

**The Hope Edwardes Institute
(Dorrington Village Hall)**

Financial Statements

For The Year Ended 31 March 2021

Dorrington Village Hall
Reference and Administrative Details

Charity Name	The Hope Edwardes Institute
Other names	Dorrington Village Hall
Charity Number	1108683
Principal Address	Dorrington Village Hall The Maitlands Dorrington Shrewsbury SY5 7LD
Trustee's	Ruth Michelle Lawrence Thomas Frederick Williams Angela Parkinson Edward Whitaker Marvin (Chairman)
Custodian Trustee	Condover Parish Council
Accountant	Community Accounting Services Ltd 7 Napoleon Drive Shrewsbury SY3 5PH

**Trustees' Report
of Dorrington Village Hall
on the Accounts for the Year Ended 31 March 2021**

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2021. The financial statements have been prepared in accordance with the Charities Act 2011 and the Charities SORP (FRS 102) together with Update Bulletin 1.

Structure, Governance and Management

The Hope Edwardes Institute was established in 1927 as a charitable organisation in support of the inhabitants of the Parish of Dorrington. It is run in accordance with the Scheme of the Commissioners dated 24 June 1982 and was registered with the Charity Commission on 22 March 2005. In May 2008 the original Village Hall which was not suitable for disabled access was replaced by a new single storey Community Centre with a Doctors surgery included.

Trustee selection methods

The trustees are appointed by the Committee of Management. The Committee of Management is responsible for the day to day running of the charity but the overall management rests with Condover Parish Council as Custodian Trustees.

Members of the Committee of Management are elected annually at the Annual General meeting. They are made up of two elements. An elected group of six members including a Chairman, Secretary and Treasurer and a group of seven representative members from the various groups and societies that use the Village Hall including Condover Parish Council, Parochial Church Council, Bowling Club, Football Club, Women's Institute, Dorrington School and nursery and Young Farmers Club.

Objectives and Activities

The object of the charity is the provision and maintenance of a community facility for the use of the inhabitants of the Parish of Dorrington without distinction of political, religious or other opinions including use for:

- (a) Meetings, lectures and classes, and
- (b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants of Dorrington.

Achievements and Performance in the year

The Covid-19 Pandemic meant the year began with the Hall closed in a National Lockdown to curb the spread of the virus.

During this first lockdown period the Hall was actively involved in supporting vulnerable residents and those in need. A collection point was set up at the hall for the provision of emergency supplies and the Hall's administrator helped coordinate the delivery of prescriptions and medicines. Leaflets were produced and hand delivered by volunteers to inform local residents of the help and support available. A successful application was made to Shropshire Council for a Covid-19 Small grant of £500 to help cover the cost of this provision.

At the end of July 2020 measures were put in place to enable the hall to reopen safely and be Covid-19 Compliant. A Covid-19 Risk assessment was written, Users were updated on the Special Conditions for Hire of the Hall, the Hall was thoroughly cleaned, and new cleaning arrangements put in place. A one-way system was set up to minimise contact, Posters, Signage and Hand Sanitisers were installed and all necessary safety checks made. The Trustees wish to thank both our caretaker and administrator who have proved as reliable as ever and have helped not only to maintain the cleanliness and upkeep of the Hall but also the COVID secure status of the premises.

We successfully reopened in August to a number of our regular users and were pleased to welcome some new ones. Unfortunately, a second lockdown in November forced the Hall to close again. It reopened for a short period in December when lockdown measures were released but had to close for a third lockdown in January 2021 for the remainder of the financial year.

Throughout the year the Committee of management has continued to have regular meetings using zoom. It also used zoom to hold its AGM in October 2020.

New Acoustic boards have been donated and fitted into the meeting room which has greatly improved its acoustics.

In April 2020 a Community Grant of £500 was received from Condover Parish Council to help fund the cost of improving and developing a Community Garden area next to the bowling green. The purpose of the garden is to provide an area where the Village Nursery and Primary school children and local residents, both young and old, can come together and enjoy themselves gardening. A plan has been designed for the garden and in March 2020 the Nursery and Primary school children with the help of local residents planted 105 donated bare root trees in the garden to create a small copse and new boundary hedge. Local residents have been invited to take part in Covid-19 secure gardening days during the year. In April 2021 raised beds and a water butt have been purchased with the balance of the grant monies and these will be used to grow vegetables and flowers in the garden.

Financial Review

With the closure of the hall for much of the year and restrictions on use when the Hall has been allowed to open, the income from the hire of the hall to our regular users and one-off hires has been just over £1.7K compared to 11.7K in the previous year. It has not been possible to have any fundraising events and no donations have been received. Fortunately, the Rental income and Utility recharges income from the Doctor's surgery have not been affected by the Pandemic and are in line with the previous year.

We have also been eligible for Government Covid-19 Support Grants from Shropshire Council totalling £19.4K. This has compensated for the income lost through the mandated closure of the Hall.

The fundraising costs shown in the accounts relate to payments made in April 2020 in respect of events held in the previous year.

New 3-year fixed term contracts for the supply of Gas and Electricity to the Hall have been set up. Based on historic usage data these will save money in the future.

In the current climate of uncertainty, it was decided at the start of the year to only undertake necessary checks, assessments, essential servicing, and maintenance work. Fortunately, the Hall's old boiler has not required any repairs. However extra cleaning costs have been incurred for Covid-19 compliance.

