

CHOPWELL COMMUNITY ASSOCIATION

England & Wales · Charity number 1108466

Details

Other names CHOPWELL COMMUNITY CENTRE ASSOCIATION

Status Registered

Legal form Charitable company

Company number [05293946](#)

Registered 2005-03-07

Register [View on the Charity Commission register](#)

Contact

Address Chopwell Community Association
Chopwell Community Centre
Derwent Street
Chopwell
Newcastle Upon Tyne
NE17 7HS

Phone 01207562462

Email info@chopwellcommunitycentre.co.uk

Website www.chopwellcommunitycentre.co.uk

Activities

Objects: TO PROMOTE, PROVIDE AND MAINTAIN THE FACILITIES OF THE CHARITY FOR THE BENEFIT OF THE INHABITANTS OF THE AREA, WITHOUT DISTINCTION OF SEX, OR OF POLITICAL, RELIGIOUS AND OTHER OPINIONS BY ASSOCIATING TOGETHER THE INHABITANTS, VOLUNTARY ORGANISATIONS AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL AND PERSONAL EDUCATION, HEALTH AND WELFARE, RECREATION AND LEISURE TIME, ACTIVITIES WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: The charity provides community centre facilities to the local community and beyond. Room space is hired out to various organisations. Amongst other things it is used as a polling station, councillor meetings, resident groups, blood donor site. It was also used as a base for victims who were caught up in local flooding within the area last year. It depends on an annual Local Government grant.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** TYNE AND WEAR
- Gateshead
- Newcastle Upon Tyne City
- North Tyneside
- South Tyneside
- Sunderland

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-11-30 | £135,608 | £150,724 | - | - |
| 2023-11-30 | £130,041 | £150,667 | - | - |
| 2022-11-30 | £189,419 | £145,030 | - | - |
| 2021-11-30 | £87,909 | £83,824 | - | - |
| 2020-11-30 | £181,479 | £133,177 | - | - |

Trustees

| Name | Role | Appointed |
|------------------|-------|------------|
| MICHAEL MCNESTRY | Chair | 2013-03-20 |
| Barbara Heslop | | 2014-10-22 |
| Tony Bird | | 2025-10-16 |

CHOPWELL COMMUNITY ASSOCIATION

England & Wales - Charity number 1108466

Accounts

Company registration number 05293946 (England and Wales)

CHOPWELL COMMUNITY ASSOCIATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2024



Chopwell Community Association
(a company limited by guarantee)

Legal and Administrative Information

| | |
|-----------------------------|--|
| Company Name | Chopwell Community Association |
| Company No. | 5293946 |
| Charity No. | 1108466 |
| Directors/Trustees | Councillor Michael McNestry Lynne Caffrey Mrs Barbara Heslop |
| Registered Address | Chopwell Community Centre Derwent Street Chopwell Newcastle Upon Tyne NE17 7HS |
| Structure | Chopwell Community Association is a Company limited by guarentee, registered on 23 November 2004 and a registered Charity, registered on 28 April 1997 |
| Independent Examiner | Ian Taylor FMAAT Butler & Gee Accountants Limited 22 Bessemer Street Consett DH8 5SS |

Chopwell Community Association

Statement of Financial Activities for the year ended 30 November 2024

| | Restricted Funds 2024 | Designated Funds 2024 | Unrestricted Funds 2024 | Total Funds 2024 £ | Total Funds 2023 £ |
|----------------------------------|-----------------------------|-----------------------------|-------------------------------|--------------------------|--------------------------|
| Receipts | | | | | |
| Grants & Donations | 72,817 | | 19,848 | 92,665 | 92,996 |
| Donations & Fundraising | 2,270 | | 1,047 | 3,317 | 3,528 |
| Rental Income | | | 33,753 | 33,753 | 26,242 |
| Sundry Income | 783 | | 5,090 | 5,873 | 7,275 |
| Total Receipts | 75,870 | 0 | 59,738 | 135,608 | 130,041 |
| Payments | | | | | |
| Staff Costs | 23,028 | | 38,326 | 61,354 | 47,348 |
| Travel Costs | | | | 0 | 1,825 |
| Rent | 15,000 | | | 15,000 | 15,000 |
| Telephone & Internet | | | 1,503 | 1,503 | 1,605 |
| Utilities | 7,002 | | 2,528 | 9,530 | 7,698 |
| Sanitary & Cleaning | | | 2,408 | 2,408 | 2,552 |
| Maintenance & Refurbishment | 9,134 | | 12,347 | 21,481 | 46,816 |
| Project Costs & Activities | 8,867 | | 408 | 9,275 | 7,997 |
| Banner Fund Costs | 2,945 | | | 2,945 | 2,300 |
| Bowls Group Costs | 840 | | | 840 | 367 |
| Chopwell In Bloom Costs | 2,675 | | | 2,675 | 1,013 |
| Partnership Funding Costs | 153 | | | 153 | 220 |
| LWIG Project Costs | 4,236 | | | 4,236 | 1,878 |
| Legal & Professional | 2,141 | | 7,756 | 9,897 | 4,046 |
| Sundry & General Office Costs | 5,690 | | 3,737 | 9,427 | 10,002 |
| Total Payments | 81,711 | 0 | 69,013 | 150,724 | 150,667 |
| Surplus / Defecit for the year | -5,841 | 0 | -9,275 | -15,116 | -20,626 |
| Transfer between Funds | 0 | 0 | 0 | 0 | 0 |
| Funds at 1 December 2023 | 52,010 | 30,000 | 49,083 | 131,093 | 151,719 |
| Funds at 30 November 2024 | 46,169 | 30,000 | 39,808 | 115,977 | 131,093 |

Chopwell Community Association
Balance Sheet as at 30 November 2024

| | 2024 | 2023 |
|---------------------------------------|-----------------------|-----------------------|
| | £ | £ |
| Fixed Assets | | |
| Current Assets | | |
| Cash at Bank & in Hand | 115,977 | 131,512 |
| Total Cash Balances | <u>115,977</u> | <u>131,512</u> |
| Current Liabilities | 0 | 419 |
| Net Current Assets | 115,977 | 131,093 |
| Net Assets at 30 November 2023 | <u><u>115,977</u></u> | <u><u>131,093</u></u> |
| Represented By: | | |
| Restricted Funds | 46,169 | 52,011 |
| Designated Funds | 30,000 | 30,000 |
| Unrestricted Funds | 39,808 | 49,083 |
| | <u><u>115,977</u></u> | <u><u>131,093</u></u> |

For the year ending 30/11/2024, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors Responsibilities:

- a) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.
- b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.
- c) The accounts have been prepared in accordance with the special provisions of the Companies Act relating to small companies.

Signed.....

Position.....CHAIRPERSON.....

Print Name.....MICHAEL MCNEISTRY.....

Date.....25-2-2025.....

Trustees Annual Report **For the year ended 30 November 2024**

The trustees present their report and accounts for the year ended 30 November 2024.

Objectives and Activities

To promote, provide and maintain the facilities of the Charity for the benefit of the inhabitants of the area, without distinction of sex, or of political, religious and other opinions by association together the inhabitants, voluntary organisations and other organisation in a common effort to advance education, health and welfare, recreation and leisure time, activities with the object of improving the conditions of life for the said inhabitants; and
To continue to maintain and manage Chopwell Community Centre for the benefit of the area, in co-operation with the local authority and voluntary organisations.

