

BUSBRIDGE JUNIOR SCHOOL PTA
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2022

BUSBRIDGE JUNIOR SCHOOL PTA
ANNUAL REPORT AND ACCOUNTS
CHARITY INFORMATION

Charity Name	Busbridge Junior School PTA
Charity Registration Number	1108322
Principal Address	Busbridge Junior School Brighton Road Godalming Surrey GU7 1XA

BUSBRIDGE JUNIOR SCHOOL PTA
ANNUAL REPORT AND ACCOUNTS
TRUSTEES' ANNUAL REPORT

The trustees present their annual report and accounts for the year ended 31 July 2022.

Trustees

The names of the charity trustees managing the charity on the date the annual report is signed are as follows:

Mrs S Speirs (Joint Chair)
Mrs J Ahrens (Trustee)
Mrs K Carter (Secretary)
Mr R Day (Treasurer)

Structure, Governance and Management

Busbridge Junior School PTA became a registered charity in 2005 and is constituted by Articles of Association adopted at that time and subsequently revised in 2017. New trustees are appointed or re-appointed annually by the members of the charity. Membership of the charity is open to all parents, guardians or carers of any pupil currently attending the school and teaching and non-teaching staff currently employed by the school.

Objects and Activities

The objects of the charity set out in its governing document are as follows:

1. To advance the education of the pupils of Busbridge Junior School.
2. To develop effective relationships between staff, parents and others associated with the school.
3. To engage in activities and provide facilities or equipment which support the school and advance the education of the pupils.

The charity's activities focus on organising various fundraising extra-curricular events for the pupils, staff and parents, and providing assistance to the school on special events. In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit.

Financial Review

The PTA started the year with reserves of £7,547 raising £27,037 from fundraising events and incurring operating expenses of £1,093. Having made cash donations of £5,423 to the school in the year, the PTA has also pledged and ringfenced £22,935 from amounts raised to fund various school activities, leaving it with reserves of £5,133, which will be used in the future to support the school in line with its objectives. The PTA also holds £7,310 cash on behalf of the school, raised through donations and a sponsored skipping event.

The PTA held several fundraising events during the year, most notably a Christmas Fayre and associated Secret Shopping event, Fireworks Night and a Summer BBQ. Other key fundraising activities involved

Easter events, summer ice-creams sales, school discos, a quiz night, sponsored bouncy castle and bike rides. The PTA also raised money from local estate agents for advertising boards, second hand uniform sales and various other initiatives detailed in the notes to these financial statements.

Donations to the school included new IT equipment, books and contributions to a martial arts day and the school's gardening club. Amounts pledged to the school but held at the year-end relate in the main to the school's ongoing fundraising in support of a multi-use game area (MUGA) expected to be completed in 2023.

The PTA relies entirely on the voluntary efforts of its committee, teachers and parents to organise and run events and activities. All such work is greatly appreciated, and most amounts raised are generated entirely due to the generosity of parents and teachers in giving time and resources.

Declaration

The trustees declare that they have approved the trustees' report above, and the report is signed on behalf of the charity's trustees by:

A handwritten signature in black ink, appearing to read 'Richard Day', written over a horizontal line.


Richard Day
Treasurer
Date: 6th May 2023

BUSBRIDGE JUNIOR SCHOOL PTA
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2022

	Note	2022	2021
Income			
Charitable activities		39,287	16,218
Donations		1,014	57
		<hr/>	<hr/>
Total Income		40,301	16,275
Expenditure			
Charitable activities		13,263	8,417
Donations paid to the school		5,423	5,624
Amounts pledged to the school		22,935	
Other expenses		1,093	536
		<hr/>	<hr/>
Total expenditure		42,715	14,577
Net income / (expenditure)		(2,414)	1,698
		<hr/>	<hr/>
Net movement in funds		(2,414)	1,698
		<hr/> <hr/>	<hr/> <hr/>
Reconciliation of funds			
Total funds brought forward		7,547	5,849
Movement in funds		(2,414)	1,698
		<hr/>	<hr/>
Total funds carried forward		5,133	7,547
		<hr/> <hr/>	<hr/> <hr/>

