

**BUSBRIDGE JUNIOR SCHOOL PTA**  
**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 JULY 2025**

**BUSBRIDGE JUNIOR SCHOOL PTA**  
**ANNUAL REPORT AND ACCOUNTS**  
**CHARITY INFORMATION**

Charity Name	Busbridge Junior School PTA
Charity Registration Number	1108322
Principal Address	Busbridge Junior School Brighton Road Godalming Surrey GU7 1XA

**BUSBRIDGE JUNIOR SCHOOL PTA**  
**ANNUAL REPORT AND ACCOUNTS**  
**TRUSTEES' ANNUAL REPORT**

The trustees present their annual report and accounts for the year ended 31 July 2025.

**Trustees**

The names of the charity trustees managing the charity on the date the annual report is signed are as follows:

Mrs R Roseblade (Chair)  
Mrs D Baker (Vice Chair)  
Mr R Day (Treasurer)

**Structure, Governance and Management**

Busbridge Junior School PTA became a registered charity in 2005 and is constituted by Articles of Association adopted at that time and subsequently revised in 2017. New trustees are appointed or re-appointed annually by the members of the charity. Membership of the charity is open to all parents, guardians or carers of any pupil currently attending the school and teaching and non-teaching staff currently employed by the school.

**Objects and Activities**

The objects of the charity set out in its governing document are as follows:

1. To advance the education of the pupils of Busbridge Junior School.
2. To develop effective relationships between staff, parents and others associated with the school.
3. To engage in activities and provide facilities or equipment which support the school and advance the education of the pupils.

The charity's activities focus on organising various fundraising extra-curricular events for the pupils, staff and parents, and providing assistance to the school on special events. In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit.

**Financial Review**

The PTA started the year with reserves of £24,073 raising £19,530 from fundraising events, receiving £1,384 in donations and incurring operating expenses of £447. Having pledged a total of £24,703 in donations during the year to fund various school activities, the PTA closed the year with reserves of £19,836 which will be used in the future to support the school in line with its objectives.

The PTA held several fundraising events during the year, most notably a Christmas Fayre and associated Secret Shopping event, Fireworks Night and a Summer BBQ. Other key fundraising activities involved summer ice-creams sales, school discos for children and a similar event for parents, sponsored bouncy castle jumping and bike rides. The PTA also raised money from local estate agents for advertising boards,

second hand uniform sales and various other initiatives detailed in the notes to these financial statements. The PTA is also grateful to school staff who raised funds through sponsored walking and running events.

Amounts pledged to the school include funding for hall redecoration work, new gym bars, new equipment, books, furniture, science equipment, and other amounts detailed in the notes to these financial statements.

The PTA relies entirely on the voluntary efforts of its committee, teachers and parents to organise and run events and activities. All such work is greatly appreciated, and most amounts raised are generated entirely due to the generosity of parents and teachers in giving time and resources.

### **Declaration**

The trustees declare that they have approved the trustees' report above, and the report is signed on behalf of the charity's trustees by:

A handwritten signature in black ink, appearing to read 'Richard Day', with a long horizontal line extending from the end of the signature.

Richard Day

Treasurer

Date: 20<sup>th</sup> September 2025

**BUSBRIDGE JUNIOR SCHOOL PTA**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JULY 2025**

	Note	2025	2024
<b>Income</b>			
Charitable activities		30,200	29,160
Donations		1,384	7,635
		<hr/>	<hr/>
<b>Total Income</b>		<b>31,584</b>	<b>36,795</b>
<b>Expenditure</b>			
Charitable activities		10,670	11,311
Other expenses		447	919
		<hr/>	<hr/>
<b>Total expenditure</b>		<b>11,117</b>	<b>12,230</b>
		<hr/>	<hr/>
<b>Net income / (expenditure)</b>		<b>20,467</b>	<b>24,565</b>
Amounts pledged to the school		24,703	12,387
		<hr/>	<hr/>
<b>Net movement in funds</b>		<b>(4,236)</b>	<b>12,178</b>
		<hr/> <hr/>	<hr/> <hr/>
<b>Reconciliation of funds</b>			
Total funds brought forward		24,073	11,895
Movement in funds		(4,236)	12,178
		<hr/>	<hr/>
<b>Total funds carried forward</b>		<b>19,836</b>	<b>24,073</b>
		<hr/>	<hr/>