Ensuring our work delivers our aims

We ensure that our work reflects our aims and meets the requirements of our stated purpose by delivering for the widest possible public benefit, as set out in the Charity Commission guidance.

Governance and Structure

As well as being a Community Association we are a company limited by guarantee and a Charity.

As such the Association have both a general Management Committee and members who act as both Trustees and Company Directors.

Each Group using the Community Centre is able to nominate representatives to the Management Committee as is Gateshead Council.

Trustees and Directors are volunteers from the General Committee who meet the qualifications for being both Directors and Trustees.

During the year the Trustees carried out an organisational health Check and decided that, as part of a sustainability plan, the administration of the organisation needed to be strengthened, by the employment of a deputy manager. There is also to be a recruitment drive for new volunteers and new trustees. Plus, extra fundraising efforts to secure long term funding for the Youth Club attached to the Centre.

Business Review and Maintaining our Assets

The Trustees, Directors and Management Committee review the core business of the Association on an annual basis and make decisions regarding: marketing and new markets, fundraising, the maintenance of the fabric of the building, the buying of new assets and the disposal of old assets.

Delivering public benefit

Our work in delivering public benefit can be categorised as follows:

- ✓ Education
- ✓ Health and wellbeing
- ✓ Recreation and leisure time activities

The trustees have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by the range of activities that will continue to be delivered at the Centre.

Building developments

Further investments in the building were made during the year including updates to wiring, LED light installation, essential roof maintenance and new flooring.

Financial Review and Reserves Policy

The financial position for the year shows net incoming funds of £135,608 and total outgoing resources of £150,724 with a balance brought forward from the previous year of £131,093 the total funds carried forward are £115,977. The Directors/Trustees consider the financial position of the company to be stable but need reviewing in the coming year.

Risk Management

The Directors are examining the major risks, which the company faces in relation to external factors, governance and management, internal operations and business. They are considering the likelihood and the impact of risks and are reviewing what systems should be in place to control and reduce those risks. The systems are being designed to provide reasonable, but not absolute, assurance against material loss or misstatement of loss.

Reserves Policy

It is the policy of the company to try build up unrestricted funds, which are free reserves of the company (designated funds), to a level that equates to approximately 3 months unrestricted expenditure. This will provide sufficient funds to cover management and administration/finance support costs, maintenance and refurbishment of the building and any emergencies that may arise from time to time.

Statement of Exemption

For the period ending 30 November 2024, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Matters Pertaining to Companies Act 2006

For the year ending 30 November 2024, the company was entitled to exemption from audit under section 447 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

Signed  on behalf of the trustees

Print name MICHAEL MCNEISTRY

Date 25-2-2025

INDEPENDENT EXAMINERS REPORT

Report to the
trustees of

Chopwell Community Association

On accounts For
the year ended

30 November 2024

Charity no 1106223

Respective
Responsibilities of
trustees and examiner

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that independent examination is needed. It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

Basis of independent
Examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiners
Statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements of the Act;
or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed:

Date: 25/02/2025

Name: Ian Taylor FMAAT

Address: Butler & Gee Accountants
22 Bessemer Street
Consett
DH8 5SS

Chopwell Community Association

Notes to the accounts

1. Basis of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2015) – charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Chopwell Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Fixed Assets are depreciated over a useful lifetime at the following rates:

| | |
|--------------------|----------------------|
| Activity Equipment | 20% reducing balance |
| Motor Vehicles | 20% reducing balance |
| Office equipment | 20% reducing balance |

2. Trustees and Staff

No trustees were remunerated or received expenses payments

Total Salary Costs (including seasonal staff) £61,354

Average no of staff was 2 (part-time)

3. Costs of financial services

The cost for the independent examination for the financial period will be £540

4. Restricted Funds

Closing Balances of Restricted Funds:

| | |
|-----------------------|---------------|
| Millenium Banner Fund | 2,335 |
| Bowls Group | 3,720 |
| Chopwell In Bloom | 611 |
| Youth Club | 36,969 |
| Hardship/Crisis Fund | 1,175 |
| Warm Spaces | 1,359 |
| Total | 46,169 |

5. Funding

Funding received through the year:

| | |
|-------------------|--------------|
| GMBC | 39,740 |
| LGA Foundation | 11,500 |
| Ballinger YC | 20,000 |
| Chopwell in Bloom | 879 |
| COOP | 697 |
| Total | 92996 |

CHOPWELL COMMUNITY ASSOCIATION

England & Wales - Charity number 1108466

Accounts

Company registration number 05293946 (England and Wales)

CHOPWELL COMMUNITY ASSOCIATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2023

Chopwell Community Association
(a company limited by guarantee)

Legal and Administrative Information

| | |
|-----------------------------|--|
| Company Name | Chopwell Community Association |
| Company No. | 5293946 |
| Charity No. | 1108466 |
| Directors/Trustees | Councillor Michael McNestry Councillor Michael McNestryLynne Caffrey Mrs Barbara Heslop |
| Registered Address | Chopwell Community Centre Derwent Street Chopwell Newcastle Upon Tyne NE17 7HS |
| Structure | Chopwell Community Association is a Company limited by guarentee, registered on 23 November 2004 and a registered Charity, registered on 28 April 1997 |
| Independent Examiner | Ian Taylor FMAAT Butler & Gee Accountants Limited 22 Bessemer Street Consett DH8 5SS |

Chopwell Community Association

Statement of Financial Activities for the year ended 30 November 2023

| | Restricted Funds 2023 | Designated Funds 2023 | Unrestricted Funds 2023 | Total Funds 2023 £ | Total Funds 2022 £ |
|----------------------------------|-----------------------------|-----------------------------|-------------------------------|--------------------------|--------------------------|
| Receipts | | | | | |
| Grants & Donations | 73,011 | | 19,985 | 92,996 | 94,883 |
| Donations & Fundraising | 1,048 | | 2,480 | 3,528 | 52,588 |
| Rental Income | | | 26,242 | 26,242 | 23,955 |
| Sundry Income | 5,567 | | 1,709 | 7,275 | 17,993 |
| Bank Interest | | | | 0 | 0 |
| Total Receipts | 79,626 | 0 | 50,416 | 130,041 | 189,419 |
| Payments | | | | | |
| Staff Costs | 15,926 | | 31,422 | 47,348 | 38,731 |
| Travel Costs | 1,825 | | 0 | 1,825 | 0 |
| Rent | 15,000 | | 0 | 15,000 | 15,000 |
| Telephone & Internet | | | 1,605 | 1,605 | 2,281 |
| Utilities | | | 7,698 | 7,698 | 6,862 |
| Sanitary & Cleaning | | | 2,552 | 2,552 | 1,891 |
| Insurance | | | 0 | 0 | 1,329 |
| Maintenance & Refurbishment | 29,763 | | 17,053 | 46,816 | 40,407 |
| Project Costs & Activities | 2,143 | | 5,854 | 7,997 | 27,099 |
| Banner Fund Costs | 2,300 | | | 2,300 | 4,484 |
| Bowls Group Costs | 367 | | | 367 | 0 |
| Chopwell In Bloom Costs | 1,013 | | | 1,013 | 0 |
| Partnership Funding Costs | 220 | | | 220 | 0 |
| LWIG Project Costs | 1,878 | | | 1,878 | 0 |
| Legal & Professional | 1,800 | | 2,246 | 4,046 | 4,092 |
| Sundry & General Office Costs | 690 | | 9,312 | 10,002 | 2,854 |
| Total Payments | 72,925 | 0 | 77,742 | 150,667 | 145,030 |
| Surplus / Defecit for the year | 6,701 | 0 | -27,327 | -20,626 | 44,389 |
| Transfer between Funds | 0 | 0 | 0 | 0 | 0 |
| Funds at 1 December 2022 | 45,310 | 30,000 | 76,409 | 151,719 | 107,330 |
| Funds at 30 November 2023 | 52,011 | 30,000 | 49,083 | 131,093 | 151,719 |

Chopwell Community Association
Balance Sheet as at 30 November 2023

| | 2023 | 2022 |
|---------------------------------------|-----------------------|-----------------------|
| | £ | £ |
| Fixed Assets | | |
| Current Assets | | |
| Cash at Bank & in Hand | 131,512 | 154,256 |
| Total Cash Balances | <u>131,512</u> | <u>154,256</u> |
| Current Liabilities | 419 | 2,537 |
| Net Current Assets | 131,093 | 151,719 |
| Net Assets at 30 November 2023 | <u><u>131,093</u></u> | <u><u>151,719</u></u> |
| Represented By: | | |
| Restricted Funds | 52,011 | 21,776 |
| Designated Funds | 30,000 | 30,000 |
| Unrestricted Funds | 49,083 | 99,943 |
| | <u><u>131,093</u></u> | <u><u>151,719</u></u> |

For the year ending 30/11/2023, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors Responsibilities:

- a) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.
- b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.
- c) The accounts have been prepared in accordance with the special provisions of the Companies Act relating to small companies.

Signed.....

Position.....

Print Name.....

Date.....

Trustees Annual Report

For the year ended 30 November 2023

The trustees present their report and accounts for the year ended 30 November 2023.

Objectives and Activities

To promote, provide and maintain the facilities of the Charity for the benefit of the inhabitants of the area, without distinction of sex, or of political, religious and other opinions by association together the inhabitants, voluntary organisations and other organisation in a common effort to advance education, health and welfare, recreation and leisure time, activities with the object of improving the conditions of life for the said inhabitants; and
To continue to maintain and manage Chopwell Community Centre for the benefit of the area, in co operation with the local authority and voluntary organisations.

Ensuring our work delivers our aims

We ensure that our work reflects our aims and meets the requirements of our stated purpose by delivering for the widest possible public benefit, as set out in the Charity Commission guidance.

Governance and Structure

As well as being a Community Association we are a company limited by guarantee and a Charity.

As such the Association have both a general Management Committee and members who act as both Trustees and Company Directors.

Each Group using the Community Centre is able to nominate representatives to the Management Committee as is Gateshead Council.

Trustees and Directors are volunteers from the General Committee who meet the qualifications for being both Directors and Trustees.

During the year the Trustees carried out an organisational health Check and decided that, as part of a sustainability plan, the administration of the organisation needed to be strengthened, by the employment of a deputy manager. There is also to be a recruitment drive for new volunteers and new trustees. Plus extra fundraising efforts to secure long term funding for the Youth Club attached to the Centre.

Business Review and Maintaining our Assets

The Trustees, Directors and Management Committee review the core business of the Association on an annual basis and make decisions regarding: marketing and new markets, fundraising, the maintenance of the fabric of the building, the buying of new assets and the disposal of old assets.

Delivering public benefit

Our work in delivering public benefit can be categorised as follows:

- ✓ Education
- ✓ Health and wellbeing
- ✓ Recreation and leisure time activities

The trustees have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by the range of activities that will continue to be delivered at the Centre.

Building developments

Further areas of the building have been developed to improve the office areas within the building including the cellar office area & investment in the heating control panel & new curtains were made during the year.

Financial Review and Reserves Policy

The financial position for the year shows net incoming funds of £130,041 and total outgoing resources of £150,667 with a balance brought forward from the previous year of £151,719 the total funds carried forward are £131,093. The Directors/Trustees consider the financial position of the company to be stable but need reviewing in the coming year.

Risk Management

The Directors are examining the major risks, which the company faces in relation to external factors, governance and management, internal operations and business. They are considering the likelihood and the impact of risks and are reviewing what systems should be in place to control and reduce those risks. The systems are being designed to provide reasonable, but not absolute, assurance against material loss or misstatement of loss.

Reserves Policy

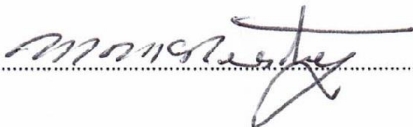
It is the policy of the company to try build up unrestricted funds, which are free reserves of the company (designated funds), to a level that equates to approximately 3 months unrestricted expenditure. This will provide sufficient funds to cover management and administration/finance support costs, maintenance and refurbishment of the building and any emergencies that may arise from time to time.

Statement of Exemption

For the period ending 30 November 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Matters Pertaining to Companies Act 2006

For the year ending 30 November 2023 the company was entitled to exemption from audit under section 476 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

Signed on behalf of trustees

Print name MICHAEL MCNESTRY

Date 5-6-2024

INDEPENDENT EXAMINERS REPORT

Report to the trustees of

Chopwell Community Association

On accounts For the year ended

30 November 2023

Charity no 1106223

Respective Responsibilities of trustees and examiner

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that independent examination is needed. It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

Basis of independent Examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiners Statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements of the Act;
or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 17 May 2024

Name: Ian Taylor FMAAT

Address: Butler & Gee Accountants
22 Bessemer Street
Consett
DH8 5SS

Chopwell Community Association

Notes to the accounts

1. Basis of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2015) – charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Chopwell Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Fixed Assets are depreciated over a useful lifeline at the following rates:

| | |
|--------------------|----------------------|
| Activity Equipment | 20% reducing balance |
| Motor Vehicles | 20% reducing balance |
| Office equipment | 20% reducing balance |

2. Trustees and Staff

No trustees were remunerated or received expenses payments

Total Salary Costs (including seasonal staff) £47,348

Average no of staff was 2 (part-time)

3. Costs of financial services

The cost for the independent examination for the financial period will be £540

4. Restricted Funds

Closing Balances of Restricted Funds:

| | |
|---------------------|--------------|
| LWIG | 16218 |
| Youth Club | 29881 |
| Banner Fund | 2239 |
| Bowls Group | 3260 |
| Partnership Funding | 153 |
| Chopwell In Bloom | 260 |
| Total | 52011 |

5. Funding

Funding received through the year:

| | |
|----------------|--------------|
| GMBC | 54200 |
| LGA Foundation | 12750 |
| Ballinger YC | 22750 |
| Warm Spaces | 2100 |
| COOP | 1196 |
| Total | 92996 |

CHOPWELL COMMUNITY ASSOCIATION

England & Wales - Charity number 1108466

Accounts

Chopwell Community Association
(A Company Limited by Guarantee)

Trustees Report and Financial Statements
For The Year Ended 30 November 2022

Charity No. 1108466
Company Registration No. 05293946

Legal and Administrative Information

Name: **Chopwell Community Association**

Reg'd Charity No: 1108466

Trustees: Councillor Michael McNestry
Councillor Lynne Caffrey
Mrs Barbara Heslop

Address: Chopwell Community Centre
Derwent Street
Chopwell
Newcastle upon Tyne
NE17 7HS

Bankers: Lloyds Bank

Independent
Examiner: Mark Thompson MAAT
42 Lesbury Road
Newcastle upon Tyne
NE6 5LB

Trustees Annual Report

For the year ended 30 November 2022

The trustees present their report and accounts for the year ended 30 November 2022

Objectives and Activities

To promote, provide and maintain the facilities of the Charity for the benefit of the inhabitants of the area, without distinction of sex, or of political, religious and other opinions by association together the inhabitants, voluntary organisations and other organisation in a common effort to advance education, health and welfare, recreation and leisure time, activities with the object of improving the conditions of life for the said inhabitants; and

To continue to maintain and manage Chopwell Community Centre for the benefit of the area, in co operation with the local authority and voluntary organisations.

Ensuring our work delivers our aims

We ensure that our work reflects our aims and meets the requirements of our stated purpose by delivering for the widest possible public benefit, as set out in the Charity Commission guidance

Governance and Structure

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Business Review and Mainaining our Assets

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Delivering public benefit

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- ✓ Health and wellbeing
- ✓ Recreation and leisure time activities

The trustees have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by the range of activities that will continue to be delivered at the Centre.

Building developments

Further areas of the building have been developed with funding provided by the National Lottery and Gateshead Council, to provide a Community Hub with desk space available to workers from Gateshead Advice centre and Gateshead Council. It is hoped to also open up this space for workers from other statutory services.

Improvements to the heating system and the fire alarm system have also been carried out and the office space is to double to accommodate a new administration worker.

Financial Review and Reserves Policy

The financial position for the year shows net incoming funds of £189,419 and total outgoing resources of £145,340 with a balance brought forward from the previous year of £107,330 the total funds carried forward are £107,330. The Directors/Trustees consider the financial position of the company to be stable, but need reviewing in the coming year.

Risk Management

The Directors are examining the major risks, which the company faces in relation to external factors, governance and management, internal operations and business. They are considering the likelihood and the impact of risks and are reviewing what systems should be in place to control and reduce those risks. The systems are being designed to provide reasonable, but not absolute, assurance against material loss or misstatement of loss.

Reserves Policy

It is the policy of the company to try to build up unrestricted funds, which are free reserves of the company (designated funds), to a level that equates to approximately 3 months unrestricted expenditure. This will provide sufficient funds to cover management and administration/finance support costs, maintenance and refurbishment of the building and any emergencies that may arise from time to time

Statement of Exemption

For the period ending 30 November 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Matters Pertaining to Companies Act 2006

For the year ending 30 November 2022 the company was entitled to exemption from audit under section 447 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

Signed *mmcsty* on behalf of trustees

Print Name MICHAEL MCNESTRY

Date 20-6-2023

INDEPENDENT EXAMINER'S REPORT

Report to the trustees of

Chopwell Community Association

On accounts for the year ended

30 November 2022

Charity no 1106223

Respective responsibilities of trustees and examiner

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 41 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 24 May, 2023

Name:
Address:

Mark Thompson MAAT
42 Lesbury Road
Newcastle
NE6 5LB

Chopwell Community Association

**Statement of Financial Activities
for the year ended 30 November 2022**

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | Total Funds |
|----------------------------------|-----------------------|---------------------|---------------------|----------------|----------------|
| Receipts | 2022 | 2022 | 2022 | 2022 | 2021 |
| | | | | £ | £ |
| Grants & Donations | 4 | | 94883 | 94883 | 64544 |
| Donations & Fundraising | 52588 | | | 52588 | |
| Rental Income | 23955 | | | 23955 | 22606 |
| Sundry income | 8449 | | 9544 | 17993 | 759 |
| Bank interest | | | | 0 | |
| Total Receipts | 84992 | | 104427 | 189419 | 87909 |
| Payments | | | | | |
| Staff Costs | | | 38731 | 38731 | 23930 |
| Travel Costs | | | | 0 | 120 |
| Telephone & Internet | | | 2281 | 2281 | 1355 |
| Utilities | | | 6862 | 6862 | 5799 |
| Sanitary & Cleaning | | | 1891 | 1891 | 1193 |
| Insurance | | | 1329 | 1329 | 2393 |
| Maintenance & Refurbishment | | | 40407 | 40407 | 13445 |
| Project Costs & Activities | 2592 | | 39507 | 42099 | 32606 |
| Banner Fund Costs | | | 4484 | 4484 | 500 |
| Legal & Professional | | | 4092 | 4092 | 1893 |
| Sundry & General Office Costs | 2854 | | | 2854 | 590 |
| Total Payments | 5446 | 0 | 139584 | 145030 | 83824 |
| Surplus / deficit for the year | 79546 | | -35157 | 44389 | 4085 |
| Transfer between Funds | | | | 0 | 0 |
| Funds at 1 December 2021 | 20397 | 30000 | 56933 | 107330 | 103245 |
| Funds at 30 November 2022 | 99943 | 30000 | 21776 | 151719 | 107330 |

**Chopwell Community Association
Balance Sheet as at 30 November 2022**

| | 2022 £ | 2021 £ |
|---------------------------------------|---------------|---------------|
| Fixed Assets | | |
| Current Assets | | |
| Cash at Bank & in Hand | 154256 | 107555 |
| Total Cash Balances | <u>154256</u> | <u>107555</u> |
| Current Liabilities | 5 2537 | 225 |
| Net Current Assets | 151719 | 107330 |
| Net Assets at 30 November 2022 | <u>151719</u> | <u>107330</u> |
| Represented By: | 6 | |
| Restricted Funds | 21776 | 56933 |
| Designated Funds | 30000 | 30000 |
| Unrestricted Funds | 99943 | 20397 |
| | <u>151719</u> | <u>107330</u> |

For the year ending 30/11/2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities:

- a) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476, of the Companies Act 2006
- b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.
- c) The accounts have been prepared in accordance with the special provisions of the Companies Act relating to small companies.

Signed *Michael McNestry* Position TRUSTEE
 Print Name MICHAEL MCNESTRY
 Date 20-6-2023

Chopwell Community Association

Notes to the accounts, 2021/22

1. Basis of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

Phoenix Detached Youth Project meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Fixed Assets are depreciated over a useful lifetime at the following rates:

| | |
|--------------------|----------------------|
| Activity Equipment | 20% reducing balance |
| Motor Vehicles | 20% reducing balance |
| Office Equipment | 20% reducing balance |

2. Trustees and Staff

No Trustees were remunerated or received expenses payments.

| | |
|--|---------------|
| Total Salary Costs (including sessional staff) | £38,731 |
| Average no of staff was | 2 (part-time) |

3. Costs of financial services

The cost for the Independent Examination for the financial period will be £600.

4. Funding

Funding received through the year:

| | |
|---|--------------|
| Awards for All Youth Work | 20000 |
| Locality Working in Gateshead Partnership Hubs | 44000 |
| Covid Relief Fund | 2667 |
| Locality Working in Gateshead (Boiler) | 17021 |
| Locality Working in Gateshead (New Patio) | 5245 |
| Locality Working in Gateshead (Warnm Spaces) | 500 |
| Northumbria Police (Youth Club Activities and Training) | 4500 |
| Chopwell Park | 950 |
| | 94883 |

6. Fund Analysis

Restricted Funds

| | Dec '21 | Income | Expend | Nov '22 |
|---|--------------|---------------|---------------|--------------|
| Banner Fund | 2125 | 5356 | 4455 | 3026 |
| Bowls Group | 2180 | 870 | 1123 | 1927 |
| Partnership Grant | 14500 | 6481 | 20608 | 373 |
| Awards for All Youth Work | 38128 | 20000 | 58128 | 0 |
| Locality Working in Gateshead Partnership Hubs | | 44000 | 27550 | 16450 |
| Chopwell Park Grant | | 945 | 945 | 0 |
| Youth Club Activities and Training (Northumbria Police) | | 4500 | 4500 | 0 |
| Locality Working in Gateshead (Boiler) | | 17021 | 17021 | 0 |
| Locality Working in Gateshead (New Patio) | | 5254 | 5254 | 0 |
| | 56933 | 104427 | 139584 | 21776 |

CHOPWELL COMMUNITY ASSOCIATION

England & Wales - Charity number 1108466

Accounts

Chopwell Community Association

(a company limited by guarantee)

Company Registration no 05293946

Charity Registration no 1108466

Financial Statements

For the year ended

30 November 2021

Chopwell Community Centre
Derwent Street
Chopwell
Newcastle Upon Tyne
NE17 7HS

Chopwell Community Association

(a company limited by guarantee)

Legal and Administrative Information

Name: Chopwell Community Association

Company No: 05293946

Charity No: 1108466

Directors/Trustees: Councillor Michael McNestry
Councillor Lynne Caffrey
Mrs Barbara Heslop

Registered Address: Chopwell Community Centre
Derwent Street
Chopwell
Newcastle Upon Tyne
NE17 7HS

Bankers: Lloyds TSB
44 Front St
Whickham
Newcastle upon Tyne
NE16 4DS

Structure: Chopwell Community Association is a Company limited by guarantee registered on 18 February 23 November 2004 and a registered Charity, registered on 28 April 1997.

Independent Examiner: Kate Tully FMAAT FCIE AATQB
20 Ennerdale Crescent
Winlaton
Blaydon on Tyne
NE21 6PN

Chopwell Community Association

(a company limited by guarantee)

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Chopwell Community Association

(a company limited by guarantee)

Directors'/Trustees' Report

Objectives and Activities

- To promote, provide and maintain the facilities of the Charity for the benefit of the inhabitants of the area, without distinction of sex, or of political, religious and other opinions by association together the inhabitants, voluntary organisations and other organisation in a common effort to advance education, health and welfare, recreation and leisure time, activities with the object of improving the conditions of life for the said inhabitants; and
- To continue to maintain and manage Chopwell Community Centre for the benefit of the area, in co-operation with the local authority and voluntary organisations.

Ensuring our work delivers our aims

We ensure that our work reflects our aims and meets the requirements of our stated purpose by delivering for the widest possible public benefit, as set out in the Charity Commission guidance.

Governance and structure

As well as being a Community Association we are a company limited by guarantee and a Charity. As such we have both a general Management Committee and members who act as both Trustees and Company Directors.

Each Group using the Community Centre is able to nominate representatives to the Management Committee as is Gateshead Council. Trustees and Directors are volunteers from the General Committee who meet the qualifications for being both Directors and Trustees.

Business review and maintaining our assets

The Trustees, Directors and Management Committee review the core business of the Association on an annual basis and make decisions regarding: marketing and new markets, fundraising, the maintenance of the fabric of the building, the buying of new assets and the disposal of old assets.

Achievements

As in 2019-20 there was great disruption because of the Covid pandemic and the necessary curtailment of activities which might threaten the health of those taking part.

Only two formal meetings of Trustees were held, in June and September. However, when activity was permitted, Trustees fulfilled their responsibilities for maintenance of the building and management of events. One Trustee retired and two new ones were appointed.

Earned income was only 40% of the level reached in 2019. The weekly NHS Weight and Wellbeing service had to be ceased because of the pandemic, and we were informed that it would not return. However, it was deemed safe to resume some activities during the year.

In 2020 DBC made a Covid support grant of £10,000 supplemented in early 2021 by a further £1334. Part of this grant enabled the Association to hire a professional cleaner to protect users from Covid.

In 2020-21 two other grants of £12,000 (available for work training) and £13,000 (recovery grant) came in.

We will increase activities at the Centre as and when it becomes safe to do so, and also rebuild our ability to meet our day to day expenses from unrestricted income.

We therefore, enter 2021-22 with a sense that renewal and development of our service to the community is possible.

Chopwell Community Association

(a company limited by guarantee)

The trustees have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by the range of activities that will continue to be delivered at the Centre as described above.

Financial Review

The financial position for the year shows net incoming funds of £87,909 and total outgoing resources of £83,824 with a balance brought forward from the previous year of £103,245 the total funds carried forward are £107,330. The Directors/Trustees consider the financial position of the company to be stable, but need reviewing in the coming year.

Risk Management

The Directors are examining the major risks, which the company faces in relation to external factors, governance and management, internal operations and business. They are considering the likelihood and the impact of risks and are reviewing what systems should be in place to control and reduce those risks. The systems are being designed to provide reasonable, but not absolute, assurance against material loss or misstatement of loss.

Reserves Policy

It is the policy of the company to try to build up unrestricted funds, which are free reserves of the company (designated funds), to a level that equates to approximately 3 months unrestricted expenditure. This will provide sufficient funds to cover management and administration/finance support costs, maintenance and refurbishment of the building and any emergencies that may arise from time to time.

