



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	August	2021		31	July	2022

Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Sheridan	Chair	Appointed 1/1/2022	Governing Body
2	Celia Hurren			Governing Body
3	Jenny Lockwood			Governing Body
4	Jules White		Left 31/12/2021	Governing Body
5				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Declaration of Trust dated 08/02/2005
How the charity is constituted (eg. trust, association, company)	Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by Governor's Resources Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

There is a child protection policy in place

Disclosure and Barring Service checks are carried out on all staff and governors upon appointment

Schools Financial Value Standard was achieved in April 2023

Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of Tanbridge House School (hereinafter called 'the school') by providing or assisting in the provision of educational recreational and other charitable facilities in augmentation of such facilities financed by the local education authority or the department of education (DfE). In furtherance of this object but not further or otherwise the trustees may undertake activities which promote the charitable work of the school and further the education and advancement in life of the pupils

Summary of the main activities in relation to these objects

Supporting the education of Tanbridge House School students. Also undertake the Duke of Edinburgh Award Scheme.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

Achievements and performance

Summary of the main achievements of the charity during the year

- Running educational visits to complement the curriculum
- Subsidies for school uniform granted to those families with financial difficulties
- Financial assistance towards running of school minibus
- Charitable donations to many organisations through student fund raising
- Fundraising for local hospice
- Enhance enrichment activities
- Continuation of reward scheme for students
-

Achievements and performance

- Entering annual Dance Shows
- Running of annual school production
- Running & funding of "Buzz Club" / Confident Speakers Club, Compost Club and other clubs for vulnerable and SEN students
- Sponsored walk for charity

Financial review

Brief statement of the charity's policy on reserves

We hold cash reserves which is unrestricted funds and is held in a high interest account adding to funds.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

Our main source of income is parental donations

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Mr Mark Sheridan

Position (eg secretary, chair, etc)

Chair

Date

30/5/2023

Fund name: Tanbridge House School

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Account Summary for the Period: 01/08/2021 to 31/07/2022

Section 1

Income		Expenditure	
Admin Fee Coll A/C	5.89	Admin Fee Coll A/C	494.00
An Inspector Calls Books	521.10	An Inspector Calls Books	0.00
Bank Interest	15.00	Bank Interest	0.00
Buzz Club	0.00	Buzz Club	53.48
Charitable quiz for St Catherine's Hospice	0.00	Charitable quiz for St Catherine's Hospice	70.56
Chemistry STEM Club	0.00	Chemistry STEM Club	160.00
Christmas Jumper day 2021	460.23	Christmas Jumper day 2021	460.23
Contra Payments	10.00	Contra Payments	0.00
Dance and Gym Show 2022	1,132.18	Dance and Gym Show 2022	0.00
Dance Live Hoodies	854.02	Dance Live Hoodies	871.73
Dance Live/MYM (incorporating Rock Challenge)	1,857.18	Dance Live/MYM (incorporating Rock Challenge)	3,432.69
Dance/Perf Arts Trip to The Hawth Theatre-Chicago 02/02/2022	1,352.78	Dance/Perf Arts Trip to The Hawth Theatre-Chicago 02/02/2022	1,325.00
Deficit/Surplus trips	0.00	Deficit/Surplus trips	205.91
Disaster Emergency Committee charity reg 1062638	205.91	Disaster Emergency Committee charity reg 1062638	0.00
DofE Bronze- Brighton Parkwood Campsite 2nd July 2022	0.00	DofE Bronze- Brighton Parkwood Campsite 2nd July 2022	297.00
Donations	16,910.69	Donations	150.00
Donations non gift aid	1,250.00	Donations non gift aid	100.00
Drama Trip to Chichester Festival Theatre 04/11/2021	1,972.07	Drama Trip to Chichester Festival Theatre 04/11/2021	1,931.00
Drusillas Trip	1,674.59	Drusillas Trip	1,090.00
Duke of Ed 2nd A/C Bronze	1,433.72	Duke of Ed 2nd A/C Bronze	2,248.00
Duke of Edinburgh	389.98	Duke of Edinburgh	0.00
England Women's Euros-The Amex B'ton 11/07/2022	744.44	England Women's Euros-The Amex B'ton 11/07/2022	720.00
Geography Trip to Brighton Beach 7th & 8th July 2022	1,098.78	Geography Trip to Brighton Beach 7th & 8th July 2022	1,900.18
History Trip to London Dungeons Y10 4th & 5th July 2022	1,843.37	History Trip to London Dungeons Y10 4th & 5th July 2022	1,920.00
Horsham High School Donation for Vulnerable students	1,270.00	Horsham High School Donation for Vulnerable students	900.00
Houses of Parliament Trip	172.82	Houses of Parliament Trip	8.00
Total Income	87,302.17	Total Expenditure	48,074.87
Excess of Expenditure over Income	0.00	Excess of Income over Expenditure	39,227.30

