



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month August	Year 2019		Day 31	Month July	Year 2020

Reference and administration details

Charity name	Tanbridge House School Fund		
Other names charity is known by			
Registered charity number (if any)	1108324		
Charity's principal address	Farthings Hill, Guildford Road		
	Horsham		
	West Sussex		
	Postcode RH12 1SR		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jules White	Chair/Head		Governing Body
2	Russell Dodd			Governing Body
3	Celia Hurren			Governing Body
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Declaration of Trust dated 08/02/2005

How the charity is constituted
(eg. trust, association, company)

Charitable Trust

Trustee selection methods
(eg. appointed by, elected by)

Elected by Governor's Resources Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

There is a child protection policy in place

Disclosure and Barring Service checks are carried out on all staff and governors upon appointment

Schools Financial Value Standard

Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of Tanbridge House School (hereinafter called 'the school') by providing or assisting in the provision of educational recreational and other charitable facilities in augmentation of such facilities financed by the local education authority or the department of education and employment (DfE). In furtherance of this object but not further or otherwise the trustees may undertake activities which promote the charitable work of the school and further the education and advancement in life of the pupils

Summary of the main activities in relation to these objects

Supporting the education of Tanbridge House School students. Also undertake the Duke of Edinburgh Award Scheme.

Additional details of objectives and activities (Optional Information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

Achievements and performance

Summary of the main achievements of the charity during the year

Running educational visits to complement the curriculum.

Subsidies for school uniform granted to those families with financial difficulties.

Financial assistance towards running of school minibus.

Charitable donations to many organisations through student fund raising. Fundraising for local hospice.

Enhance enrichment activities

Continuation of reward scheme for pupils

Running Duke of Edinburgh scheme Silver and Bronze Awards

Entering annual Dance Show

Running and funding "Buzz" Club/Confident Speakers Club/ Compost Club and other clubs– for vulnerable and SEN Students

N.B Many of our usual activities such as the School production and overseas educational outings were cancelled in Spring/Summer 2020 due to the pandemic.

Achievements and performance

Financial review

**Brief statement of the
charity's policy on reserves**

We hold cash reserves which is unrestricted funds and is held in a high interest account adding to funds.

**Details of any funds materially
in deficit**

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.


Our main source of income is parental donations

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		X
Full name(s)	JULES WHITE	X
Position (eg secretary, chair, etc)	Chair	
Date	24/07/2021.	X

TANBRIDGE HOUSE SCHOOL

SCHOOL FUND

Registered Charity No 1108324

Statement of Income and Expenditure for year ending 31 July 2020

Charity Revenue	Note	Income	Expenditure
Admin Fee		£1,375.71	£2,741.60
Author visit - sale of books		£108.33	£110.00
Bank Interest		£269.56	£0.00
Buzz Club			£141.86
Charity Collections	1	£3,526.33	£3,525.83
Dance Live 2020/Hoodies/Tickets		£5,670.12	£5,670.12
Donations (To include school vehicle exp)		£14,076.40	£10,662.50
Emergency Hardship payments FSM Covid		£167.00	£167.00
Drill Hall Concert		£372.26	£372.00
Fission Impossible Chemistry Show		£2,409.76	£2,409.76
French Theatre Performance		£567.22	£415.00
Gift Aid		£2,511.68	
Leavers Yearbook/Hoodie		£1,880.31	£1,616.50
Losses on Cancelled trips - Covid 19			£1,067.34
Make Your Move Dance Challenge		£279.69	£279.69
Prom 2019/Prom Bus 2020		£1,219.20	£406.27
Prizes/Rewards		£702.50	£1,804.27
Resilience Games		£200.00	£2,683.93
School Uniform Grant/Subsidies			£198.86
Talent Show		£517.69	£517.69
Year 7 Activity Day		£4,596.05	£4,455.00
Excess of Income over Expenditure			£1,204.59 ✓
		£40,449.81	£40,449.81
Custodial Funds		Receipts	Payments
Educational Outings		£53,932.94	£53,932.94
Educational Vacations		£97,445.29	£97,445.29
		£151,378.23	£151,378.23
Totals		£191,828.04	£191,828.04