Statement of Exemption

For the period ending 30 November 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors'/Trustees' responsibilities:

The Directors/Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the company and which enable them to comply with applicable law. The Directors/Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

For the year ending 30 November 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees/directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the members and signed on their behalf:

Name: Michael McNestry

Signature: *M McNestry*

Name: Barbara Heslop

Signature: *B Heslop*

Date: 26th July 2022

Chopwell Community Association

(a company limited by guarantee)

Independent Examiners Report

Report to the trustees/members of Chopwell Community Association on Accounts for the year ended 30 November 2021 set out on pages 7 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under s.145 of the Charities Act 2011 ('the Act'), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination; it is my responsibility to:

- Examine the financial statements under s.145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention

Basis of examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which agree with the accounting records and comply with the accounting requirements of the 2011 Act ; or
 -
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kate Tully FMAAT FCIE

Date 29th July 2022

Signed *K A Tully*



Kate Tully is a Fellow Member of the Association of Charity Independent Examiners and a Fellow Member of the Association of Accounting Technicians

Chopwell Community Association

(a company limited by guarantee)

Statement of Financial Activities

for the year ended 30 November 2021

(incorporating income and expenditure account)

| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total 2020-21 Funds £ | Total 2019-20 Funds £ |
|---|------|----------------------------|--------------------------|--------------------------|--------------------------------|--------------------------------|
| Income from Donations and Legacies | | | | | | |
| Donations and Legacies | 2 | 0 | | 0 | 0 | 240 |
| Charitable Activities | 2 | 59,385 | | 28,524 | 87,909 | 181,239 |
| Other Trading Activities | 2 | 0 | | 0 | 0 | 0 |
| Investments | 2 | | | | 0 | 0 |
| Other | 2 | | | | 0 | 0 |
| Total Income | | 59,385 | 0 | 28,524 | 87,909 | 181,479 |
| Expenditure on | | | | | | |
| Raising Funds | 2 | | | | 0 | 0 |
| Charitable Activities | 2 | 46,473 | | 37,351 | 83,824 | 133,177 |
| Other | 2 | | | | 0 | 0 |
| Total Expenditure | | 46,473 | 0 | 37,351 | 83,824 | 133,177 |
| Net incoming/outgoing resources before transfers | | 12,912 | 0 | (8,828) | 4,085 | 48,302 |
| Transfers | | | | | | |
| Net movement in funds | | 12,912 | 0 | (8,828) | 4,085 | 48,302 |
| <i>Total Funds brought forward</i> | | 9,665 | 30,000 | 63,580 | 103,245 | 54,944 |
| Total funds carried forward | | 22,577 | 30,000 | 54,752 | 107,330 | 103,245 |

Chopwell Community Association

(a company limited by guarantee)

Balance Sheet as at 30 November 2021

| | Note | 2020-21 Funds £ | 2019-20 Funds £ |
|---|------|--|---|
| Fixed Assets: | | | |
| | | | <i>Tangible Assets</i> |
| Total Fixed Assets: | | 0 | 0 |
| Current Assets | | | |
| | | | <i>Debtors</i> |
| | 3 | 0 | 0 |
| | | <i>Cash at Bank and In Hand</i> | |
| | | 107,555 | 103,470 |
| Total Current Assets | | 107,555 | 103,470 |
| Liabilities | | | |
| | | | <i>Creditors: Amounts falling due within one year</i> |
| | 4 | (225) | (225) |
| | | <i>Creditors: Amounts falling due after one year</i> | |
| | | 0 | 0 |
| Total Assests less Total Liabilities | | 107,330 | 103,245 |
| The Funds of the Charity: | | | |
| | | <i>Restricted income funds</i> | |
| | | 54,752 | 63,580 |
| | | <i>Designated funds</i> | |
| | | 30,000 | 30,000 |
| | | <i>Unrestricted income funds</i> | |
| | | 22,577 | 9,665 |
| TOTAL CHARITY FUNDS | | 107,330 | 103,245 |

Trustees'/Directors' responsibilities:

For the year ending 30 November 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the members and signed on their behalf:

Name: Michael McNestry

Signature: *M McNestry*

Name: Barbara Heslop

Signature: *B Heslop*

Date: 26th July 2022

The notes on pages 10-13 form an integral part of these financial statements

Chopwell Community Association

(a company limited by guarantee)

Chopwell Community Association

(a company limited by guarantee)

Notes to the Financial Statements

for the year ending 30 November 2021

1 Accounting Policies

Basis of Preparation

These Financial Statements have been prepared on the basis of historic cost in accordance with:

- Part 2 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 (c. 27); and
- In accordance with the Financial Reporting Standard for Small Entities (effective from April 2008) of the Companies Act 2006; and in accordance with
- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005)
- and with Accounting Standards;
- and with the Charities Act 2011

The Trustees have taken advantage of the exemption in financial reporting standard no 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Resources Expended and Liabilities

Resources expended have been analysed using a natural classification.

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs includes the cost of trustee travel expenses and telephone calls and any costs relating to the governance of the charity.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Assets

Assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis for Large Toys and a reducing balance method for General Equipment.

Investments

The charity has no investments at present.

Chopwell Community Association

(a company limited by guarantee)

2 Funds

The Charity has 2 funds, an unrestricted general fund and a restricted fund used for purchasing items of a specific nature funded by one funder: hence all movements on each fund are disclosed.

Restricted Funds

| Funder | Bal b/f | Income | Expenditure | Transfers | Bal c/f |
|----------------------|---------------|---------------|-----------------|-----------|---------------|
| Banner Fund | 2,346 | 279 | (500) | | 2,125 |
| Partnership Grant | 37,423 | 0 | (22,923) | | 14,500 |
| HMRC Furlough Grants | 0 | 4,745 | (4,745) | | 0 |
| Awards for All | 23,811 | 23,500 | (9,183) | | 38,128 |
| Total | 63,580 | 28,524 | (37,351) | 0 | 54,752 |

| Funder | Purpose of Fund |
|----------------------|---|
| Banner Fund | Support for miner's history awareness |
| Partnership Grant | Improving Chopwell and Blackhall Mill making them better places to live |
| HMRC Furlough Grants | Wages during Covid |
| Awards for All | Youth club |

Designated Funds

These are funds set aside for building maintenance and to cover any other contingencies in line with the reserves policy.

Income and Expenditure 2020-21

Income and Endowments from:

| | Unrestricted | Restricted | Total |
|------------------------------|---------------|---------------|---------------|
| Charitable Activities | | | 0 |
| Banner Fund | | 279 | 279 |
| Awards For All | | 23,500 | 23,500 |
| Furlough Grants | | 4,745 | 4,745 |
| General Grants/Donations | 36,020 | | 36,020 |
| Subs/Fees | | | 0 |
| Rents | 22,606 | | 22,606 |
| Interest Earned | | | 0 |
| Other | 759 | | 759 |
| | 59,385 | 28,524 | 87,909 |
| Total | 59,385 | 28,524 | 87,909 |

Expenditure on:

| | Unrestricted | Restricted | Total |
|---------------------------------|---------------|---------------|---------------|
| Charitable Activities | | | |
| Staff Costs | 14,596 | 4,745 | 19,341 |
| Sessional Staff | 4,590 | | 4,590 |
| Travel Costs | 120 | | 120 |
| Telephone/Internet | 1,355 | | 1,355 |
| Utilities | 5,799 | | 5,799 |
| Sanitary/Cleaning | 1,193 | | 1,193 |
| Insurance | 2,393 | | 2,393 |
| Postage/Stationery | 51 | | 51 |
| Maintenance/Refurbishment | 13,445 | | 13,445 |
| Project Costs/Activities | | 32,606 | 32,606 |
| Banner Fund Costs | 500 | | 500 |
| Bowls Group | 30 | | 30 |
| Legal/Professional | 1,638 | | 1,638 |
| Independent Examination | 225 | | 225 |
| Bank Charges | 164 | | 164 |
| Other | 375 | | 375 |
| Total Resources Expended | 46,473 | 37,351 | 83,824 |

Chopwell Community Association

(a company limited by guarantee)

Support Costs

| Support Cost Type | Fundraising Activity £ | Charitable Activity £ | Governance Activity £ | Total Cost £ |
|-----------------------------|------------------------------|-----------------------------|-----------------------------|-----------------|
| Staff Costs | | 19,341 | | 19,341 |
| Telephone/Internet | | 1,355 | | 1,355 |
| Utilities | | 5,799 | | 5,799 |
| Stationery/Postage | | 51 | | |
| Sanitary/Cleaning | | 1,193 | | 1,193 |
| Maintenance/Refurbishment | | 13,445 | | 13,445 |
| Independent Examination Fee | | | 225 | 225 |
| Total | - | 41,184 | 225 | 41,357 |

3 Debtors

There are no debtors at this time.