Income		Expenditure	
Library Fund from Florence Walton	2,000.00	Library Fund from Florence Walton	0.00
Locker Keys	1,627.42	Locker Keys	1,669.46
Lord Sterling Fund for SPNEEDS	10,000.00	Lord Sterling Fund for SPNEEDS	0.00
Media Trip - Warner Bros Harry Potter World 16th & 20th June 2022	4,997.65	Media Trip - Warner Bros Harry Potter World 16th & 20th June 2022	5,146.50
MFL - French & German Plays - Theatre visit in school 18th & 31st March 2022	948.32	MFL - French & German Plays - Theatre visit in school 18th & 31st March 2022	924.00
Motor Vehicles	0.00	Motor Vehicles	2,138.88
Music Trip to Royal Festival Hall- Bright Sparks- 23/03/2022	756.26	Music Trip to Royal Festival Hall- Bright Sparks- 23/03/2022	807.00
Oxfam Unwrapped 2021	301.39	Oxfam Unwrapped 2021	130.00
Performing Arts T-Shirts	181.19	Performing Arts T-Shirts	8.00
Pevensey Castle Trip	620.37	Pevensey Castle Trip	0.00
PROM 2022	8,136.02	PROM 2022	1,902.00
Readathon	31.50	Readathon	31.50
Rewards 2021/22	995.00	Rewards 2021/22	901.02
School production	2,977.11	School production	1,493.18
School Uniform Grant	0.00	School Uniform Grant	245.95
Science Revision Guides	1,763.14	Science Revision Guides	0.00
Staff Christmas Jumper Day 2021	1,514.53	Staff Christmas Jumper Day 2021	1,514.53
Student Voice	0.00	Student Voice	1.07
Summer Concert 2022	441.95	Summer Concert 2022	4.00
Virtual Spring Concert 2022 - Songs from the Stage	651.79	Virtual Spring Concert 2022 - Songs from the Stage	0.00
Virtual Summer Concert 2021	0.00	Virtual Summer Concert 2021	521.00
Year 11 Yearbook 2022	948.04	Year 11 Yearbook 2022	55.00
Year 7 Activity Day 2021	4,682.63	Year 7 Activity Day 2021	4,444.00
Ypres	8,553.11	Ypres	7,800.00
Total Income	87,302.17	Total Expenditure	48,074.87
Excess of Expenditure over Income	0.00	Excess of Income over Expenditure	39,227.30

Section 2

Balance b/f 01/08/2021

Cash	0.00	Cash	0.00
Cheques in Hand	0.00	Cheques in Hand	0.00
Unsettled ePayments	0.00	Unsettled ePayments	0.00
School Fund - Current	87,646.61	School Fund - Current	126,873.91
Total	87,646.61	Total	126,873.91

$\pounds 126,873.91 + \pounds 8511.99 \text{ (unpresented cheques)} = \pounds 135,385.90$ as per reconciled stat No 107
 declared 31/7/2022 ~~NS~~

Income

Movement in Period

39,227.30

Expenditure

Movement in Period

0.00

Section 3**Amount owing to the Fund at Period End****Amount owed by the Fund at Period End**

Amount received in advance for
a committed expense

Total 0.00 **Total** 8,511.99

108298	P Nyame	✓ 120.00
108326	Birney	✓ 197.00
108325	F. P. ...	280.00
108331	Waltberg	✓ 7,800.00
108330	Has Y. ...	100.00
108329	Lord Simpson	14.99

Valuation at cost price of Stock
in Hand at period end

Section 4

We certify that, to the best of our knowledge, the accounts shown above are correct.

Treasurer _____

Headteacher _____

Date _____

Date _____

Section 5**Audit Certificate**

I. We have audited the accounts of the above Fund in accordance with

WSCC (guidelines). In my/our opinion, there has been reasonable management of the Fund and the above Summary of Accounts is a true representation of the state of the Fund's affairs at and its assets at that date were sufficient to meet all the liabilities of the Fund in full.

Signature of Auditor Examiner ASIS Date 1st November 2022

Financial Qualification/Experience WSCC School Business Manager

Section 6

I can confirm that I am familiar with the contents of the WSCC Guidelines and that the audited Summary of Accounts has been presented to the Board of Governors and I am satisfied with the state of affairs of the fund(s).

Chairman of Governors Arthur Date 26/8/2022



Tali



Nemi Fisher
7 Corfe Close
SOUTHWATER
West Sussex
RH13 9XL

12 May 2023

The Trustees
Tanbridge House School Fund
(Registered Charity No. 1108324)
Farthings Hill
Guildford Road
HORSHAM
West Sussex
RH12 1SR

Dear Sirs

Financial Year to 31 July 2022

This letter is sent to you in order to complete two aspects of the requirements associated with the 'independent examination' of the Income and Expenditure Account of the School Fund for the year 31 July 2022, as required by the Charities Act (Accounts and Reports) Regulations of 1995 and 2000.

Part 1 – Appointment of Independent Examiner

I confirm by my signature below that I have accepted the appointment as independent examiner of the Income and Expenditure Account of the School Fund for the year to 31 July 2022 and by your signature(s) below you reaffirm my appointment.

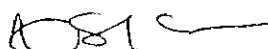
Part 2 – Exceptional, Unusual and Subsequent Events

By your signature below you confirm that, during the year to 31 July 2022, there have been no unusual or exceptional events that are not already fully reflected in the Income and Expenditure Account supplied by me; nor are there any exceptional events, receipts, payments or liabilities incurred after 31 July 2022 which would affect the viability of the School Fund.

Should there be any items under Part 2 above that ought to be brought to my attention as independent examiner, please supply these to me in writing.

Otherwise, please arrange for a representative of the School Fund Trustees to sign and return the confirmations below.

Yours faithfully



Nemi Fisher

Confirmation of Part 1 above

Confirmation of Part 2 above

Signature:  Name: Date: