

HOME START TEESSIDE LIMITED
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024

Charity number: 1108495
Company number: 05370504

HOME START TEESSIDE LIMITED
TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2024

The Trustees are pleased to present their annual report together with the financial statements of the Charity for the year ended 31st March 2024.

Governing Document

Home-Start Teesside is a charitable company limited by guarantee (incorporated on 21st February 2005) and as such is governed by its Memorandum and Articles of Association adopted in January 2005.

Reference and Administrative Details

Trustees during the year ended 31 March 2024:

B Whalley	
C Johnston	
T McDonald	(resigned 21/09/2023)
H Ball	
K J Watson	
D Thompson	(resigned 21/09/2023)
M Lamb	
M Bartley	(appointed 14/11/2023)
G York	(appointed 27/02/2024)

Secretary: M Hardy

Company Registration No. 05370504 (England and Wales)

Charity Registration No. 1108495

Registered Office: 35 Marshall Avenue, Brambles Farm, Middlesbrough,
TS3 9AX

Independent Examiner: Mrs J. E. Shield BA FCA
Leonard Bye Limited
80 Borough Road, Middlesbrough. TS1 2JN

Structure, Governance and Management

Home-Start Teesside, as registered charity no 1108495, is governed and managed by a Management Board of Directors who meet regularly to oversee and take responsibility for the affairs of the charity. The Charity has a trading company running four retail charity shops, whose profits are covenanted to the Home-Start Teesside project to fund running costs.

Governing documents

The governing documents are the charity's Memorandum and Articles of Association. Home-Start Teesside also has a signed agreement with Home-Start UK to abide by the policies and practices within the terms of that agreement.

Directors' induction and Training

Home-Start Teesside has a recruitment, induction and training programme for Directors, which has been approved by Home-Start UK's Quality Assurance programme. The Chairperson and the Senior Family Support Coordinator manage this programme.

The project works towards ensuring a diversity of skills across the Management Board.

Directors are encouraged to attend the project's volunteer preparation course to give them an insight into the work of the charity and also to access relevant training both locally, regionally and nationally, designed to enhance their knowledge and skills.

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2024
CONTINUED

Structure, Governance and Management (continued)

Home-Start Teesside has six members of staff who are office based, they are:

- One Scheme Manager, working full time.
- Two Family Co-ordinators, working part-time.
- One family support worker, working part-time.
- Two Office Administrators, working part-time.

The Family Support Coordinators recruit, train, support and supervise the project volunteers.

The Trading Company relies on the help of volunteers to sort, price and sell the goods donated to the shops.

Risk Management

Risk management, as outlined in the Business Plan, is carried out throughout the organisation. The Management Board oversees policies for the finance and health and safety of the staff and volunteers as well as other policies required to achieve the sound running of the company.

The trustees and the project staff are responsible for the day-to-day risk management for themselves, the volunteers and the families.

All Charity trustees; staff and family volunteers have an enhanced Disclosure & Barring Service check, including references. The family project volunteers are home-visited as an additional security check.

Objectives and activities

Objective and activities for the public benefit

Home-Start offers support, friendship and practical help to parents with young children in local communities. The project offers a unique service by recruiting and training volunteers who are usually parents themselves to visit families at home, who have at least one child under 5, and offer them informal, friendly and confidential support.

To help give children the best possible start in life, Home-Start supports parents as they grow in confidence, strengthen their relationships with their children and widen their links with the local community. Volunteers are from all walks of life and from age 18 upwards. The more trained volunteers the project has, then the wider and more varied the skills are to support families.

Home-Start schemes are rooted in the communities they serve. They are managed locally but supported by the national organisation, Home-Start UK. This offers direction, training, information and guidance to scheme and ensures consistent and quality support for parents and children wherever they are. Home-Start has a proven, lasting, positive impact on the development of children and the health and welfare of the family.

Strategic Aims and Objectives

The strategic aims and objectives are to provide the core home-visiting service, to families, throughout Stockton, Middlesbrough and Redcar & Cleveland to the level of satisfying the demand for the service.

Achievements and performance

Increasing the support, we were able to offer this year receiving 183 referrals, leading to 145 families being supported by home visits, 225 parents and 532 children. Continuing our role in the safeguarding of children in Teesside and being the voice of disadvantaged parents and children across core groups and networking forums.

HOME START TEESSIDE LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2024 **CONTINUED**

- We received major grants from Trusthouse Charitable Foundation, Masonic Charitable Trust, The National Lottery Community Fund RC North East and Cumbria Region and The Herny Smith Charity. Along with the crucial Fund raising from Home-Start Teesside Charity shops and individual donations.
- 38 families received support of hardship gifts, of clothes, shoes, books, bedding, nappies and or toys.
- Home-Start Teesside sat on the implementation panel for the family hubs in Redcar and Cleveland, building on our relationship with the local authority areas we cover. Sharing good practice and training.
- McCarthy Publishing choose Home-Start Teesside as their Charity of the year and supported us with advertisements in the Primary Times and Tees Business
- Families received Easter eggs from the Openreach staff team.
- We won the Health Watch Making a difference award 2023.
- Marie Christie, who has been volunteering for 17 years with us won The Teesside Charity Hero award in December 2023.
- Causes for Christmas supported us to provide food hampers for 20 families.
- In Partnership work with The National Literacy trust and "Boro Can Read" we trained staff and volunteers to become Literacy champions.
- We ran family picnics events across the summer with a total of 36 families (38 adults and 42 children) attending.
- Working with Middlesbrough College we provided 8 placements for students currently studying Health and Social Care.

Financial review

Home-Start Teesside Directors review the finances at each of their board meetings. The Chair, Treasurer and trustees maintain a watching brief on day-to-day costs. The Treasurer and Office Administrator oversee the book-keeping/finance on a SAGE accounting system. Each funder receives reports and evidence of how their funds have been spent.

Law applicable to charities in England and Wales requires Directors to prepare these financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the financial year.

Investment Policy

The investment policy is to build up reserves.

HOME START TEESSIDE LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2024
CONTINUED

Plans for future periods

The current three-year Business Plan is for the project to maintain its presence in Redcar & Cleveland and expand the project to full capacity in Stockton and Middlesbrough. The Project will continue to recruit and train volunteers for the Board, the charity, and the Trading Company.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

24 Sep 2024

The trustees' annual report was approved on and signed on behalf of the board of trustees by:

K J Watson

.....

K J Watson (Treasurer)

HOME START TEESSIDE LIMITED

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
HOMESTART TEESSIDE LIMITED
FOR THE YEAR ENDED 31ST MARCH 2024

I report to the trustees on my examination of the financial statements of Home-Start Teesside ('the charity') for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mrs J E Shield BA FCA
Leonard Bye Limited
Chartered Accountants
80 Borough Road
Middlesbrough
TS1 2JN

24 Sep 2024
Dated:

HOME START TEESSIDE LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST MARCH 2024

		<u>2024</u> <u>£</u>	<u>2024</u> <u>£</u>	<u>2024</u> <u>£</u>	<u>2023</u> <u>£</u>
		<u>Unrest'ed</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Totals</u>	<u>Totals</u>
Income and endowments	Notes				
Donations and legacies	5	51,558	124,500	176,058	93,432
Investment Income		850	-	850	-
Training income		2,200	-	2,200	-
Total Incoming Resources		<u>54,608</u>	<u>124,500</u>	<u>179,108</u>	<u>93,432</u>
Expenditure					
Expenditure on charitable activities	6,7	<u>37,827</u>	<u>118,085</u>	<u>155,912</u>	<u>128,209</u>
Total Resources Expended		<u>37,827</u>	<u>118,085</u>	<u>155,912</u>	<u>128,209</u>
NET INCOMING RESOURCES / (RESOURCES EXPENDED) BEFORE TRANSFERS		16,781	6,415	23,196	(34,777)
TRANSFER BETWEEN FUNDS					
Reclassification of funding		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET MOVEMENT IN FUNDS		16,781	6,415	23,196	(34,777)
FUND BALANCES B/FORWARD		<u>59,497</u>	<u>6,120</u>	<u>65,617</u>	<u>100,394</u>
FUND BALANCES C/FORWARD		<u>76,278</u>	<u>12,535</u>	<u>88,813</u>	<u>65,617</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total gains and losses has not been prepared.

All of the above amounts relate to continuing activities

The notes on pages 9 to 16 form an integral part of these financial statements

HOME START TEESSIDE LIMITED
CHARITY- BALANCE SHEET
AS AT 31ST MARCH 2024

	Notes	£	<u>2024</u> £	£	<u>2023</u> £
FIXED ASSETS					
Tangible Assets	12		-		-
CURRENT ASSETS					
Debtors & Prepayments	13	2,585		1,888	
Cash at Bank and in hand		91,137		69,026	
			93,722	70,914	
Creditors – amounts falling due within one year	14	(4,909)		(5,297)	
NET CURRENT ASSETS			88,813		65,617
Creditors – amounts falling due after more than one year	15		-		-
NET ASSETS			<u>88,813</u>		<u>65,617</u>
Financed by:					
ACCUMULATED FUNDS					
Restricted Funds		12,535		6,120	
			12,535		6,120
Unrestricted Funds					
General		76,278		59,497	
Designated		-		-	
			76,278		59,497
			<u>88,813</u>		<u>65,617</u>

For the year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

24 Sep 2024 These financial statements were approved by the board of trustees and authorised for issue on

....., and are signed on behalf of the board by:

K J Watson

.....
K J Watson (Treasurer)

Company number: 05370504

HOME START TEESSIDE LIMITED
NOTES TO THE 2024 ACCOUNTS

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 35 Marshall Avenue, Brambles Farm, Middlesbrough, TS3 9AX.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

Advantage has been taken of the following disclosure exemptions available:

No cash flow statement has been presented for the company

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

HOME START TEESSIDE LIMITED
NOTES TO THE 2024 ACCOUNTS –continued

Accounting policies (continued)

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

HOME START TEESSIDE LIMITED
NOTES TO THE 2024 ACCOUNTS –continued

Accounting policies (continued)

Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Fixtures and fittings 2 year straight line

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by guarantee

Home-Start Teesside is a company limited by guarantee and accordingly does not have a share capital

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to become a member.

HOME START TEESSIDE LIMITED
NOTES TO THE 2024 ACCOUNTS – continued

5. Donations and legacies

	Unrest- ricted £	Rest- ricted £	Total 2024 £	2023 £
Donations				
General donations	5,988	-	5,988	6,089
Trusthouse		30,000	30,000	30,000
Masonic Charitable Foundation		-	-	3,000
The National Lottery Community Fund RC North East and Cumbria Region		62,500	62,500	32,500
Henry Smith	-	30,000	30,000	-
Charities Trust	-	2,000	2,000	-
Gifts				
Covenanted Income	45,570	-	45,570	21,843
	<u>51,558</u>	<u>124,500</u>	<u>176,058</u>	<u>93,432</u>

6. Expenditure on charitable activities by fund type

	Unrest- ricted £	Restri- cted £	Total 2024 £
Support for families	33,457	117,594	151,051
Support costs	4,370	491	4,861
	<u>37,827</u>	<u>118,085</u>	<u>155,912</u>

	Unrest- ricted £	Restri- cted £	Total 2023 £
Support for families	49,547	72,303	121,850
Support costs	4,263	2,096	6,359
	<u>53,810</u>	<u>74,399</u>	<u>128,209</u>

7. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total funds 2023 £
Support for families	151,051	-	151,051	121,850
Governance costs	-	4,861	4,861	6,359
	<u>151,051</u>	<u>4,861</u>	<u>155,912</u>	<u>128,209</u>

HOME START TEESSIDE LIMITED
NOTES TO THE 2024 ACCOUNTS – continued

8. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

9. Independent examination fees

	2024	2023
Independent examination fee	960	960
	<u> </u>	<u> </u>

10. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	93,057	82,793
Social security costs	1,665	1,828
Employer contributions to pensions	3,609	3,820
Other employee benefits	-	-
	<u> </u>	<u> </u>
	<u>98,331</u>	<u>88,441</u>

The average head count of employees during the year was 6 (2023: 6). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No.	No.
Project staff	5	5
Administration staff	1	1
	<u> </u>	<u> </u>
	<u>6</u>	<u>6</u>

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

11. Trustee remuneration and expenses

No remuneration was paid to the trustees of Home-Start Teesside during the year ended 31 March 2024 (2023: £NIL).

HOME START TEESSIDE LIMITED
NOTES TO THE 2024 ACCOUNTS – continued

12. Tangible fixed assets

	Fixtures, Fittings & Equip £	Total £
Cost or valuation:		
At 1 st April 2023	4,544	4,544
Additions	-	-
	<hr/>	<hr/>
At 31 st March 2024	4,544	4,544
	<hr/>	<hr/>
Depreciation:		
At 1 st April 2023	4,544	4,544
Charge for the year	-	-
	<hr/>	<hr/>
At 31 st March 2024	4,544	4,544
	<hr/>	<hr/>
Net book value:		
At 31 st March 2024	-	-
	<hr/>	<hr/>
Net book value:		
At 31 st March 2023	-	-
	<hr/>	<hr/>

13. Debtors

	2024 £	2023 £
Amounts owed by group undertakings	2,122	1,425
Prepayments and accrued income	463	463
	<hr/>	<hr/>
	2,585	1,888
	<hr/>	<hr/>

14. Creditors: amounts falling due within one year

	2024 £	2023 £
Bank loans and overdrafts	-	-
Accruals and deferred income	1,000	1,000
Social security and other taxes	3,909	4,297
Other creditors	-	-
	<hr/>	<hr/>
	4,909	5,297
	<hr/>	<hr/>

HOME START TEESSIDE LIMITED
NOTES TO THE 2024 ACCOUNTS – continued

15. Creditors: amounts falling after more than one year

	2024	2023
	£	£
Bank loans and overdrafts	-	-
	<u> </u>	<u> </u>

16. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £3,609 (2023: £3,820).