As a result of prudent housekeeping and the Government support grants the Hall's reserves are in good shape. £20K has been set aside for future improvements and any major maintenance work in to the sinking fund leaving net unrestricted incoming resources for the year of £8.7K.

Reserves Policy

It is the objective of the trustees to maintain income at a level which ensures basic running costs are met and it aims to set aside £5K per annum to a sinking fund to cover the cost of any future improvements and/or major maintenance work. This year it was decided to transfer £20k to the sinking fund and at 31 March 2021 the balance of this fund was £58K.

During the year a restricted grant of £500 was received from Condover Parish Council to help fund the cost of improving and developing a Community Garden area next to the bowling green. At 31 March 2021 £390 of this Grant had not been spent.

Future Plans

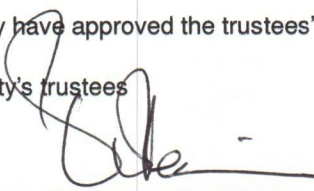
It is hoped that soon Covid-19 restrictions will be released fully or at least enough to allow the use of the Hall to return to something approaching the past pattern.

The Committee of Management is seriously considering installing solar panels as an alternative energy option for the Hall and will be seeking advice and up to date costings in the forthcoming months. It is also looking to replace the Hall's boiler which is now more than 10 years old and plans to replace the blinds in the Main Hall and to purchase a new PA system. The old PA system was sadly stolen in January 2021 when the Hall was temporarily opened to allow an engineer to carry out PAT testing.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Edward Marvin
Chair

29/9/21

Date

**Independent Examiner's Report to the
Management Committee of Dorrington Village Hall
on the Accounts for the Year Ended 31 March 2021**

Basis of independent examiner's report

We report on the accounts of Dorrington Village Hall for the period ended 31 March 2021.

The Group's officers are responsible for the preparation of the accounts. The Group's officers consider that an audit is not required for this year and that an independent examination is needed.

It is our responsibility to:

- examine the accounts
- to follow the general directions for the conduct of an independent examination
- to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general directions for an independent examination. An examination includes a review of the accounting records kept by the committee and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as a committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in, any material respect, the requirements
 - to keep appropriate accounting records; and
 - to prepare accounts which accord with the accounting records and comply with applicable financial reporting standardshave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Community Accounting Services Ltd

**Community Accounting Services Ltd
7 Napoleon Drive
Shrewsbury
SY3 5PH**

Date: 07/10/2021

**Dorrington Village Hall
Income & Expenditure Accounts
for the Year Ended 31 March 2021**

	Unrestricted Funds 2021 £	Designated Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	<i>Total Funds 2020 £</i>
Income					
Grants	19,431	-	1,000	20,431	1,500
Rental Income					
Doctors Surgery	23,250	-	-	23,250	23,250
Regular Users	1,725	-	-	1,725	9,452
Misc Rents	39	-	-	39	2,273
Donations	-	-	-	-	41
Utility recharges	2,814	-	-	2,814	2,759
Fundraising	-	-	-	-	2,009
Investment Income					
Bank Deposit Interest	16	-	-	16	75
Total Income	47,275	-	1,000	48,275	41,359
Expenditure					
Mortgage Interest	4,496	-	-	4,496	4,574
Insurance	2,025	-	-	2,025	3,786
Maintenance	2,004	-	-	2,004	11,127
Subcontractors	3,683	-	465	4,148	9,380
Accountancy	250	-	-	250	250
Rates & Utilities	4,449	-	-	4,449	6,817
General Expenses	315	-	144	459	596
Telephone & internet	670	-	-	670	795
Website	290	-	-	290	240
Licences and Subscriptions	105	-	-	105	157
Fundraising	4	-	319	323	1,555
Recreation Association	510	-	-	510	108
Total Expenses	18,801	-	928	19,729	39,385
Net Incoming Resources Before Transfers	28,474	-	72	28,546	1,974
Transfer Between Funds	(19,758)	20,000	(242)	-	-
Net Incoming Resources	8,716	20,000	(170)	28,546	1,974
Fund balance brought forward at 1 April 2020	218,399	38,000	560	256,959	254,985
Fund Balance Carried Forward at 31 March 2021	227,115	58,000	390	285,505	256,959

The statement of financial activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

**Dorrington Village Hall
Balance Sheet
as at 31 March 2021**

Note	£	2021	£	2020	£
Non-Current Assets					
Freehold Property: Village Hall			475,000		475,000
Current Assets					
Current Account		10,606		3,508	
Liquidity Account		55,518		38,167	
Cash in hand		9		315	
			66,133		41,990
Current Liabilities					
Deposits Held		(339)		(339)	
Value Added Tax		(827)		(719)	
			(1,166)		(1,058)
Non-Current Liabilities					
Mortgage Account		(254,462)		(258,973)	
			(254,462)		(258,973)
Net Assets			<u>285,505</u>		<u>256,959</u>
Represented by Funds					
Unrestricted fund			227,115		218,399
Designated fund			58,000		38,000
Restricted funds			390		560
			<u>285,505</u>		<u>256,959</u>

The Trustees approve the accounts which comprise of the SOFA, the Balance Sheet and the related notes and acknowledge their responsibility for the accounts, including the appropriateness of the applicable financial reporting framework, and for providing Community Accounting Services Ltd with all information and explanations necessary for their compilation.

Edward Marvin
Chair

Date

29/9/21