

Speakeasy Advocacy



Giving a Voice



The Orchard, White Hart Lane, Basingstoke, Hampshire,
RG21 4AF



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www.speakeasyadvocacy.org.uk



Charity Commission Annual Return and Accounts 2021

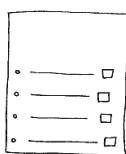
April 2020 - March 2021

Giving a voice and support

Registered charity number: 1108304



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Reference and administrative details of the charity, its trustees and advisors

Name of charity: Speakeasy Advocacy

Registered charity number: 1108304

Address: The Orchard, White Hart Lane, Basingstoke, Hampshire, RG21 4AF

Trustees:

Name	Position
Rob Hannah	Chair until 25 th November 2020
Carole Over	Vice Chair, Chair from 25 th November 2020
Derek Easton	Treasurer
Matthew Ansell	Secretary
Nicholas Godwin	Trustee from 24 th March 2021
Colin Watts	Volunteer representative
Marie Le Warne	Self Advocacy representative
Alex Azimi	Self Advocacy representative

Staff team:

Chief Executive = Amanda Kent

Senior Advocate = Lynda Awan

Project Officer = Ruth Jewell

Bank: Unity Trust Bank, Nine Brindley Place, Birmingham, B1 2HB
Virgin Money, Jubilee House, Gosforth, Newcastle upon Tyne, NE3 4PL

Independent examiner: Sarah Hurford-Potter



Structure, governance and management

We are governed by a Constitution (based on the charity commission model), and are an unincorporated association.

We must have at least 3 trustees who are either users of the service or advocates - at least 1 of each.

We developed a Trustee Policy in October 2013 that stated we have to have a trustee representative of Happy Club, Firefoxes (previously known as Virtual Friends) and the Friday Network.

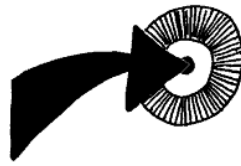
Trustees are elected at the Annual General Meeting. All trustees receive training to do their role; trustees who are also users of the service have support from an advocate.

Trustees always make decisions about:

- What our priorities are
- Whether we do new work
- If we should employ a new member of staff

The operations group (chairman, vice chairman, treasurer and chief executive) have responsibility for the day to day running of Speakeasy Advocacy. This includes putting in place systems and procedures to manage the risks that the charity is exposed to.

Speakeasy Advocacy is a member of Hampshire Advocacy Community Interest Company and the National Coalition of Citizen Advocacy Schemes.



Objectives and Activities

The objects in our constitution are:

"To protect and preserve the good health of children, young people and adults with autistic spectrum disorders and/or learning disabilities".

As an advocacy organisation our aim is to:

- ☒ Make sure people are listened to
- ☒ Empower people to take control of their lives, making their own decisions and choices so that they become as independent as possible
- ☒ Support people to become part of their local communities and prevent social exclusion

Where we work:

We cover the following areas in Hampshire:

- Basingstoke
- Andover & Test Valley
- Winchester
- Hart & Rushmoor



Summary of our activities this year:

This year we have worked with **232** people. Here is a breakdown of people worked with.

Project	People worked with
2 self advocacy groups for adults with a learning disability or autism <ul style="list-style-type: none"> • Happy Club • Coffee Morning 	24 21
Care Act Advocacy	9
Independent Mental Capacity Advocacy (IMCA), Deprivation of Liberty (DOLs) and Relevant Persons Representative (RPR)	4
Child Protection	15
Advocacy Safety Net	20
Hampshire CCG Life Planning	3
Personalised care & Support (Health)	4
HCC funding for individuals to attend: Friday Network service	25
Signposting & Information	107

The number of people worked with this year reduced as we are no longer delivering the Hampshire County Council commissioned advocacy contract. Four members of staff transferred over to the new advocacy provider on 31st March 2020. We further reduced our overheads when we moved into



shared office space in the Basingstoke Voluntary Action building and migrated to cloud based IT services.

The Covid pandemic changed the way we delivered our services, with the staff team working from home for most of the year and many non urgent face to face meetings suspended or replaced by online or other more appropriate alternatives like phone calls, newsletters for the self advocacy groups, outside group sessions during the summer. All face to face advocacy provided was delivered using PPE and within the government guidelines. Speakeasy Trustees were able to meet online seven times during the year, and welcomed a new Trustee with a legal background to strengthen the governance.

Speakeasy is also involved in the following:

- Recruitment of volunteers
- Local and national networking
 - ✓ Basingstoke Disability Forum
 - ✓ Basingstoke Voluntary Sector Forum
 - ✓ Hampshire Learning Disability Partnership Board and Local Implementation Groups for Basingstoke and Hart & Rushmoor, and Andover and Test Valley
 - ✓ Hampshire Autism Partnership Board
 - ✓ Hampshire Advocacy Community Interest Company (until this closed in July 2020)
 - ✓ Working Together with Parents Network (part of the Norah Fry Research Centre at the University of Bristol)
 - ✓ National Coalition of Citizen Advocacy Schemes
 - ✓ Attend the National Advocacy Conference

For more detailed information on what we have done this year please see our website www.speakeasyadvocacy.org.uk.



Financial Report

Accounts - Year ended 31st March 2021 **Financial Report by Treasurer Derek Easton**

Speakeasy Advocacy this year like most other organisations faced operational challenges due to the pandemic. In addition, there have been financial consequences for the whole country and the future effect on fundraising opportunities for us is as yet unclear.

Our overheads were greatly reduced last year due to the transfer of staff to the new provider. We also moved to smaller premises in line with our development plan. Income includes new funding secured for next financial year of £29,999 from a Lottery grant and £15,411.17 from Basingstoke and Deane. In accordance with our plan we will be placing a high priority on obtaining additional funding including working together with other Advocacy providers.