BUSBRIDGE JUNIOR SCHOOL PTA
BALANCE SHEET
FOR THE YEAR ENDED 31 JULY 2022

	Notes	2022	2021
Current assets			
Debtors		1,486	729
Stock		87	
Cash and Bank		<u>34,461</u>	<u>11,946</u>
Total current assets		36,034	12,675
Creditors: Amounts falling due within one year		<u>(30,900)</u>	<u>(5,128)</u>
Total net assets		<u><u>5,133</u></u>	<u><u>7,547</u></u>
Funds of the charity			
Unrestricted funds		<u>5,133</u>	<u>7,547</u>
Total funds		<u><u>5,133</u></u>	<u><u>7,547</u></u>



Richard Day
PTA Treasurer
Date: 6th May 2023
On behalf of the trustees

BUSBRIDGE JUNIOR SCHOOL PTA
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2022

Note 1: Basis of Preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

1.2 Going concern

These accounts have been prepared on a going concern basis and there are no material uncertainties that would cast doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2. There has been no change of accounting policy in the reporting period.

Note 2: Accounting Policies

2.1 Income

Income is recognised in the Statement of Financial Activities when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

2.2 Expenditure

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

3. Charitable activities	2022	2022	2021	2021
	Income	Expenditure	Income	Expenditure
	£	£	£	£
Christmas Fayre	7,698	1,505	5,405	1,516
Fireworks night	9,202	4,278	-	-
Summer BBQ	5,281	2,043	5,327	1,572
Tea Towels	-	-	739	595
Ice Creams	2,125	772	1,459	788
Disco	1,563	504	-	-
Gin Sales	190	-	560	2,688
Sports Day	106	69	135	76
Easy Fund Raising	537	-	350	-
Town Council Advertising Boards	1,260	-	-	-
Bouncing for Busbridge	3,013	90	-	-
Amazon Europe	179	-	99	-
Christmas Secret Shopping	1,232	156	-	-
Christmas Card Commission	284	-	-	-
Year Book	1,225	1,225	840	1,182
Quiz	1,009	437	465	-
School Uniform	472	1	413	-
Easter Events	1,037	327	-	-
Leaver Hoodies	1,218	1,161	-	-
Ukraine Cake Sale and Fair	542	542	-	-
Ukraine Notecards	123	153	-	-
Big PTA Raffle	245	-	-	-
Casino Royale	30	1	-	-
Bike Ride	579	-	-	-
Stikins Name Labels	141	-	93	-
Waitrose counters	-	-	333	-
	<hr/>	<hr/>	<hr/>	<hr/>
	39,287	13,263	16,218	8,417
	<hr/>	<hr/>	<hr/>	<hr/>

4. Donations paid to the school	2022	2021
	£	£
School benches		1,804
Artistic activities		870
Books	469	-
Hardship fund	733	500
Raised beds (Gardening club)	200	
Dictionaries	255	
Brazilian Martial Arts Day	480	
Summer ice-lollies	766	-
Chromebooks	2,120	-
Camera	400	
ICT suite		2,450
	<hr/>	<hr/>
	5,423	5,624

5. Debtors	2022	2021
	£	£
Charitable activities	<u>1,486</u>	<u>729</u>

6. Creditors: Amounts falling due within one year	2022	2021
	£	£
Amounts pledged to school	22,935	
Amounts held on behalf of school	7,310	
Charitable activities	655	5,128
	<u>30,900</u>	<u>5,128</u>

Busbridge Junior School PTA

Year ended 31 July 2022

Independent Examiner's Report to the Trustees

**Responsibilities and basis
of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

01/05/2023

Name:

Graham Seddon ACA

Address:

Austen House, Station View Road

Guildford, Surrey

GU1 4AR