**BUSBRIDGE JUNIOR SCHOOL PTA**  
**BALANCE SHEET**  
**FOR THE YEAR ENDED 31 JULY 2025**

	Notes	2025	2024
<b>Current assets</b>			
Debtors		135	-
Stock		629	560
Cash and Bank		19,433	28,751
		<hr/>	<hr/>
<b>Total current assets</b>		20,197	29,311
<b>Creditors:</b> Amounts falling due within one year		(360)	(5,238)
		<hr/>	<hr/>
<b>Total net assets</b>		<b>19,836</b>	<b>24,073</b>
		<hr/>	<hr/>
<b>Funds of the charity</b>			
Unrestricted funds		19,836	24,073
		<hr/>	<hr/>
<b>Total funds</b>		<b>19,836</b>	<b>24,073</b>
		<hr/>	<hr/>



Richard Day  
PTA Treasurer  
Date: 20<sup>th</sup> September 2025  
On behalf of the trustees

**BUSBRIDGE JUNIOR SCHOOL PTA**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 JULY 2025**

**Note 1: Basis of Preparation**

**1.1 Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

**1.2 Going concern**

These accounts have been prepared on a going concern basis and there are no material uncertainties that would cast doubt on the charity's ability to continue as a going concern.

**1.3 Change of accounting policy**

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2. There has been no change of accounting policy in the reporting period.

**Note 2: Accounting Policies**

**2.1 Income**

Income is recognised in the Statement of Financial Activities when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

**2.2 Expenditure**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

<b>3. Charitable activities</b>	<b>2025 Income £</b>	<b>2025 Expenditure £</b>	<b>2024 Income £</b>	<b>2024 Expenditure £</b>
Christmas Fayre	1,238	481	3,952	750
Fireworks night	8,968	5,259	8,825	4,913
Summer BBQ	4,286	2,299	4,733	2,411
Ice Creams	1,676	871	1,652	630
Disco	1,552	309	1,536	507
Sports Day	41	20	109	68
Easy Fund Raising	453	-	571	-
Town Council Advertising Boards	150	-	870	-
Bouncing for Busbridge	2,561	170	2,474	-
Christmas Secret Shopping	1,366	345	1,345	235
Christmas Cards	284	9	-	8
80s and 90s Disco	1,529	749	-	-
School Uniform	845	17	221	1
Easter Events	714	79	-	97
Bike Ride	335	-	105	-
Stikins Name Labels	-	-	182	-
Stationery Sales	-	-	104	-
Adults Football	1,845	62	2,236	1,612
Wreath Making	-	-	245	9
Year Book	-	-	-	70
Snowdon Climb (Staff)	1,543	-	-	-
Arc 100 Run (Mr Stuart)	736	-	-	-
Asda Cashpot - Parentkind	78	-	-	-
	<b>30,200</b>	<b>10,670</b>	<b>29,160</b>	<b>11,311</b>



<b>4. Amounts pledged to the school</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Hall redecoration	3,882	-
MUGA pledge (Autumn 2023)	-	7,625
Books (£50 per class per term)	1,200	1,200
Dictionaries	-	-
Round tables for Year 3 reading	-	-
Art supplies	-	310
Books (further one-off donation)	-	300
Wall bar project (Gym)	7,996	-
Science equipment	1,000	-
Chinese dragon dance	599	-
IT equipment – class PCs	-	-
Hardship fund	1,000	-
Citizen workshop	700	-
Gym mats	750	-
Ice-lollies (beach trip)	520	499
Digital cameras	350	-
Foreign language tool	-	400
Trickbox resource	-	500
Brazilian martial arts day	-	500
Dictionaries and stationery	1,400	38
Craft	-	175
School chairs	-	590
Author visit	-	250
Ad-hoc donation	594	-
Lighting for fashion show	75	-
Smart whiteboard and PC	3,000	-
Sign in system	1,000	-
Xylophones	637	-
	<b>24,703</b>	<b>12,387</b>

<b>5. Debtors</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Charitable activities	<b>135</b>	<b>-</b>

<b>6. Creditors: Amounts falling due within one year</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Amounts pledged to school	-	4,055
Amounts held on behalf of school	-	517
Charitable activities (Deferred income)	360	666
	<b>360</b>	<b>5,238</b>



Section A

Independent Examiner's Report

Report to the trustees

Busbridge Junior School PTA

On accounts for the year  
ended

31 July 2025

Charity no  
(if any)

1108322

Set out on pages

1 to 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 07 / 2025**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

18/05/2026

Name:

Matthew Ellis FCCA

Relevant professional  
qualification(s) or body  
(if any):

ACCA

Address:

34 Quatermile Road

Godalming

Surrey, GU7 1TJ

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

N/A