Commissioners, an examination includes a review of the accounting records kept by the charity trustees and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for the purpose of this report. The procedures undertaken do not constitute an audit.

Examiner's Statement

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe, that in any material respect, accounting records have not been kept in accordance with section 130 of the Charities Act 2011. or that the accounts presented do not accord with those records or comply with the accounting requirements of the Companies Act 2006. No matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts.

In my opinion, the accounts are in agreement with the accounting records kept by the company , and have regard only to, and on the basis of, the information contained in those accounting records, those accounts have been drawn up in a manner consistent with the provisions of this Act specified, so far as is applicable to the company.

Community Accounting

North East CIC

Pinetree Centre, Durham Road, Birtley, DH3 2TD
Tel: 0191 4928232

In my opinion, having regard to and on the basis of, the information contained in the accounting records kept by the company, the company as a charity satisfied the requirements of the Act for the financial year.



Terry Atkinson
Independent Examiner
1st October 2021

Sunderland Women's Centre Limited

**Statement of Financial Activities (including Income & Expenditure Account)
For the Year ended 31st July 2021**


	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Incoming Resources					
Donations		1,352		1,352	782
Grants			89,066	89,066	86,794
Income generated from Activities		545	24,150	24,695	59,422
Interest Received		108		108	600
Other Income		0		0	0
Total Incoming Resources		<u>2,005</u>	<u>113,216</u>	<u>115,221</u>	<u>147,598</u>
Resources Expended					
Direct Costs			34,535	34,535	40,255
Staffing Costs		0	67,716	67,716	61,638
Administration		693	23,948	24,641	23,014
Total Resources Expended		<u>693</u>	<u>126,199</u>	<u>126,892</u>	<u>124,907</u>
Net Incoming Resources		<u>1,312</u>	<u>(12,983)</u>	<u>(11,671)</u>	<u>22,691</u>
Transfer between Funds		27,962	(27,962)		
Total Funds Brought Forward		135,702	47,065	182,767	160,076
Total Funds Carried Forward		<u>164,976</u>	<u>6,120</u>	<u>171,096</u>	<u>182,767</u>

Sunderland Women's Centre Limited

Balance Sheet as at 31st July 2021

	2021 £	2020 £
Fixed Assets		
Tangible Fixed Assets	2,444	3,137
Current Assets		
Debtors	13,074	16,796
Cash at Bank and in Hand	<u>157,123</u>	<u>163,414</u>
	170,197	180,210
Less		
Current Liabilities		
(Payable within one year)		
Accruals	<u>1,545</u>	<u>580</u>
Net Current Assets	168,652	179,630
Net Assets	<u>171,096</u>	<u>182,767</u>
Funded by		
Unrestricted Funds		
Designated	89,096	87,596
Capital	2,444	3,137
General	73,436	44,969
Restricted Funds	6,120	47,065
Total Funds	<u>171,096</u>	<u>182,767</u>

For the period ended 31st July 2021, the Company was entitled to exemption under Section 477 of the Companies Act 2006 relating to Small companies. The members have not required the Company to obtain an audit of its accounts for the year in question in accordance with Section 476. The directors acknowledge their responsibilities for complying with the provisions applicable to companies subject to the small companies regime. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime. These accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies' regime.


 S Gothard Director

Company Registration Number 05252285

Sunderland Women's Centre Limited

Notes forming part of the Financial Statements to 31st July 2021

1) Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

a) Basis of accounting

The financial statements have been prepared under the historical cost convention in accordance with the Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

b) Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity

Restricted Funds are subjected to restrictions on their expenditure imposed by the donor.

c) Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- i) Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is conditional on the delivery of a specific performance by the charity are recognised where the charity becomes unconditionally entitled to the grant.
- ii) The value of the services provided by the volunteers are accounted for when earned.
- iii) Incoming resources from activities are accounted for when earned.

d) Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Expenditure comprises of those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

e) Fixed Assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.

Office and Training Equipment	25% reducing balance
Furniture, Fixtures & Fittings	15% reducing balance

Sunderland Women's Centre Limited

Notes forming part of the Financial Statements to 31st July 2021

2) Incoming Resources

Grants	Unrestricted	Restricted	Total 2021	Total 2020
Community Foundation		8,936	8,936	
The Webb Family		2,000	2,000	
Schroder Charity		2,500	2,500	
SALRC		9,772	9,772	
The Evan Cornish		4,000	4,000	
Zedra Trust		1,500	1,500	
Albert Hunt		2,000	2,000	
Chellaram Foundation		1,000	1,000	
Sunderland Council		5,000	5,000	
Hari Prasad		2,408	2,408	
Arnold Clark		1,000	1,000	
Morrisons		6,120	6,120	
Ladbrokes		500	500	
N Smith Charity		750	750	
Sir James Knott		0	0	4,000
Sir David Family		0	0	2,000
Shears Foundation		0	0	5,000
HMRC		41,580	41,580	27,828
Sunderland City Council		0	0	10,000
Garfield Weston		0	0	8,000
Bernicia Foundation		0	0	10,000
Didymus		0	0	10,000
	<u>0</u>	<u>89,066</u>	<u>89,066</u>	<u>86,794</u>

Income Generated from Activities

	Unrestricted	Restricted	Total 2021	Total 2020
Sunderland College		24,150	24,150	52,537
Room Hire		0	0	4,900
Creche		0	0	1,985
Other Income	545		545	0
	<u>545</u>	<u>24,150</u>	<u>24,695</u>	<u>59,422</u>

The Adult Education and College income is now being treat as restricted due to the clearly defined restricted requirments that are needed to justify this income.