4 Creditors (amounts due in less than one year)

| | 2020-21 £ | 2019-20 £ |
|-----------------------------|--------------|--------------|
| Independent Examination Fee | 225 | 225 |
| Total | 225 | 225 |

5 Employees

| | 2020-21 £ | 2019-20 £ |
|-----------------------|---------------|---------------|
| Gross Salaries and NI | 19,341 | 25,664 |
| Total | 19,341 | 25,664 |

2 part time personnel were employed during this period, no member of staff received remuneration above £60,000

CHOPWELL COMMUNITY ASSOCIATION

England & Wales - Charity number 1108466

Accounts

Chopwell Community Association

(a company limited by guarantee)

Company Registration no 05293946

Charity Registration no 1108466

Financial Statements

For the year ended

30 November 2020

Chopwell Community Centre
Derwent Street
Chopwell
Newcastle Upon Tyne
NE17 7HS

Chopwell Community Association

(a company limited by guarantee)

Legal and Administrative Information

Name: Chopwell Community Association

Company No: 05293946

Charity No: 1108466

Directors/Trustees: Councillor Michael McNestry
Councillor Lynne Caffrey
Mrs Barbara Heslop

Registered Address: Chopwell Community Centre
Derwent Street
Chopwell
Newcastle Upon Tyne
NE17 7HS

Bankers: Lloyds TSB
44 Front St
Whickham
Newcastle upon Tyne
NE16 4DS

Structure: Chopwell Community Association is a Company limited by guarantee registered on 18 February 23 November 2004 and a registered Charity, registered on 28 April 1997.

Independent Examiner: Kate Tully FMAAT FCIE AATQB
20 Ennerdale Crescent
Winlaton
Blaydon on Tyne
NE21 6PN

Chopwell Community Association

(a company limited by guarantee)

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Chopwell Community Association

(a company limited by guarantee)

Directors'/Trustees' Report

Objectives and Activities

- To promote, provide and maintain the facilities of the Charity for the benefit of the inhabitants of the area, without distinction of sex, or of political, religious and other opinions by association together the inhabitants, voluntary organisations and other organisation in a common effort to advance education, health and welfare, recreation and leisure time, activities with the object of improving the conditions of life for the said inhabitants; and
- To continue to maintain and manage Chopwell Community Centre for the benefit of the area, in co-operation with the local authority and voluntary organisations.

Ensuring our work delivers our aims

We ensure that our work reflects our aims and meets the requirements of our stated purpose by delivering for the widest possible public benefit, as set out in the Charity Commission guidance.

Governance and structure

As well as being a Community Association we are a company limited by guarantee and a Charity. As such we have both a general Management Committee and members who act as both Trustees and Company Directors.

Each Group using the Community Centre is able to nominate representatives to the Management Committee as is Gateshead Council. Trustees and Directors are volunteers from the General Committee who meet the qualifications for being both Directors and Trustees.

Business review and maintaining our assets

The Trustees, Directors and Management Committee review the core business of the Association on an annual basis and make decisions regarding: marketing and new markets, fundraising, the maintenance of the fabric of the building, the buying of new assets and the disposal of old assets.

Delivering public benefit

Our work in delivering public benefit can be categorised as follows:

- Education
- Health and wellbeing
- Recreation and leisure time activities

Building developments

In 2019 the basement area of the Community Centre was transformed into dedicated office accommodation for the local media production company Digital Voices for Communities CIC, who pay the Association a competitive rent for their accommodation. Funding was also secured from the National Lottery for the infrastructure work to instal superfast broadband and a digital phone system for the whole Centre.

Effects of the Covid-19 pandemic on the Community Association

Like all other public buildings in England the community centre was closed to the public from 23 March, 2020 and staff were furloughed. During this period the Association was also awarded grants to cover rate relief and loss of business.

The building tenants, Digital Voices, continued to use their basement office space when permitted by lockdown rules.

The majority of the first floor of the Community Centre was taken over by Gateshead Council who ran a Community hub providing food and other emergency support and advice to those shielding, or without the financial means to support themselves during the pandemic.

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The Pickle Palace also continued to run their weekly markets which provide food donated by supermarkets that is sold at very low prices.

When lockdown rules allowed the centre reopened in a limited way subject to a full risk assessment and the provision of public access to hand sanitisers and wipes, daily cleaning of the building plus appropriate PPE for all staff.

All groups who used the building also had to carry out full risk assessments and get all group members to complete forms agreeing to abide by the Covid safe rules in place and to supply their personal details for the Test and Trace system.

The Gym reopened when possible again subject to a full risk assessment, access to sanitisers and rules on numbers allowed in at any one time and the cleaning of all equipment between users.

Inevitably some of the established groups that ran at the Centre will not be returning once social distancing rules are finally relaxed. Groups that have recommenced are the Drama Group, Carpet Bowls league, the Toddler Group and Slimming World. It is anticipated that the majority will follow and the Trustees have plans to develop new groups in the new year.

Long standing facilities like the computer suite will also continue to be available

The trustees have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by the range of activities that will continue to be delivered at the Centre as described above.

Financial Review

The financial position for the year shows net incoming funds of £181,479 and total outgoing resources of £133,177 with a balance brought forward from the previous year of £54,944 the total funds carried forward are £103,245. The Directors/Trustees consider the financial position of the company to be stable, but need reviewing in the coming year.

Risk Management

The Directors are examining the major risks, which the company faces in relation to external factors, governance and management, internal operations and business. They are considering the likelihood and the impact of risks and are reviewing what systems should be in place to control and reduce those risks. The systems are being designed to provide reasonable, but not absolute, assurance against material loss or misstatement of loss.

Reserves Policy

It is the policy of the company to try to build up unrestricted funds, which are free reserves of the company (designated funds), to a level that equates to approximately 3 months unrestricted expenditure. This will provide sufficient funds to cover management and administration/finance support costs, maintenance and refurbishment of the building and any emergencies that may arise from time to time.