Summary

Balance of School Fund @ 01.08.19
Excess of Income over Expenditure
Balance of School Fund @ 31.07.2020

£61,984.69 ✓
£1,204.59 ✓
£63,189.28

Which is represented by:

Barclays Bank
Minus balances CF

£93,530.21 ✓ less £98.47 Unpresented
£30,340.93 ✓ PPR £93,431.74 agreed
£63,189.28 ✓ big show dated
31/8/20 + 4/8/20

DSJ

8/12/2020

TANBRIDGE HOUSE SCHOOL

SCHOOL FUND

Statement of Income and Expenditure for year ending 31 July 2020

NOTES ON ACCOUNTS

1. Charities - Donations sent during year

All Sorts Youth Project	£151.93
Cancer Research UK	£435.86
Children In Need	£1,394.43
Horsham Matters	£100.00
MacMillan Cancer Support	£171.49
N Pachulska	£100.00
Oxfam Unwrapped	£504.00
Ronald McDonald House	£100.00
Save the Children	£100.00
St Catherine's Hospice	£468.12
Transfer of funds to School Fund	£0.50 Oxfam
Total	£3,526.33

Balances Carried Forward @ 01.08.19

				Into
	C/F 2019	INC	EXP	School Fund
Designated Funds				
Prom 2019	£805.59		£805.59	£804.32

Custodial Funds

Drill Hall Concert	£372.26		£372.26	£0.00
Trip to Dry Ski Slope	£413.25	362.37	£775.62	£0.00
Trip to MacBeth - October 2019	£1,387.19	£574.05	£1,961.24	£0.00
Trip to Belgium Battlefields October 2019	£383.73		£383.73	£0.00
Drama/PA/Music trip - 27/11/2019	£3,507.83	£2,302.00	£5,809.83	£0.00
Dance trip to Zoonation - 15/10/2019	£580.90	£104.25	£685.15	£0.00
Dance trip to Horsham Capitol	£434.27	£41.68	£475.95	£0.00
Ski Trip 2020	£13,730.40	£63,909.89	£77,640.29	£0.00

Balances Carried Forward @31.07.2020
Charitable Funds

Partner School Zambia	-£12.05	£1,352.24	£1,360.70	-£20.51
Tanbridge Trek	£0.00	£2,225.43	£0.00	£2,225.43

Designated Funds

Chemistry STEM Club	£828.31	£2,659.76	£3,286.39	£201.68
Dance and Gym Show 2020 (Cancelled)	£0.00	£618.04	£28.00	£590.04
Duke of Edinburgh	£1,125.67	£1,551.06	£1,661.63	£1,015.10
HHS Donation	£500.00	£0.00	£0.00	£500.00
James Parke's Memorial Fund	£170.00	£0.00	£0.00	£170.00
Locker Keys	£5,346.47	£1,692.40	£691.07	£6,347.80
Prom 2020	£0.00	£0.00	£536.67	-£536.67
Rock Challenge (incorporating Dance Live)	£3,391.12	£223.63	£629.71	£2,985.04
Stephen Head Prize Fund	£829.26	£0.00	£0.00	£829.26
School Production	£4,158.66	£4,903.35	£3,571.72	£5,490.29
Spring Concert 2020 (cancelled)	£0.00	£833.52	£86.00	£747.52
Student Voice	£65.22	£0.00	£6.09	£59.13

Custodial Funds

Trip to Berlin 2020	£0.00	£19,736.82	£10,000.00	£9,736.82
	<u>£38,018.08</u>			<u>£30,340.93</u>

Independent Examiner's Report to the Trustees of THS School Fund

I report on the accounts of the Trust for the year ended 31 July 2017 which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Nemi Fisher

Relevant professional qualification or body:

Address: 7 Corpe Close, Southwater, RH13 9XL

Date: 8/12/2020

Independent Examiner's Report to the Trustees of THS School Fund

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Name: Nemi Fisher

Relevant professional qualification or body:

Address: 7 Corpe Close, Southwater, RH13 9XL

Date: 8/12/2020