Other Income	Unrestricted	Restricted	2021	2020
Vending Machine	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Sunderland Women's Centre Limited

Notes forming part of the Financial Statements to 31st July 2021

3) Resources Expended

Direct Costs	2021	2020
Creche Workers	22,156	23,736
Tutors	12,379	16,519
	<u>34,535</u>	<u>40,255</u>

Staff Costs

No employee earned more than £60,000 durin the year	67,716	61,638
Average no. of employees (including those in direct costs)	<u>11</u>	<u>11</u>

Administration	Unrestricted	Restricted	Total 2021	Total 2020
Accountancy		580	580	580
Cleaning, Health & Safety			0	240
Coffee / Water Machine			0	35
Companies House			0	13
Depreciation	693		693	904
Insurance		1,705	1,705	1,215
Light and Heat		1,188	1,188	1,138
Printing & Postage		847	847	928
Rates / Water		1,033	1,033	1,121
Rent		16,829	16,829	14,969
Repairs & Renewals		416	416	330
Travel			0	
Telephone / Internet		392	392	446
Health Insurance		360	360	484
Subscriptions/Prof Fees		598	598	365
Volunteer and Travel Expenses			0	255
	<u>693</u>	<u>23,948</u>	<u>24,641</u>	<u>23,023</u>

All salaries and admin are allocated to the appropriate fund and overspend is allocated to general funds

Sunderland Women's Centre Limited

Notes forming part of the Financial Statements to 31st July 2021

4) Trustees Remuneration and Related Party Transactions

No member of the management committee received any remuneration during the year.

5) Taxations

As a charity, Sunderland Women's Centre is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that they are applied to their charitable objects. No tax charges have arisen in the charity.

6) Tangible Fixed Assets

	<u>Office & Training Equipment</u>	<u>Furniture Fixtures & Fittings</u>	<u>Total</u>
Cost			
As at 1st August 2020	24,945	21,322	46,267
Additions			0
Disposals			0
As at 31st July 2021	<u>24,945</u>	<u>21,322</u>	<u>46,267</u>
Depreciation			
As at 1st August 2020	22,717	20,413	43,130
Charge for Year	557	136	693
Eliminated on Disposal			0
As at 31st July 2021	<u>23,274</u>	<u>20,549</u>	<u>43,823</u>
NBV as at 31st July 2021	<u>1,671</u>	<u>773</u>	<u>2,444</u>
NBV as at 31st July 2020	<u>2,228</u>	<u>909</u>	<u>3,137</u>

7) Debtors

	2021	2020
Debtors	8278	12,000
Prepayments	4796	4,796
	<u>13,074</u>	<u>16,796</u>

8) Creditors

	2021	2020
Paye / NI	965	
Other Accruals	580	580
	<u>1,545</u>	<u>580</u>

Sunderland Women's Centre Limited

Notes forming part of the Financial Statements to 31st July 2021

9) Analysis of Net Assets between Funds

	General Funds	Restricted Funds	Total
Tangible Fixed Assets	2,444		2,444
Current Assets	164,077	6,120	170,197
Current Liabilities	(1,545)		(1,545)
	<u>164,976</u>	<u>6,120</u>	<u>171,096</u>

10) Movement of Funds

	As at 1st August 2020	Incoming Resources	Outgoing Resources	Transfers	As at 31st July 2021
Kellet Fund	3,000	0	(3,000)		0
Womens Centenary Fund	1,221	0	(1,221)		0
The National Lottery Community I	3,200	0	(3,200)		0
Community Foundation		8,936	(8,936)		0
The Webb Family	0	2,000	(2,000)		0
Shears Foundation	5,000		(5,000)		0
HMRC - CJRS		41,580	(41,580)		0
Schroder Charity		2,500	(2,500)		0
SALRC		9,772	(9,772)		0
The Evan Cornish		4,000	(4,000)		0
Zedra Trust		1,500	(1,500)		0
Albert Hunt		2,000	(2,000)		0
Chellaran Foundation		1,000	(1,000)		0
Sunderland City		5,000	(1,188)	(3,812)	0
Hari PARasad		2,408	(2,408)		0
Arnold Clark		1,000	(1,000)		0
Morrisons		6,120			6,120
Ladbrokees		500	(500)		0
N Smith Charity		750	(750)		0
Garfield Weston	8,000		(8,000)		0
CDCf	6,644		(6,644)		0
Bernicia Foundation	10,000		(10,000)		0
Didymus	10,000		(10,000)		0
City of Sunderland College		24,150		(24,150)	0
Total Restricted	<u>47,065</u>	<u>113,216</u>	<u>(126,199)</u>	<u>(27,962)</u>	<u>6,120</u>
Unrestricted Funds					0
Designated Funds	87,596			1,500	89,096
General Funds (Capital)	3,137		(693)		2,444
General Funds (Revenue)	44,969	2,005		26,462	73,436
					0
General Funds	<u>135,702</u>	<u>2,005</u>	<u>(693)</u>	<u>27,962</u>	<u>164,976</u>
Total Funds	<u>182,767</u>	<u>115,221</u>	<u>(126,892)</u>	<u>0</u>	<u>171,096</u>

Transfer of Funds to Designated represents the increase in provision for redundancy

Transfer of funds from Capital to Revenue represents the depreciation charge for the year