17. Analysis of charitable funds

Unrestricted funds

	At 1 April 2023	Income	Expend- iture	At 31 March 2024
	£	£	£	£
General funds	59,497	54,608	37,827	76,278
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

	At 1 April 2022	Income	Expend- iture	At 31 March 2023
	£	£	£	£
General funds	85,375	27,932	53,810	59,497
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Restricted funds

	At 1 April 2023	Income	Expend- iture	At 31 March 2024
	£	£	£	£
Restricted funds	6,120	124,500	118,085	12,535
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

	At 1 April 2022	Income	Expend- iture	At 31 March 2023
	£	£	£	£
Restricted funds	15,019	65,500	74,399	6,120
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

HOME START TEESSIDE LIMITED
NOTES TO THE 2024 ACCOUNTS – continued

Analysis of restricted funds

	At 1 April 2023	Income	Expend- iture	At 31 March 2024
	£	£	£	£
Masonic Charitable Fund	667	-	667	-
Henry Smith	-	30,000	22,518	7,482
Charities Trust	-	2,000	2,000	-
The National Lottery Community Fund RC				
North East and Cumbria Region	5,453	62,500	62,900	5,053
Trusthouse	-	30,000	30,000	-
	<u>6,120</u>	<u>124,500</u>	<u>118,085</u>	<u>12,535</u>
-				

Purposes of restricted funds:

Support for the project providing support and friendship to families and children in the Teesside area in order to improve day-to-day family life and childrens futures.

18. Analysis of net assets between funds

	Unrest- ricted £	Restri- cted £	Total 2024 £
Fixed assets	-	-	-
Current assets	81,187	12,535	93,722
Creditors less than 1 year	(4,909)	-	(4,909)
Creditors more than 1 year	-	-	-
	<u>76,278</u>	<u>12,535</u>	<u>88,813</u>
	Unrest- ricted £	Restri- cted £	Total 2023 £
Fixed assets	-	-	-
Current assets	64,794	6,120	70,914
Creditors less than 1 year	(5,297)	-	(5,297)
Creditors more than 1 year	-	-	-
	<u>59,497</u>	<u>6,120</u>	<u>65,617</u>

19. Related parties

At the year end the amount due from Home-Start Teesside Trading Limited was £2,122 (2023: £1,425).



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Parties involved with this document

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Tue, 24th Sep 2024 16:43:18 BST	Jenny Shield - Signer (6dd4155bdeeb65d01d542d4f99f3e1aa)

Audit history log

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Tue, 24th Sep 2024 11:48:29 BST	Jenny Shield has been assigned to this envelope.18.133.63.166
Tue, 24th Sep 2024 11:48:29 BST	Envelope has been set to automatically remind the active signer every 7 day(s).18.133.63.166
Tue, 24th Sep 2024 11:50:05 BST	Envelope generated
Tue, 24th Sep 2024 11:50:05 BST	Document emailed to party email18.170.29.78
Tue, 24th Sep 2024 11:50:05 BST	Sent the envelope to Kenneth Watson for signing
Tue, 24th Sep 2024 16:31:02 BST	Kenneth Watson viewed the envelope86.31.97.42
Tue, 24th Sep 2024 16:33:39 BST	Kenneth Watson signed the envelope86.31.97.42
Tue, 24th Sep 2024 16:33:40 BST	Sent the envelope to Jenny Shield for signing86.31.97.42

Tue, 24th Sep 2024 16:33:40 BST	Document emailed to party email52.56.56.26
Tue, 24th Sep 2024 16:33:40 BST	Kenneth Watson viewed the envelope86.31.97.42
Tue, 24th Sep 2024 16:41:30 BST	Jenny Shield viewed the envelope81.86.193.121
Tue, 24th Sep 2024 16:43:18 BST	Jenny Shield signed the envelope81.86.193.121
Tue, 24th Sep 2024 16:43:19 BST	This envelope has been signed by all parties81.86.193.121
Tue, 24th Sep 2024 16:43:19 BST	Jenny Shield viewed the envelope81.86.193.121