

**COALITION OF DISABLED PEOPLE SOUTH DEVON
LYMINGTON ROAD
TORQUAY
TQ1 4BW**

**Unaudited Financial Statements
and Report of the Directors
For the Year Ended 30th June 2021**

Charity Number 1108663

Company Number 5144355

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**COALITION OF DISABLED PEOPLE SOUTH DEVON
REPORT OF THE TRUSTEES
For the Year Ended 30th June 2021**

The Trustees are pleased to present their report for the Coalition of Disabled People South Devon (hereinafter called 'the Coalition') together with the financial statements for the year ended 30th June 2021 which are also prepared to meet the requirements for a directors report and accounts for Companies Act purposes.

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102, issued October 2020) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006, and the Charities Act 2011.

Reference and Administrative Details of the Charity, its Trustees and its Advisors.

Registered Charity number: 1108663

Company number: 5144355

Principal and Registered Office

Lymington Road, Torquay, TQ1 4BW

Trustees: For the Period 1st July 2020 to 30th June 2021

J Gillett

A Hurst

Jill Read

S Read

Alex Sorrell

Chair

Accountants

Hawes Richards & Co, Chartered Accountants
17 The Terrace, Torquay, TQ1 1BN

Bankers

Nat West Paignton Branch
15 Victoria Street, Paignton, Devon, TQ4 5DE

Structure, Governance and Management

The Coalition is a company limited by guarantee. Incorporated on 3rd June 2004, it has no share capital and is a registered charity. The organisation is governed by its Memorandum and Articles of Association of the company (as amended 8th May 2008) which establishes its objects and powers.

Objectives and Activities

The principal object of the Coalition is to promote the relief and wellbeing of disabled people in any manner deemed by law to be charitable in South Devon.

To achieve this, the key objectives and strategies in 2020/2021 were:

- To provide services to disabled people (counselling, information technology, information, advocacy, benefits rights and advice)
- Relieve the need of people with physical, sensory and/or learning disabilities and mental health issues in South Devon.

When planning the Coalition's activities for the year the trustees have had regard to the Charity Commission's guidance on public benefit.

**COALITION OF DISABLED PEOPLE SOUTH DEVON
REPORT OF THE TRUSTEES (CONT'D)
For the Year Ended 30th June 2021**

Recruitment and Appointment of Trustees

The body responsible for the management of the Coalition is the Board of Trustees. The Board meets regularly throughout the year.

The minimum number of Trustees is three and there is no maximum. One third of the Trustees retire from office in rotation, according to seniority of holding office at the end of the Annual General Meeting and may then be re-elected or re-appointed. The directors of the charitable company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as Trustees.

Prior to inviting nominations the Trustees review their skills audit to try and attract the relevant experience and skills to the Board. Prospective Trustees will normally be interviewed by the Chair and Trustees can be co-opted to the Board on a trial basis before being nominated and elected as Trustees.

Related parties and networks

There are no related parties or networks.

Risk Management

The risks to which the charity is exposed include operational, financial and external risks.

Internal controls and policies and procedures are in place to manage risk and these are reviewed and amended regularly to ensure they meet current requirements.

Investment Powers

Under the charity's constitution the charity has the power to make any investments in the same manner and subject to the same conditions as the Trustees or a trust are permitted to do by the Trustee Act 2000.

Trustees' Responsibilities

The Charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent Examiner

The company has taken advantage of the provisions of Section 386 of the Companies Act 2006 relating to exemption from audit for Small Companies.

**COALITION OF DISABLED PEOPLE SOUTH DEVON
REPORT OF THE TRUSTEES (CONT'D)
For the Year Ended 30th June 2021**

Chair's Report for year: July 2020 – June 2021

Introduction

The Coalition of Disabled People South Devon under the name Disability Support Torbay provides services to any person in South Devon, without prejudice, who considers themselves disabled as well as their carers; this includes visitors to the area. Our services provide a public benefit according to guidance given by the Charities Commission and will keep this in consideration at meetings of the Trustees when planning future developments.

The Coalition has experienced both progress and challenges during the past twelve months. The Coalition is its volunteers, clients, members and trustees. Once again they have, together, proved equal to the task of pulling through difficult times to maintain excellent services.

Name

We provide services in Torbay under the name of Disability Support Torbay. A number of clients do also come into the office from South Devon. The Charity and Company name continues to be Coalition of Disabled People South Devon.

Changes to the Board

There have been no changes to the board over the year. New Trustees are to be actively sought.

Patron

We do not currently have a patron. If someone suitable came forward, we would consider them.

Threat to the Disability Support Torbay Office

Although the threat continues of a possible development in the Town Hall Car Park area, this is considered slight.

Fundraising

During the financial year there was an ongoing threat to the organisation because of low funds; plans were in place for the closure of the organisation.