Statement of Exemption

For the period ending 30 November 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors'/Trustees' responsibilities:

The Directors/Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the company and which enable them to comply with applicable law. The Directors/Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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For the year ending 30 November 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees/directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the members and signed on their behalf:

Name: Michael McNesty Signature: *M McNesty*

Name: Jean Barbara Heslop Signature: *JB Heslop*

Date: 2nd June 2021

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Independent Examiners Report

Report to the trustees/members of Chopwell Community Association on Accounts for the year ended 30 November 2020 set out on pages 8 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under s.145 of the Charities Act 2011 ('the Act'), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination; it is my responsibility to:

- Examine the financial statements under s.145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act;and
- State whether particular matters have come to my attention

Basis of examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which agree with the accounting records and comply with the accounting requirements of the 2011 Act ; or
 -
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kate Tully FMAAT FCIE

Date 4th June 2021

Signed *K.A.Tully*



Kate Tully is a Fellow Member of the Association of Charity Independent Examiners and a Fellow Member of the Association of Accounting Technicians

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Statement of Financial Activities

for the year ended 30 November 2020

(incorporating income and expenditure account)

| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds £ | 2018-19 Funds £ |
|---|------|----------------------------|--------------------------|--------------------------|---------------------|-----------------------|
| Income from Donations and Legacies | | | | | | |
| Donations and Legacies | 2 | 240 | | 0 | 240 | 241 |
| Charitable Activities | 2 | 37,319 | | 143,920 | 181,239 | 69,620 |
| Other Trading Activities | 2 | 0 | | 0 | 0 | 10 |
| Investments | 2 | | | | 0 | 0 |
| Other | 2 | | | | 0 | 0 |
| Total Income | | 37,559 | 0 | 143,920 | 181,479 | 69,871 |
| Expenditure on | | | | | | |
| Raising Funds | 2 | | | | 0 | 0 |
| Charitable Activities | 2 | 48,053 | | 85,124 | 133,177 | 62,103 |
| Other | 2 | | | | 0 | 0 |
| Total Expenditure | | 48,053 | 0 | 85,124 | 133,177 | 62,103 |
| Net incoming/outgoing resources before transfers | | (10,494) | 0 | 58,796 | 48,302 | 7,768 |
| Transfers | | | | | | |
| Net movement in funds | | (10,494) | 0 | 58,796 | 48,302 | 7,768 |
| <i>Total Funds brought forward</i> | | 20,159 | 30,000 | 4,784 | 54,944 | 47,176 |
| Total funds carried forward | | 9,665 | 30,000 | 63,580 | 103,245 | 54,944 |

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Notes to the Financial Statements

for the year ending 30 November 2020

1 Accounting Policies

Basis of Preparation

These Financial Statements have been prepared on the basis of historic cost in accordance with:

- Part 2 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 (c. 27); and
- In accordance with the Financial Reporting Standard for Small Entities (effective from April 2008) of the Companies Act 2006; and in accordance with
- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005)
- and with Accounting Standards;
- and with the Charities Act 2011

The Trustees have taken advantage of the exemption in financial reporting standard no 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Resources Expended and Liabilities

Resources expended have been analysed using a natural classification.

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs includes the cost of trustee travel expenses and telephone calls and any costs relating to the governance of the charity.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Assets

Assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis for Large Toys and a reducing balance method for General Equipment.

Investments

The charity has no investments at present.

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2 Funds

The Charity has 2 funds, an unrestricted general fund and a restricted fund used for purchasing items of a specific nature funded by one funder: hence all movements on each fund are disclosed.

Restricted Funds

Restricted Funds

| Funder | Bal b/f | Income | Expenditure | Transfers | Bal c/f |
|----------------------|--------------|----------------|-----------------|-----------|---------------|
| Banner Fund | 1,646 | 1,500 | (800) | | 2,346 |
| Partnership Grant | 1,980 | 51,896 | (16,453) | | 37,423 |
| GMBC Underbuild | 0 | 58,883 | (58,883) | | 0 |
| HMRC Furlough Grants | 0 | 8,988 | (8,988) | | 0 |
| Awards for All | 1,158 | 22,653 | | | 23,811 |
| Total | 4,784 | 143,920 | (85,124) | 0 | 63,580 |

| Funder | Purpose of Fund |
|----------------------|---|
| Banner Fund | Support for miner's history awareness |
| Partnership Grant | Improving Chopwell and Blackhall Mill to make them a better place to live |
| GMBC Underbuild | Room hire for Digital Voice work force |
| HMRC Furlough Grants | Wages during Covid |
| Awards for All | Youth club |

Designated Funds

These are funds set aside for building maintenance and to cover any other contingencies in line with the reserves policy.

Income and Expenditure 2019-20

Income and Endowments from:

Donations and Legacies

| | Unrestricted | Restricted | Total |
|---------------------|--------------|------------|-------|
| General Donation | | | 0 |
| Bowls Club Donation | 240 | | 240 |
| | 240 | 0 | 240 |

Charitable Activities

| | Unrestricted | Restricted | Total |
|-----------------|---------------|----------------|----------------|
| Banner Fund | | 1,500 | 1,500 |
| Partnership | | 51,896 | 51,896 |
| GMBC Underbuild | | 58,883 | 58,883 |
| Awards For All | | 22,653 | 22,653 |
| Furlough Grants | | 8,988 | 8,988 |
| General Grants | 16,634 | | 16,634 |
| Subs/Fees | 508 | | 508 |
| Rents | 20,177 | | 20,177 |
| Interest Earned | | | 0 |
| Other | | | 0 |
| | 37,319 | 143,920 | 181,239 |
| Total | 37,559 | 143,920 | 181,479 |

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Expenditure on:

Raising Funds

Fundraising Costs

| Unrestricted | Restricted | Total |
|--------------|------------|-------|
| - | - | - |

Charitable Activities

| | | | |
|---------------------------|----------|--------|---------|
| Staff Costs | 16675.69 | 8,988 | 25,664 |
| Telephone/Internet | 4,773 | | 4,773 |
| Utilities | 7,061 | | 7,061 |
| Sanitary/Cleaning | 974 | | 974 |
| Insurance | 1,169 | | 1,169 |
| Maintenance/Refurbishment | 3,300 | | 3,300 |
| Project Costs/Activities | 2,289 | 75,336 | 77,625 |
| Banner Fund Costs | | 800 | 800 |
| Legal/Professional | 2,046 | | 2,046 |
| Independent Examination | 225 | | 225 |
| Bank Charges | 334 | | 334 |
| Other | 9,206 | | 9,206 |
| | 48,053 | 85,124 | 133,177 |

Total Resources Expended

| | | |
|---------------|---------------|----------------|
| 48,053 | 85,124 | 133,177 |
|---------------|---------------|----------------|

Support Costs

Support Cost Type

| Support Cost Type | Fundraising Activity £ | Charitable Activity £ | Governance Activity £ | Total Cost £ |
|-----------------------------|---------------------------|--------------------------|--------------------------|-----------------|
| Staff Costs | | 25,664 | | 25,664 |
| Telephone/Internet | | 4,773 | | 4,773 |
| Utilities | | 7,061 | | - |
| Sanitary/Cleaning | | 974 | | - |
| Maintenance/Refurbishment | | 3,300 | | 3,300 |
| Independent Examination Fee | | | 225 | 225 |
| Total | - | 33,737 | 225 | 33,962 |

3 Debtors

There are no debtors at this time.

4 Creditors (amounts due in less than one year)

| Creditors | 2019-20 £ | 2018-19 £ |
|-----------------------------|--------------|--------------|
| Independent Examination Fee | 225 | 225 |
| Total | 225 | 225 |