Overall this year our expenditure exceeded income by £64,929. This sum has been covered by using our surplus from previous years of £243,115. leaving a surplus carried forward to next year of £178,186.

We appointed a new Independent Examiner Sarah Hurford-Potter from Action Hampshire.



Accounts - Year ended 31st March 2021

Statement of Financial Activities

	Restricted Funds	Unrestricted Funds	Total 2021	Total 2020
Grant Income	24,350	0	24,350	134,693
Other Income	14,923	10,440	25,363	150,825
Total Income	39,273	10,440	49,713	285,518
Salaries & NIC	8,077	65,938	74,015	209,341
Premises Costs	0	15,152	15,152	25,619
Other Expenditure	3,943	21,532	25,475	49,573
Total Expenditure	12,020	102,622	114,642	284,533
Balance of Funds for Year	27,253	(92,182)	(64,929)	985
Balance of Funds B/fwd	4,701	238,414	243,115	242,130
Balance of Funds C/Fwd	31,954	146,232	178,186	243,115

The accounts were independently examined on 7th July 2021
by Sarah Hurford-Potter, ACMA CGMA.

The full accounts are available from the Charity Commission.



What we will do next year

Further develop our business plan to reduce overheads and source additional funding.

Work with other advocacy organisations in Hampshire to develop advocacy services across the county.

The accounts were approved by the trustees on 30th
September 2021

Pictures by CHANGE Picture Bank

Speakeasy Advocacy


Accounts - Year Ended 31st March 2021

Balance Sheet

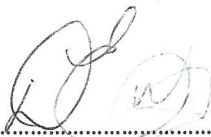
	2021		2020	
	£	£	£	£
Fixed Assets				
Office Equipment	1,954		4,268	
Furniture & Fittings	<u>697</u>		<u>1,128</u>	
		2,651		5,396
Current Assets				
Debtors	6,109		50,087	
Petty Cash	0		51	
Bank Deposit Account	116,808		116,399	
Bank Current Account	<u>60,652</u>		<u>82,976</u>	
		183,569		249,513
Current Liabilities				
Creditors - Short Term	6,371		7,056	
Taxation	<u>1,663</u>		<u>4,738</u>	
		8,034		11,794
Current Assets Less Liabilities		175,535		237,719
Total Assets Less Current Liabilities		<u>178,186</u>		<u>243,115</u>

Balance of Funds	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
B/Forward	4,701	238,414	243,115	8,183	233,947	242,130
This Year	27,253	(92,182)	(64,929)	(3,482)	4,467	985
C/Forward	<u>31,954</u>	<u>146,232</u>	<u>178,186</u>	<u>4,701</u>	<u>238,414</u>	<u>243,115</u>

Signed:


.....

Chairman


.....

Treasurer

Speakeasy Advocacy

Accounts - Year Ended 31st March 2021

Statement of Financial Activities

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Total Income	39,273	10,440	49,713	285,518
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Premises Costs	0	15,152	15,152	25,619
Other Expenditure	3,943	21,532	25,475	49,573
Total Expenditure	12,020	102,622	114,642	284,533
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Speakeasy Advocacy

Accounts - Year Ended 31st March 2021

Income & Expenditure

	Total 2021	Unrestricted Funds	Restricted Funds	Total 2020	Unrestricted Funds	Restricted Funds
	£	£	£	£	£	£
Grant Income	24,350	0	24,350	134,693	51,800	82,893
Fund Raising Income	31	31	0	94	0	94
Donated Income	0	0	0	0	0	0
Interest Received	409	409	0	724	724	0
Misc Income	24,923	10,000	14,923	150,007	15,405	134,602
Cross Charging	27,655	25,785	1,870	72,912	65,836	7,076
Total Income	77,368	36,225	41,143	358,430	133,765	224,665
Staff Salaries & NIC	74,015	65,938	8,077	209,341	60,336	149,005
Rent	13,327	13,327	0	21,313	20,916	397
Utilities	819	819	0	2,196	2,196	0
Travelling	558	64	494	13,856	49	13,807
Office Stationery	2,046	2,046	0	1,133	1,126	7
Postage & Carriage	412	344	68	127	122	5
Telephone	2,131	2,131	0	3,268	3,268	0
Internet Charges	516	516	0	625	625	0
IT	9,613	9,602	11	8,521	8,314	207
Audit & Accountancy	3,180	1,680	1,500	6,034	1,301	4,733
Professional Fees	1,870	0	1,870	3,244	511	2,733
Premises Expenses	1,006	1,006	0	2,110	1,873	237
Training Costs	0	0	0	7,098	0	7,098
Insurance	2,249	2,249	0	2,685	2,685	0
Refreshments	6	6	0	270	15	255
Misc Expenses	773	773	0	185	185	0
Depreciation	2,121	2,121	0	2,526	2,526	0
Cross Charging	27,655	91	27,564	72,913	23,250	49,663
Total Expenses	142,297	102,713	39,584	357,445	129,298	228,147
Balance of Funds for Year	(64,929)	(66,488)	1,559	985	4,467	(3,482)



Section A

Independent Examiner's Report

Report to the trustees/
members of

Speakeasy Advocacy

On accounts for the year
ended

31 March 2021

Charity no
(if any)

1108304

Set out on pages

As follows

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2021.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 07 July 2021

Name:

Sarah Hurford-Potter

Relevant professional
qualification(s) or body
(if any):

ACMA CGMA

Address:

Community Action Hampshire

Westgate Chambers, Staple Gardens, Winchester, Hampshire, SO23 8SR

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

Not applicable