A £15k CIF grant was received (Community Investment Fund).

£2.5K was also received as the second tranche of a YAPP grant of £7.5k over 3 years.

Despite the office being closed to clients this year we received £1846 in donations.

Payroll continued to make a contribution towards our continued existence.

Stage 2 of a bid had been submitted to the National Lottery Reaching Communities Fund; this was paused while the Lottery were only considering Covid-19 related bids. The policy was changed in early 2021 and in April we were offered a grant of £385,064 over 5 years. The project started on 1st July 2021.

As with past years, Nick Lear of Hawes Richards & Co was our independent examiner.

The Office

Despite the office being closed to clients due to Covid, many clients continued to be supported through the year. Staff and volunteers worked in the office or from home.

Bettina Farley has been a busy and successful office manager over the year and continues to be so. In addition to office duties she has also worked hard on Welfare Rights cases.

Jane Turner continues to be employed as Receptionist.

Sheila Shearing has been a stalwart volunteer running housing and related services.

Volunteer Adrian Davies has been doing maintenance around the office, Jason Parker and Owen Davies help with the internet and technical matters.

After getting the news of the successful Lottery bid, the office was improved and decorated, with the addition of three private interview rooms. The rear room was split to give a secure document storage room compliant with GDPR and a cosier counselling/interview room.

The leaking roof was repaired. The cost was split between our remaining reserves and lottery money.

IT Suite

Client access to computers is no longer offered.

**COALITION OF DISABLED PEOPLE SOUTH DEVON
REPORT OF THE TRUSTEES (CONT'D)
For the Year Ended 30th June 2021**

Counselling Service

There was no Counselling Service running during the year.

Benefits Rights, Advocacy, Information and Advice

Benefits Rights, Advocacy, Information and Advice makes up a large proportion of the charity's efforts. The Team, including Bettina Farley and Louise Craig has successfully supported a great many clients in claims for the full range of benefits as well as with appeals and tribunals. The Team does a remarkable job often helping clients who cannot be catered for by other providers. In addition, we deal with several requests for information or advice through reception each working day. The workload is high due to lack of support elsewhere, fewer facilities at the job centre and the way no-show clients are being treated when they don't attend medicals.

Bettina has kept contact with Kevin Foster's office regarding difficulties people face with the current systems. Sheila Shearing runs housing issues, working with clients facing housing as well as financial problems. She has made links with many external agencies including Torbay Council Housing Options Team.

Personal Budgets: Payroll Service

The payroll service has continued to be beneficial to the clients and profitable for us during the year but there has been continued natural wastage with no new clients being registered.

Publicity and Promotion

Publicity continues through word of mouth by service users and volunteers. The Facebook page and website continue to give us an online presence and are kept up to date.

Community Fundraising

During Covid there has been no community fundraising.

Financial Review

Our financial position remained very weak during the year in question. However with the National Lottery Reaching Communities Fund award there are funds to continue and expand our services. There should always be the intention of finding sustainable sources of funding in order to continue in the long term. Reserve funds are needed for unexpected expenses, for example repair work on the building.

Plans for the Future

- To continue to search for sources of funding to increase reserves in consideration of the future.
- With the new funding restart the Counselling Service.
- To promote and develop a wider understanding of the role and value of Disability Support in Torbay and South Devon.
- To ensure the voice of disabled people is heard and acted upon in Torbay and South Devon.
- To increase the understanding of the social model of disability in Torbay and South Devon in order to remove the environmental and attitudinal barriers that prevent people with disabilities taking a full part in society.
- To support disabled people in being active citizens able to make choices in paid employment, voluntary work and as part of the wider community.

Alex Sorrell
Chair

Approved for signature onon behalf of the Trustees

.....
A SORRELL
CHAIR

.....
J READ
TRUSTEE

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
COALITION OF DISABLED PEOPLE SOUTH DEVON**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30th June 2021, which are set out on pages 6 to 11.

Responsibilities and Basis of Report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directors given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Principal:

Firm:

Relevant professional body:

Address:

A N LEAR
HAWES RICHARDS & CO
CHARTERED ACCOUNTANTS
17 THE TERRACE
TORQUAY, TQ1 1BN

Date:

COALITION OF DISABLED PEOPLE SOUTH DEVON

STATEMENT OF FINANCIAL ACTIVITIES
(Including Income, Expenditure Account)
For the Year Ended 30th June 2021

	Notes	Unrestricted Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
		£	£	£	£
INCOME FROM:					
Donations & Legacies	2	1,847	-	1,847	5,188
Charitable Activities	2	21,937	6,892	28,829	27,968
Other Income	2	145	-	145	263
TOTAL		23,929	6,892	30,821	33,419
EXPENDITURE ON:					
Property	3	8,787	5,537	14,324	3,203
Management & Administration	3	24,020	2,642	26,662	24,279
TOTAL		32,807	8,179	40,986	27,482
NET INCOME /(EXPENDITURE) AND NET MOVEMENT IN FUNDS		(8,878)	(1,287)	(10,165)	5,937
Total Funds Brought Forward		22,304	1,287	23,591	17,654
TOTAL FUNDS CARRIED FORWARD		13,426	-	13,426	23,591

COALITION OF DISABLED PEOPLE SOUTH DEVON

BALANCE SHEET
as at 30 June 2021

	Notes	2021		2020	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	6		-		-
CURRENT ASSETS					
Debtors & Prepayments	7	10,332		3,841	
Cash at Bank	8	9,211		20,148	
Cash in Hand		<u>100</u>		<u>100</u>	
		19,643		24,089	
LIABILITIES					
Creditors: Amounts falling due within one year	9	<u>6,217</u>	<u>13,426</u>	<u>498</u>	<u>23,591</u>
NET ASSETS			<u>13,426</u>		<u>23,591</u>
THE FUNDS OF THE CHARITY					
Unrestricted Funds					
General Fund	10		13,426		22,304
Restricted Funds	11		<u>-</u>		<u>1,287</u>
TOTAL CHARITY FUNDS			<u>13,426</u>		<u>23,591</u>

For the financial year ended 30th June 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and no notice has been deposited under section 476 B(2). The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the year end and of its results for the financial year in accordance with the requirements of sections 393 and 394 and which otherwise comply with the requirements of the Companies Act 2006, so far as applicable to the company.

The accounts have been prepared in accordance with the provisions of Companies Act 2006 applicable to companies subject to the small companies' regime and constitute the annual accounts required by the Companies Act 2006 and are for circulation to the members of the company.

These Financial Statements were approved by the Trustees on
by:

and signed on their behalf

.....
A SORRELL
CHAIR

.....
J READ
TRUSTEE

COALITION OF DISABLED PEOPLE SOUTH DEVON
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
for the Year Ended 30 June 2021

STATUTORY INFORMATION

Coalition of Disabled People South Devon is a limited company charity, limited by guarantee, registered in England and Wales. The company's number and Charity Commission number and registered office address can be found on the Index page.

1. Accounting Policies

The principal accounting policies adopted in the preparation of the Financial Statements are as follows:-

a) Basis of Accounting

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 issued October 2020) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006, and the Charities Act 2011.

Coalition of Disabled People South Devon meets the definition of a Public Benefit Charity under FRS 102.

b) Incoming Resources

(i) **Legacies and Donations** are accounted for as soon as the amount receivable has been determined. Legacies and gifts in the form of property and equipment are credited at market value.

(ii) **Income from Grants** is included in Incoming Resources when these are receivable, except as follows: When donors specify that donations and grants given to the charity must be used in future accounting periods the income is deferred until those periods.

When donors specify that donations and grants are for particular restricted purposes which do not amount to pre-conditions regarding entitlement, this income is included in Incoming Resources of Restricted Funds when receivable.

(iii) **Interest** is included when receivable by the charity

c) Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

d) Depreciation and Tangible Fixed Assets

All equipment purchased costing less than £1,000 is charged to the Statement of Financial Activities in the year of purchase. Equipment costing more than £1,000 is written off on a straight line basis over four years. Tangible Fixed Assets are shown in the Balance Sheet at historical cost, less depreciation.

e) Fund Accounting

Funds held by the charity are either:

(i) Unrestricted General Funds

These are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

(ii) Designated Funds

These are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

(iii) Restricted Funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

COALITION OF DISABLED PEOPLE SOUTH DEVON
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
for the Year Ended 30 June 2021 (Cont'd)

2. INCOME

	2021			2020		
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
DONATIONS & LEGACIES						
Donations	<u>1,847</u>	-	<u>1,847</u>	<u>5,188</u>	-	<u>5,188</u>
CHARITABLE ACTIVITIES						
Grants	17,500	6,892	24,392	21,050	2,500	23,550
Payroll Service	<u>4,437</u>	-	<u>4,437</u>	<u>4,418</u>	-	<u>4,418</u>
	<u>21,937</u>	<u>6,892</u>	<u>28,829</u>	<u>25,468</u>	<u>2,500</u>	<u>27,968</u>
OTHER INCOME	<u>145</u>	-	<u>145</u>	<u>263</u>	-	<u>362</u>
TOTAL INCOME	<u>23,929</u>	<u>6,892</u>	<u>30,821</u>	<u>30,919</u>	<u>2,500</u>	<u>33,419</u>

3 EXPENDITURE**Property & Equipment**

Rates & Water	-	172	172	-	160	160
Insurance	604	-	604	601	-	601
Repairs & Renewals	7,979	4,250	12,229	509	-	509
Lighting & Heating	<u>204</u>	<u>1,115</u>	<u>1,319</u>	-	<u>1,933</u>	<u>1,933</u>
	<u>8,787</u>	<u>5,537</u>	<u>14,324</u>	<u>1,110</u>	<u>2,093</u>	<u>3,203</u>

Management & Administration

Salaries & Fees	20,240	-	20,240	19,910	-	19,910
Pension Contributions	182	-	182	159	-	159
Volunteer Expenses	30	-	30	492	-	492
Telephone	1,578	-	1,578	140	1,345	1,485
Stationery & Postage	3	-	3	602	-	602
Computer Support & Equipment	397	2,642	3,039	368	-	368
Subscriptions	299	-	299	96	275	371
Accountancy Fees	620	-	620	410	-	410
Sundry Expenses	<u>671</u>	-	<u>671</u>	<u>482</u>	-	<u>482</u>
	<u>24,020</u>	<u>2,642</u>	<u>26,662</u>	<u>22,659</u>	<u>1,620</u>	<u>24,279</u>
TOTAL	<u>32,807</u>	<u>8,179</u>	<u>40,986</u>	<u>23,769</u>	<u>3,713</u>	<u>27,482</u>

4. Staff Costs & Trustees Remuneration

	2021 £	2020 £
Wages & Salaries	20,240	19,910
Pension Costs	182	159
Social Security Costs	-	-
	<u>20,422</u>	<u>20,069</u>

The Trustees did not receive any remuneration during the year. No expenses were paid to the Trustees.

5. Staff Numbers

The average number of employees during the year was as follows:

	2021	2020
Management	<u>2</u>	<u>2</u>

COALITION OF DISABLED PEOPLE SOUTH DEVON
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
for the Year Ended 30 June 2021 (Cont'd)

6. Tangible Fixed Assets

Cost

01.07.20

Additions during the year

Cost at 30.6.21

Equipment

£

20,196

-

20,196

Depreciation

01.07.20

Charge for the year

At 30.6.21

20,196

-

20,196

Written Down Value

30.6.20

30.6.21

-

-

7. Debtors & Prepayments

2021

2020

£

£

Other Debtors

9,421

2,900

Prepayments

911

941

10,332

3,841

8. Cash at Bank

2021

2020

£

£

Current Account - Barclays

525

632

Nat West

8,686

19,516

9,211

20,148

9. Creditors: Amounts falling due within one year

2021

2020

£

£

Other Creditors

100

-

Accruals

1,117

498

Loan

5,000

-

6,217

498

10. Unrestricted Funds of the Charity

2021

2020

£

£

Balance Brought Forward

22,304

15,154

Income

23,929

30,919

Expenditure

(32,807)

(23,769)

Balance at 30 June 2021

13,426

22,304

11. Restricted Funds

Y.E 30th June 2021

At 01.07.20	Incoming Resources	Outgoing Resources	2021 Total
£	£	£	£
Clare Milne	-	-	-
YAPP	1,287	1,287	-
Donations for Wages	-	-	-
<u>1,287</u>	<u>-</u>	<u>1,287</u>	<u>-</u>

Description of Funds

YAPP - Donation towards the cost of core funding.

COALITION OF DISABLED PEOPLE SOUTH DEVON
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
for the Year Ended 30 June 2021 (Cont'd)

12. Analysis of Net Assets Between Funds

	General Fund £	Restricted Funds £	2021 Total £	2020 Total £
Cash at Bank and in Hand	1,311	-	1,311	20,248
Other Net Current Assets/(Liabilities)	<u>12,115</u>	-	<u>12,115</u>	3,343
	<u>13,426</u>	-	<u>13,426</u>	<u>23,591</u>

13. Related Party Transactions

During the year a trustee advanced a temporary loan of £5,000, which was repaid to the trustee after the year end. There was no interest charged.

14. Post-Balance Sheet Events

Following the year end, and as mentioned in the Trustees' Report, the grants awarded by the National Lottery Reaching Communities Fund was £385,064 over a period of five years. At the end of the year, the charity had expended a total of £6,892, which will be reimbursed from the grant and is the only income included in these accounts for this grant. The first tranche of this grant was received in July 2021. The expenditure was mainly incurred in connection with the refurbishment of the offices and has been included in these accounts. The balance of the grant will be included in future years' accounts.

15. Legal Status of the Charity

The Charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10. The company has an exemption under the Companies Act 2006 from using the word "Limited" in its title.

16. Donated Services

The Charity benefits greatly from the involvement and enthusiastic support of its many volunteers. In accordance with accounting standards, the economic contribution of general volunteers is not measured in the accounts.